

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

August 2, 2022, 5:00 PM

Township Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present: **Mayor - J. Murray Jones**
 Deputy Mayor - Karl Moher
 Councillor, Douro Ward - Heather Watson
 Councillor, Dummer Ward - Shelagh Landsmann
 Councillor at Large - Thomas Watt

Staff Present: **CAO - Elana Arthurs**
 Acting Clerk - Martina Chait-Hartwig
 Interim Treasurer - Paul Creamer
 Manager of Public Works - Jake Condon
 Planner - Christina Coulter

Absent: **Chief Building Official - Brian Fawcett**
 Fire Chief - Chuck Pedersen
 Manager of Recreation Facilities - Mike Mood

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. Councillor Watson declared an indirect pecuniary interest.

4.1 Councillor Watson - Peterborough and the Kawarthas Chamber of Commerce - Business Excellence

I hold controlling interest in a company that is under contract with the Peterborough and the Kawartha Chamber of Commerce.

5. Adoption of Agenda: August 2, 2022

Resolution Number 220-2022

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated August 2, 2022, be adopted, as circulated.

Carried

6. Adoption of Minutes and business Arising from the Minutes.

6.1 Council Special Meeting Minutes - June 21, 2022

6.2 Council Meeting Minutes - June 21, 2022

Resolution Number 221-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the Minutes from the Regular Council Meeting and Council Special Meeting both held on June 21, 2022, be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Otonabee Region Conservation Authority - Announcement of new CAO

7.2 Notice of Public Meeting - County of Peterborough and Township of Asphodel-Norwood

7.3 Otonabee Region Conservation Authority Audited Financial Statements

7.4 Community Care Peterborough Annual Impact Report

7.5 Birchcliff Property Owners Association of Douro-Dummer

7.6 Township of Selwyn - Committee of Adjustment Notice of Public Hearing

Resolution Number 222-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Consent Agenda for August 2, 2022 be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Community Safety & Wellbeing Plan Report

Resolution Number 223-2022

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the report and presentation regarding the Community Safety and Well-being Plan be received; and

That the Community Safety and Well-being Plan be adopted as presented; and

That the Community Safety and Well-being Plan be submitted to the Solicitor General of Ontario as required under the *Safer Ontario Act*.

Carried

Resolution Number 224-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the presentation from Chris Kawalec, Community Development Program Manager, City of Peterborough, Alana Solman, CAO, Township of North Kawartha, Lauren Hunter, Arising Collective and Chris Galeazza, Detachment Commander, OPP regarding the Community Safety & Wellbeing Plan be received.

Carried

- 8.2 Public Meeting - Proposed Zoning By-law Amendment Application – File: R-03-22, Smith Planning Department-2022-01

Public Meeting - Proposed Zoning By-law Amendment

File: R-03-22 (Smith)

895 Water Street

Plan 2 Pt Mill Reserve; Parts 1 and 2, Plan 45R-7338; and

Part 1, Plan 45R-16463,

Dummer Ward

Roll No: Roll No. 1522-020-003-07700

Resolution Number 225-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the Public Meeting regarding the proposed Zoning By-law

Amendment R-03-22 (Smith) be declared open. (5:33 p.m.). Carried

Christina Coulter, Planner, explained the purpose of the proposed Zoning By-law Amendment R-03-22 (Smith) and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

Catherine Maria Smith, Owner - In Support

Resolution Number 226-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsman

That the Public Meeting for the proposed Zoning By-law Amendment R-03-22 (Smith) be declared closed. (5:37 p.m.).

Carried

9. Staff Reports:

9.1 Report and Capital Project Status

Resolution Number 227-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the Report and Capital Project Status for July 2022 be received.

Carried

9.2 Request for Support for a Trillium Grant Application, Public Library-2022-01

Resolution Number 228-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the report, dated August 2, 2022 regarding the application for the Ontario Trillium Foundation Capital Grant Project be received and supported.

Carried

9.3 Birchview Road Speed Limit and Speed Limit Reduction Request Policy, C.A.O.-2022-21

Resolution Number 229-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the report, dated August 2, 2022 regarding Birchview Speed Limit and Speed Limit Reduction Request Policy be received; and

That there be no change in the speed limit on Birchview Road from Fiddler Lane to McCracken Landing Road and further that the O.P.P. be encourage to conduct more active speed enforcement on the road.

Carried

Resolution Number 230-2022

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Speed Limit Reduction Request Policy be deferred and brought back to future meeting.

Carried

9.4 Purchase of 4X4 Pickup Truck, Public Works-2022-17

Resolution Number 231-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the report, dated August 2, 2022, regarding the Purchase of 4X4 ¾ Ton Plow Truck be received; and

That Council award the tender to J.J. Stewart Motors Ltd. with the cost to the Township being \$90,958.18. Carried

9.5 Notice of Increase in Fee for Freon Recovery, Public Works-2022-18

Resolution Number 232-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the report, dated August 2, 2022, regarding an increase in fee for freon recovery from the service provider Fenntech Sales and Service be received; and

That Council approve the increase in appliances containing freon surcharge from \$15.00 - \$18.00 per unit effective August 3rd, 2022; and

That staff be directed to include this increase in the next update to the User Fees and Charges By-law. Carried

9.6 Request to Peterborough County - Intersection of County Roads 4 and 6, Public Works-2022-15

Resolution Number 233-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the report, dated August 2, 2022, regarding a request to Peterborough County to assess safety concerns on County roads be received; and

That due to the high volume of traffic and associated high numbers of collisions at the intersection of County Road 4 and County Road 6, the Township of Douro-Dummer requests that the County immediately investigates possible measures for additional road safety devices and or signage in an effort to decrease the possibility and seriousness of collisions.

Carried

9.7 Financial Report – Second Quarter, Treasurer-2022-12

Resolution Number 234-2022

Moved by: Councillor Watt

Seconded by: Deputy Mayor Moher

That the report, dated August 2, 2022, being the Financial Report – 2nd Quarter be received.

Carried

9.8 Shared IT Services, C.A.O.-2022-19

Resolution Number 235-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the report, dated August 2, 2022 regarding Shared IT Services be received; and

That Council direct staff to join with the Township of Asphodel-Norwood to secure a contract for IT Services for the Township.

Carried

9.9 Renewal of Contract with Integrity Commissioner, Clerk's Office-2022-05

Resolution Number 236-2022

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the report, dated August 2, 2022 regarding the renewal of the contract with the Integrity Commissioner be received and that the Council pass the amending agreement By-law at the appropriate time during the meeting. Carried

9.10 Terms of Reference for Short-Term Rental Advisory Committee, Clerk's Office-2022-07

Resolution Number 237-2022

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report, dated August 2, 2022 regarding a term of reference for the Short-Term Rental Advisory Committee be received and approved;
and

That staff begin the process to recruit members for appointment by Council. Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

10.2 Public Library Board Meeting Minutes - June 14, 2022

10.3 Planning Committee Meeting Minutes - June 24, 2022

10.4 Human Resources Committee Meeting Minutes -June 28, 2022

Resolution Number 238-2022

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the verbal report from Deputy Mayor Moher regarding County Council matters, Public Library Meeting Minutes held June 14, 2022, Planning Committee Meeting Minutes held June 24, 2022, and Human Resource Committee Meeting Minutes held on June 28, 2022, as amended, all be approved and received. Carried

11. Correspondence – Action Items:

11.1 Changes to the Provincial Ontario AMBER Alert.

Resolution Number 239-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That a Resolution passed by the Municipality of Brighton dated June 20, 2022, regarding necessary changes to the Ontario Provincial Amber Alert and create a new alert called Draven Alert be received and supported.

Carried

11.2 Notice of Adoption of an Official Plan for the County of Peterborough

Resolution Number 240-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Notice of Adoption of the Official Plan for the County of Peterborough and Adoption of Official By-law be received with thanks.

Carried

11.3 Request for release of Federal and Provincial documents related to the Former Mohawk Institute Residential School

Resolution Number 241-2022

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the letter of support from the City of Brandford dated June 30, 2022, regarding the Federal and Provincial Documents related to the Former Mohawk Institute Residential School be received.

Carried

At this time Councilor Watson re-declared her pecuniary interest with Item 11.4, left the meeting at 6:20 p.m. and took no part in the discussion or debate.

11.4 Peterborough and the Kawarthas Chamber of Commerce - Business Excellence

Resolution Number 242-2022

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the letter from Peterborough Kawarthas Chamber of Commerce dated July 8, 2022, asking for The Township's support as Local Business Sponsors with the Kawartha Chamber be received and supported in the amount of \$500.

Carried

At this time Councillor Watson returned to the meeting (6:30 p.m.)

11.5 Removal of Municipal Councillors Under Prescribed Circumstances

Resolution Number 243-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the letter from City of Owen Sound dated July 6, 2022, regarding a Resolution for removal of Municipal Councillors under Prescribed Circumstances be received and supported.

Carried

12. By-laws:12.1 By-law 2022-34 - By-law to Renew Agreement for Integrity Commissioner Services

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That By-law 2022-34, being a By-law to renew the agreement with Cunningham Swan Carty Little & Bonham LLP as the Integrity Commissioner for The Corporation of the Township of Douro-Dummer be passed, in open council this 2nd day of August, 2022 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

12.2 By-law 2022-35 - To Amend Zoning By-law - File R-03-22, Roll No: 1522-020-003-07700

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That By-law 2022-35, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (File R-03-22, Roll No. 1522-020-003-07700), be passed, in open council this 2nd day of August, 2022 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13. Accounts:13.1 Accounts - May 28 to July 13, 2022**Resolution Number 244-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Township Accounts from May 28 to July 13, 2022 be received.

Carried

- 14. Reports derived from previous Notice of Motions: None
- 15. Notice of Motion - no debate: None
- 16. Announcements: None
- 17. Closed Session: None
- 18. Rise from Closed Session with or without a Report: None
- 19. Matters Arising from Closed session: None

20. Confirming By-law: 2022-36

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That By-law Number 2022-36, being a By-law to confirm the proceedings of the Special and Regular Meeting of Council, held on the 2nd day of August, 2022, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting:

Committee of the Whole – August 8, 2022

Planning Committee Meeting – August 19, 2022

Regular Council Meeting – September 6, 2022

22. Adjournment

Resolution Number 245-2022

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That this meeting adjourn at 6:34 p.m. Carried

Mayor, J. Murray Jones

Acting Clerk, Martina Chait-Hartwig