

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

June 21, 2022, 5:00 PM

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present: Mayor - J. Murray Jones
 Deputy Mayor - Karl Moher
 Councillor, Douro Ward - Heather Watson
 Councillor, Dummer Ward - Shelagh Landsmann
 Councillor at Large - Thomas Watt

Staff Present: CAO - Elana Arthurs
 Acting Clerk - Martina Chait-Hartwig
 Interim Treasurer - Paul Creamer
 Manager of Public Works - Jake Condon

Absent: Chief Building Official - Brian Fawcett
 Fire Chief - Chuck Pedersen
 Manager of Recreation Facilities - Mike Mood

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:03 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement and announced that it was National Indigenous Peoples Day 2022.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 21, 2022

Resolution Number 200-2022

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated June 21, 2022, be adopted, as circulated.

Carried

6. Adoption of Minutes and business Arising from the Minutes.

6.1 Council Meeting Minutes - June 7, 2022

Resolution Number 201-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Minutes from the Regular Council Meeting, held on June 7, 2022, be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate: None

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Delegation - Richard Clark, Douro-Dummer regarding Short Term Rentals

Resolution Number 202-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the presentation from Richard Clark regarding short-term rentals in the Township of Douro-Dummer be received with thanks.

Carried

9. Staff Reports:

9.4 Short-Term Rentals in Douro-Dummer, C.A.O.-2022-15

Resolution Number 203-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the report, dated June 21, 2022, regarding Short-Term Rentals in the Township of Douro-Dummer be received; and

That staff be directed to prepare draft nuisance by-laws in consultation with our legal representative, to be brought back to Council for approval; and

That staff investigate the opportunity to contract the enforcement of the nuisance by-laws to the City of Peterborough through the Administrative Monetary Penalty program; and

That Council direct staff to create a Terms of Reference for a Short-Term Rental working group to further investigate the options for regulation; and

That staff continue to monitor and research the issue of Short-Term Rentals in the Province of Ontario and provide additional information to Council as it becomes available; and

That further consideration of the regulation of Short-Term Rentals be considered during the development of a new Zoning By-law in 2023.

Carried

9.1 Report and Capital Project Status

Resolution Number 204-2022

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the report and capital project status for June 2022 be received.

Carried

9.2 Snow Removal for 2022-2023, Public Works-2022-13

Resolution Number 205-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the report, dated June 21, 2022 regarding Snow Removal for 2022-2023 be received; and

That Council approve the conversion of one (1) part-time Equipment Operator to one (1) full-time Equipment Operator for the Public Works Department; and

That Council direct staff to prepare an RFP for the purchase of one (1) 2022/2023 $\frac{3}{4}$ or 1 tonne regular cab pick-up truck with a sander and snow plow attachments; and

That \$90,283 of the additional OCIF allocation received in 2022 be applied to 2022 Surface Treatment projects to free up funds for the additional truck; and

That the remaining \$9,717 be funded through the Roads Equipment Reserve.

Carried

9.3 Purchase of Cab and Chassis truck with Dump, Public Works-2022-14

Resolution Number 206-2022

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the report, dated June 21, 2022, regarding the purchase of Cab and Chassis Plow Truck with Dump Box be received; and

That Council award the tender to J.J. Stewart Motors Ltd. in the amount of \$125,816.06; and further that the 2007 Ford truck be deemed surplus to the operation and authorize the Manager to proceed with the sale of the vehicle at the appropriate time.

Carried

9.5 Amendment to Site Plan Control By-law, ClerkPlanning-2022-43

Resolution Number 207-2022

Moved by: Councillor Watson
Seconded by: Councillor Watt

That the report, dated June 21, 2022 regarding amendments to the Site Plan Control By-law be received and that the draft By-law be approved at the appropriate time during the meeting. Carried

9.6 County Official Plan Project Update, ClerkPlanning-2022-31

Resolution Number 208-2022

Moved by: Councillor Landsmann
Seconded by: Councillor Watson

That the report, dated June 21, 2022, regarding the County Official Plan Project be received and that Council send a letter of support to the County of Peterborough in regards to the draft County Official Plan that was presented to County Council on June 1st, 2022, along with the amendments that County Council passed at the same meeting. Carried

9.7 2022 Municipal Election – Restricted Acts – Lame Duck, ClerkPlanning-2022-42

Resolution Number 209-2022

Moved by: Councillor Landsmann
Seconded by: Deputy Mayor Moher

That the report, dated June 21, 2022 regarding the 2022 Municipal election and restricted acts (lame duck) be received for information.

Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

Resolution Number 210-2022

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

10.2 Public Library Board Meeting Minutes - April 12, 2022

Resolution Number 211-2022

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Minute from Public Library Meeting held on April 12, 2022, be received. Carried

10.3 Historical Committee Meeting Minutes - May 16, 2022

Resolution Number 212-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Minute from Historical Committee Meeting held on May 16, 2022, be received and approved. Carried

11. Correspondence – Action Items:

11.1 Letter from Shadow Ministers - Support for Development and Rural Broadband Strategy

Resolution Number 213-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

A letter from the Shadow Ministers Shannon Stubbs, M.P. of Lakeland, Damien C. Kurek, M.P. of Battle River-Crowfoot, and Jacques Gourde, M.P. of Levis-Lotbiniere, dated June 2022, asking for support of a Development and Rural Broadband Strategy be received. Carried

11.2 Short Term Rentals in Douro-Dummer Township

Resolution Number 214-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

A letter from Suzanne Coros regarding the issue of Short-Term Rentals (STRs) in Douro-Dummer Township be received. Carried

12. By-laws:

12.1 2022-32 - Being a By-law to Designate the Township of Douro-Dummer as a Site Plan Control Area and Repeal By-law 2002-71

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

A By-law 2022-32, being a By-law to Designate the Township of Douro-Dummer as a Site Plan Control Area be passed, in open council this 21st day of June, 2022 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13. Accounts: None
14. Reports derived from previous Notice of Motions: None
15. Notice of Motion - no debate: None
16. Announcements: None
17. Closed Session: None
18. Rise from Closed Session with or without a Report: None
19. Matters Arising from Closed session: None

20. Confirming By-law - 2022-33

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That By-law Number 2022-33, being a By-law to confirm the proceedings of the Special Meeting and Regular Meetings of Council both held on the 21 day of June, 2022, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting:

Planning Committee Meeting - June 24, 2022

Human Resource Committee Meeting - June 28, 2022

Council Regular Meeting - August 2, 2022

22. Adjournment

Resolution Number 215-2022

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That this meeting adjourn at 6:01 p.m.

Carried

Mayor, J. Murray Jones

Acting Clerk, Martina Chait-Hartwig