

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**December 21, 2021, 5:00 PM**

**Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

**Present:**

- Mayor - J. Murray Jones**
- Deputy Mayor - Karl Moher**
- Councillor, Douro Ward - Heather Watson**
- Councillor, Dummer Ward - Shelagh Landsmann**
- Councillor at Large - Thomas Watt**

**Staff Present**

- CAO - Elana Arthurs**
- Acting Clerk - Martina Chait-Hartwig**
- Interim Treasurer - Paul Creamer**
- Chief Building Official - Brian Fawcett**
- Fire Chief - Chuck Pedersen**
- Manager of Public Works - Jake Condon**
- Assistant to the Manager of Recreation Facilities - Mike Mood**

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: December 21, 2021

**Resolution Number 569-2021**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the agenda for the Regular Council Meeting, dated December 21, 2021, be adopted, as circulated. Carried

6. Adoption of Minutes:

6.1 Special - November 18, 2021

6.2 Special - December 7, 2021

6.3 Regular - December 7, 2021

6.4 Special - December 9, 2021

**Resolution Number 570-2021**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the Minutes from the Special Council Meeting, held on November 18, 2021, Special and Regular Council Meetings held on December 7, 2021 and Special Council Meeting held on December 9, 2021, all be received and adopted, as circulated. Carried

7. Business arising out of previous minutes:

None

8. Delegations, Petitions, Presentations or Public Meetings:

None

9. Other Business and Staff Reports:

9.1 Updated Building By-law, Building Department-2021-18

**Resolution Number 571-2021**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the Building Department-2021-18 report, dated December 21, 2021, regarding Updated Building By-law be received and that Council adopt the updated Building By-law to provide for more effective and efficient administration and enforcement of the Building Code Act and bring a report forward about a customer service policy with response times.

Carried

9.2 Budget Approval - 2022, Treasurer-2021-19

**Resolution Number 572-2021**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the Treasurer-2021-19 report, dated December 21, 2021 regarding the 2022 Budget be received and

1. That Council approve a total levy in the amount of \$5,986,426 which results in a tax rate increase of 3.61%.

2. That Staff be requested to prepare the Tax Rate By-law for approval once the final tax roll is available.

Carried

9.3 Township IT Services, C.A.O.-2021-51

**Resolution Number 573-2021**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the CAO-2021-51 report, dated December 21, 2021 regarding Township IT Services be received for information.

Carried

10. Committee Minutes and Other Reports:

10.1 Report and Capital Project Status - December 2021

**Resolution Number 574-2021**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the Report and Capital Project Status document for December 2021  
be received. Carried

11. By-laws:

11.1 2021-73 - A By-law to Govern the Proceedings of Council of the Corporation of the Township of Douro-Dummer and to Repeal By-law 2018-09, as amended

11.2 2021-74 - Being a By-law to Provide for the Administration and Enforcement of the Building Code Act, 1992 within the Township of Douro-Dummer and to repeal By-laws 2007-37, as amended and 2011-14, as amended

11.3 2021-75 - A By-law to authorize the execution of an Amending Site Plan Agreement With Wildfire Golf Club (Roll No. 1522-020-005-78000)

11.4 2021-76 - Being a By-law to provide for User Fees and Charges, and to repeal 2020-50, as amended

**Resolution Number 575-2021**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That By-law 2021-73, being a By-law to govern the proceedings of Council of the Corporation of the Township of Douro-Dummer and to repeal By-law 2018-09, as amended, and;

That By-law 2021-74, being a By-law to provide for the administration and enforcement of the Building Code Act, 1992 within the Township of Douro-Dummer and to repeal By-laws 2007-37, as amended and 2011-14, as amended, and;

That By-law 2021-75, being a By-law to authorize the execution of an Amending Site Plan Agreement with Wildfire Golf Club (Roll No. 1522-020-005-78000), and;

That By-law 2021-76, being a By-law to provide for User Fees and Charges and repeal 2020-50, as amended,

All be passed, in open council this 21st day of December, 2021 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

12. Correspondence – Action Items:

None

13. Correspondence/Information Items:

13.1 Waste Management Third Quarter Garbage Report

13.2 City of Peterborough - Notice of Adoption of Official Plan

**Resolution Number 576-2021**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the correspondence information items 13.1 and 13.2 be received.

Carried

14. Notices of Motion: None

15. Announcements: None

16. Closed Session: None

17. Confirming By-law: 2021-77

**Resolution Number 577-2021**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That By-law Number 2021-76, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 21st day of December, 2021, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

18. Adjournment

**Resolution Number 578-2021**

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That this meeting adjourn at 5:31p.m.

Carried

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Mayor, J. Murray Jones

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Acting Clerk, Martina Chait-Hartwig