



## Township of Douro-Dummer Agenda for a Regular Meeting of Council

Tuesday, August 2, 2022, 5:00 p.m.

Township Douro-Dummer YouTube Channel

[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business.

Please contact the Acting Clerk if you require an alternative method to virtually attend the meeting. [martinac@dourodummer.on.ca](mailto:martinac@dourodummer.on.ca) or 705-652-8392 x210

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	Pages
1. Call to Order	
2. Land Acknowledgement	
3. Moment of Silent Reflection	
4. Disclosure of Pecuniary Interest:	
5. Adoption of Agenda: August 2, 2022	
6. Adoption of Minutes and business Arising from the Minutes.	
6.1. Council Special Meeting Minutes - June 21, 2022	1
6.2. Council Meeting Minutes - June 21, 2022	4
7. Consent Agenda (Reports voted upon by ONE motion) - No Debate	
7.1. Otonabee Region Conservation Authority - Announcement of new CAO	13
A media release from the Otonabee Region Conservation Authority (ORCA) Board of Directors to announce the appointment of Janette Loveys-Smith as their new Chief Administrative Officer / Secretary-Treasurer.	

<b>7.2.</b>	<b>Notice of Public Meeting - County of Peterborough and Township of Asphodel-Norwood</b>	<b>15</b>
	A notice of a public meeting from the County of Peterborough and the Township of Asphodel-Norwood regarding a Plan of Subdivision and a Zoning By-law Amendment.	
<b>7.3.</b>	<b>Otonabee Region Conservation Authority Audited Financial Statements</b>	<b>17</b>
	Otonabee Region Conservation Authority (ORCA) audited financial statements for the year ending December 31, 2021.	
<b>7.4.</b>	<b>Community Care Peterborough Annual Impact Report</b>	<b>38</b>
	Community Care Peterborough Impact Report - 2021-2022	
<b>7.5.</b>	<b>Birchcliff Property Owners Association of Douro-Dummer</b>	<b>50</b>
	Agenda of Annual General Meeting for Birchcliff Property Owners Association of Douro-Dummer (BPOA) to be held on August 13, 2022.	
<b>7.6.</b>	<b>Township of Selwyn - Committee of Adjustment Notice of Public Hearing</b>	<b>52</b>
	A notice of a public hearing from the Township of Selwyn regarding a Minor Variance in Smith Ward	
<b>8.</b>	<b>Delegations, Petitions, Presentations or Public Meetings:</b>	
<b>8.1.</b>	<b>Community Safety &amp; Wellbeing Plan Report</b>	<b>56</b>
	Presentation from Chris Kawalec, Community Development Program Manager, City of Peterborough, Alana Solman, CAO, Township of North Kawartha, Lauren Hunter, Arising Collective and Chris Galeazza, Detachment Commander, OPP regarding the Community Safety & Well-being Plan.	
<b>8.2.</b>	<b>Public Meeting - Proposed Zoning By-law Amendment Application – File: R-03-22, Smith Planning Department-2022-01</b>	<b>250</b>
	Plan 2 Pt Mill Reserve; Parts 1 and 2, Plan 45R-7338; and Part 1, Plan 45R-16463, Dummer Ward 895 Water Street Roll No. 1522-020-003-07700	
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10.4.	HR Committee Meeting Minutes - June 28, 2022	353
11.	Correspondence – Action Items:	
11.1.	Changes to the Provincial Ontario AMBER Alert.	357
	A Resolution from the Municipality of Brighton dated June 20, 2022, requesting changes to the Ontario Provincial Amber Alert and the creation a new alert called Draven Alert.	
11.2.	Notice of Adoption of an Official Plan for the County of Peterborough	359
	Notice of Adoption of an Official Plan for the County of Peterborough and partner municipalities.	

**11.3. Request for release of Federal and Provincial documents related to the Former Mohawk Institute Residential School 361**

A Resolution from Municipality of Shuniah in support of the request from the City of Bradford regarding the release of Federal and Provincial documents related to the Former Mohawk Institute Residential School.

**11.4. Peterborough and the Kawartha Chamber of Commerce - Business Excellence 363**

A letter from the Peterborough and Kawartha Chamber of Commerce dated July 8, 2022, requesting that the Township of Douro-Dummer be a sponsor of the Business Excellence Awards.

Councillor Watson declared a conflict on this item. (I hold controlling interest in a company that is under contract with the Peterborough and the Kawartha Chamber of Commerce.)

**11.5. Removal of Municipal Councillors Under Prescribed Circumstances 364**

A Resolution from the City of Owen Sound dated July 6, 2022, regarding a the ability to remove municipal councillors under prescribed circumstances.

**12. By-laws:**

**12.1. By-law 2022-34 - By-law to Renew Agreement for Integrity Commissioner Services 365**

**12.2. By-law 2022-35 - To Amend Zoning By-law - File R-03-22, Roll No: 1522-020-003-07700 368**

A By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (File R-03-22, Roll No: 1522-020-003-07700, Smith).

**13. Accounts:**

**13.1. Accounts - May 28 to July 13, 2022 371**

**14. Reports derived from previous Notice of Motions:**

**15. Notice of Motion - no debate:**

**16. Announcements:**

**17. Closed Session: None**

18. Rise from Closed Session with or without a Report: None

19. Matters Arising from Closed session: None

20. Confirming By-law: 2022-36

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21. Next Meeting:

Committee of the Whole - August 8, 2022

Planning Committee Meeting - August 19, 2022

Regular Council Meeting - September 6, 2022

22. Adjournment

# **Minutes of the Special Meeting of Council of the Township of Douro-Dummer**

**June 21, 2022, 4:00 PM**

**Township Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

Members Present      Mayor J. Murray Jones  
                                Deputy Mayor Karl Moher  
                                Councillor Shelagh Landsmann  
                                Councillor Heather Watson  
                                Councillor Thomas Watt

Staff Present            CAO, Elana Arthurs  
                                Acting Clerk, Martina Chait-Hartwig

## **1.     Call to Order**

With a quorum of Council being present, the Mayor called the meeting to order at 4:03 p.m.

## **2.     Land Acknowledgement**

The Mayor recited the Land Acknowledgement.

## **3.     Approval of Closed Session Agenda - June 21, 2022**

### **Resolution Number - 196-2022**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the agenda for the Closed Session Council Meeting, dated June 21, 2022, be adopted, as circulated. Carried

## **4.     Declaration of Pecuniary Interest**

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

**5. Move into Closed Session**

**Resolution Number - 197-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That Council move into Closed Session for reasons stated (4:05 p.m.)      Carried

6.1      (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

6.2      (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

**6. Closed Session Items:**

**6.1      (c) a proposed or pending acquisition or disposition of land by the municipality or local board;**

**6.2      (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose**

**7. Out of Closed Session**

**Resolution Number - 198-2022**

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That Council come out of closed session at 4:52 p.m. without a report.      Carried

**8. Rise from Closed Session with or without a Report: None**

**9. Matters Arising from Closed Session: None**

**10. Adjournment**

**Resolution Number - 199-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the meeting adjourn at (4:52 p.m.).

Carried

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Mayor, J. Murray Jones

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Acting Clerk, Martina Chait-Hartwig

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**June 21, 2022, 5:00 PM**

**Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

**Present:** Mayor - J. Murray Jones  
 Deputy Mayor - Karl Moher  
 Councillor, Douro Ward - Heather Watson  
 Councillor, Dummer Ward - Shelagh Landsmann  
 Councillor at Large - Thomas Watt

**Staff Present:** CAO - Elana Arthurs  
 Acting Clerk - Martina Chait-Hartwig  
 Interim Treasurer - Paul Creamer  
 Manager of Public Works - Jake Condon

**Absent:** Chief Building Official - Brian Fawcett  
 Fire Chief - Chuck Pedersen  
 Manager of Recreation Facilities - Mike Mood

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:03 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement and announced that it was National Indigenous Peoples Day 2022.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 21, 2022

**Resolution Number 200-2022**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated June 21, 2022, be adopted, as circulated.

Carried

6. Adoption of Minutes and business Arising from the Minutes.

6.1 Council Meeting Minutes - June 7, 2022

**Resolution Number 201-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Minutes from the Regular Council Meeting, held on June 7, 2022, be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate: None

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Delegation - Richard Clark, Douro-Dummer regarding Short Term Rentals

**Resolution Number 202-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the presentation from Richard Clark regarding short-term rentals in the Township of Douro-Dummer be received with thanks.

Carried



9. Staff Reports:

9.4 Short-Term Rentals in Douro-Dummer, C.A.O.-2022-15

**Resolution Number 203-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the report, dated June 21, 2022, regarding Short-Term Rentals in the Township of Douro-Dummer be received; and

That staff be directed to prepare draft nuisance by-laws in consultation with our legal representative, to be brought back to Council for approval; and

That staff investigate the opportunity to contract the enforcement of the nuisance by-laws to the City of Peterborough through the Administrative Monetary Penalty program; and

That Council direct staff to create a Terms of Reference for a Short-Term Rental working group to further investigate the options for regulation; and

That staff continue to monitor and research the issue of Short-Term Rentals in the Province of Ontario and provide additional information to Council as it becomes available; and

That further consideration of the regulation of Short-Term Rentals be considered during the development of a new Zoning By-law in 2023.

Carried

9.1 Report and Capital Project Status

**Resolution Number 204-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the report and capital project status for June 2022 be received.

Carried

9.2 Snow Removal for 2022-2023, Public Works-2022-13

**Resolution Number 205-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the report, dated June 21, 2022 regarding Snow Removal for 2022-2023 be received; and

That Council approve the conversion of one (1) part-time Equipment Operator to one (1) full-time Equipment Operator for the Public Works Department; and

That Council direct staff to prepare an RFP for the purchase of one (1) 2022/2023  $\frac{3}{4}$  or 1 tonne regular cab pick-up truck with a sander and snow plow attachments; and

That \$90,283 of the additional OCIF allocation received in 2022 be applied to 2022 Surface Treatment projects to free up funds for the additional truck; and

That the remaining \$9,717 be funded through the Roads Equipment Reserve.

Carried

9.3 Purchase of Cab and Chassis truck with Dump, Public Works-2022-14

**Resolution Number 206-2022**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the report, dated June 21, 2022, regarding the purchase of Cab and Chassis Plow Truck with Dump Box be received; and

That Council award the tender to J.J. Stewart Motors Ltd. in the amount of \$125,816.06; and further that the 2007 Ford truck be deemed surplus to the operation and authorize the Manager to proceed with the sale of the vehicle at the appropriate time.

Carried

9.5 Amendment to Site Plan Control By-law, ClerkPlanning-2022-43

**Resolution Number 207-2022**

Moved by: Councillor Watson  
Seconded by: Councillor Watt

That the report, dated June 21, 2022 regarding amendments to the Site Plan Control By-law be received and that the draft By-law be approved at the appropriate time during the meeting. Carried

9.6 County Official Plan Project Update, ClerkPlanning-2022-31

**Resolution Number 208-2022**

Moved by: Councillor Landsmann  
Seconded by: Councillor Watson

That the report, dated June 21, 2022, regarding the County Official Plan Project be received and that Council send a letter of support to the County of Peterborough in regards to the draft County Official Plan that was presented to County Council on June 1<sup>st</sup>, 2022, along with the amendments that County Council passed at the same meeting. Carried

9.7 2022 Municipal Election – Restricted Acts – Lame Duck, ClerkPlanning-2022-42

**Resolution Number 209-2022**

Moved by: Councillor Landsmann  
Seconded by: Deputy Mayor Moher

That the report, dated June 21, 2022 regarding the 2022 Municipal election and restricted acts (lame duck) be received for information.

Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

**Resolution Number 210-2022**

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

10.2 Public Library Board Meeting Minutes - April 12, 2022

**Resolution Number 211-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Minute from Public Library Meeting held on April 12, 2022, be received. Carried

10.3 Historical Committee Meeting Minutes - May 16, 2022

**Resolution Number 212-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Minute from Historical Committee Meeting held on May 16, 2022, be received and approved. Carried

11. Correspondence – Action Items:

11.1 Letter from Shadow Ministers - Support for Development and Rural Broadband Strategy

**Resolution Number 213-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

A letter from the Shadow Ministers Shannon Stubbs, M.P. of Lakeland, Damien C. Kurek, M.P. of Battle River-Crowfoot, and Jacques Gourde, M.P. of Levis-Lotbiniere, dated June 2022, asking for support of a Development and Rural Broadband Strategy be received. Carried

11.2 Short Term Rentals in Douro-Dummer Township

**Resolution Number 214-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

A letter from Suzanne Coros regarding the issue of Short-Term Rentals (STRs) in Douro-Dummer Township be received. Carried

12. By-laws:

12.1 2022-32 - Being a By-law to Designate the Township of Douro-Dummer as a Site Plan Control Area and Repeal By-law 2002-71

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

A By-law 2022-32, being a By-law to Designate the Township of Douro-Dummer as a Site Plan Control Area be passed, in open council this 21st day of June, 2022 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13. Accounts: None
14. Reports derived from previous Notice of Motions: None
15. Notice of Motion - no debate: None
16. Announcements: None
17. Closed Session: None
18. Rise from Closed Session with or without a Report: None
19. Matters Arising from Closed session: None

20. Confirming By-law - 2022-33

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That By-law Number 2022-33, being a By-law to confirm the proceedings of the Special Meeting and Regular Meetings of Council both held on the 21 day of June, 2022, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting:

Planning Committee Meeting - June 24, 2022

Human Resource Committee Meeting - June 28, 2022

Council Regular Meeting - August 2, 2022

22. Adjournment

**Resolution Number 215-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That this meeting adjourn at 6:01 p.m.

Carried

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Mayor, J. Murray Jones

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Acting Clerk, Martina Chait-Hartwig

**FOR IMMEDIATE RELEASE | Otonabee Conservation announces Janette Loveys Smith as new CAO**

**Peterborough, Ontario (June 28, 2022)** The Otonabee Conservation (ORCA) Board of Directors is pleased to announce the appointment of Janette Loveys Smith as their new Chief Administrative Officer / Secretary-Treasurer, effective July 5, 2022.

The selection committee included ORCA Chair Ryan Huntley (Township of Cavan Monaghan), Vice Chair Michael Metcalf (Municipality of Trent Hills), and Directors, Andy Mitchell (Selwyn Township), and Kim Zippel (City of Peterborough).

“Janette impressed the selection committee throughout the interview process citing many examples of her ability to address difficult and often politically complex situations,” explained Huntley, “She will be a great asset to ORCA, possessing a lot of energy and creativity along with the skills and experience to guide the Authority through any challenges that lay ahead.”

Loveys Smith comes to ORCA with plethora of senior administrative experience in the municipal sector ranging from environmental protection and fostering Indigenous relationships, to strategic and parks master planning. Loveys Smith has held upper managerial positions as the CAO for the Sunshine Coast Regional District in British Columbia, and most recently, as the City Manager for Brockville, Ontario.

“I am excited to be joining Otonabee Conservation and continuing the important work the Board of Directors and staff have laid out,” Loveys Smith, remarked, “It is an honor to be a part of the ORCA team and I would like to thank the Board of Directors for this incredible leadership opportunity in work that is essential and close to my heart. I look forward to meeting all the partners and working together to ensure a successful and viable future for all at ORCA.”

After relocating to the area with her family, Loveys Smith looks forward to enjoying all that the Peterborough Region has to offer including her favourite outdoor pursuits: kayaking, hiking, and birdwatching.

Dan Marinigh, Otonabee Conservation’s outgoing CAO, announced his retirement in March 2022; Marinigh will be retiring at the end of July and will be working with Loveys Smith to ensure a seamless transition for the organization.



Loveys Smith has a Bachelor of Arts from University of Waterloo and holds a Local Government Public Administration Certificate from Capilano University. She also holds certificates in Leadership and Executive Development from University of Virginia and Royal Roads University.

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**For more information contact:**

Karen Halley | Communications and Outreach Coordinator

Otonabee Conservation

khalley@otonabeeconservation.com | 705-745-5791 Ext. 224

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250 Milroy Drive, Peterborough ON K9H 7M9

P: 705-745-5791 F: 705-745-7488



[otonabeeconservation.com](http://otonabeeconservation.com)



**The Corporation of the  
County of Peterborough  
and  
The Corporation of the  
Township of Asphodel-Norwood**



**Notice of Public Meeting for a  
Plan of Subdivision and Zoning By-law Amendment**

**Take notice** that the Corporation of the County of Peterborough has received a complete application for a plan of subdivision in accordance with Sections 51 (17) and 51 (19.1) of the Planning Act. The application has been assigned file number 15T-22001.

**And Take notice** that the Corporation of the Township of Asphodel-Norwood has received a complete application for a Zoning By-law Amendment in accordance with Section 34(10.4) of the Planning Act. The application has been assigned file number ZBLA-02-2022.

**Location**

A key map below indicates the location of the lands which are subject to the applications. The lands are located in Lots 18 and 19, Concession 8, Asphodel Ward, Township of Asphodel-Norwood, and are known municipally as 158 Albine Street.

**Purpose and Effect of the Applications**

The purpose and effect of the subdivision application is for the approval of a 148 unit residential plan of subdivision. The proposal represents the fourth phase of the Norwood Park residential development within the Norwood Settlement Area. It includes 96 detached dwellings, 52 townhomes, as well as blocks for a park, open space, walking paths, roadways and stormwater. An Official Plan amendment was approved in November 2021 that recognizes this form of development.

The purpose and effect of the Zoning By-Law Amendment is to re-zone the subject lands from the Rural (RU) Zone to the following zones: Residential One Holding (R1 (H)) Zone; Residential One Exception Ten Holding (R1-10(H)) Zone; Residential One Exception Eleven Holding (R1-11(H)) Zone; Residential Two Exception Two (R2-2(H)) Zone; Open Space Holding (OS (H)) Zone; and Open Space Exception Seven Holding (OS-7(H)) Zone.

**Statutory Public Meeting Information**

The Corporation of the Township of Asphodel-Norwood will hold a Public Meeting on **Tuesday, July 26<sup>th</sup>, 2022 at 2:00 p.m.** to consider the proposed Plan of Subdivision and Zoning By-law Amendment under Sections 17 and 34 of *The Planning Act*, R.S.O., 1990, as amended.

Public Meeting Location: **Millennium Room, 88 Alma Street, Norwood ON K0L 2V0**

Any person may attend the public meeting and make written and/or verbal representation either in support of or in opposition to the proposal. Inquiries and written submissions concerning the applications can be made to the County of Peterborough Planning Department or to the Township of Asphodel-Norwood. (This will be an in-person Council public meeting).

**The Right to Appeal**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the County of Peterborough in respect of the proposed plan of subdivision or to the decision of the Council of the Township of Asphodel-Norwood in respect to the proposed Zoning By-law Amendment to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the County of Peterborough or Township of Asphodel-Norwood before the approval authorities give or refuse to give approval to the plan of subdivision or Zoning By-law Amendment, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Peterborough in respect of the proposed plan of subdivision or to the Township of Asphodel-Norwood in respect of the Zoning By-law Amendment before the approval authorities make a decision regarding the plan of subdivision or Zoning By-law Amendment, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**To Be Notified**

If you wish to be notified of the decision for any of the applications, you must make a written request to the Township of Asphodel-Norwood or the County of Peterborough at the addresses noted below.

**Getting Additional Information**

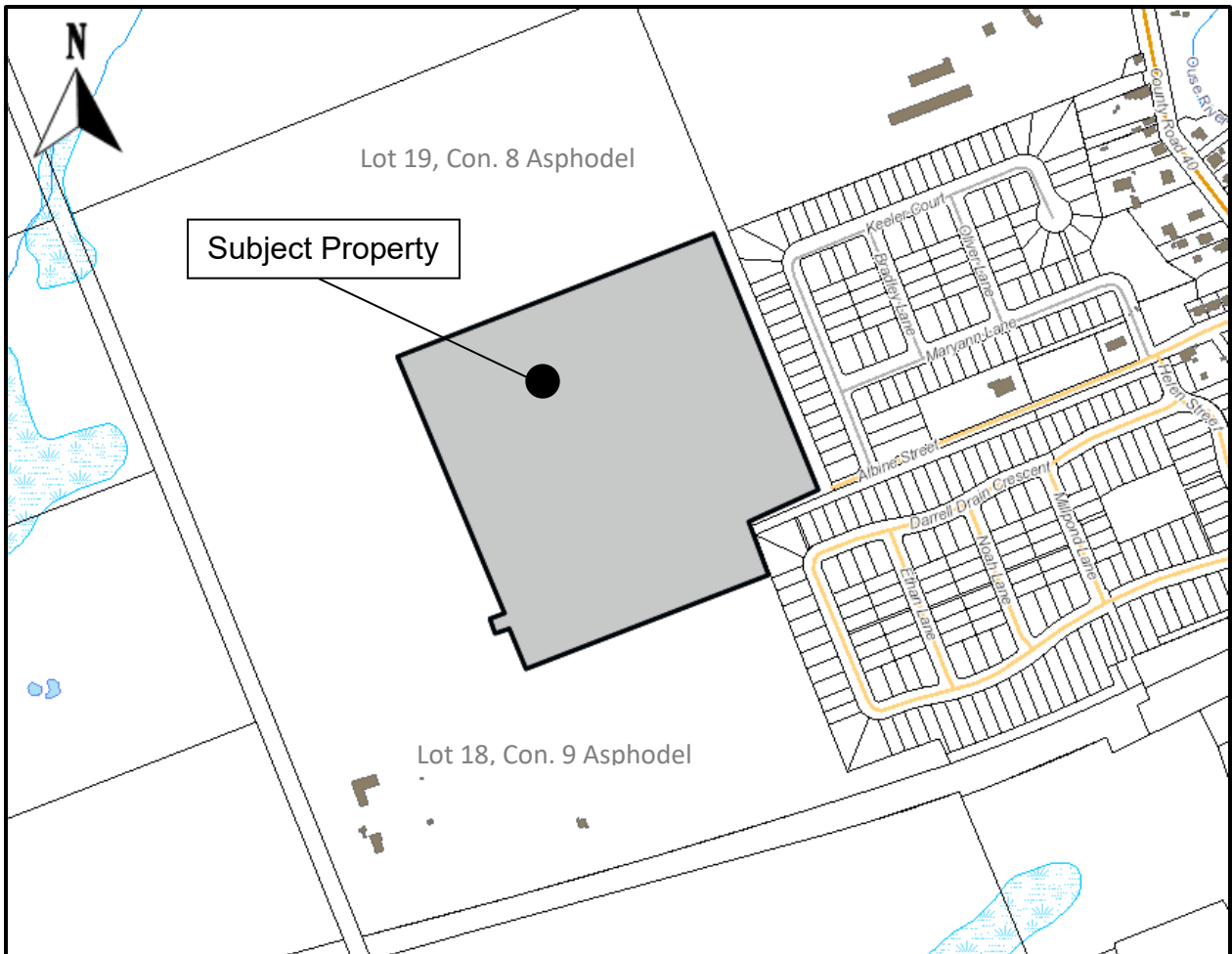
The Plan of Subdivision application and supporting documents are posted on the Peterborough County [website](#). Hard copies and additional information concerning the Zoning By-law Amendment application can be obtained by contacting the Township of Asphodel-Norwood.

**Contact**

County of Peterborough  
470 Water Street  
Peterborough, ON  
K9H 3M3  
Tel: (705) 743-0380  
[planning@ptbocounty.ca](mailto:planning@ptbocounty.ca)

Township of Asphodel-Norwood  
2357 County Road 45,  
PO Box 29  
Norwood, ON K0L 2V0  
Tel: (705) 639-5343  
[info@antownship.ca](mailto:info@antownship.ca)

**Key Map**



Dated this Tuesday, July 5, 2022.

**OTONABEE REGION CONSERVATION AUTHORITY**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2021**

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## **INDEPENDENT AUDITOR'S REPORT**

**To the Members of  
Otonabee Region Conservation Authority**

### **Opinion**

I have audited the accompanying financial statements of **Otonabee Region Conservation Authority** (the Authority), which comprise the statement of financial position as at December 31, 2021, the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

In my opinion, the financial statements present fairly, in all material respects, the financial position of Otonabee Region Conservation Authority as at December 31, 2021, and the results of its operations and its changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

I have conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my auditor's report. I am independent of the Authority in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence that I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

## **INDEPENDENT AUDITOR'S REPORT (continued)**

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and the related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

**Peterborough, Ontario  
April 14, 2022**

*garland-hickey*  
**Chartered Professional Accountant  
Licensed Public Accountant**

**OTONABEE REGION CONSERVATION AUTHORITY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2021**

	<u><b>2021</b></u>	<u><b>2020</b></u>
<b>Financial Assets</b>		
Cash and cash equivalents	\$ 548,301	\$ 289,203
Accounts receivable (Note 3)	<u>540,202</u>	<u>562,258</u>
	<u>1,088,503</u>	<u>851,461</u>
 <b>Liabilities</b>		
Accounts payable and accrued liabilities (Note 5)	673,978	623,559
Deferred revenue (Note 7)	24,318	84,821
Long-term debt (Note 8)	<u>-</u>	<u>35,962</u>
	<u>698,296</u>	<u>744,342</u>
 <b>Net Financial Assets</b>	<u>390,207</u>	<u>107,119</u>
 <b>Non-Financial Assets</b>		
Tangible capital assets (Note 9)	9,321,232	9,036,108
Prepaid expenses	<u>29,753</u>	<u>34,017</u>
	<u>9,350,985</u>	<u>9,070,125</u>
 <b>Accumulated Surplus</b> (Note 10)	<u><u>\$ 9,741,192</u></u>	<u><u>\$ 9,177,244</u></u>
 Commitments and Contingencies (Notes 11 and 12)		

**OTONABEE REGION CONSERVATION AUTHORITY**  
**STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

	<b>2021</b>		<b>2020</b>
	<b><u>Actual</u></b>	<b><u>Budget</u></b> (Note 13)	<b><u>Actual</u></b>
<b>Revenues</b>			
<b>Government Funding</b>			
Municipal			
General levy	\$ 1,212,227	\$ 1,212,227	\$ 1,186,808
Capital projects levy	167,850	103,000	36,650
Special levy	235,127	237,554	285,600
Non-levy service and project revenue	182,187	181,105	314,037
Provincial	246,834	254,250	233,394
Federal	33,654	142,000	129,139
<b>Authority Generated:</b>			
User fees income	931,323	755,631	670,732
Sales, rentals and other income	118,616	137,500	121,554
Grants and partnerships	96,376	187,800	90,738
Donations	78,187	162,000	45,398
	<u>3,302,381</u>	<u>3,373,067</u>	<u>3,114,050</u>
 <b>Expenses (Note 17)</b>			
Natural Hazard Program	864,834	807,090	1,085,618
Conservation Lands Program	699,423	660,735	639,923
Drinking Water Source Protection Program	180,572	207,975	141,771
Corporate Services	769,242	735,960	678,678
Natural Resources Conservation Program	224,362	255,253	227,402
	<u>2,738,433</u>	<u>2,667,013</u>	<u>2,773,392</u>
 <b>Annual Surplus</b>	563,948	\$ <u><u>706,054</u></u>	340,658
 <b>Accumulated Surplus - beginning of year</b>	<u>9,177,244</u>		<u>8,836,586</u>
 <b>Accumulated Surplus - end of year</b>	\$ <u><u>9,741,192</u></u>		\$ <u><u>9,177,244</u></u>



**OTONABEE REGION CONSERVATION AUTHORITY**  
**STATEMENT OF CHANGE IN NET FINANCIAL ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

	<b>2021</b>		
	<b><u>Actual</u></b>	<b><u>Budget</u></b> (Note 13)	<b><u>2020</u></b>
<b>Annual Surplus</b>	\$ 563,948	\$ 706,054	\$ 340,658
Amortization of tangible capital assets	192,700	-	166,440
Change in prepaid expenses	4,264	-	7,883
Acquisition of tangible capital assets - net	<u>(477,824)</u>	<u>(711,000)</u>	<u>(337,801)</u>
<b>Increase In Net Financial Assets</b>	283,088	(4,946)	177,180
<b>Net Financial Assets</b> - beginning of year	<u>107,119</u>	<u>107,119</u>	<u>(70,061)</u>
<b>Net Financial Assets</b> - end of year	<u><u>\$ 390,207</u></u>	<u><u>\$ 102,173</u></u>	<u><u>\$ 107,119</u></u>

**OTONABEE REGION CONSERVATION AUTHORITY**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

	<u><b>2021</b></u>	<u><b>2020</b></u>
<b>Net Inflow (Outflow) of Cash Related to the Following Activities:</b>		
<b>Operating Transactions</b>		
Annual surplus	\$ 563,948	\$ 340,658
Non-cash charges to operations		
Amortization	192,700	166,440
Changes in non-cash working capital balances related to operations		
Accounts receivable	22,056	(34,754)
Prepaid expenses	4,264	7,883
Deferred revenue	(60,503)	(10,735)
Accounts payable	<u>50,419</u>	<u>48,874</u>
<b>Cash Provided By Operations</b>	772,884	518,366
<b>Capital Transactions</b>		
Purchase of tangible capital assets - net	(477,824)	(337,801)
<b>Financing Transactions</b>		
Debt repayment	<u>(35,962)</u>	<u>(13,543)</u>
<b>Increase In Cash During The Year</b>	259,098	167,022
<b>Cash and Cash Equivalents - beginning of year</b>	<u>289,203</u>	<u>122,181</u>
<b>Cash and Cash Equivalents - end of year</b>	<u><u>\$ 548,301</u></u>	<u><u>\$ 289,203</u></u>
 <b>Represented By:</b>		
Cash and cash equivalents	<u><u>\$ 548,301</u></u>	<u><u>\$ 289,203</u></u>

**OTONABEE REGION CONSERVATION AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**1. Nature of the Organization**

The Otonabee Region Conservation Authority is a corporate body established in 1959 under the Conservation Authorities Act of Ontario to manage renewable resources on a watershed basis in concert with its eight member municipalities and the province. The watersheds include area in the Municipalities of Asphodel-Norwood, Cavan Monaghan, Douro-Dummer, Otonabee-South Monaghan, Selwyn and Trent Hills and the Cities of Peterborough and Kawartha Lakes.

The Authority is a registered charity within the meaning of the Income Tax Act (Canada) and is exempt from income taxes.

**2. Significant Accounting Policies**

The financial statements of the Otonabee Region Conservation Authority (ORCA) are prepared by management in accordance with Canadian generally accepted accounting principles for organizations operating in the local government sector as recommended by the Chartered Professional Accountants (CPA) Canada Public Sector Accounting Handbook and as established by the Public Sector Accounting Board.

The significant accounting policies are summarized as follows:

**a) Basis of Accounting**

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Accrual accounting recognizes an asset until the future economic benefit underlying the asset is partly or wholly used or lost.

**b) Revenue Recognition**

General municipal levies - operating - recognized as revenue when the amounts are levied on the municipalities

General municipal levies - capital - recognized as revenue in the year in which the related expenses are incurred

Government grants and special levies related to operations - recognized as revenue in the year in which the related expenses are incurred

Government transfers - recognized in the financial statement in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. Government transfers that meet the definition of a liability are recognized as revenue as the liability is extinguished.

Unrestricted donations - recorded as income in the period they are received

Externally restricted donations - are deferred and recognized as revenue in the year in which the related expenses are recognized

Revenue from employment programs - recognized in the same period as the related expenditure

Other grants - recognized as revenue in the year in which the related expenses are incurred provided their collectability is reasonably assured

Investment income - recognized when earned

Planning and regulation fees - recognized as revenue when they are received

User charges and other fees - recognized as revenue when the price is fixed or determinable, collectability is reasonably assured and the related services are provided to customers.

**c) Cash and Cash Equivalents**

The Authority considers cash, deposits in banks, certificates of deposit and short-term investments with original maturities of 90 days or less, and bank overdrafts repayable on demand as cash and cash equivalents.

**d) Marketable Securities**

Marketable securities are carried at cost and include accrued interest, when they exist.

**OTONABEE REGION CONSERVATION AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**2. Significant Accounting Policies (continued)**

**e) Deferred Revenue**

The Authority receives certain amounts principally from other public sector bodies, the proceeds of which may only be used in the completion of specific work or for specific programs. In addition, some user charges and fees are collected in advance for services that have not been performed by year end. When revenue is received in advance of the related expenses the appropriate portion will be deferred and not recognized as revenue until the related expenses are incurred or services are performed.

**f) Non-financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess in revenues over expenses, provides the consolidated change in net financial assets during the year.

**Tangible Capital Assets**

Tangible capital assets, in excess of the capitalization thresholds, are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. Tangible capital assets, except land, are amortized on a straight-line basis over the estimated useful lives as follows:

	Estimated Useful Life	Capitalization Threshold
Building and building improvements	40 years	\$ 5,000
Land improvements	40 years	5,000
Infrastructure - Dams	80 years	5,000
Infrastructure - Other	40 years	5,000
Machinery and equipment	7 years	1,000
Vehicles	7 years	1,000
Furniture and fixtures	5 years	1,000
Computers	3 years	1,000

Annual amortization is charged in the year of acquisition.

Capital works in progress are assets under construction and are not amortized. They are transferred to another category when they are available for productive use.

When a tangible capital asset is no longer able to contribute to the Authority's ability to provide services or the value of the future economic benefits associated with the tangible capital asset is less than its net book value, the carrying value of the tangible capital asset is reduced to reflect the asset's remaining value.

Works of art and cultural and historic assets are not recorded as tangible capital assets.

**Contributions of tangible capital assets**

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, when fair value can be reasonably determined, and are also recorded as revenue. When a fair value cannot be determined, the tangible capital asset is recorded at a nominal value.

**Leases**

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

**OTONABEE REGION CONSERVATION AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**2. Significant Accounting Policies (continued)**

**Non-financial Assets (continued)**

**Prepaid expenses**

Prepaid expenses are recorded at cost and are charged to expense over the periods expected to benefit from it.

**Inventories**

Inventories held for consumption are recorded at the lower of cost and replacement cost.

**g) Reserves**

The Authority has established a number of reserves by appropriating amounts to earmark them for specific future purposes.

The intended purposes of the individual reserves are as follows:

- Capital Reserve - for the initial purchase, repair and / or replacement of tangible capital assets
- Jackson Creek Trail Revitalization Reserve - for donations and other contributions received for the future revitalization of the Jackson Creek Trail
- General Reserve - for the payment of unanticipated operating expenditures and legal fees, the payment of significant amounts of short-term sick credits, to offset significant shortfalls in non-levy revenue sources, etc.
- Gravel Pit Rehabilitation Reserve - is to provide for the rehabilitation of the ORCA owned gravel pit upon the closure of the site and the cancellation of the licence issued under the Aggregates Resources Act.
- Proceeds From Disposition of Lands Reserve - is monies derived from the sale of lands that is subject to specific obligations as directed from the province, amounts held in this reserve will be subject to annual increases at a rate equivalent to current interest rates

All increases or decreases in any of the reserves must be authorized and approved by the Board of Directors.

**h) Contributed Services**

Certain services have been contributed by volunteers to assist the Authority in carrying out its activities.

Since these services are not normally purchased by the Authority and because of the difficulty of determining their value, contributed services are not recognized in these financial statements.

**i) Foreign Currency Transactions**

Monetary assets and liabilities in foreign currencies are converted to Canadian dollars at the foreign exchange rate prevailing at the year end date. Other foreign currency transactions are converted to Canadian dollars at the foreign exchange rate in effect at the time the transaction occurred.

**j) Internal Charges**

The Authority operates a pool of vehicles and equipment. Internal charges for the use of the vehicles and equipment are made to various projects and programs based on an hourly, per item or distance traveled rate, which is designed to recover the costs of operating the pool including the replacement of equipment. These internal charges are included in the appropriate expense classifications.

**k) Use of Estimates**

The preparation of financial statements in accordance with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Areas where estimations are used include accrued receivables, allowance for doubtful accounts, accrued liabilities, deferred revenue, useful life of tangible capital assets and prepaids.

**OTONABEE REGION CONSERVATION AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**2. Significant Accounting Policies (continued)**

**l) Contaminated Sites**

Contaminated sites are the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material of live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries when all five of the following criteria are met:

- an environmental standard exists
- contamination exceeds the environmental standard
- the Authority is directly responsible or accepts responsibility for the liability
- future economic benefits will be given up
- a reasonable estimate of the liability can be made

Changes in this estimate are recorded in the statement of operations and accumulated surplus.

These statements do not include any liability for contaminated sites.

**m) Financial Instruments**

The Authority classifies its financial instruments at either fair value or amortized cost.

Cash and cash equivalents, marketable investments, bank indebtedness and derivatives are initially recognized at cost and subsequently carried at fair value. Changes in fair value are recognized in the statement of remeasurement gains and losses until they are realized, at which time they are transferred to the statement of operations. Transaction costs related to financial instruments measured at fair value are expensed as incurred. Where a decline in fair value is determined to be other than temporary, the amount of the loss is removed from the accumulated remeasurement gains and losses and is recognized in the statement of operations. On sale, the amount held in accumulated remeasurement gains and losses associated with that instrument is removed from net assets and is recognized in the statement of operations.

Accounts receivable, accounts payable and accrued liabilities and long-term debt are initially recognized at cost and subsequently carried at amortized cost using the effective interest rate method, less any impairment losses on financial assets, except for contributions, which are initially recognized at fair value. Transaction costs related to these financial instruments are added to the carrying value of the instrument. Write downs on these financial assets are recognized when the amount of the loss is known with sufficient precision, and there is no realistic prospect of recovery. Financial assets are then written down to net recoverable value with the write-down being recognized in the statement of operations.

**n) Classification of Expenses**

Expenses are reported in five main categories based on the type of services provided:

**Natural Hazard Program** - includes activities related to permitting responsibilities, review of applications under the Planning Act, flood plain mapping, flood forecasting, monitor watershed conditions, delivery of water safety and natural hazard related education programs, operate, maintain and ensure the safe working order of water and ice control structures

**Conservation Lands Program** - includes activities related to the operation and maintenance of several free-use conservation areas and two large seasonal Campgrounds, stewardship and management of 10,300 acres of land owned by the Authority

**Drinking Water Source Protection Program** - includes activities related to the implementation of water quality and quantity monitoring programs in partnership with various provincial agencies, support municipalities to ensure compliance with the Clean Water Act, provision of the administrative support of the Risk Management Office to ensure compliance with the Trent Source Protection Plan and the Clean Water Act, develop and implement an Education & Outreach Program as required by the Trent Source Protection Plan policies

**Corporate Services** - includes administrative and support services to staff, management and Board of Directors, for the efficient and effective operation of the Authority, provision of communication and marketing services

**Natural Resources Conservation Program** - includes support of landowners to undertake stewardship activities on their lands, support for environmental education, support to municipalities in research and technical studies, monitoring programs, technical review and expertise

**OTONABEE REGION CONSERVATION AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**2. Significant Accounting Policies (continued)**

**o) New Accounting Standards and Amendments**

The Authority is currently evaluating the impact of the changes, if any, to its financial statements of the following accounting standards which are issued but not currently in effect:

	Effective for periods beginning on or after
PS 1201 - Financial Statement Presentation	April 1, 2022
PS 2601 - Foreign Currency Translation	April 1, 2022
PS 3041 - Portfolio Investments	April 1, 2022
PS 3280 - Asset Retirement Obligations	April 1, 2022
PS 3450 - Financial Instruments	April 1, 2022
PS 3400 - Revenue	April 1, 2023
PSG-8 - Purchased Intangibles	April 1, 2023

**3. Accounts Receivable**

Accounts receivable consists of the following:

	<u>2021</u>	<u>2020</u>
Government funding		
Municipal	\$ 153,183	\$ 154,064
Federal	5,879	4,709
Provincial	310,848	342,169
HST rebates - federal and provincial	47,039	15,273
Authority generated	<u>23,253</u>	<u>46,043</u>
	<u>\$ 540,202</u>	<u>\$ 562,258</u>

**4. Bank Indebtedness**

Bank indebtedness to a limit of \$1,000,000 is approved by the Board and is in accordance with section 3(5) of the Conservation Authority Act RSO 1990.

**5. Accounts Payable and Accrued Liabilities**

Accounts payable and accrued liabilities consist of the following:

	<u>2021</u>	<u>2020</u>
Accounts payable and accrued liabilities	\$ 257,131	\$ 247,166
Salaries and benefits payable	63,132	62,661
Employee future benefits (Note 6)	353,677	299,677
Due to governments	<u>38</u>	<u>14,055</u>
	<u>\$ 673,978</u>	<u>\$ 623,559</u>

**6. Employee Future Benefits**

The Authority makes contributions to the Ontario Municipal Employees Retirement System (OMERS) which is a multi-employer plan, on behalf of full-time members of staff and eligible part-time staff.

The plan is a defined benefit pension plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employees and employers contribute equally to the plan.

Since OMERS is a multi-employer pension plan, any pension plan surpluses or deficits are the joint responsibility of all the Ontario municipal organizations and their employees. The Authority does not recognize any share of the OMERS pension surplus or deficit at this time, as their portion is not determinable.

**OTONABEE REGION CONSERVATION AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

**6. Employee Future Benefits (continued)**

The latest available report for the OMERS plan (December 31, 2021) indicates that there are approximately 541,000 active and retired members and nearly 1,000 participating employers. The OMERS plan has reported a \$3.1 billion actuarial funding deficit at the end of 2021 (\$3.2 billion at the end of 2020), represented by net actuarial assets of \$116.2 billion (\$108.6 billion- 2020) and pension obligations of \$119.3 billion (\$111.8 billion - 2020). It is currently 97% funded (97% funded in 2020) and is expected to be fully funded by 2025.

The amount contributed to OMERS for 2021 was \$120,598 (2020 - \$128,373) for current service and is included as an expense on the Statement of Operations. Ongoing adequacy of current contribution rates are regularly monitored and may lead to increased future funding requirements.

The Authority is committed to provide limited future health benefits for employees with more than ten years of service who retire after age of 55. The retired employees are eligible for benefits for a maximum of five years after retirement, or the age 65, whichever occurs first. Additionally, employees accrue sick days which may be paid out at a future date. Sick day accumulations are not paid out when employees leave or retire nor can they be converted to cash. Long term disability entitlement begins after 85 days of continual sick leave. An estimated liability of \$353,677 (\$299,677 in 2020) has been set up in accounts payable and accrued liabilities based on the current benefit rates for those employees eligible for these coverages. The liability represents management's best estimate as to the future liability.

**7. Deferred Revenue**

Deferred revenue consists of the following:

	<b><u>Balance</u></b> <b><u>01/01/2021</u></b>	<b><u>2021</u></b> <b><u>Receipts</u></b>	<b><u>2021</u></b> <b><u>Revenue</u></b>	<b><u>Balance</u></b> <b><u>31/12/2021</u></b>
Capital projects levy	\$ 64,850	\$ 103,000	\$ 167,850	\$ -
Special levy	-	237,554	235,127	2,427
Source water protection	8,323	62,189	55,741	14,771
Other grants (less than \$15,000 each)	11,648	-	4,528	7,120
	<u>\$ 84,821</u>	<u>\$ 402,743</u>	<u>\$ 463,246</u>	<u>\$ 24,318</u>

	<b><u>Balance</u></b> <b><u>01/01/2020</u></b>	<b><u>2020</u></b> <b><u>Receipts</u></b>	<b><u>2020</u></b> <b><u>Revenue</u></b>	<b><u>Balance</u></b> <b><u>31/12/2020</u></b>
Capital projects levy	\$ -	\$ 101,500	\$ 36,650	\$ 64,850
Special levy	-	285,600	285,600	-
Municipal NDMP contributions	79,751	58,221	137,972	-
Source water protection	5,945	62,717	60,339	8,323
Other grants (less than \$15,000 each)	9,860	12,260	10,472	11,648
	<u>\$ 95,556</u>	<u>\$ 520,298</u>	<u>\$ 531,033</u>	<u>\$ 84,821</u>



**OTONABEE REGION CONSERVATION AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

**8. Long-term Debt**

Long-term Debt is comprised of the following:

	<u>2021</u>	<u>2020</u>
Promissory Note payable to the Greater Peterborough Business Development Centre Inc., due on demand, interest calculated at prime (now 6%), repayable in blended monthly principal and interest payments of \$1,093, secured by a first mortgage on the property located at 250 Milroy Drive, Peterborough ON which has a carrying value of \$173,740 used for the construction of the Warsaw Caves Comfort Station	\$ -	\$ 35,962

**9. Tangible Capital Assets**

Tangible Capital Assets consist of the following:

	<u>Balance</u> <u>01/01/2021</u>	<u>Additions</u> <u>/ transfers</u> <u>during 2021</u>	<u>Disposals</u> <u>during 2021</u>	<u>Balance</u> <u>31/12/2021</u>
<b>Cost</b>				
Land	\$ 3,036,616	\$ -	\$ -	\$ 3,036,616
Building and building improvements	1,268,971	-	-	1,268,971
Infrastructure	5,710,249	392,503	-	6,102,752
Machinery and equipment	290,150	34,150	-	324,300
Vehicles	189,310	23,100	17,210	195,200
Furniture and fixtures	42,990	18,777	-	61,767
Computers	62,880	26,461	7,607	81,734
	<u>10,601,166</u>	<u>494,991</u>	<u>24,817</u>	<u>11,071,340</u>
Capital works in progress	46,610	13,320	30,487	29,443
	<u>\$ 10,647,776</u>	<u>\$ 508,311</u>	<u>\$ 55,304</u>	<u>\$ 11,100,783</u>
<b>Accumulated Amortization</b>				
	<u>Balance</u> <u>01/01/2021</u>	<u>Amortization</u>	<u>Accum Amort</u> <u>on disposals</u>	<u>Balance</u> <u>31/12/2021</u>
Land	\$ -	\$ -	\$ -	\$ -
Building and building improvements	377,720	31,724	-	409,444
Infrastructure	815,497	86,093	-	901,590
Machinery and equipment	205,512	28,261	-	233,773
Vehicles	132,065	22,641	17,210	137,496
Furniture and fixtures	29,420	7,702	-	37,122
Computers	51,454	16,279	7,607	60,126
	<u>\$ 1,611,668</u>	<u>\$ 192,700</u>	<u>\$ 24,817</u>	<u>\$ 1,779,551</u>

**OTONABEE REGION CONSERVATION AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

**9. Tangible Capital Assets (continued)**

	<b><u>Balance</u></b> <b><u>31/12/2021</u></b>	<b><u>Balance</u></b> <b><u>31/12/2020</u></b>
Net Book Value of Tangible Capital Assets		
Land	\$ 3,036,616	\$ 3,036,616
Building and building improvements	859,527	891,251
Infrastructure	5,201,162	4,894,752
Machinery and equipment	90,527	84,638
Vehicles	57,704	57,245
Furniture and fixtures	24,645	13,570
Computers	21,608	11,426
	<u>9,291,789</u>	<u>8,989,498</u>
Capital works in progress	29,443	46,610
	<u><u>\$ 9,321,232</u></u>	<u><u>\$ 9,036,108</u></u>

	<b><u>Balance</u></b> <b><u>01/01/2020</u></b>	<b><u>Additions</u></b> <b><u>/ transfers</u></b> <b><u>during 2020</u></b>	<b><u>Disposals</u></b> <b><u>during 2020</u></b>	<b><u>Balance</u></b> <b><u>31/12/2020</u></b>
Cost				
Land	\$ 3,036,616	\$ -	\$ -	\$ 3,036,616
Building and building improvements	967,941	301,030	-	1,268,971
Infrastructure	5,710,249	-	-	5,710,249
Machinery and equipment	263,207	26,943	-	290,150
Vehicles	189,310	-	-	189,310
Furniture and fixtures	29,137	13,853	-	42,990
Computers	50,974	11,906	-	62,880
	<u>10,247,434</u>	<u>353,732</u>	<u>-</u>	<u>10,601,166</u>
Capital works in progress	62,541	(15,931)	-	46,610
	<u><u>\$ 10,309,975</u></u>	<u><u>\$ 337,801</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 10,647,776</u></u>

	<b><u>Balance</u></b> <b><u>01/01/2020</u></b>	<b><u>Amortization</u></b>	<b><u>Accum Amort</u></b> <b><u>on disposals</u></b>	<b><u>Balance</u></b> <b><u>31/12/2020</u></b>
Accumulated Amortization				
Land	\$ -	\$ -	\$ -	\$ -
Building and building improvements	345,996	31,724	-	377,720
Infrastructure	739,218	76,279	-	815,497
Machinery and equipment	180,824	24,688	-	205,512
Vehicles	112,724	19,341	-	132,065
Furniture and fixtures	24,897	4,523	-	29,420
Computers	41,569	9,885	-	51,454
	<u>1,445,228</u>	<u>166,440</u>	<u>-</u>	<u>1,611,668</u>

**OTONABEE REGION CONSERVATION AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**9. Tangible Capital Assets (continued)**

Many of the Authority's land holdings were acquired, through purchase and/or donation, to be maintained in a natural state for conservation and recreational purposes, subject to conditions restricting the ability to sell or otherwise dispose of them and limiting the amount that the Authority would be able to retain in the event of their sale.

**10. Accumulated Surplus**

Accumulated surplus consists of individual fund surplus/deficit and reserves as follows:

	<u>Balance</u> <u>01/01/2021</u>	<u>2021</u> <u>Surplus</u> <u>(Deficit)</u>	<u>Appropriated</u> <u>from (to)</u> <u>reserves</u>	<u>Balance</u> <u>31/12/2021</u>
<b>Surplus</b>				
Other	\$ (240,664)	\$ 756,648	\$ (533,782)	\$ (17,798)
Invested in tangible capital assets	9,000,146	(192,700)	513,786	9,321,232
	<u>8,759,482</u>	<u>563,948</u>	<u>(19,996)</u>	<u>9,303,434</u>
			<u>Appropriated</u> <u>from (to)</u> <u>general</u>	
<b>Reserves</b>				
Capital Reserve	1,361	-	-	1,361
Jackson Creek Trail Revitalization Reserve	-	-	19,996	19,996
General Reserve	286,349	-	-	286,349
Gravel Pit Rehabilitation Reserve	28,223	-	-	28,223
Proceeds From Disposition of Land Reserve	101,829	-	-	101,829
Total Reserves	<u>417,762</u>	<u>-</u>	<u>19,996</u>	<u>437,758</u>
Accumulated surplus	<u>\$ 9,177,244</u>	<u>\$ 563,948</u>	<u>\$ -</u>	<u>\$ 9,741,192</u>

**11. Commitments**

The Authority is committed to total annual lease payments on equipment as follows:

2022	\$ 4,155
2023	4,104
2024	4,104
2025	3,589
2026	2,505

The Authority generally enters into contracts for the construction of large infrastructure projects and technical studies. At the end of fiscal 2021 the Authority was not committed to any ongoing contracts.

**12. Contingencies**

The Authority owns a number of water control structures. Provincial Dam Safety Legislation requires dam safety assessments which may identify deficiencies that will require future remediation.

The Authority recognizes that liabilities may arise due to certain contract and labour relations matters that are outstanding at year end, in the normal course of business.

It is management's opinion that the Authority's insurance coverage will adequately cover any potential liabilities arising from these matters.

**OTONABEE REGION CONSERVATION AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

**13. Budget Figures**

The budget figures reflect the final budget as approved by the Board of Directors at a meeting on December 17, 2020. These figures are unaudited.

The 2021 budget amounts approved by the Authority's Board was not prepared on a basis consistent with that used to report actual results under the Canadian Public Sector Accounting Standards. These standards require a full accrual basis budget while this budget was prepared on a modified accrual basis.

This budget expenses all tangible capital assets rather than capitalizing the assets and including amortization expenses. This budget also anticipated the use of surpluses accumulated in previous years to reduce current year expenses, the repayment of principal loan repayments and additional borrowing.

	<u>2021</u>	<u>2020</u>
Budgeted Revenues	\$ 3,373,067	\$ 3,135,856
Budgeted Expenses	<u>(2,667,013)</u>	<u>(2,768,756)</u>
Per Statement of Operations and Accumulated Surplus	706,054	367,100
Budgeted Tangible Capital Asset Purchases	(711,000)	(100,500)
Budgeted Drawdown of Reserves	50,000	50,000
Budgeted Drawdown of Deferreds	62,500	-
Budgeted Loan Repayment	<u>(107,554)</u>	<u>(316,600)</u>
	<u>\$ -</u>	<u>\$ -</u>

**14. Capital Disclosures**

The Authority's objective when managing capital is to safeguard the Authority's ability to continue as a going concern. The objective is dependent on the support of all levels of government and other not-for-profits through continued grants and levies. The Authority is not in a position to raise additional capital with share or debt issuance. The Authority includes in its definition of capital its cash, receivables and marketable investments. The investment policy is to invest its excess cash in interest-bearing government bonds and term deposits. To facilitate the management of its capital requirements, the Authority prepares annual revenue and expenditure budgets that are approved by the Board of Directors. There were no changes in the Authority's approach to capital management during the year.

**15. Other Matters**

On March 11, 2020 the World Health Organization assessed the coronavirus outbreak (Covid-19) as a global pandemic. This pandemic has resulted in all levels of governments enacting emergency measures to combat the spread of the virus which in turn had a financial impact on all businesses and organizations. While the pandemic is in its second year and somewhat dynamic, there is some degree of clarity on the long-term economic impact on the Authority's financial position and operations. The Authority has mitigated the impacts of any potential risks by implementing cost containment measures to offset decreases in anticipated revenue.

In December 2020 the Province of Ontario approved Bill 229, Ontario's Budget Measures Act, including Schedule 6 amendments which directly impact Conservation Authorities. In October 2021, the province released Ont. Reg. 686/21 and Ont. 687/21. These regulations provide greater clarity on the impacts from the Bill 229 amendments. The changes must be implemented beginning in fiscal 2024. The Authority believes that the changes will have a minimal impact on the Authority's financial position and operations.

**OTONABEE REGION CONSERVATION AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

**16. Related Party Transactions**

Members of the Board and Authority staff are provided with a Conservation Ontario day use pass which allows them free day use access to conservation areas across the provinces. All other user fees, in the event of a transaction with a related party, occur at fair value. Board members are paid a per diem and the Chair and Vice-Chair receive a nominal honorarium. There are no outstanding receivables from related parties at year end.

**17. Segment Information**

The Authority prepares segmented financial information on the following basis: Revenues, either government funded or Authority generated, are allocated to the specific program of service to which they relate; expenses, internal and external, are allocated to the segment to which they relate. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 2 - Significant Accounting Policies.

For details of Segment Information - see Schedule A and B.

For internal financial reporting, administration provides for charges of technical services, vehicle expenses and equipment usage between segments.

	<b>Technical Services</b> (included in salaries and wages)	<b>Vehicle Charges</b> (included in travel costs)	<b>Equipment Charges</b> (included in materials and supplies)
Expenses			
Natural Hazard Program	\$ 42,627	\$ 6,327	\$ 691
Conservation Lands Program	-	6,327	691
Drinking Water Source Protection Program	89,974	-	-
Corporate Services	-	-	-
Natural Resources Conservation Program	44,989	6,327	691
	<u>\$ 177,590</u>	<u>\$ 18,981</u>	<u>\$ 2,073</u>
Included in other income	<u>\$ -</u>	<u>\$ 18,981</u>	<u>\$ 2,073</u>

**18. Public Sector Salary Disclosure**

The Authority is subject to The Public Sector Salary Disclosure Act, 1996. Salaries and benefits that have been paid by the Authority and reported to the Province of Ontario in compliance with this legislation are listed on the Ontario Ministry of Finance website at:

<https://www.ontario.ca/page/public-sector-salary-disclosure#section-0>

**19. Risk Management**

The Authority is exposed to a number of financial risks in the normal course of its business operations, including market risk, interest rate risk, credit risk and liquidity risk.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The objective of management is to manage market risk within acceptable parameters while optimizing the return on risk.

Currency risk refers to the risk that the fair value of financial instruments of future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. The functional currency of the Authority is the Canadian dollar. It occasionally transacts in US dollars. The US dollar amounts are converted and recorded as Canadian dollars using the exchange rate in effect as of the date of the transaction. US dollar amounts on hand at the end of the year are converted to Canadian dollars using the exchange rate in effect as of the end of the year. This risk is minimal.

**OTONABEE REGION CONSERVATION AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**19. Risk Management (continued)**

Interest rate risk is the risk that the fair value of financial instruments or future cash flows associated with the instruments would fluctuate due to changes in the interest rate. Fluctuations in interest rates do not have an immediate impact on the Authority's operations, however, a prolonged decline in interest rates related to the investments of one percentage point would reduce the interest revenue by less than \$1,000

The primary objective of the Authority with respect to its fixed income investments is to ensure the security of the principal amounts invested, provide for a high degree of liquidity, and achieve a satisfactory investment return. A one percentage point change in interest would affect the current debt exposure by less than \$1,000.

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market prices (other than those arising from the currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. Management has determined that the Authority was not subject to any significant price risks during the year.

Credit risk is the risk of counterparties being unable to fulfill their obligations. The Authority's main credit risk relates to its accounts receivables. The organization provides credit to its members and others in the normal course of its operations. Accounts receivable are primarily due from the member municipalities and the Province of Ontario. Credit risk is mitigated by the financial solvency of these creditors.

Management has determined that credit risk is minimal. There have been no changes from the previous year in the exposure to this risk or policies, procedures and methods used to measure the risk.

Liquidity risk is the risk that the Authority will encounter difficulties in meeting its financial liabilities when they become due. The Authority manages liquidity risk by forecasting cash flows to identify liquidity requirements, and monitoring activity levels which affect cash flow while maintaining adequate cash balances to cover daily expenses. Management has determined that this risk is minimal and expects that the Authority's cash flows from operating activities will be sufficient to meet these requirements.

**20. Comparative Figures**

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year.

**OTONABEE REGION CONSERVATION AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

**Schedule A - Segmented Information 2021**

	Natural Hazard Program	Conservation Lands Program	Drinking Water Source Protection Program	Corporate Services	Natural Resources Conservation Program	Total
<b>Revenues</b>						
<b>Government Funding</b>						
Municipal						
General levy	\$ 386,710	\$ 115,735	\$ 32,975	\$ 635,960	\$ 40,847	\$ 1,212,227
Capital projects levy	67,726	1,330	-	98,794	-	167,850
Special levy	235,127	-	-	-	-	235,127
Non-levy service and project revenue						
Provincial	-	-	115,000	-	67,187	182,187
Federal	246,834	-	-	-	-	246,834
Authority Generated	-	33,654	-	-	-	33,654
User fees income	493,904	437,419	-	-	-	931,323
Sales, rentals and other income	17,520	45,134	-	21,347	34,615	118,616
Grants and partnerships	-	13,450	55,742	-	27,184	96,376
Donations	-	51,866	-	-	26,321	78,187
	<u>1,447,821</u>	<u>698,588</u>	<u>203,717</u>	<u>756,101</u>	<u>196,154</u>	<u>3,302,381</u>
Budgeted Amount - (Note 13)	1,249,144	952,235	207,975	708,460	255,253	3,373,067
<b>Expenses</b>						
Salaries, wages and employee benefits	701,197	396,838	177,114	429,627	148,033	1,852,809
Utilities, communications, property taxes and insurance	26,416	67,876	1,903	29,526	8,682	134,403
Maintenance, service and supplies	14,814	92,570	761	111,574	23,541	243,260
Professional services	8,820	4,507	328	66,881	2,535	83,071
Travel and staff expenses	6,795	6,436	-	443	6,411	20,085
Other expenses	5,953	95,457	466	47,693	33,744	183,313
Vehicle costs	-	3,422	-	25,370	-	28,792
Amortization of tangible capital assets	100,839	32,317	-	58,128	1,416	192,700
	<u>864,834</u>	<u>699,423</u>	<u>180,572</u>	<u>769,242</u>	<u>224,362</u>	<u>2,738,433</u>
Budgeted Amount - (Note 13)	807,090	660,735	207,975	735,960	255,253	2,667,013
<b>Net Surplus (Deficit)</b>	<u>\$ 582,987</u>	<u>\$ (835)</u>	<u>\$ 23,145</u>	<u>\$ (13,141)</u>	<u>\$ (28,208)</u>	<u>\$ 563,948</u>
Budgeted Amount - (Note 13)	442,054	291,500	-	(27,500)	-	706,054

**OTONABEE REGION CONSERVATION AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

**Schedule B - Segmented Information 2020**

	Natural Hazard Program	Conservation Lands Program	Drinking Water Source Protection Program	Corporate Services	Natural Resources Conservation Program	Total
<b>Revenues</b>						
<b>Government Funding</b>						
Municipal						
General levy	\$ 393,053	\$ 87,079	\$ 18,270	\$ 621,507	\$ 66,899	\$ 1,186,808
Capital projects levy	-	36,650	-	-	-	36,650
Special levy	285,600	-	-	-	-	285,600
Non-levy service and project revenue	165,375	-	115,000	-	33,662	314,037
Provincial	233,394	-	-	-	-	233,394
Federal	-	104,139	-	25,000	-	129,139
<b>Authority Generated</b>						
User fees income	294,480	376,252	-	-	-	670,732
Sales, rentals and other income	-	75,977	1,114	26,719	17,744	121,554
Grants and partnerships	-	1,000	60,339	-	29,399	90,738
Donations	-	26,722	-	20	18,656	45,398
	1,371,902	707,819	194,723	673,246	166,360	3,114,050
<b>Expenses</b>						
Salaries, wages and employee benefits	697,142	388,569	136,835	408,265	146,178	1,776,989
Utilities, communications, property taxes and insurance	21,635	64,811	2,062	28,716	7,362	124,586
Maintenance, service and supplies	23,952	77,617	1,059	95,637	22,708	220,973
Professional services	25,643	2,057	911	38,840	1,626	69,077
Travel and staff expenses	4,646	4,353	2	1,270	4,198	14,469
Other expenses	219,435	70,720	902	51,039	44,328	386,424
Vehicle costs	-	34	-	14,400	-	14,434
Amortization of tangible capital assets	93,165	31,762	-	40,511	1,002	166,440
	1,085,618	639,923	141,771	678,678	227,402	2,773,392
<b>Net Surplus (Deficit)</b>	<b>\$ 286,284</b>	<b>\$ 67,896</b>	<b>\$ 52,952</b>	<b>\$ (5,432)</b>	<b>\$ (61,042)</b>	<b>\$ 340,658</b>



# Impact Report 2021 – 2022



# A Message from Beth Steinmiller, Board President and Danielle Belair, Executive Director

## BUILDING ABUNDANCE

I am reminded of one of Charles Dickens opening lines: It was the best of times, it was the worst of times. For Community Care Peterborough (CCP), this past year has certainly been more good than bad.

CCP was resilient and continued to be a light throughout the pandemic, never missing a day of service to clients. While we will remain COVID aware and vigilant, we, like our communities, are moving forward from crisis to recovery. We have an ongoing commitment to our clients, employees, volunteers, and stakeholders to strive for excellence in the delivery of services and programs.



**Beth Steinmiller,**  
Board President



**Danielle Belair,**  
Executive Director

The fiscal year started with CCP continuing to cope with the COVID 19 pandemic and its restrictions. Throughout this past year, CCP has never missed a day of being here for those in need of service. Some services such as Foot Clinics, Diners' Clubs were not able to operate but CCP found a way to safely continue to not only meet other mandates but to exceed them.

Funding challenges including fund raising activities have also been affected. The Board of Directors at CCP has been well-informed of the everyday challenges faced by the staff and community and supported Danielle and her management team to embrace the mission, vision and values, without compromise.

This is also the first full year of working with our new Strategic Plan. It has brought focus for the board and highlighted how and where the agency is headed. **One of the strategic goals: Diversify Funding to Sustain and Grow the Organization led to the creation of a Resources Strategy Working Group.** In these "best" and "worst times" this group is proving to be of great value as we look at funding options to sustain and grow the organization.

The Board of Directors is privileged to be in the leadership position it is as we move through changing political times and the increasing needs by our aging community and

clients. CCP is recognized as a critical community service agency empowering people to live at home. And we can do this because we are powered by an amazing and growing group of volunteers helping us achieve our mandate, our strategic plan and continue to have a respected and important role in our community.

As we continue to use our Strategic Plan as our framework and prepare for Accreditation, we will also be working with the new Not-for-Profit Act. As we begin our next fiscal year, we want to thank the Board members for their commitment and dedication to our mission, vision and values. We also want to thank the staff who have worked tirelessly this past year, and over 700 Volunteers who do "Empower you to live at home in the City and County of Peterborough."

Special thanks to the Management Team for your support and guidance throughout these changing times. We made significant accomplishments and we couldn't have done it without your leadership.

CCP will continue to seek out partners, develop collaborations, and cultivate innovation to enhance its impact and build a flourishing organization, while preparing to foster a sustainable, resilient operation in the longer term. Thank you for supporting Community Care Peterborough.





## VISION

Communities where every person's health, wellness and independence is deeply valued and fully supported.

## MISSION

Powered by volunteers and staff, Community Care Peterborough supports the health and well-being of individuals, caregivers and communities. As a trusted health care partner, our high-quality programs allow people across our rural and urban region to maintain their independence and dignity.

## VALUES

Respect, Collaboration, Accessibility and Leadership.

## Community Care's Management Team

Danielle Belair	Executive Director
Nancy Frankish	Director, Finance & Administration
Catherine Pink	Director, Support Services
Aja Bax	Manager, Care Navigation
Alicia Vandine	Donor Relations and Communications Lead
Darci Maude	Volunteer Development Coordinator



**Community  
Care**

*Empowering you to live at home  
in the City and County of Peterborough*

## 2021/2022 Board of Directors

### Officers

Beth Steinmiller – President

TBA – Vice-President

Dave Stevenson – Treasurer

Susan Wood-Bohm – Past President

### Directors

Debbie Anderson

Gerry Bleau

Louise Campbell

Karen Hicks

Adair Ireland-Smith

Dr. Janet Kelly

Beth Malcolm

Ramesh Makhija

Anda Rungis

Michael VanderHerberg

***We would like to extend a  
special thank you to retiring  
board member Doug Downer.***

# Strategic Directions 2021–2026

## Building Abundance

We are pleased to share through our 2021/2022 Impact Report, the exciting work we have been leading and the progress we have achieved in each of our four key strategic directions. Here are a few of these highlights:

1



**Be recognized as a service leader in our community.**

- ❖ Very successful “Be a Lifeline Campaign” for our Apsley office, after the loss of their only grocery store. Together over \$70,000 was raised to support food and transportation needs for the residents of North Kawartha.
- ❖ Successful and seamless transition of Personal Distress Alarm program to new personal emergency response provider - Lifeline
- ❖ New sub-lease agreement with VON and other organizations at the new Havelock hub
- ❖ Active Formal Alliance Partner and member of the Steering committee at the Peterborough Ontario Health Team

2



**Strengthen infrastructure to support excellence in client services.**

- ❖ Modernization of IT Systems and Processes
  - Implementation of new SUMAC donor database
  - Looking at a new client information management system database- AlayaCare
- ❖ Expansion and enhancement of social media communication platforms
- ❖ Recipient of Canada Helps’ Great Canadian Giving Challenge to support our Give A Meal - Meals on Wheels and Specialized Transportation programs

3



**Invest in human capital.**

- ❖ Successful review of staffing model/structure to increase capacity
- ❖ Norwood service office relocated in the new Havelock Hub
- ❖ Hiring of new internal Database and IT Systems Coordinator
- ❖ Positive responses from Volunteer and Employee Engagement Surveys

4



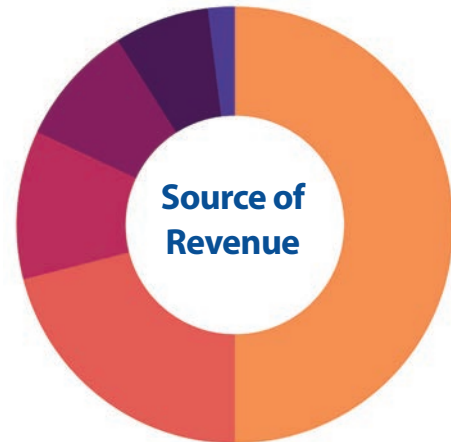
**Diversify funding to sustain and grow the organization.**

- ❖ Establishment of new Resources Strategy Working Group
- ❖ Successful in receiving one-time funding for vehicle replacement, transportation and HISH from Ontario Health East.
- ❖ “Community Kindness Fund” established in honour of a donation made by the Warsaw United Church Pastoral Charge.
- ❖ Successful “Leading Forward” campaign raising over \$75,000
- ❖ Successful in securing additional resilient funding of \$91,500 from Ontario Trillium Foundation
- ❖ 95 clients access subsidy fund for meals, transportation, and home help

# 2021/2022 Community Care Financial Highlights

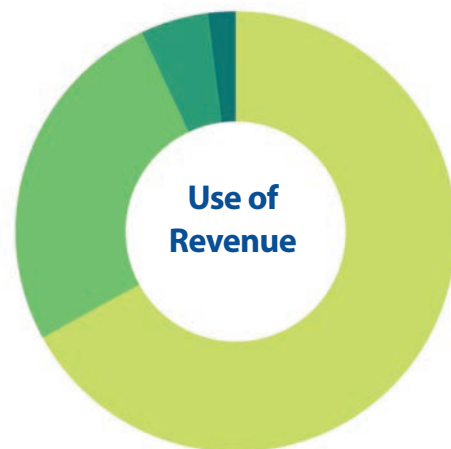
## Source of Revenue for Agency Activities \$3,644,428

Ontario Health East	50%
Donations & Fundraising	21%
Service Revenues	11%
Bequests	9%
City & County/Grants	7%
United Way	2%



## Use of Revenue for Agency Activities \$3,087,958

Direct Client Service	67%
Indirect Client Service	26%
Other (Volunteer)	5%
Fundraising	2%



*Audited Financial Statements available on request*





## Community Care Services

Community Care Peterborough is very well established throughout the City and County of Peterborough. We deliver a basket of services that supports the health and well-being of individuals, caregivers and communities.

### Healthy Eating

Hot Meals on Wheels  
Frozen Meals on Wheels  
Grocery Shopping/Delivery

### Transportation

Volunteer Drivers  
Specialized Transportation  
Caremobile  
Shopping Buddy or Attendant  
Access to Primary Care

### Health and Wellness

Exercise, Falls Prevention, and  
Wellness Classes  
Blood Pressure Clinics  
Foot Care Clinics

### Help and Support at Home

Brokered Home Help & Home  
Maintenance  
Friendly Visiting – In-home  
or Telephone  
Medical Equipment

### Safety at Home

Telephone Reassurance Calls  
Lifeline

### Hospital to Home

Home at Last (HAL)  
Home First  
High Intensity Supports at Home (HISH)

### Social and Diner Events

Diners' Clubs  
Coffee, crafts, and various groups

For more information about our supports, contact your local service office:

Apsley:	705-656-4589	Lakefield:	705-652-8655
Buckhorn:	705-657-2171	Millbrook:	705-932-2011
Chemung:	705-292-8708	Norwood:	705-639-5631
Havelock:	705-778-7831	Peterborough:	705-742-7067

[peterborough@commcareptbo.org](mailto:peterborough@commcareptbo.org)  
[www.commcareptbo.org](http://www.commcareptbo.org)



# Impactful Stories and Testimonials at Community Care



## Healthy Eating & Transportation

*"Thank you for Meals on Wheels. Having them delivered makes me feel that I am not alone."*

*"I can't thank my volunteer driver enough. She drives me to my dialysis appointments at PRHC, 3 times a week, through rain, shine or through snow!"*

## Health and Wellness

*"I had a serious stroke paralyzing my right side. I was recovering very well until I had a colon surgery in April and lost all my muscle and strength, producing two weak sides rather than one. The online classes have been a lifesaver for my morale though I am still limited in the degree to which I can participate. Thanks for all you do for the community and for me personally."*

## Help and Support at Home

*"My volunteer is the best in the world! Their help around the house allows me to stay right here, in my own home!"*

*"The volunteers that answer the phones are so kind and efficient. Wonderful service – I am so lucky."*

## Safety at Home

*"Kathy is the daughter of Betty, one of our meals on wheels volunteer who is 86 years young. Kathy wanted to extend her heartfelt thank you to Community Care for setting their volunteers up with the vaccine. The family has been so concerned for Betty throughout this pandemic, and now feels a huge sense of relief that she will have her vaccine and the family will not have to sit and try to book on the website. Kathy was almost in tears, she was so grateful!"*



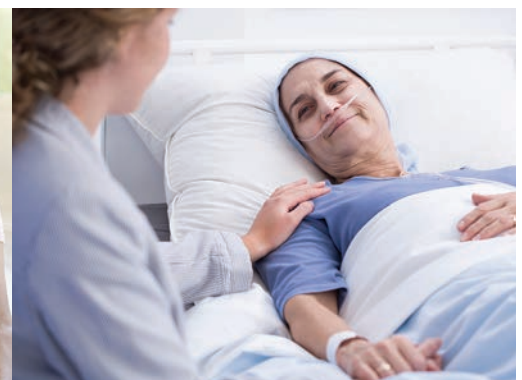
## Hospital to Home

*"Thank you for providing six weeks of respite care to my mother. Your organization is godsend – professionally run and very accommodating to our family's needs. Your PSW is a personable and compassionate caregiver. She quickly understood the specific care needs of our mother and made everyone feel comfortable with her in our home. In addition to the physical care provided, your PSW also demonstrated the ability to manage cognitive and mental wellbeing for a person dealing with a life changing debilitating illness. We wish this service, and more specifically your PSW presence in our home, could continue. All the best."*

## Havelock Health and Community Services Hub

*"I love being able to go downstairs, visit the volunteers and get help when I need it."*

\*Names of volunteers and clients changed to protect privacy.



# Community Care Promotes Sustainability



Havelock



Apsley



Millbrook

As a proud member of Sustainable Peterborough, Community Care's vintage and thrift stores have not only provided an affordable method of shopping but they also encourage the reduce, reuse and recycle lifestyle. By purchasing clothing and other items in our shops that were previously owned by someone else, our store's clients help to decrease the carbon footprint and support our cause at the same time.

Did you know that the average person in North America throws away at least 81 pounds of clothing and household goods every year? It's a lot easier on the environment to donate and purchase suitable items that to increase landfills. So while thrifting is more environmentally friendly, how does it help Community Care?

We operate three stores in Peterborough County, Apsley, Millbrook and Havelock and two more in Ennismore and Bridgenorth, in partnership with another community organization. As health restrictions allowed us to reopen

our locations, these stores generated over \$48,000 for Community Care in 2021 - 2022. The proceeds that each store makes goes directly back into the community, supporting our local service offices deliver programs and services offered there.

## **We couldn't do it without our volunteers.**

Our stores are powered by volunteers who staff the stores, provide the day-to-day customer service, sort donations and re-stock our shelves.

**Want to join us and be more environmentally friendly?** Consider making a donation of suitable items for our thrift stores to sell and when you visit the communities of Apsley, Ennismore, Bridgenorth, Havelock and Millbrook, stop in, find a treasure, and say hello to our volunteers. Every sale helps us to empower seniors and adults with disabilities remain independent in their own homes.



Ennismore



Bridgenorth



# Community Care Communication Channels Increase



Community Care has wonderful relationships with all the traditional media outlets of newspapers, radio, online news sites and TV. This year, Community Care has also been updating its internal communication and social media channels to increase its reach.

Channel	Followers April 1, 2021	Followers March 31, 2022	Percentage Increase
E-Thread Newsletter	1,339	2,383	78%
Facebook - Apsley	277	295	7%
Facebook - Buckhorn	583	629	8%
Facebook - Chemung	262	308	18%
Facebook - Havelock	176	369	52%
Facebook - Lakefield	252	344	37%
Facebook - Millbrook	194	282	45%
Facebook - Norwood	111	154	39%
Linked In	51	83	63%
Thread Magazine	6,237	8,409	35%
Twitter	1,944	1,979	2%
YouTube	15	37	146%

**Community Care is committed to increasing its reach within our communities and will also update its current website design into 2022.**



# Our Thanks to...

Community Care receives a significant financial contribution from the Ontario Health East. We would like to acknowledge and thank them for their financial support to our services. Community Care a funded partner agency gratefully acknowledges the partnership with the United Way and the financial support received.

Community Care would also like to thank the City of Peterborough, the County of Peterborough, all Township offices, individuals, the media, service clubs, churches and businesses who have provided financial contributions, encouragement and gifts in kind which assist Community Care with the many programs and services.

Sincere thanks to our many business partners who donate supply, or work with us to provide services.

## Enhanced Funding

Community Care would like to acknowledge the following organizations who provided us with enhancement funding and grants during this past year:

- City of Peterborough
- Community Foundation of Greater Peterborough
- County of Peterborough
- Millbrook & District Food Share
- Municipality of Trent Lakes
- Ontario Community Support Association  
– Ontario Community Support Program
- Ontario Trillium Foundation – Resilient Communities Fund
- Township of Asphodel-Norwood
- Township of Havelock-Belmont-Methuen
- Township of North Kawartha



## Please Donate

As we are not a fully-funded government agency we rely heavily on community support in the form of donations, service fees, partnerships and grants to balance our funding model so that we can continue to service our clients in the City and County of Peterborough.

By supporting Community Care, you're making it possible for our clients to stay independent and in their own homes and communities – where they want to be!

If you would like to help support the vital services provided by Community Care, please contact Alicia Vandine, Donor Relations & Communications Lead at 705-742-7067 ext. 224 or visit [www.commcareptbo.org](http://www.commcareptbo.org)



# Empathy in Action

A total of 131 new volunteers joined the agency during fiscal year 2021/2022



## 2022 Volunteer Service Awards

### 25 Years:

Rita McKeown  
Jack May  
Brenda Nea

### 20 Years:

Terry Baker  
Pat Burnside  
Wayne Halstead

### 15 Years:

Larry Bell  
Gordon Dunford  
Mary Hay  
Mary Killen  
Lorna-Ann Le Lagadec  
Bonnie McKinnon  
Nancy Morton  
Mike Pratley  
Evelyn Wilson

### 10 Years:

Margaretta Atkinson  
Ellen Dumas  
Joan Duncan  
Lynda Prieur  
Joe Rees  
Susan Streefland  
Chrissy Wilson  
Dale Wood  
Candice Woodcock

**650 Volunteers worked together to contribute 91,023 volunteer hours!**

**5 Years:  
37 Volunteers  
2 years:  
62 Volunteers**

## Staff Years of Service Awards

In recognition of dedication and outstanding service given to Community Care Peterborough.

**Five Years:** Steve Burnett  
Rosemary Davidson  
Brenda Twaddell

**Ten Years:** Denise Gould



# A Year at a Glance at Community Care



Served over  
**6,233**  
individuals



Hard work and dedication  
of **47**  
employees



**541**  
Access to Primary  
Care Assignments



**43,377**  
Falls Prevention &  
Exercise Classes



**757** volunteers & brokered helpers  
contributed **91,023** hours of service  
– the equivalent of **50** full time employees



**45,186**  
Meals Delivered



**4,962**  
Grocery Deliveries



**32,300**  
Drives Provided



**39,713**  
Reassurance  
Calls & Visits



**418**  
Personal Distress  
Alarms Installed



**305**  
Home at Last  
Settlements



**15,279**  
Information &  
Referral Calls

## Community Care Peterborough



**Community  
Care**

Empowering you to live at home  
in the City and County of Peterborough

Administration Office:

185 Hunter Street East, Peterborough, ON K9H 0H1

705.742.7067 | [peterborough@commcareptbo.org](mailto:peterborough@commcareptbo.org)

[www.commcareptbo.org](http://www.commcareptbo.org)



@CommCarePtbo

Charity # 1366 80865 RR0001 • June 2022



# **Birchcliff Property Owners Association of Douro-Dummer, Inc.**

## **Agenda Annual General Meeting at Camp Kawartha Saturday August 13, 2020 at 9:30am**

- 1. Presidents Welcome & Review of 2021/2022 year.** (Jim Coyle)
- 2. Minutes of August 7, 2021 Annual General Meeting.** (Daniel Miskin)
  - a) Errors & omissions
  - b) Adoption of Minutes of Meeting
- 3. Guest Speakers.**
  - a) Voting Methods & Related Info for October 24, 2022 Municipal Elections (Martina Chait)
  - b) Reports from Douro-Dummer Council Members
  - c) Introduction of Candidates for Council Elections on October 24, 2022
  - d) Discussion on Road Safety Project and Plans for Resurfacing the Road in 2023 (Bruce Johnson & Elana Arthurs)
- 4. Director Reports.**
  - a) Treasurer (Steve Cooper)
    - Financial Statements for year ended Dec 31, 2021
    - Review Report (John McGregor)
    - Budget for 2022 year
  - b) Lake Steward (Jeff Chalmers)
  - c) Membership & Marketing (Bill Ratcliff)
  - d) Website & Facebook (Jeff Chalmers & Murray Miskin)
  - e) Association of Local Cottager Associations (John McGregor)
  - f) Environment Council (Bill Ratcliff)
  - g) Social (Grant Murray)
- 5. Election of Directors.** (John McGregor)
- 6. Ratification of the Acts of the Directors.** (Daniel Miskin)
- 7. Camp Kawartha.**
  - a) Update on Camp Kawartha (Jacob Rodenburg)
  - b) Shoreline Naturalization (Lois Wallace & Jacob Rodenburg)
- 8. Other Business.**
- 9. Adjournment.**





RECEIVED

JUL 19 2022

Mailing Address  
PO Box 270 Bridgenorth  
Ontario K0L 1H0

Tel: 705 292 9507  
Fax: 705 292 8964

[www.selwyntownship.ca](http://www.selwyntownship.ca)

## Committee of Adjustment

### Notice of Public Hearing

**Take Notice** that the Committee of Adjustment for the Township of Selwyn is holding a public hearing, to consider an application for a Minor Variance under Section 45 of the *Planning Act, R.S.O. 190, c.P13*, as amended.

**Hearing Date:** Tuesday, August 09, 2022  
**Hearing Time:** 5:00 p.m.  
**Hearing Location:** Electronic (virtual) Hearing – See below for details

**File No.:** A-37-22  
**Applicant/Owner:** Chasley & Joshua Keeper  
**Agent:** Holly Richards-Conley  
**Property Location:** 1786 Young's Point Road – Smith Ward

The application seeks relief from the provisions of Zoning By-law No. 2009-021, as amended, in order to permit the construction of a new 2,364 ft<sup>2</sup> (219.6 m<sup>2</sup>) non-residential structure, being a wine tasting lounge including; a 1008 ft<sup>2</sup> (93.6 m<sup>2</sup>) lounge, 672 ft<sup>2</sup> (62.4 m<sup>2</sup>) bathroom and storage area, 180 ft<sup>2</sup> (16.7 m<sup>2</sup>) covered entry, and a 504 ft<sup>2</sup> (46.8 m<sup>2</sup>) open slab sitting area as follows:

1. With reference to Section 4.8.4 (vi) – Rural Zone Regulations – to reduce the interior side yard setback from 30 metres to 9.1 metres.
2. With reference to Section 4.8.4(vi) - Rural Zone Regulations – and 4.5.2(a) – Multiple Zones - to reduce the interior side yard setback from 30 metres to 0 metres from a zone boundary.

### Options for Public Input to the Committee of Adjustment:

**Written submissions** - may be submitted prior to the granting of the minor variance(s) to the attention of Per Lundberg, Planner, Township of Selwyn:

- **Drop Box (Municipal Office Adjacent to the Front Door)** - No Later than 4:00 PM on the date of the Public Hearing
- **Mail** (note - allow for sufficient delivery prior to the Public Hearing):  
Township of Selwyn, PO Box 270, Bridgenorth, ON K0L 1H0
- **Email** - No Later than 4:00 PM on the date of the Public Hearing:  
[planning@selwyntownship.ca](mailto:planning@selwyntownship.ca)
- **Fax** - No Later than 4:00 PM on the date of the Public Hearing: 705-292-8964

## How to Participate in the Public Hearing

In order to virtually attend the public hearing please **email** the Clerk at [achittick@selwyntownship.ca](mailto:achittick@selwyntownship.ca) no later than 4:00 p.m. the day prior to the public hearing. RECEIVED

Upon receipt of your email the Clerk will provide guidance and instructions on how to attend via Zoom. It is the responsibility of those interested in attending to have the technology in place to connect to the hearing.

Any person may attend the virtual public hearing and make written and/or oral submissions either in support or opposition to the proposal.

**Additional information:** relating to the proposed amendment is available on the Township Website [www.selwyntownship.ca](http://www.selwyntownship.ca) or by contacting Per Lundberg at 705-292-9507 ext. 220, or [planning@selwyntownship.ca](mailto:planning@selwyntownship.ca). A copy of the report and other relevant information will be posted on the Township's website the week of the Public Hearing.

**The Right to Appeal:** If a person or Public Body does not make oral submissions at the public hearing or make written submissions to the Committee of Adjustment of the Township of Selwyn before the variance is granted, the person or public body may not be entitled to appeal the decision of the Committee of Adjustment of the Township of Selwyn to the Ontario Land Tribunal.

**Notification of Decision:** If you wish to be notified of the decision of the Committee of Adjustment of the Township of Selwyn on the proposed minor variance(s), you must make written request to the Secretary-Treasurer of the Committee of Adjustment of the Township of Selwyn by mail, fax, email or drop box (see details under written submissions).

**Other Applications** The subject lands are not subject to any other applications under the *Planning Act*.



### Key Map



Brandie Mocha, Secretary-Treasurer, Committee of Adjustment

Dated at the Township of Selwyn, Friday, July 15, 2022.





**To: Members of the General Committee**

**From: Sheldon Laidman, Commissioner, Community Services**

**Meeting Date: July 11, 2022**

**Subject: Community Safety and Wellbeing Plan, Report CSD22-008**

---

## **Purpose**

A Report to recommend approval of the Community Safety and Well-being Plan contained in Appendix A.

## **Recommendations**

That Council approve the recommendations outlined in Report CSD22-008, dated July 11, 2022, of the Commissioner of Community Services as follows:

- a) That the presentation by Arising Collective on the Community Safety and Well-being Plan be received;
- b) That the Community Safety and Well-being Plan be endorsed; and
- c) That this Report be submitted to the Solicitor General of Ontario as the City's final submission of the Community Safety and Well-being Plan.

## **Budget and Financial Implications**

There are no direct financial implications associated with approval of the recommendations in this Report.

Future Councils will determine the pace and level of investment to implement the recommendations in the Community Safety and Well-being Plan. Grant applications will be pursued as a source of financial support- along with existing Divisional program operating budgets.

The Province of Ontario has not designated funding to support the development nor implementation of Community Safety and Well-being Plans.

## Background

Every municipality in the Province of Ontario is required to adopt a Community Safety and Well-being Plan (the Plan) as set out in the *Safer Ontario Act*, through the Ministry of the Solicitor General (Ministry). The Province has described the purpose of these plans as a tool for “taking an integrated approach to service delivery by working across a wide range of sectors, agencies and organizations to proactively develop and implement evidence-based strategies and programs to address local priorities related to crime and complex social issues on a sustainable basis.” The Province further describes community safety and well-being as a place where everyone feels safe, has a sense of belonging, where individuals and families can meet their needs for education, health care, food, housing, income, as well as social and cultural expression.

In February 2020, the City of Peterborough, County of Peterborough, the 8 local Townships, Peterborough Police Services, and the OPP agreed to collaborate and create a single Plan for all local municipalities. Shortly after the COVID-19 pandemic emergency was declared, approximately one month later, all progress on the Plan stopped. Municipal and agency staff involved across the City and County were redeployed to help manage the demands of the pandemic.

The original provincial deadline for completing the Plan was January 1, 2021. In December 2020, the Province set a new deadline of July 1, 2021. Given the late start to developing the Plan, the modest progress made before the pandemic, and the ongoing pandemic demands facing municipalities and local agencies, it was not possible to deliver a final Plan by the new deadline.

While the July 1, 2021 deadline would not be met, progress had been made toward developing a Plan. An [Interim Community Safety and Well-being Plan](#) was approved by Council on June 28, 2021 (Report CSD21-007) to reflect local commitment to developing a Plan. The County of Peterborough and all 8 Township Councils also adopted the Interim Plan. Locally, a new deadline of July 1, 2022 was set for completion of the Plan.

The City has been in ongoing communication with the Ministry to provide updates on progress. The Ministry has been satisfied with the current timeline.

## Project Scope Changes

Report CSD21-016, approved by Council on December 13, 2021, expanded the project scope, timeline, and budget for developing the Plan. The scope increased to undertake additional consultation activities, broaden data collection, foster new partnerships, and develop an implementation strategy. The budget increased from \$50,000 to \$100,000 and the deadline for completing the Plan was extended to December 31, 2022.

An unexpected outcome of these changes resulted in 3 townships withdrawing from the partnership established for the Plan to encompass the City, County and 8 Townships. The Townships of Cavan Monaghan, Otonabee South-Monaghan, and Asphodel-Norwood provided notice on February 11, 2022 that they were opting out of the partnership to develop a Plan that better served the interests of their communities and recognize the constraints of the fall municipal elections. Alignment of the two Plans will be reviewed as part of developing the implementation strategy.

At the December 13, 2021 Council Meeting, a resolution was also passed that instructed staff to host a meeting with elected officials from all levels of government, City staff, and local service providers to discuss the local challenges associated with homelessness and addictions. Staff were unsuccessful after numerous attempts to schedule this meeting prior to the Provincial Election and the limitations the election placed on provincial staff and elected officials. This meeting will be planned for summer 2022 with the goal of it contributing to the implementation strategy of the Community Safety and Well-being Plan.

### Plan Development Timeline

The following are key dates and activities related to the development of the Plan:

- **February 2020:** Discussions began between the City, County, Townships, Peterborough Police Services and OPP to develop a combined CSWB Plan
- **April 2020:** COVID-19 pandemic stopped progress of the project
- **November 2020:** Discussions between the City and Peterborough Police Services restarted
- **April 2021:** First meeting of the CSWB Advisory Committee
- **July 2021:** Interim CSWB Plan approved and submitted to Province
- **July 2021:** Request for Quotations issues to hire consultant to assist with project
- **September 2021:** Arising Collective hired as consultants for the project
- **November 2021 – March 2022:** Consultation with local service providers conducted
- **December 2021:** City Council expanded the scope and funding for the project
- **February 2022:** Three townships withdraw from project partnership
- **March 2022:** Public Survey conducted using Connect Peterborough
- **March 2022:** Consultation with 2 client advisory panels
- **February - March 2022:** Township Council consultations, Police Service Board consultations, and 2 rural townhall meetings held
- **March – May 2022:** Formation of Action Tables connected to priority areas
- **July – August 2022:** Plan presented to local Councils

- **August – December 2022:** Development of Implementation Strategy

Two supporting documents have been released related to the consultation undertaken to develop the Plan. The [Service Provider Engagement Report - April 2022](#) details the input received from local services providers and the [Public Consultation Report - May 2022](#) details the results of the public survey, rural townhall meetings, Township Council delegations, and consultations with client advisory committees.

## Overview

The Plan creates a foundational human services roadmap for the shared responsibility of community safety and well-being. The Plan intentionally aligns with existing municipal plans and work being done by local agencies for the purpose of avoiding duplication, sharing best practices, accessing local expertise, and realizing efficiencies.

The Plan acknowledges that community safety and well-being extend beyond the capacity of policing and emergency services to address complex social issues that often contribute to crime, unsafe situations, and poor health. A clear goal of the Plan is to focus on early interventions and preventative measures to divert and address conditions that lead to serious health issues, deep poverty, and involvement with the justice system. The Plan offers a meaningful roadmap to getting the right services, to the right people, at the right time, in a cost-effective manner.

A key requirement for developing a Plan is the identification of key priorities affecting the safety and well-being of the community. Based on the analysis of data, feedback from stakeholders, community engagement, and input from the Advisory Committee the Plan identifies the following 5 priority areas:

1. Housing and Homelessness
2. Poverty & Income Security
3. Health & Mental Health
4. Substance Use & Addictions
5. Transportation & Connectivity

The Plan contains goals and strategies that align with a common outcome for each priority area. These goals and strategies build on existing work in the community and reveal gaps and opportunities for improvements and future work.

The Plan places a clear focus on the concept of “belonging”, where people have meaningful relationships and feelings of safety, support, acceptance, and inclusion in the community where they live. While this focus applies to everyone, the Plan prioritizes the need to improve safety and well-being for the most marginalized groups in the community. This focus is supported by the community engagement and consultation conducted for the Plan.

The Plan will be a living document that can adapt and respond to the shifting and evolving realities and challenges facing the community. While the community is currently experiencing some emergency needs, new challenges and opportunities may emerge in the years to come.

It is important to note that the Province has not officially set a timeline for renewing Community Safety and Well-being Plans, however, they have indicated that they may be 4-year plans.

### Implementation Strategy

The Plan being presented does not include an implementation strategy. This component of the Plan will be developed in the fall of 2022 and presented to Council in early 2023. As part of their contract, Arising Collective will assist with the completion of the implementation strategy.

The overall implementation strategy will build on the collaborative framework for integrated service outlined in the Plan. The following are some of the considerations to be explored in the development of the implementation strategy:

- **Leadership Structure.** This may include the formation of an advisory committee or a similar group as a means for coordinating and sustaining the operationalization of the Plan. The role of Action Tables will be determined here.
- **Public Representation.** How the voices and perspectives of the public, particularly those in marginalized communities, on an ongoing basis will be an important consideration.
- **Timelines.** Short, medium, and long-term timelines will be assigned to strategies in the Plan.
- **Stakeholder Alignment and Responsibilities.** No single agency, organization, or level of government is responsible for implementing the Plan. Leadership, key partners, and alignment with current work will be considered as it relates to the goals and strategies in the Plan.
- **Funding, Resources, and Financial Accountability.** There are currently no financial resources allocated to the implementation of the Plan. Support for the Plan will be critical to achieve results. Funding and resource options will be considered.
- **Frequency of Consultation.** It is anticipated that the Plan will need to be renewed in 4 years. However, the need for broad community input and consultation connected to the Plan prior to 2026 will be examined.
- **Monitoring and Evaluation.** Methods and a matrix for effective monitoring and evaluation will be developed.
- **Communication and Reporting.** Mechanisms and the frequency of communicating progress on the Plan will be developed.

The formation of “Action Tables” are a foundational component of the implementation strategy. An Action Table is connected to each of the priority areas in the Plan. Early steps have been taken to engage with prospective Action Tables that align with existing committees, working groups, or partnerships that are currently working to address the priority areas. These Action Tables have already contributed to the Plan and will be reengaged to evaluate their long-term involvement with implementation activities.

### **Recent Activities that support safety and well-being**

Many local projects and activities have been initiated over the past two years that advance the priorities identified in the CSWB Plan. These projects and activities are not a direct result of the CSWB Plan. They can be directly attributed to the collaborative work of local organizations, municipalities, and government investments.

1. Provincial funding to the support the Consumption and Treatment Services Site.
2. Funding secured by the Peterborough Police Services over 3 years to support Special Victims Unit for work being done to address human trafficking, housing unit takeovers, child exploitation, elder abuse, domestic violence, sexual violence and harassment, organized crime, and finding missing persons. Funding also supports hiring a situation table coordinator.
3. Transformation of Social Services at the City to deliver integrated, people-centered life-stabilization services with enhanced collaborative case management across service sectors.
4. City funding to the Peterborough Drug Strategy to purchase a mass spectrometer to test drugs for contamination and help prevent drug poisonings at the Consumption and Treatment Services Site.
5. City funding to the Canadian Mental Health Association to support additional staffing for two years of the Mobile Crisis Intervention Team.
6. Canadian Mental Health Association secured funding to create a new Mobile Mental Health and Addictions Clinic to reach underserved and rural communities.
7. Peterborough Ontario Health Team is supporting an application to the Province for funding to develop a Community Health Centre that services unattached and marginalized residents. This application was also supported by City and County Councils.
8. 251 persons exited the homeless system and secured housing in 2021, with 35% having experienced chronic homelessness.
9. Community Paramedicine Program that supports residents to age at home.
10. City funding to support a Navigator position with the Downtown Business Improvement Area.
11. Social Services outreach staff working from the Peterborough Public Library.



12. City receives Heritage Canada Grant to advance diversity, equity, and inclusion priorities.
13. Volunteer Nurse Practitioner delivering primary health services for anyone experiencing homelessness through the Brock Mission.
14. Pending development of rural hubs in Havelock, Apsley, and Lakefield for local agencies serving the County of Peterborough to conduct rural outreach.

## **Summary**

The Community Safety and Well-being Plan is an important step toward developing an integrated, multi-sectoral collaborative approach to community safety and well-being in the City and County of Peterborough. This Plan will remain a living document, committed to evolving in response to the realities and challenges facing the community.

The Plan creates a roadmap for connecting systems and community leaders to share, plan, and strategize across sectors together. This includes the public, involvement of persons with lived experience, and the not-for-profit sector, who are vital to community safety and well-being. This Plan offers meaningful direction in getting the right services, to the right people, at the right time.

Submitted by,

Sheldon Laidman  
Commissioner of Community Services

### **Contact Name:**

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Community Development Program Manager  
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Fax: 705-876-4620  
E-Mail: [ckawalec@peterborough.ca](mailto:ckawalec@peterborough.ca)

### **Attachments:**

Appendix A: Community Safety and Well-being Plan



# Peterborough

## Community Safety and Well-being Plan



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## Acknowledgement

We respectfully acknowledge that the communities included in this Community Safety and Well-being Plan are located on Treaty 20 Michi Saagiig Anishinaabeg territory and in the traditional territory of the Michi Saagiig and Chippewa Nations, known collectively as the Williams Treaty First Nations, which include Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

We respectfully acknowledge that the Williams Treaty First Nations are stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain the health and integrity of these lands and waters for generations to come.

We recognize the unique histories, cultures, and traditions of the many Indigenous Peoples with whom we share this time and space. We strive to strengthen Indigenous-non-Indigenous relationships and to responsibly honour all our relations.

We acknowledge and deeply appreciate the knowledge, experiences and perspectives that were shared by representatives from Hiawatha First Nation, Curve Lake First Nation Health and Family Services, Nogojiwanong Friendship Centre, and Nijkiwendidaa Anishnaabekwewag Services Circle in the process of developing this plan.

We know that building safe, healthy, and strong communities depends on strong relationships between municipalities and Indigenous communities, and we recognize that we all have a role to play in honouring the teachings of Indigenous Peoples.

## Message from the CSWB Plan Co-Chairs

On behalf of the Advisory Committee, we are pleased to present the Community Safety and Well-being Plan for the City and County of Peterborough. Community safety and well-being is a fundamental aspect of any community, whether you live in a city, town, village, or rural setting.

The challenges facing our communities are complex and interconnected. Many of these challenges are long-standing and seem to be growing in severity and visibility. They are also impacting marginalized groups in a more pronounced manner. This impact is compounded by the ongoing stigma and discrimination many of these groups face. It is clear that there is tremendous work being done to combat these challenges. However, no individual agency, level of government, institution, policy, program, or approach can address these challenges in isolation. Safety and well-being are shared responsibilities that require a collaborative community response.

It is important to recognize that perceptions and feeling of safety and well-being impact behaviours and attitudes toward community. These perceptions and feelings go beyond incidents of crime or crisis situations. In this light, while police and emergency services play a vital role in fostering and protecting safety and well-being, they are only one component of the multi-sectoral approach needed to address complex social issues.

While this Plan does not address every aspect of safety and well-being, it does highlight a number of critical issues facing our communities. The Plan is meant to serve as a roadmap for shared responsibility across all sectors and groups. It is a living document that can adapt and respond to the shifting and evolving realities and challenges facing communities.

This Plan would not have been possible without the expertise, experiences, and support of the partners who actively participated on the [Advisory Committee](#), providing insights and information that shaped every phase of development. This recognition also applies to everyone who participated in the various consultation activities undertaken to develop the Plan.

Together, we can use this Plan to build on the strengths and talents of our communities to collaboratively achieve shared goals, solve critical issues, and foster a sense of belonging for everyone. We all have a role to play in community safety and well-being.

**Alana Solman**

Chief Administrative Officer  
Township of North Kawartha

**Chris Kawalec**

Community Development Program Manager  
City of Peterborough

## Introduction

Belonging. By definition, it means to have a close relationship to something, someone, or some place. It is the feeling of security and support when there is a sense of acceptance, inclusion, connectedness, and identity. It is a basic human psychological need.

Through the extensive process of creating this Community Safety and Well-being (CSWB) Plan, the need and desire of every person to belong—no matter their life situation, identities, experiences, or beliefs—rang out loud and clear.

For some, there is already a strong sense of belonging in and to their community,

neighbourhood, and family. **For others, the barriers to belonging are complex, affected by daily intersecting realities that make it extremely difficult to be safe and to feel safe, to have opportunities to participate in community, and to have access to resources that meet their basic needs. Until these barriers are overcome, and basic needs are met, our community will not be able to achieve the safety and well-being that we all deserve.**

While the purpose of the CSWB Plan is to ensure that everyone is safe, has a sense of belonging, and is able to meet their needs for education, health-care, food, housing, income, and social and cultural expression, it is clear that the work must first focus on the issues that create barriers for the most vulnerable in our community.

Access to housing and homelessness. Healthcare and mental health. Poverty and income security. Substance use and addictions. Transportation and connectivity. These issues have been identified, over and over again, as the ones that have the greatest impact on the safety and well-being of our most marginalized community members. An emergency response is required to address the housing and homelessness crisis, which is compounded by the drug poisoning crisis and a strained healthcare system.

Simultaneously, there is strong desire in the community to focus on strategies to prevent these crises from worsening. These issues are not new, but it will take new, collaborative approaches and shared, co-developed goals for real progress to be made.

This CSWB Plan, guided by a set of interconnected principles, provides a roadmap that defines and addresses these priority areas through proactive, integrated strategies. Ideally, the Plan will serve as a community plan—inspiring collective action toward common priorities. The Plan itself is a guide for partners, including municipalities, police, and social service organizations, who can, further embed priorities into their own planning and work collaboratively across sectors to move everyone in our community towards belonging.

At the heart of the Plan is the desire to create the conditions in our community under which everyone is able to access safe, affordable, and appropriate housing, and to access income, food security, and the health and mental health supports they need to feel safe and well.

This document contains four main sections:

1. **Our Approach:** This section outlines the guiding principles and frameworks that inform the underlying ethos of the plan, as well as the process, timeline, who was engaged in the planning process, and the five priority areas addressed in the Plan.
2. **Current Context:** This section describes what is happening now in our community related to the priority areas.
3. **The Plan:** This section outlines each priority area, why it is important to address, and current challenges related to it. Promising practices and collaborations in action are highlighted. For each priority area, a common outcome is stated, and goals are described. Each goal has a set of strategies identified to address risk intervention, prevention, and social development.
4. **Appendices:** The Appendices provide details on the approach; lists of Advisory Committee members, participants in the engagement process, and indicators used; and data sheets for the City and County of Peterborough and each participating Township.

Through the collaborative approach of developing the Plan, there has been a sense of a re-energized willingness to have hard conversations, align priorities, and to work together toward solutions. The process has fostered dialogue about the interconnectedness of issues and has strengthened relationships—all of which are positive secondary outcomes of the process of creating the plan. This has resulted in a deeper appreciation for the continuing work and a stronger understanding of what will be needed to move the needle toward positive change.

No one agency can do this work on their own. No one individual can single-handedly address the systems-level change required for true belonging to take hold. It will take all a broad ecosystem that includes all levels of government, community organizations, community volunteers, and kind neighbours working together to achieve the goals outlined in this Plan.

Together, we can create a community where **everyone belongs**.

# CSWB Planning: Our Approach

## Purpose

The purpose of the CSWB Plan is to identify, align, and focus collaborative actions to build a community in which everyone is safe, included, and part of a community.

**The goal of the plan is to address community priority risks through proactive, integrated strategies that ensure more vulnerable populations receive the right help from the right providers.**

The desired change, as a result of the CSWB Plan, is that the community will work together in **new ways** to address safety and well-being issues through programs and services that are available to all who live, work, and play in the City and County of Peterborough.

This CSWB Plan builds on extensive work done in 2017 and 2018 to develop the [Community Wellbeing Plan](#), which helped to set a strong foundation and framework, while demonstrating innovative engagement approaches. There is alignment on the priority areas that arose through community consultation, with the addition of ‘safety’ as required for a CSWB Plan.

## Guiding Principles and Frameworks

The intention of this Plan is to not duplicate efforts, but to align with other local plans and to build on the important initiatives that municipalities, organizations, and dedicated community members are actively working on to address our community’s most pressing issues.

### Guiding Principles

From the outset of the process, a set of guiding principles were established to inform development of the plan. These principles have acted as a compass to guide discussions and dialogue and to frame and shape the CSWB Plan itself.

Guiding Principles used to inform development of the Plan include:

- Collaboration
- Equity, diversity, and inclusion
- Alignment with existing local plans
- Acknowledgment of the global and historical contexts that have a direct impact on belonging, such as climate change, systemic racism, the need for Truth and Reconciliation, and the COVID-19 pandemic, which has affected everyone and disproportionately impacted those who are marginalized.



## Overarching Frameworks

Additionally, overarching frameworks were referenced to ensure alignment with systemic factors and global movements. Frameworks include:

- The Social Determinants of Health
- The Sustainable Development Goals
- Collective Impact
- Coalition of Inclusive Municipalities

Together, these guiding principles and globally recognized frameworks ensure that the CSWB Plan is informed by the real world around us and grounded in our local community.

For a comprehensive overview of our approach, including how and in what ways the guiding principles and overarching frameworks informed the CSWB plan, please see [Appendix B: Our Approach](#).

## Provincial Framework

In 2019, the *Safer Ontario Act* mandated that every municipal council prepare and adopt a CSWB Plan. In Peterborough, the City and County, along with five townships (Douro-Dummer, Havelock-Belmont-Methuen, North Kawartha, Selwyn, and Trent Lakes) decided to work collaboratively to develop a joint CSWB Plan.

CSWB Plans use a multi-sectoral approach that recognize that police, municipalities, and community organizations cannot address the complex social issues at play in community safety and well-being on their own. However, in taking a lead in developing the CSWB Plan, municipalities can help define and address priority risks through proactive, integrated strategies that ensure more vulnerable populations receive the right help, from the right providers.

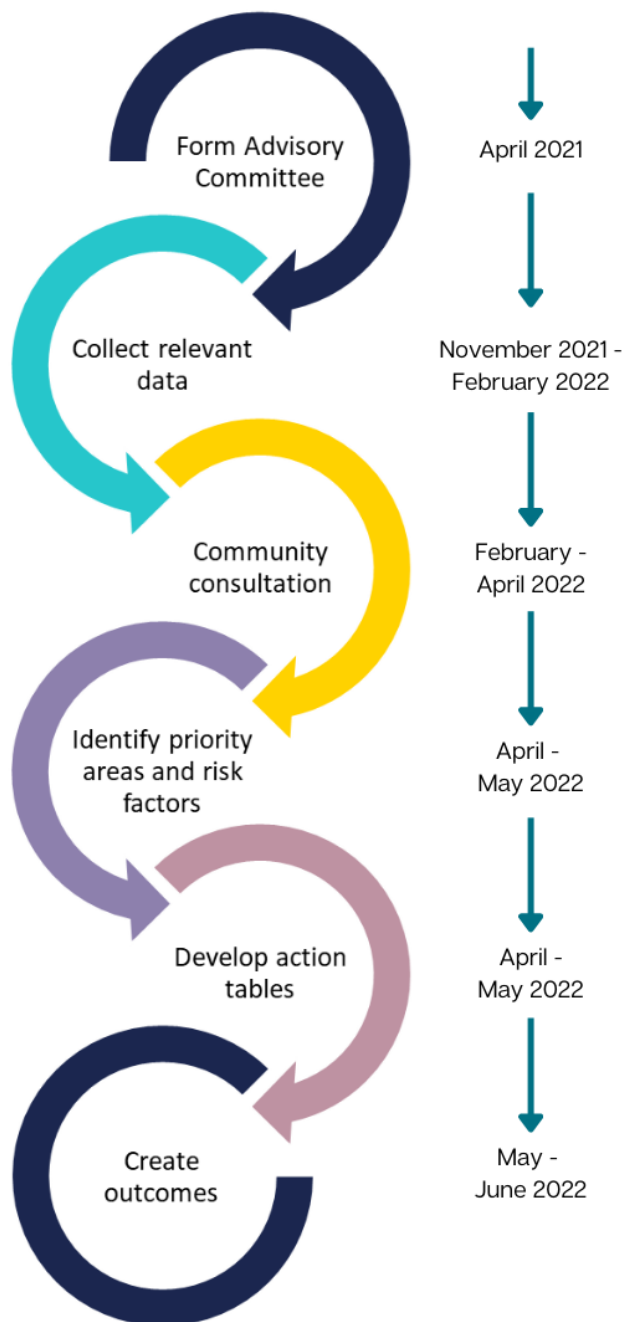
*Figure 1: CSWB Framework—four levels of intervention*



Provincial requirements for the CSWB Plan mean that municipalities must consider different approaches towards safety and well-being, as demonstrated in Figure 1.

In particular, the framework indicates that the focus of **CSWB plans should be on up-stream approaches as much as possible, including enhancing social development, prevention, and risk intervention strategies**. It also suggests that the success factors for developing and implementing the CSWB Plan include building on existing strengths and taking an evidence-based approach to identifying risks and priorities.

## The Process at a Glance



Although participating municipalities, police services, and community organizations had begun the work of developing a CSWB Plan in early 2020, the COVID-19 pandemic forced the reallocation of resources to more immediate concerns, particularly as staff were redeployed. Planning resumed in late 2020. An [Interim Report](#) was issued in July 2021.

A new [Advisory Committee](#) was formed in the spring of 2021 to:

- Identify risk and priority areas
- Collect and share relevant data
- Design Community Engagement Plan
- Hire consultant to assist with Plan.

Extensive research and an asset mapping exercise were completed to better understand risk factors and priority areas and the work that is already happening in our community. Resources consulted can be found in [Appendix C](#).

Community engagement took place in the fall of 2021 and the spring of 2022. For a more detailed overview of the consultation process and outcomes, see [Engagement](#).

Through this engagement, a set of Priority Areas and Risk Factors were confirmed, and a series of Guiding Principles were validated.

Existing community planning and partnership tables that are collectively addressing priority areas were engaged to advise the City and County of Peterborough on outcomes and strategies, related to specific priority areas, for inclusion in the Plan. Referred to as “Action Tables,” these groups met in May 2022.

## Engagement

Many groups, initiatives, and individuals contributed valuable information, experiences, perspectives, and ideas to the development of the Plan.

Due to the scope and timeline of the project, there were limitations on the number and types of consultation activities that could be conducted. While there was significant engagement, development of the CSWB Plan also relied on the outcomes of authentic engagement activities from other recent consultations.

The following is a summary of engagement activities that informed the CSWB Plan.

### Engagement Activities



**8** focus group sessions with **73** representatives from service provider organizations



**590** responses to an online public survey



**5** presentations to Township Councils

**4** presentations to Police Service Boards



**2** virtual Town Hall Meetings



**2** meetings with lived experience advisory groups

**22** meetings with intersectoral groups and service providers

**1** meeting with the Peterborough Kawartha Member of Parliament

### Outcomes of Engagement

Outcomes of engagement are described in two reports and were used to inform development of strategies related to each priority area.

[The Service Provider Engagement Report](#) outlines findings from the 8 focus group sessions, the 22 meetings held with intersectoral groups and service providers, and the 4 presentations to the Police Services Boards.

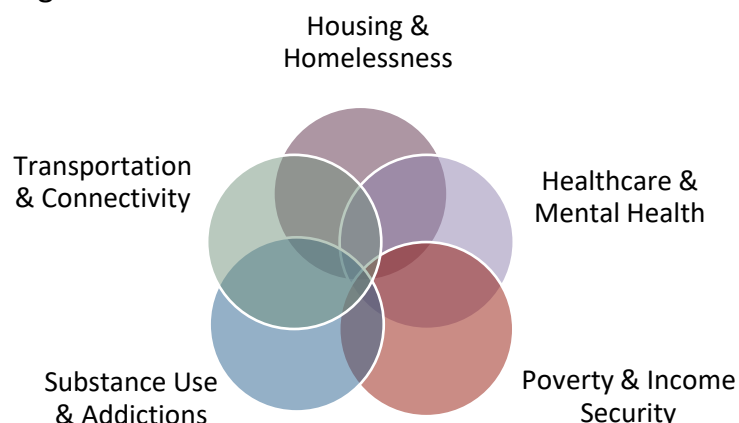
[The Public Consultation Report](#) outlines findings from the online public survey, the 2 meetings held with the lived experience advisory groups, the 2 Town Hall Meetings, and the 5 presentations to Township Councils.

## Community Priority Areas

Based on significant research, data analysis, and community engagement, 5 areas have been identified as the most important priorities to support community safety and well-being. The priority areas, first identified by the project Advisory Committee, and then refined and validated through engagement, are all interconnected and cannot be addressed in isolation by any one sector or organization.

The **five priority areas** are:

1. Housing & Homelessness
2. Poverty & Income Security
3. Healthcare & Mental Health
4. Substance Use & Addictions
5. Transportation & Connectivity



## Strategy Development through Action Tables

With the completion of community consultations, established community planning and partnership groups who are actively working to address priority areas were engaged to advise the City and County of Peterborough on outcomes and strategies related to each specific priority area.

The following Action Tables contributed to the development of this Plan:

**Housing & Homelessness:** The Housing and Homelessness Plan Steering Committee

Led by City Staff, the [Housing and Homelessness Plan Steering Committee](#) is a collective representing elected officials, service provider organizations, and community members. The role of the Steering Committee is to work collaboratively to address two key priorities: Ending Homelessness & Staying Housed and Building Housing.

**Poverty & Income Security:** Community Employment Resource Partnership, and a Poverty Roundtable hosted by the United Way of Peterborough & District

The [Community Employment Resource Partnership \(CERP\)](#) is a group of employment and training organizations committed to enhancing service to people, businesses, and communities. Operating in the City of Kawartha Lakes, County of Northumberland, City and County of Peterborough, and

Northumberland County, CERP members connect local job opportunities, employment- and training-related events, supports to businesses, and more. The United Way of Peterborough & District hosted a roundtable on Poverty & Income Security. Representatives from service providers, community groups, and dedicated community volunteers were invited to participate.

**Healthcare & Mental Health:** Peterborough Ontario Health Team, Mental Health & Addictions Committee

Since 2019, the [Peterborough Ontario Health Team \(POHT\)](#)—a team of local health professionals, organizations, and community members—has been working towards addressing the current challenges in the healthcare system and breaking down barriers to provide better care for patients. Organizations who participate in the Mental Health & Addictions Committee include: Peterborough Regional Health Centre (PRHC), Fourcast, Canadian Mental Health Association—Haliburton Kawartha Pine Ridge (CMHA HKPR), Kinark Child and Family Services, Peterborough Youth Services (PYS), and the PRHC Patient and Family Advisory Committee.

**Substance Use & Addictions:** Peterborough Drug Strategy

The [Peterborough Drug Strategy \(PDS\)](#) is a collective of community-based organizations in Peterborough City and County that actively work toward reducing the harms of substance use for individuals, families, and our community. PDS provided input on what should be included in the [Substance Use and Addictions](#) priority area. The PDS Advisory Panel also provided invaluable insights and perspectives into the creation of the [Guiding Principles](#) and the section on [Belonging](#).

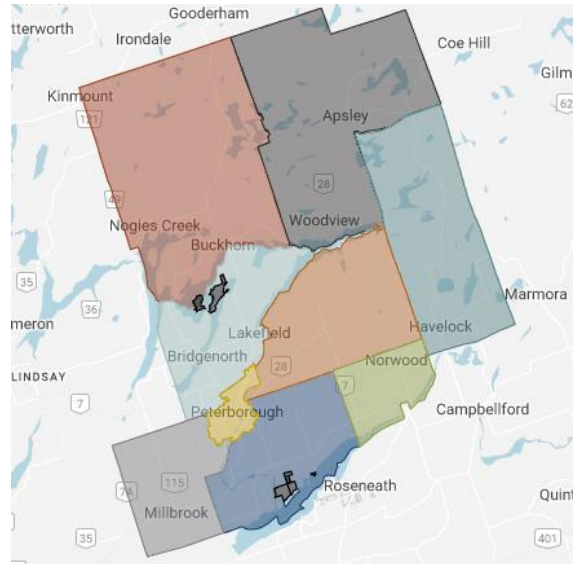
**Transportation & Connectivity:** Members of Age-Friendly Peterborough's Staying Mobile Working Group

[Age-Friendly Peterborough's](#) Staying Mobile Working Group connects people to their community through active transportation initiatives. Comprised of representatives from the many organizations who provide accessible and easy to use programs and services for older adults, representatives from Community Care Peterborough, GreenUP, and the City of Peterborough provided information to support the development of the outcomes and strategies related to transportation.

## Current Context: Peterborough City & County

Comprising two First Nations, eight townships, and the City and the County of Peterborough, the Peterborough region offers a mix of rural and urban living with proximity to both Toronto and Ottawa. The region borders on the City of Kawartha Lakes and the Counties of Haliburton, Northumberland, and Hastings, providing access to urban centres in those counties.

Refer to the Infographics on Pages 12-13 for a high-level overview of data and demographics. Individual data sheets for each Township are in [Appendix E](#).



**Peterborough is growing:** As a region, both the City and County are growing in population with a projected 41% increase of residents in the City alone by 2041.<sup>1</sup> From 2011 to 2021, the City experienced a growth rate of 6.2% while townships in the County experienced growth rates ranging from 7.7% to as high as 26%.<sup>2</sup>

**An aging community:** The percentage of seniors aged 65 and over is projected to increase substantially over the next ten years to just over 30% of the population in the County and 26% of the population in the City by 2041.<sup>3</sup> Currently, in the Townships of Havelock-Belmont-Methuen, North Kawartha, and Trent Lakes, seniors aged 65 and over make up more than 30% of the population. Challenges impacting seniors include the rising cost of housing, social isolation, and barriers accessing services due to transportation and connectivity.

**High rates of dependency:** Rates of dependency refers to “area-level concentrations of people who don’t have income from employment, and includes seniors, children, and adults whose work is not compensated.” Peterborough’s rates of dependency are among the highest in the province. The region has decreasing participation rates, unemployment rates above the provincial average, and high levels of precarious employment. As a result, the City and County has high rates of dependency on social assistance. In October 2021, the region had an ODSP case rate of 3.74%, 43.2% higher than the provincial rate. Likewise, the OW case rate was 1.26%, 33.3% higher than the provincial rate.<sup>4</sup>

**Housing is unaffordable:** While housing affordability has been a long-standing issue in the region, the COVID-19 pandemic has highlighted the rising disparity between those that can afford housing and those that are finding it increasingly difficult to stay housed. Housing costs have increased dramatically since the onset of the pandemic.<sup>5</sup> As well, the region has very low vacancy rates and rapidly increasing rents. For example, the vacancy rate for a bachelor unit in Peterborough Census Metropolitan Area (CMA) in 2021 was

0.6%.<sup>4</sup> In 2015, incomes in the City and some Townships were below the provincial average. Incomes were higher than average in the Townships of Cavan Monaghan, Douro-Dummer, Otonabee-South Monaghan, and Selwyn. The combination of low income and low vacancy rates translated into higher rental costs. In 2016, 15.2% of the region's population was low income and more than half of tenant households spent more than 30% of their income on shelter costs.

**Limited incomes:** In 2021, Peterborough's living wage for one adult was calculated to be \$18.59/hr or just over \$32,000 annually.<sup>6</sup> However, in 2015, 20% of households had annual incomes under \$30,000 after tax,<sup>2</sup> putting home ownership and even rental out of reach for many. Having access to affordable and adequate housing leads to better physical, mental, and social outcomes by eliminating stress, reducing hazards in the home, and freeing up resources for other basic needs.

**Growing homeless population:** The intersection of precarious employment, low wages, and high rental and housing costs has impacted those experiencing homelessness. In 2021, a monthly average of 266 were documented as experiencing homelessness in the City and County,<sup>4</sup> though this number is likely underrepresented, especially in the County where people rely on 'hidden' methods of survival. As of April 2022, there were at least 317 people on the By-Name Priority List of those experiencing homelessness, with 153 of them being chronically homeless. Of the 317 people listed, 154 had very high acuity levels, meaning their best housing solution is supportive housing. Supportive housing involves significant costs that can typically only be met by senior government program funding.<sup>4</sup> Further marginalized by lengthy wait times for community/social housing, increased violence in the shelter system, housing unit takeovers, and lack of timely access to healthcare, those experiencing homelessness have many barriers to overcome.

**Increase in substance use, drug poisoning, and access to care:** Lack of access to timely health care, including supports for physical and mental health, is a growing concern in the community. As of January 2022, an estimated 13,000 people in the region lacked a family doctor,<sup>7</sup> and many need to travel long distances to access care. The region has also seen an increase in substance use. In Peterborough, in 2020, there were 150.8 opioid related emergency department visits per 100,000 residents, compared to 80.8 provincially. The same year, there were 28.9 confirmed opioid related deaths per 100,000 people, compared to 15.9 provincially.<sup>8</sup>

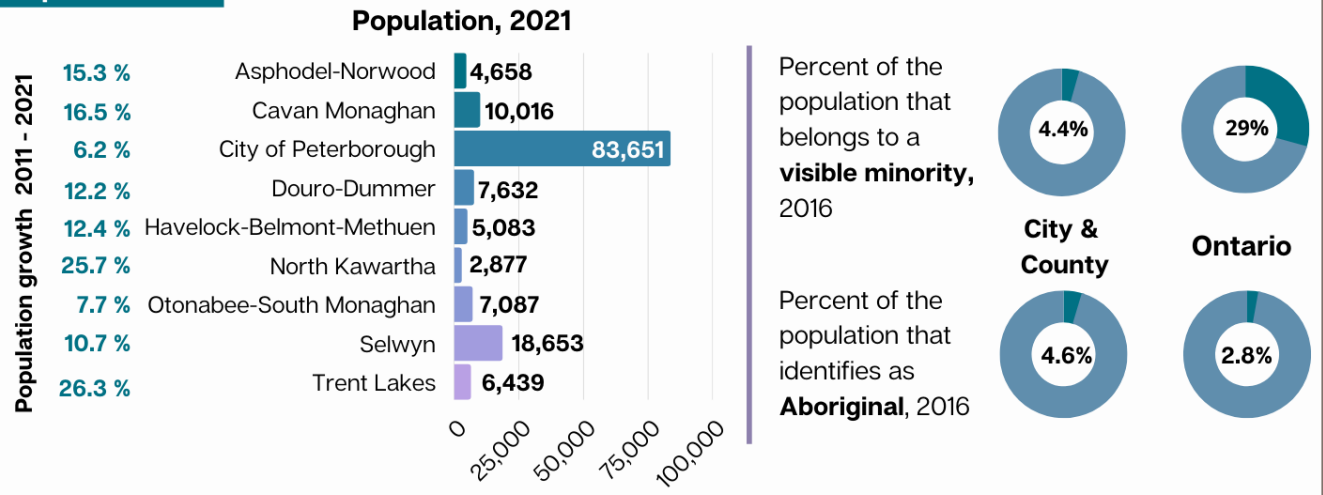
**Increase in hate crimes:** Recent events have brought the impacts of systemic racism and discrimination to the forefront. In 2020, Peterborough reported the highest rate of hate crimes in Canada.<sup>9</sup> Fostering belonging and building community are clearly needed. This can be accomplished through peer mentoring, engaging volunteers, addressing racism and discrimination, and treating all residents with dignity. As the region grows, it is especially important to consider the well-being of all residents and commit to being a "welcoming and inclusive community that values the benefits of diversity by bringing together different perspectives, ideas, and experiences."<sup>1</sup>



# Peterborough City & County

Most recent demographics and data

## Population<sup>1</sup>



## Age<sup>1</sup>

### Median age, 2021

Ontario - **41.6**

City of Peterborough - **43.2**

Cavan Monaghan - **44.8**

Asphodel-Norwood - **46**

Douro-Dummer - **48.8**

Otonabee-South Monaghan - **49.2**

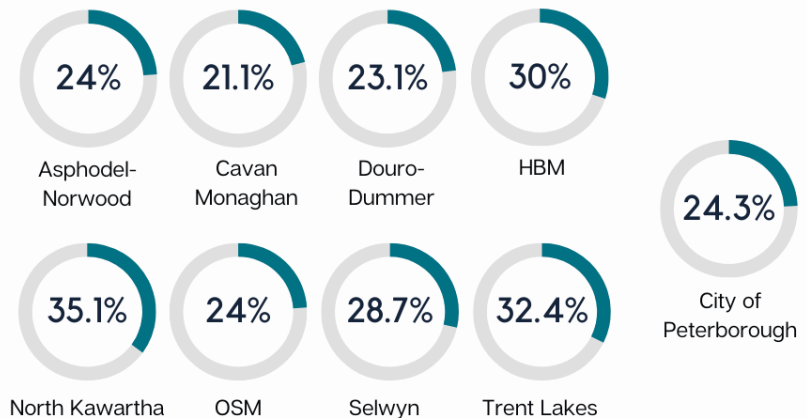
Selwyn - **52**

Havelock-Belmont-Methuen - **54.4**

Trent Lakes - **58**

North Kawartha - **59.2**

### Population over the age of 65+, 2021

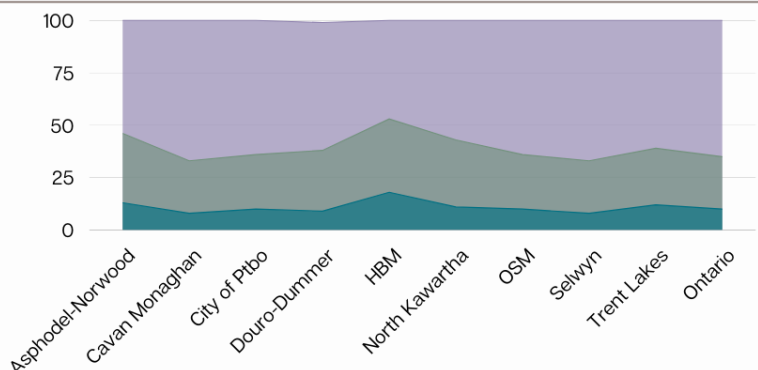


## Education<sup>1</sup>



**Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016**

- No certificate, degree, or diploma
- High School or equivalent
- Post-Secondary



Data Source: 1. Statistics Canada, Census Profiles (2016 and 2021)

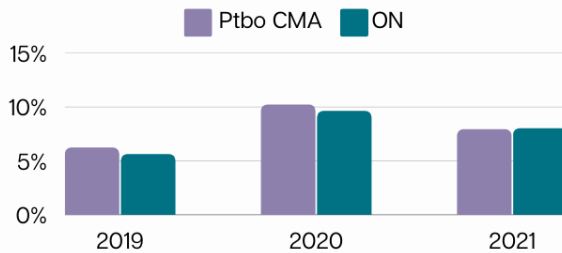


# Peterborough City & County

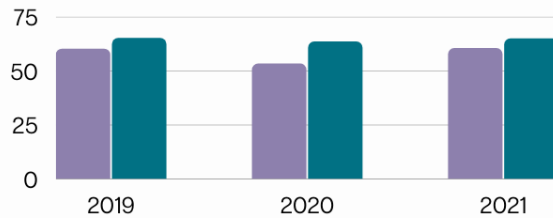
Most recent demographics and data

## Labour Force Characteristics<sup>2</sup>

### Unemployment rate, Peterb CMA\* vs Ontario



### Participation rate, Ptbo CMA\* vs Ontario



In 2021, a **Living Wage** for a single adult in Peterborough was **\$18.59/hour**, providing an annual income of \$32,532.50<sup>3</sup>.

In 2015, 19% of households had after tax annual incomes of less than \$30,000 in the City and County.

#### Data Sources:

2. Statistics Canada Table 14-10-0385-01 Labour force characteristics, annual, aged 15 and over
3. United Way Peterborough, 2021 Living Wage Report

\*Peterborough CMA includes the City of Peterborough and the Townships of Cavan Monaghan, Otonabee-South Monaghan, and Douro-Dummer.

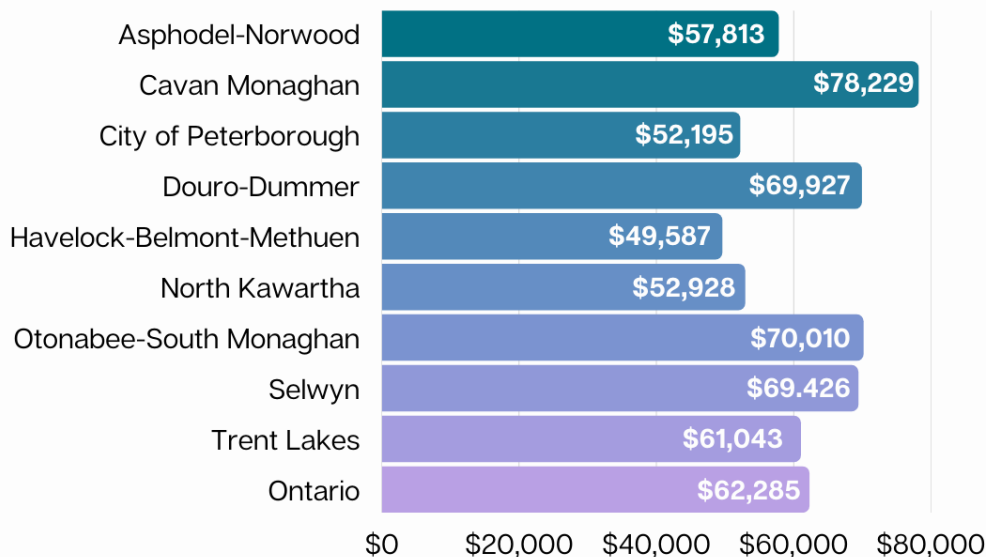
## Household Income<sup>1</sup>



**In 2015, 15.3% lived with low income, an increase from 13.1 % in 2011**

Based on Low Income Measure after tax for Peterborough CMA, 2016 Census

### Median after tax household income, 2015



# Peterborough City & County

Most recent demographics and data

## Shelter Costs <sup>1</sup>



Rents are deemed **unaffordable** when they represent more than 30% of combined household income before tax.

### Percentage of tenant households that spent more than 30% of income on shelter costs in 2015

Otonabee-South Monaghan - <b>35%</b>	Selwyn - 46%
Cavan Monaghan - <b>36%</b>	City of Peterborough - <b>54%</b>
Asphodel Norwood - <b>42%</b>	Havelock-Belmont-Methuen - <b>54%</b>
Trent Lakes - <b>44%</b>	North Kawartha - <b>56%</b>
<b>Ontario - 46%</b>	Douro-Dummer - <b>58%</b>

## Homelessness

In 2020, 847 unique individuals interacted with the Peterborough City and County Homelessness Service System. In 2021, there was an average of 266 people per month experiencing homelessness.

### Data Sources:

4. City of Peterborough
5. Peterborough Ontario Health Team, Community Health Centre Proposal
6. Peterborough Police Services
7. Peterborough Public Health

## Health

**13,000**

People lacking a primary care provider as of January 2022<sup>5</sup>

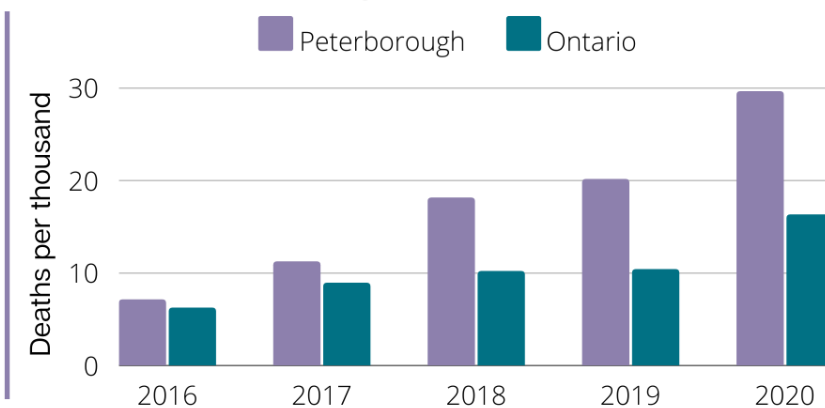
**46%**

Increase in calls to Peterborough Police Service for mental health between 2018 & 2021<sup>6</sup>

**148%**

Increase in opioid related ER visits between 2016 & 2020<sup>7</sup>

### Rate of confirmed opioid-related deaths, PPH and Ontario <sup>7</sup>

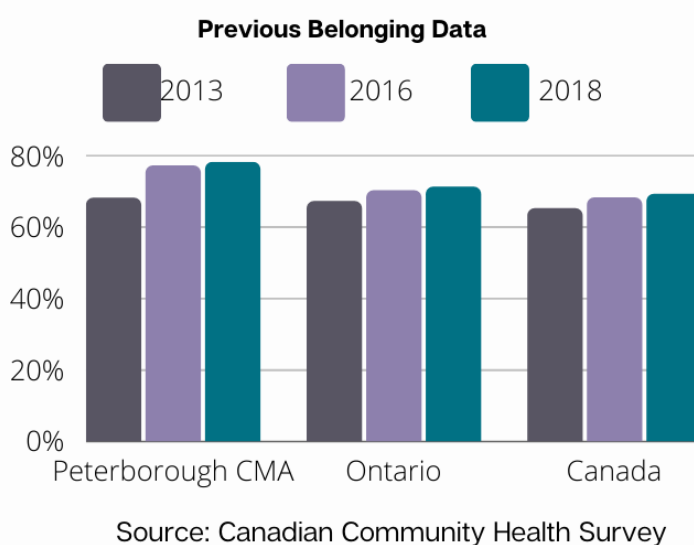
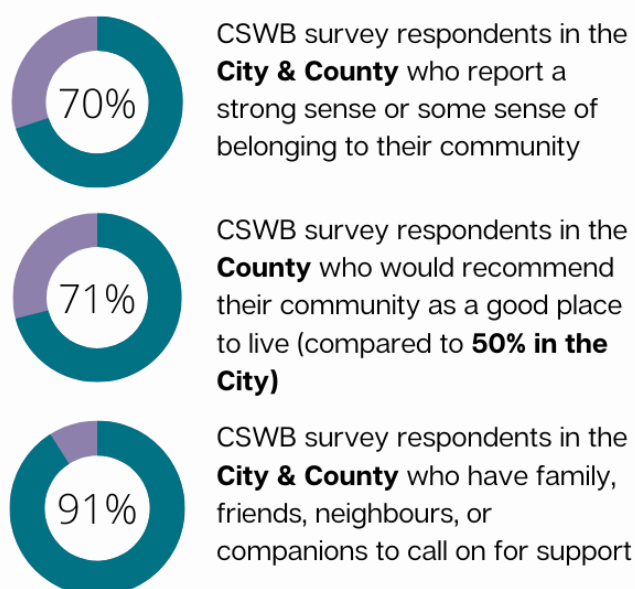


## Factors Influencing Community Safety and Well-being

As overarching components of the CSWB plan, belonging and safety apply to all priority areas. Current perceptions toward belonging and safety as well as actual crime data are important foundational aspects that further describe the regional context.

### Belonging

Many already have a strong sense of belonging to their community, neighbourhood, and family. In the Peterborough Immigrant Needs Assessment conducted by the New Canadians Centre in 2021, 71% of newcomer participants reported a strong or very strong sense of belonging to their community<sup>10</sup>. Previous data for the whole population shows that belonging has ranged from 68% in 2013 to 78% in 2018 in the Peterborough CMA, slightly higher than provincial and national levels.<sup>11</sup>



For others, however, the barriers to belonging are complex. Daily intersecting realities make it extremely difficult to be safe, to feel safe, to have opportunities to participate in community, and to meet basic needs.

When asked to describe their level of comfort in the community, the majority of CSWB survey respondents indicated that they are comfortable most of the time. However, some reported higher levels of discomfort. Disability was the most commonly reported factor related to discomfort, followed by gender and religion. Nine percent of respondents indicated that they do not have family, friends, neighbours, or companions they can call on for help.

Survey responses were validated by suggestions that arose in engagement, including:

- Fostering belonging and building community with peer mentorship, engaging volunteers, addressing racism and discrimination, and treating everyone with dignity.

- Raising awareness through ongoing community education, particularly in the areas of harm-reduction, stigma, and systemic causes of poverty.
- Supporting meaningful outreach and engagement, centering the voices of people with lived experience in decision-making.
- Creating and delivering inclusive and accessible programs and services with wrap-around supports and a focus on life stabilization.
- Addressing stigma related to mental health, homelessness, poverty, and substance use.

## Safety

A safe community is one where harms to its residents are prevented or reduced through risk mitigation. **Safety and well-being are interlinked. When people are well, they are more able to prevent, reduce, and heal from harms. And when communities are safe, it is easier for people to thrive and belong.**

### Peterborough Police Service

Serves the City of Peterborough, the Village of Lakefield, and the Township of Cavan-Monaghan

### Ontario Provincial Police

Serves the Townships of Asphodel-Norwood, Douro-Dummer, Havelock-Belmont-Methuen, North Kawartha, Otonabee-South Monaghan, Selwyn, and Trent Lakes

Peterborough is serviced by both the Peterborough Police Services (PPS) and the Ontario Provincial Police (OPP). Both the PPS and OPP are committed to community safety and well-being and are working to develop strategic collaborative partnerships to address crime prevention through social development.

According to PPS, “Partnerships and collaborations are seen as a way to have a more comprehensive and sustainable

impact in the pursuit of communities that are safe and inclusive for all.”<sup>12</sup>

Proactive, collaborative approaches include moving towards restorative justice and collaborating with others in the community to find ways to address complex issues. Examples include the Consumption and Treatment Services (CTS) site in Peterborough and the Mobile Crisis Intervention Teams (MCIT) in the City and County.

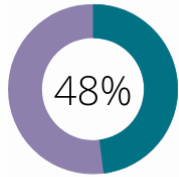
### Perceived Crime

Previous data collected by Statistics Canada in 2014,<sup>13</sup> shows that one in three (32%) Peterborough residents aged 15 and older were very satisfied with their personal safety from crime. This is a somewhat lower rate than of Ontario residents overall (40%). A large majority of Peterborough residents (78%) thought crime levels in their neighbourhoods were lower than the rest of Canada, a similar rate to Ontarians (76%) and to other Canadians (74%).

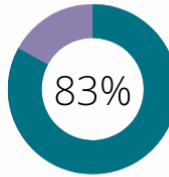
Even though the majority of CSWB survey respondents feel safe in their community, many do not. Those who feel unsafe indicate that it impacts how they move through their communities.



**67%** of survey respondents in the **City** perceive that crime has increased in their community, versus only **23%** of survey respondents in the **County** perceive that crime has increased.



48% of survey respondents in the **City** feel safe or very safe in their community. 71% note that feelings about safety influence what they do, where they go, and when they go there significantly or quite a bit.



83% of survey respondents in the **County** feel safe or very safe in their community. 58% note that feelings about safety influence what they do, where they go, and when they go there significantly or quite a bit.

## Actual Crime

### *Peterborough Police Services*

Overall, crime has increased in the City since 2018, as have Calls to Service. However, compared to the national average, between 2006 and 2020, Peterborough CMA has remained below the national average for crime severity.<sup>14</sup>

Overall Calls for Service to the PPS increased 20% since 2018.<sup>15</sup> The PPS are understaffed and under-resourced, making it difficult to take a proactive approach to policing. Though actual crimes have only increased by 9.5%, they make up a small portion of Total Calls for Service.

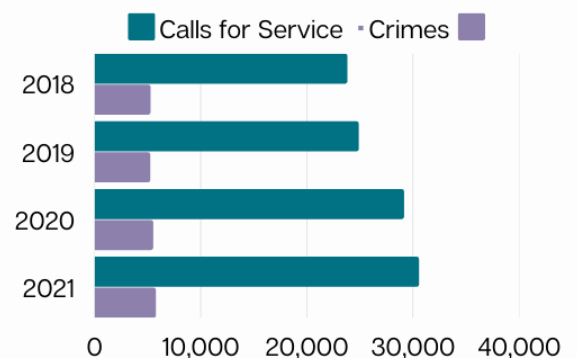
In particular, PPS data shows an increase in Break and Enters, an increase in drug-related offences, and an increase in hate crimes. In 2020, Peterborough had the highest rate of police-reported hate crimes per capita of all census areas in the country.

### *Ontario Provincial Police*

In the County, Calls for Service increased by 13.7% between 2018 and 2021. More specifically, OPP data shows a decrease in property crimes, including Break and Enters, and an increase in violent crimes. Drug-related offences have remained about the same, with small variations each year.

### **Peterborough Police Services**

Total Calls for Service, PPS, 2018 - 2021



Between 2018 and 2021:

- **Break and Enters** increased by 48%
- **Drug-related offences** increased by 15%

Between 2019 and 2021:

- **89 hate crimes** were reported with 52 deemed a crime.

### **Ontario Provincial Police**

Between 2018 and 2021:

- **Break and Enters** decreased by 35%
- **Drug-related offences** remained about the same
- There were 8 hate crime occurrences

# Peterborough's CSWB Plan: Outcomes & Strategies

## Collaboration at the Core

The CSWB Plan was developed with collaboration at its core, both in terms of the process to create it, as well as its implementation. While the City of Peterborough, the County of Peterborough, and the five townships have taken a leadership role in developing the CSWB Plan, it will take broader partnership and collaboration with community to move the plan forward. **The ideal use of this CSWB Plan is as a community plan, inspiring collective action towards common priorities.** The Plan itself can act as a roadmap for local organizations, who can embed priorities into their own planning to help further the work of creating a safe and healthy community.

Throughout the engagement sessions, it was clear that for this cross-sectoral collaboration to be successful, it will take a shared understanding of approaches and commitment to certain core values. In many ways, these approaches and values are just as important for the success of the Plan as the goals and strategies. Additionally, through the collaborative approach of developing the CSWB Plan, there has been a sense of re-energized willingness to have hard conversations, align priorities, and work together toward solutions. This is a positive secondary outcome from the process of creating the Plan, which will hopefully continue to drive forward momentum in the years to come.

## A New Roadmap

While an emergency response is required to address the housing and homelessness crisis, which is compounded by a drug poisoning crisis and a strained healthcare system, there is a strong community desire to focus on prevention. The CSWB Plan provides a new roadmap for municipalities, law enforcement, social service organizations, and community-based initiatives to work collaboratively across sectors to ensure that all people, particularly those who are marginalized, have access to the supports and resources they need by the most appropriate provider, to feel safe and have a sense of belonging.

Based on significant research, data analysis, and community engagement, five priority areas have been identified to support community safety and well-being. These areas are interconnected and cannot be addressed in isolation. A cross-sectoral approach is required, along with integrated and proactive strategies that respond to current and emerging crises while simultaneously focusing on prevention and social development.

This Plan outlines each priority area, its importance, and related current challenges. Each priority has a common outcome and goals to strive for. Each goal has a set of strategies that address risk intervention, prevention, and social development. The Plan also highlights examples of promising collaborative programs and practices that could be strengthened with long-term sustainable funding. Note that while strategies appear under one priority, many of them are applicable across many or all of the priorities.



## The Plan at a Glance

The Peterborough CSWB Plan outlines five (5) priority areas, each with its own ideal outcome. To achieve these outcomes, the Plan offers 19 specific goals, and 63 detailed strategies to meet the goals. The following is an overview of the priority areas, outcomes, goals and strategies of the CSWB Plan. Equally important are the [shared approaches and values](#) that informed development of the Plan. These will be integrated into the Implementation Strategy.

Priority Area	Outcome	Goals	Strategies
<b>1. Housing &amp; Homelessness</b>	<b>All residents have access to quality housing they can afford.</b>	1.1 Support people who are unsheltered. 1.2 House people who do not have a home. 1.3 Help people stay housed. 1.4 Increase affordable housing options and opportunities. 1.5 Build capacity and improve effectiveness and efficiency of the housing and homelessness system.	<a href="#">Pages 24-25</a>
<b>2. Poverty &amp; Income Security</b>	<b>All residents have equitable access to income security and are valued for their contributions.</b>	2.1 Coordinate inclusive and user-focused access to human services. 2.2 Advocate for adequate income supports and equitable wages. 2.3 Develop inclusive pathways to education and employment. 2.4 Cultivate community food security. 2.5 Change the conversation about poverty.	<a href="#">Pages 30-32</a>
<b>3. Healthcare &amp; Mental Health</b>	<b>Every resident has access to healthcare and mental health supports.</b>	3.1 Collaborate to integrate healthcare into the community. 3.2 Enhance timely access to healthcare. 3.3 Enhance timely access to mental health supports.	<a href="#">Page 36</a>
<b>4. Substance Use &amp; Addictions</b>	<b>Reduce harms related to substance use.</b>	4.1 Strengthen harm reduction initiatives. 4.2 Ensure access to the right services. 4.3 Change the conversation about substance use.	<a href="#">Pages 40-41</a>
<b>5 Active Transportation &amp; Connectivity</b>	<b>People are connected to programs and services that meet their needs.</b>	5.1 Enhance community hubs and mobile outreach. 5.2 Enhance access to internet and technology. 5.3 Enhance transportation options.	<a href="#">Page 44</a>

## Priority Area 1: Housing & Homelessness



Addressing housing and homelessness is one of the biggest challenges facing Peterborough. There is broad recognition that without access to safe, appropriate, and affordable housing, it is very challenging to address health and mental health, addictions, and substance use, let alone access to education and employment. Those who are unsheltered or have unstable housing are more likely to experience poverty, food insecurity, severe health outcomes, increased stress, social isolation, and greater risks to safety.

In recent years, homelessness has become increasingly visible in the City of Peterborough. This has led to growing health complexities for those who are unsheltered or experiencing housing instability. In the townships, where homelessness is less visible, it is difficult to collect data that tracks homelessness, but we do know that there is a lack of housing supply, and that the number of individuals and families moving in with parents is increasing.

**Peterborough, as a community, has embraced a Housing First<sup>16</sup> approach to eliminate chronic homelessness and ensure quality housing that all residents can afford.**

Based on significant engagement with the community, data analysis, and established priorities, the Plan has established five goals:

- 1.1 Support people who are unsheltered
- 1.2 House people who do not have a home
- 1.3 Help people stay housed
- 1.4 Increase affordable housing options and opportunities
- 1.5 Build capacity and improve effectiveness and efficiency of the housing and homelessness system

### Housing First

Housing First recognizes that housing is a basic human right and every person deserves housing that is safe, affordable, and appropriate.

The underlying principle is that people are better able to move forward with their lives if they are first housed.

### Chronic Homelessness

Chronic homelessness refers to the state of being homeless for six months or more in the past year.



## Current Challenges Related to Housing and Homelessness

Accelerated and exacerbated by the pandemic, Peterborough faces a housing situation in which the demand for safe, appropriate, and affordable housing is far greater than what is available. The following is a high-level overview of the current challenges related to housing and homelessness in Peterborough.

- **Housing is Unaffordable:** More than half of individuals in the City of Peterborough spent more than 30% of their income on shelter costs in 2015.<sup>17</sup>
- **Lack of Housing Supply:** This has been identified as a key contributor to the housing and homelessness crisis. Peterborough City and County have a lack of rental housing, and especially for people with low incomes. In 2020, the vacancy rate for a bachelor unit was 0.6% in Peterborough CMA.<sup>18</sup> With soaring housing prices, there has been an increase in “reno-victions,” and a lack of affordable housing options for those with low to moderate incomes.
- **Chronic Homelessness is on the Rise:** The number of people who have experienced homelessness for more than six months has increased. In 2021, an average of 118 people experienced chronic homelessness each month in Peterborough City and County. In the first few months of 2022, the monthly average has increased to 147, which is 49% of the entire population experiencing homelessness. Experiencing homelessness for prolonged periods of time can make it harder to secure and maintain housing.<sup>19</sup>
- **Increasing Complexity:** Throughout the pandemic, shelters have experienced an unprecedented increase in the acuity level of clients.<sup>20</sup> Anecdotally, outreach workers report that the conditions of those who are unsheltered are more challenging than ever before.
- **Increasing Need for Permanent Supportive Housing:** In 2021, 47% of those on the By-Name Priority List required supportive housing or 24/7 intensive supports—a scarce resource in our community, especially when requiring Rent-Geared-to-Income (RGI). There is a need for RGI housing in both the City and County that provides supports to people with complex needs, including people with disabilities, trauma, acquired brain injury, criminal records, substances use challenges, homelessness, and/or mental illness.<sup>20</sup>
- **Waiting for Community Housing:** In 2020, there were 1,563 households on the social housing waitlist, which only increased in 2021, when there were 1,699 households on the list.

## Examples of Community Collaboration in Action

The housing and homelessness system is complex. Addressing it means working across sectors and different levels of government. The following initiatives are in place to support collaboration and partnerships to achieve the community-wide goal of eliminating chronic homelessness and ensuring quality housing that all residents can afford.

- **10-Year Housing and Homelessness Plan:** In 2014, the [10-Year Housing and Homelessness Plan](#) for the City and County of Peterborough was implemented. A requirement of the Province of Ontario, the Plan was developed with significant consultation with service providers and individuals who have experienced homelessness. The Plan was updated in 2019 and outlines two key priorities and related goals:
  1. **Ending Homelessness and Staying Housed:** By the end of 2025, Peterborough will end chronic homelessness.
  2. **Building Housing:** Build housing to meet all the housing needs as identified in the [Housing Unit Needs Forecast](#).
- **Built For Zero:** Built For Zero (BFZ) is a change effort to end homelessness in Canada. In November 2018, Peterborough became one of 33 communities across Canada to join BFZ. Led by Social Services staff, [BFZ Peterborough](#) is a multi-service initiative committed to working together to build a system for Coordinated Access, a By-Name Priority List of those experiencing homelessness, and a Housing First Approach.
- **Coordinated Access System:** A Coordinated Access System is a harmonized approach to ending homelessness and streamlining the process for people experiencing homelessness to access housing and support services needed to permanently end their homelessness.
- **By-Name Priority List (BNPL):** The BNPL is a real-time, up-to-date list of all people experiencing homelessness in Peterborough. The BNPL helps community partners to know every person experiencing homelessness by name, to understand their unique needs, and to then prioritize them for the most appropriate and available housing, as well as appropriate services and supports.

## Community Strategies

Municipalities are committed to working in partnership across non-profit and private sectors, inter-governmentally, and with community-based initiatives to advance local priorities in this area. The following are community strategies to end chronic homelessness and ensure quality housing that all residents can afford.

**Outcome: All residents have access to quality housing they can afford.**

### **Goal 1.1: Support people who are unsheltered.**

#### **Strategies**

- 1.1.1 Coordinate outreach efforts with healthcare, mental health, and social services workers to ensure basic needs are met.
- 1.1.2 Provide access to basic health and safety needs for those experiencing homelessness i.e., water stations, washrooms, shower facilities, and lockers.
- 1.1.3 Ensure there are enough services and shelter beds for everyone who needs them.
- 1.1.4 Explore how to create an alternative housing care model to support those who are unable to access the shelter system.

### **Goal 1.2: House people who do not have a home.**

#### **Strategies**

- 1.2.1 Continue to strengthen the Coordinated Access System to ensure that there is “no wrong door” for people to access the programs and services they need when they need them.
- 1.2.2 Continue to strengthen the BNPL to assess unique needs, and to prioritize the most appropriate and available housing and supports.
- 1.2.3 Continue to support shelters to ensure they are adequately resourced and safe for everyone as an emergency response while they are needed.

### **Goal 1.3: Help people stay housed.**

#### **Strategies**

- 1.3.1 Launch a proactive eviction prevention strategy that includes best practices, such as intensive case management and legal and financial support.
- 1.3.2 Continue to provide rent supplements and housing stability fund programs, including active case management for those receiving these supports, while advocating for action on the poverty and lack of income security that leads to the need for these programs. (see [Goal 2.2](#))

- 1.3.3 Create a plan in partnership with health, justice, and child welfare systems to rapidly re-house and support individuals who are discharged into homelessness from provincial institutions.
- 1.3.4 Continue to build relationships with landlords and encourage them to dedicate units to the BNPL.

### **Goal 1.4: Increase affordable housing options and opportunities**

#### **Strategies**

- 1.4.1 Establish partnerships with private sector developers, community housing providers, and landlords to explore innovative ways to integrate affordable housing into new and existing developments.
- 1.4.2 Creatively leverage redevelopment projects to create housing units dedicated to the BNPL.
- 1.4.3 Continue to contribute and advocate for the goals of the 10-Year Housing and Homelessness Plan, with multi-governmental funding levels aligned with impact. This includes through the development of RGI Supportive Housing Units, investment in new rental units, support of affordable homeownership, and increased mixed-income housing developments.

### **Goal 1.5: Build capacity and improve effectiveness and efficiency of the housing and homelessness system**

#### **Strategies**

- 1.5.1 Review the current Housing and Homelessness governance model to ensure a strategic, efficient, and effective approach to collaboration and partnership across the housing spectrum.
- 1.5.2 Commit to continuous improvement through quality assurance reviews that identify gaps and opportunities to strengthen the system and approach.

## Priority Area 2: Poverty & Income Security



Poverty is complex and inextricably linked to all priority areas outlined in this Plan. People who live in poverty or with low incomes are more likely to experience food, housing, and employment insecurity, social

isolation, adverse health outcomes, and difficulty accessing quality health care and community supports. When living in poverty, it can be very challenging to “get ahead” when struggling just to survive. Until life is stabilized, and basic needs are met, it is difficult to access education, training, and employment opportunities.

Populations who are most impacted by poverty include single people, those living in single parent families, urban Indigenous people, immigrants who arrived in the previous 10 years, people with mental health issue, and peoples with disabilities.<sup>4</sup>

Throughout the engagement sessions, systemic and social stigma were widely acknowledged as significant barriers to addressing poverty and its impacts. Changing the conversation around poverty to centre the voices of those with lived experiences is vital to community safety and well-being.

Based on significant engagement with the community, five goals to address poverty and work towards equitable access to income security have been established.:

- 2.1 Coordinate inclusive and user-focused access to human services
- 2.2 Advocate for adequate income supports and equitable wages
- 2.3 Develop inclusive pathways to education and employment
- 2.4 Cultivate community food security
- 2.5 Change the conversation about poverty

### Poverty

Poverty is defined by the lack of income to meet basic needs, including shelter, food, clothing, etc. It can also be defined as the lack of access to necessary resources or opportunities that contribute to well-being, such as education, transportation, childcare, social networks, recreation, internet, health care, dental care, entertainment, etc.

### Income Security

Income security increases the ability of individuals and families to thrive and contribute to the social and economic well-being of the community.

### Food Security

Food security exists when all people always have the physical, social, and economic access to enough affordable, nutritious, and culturally appropriate food, which are produced in an environmentally sustainable and socially just manner, and that people are able to make informed decisions about their food choices.

### Household Food Insecurity

Household food insecurity is the inadequate or insecure access to food due to financial constraints.

## Current Challenges Related to Poverty and Income Security

Based on an analysis of local research, data, and engagement with service providers and people with lived experience with poverty, it is evident that poverty and a lack of income security is an underlying risk factor across all priority areas identified in this Plan. The following is a high-level overview of the current challenges related to poverty and income security in Peterborough.

- **High Percentage of Residents Living with Low-Income:** In 2016, 15.2% of our population lived in low income, compared to Ontario at 14.4%.<sup>21</sup> Peterborough's median wage, after tax, was \$57,588 in 2016 lower than Ontario's at \$65,285. Finally, 52% of tenant households spent more than 30% of their income on rent, compared to 46% in Ontario.<sup>2</sup>
- **Inadequate Income Supports:** Income supports provided by the government are inadequate, especially for single adults on ODSP and OW.<sup>22</sup> Singles without dependents are the fastest growing client type accessing OW in Ontario. In Peterborough singles make up 66% of all people accessing OW in an ongoing way in 2020. Many recipients of OW must manage mental health issues, violence, abuse, trauma, substance use and homelessness before becoming employed. Almost 70% of people accessed assistance for more than 12 months, and 50% for more than 24 months.<sup>23</sup>
- **Lack of Income Leads to Household Food Insecurity:** After paying for rent and utilities, people living on social assistance often do not have enough to buy nutritious food. Between 2011 and 2014, 1 in 6 households (16%) experienced food insecurity in Peterborough, compared to 12% in Ontario.
- **Precarious Employment:** Peterborough has high levels of precarious employment keeping people in poverty.<sup>24</sup> Precarious employment is defined as low pay with few protections and unpredictable hours and wages, typically characterized as temporary, part-time, limited term, and contract work.
- **Need for a Living Wage:** According to the 2021 Living Wage Report for Peterborough,<sup>6</sup> a living wage of \$18.59/hour is needed to keep a single adult out of poverty. This falls far below current minimum wage rates, which are between \$14.10/hour (student) and \$15.00/hour (general).<sup>25</sup>
- **Stigma:** Throughout the engagement sessions, stigma related to mental health, homelessness, poverty, and substance use was identified as a significant challenge to addressing poverty in a meaningful way. Stigma deepens negative health outcomes and social isolation, while also preventing the systemic change required to eliminate poverty.
- **Impacts of Systems, Laws, and Policies:** Throughout the engagement sessions, examples were provided of negative experiences for people living in poverty, as

they seek to meet their basic needs and are not always able to access the supports that do exist. These examples include those who are unsheltered being removed from the site of their outdoor living, consuming substances in public places as there are limited safe spaces for consumption, and being fined for these actions, which has immediate consequences, as well as reinforcing social stigma. As people seek to meet their basic needs, there may also be negative interactions with the criminal justice system, which can further deepen experiences of poverty, given the challenges of gaining employment with a criminal record.

## System Transformation

In the last few years, there have been significant changes at the provincial level that have impacted the way social services and employment services are delivered, including:

- **Life Stabilization:** In 2021, the Government of [Ontario announced changes to its social assistance system](#) that would focus on providing people with a range of services and supports to respond to their unique needs, addressing barriers move towards employment and independence. Peterborough Social Services is transitioning to this model, including staff co-locating in the community and offering services to meet people where they are.
- **Employment Services Transformation:** In 2019, the Government of Ontario announced a transformation to integrate social assistance services into [Employment Ontario](#). In 2021, it was announced that [Fleming College would be the Service System Manager \(SSM\) for Muskoka-Kawarthas](#). The role of the SSM is to assist communities with “locally responsive employment programs and services, with a goal to remove systemic barriers for clients and improve overall job retention.” Locally, Fleming College is partnering with the Canadian Mental Health Association (CMHA) to increase mental health support to job seekers, local employers to support healthy workplaces, and the Workforce Development Board (WDB) and Peterborough & Kawarthas Economic Development (PKED) to monitor labour market trends and develop employment training opportunities.

## Examples of Community Collaboration in Action

Cross-sectoral, inter-governmental, and community-based strategies are required to address poverty, both to ensure access to services and opportunities, and to advocate for income security and laws and policies that do not perpetuate poverty or re-enforce stigma. The following community initiatives are working to increase equitable access to income and food security.

- **[Basic Income Peterborough Network \(BIPN\):](#)** A Basic Income Guarantee (BIG) is a regular payment from the government to all people, regardless of their employment status, who are living below a certain income level. BIPN is a ‘nonpartisan’ group of volunteers who bring together community members and



representatives from local organizations to advocate at all levels of government for Basic Income. Meeting since 2015, BIPN sees a Basic Income as a means of eliminating poverty while revitalizing the local economy.

- **[Peterborough Food Action Network \(PFAN\)](#):** PFAN has a vision that everyone in Peterborough City and County will have enough healthy food. PFAN brings together agencies and individuals to build community food security as part of local poverty reduction efforts.
- **[The Peterborough Alliance for Food & Farming \(PAFF\)](#):** PAFF facilitates collaboration to strengthen sustainable local food systems to benefit those living and working within Peterborough City, County and local First Nations, through education, research, planning, consultation, coordination, and communication.
- **[Nourish](#):** Striving to enhance belonging through food, Nourish is a multi-sector collaboration that focuses on access to healthy, local food, skills development, and advocacy. This work cultivates health, builds community, and promotes fairness.
- **[Pathways to Prosperity](#):** Led by Peterborough & the Kawartha Economic Development, Pathways to Prosperity is a program designed to match job seekers with jobs, and to support local employers to train and retain skilled talent. With a focus on individuals who are unemployed or underemployed, program partners include Kawartha Lakes Jump In, Fleming, and the Workforce Development Board.
- **Bridges Out of Poverty:** [Bridges out of Poverty is a framework](#) for understanding poverty and the hidden rules of economic class. [Peterborough Social Services uses this framework](#) to develop programs and strategies that improve relationships at the front-line level, outcomes at the organizational level and systems at the community level.

## Promising Practices to Change the Conversation

To address stigma, to ensure programs and services are inclusive, person-centred and accessible, and to understand how policies and laws impact those who experience poverty, it is critical to integrate lived experience into decision-making, planning, and service delivery in an intentional and equitable way. Promising practices that are changing the conversation around poverty and how to increase opportunities for equitable opportunities include:

- **[Bridges Peterborough](#):** A group passionate about challenging current ways of addressing poverty. Through innovative initiatives Bridges Peterborough is changing the conversation about poverty and privilege by making concrete differences in people's lives. An example is the [Company of Conversation Changers](#) who aim to change the conversation from "fixing poverty to discovering opportunities for sharing abundance."



- **Nourish Peer Advocacy Training:** With a focus on skills to create meaningful change, Nourish offers an intensive course that provides leadership opportunities for people experiencing poverty and marginalization. The training is for women, including trans, Two-Spirit and non-binary who have experienced food insecurity, gender-based violence, or poverty.
- **VOICE** (Vision and Opportunity Inspiring Community Engagement): This is the youth advisory committee for Peterborough Youth Services (PYS). It exists to improve the comfort and communication surrounding services for youth by providing a way for youth to express their voices. It aims to bridge the gap between youth perspectives and adult experiences.
- **Peterborough Social Services:** The division has convened a Client Advisory Council that provides input on policy and practice changes.

## Community Strategies

Municipalities are committed to working in partnership across non-profit, education, and private sectors, inter-governmentally, and with community-based initiatives to advance local priorities in this area. The following are community goals and strategies to ensure equitable access to opportunities and income security.

**Outcome: All residents have equitable access to income security and are valued for their contributions.**

**Goal 2.1: Coordinate inclusive and user-focused access to human services.**

### Strategies

- 2.1.1 Integrate a person-centered life stabilization model into social services, including mental health supports.
- 2.1.2 Strengthen service coordination across human service organizations to support a “no wrong door” approach and enhanced wrap-around services. This includes increased opportunities for knowledge and information sharing across organizations, service provision in community hubs, and onsite staffing at partner locations.
- 2.1.3 Engage service user experiences into program design and evaluation to identify gaps and opportunities for strengthening service delivery. Those who provide their valued perspectives should be equitably compensated for their contributions.

## **Goal 2.2: Advocate for adequate income supports and equitable wages.**

### **Strategies**

- 2.2.1 Continue to support and promote research and local data collection on the impacts of poverty and the social determinants of health to identify community need and inform policies (i.e., Living Wage Report, Housing is Fundamental, Building Back Differently, Vital Signs).
- 2.2.2 Advocate that the Province increase Ontario Works (OW) and Ontario Disability Support Program (ODSP) rates and re-consider clawing back income.
- 2.2.3 Explore opportunities to integrate social procurement policies and support for social enterprises.
- 2.2.4 Advocate for increased funding for provide progressive and equitable wages at community-based organizations, including for peer support workers.

## **Goal 2.3: Develop inclusive pathways to education and employment.**

### **Strategies**

- 2.3.1 Work with employers to support equitable, diverse, and inclusive workplaces and to proactively support employees, especially those experiencing barriers to employment. (i.e., Peterborough Immigration Partnership, CMHA-HKPR)
- 2.3.2 Enhance opportunities to collaborate across education and economic development sectors, and work with the WDB on initiatives to share resources and information on labour market needs, training opportunities, and barriers.
- 2.3.3 Continue to provide free training to build skills and confidence for those with greater barriers to employment to enter or re-enter the workplace (i.e., Skills Advance Training, Pathways to Prosperity).

## **Goal 2.4: Cultivate community food security.**

### **Strategies**

- 2.4.1 Address household food insecurity through income-based solutions, and advocate for long-term sustainable funding for initiatives that enhance community food security, skills development, and peer advocacy efforts.
- 2.4.2 Develop and implement a long-term food security strategy with community groups, including Peterborough Food Action Network and Peterborough Alliance for Food and Farming.
- 2.4.3 Continue to coordinate meal programs and food banks. Food provided should be nutritious, safe, and personally and culturally appropriate.

## **Goal 2.5: Change the conversation about poverty.**

### **Strategies**

- 2.5.1 Explore the creation of a Citizen's Assembly with proportional representation that focuses on how to address systemic issues, applying an equity and inclusion lens to policies and decision-making frameworks. Experts could participate to provide information, while citizens discuss and make recommendations.
- 2.5.2 Support initiatives led by under-resourced people to raise awareness in the community, with elected officials, and the media about the reality of living in poverty, the impact of stigma, and solutions for change.
- 2.5.3 Raise awareness of the harms and impacts of laws, policies, and practices that further marginalize those who are experiencing poverty. Apply a harm-reduction lens to community planning, policy development, and decision-making frameworks.

## Priority Area 3: Healthcare & Mental Health



Striving for health equity is an underlying theme of the community priority areas identified in this Plan.<sup>26</sup> Better health outcomes are achieved when people have stable, safe, and affordable housing and are able to access supports and services in a timely way. Healthcare and mental health supports that are accessible, inclusive, and patient-centred can lead to an increase in quality of life and make a difference in people's ability to retain employment, secure housing, and strengthen social connections.

**The pandemic has disproportionately impacted those who face greater barriers to accessing services, especially seniors, those experiencing homelessness, and those living with mental illness or addictions. This has led to healthcare providers finding new and innovative ways to serve clients.**

Since 2019, the [Peterborough Ontario Health Team](#) (POHT) —a team of local health professionals, organizations, and community members— has been working towards addressing the current challenges in the healthcare system and breaking down barriers to provide better care for patients. Building on existing partnerships and collaborations, the POHT believes that by improving the transitions of care between agencies, patients will benefit from better experiences, health outcomes, value in efficiency, and provider experiences.

Based on significant engagement with the community, data analysis, and aligning with POHT's priorities, this Plan has established three goals:

- 3.1 Collaborate to integrate healthcare into community.
- 3.2 Enhance timely access to healthcare.
- 3.3 Enhance timely access to mental health supports.

### Health Equity

Health equity is created when individuals have the fair opportunity to reach their fullest health potential. Achieving health equity requires reducing unnecessary and avoidable differences that are unfair and unjust. Many causes of health inequities relate to social and environmental factors including income, social status, race, gender, education, and physical environment.

## Current Challenges Related to Healthcare and Mental Health

- **Significant Need in the Community:** 2015/16 data from the Institute for Clinical Evaluative Studies identified Peterborough as having the highest primary care need, highest number of people diagnosed with a mental health disorder, and a higher number of people diagnosed with a substance use disorder compared to the rest of Ontario.<sup>27</sup>
- **Lack of Primary Healthcare Providers:** As of January 2022, it is estimated that at least 13,000 people in the region lack a primary healthcare provider.<sup>28</sup> Analysis of POHT's data indicates that those without a primary healthcare provider are disproportionately young, poor, male, and/or recent immigrants.
- **Providing Healthcare and Mental Health Care for Those Who Need It Most:** Local service and health providers suggest that those who do not have a primary healthcare provider are precisely those who need the most care, as they are more likely to be living complex mental health and/or addictions, extreme poverty, disability, and/or homelessness. Newcomers, racialized people, Indigenous people, and members of the 2SLGBTQ+ communities were also identified as facing barriers to obtaining care that meets their needs.
- **Increase in Complex Healthcare Needs:** Exacerbated by the impacts of COVID-19, including isolation, prolonged wait times, stress, substance use, and housing and income precarity, patients are presenting with increased complex healthcare needs.
- **Police Encounters for Mental Health have Increased:** Peterborough Police Service responded to a total of 805 mental health-related calls in 2021, an increase of 46% from 2018. In 2021, the PPS Mobile Crisis Intervention Team (MCIT), consisting of one police officer and one CMHA outreach worker, attended and/or followed up on 574 of those calls. In the County, the OPP Mobile Crisis Response Team was engaged in 519 calls in 2021, an increase of 60% from 2018.
- **Decline in Mental Health due to COVID-19:** Based on data collected by CMHA Ontario division, there was a 33% drop in the number of Ontarians who considered their mental health as very good or excellent from 2020 to 2021. There was also a 20% increase in responses of high stress or very high stress, 169% increase in responses of high or very high anxiety, and 28% increase in those using more substances to cope.<sup>29</sup> More people also found it difficult to access supports.
- **Increase in Demand for Mental Health Supports:** A recent survey by CMHA Ontario indicates that 1 in 4 people (24%) have sought help for their mental health challenges. This is an increase of 15% since 2020.<sup>30</sup>
- **Health Human Resources Crisis:** With increased demands, growing complexities, and no increase to mental health budgets in almost a decade, the global pandemic has shed light on the urgent need to increase the capacity of the health sector with investments in human resources.

## Examples of Community Collaboration in Action

Healthcare and mental health agencies continue to collaborate across sectors and work in partnership with community organizations to provide urgent and long-term healthcare and mental health services to marginalized community members, while simultaneously building system capacity. The following are examples of promising collaborative practices in action that should be strengthened through long-term sustainable funding:

- **Community Paramedicine Program:** Ontario Health Team's Integrated Comprehensive Care Program is designed to provide wrap-around services to eligible residents in the community after being discharged from the hospital. As part of this program, Peterborough Paramedics are collaborating with Home & Community Care Support Services (HCCSS), Ontario Health East, and Long-Term Care to support home assessment and wellness checks. The goal of this program is to support residents to age at home.
- **Mobile Crisis Intervention Team (MCIT):** Operational since 2011, the MCIT is a collaboration between the Peterborough Police Service, the OPP, and CMHA, partnering a mental health worker with a police officer. The MCIT staff work in partnership to provide real-time crisis response, proactive intervention, short-term intensive follow-up on referrals, and access to appropriate community resources.
- **Co-Location of Healthcare Providers:** To address health-equity among underserved populations, health care providers are working together to support a seamless transition for people who require urgent access to primary care providers for longer-term healthcare. One example of this partnership is through the co-location of services. In early 2022, the Rapid Access Addiction Medicine (RAAM) Clinic (a partnership between PRHC and Fourcast) relocated to better connect with the Peterborough 360 Nurse Practitioner-Led Clinic in downtown Peterborough. This integrated partnership ensures that patients will continue to receive trauma-informed, barrier-free care in a safe space with trusted healthcare professionals.
- **Talk Now Mental Health and Addictions Clinic:** To address the rising need for mental health and addictions supports, a group of service providers, including PRHC, CMHA-HKPR, Fourcast, Peterborough Youth Services (PYS), Kinark, and the Peterborough Family Health Team launched the Talk Now Clinic in 2020. With a goal of providing more timely access to mental health and addictions services, partners have combined existing resources to provide counselling services four days a week. Due to limited resources and a lack of funding, the Talk Now Clinic is at risk of closing.
- **Mobile Mental Health and Addictions Clinic (MMHAC):** In 2022, CMHA-HKPR will begin to provide accessible, barrier-free mental health services for those dealing with complex mental health issues such as anxiety, depression, suicide, substance use concerns, and self-injury. The clinic intends to operate in rural communities.

## Community Strategies

Municipalities are committed to working in partnership with the POHT, healthcare, mental health agencies, and the community to advance local priorities in this area. The following are community strategies to increase access to healthcare and mental health supports.

**Outcome: Every resident has access to healthcare and mental health supports.**

### **Goal 3.1: Collaborate to integrate healthcare into community.**

#### **Strategies**

- 3.1.1 Coordinate healthcare and mental health worker outreach initiatives for those who are unsheltered.
- 3.1.2 Continue to integrate healthcare services into shelters.
- 3.1.3 Continue to support mobile healthcare and mental health services (see [Transportation & Connectivity](#)).
- 3.1.4 Continue to collaborate on integrating healthcare into supportive housing development projects (see [Housing & Homelessness](#)).

### **Goal 3.2: Enhance timely access to primary healthcare.**

#### **Strategies**

- 3.2.1 Establish a Community Health Centre that provides healthcare for marginalized populations.
- 3.2.2 Recruit primary healthcare providers to the region.
- 3.2.3 Recruit psychiatrists and other specialists to the region.

### **Goal 3.3: Enhance timely access to mental health supports.**

#### **Strategies**

- 3.3.1 Strive to provide mental health treatment on demand (i.e., Talk Now Clinic).
- 3.3.2 Enhance community-oriented policing and the MCIT program.
- 3.3.3 Explore opportunities for restorative justice and mental health diversion programs that deal with root causes.
- 3.3.4 Explore public facilitation, education, and training opportunities for community members around trauma and peer support for mental health.



## Priority Area 4: Substance Use & Addictions



The issues and harms associated with substance use are complex and pervasive across sectors and lives.<sup>31</sup> In recent years, significant focus has been drawn to addressing substance use due to the growing rate of drug poisoning and toxic drug supply. This crisis is complex in its intersections with poverty and homelessness, mental health needs, and strained healthcare systems. Peterborough has a growing population of residents who are marginalized, socially isolated, and harder to reach to ensure basic needs are met.

**A cross-sectoral approach that is responsive to saving lives and reducing harm associated with substance use is more important than ever before. At the same time, there is a growing need to invest in preventative measures to address substance use and addictions.**

Working together since 2009, [The Peterborough Drug Strategy \(PDS\)](#) is a collective of community-based organizations in Peterborough City and County that actively works toward reducing the harms of substance use for individuals, families, and the community. Using a Four Pillar Approach, PDS partners are committed to the ongoing development and implementation of community-based initiatives that aim to reduce the harms related to substance use in the City and County of Peterborough.

Based on significant engagement with the community, data analysis, and aligning with PDS's priorities, this Plan has established three goals:

- 5.1 Strengthen harm-reduction initiatives.
- 5.2 Ensure access to the right services.
- 5.3 Change the conversation about substance use.

### Four Pillar Approach

#### Prevention

Integrating a comprehensive set of initiatives to prevent or delay the onset of substance use and avoid problems before they occur, which involves strengthening access to the social determinants of health, such as health care, stable housing, education, employment, and social inclusion.

#### Harm Reduction

Advocating for and implementing a range of pragmatic and evidence-based policies and programs designed to reduce the harmful consequences associated with substance use.

#### Treatment

Connecting to a range of programming and services for people dealing with a substance use issue.

#### Enforcement

Strengthening community safety by preventing and responding to the crimes and community disorder issues associated with legal and illegal substances.



## Current Challenges Related to Substance Use and Addictions

- **Significant Need for Emergency Services Related to Drug Poisoning and Toxic Drug Supply:** According to Peterborough Public Health's Opioid Harms Data Portal, in the last 12 months, 572 calls were made to 9-1-1 related to opioid poisoning, and 464 visits to the Emergency Department (ED) were related to drug poisoning.<sup>32</sup>
- **Increase in Opioid-Related Harms:** According to the Opioid-Related Harms Status Report, the rate of opioid-related ED visits in Peterborough has increased by 148% from 2016-2020.<sup>33</sup> In 2020, the preliminary unconfirmed rate of opioid-related ED visits in Peterborough was double the Ontario rate. The number of local opioid-related deaths increased by 230% between 2016-2020.
- **Impact on Loved Ones:** Participants in the engagement sessions spoke to the indescribable grief and loss due to losing someone to substance poisoning. This has a ripple effect on mental health and trauma in the broader community.
- **Long-Term Impact of Opioid Poisoning:** Participants in the engagement sessions acknowledge there are significant long-term physical and emotional impacts of surviving an overdose.
- **Need for Safe and Appropriate Supports:** Participants in the engagement sessions identify a gap in the ability to provide shelter and healthcare to those who are actively using substances or whose behaviour may pose a safety risk to others. With very few safe spaces available in which to consume substances, consumption happens in the community, which can be less safe for both the substance user and the broader community. It also makes people more vulnerable to further isolation and risk. Additionally, it was expressed that reaching people who are living outdoors is challenging due to the impermanent nature of outside living.
- **Limited Supports in Rural Areas:** Throughout the engagement sessions, participants spoke about the challenges of accessing services in rural areas. There has been a significant increase in Emergency Medical Services (EMS) calls for mental health and substance use in rural communities. It was expressed that EMS services are limited and it takes longer to get people the support they need.
- **Compassion Fatigue:** Participants in the engagement sessions identified that compassion fatigue of front-line workers is a significant challenge that has been exacerbated by the pandemic.
- **Need for Long-Term Sustainable Funding:** Many initiatives profiled in this Plan have been funded for limited amounts of time, making it difficult to invest in long-term planning and relational work. Additionally, cross-sectoral collaboration, essential for developing preventative and social development strategies, is not funded. Many of the collaborations outlined in this Plan are done by volunteers or are cobbled together using existing resources, placing further strain on organizations with limited budgets. Long-term sustainable funding, coordination of collaborative work, and

equitable compensation for lived experience contributions are vital to achieving positive outcomes.

- **Stigma:** As noted in previous priority areas, stigma related to mental health and substance use was identified as a significant challenge to accessing healthcare and social supports. People with lived experiences of mental health and addiction problems often report feeling devalued, dismissed, and dehumanized by many of the healthcare professionals with whom they come into contact.<sup>34</sup>
- **Drug Use and the Criminal Justice System:** As noted in previous priority areas, systemic challenges that further stigmatize people who use drugs put health and safety at risk, and prevent opportunities for people to succeed. Many laws and policies funnel people into the criminal justice system rather than providing opportunities and supportive choices.

## Examples of Community Collaboration in Action

Healthcare agencies, harm reduction workers, addictions treatment, paramedics, mental health agencies, police services, peer support organizations, and community continue to collaborate to provide urgent emergency response, integrate harm reduction strategies, provide compassionate healthcare, and build system capacity to prevent the harms associated with substance use and addictions. The following are examples of promising collaborative practices in action that should be strengthened through long-term sustainable funding:

- **Consumption and Treatment Services (CTS):** After years of planning, Fourcast received an exemption from Health Canada for Peterborough's CTS Site in May 2022. This site provides a safe and comfortable environment for people who use substances, offering an alternative for people who use alone. The CTS is a key strategy to provide health services and supports for people who are in need. CTS partners include Fourcast, PARN, Peterborough County/City Paramedics (PCCP), Peterborough Public Health (PPH), Peterborough 360 Nurse Practitioner-Led Clinic, and the Peterborough Drug Strategy (PDS).
- **Mobile Support Overdose Resource Team (MSORT):** MSORT is a collaborative pilot project serving people in Peterborough City and County with the intent to reduce overdoses and minimize the risk of harms related to overdose and substance use, especially opioids. The project is designed to enhance the community's response to the opioid/drug poisoning/overdose crisis. MSORT is a collaboration between PARN's Harm Reduction Works (HRW) program, PCCP, Fourcast, and the PDS.
- **Safe Supply Program:** Hosted by Peterborough 360 Nurse Practitioner-Led Clinic, the Safe Supply Program is an extension of the traditional harm reduction model offered to high-risk populations who use street-acquired substances. It focuses on a client-centred, team-based, and comprehensive approach to meet the needs of the

people accessing services. These models have sometimes followed the community health-centre model of care or can be achieved by being integrated into primary care clinics in close partnership with harm reduction organizations. This allows for comprehensive wraparound services and care offered to clients.

- **Early Warning System**: Since 2013, PDS partners have been using a system to rapidly inform agencies and the media about suspected toxic drug supply circulating in the area.
- **Peterborough Risk Driven Situation Table**: Launched in 2016, human service providers in fields including law enforcement, education, social services, mental health, child welfare, and addictions gather weekly to discuss situations of acute risk and plan to intervene with supports and assistance for individuals and families in Peterborough.
- **A Different Approach: Substance Use and Addiction Support Program (SUAP)**: Delivered by people with lived experience, this program aims to help service users navigate existing resources and create a circle of support. This peer support program is delivered at PRHC by the Elizabeth Fry Society of Peterborough.

## Community Strategies

Municipalities are committed to working in partnership with the PDS, all of its partner agencies, and the community to advance local priorities in this area. The following are community strategies to reduce the harms related to substance use.

### **Outcome: Reduce the harms related to substance use.**

#### **Goal 4.1: Strengthen harm-reduction initiatives.**

##### **Strategies**

- 4.1.1 Advocate for long-term funding to support harm-reduction initiatives that assist people where they are at (i.e., MSORT, MCIT, Safe Supply, peer support, and outreach programs).
- 4.1.2 Expand overdose prevention, overdose response, Naloxone training, and distribution of harm-reduction supplies.
- 4.1.3 Develop guidelines to incorporate the expertise and knowledge of people with lived experience with substance use into program planning, peer support, policy development, and decision-making frameworks—and compensate them for their work.
- 4.1.4 Strengthen system capacity and build skills, awareness, and knowledge to address the intersections between substance use, stigma, mental illness, and trauma (i.e., through the A Question of Care initiative from PDS).

## **Goal 4.2: Ensure access to the right services.**

### **Strategies**

- 4.2.1 Strengthen coordination efforts among service providers to ensure that people are able to access compassionate, safe, non-judgmental, culturally appropriate care and support in a timely way.
- 4.2.2 Explore opportunities to enhance restorative justice, mental health diversion, and community mediation programs that seek to address root causes and build community.
- 4.2.3 Investigate the feasibility of developing a regional detox and rehabilitation centre.

## **Goal 4.3: Change the conversation about substance use.**

### **Strategies**

- 4.3.1 Coordinate community education and awareness initiatives to improve public understanding about substance use, harm reduction, and the impact of social stigma (i.e., school programs, families, businesses, community conversations).
- 4.3.2 Work with elected officials and community leaders to apply a harm-reduction lens to community and environmental planning, policy development, and decision-making frameworks.
- 4.3.3 Advocate for long-term sustainable funding of inter-agency and cross-sectoral collaborations (i.e., PDS and Situation Table). These partnerships are critical for sharing knowledge, building service capacity, developing system-wide strategies, coordinating key functions, and connecting with promising practices in other regions.

## Priority Area 5: Active Transportation & Connectivity



Connecting people with programs and services in ways that are accessible and inclusive is vital to community safety and well-being. Accessible infrastructure that supports connection between people, places, and resources can enhance social connections, and ensure access to healthcare, social services, basic needs, education, and employment.

Populations who are most impacted by lack of transportation and connectivity include youth, seniors, people with disabilities, people who use substances, people who are unsheltered, and people living on low incomes. Also, those who live in rural areas are disproportionately impacted by a lack of accessible transportation, unreliable internet and cellular connectivity, and a lack of services

Inclusive, safe, and accessible public transportation, pedestrian-friendly sidewalks, and active transportation are identified as key priorities in both City and County of Peterborough research reports and plans.

Community groups have been innovative in their approaches to reach those who may have barriers accessing programs and services. For example, they are building community hubs, co-locating services, and conducting mobile outreach. Some organizations are connecting with those who are unsheltered or living outside through street outreach initiatives.

Based on significant engagement with the community, data analysis, and alignment with existing plans, this Plan has established three goals:

- 5.4 Enhance community hubs and mobile outreach.
- 5.5 Enhance access to internet and technology.
- 5.6 Enhance transportation options.

### Connectivity

For the purposes of this Plan, connectivity refers to the different ways people may connect to place, each other, and programs and services, including outreach, community hubs, and the internet.

### Active Transportation

The [Active Transportation & Health 2020 Indicators Report](#) highlights evidence of the connections between active transportation (walking, cycling, transit) and community health, wellness, equity, safety, and environmental sustainability. It also provides an assessment of the state of walking, cycling, and transit in the Greater Peterborough Area, which includes the City and County of Peterborough.

## Examples of Community Collaboration in Action

Municipalities continue to collaborate across sectors and work in partnership with community organizations to address transportation and connectivity needs, ensuring people are able to access resources, programs, and services. The following are examples of promising practices, collaborations, and partnerships in action to support this work.

- **[The Link](#):** The Link is a pilot project funded through the Province of Ontario that provides bus services to and from major hubs within Selwyn Township and Curve Lake First Nation with connections to the Peterborough Transit system at Trent University.
- **[Time in My Shoes \(TIMS\)](#):** TIMS is an experiential accessibility awareness program designed to bring greater understanding of accessibility and inclusion through a disability lens. Peterborough Public Transit partnered with the Peterborough Council for Persons with Disabilities to incorporate TIMS for all bus and van drivers and transportation infrastructure design.
- **[Age-Friendly Peterborough \(AFP\)](#):** AFP is a collaborative of passionate individuals, organizations, institutions, and businesses that provide a diverse perspective through an age-friendly lens. The [2017-2020 Impact Report](#) highlights community-wide examples of how Peterborough has helped older adults stay mobile, including walkability assessments and travel training for older adults to ride public transit with confidence.
- **Community Care Hubs and Transportation:** Serving all of Peterborough County, [Community Care Peterborough](#) as a permanent presence in the towns/villages of Apsley, Buckhorn, Chemong, Havelock, Lakefield, Millbrook and Norwood. Increasingly, these locations are being recognized as “community hubs” as other agencies and organizations use the locations to provide programs and services. Going beyond the traditional programs and services they are funded to provide, Community Care Peterborough has a dedicated program of 800 volunteers who serve over 7,300 clients. With the goal of helping clients remain independent and connected, volunteers provide transportation to medical appointments, treatments, shopping, community services, and social and recreational activities. Volunteers also deliver meals and are a source of connection to those who are homebound.

### Transportation Plans

[City of Peterborough Transportation Master Plan 2022-2052](#) maps out improvements in road safety, sidewalks, trails, and investments in public transportation.

Peterborough County has prioritized a safe and integrated transportation system through the [Active Transportation Master Plan](#).

City of Peterborough [Cycling Master Plan](#) proposes to expand cycling infrastructure to allow cyclists to get around the City safely and efficiently.

City of Peterborough Sidewalk Strategic Plan prioritizes the provision of new sidewalks with the city.

These plans are informed through the strategies and activities outlined in the City of Peterborough [Accessibility Plan](#).



## Community Strategies

Municipalities are committed to supporting collaborative initiatives to advance local priorities related to transportation and connectivity. The following are community goal and strategies to ensure people are connected to programs and services that meet their needs.

**Outcome:** People are connected to programs and services that meet their needs.

### Goal 5.1: Enhance community hubs and mobile outreach.

#### Strategies

- 5.1.1 Continue to enhance community hub models in rural communities to deliver a range of health and social services.
- 5.1.2 Explore opportunities for community organizations offering complimentary programs and services to co-locate or offer services at partner sites.
- 5.1.3 Continue to support and seek sustainable long-term funding for innovative mobile outreach projects, i.e., MCIT and MSORT. (see [Healthcare and Mental Health](#)).

### Goal 5.2: Enhance access to internet and technology.

#### Strategies

- 5.2.1 Continue to advocate for reliable high-speed internet in rural areas.
- 5.2.2 Offer use of technology and internet services at community hubs in rural communities where direct connection to services already exists.
- 5.2.3 Explore opportunities for hybrid delivery of programs and services.
- 5.2.4 Explore education and training opportunities on digital literacy.

### Goal 5.3: Enhance transportation options.

#### Strategies

- 5.3.1 Advocate for increased access to affordable transportation in rural areas (i.e., The Link).
- 5.3.2 Build on the Community Care model to engage volunteers in driving people to appointments and bringing them meals.
- 5.3.3 Explore opportunities to implement car share options.



## Peterborough's CSWB Plan: Toward Implementation

Peterborough's CSWB Plan establishes a framework to promote safety and well-being for all residents in our community. Implementation of the Plan requires that municipalities, law enforcement, social service organizations, and community-based initiatives work collaboratively across sectors, using shared values and approaches.

### Shared Understanding of Approaches and Values

Throughout the engagement sessions, it was clear that for meaningful cross-sectoral collaboration to be successful, a common understanding of approaches and values would be required. The question of how the strategies can be implemented is equally important to the goals and strategies themselves. The following approaches and core values have informed development of the Plan and have been woven throughout. Ideally these approaches and values will serve as a community compass to help guide community-wide and organizational discussions, planning decisions, and practices.

### Align with Other Plans and Research

Sharing knowledge and experiences supports capacity-building, grows awareness of promising practices, and builds alignment of common agendas. The CSWB Plan was informed by other relevant community plans and research, and future work and actions will continue to follow this approach. New community plans related to the priority areas and risk factors may be developed during the life of the Plan, and as much as possible, implementation should seek to align with current initiatives and promising practices.

### Diversity, Equity, Inclusion, and Justice

Acknowledging, addressing, and removing systemic barriers such as racism and discrimination is critical to ensuring equitable access of opportunity. The goals and strategies in the CSWB Plan aim to create a safe, welcoming, accessible, and inclusive community that recognizes strength in diversity. Measures to implement and monitor the Plan will strive to acknowledge past and present social injustices and work to repair harm and restore relationships. The City and County are currently working towards a Diversity, Equity and Inclusion Plan, to be completed in 2023.

### Harm Reduction

A Harm Reduction approach aims to reduce the risks and harmful effects associated with substance use. Grounded in social justice, principles of harm reduction include respecting human rights, committing to evidence-based practices, addressing stigma, and meeting people where they are at without judgement. The goals of harm reduction include keeping people alive, encouraging positive change, and limiting the laws and policy that negatively impact those who use drugs.<sup>35</sup> The goals and strategies in the CSWB Plan aim to embed a harm reduction approach. Principles of harm reduction should be applied in planning and decision-making processes related to this Plan.

## **Participation of Those with Lived Experience**

Central to belonging is a sense of acceptance, inclusion, connectedness, and identity. The right to participate in discussions and decision-making that impact quality of life can contribute to a sense of belonging. From a systems perspective, engaging the experiences, perspectives, and knowledges of those who are most impacted by programs and policies ensures that actions, initiatives, and outcomes will truly benefit the people they are aimed to support. Inclusion of lived experience is a principle that is woven throughout the Plan and will be embedded into implementation and monitoring.

## **Respect and Dignity**

Every person in our community, regardless of background, status, identity, experience, or any other factor, is worthy of respect and dignity. Feeling seen, heard, and valued is critical to safety and well-being. All strategies identified in the CSWB Plan should be implemented through a lens of treating people with dignity, respecting individual choice, and providing culturally safe wrap around services that meet people where they are at.

## **Address Stigma**

Fear and misunderstanding of those dealing with challenges around substance use, homelessness, and mental health can lead to exclusion, shaming, and barriers to receiving the compassionate services and supports we all deserve. Through implementation of the CSWB Plan, it will be important to recognize where stigma occurs, how it impacts people, and to share education and knowledge about its harmful impacts. This can deepen community compassion for those grappling with these pressing needs.

## **Trauma-Informed**

Throughout engagement sessions, trauma and its impacts were noted as root causes of many priority areas addressed in this Plan. Using a trauma-informed approach has been found to improve outcomes in health settings, and to improve provider and staff wellness. In the implementation of the CSWB Plan, it will be important to build awareness and understanding of the prevalence of trauma, recognition of the signs of traumatic impacts, and avoidance of re-traumatizing people while supporting healing.

## **Transparency and Accountability**

As the CSWB Plan has been built by the community, with so many individuals and groups contributing their time, energy, knowledge, and ideas, it will be important for the work to remain in full public view. This means being transparent about implementation, monitoring of progress, and the challenges that are encountered along the way.

## Next Steps

Upon approval of the CSWB Plan, the City and County of Peterborough commit to the following actions to ensure the Plan remains relevant to the community:

1. Work with community partners who are interested in, and impacted by the Plan, to develop an implementation strategy.
2. As part of the implementation strategy, the following may be considered:
  - a. A leadership structure to coordinate and to sustain the operationalization of the Plan,
  - b. How the voices and perspectives of the public will be heard on an on-going basis,
  - c. Timelines for the strategies identified in the Plan,
  - d. Funding and resource options,
  - e. The frequency of consultation to renew the Plan,
  - f. A monitoring and evaluation plan to measure and report on progress, and
  - g. How communication and reporting of progress on the Plan will be achieved.
3. As part of the monitoring and evaluation, include principles-based evaluation methodology to reflect on how and in what ways the Shared Approaches and Values are being integrated into program development and policy frameworks.
4. Ensure that the Plan is made accessible to various audiences.
5. Convene community discussions about how and in what ways the strategies, approaches, and values identified in the Plan can support community-based and organizational planning.

## Appendix A: Plan Partners, Contributors, and Supporters

### CSWB Plan Partners

This Plan would not have been possible without the expertise, experiences, and support of the following partners who actively participated on the Advisory Committee and provided insights and information to shape every phase of the development of this plan.

<b>Municipalities</b>	City of Peterborough		Township of Havelock-Belmont-Methuen
	County of Peterborough		Township of North Kawartha
	Municipality of Trent Lakes		Township of Selwyn
	Township of Douro-Dummer		
<b>First Nations</b>	Curve Lake First Nation	Hiawatha First Nation	
<b>Advisory Committee</b>	Aimeé Le Lagadec	Youth Emergency Shelter	
	Alana Solman	Township of North Kawartha	
	Aleks de Oliveira	Peterborough & the Kawarthas Economic Development	
	Amie Kroes	Peterborough Youth Services	
	Angela Chittick	Selwyn Township	
	Amy Bickmore	Hiawatha First Nation	
	Arya Hyaze	Township of Havelock-Belmont-Methuen	
	Betsy Farrar	United Way Peterborough and District	
	Chris Galeazza	Ontario Provincial Police	
	Chris Kawalec	City of Peterborough - Community Services	
	Claire Hanlon	Peterborough Regional Health Centre / Peterborough Health Team	
	Danielle Belair	Community Care Peterborough	
	Leisha Newton	Township of Douro-Dummer	
	Ellen Armstrong	City of Peterborough – Social Services	
	Emily Jones	Peterborough Police Services	
	Hallie Atter	Peterborough Public Health	
	Jayne Culbert	Age-friendly Peterborough	
	Jeannette Thompson	Kawartha Pine Ridge District School Board	
	Jennifer McLauchlan	Kawartha Haliburton Children's Aid Society	
	Jessica Penner	Peterborough Drug Strategy	
	Jim Russell	United Way Peterborough and District	
	John Lyons	Peterborough Police Services	
	Kathy Neil	John Howard Society	
	Larry Stinson	Peterborough Public Health	
	Lori Flynn	Nogojiwanong Friendship Centre	
	Lynn Fawn	County of Peterborough	

Mandy Hamu	Peterborough Victoria Northumberland and Clarington Catholic School Board
Mark Graham	Canadian Mental Health Association Haliburton, Kawartha, Pine Ridge
Randy Mellow	County of Peterborough – Emergency Services
Rebecca Morgan-Quin	City of Peterborough – Housing
Sandra Dueck	Peterborough Police Services
Susan Jacket	Municipality of Trent Lakes

## Plan Contributors and Supporters

In addition to participating municipalities, First Nation communities, and Advisory Committee members, we wish to thank the following organizations, groups, and agencies that engaged in this process in some way. We would also like to thank everyone who took the time to complete the online survey and for participating in the Town Hall events. We are grateful for their participation and support.

- Age-friendly Peterborough
- Agilec
- Brain Injury Association Peterborough Region
- Brock Mission
- Canadian Mental Health Association Haliburton Kawartha Pine Ridge
- Community Care Peterborough
- Community Counselling and Resource Centre
- Community Employment Resource Partnership
- Curve Lake Health and Family Services
- Employment Planning & Counselling-Peterborough (EPC)
- Equity, Diversity & Inclusion Network
- Fleming College
- Fourcast
- GreenUP
- Habitat for Humanity, Peterborough & Kawartha Region
- John Howard Society of Peterborough
- Kawartha Haliburton Children's Aid Society
- Kawartha Participation Project
- Kawartha Pine Ridge District School Board
- Kawartha Sexual Assault Centre
- Kinark Child and Family Services
- Lakefield Youth Unlimited
- Merriam & Associates
- Muskoka-Kawarthas Employment Services
- New Canadians Centre Peterborough
- Nijikiwendidaa Anishnaabekwewag Services Circle
- Nogojiwanong Friendship Centre
- North Kawartha Community Development Committee
- Ontario Provincial Police
- One City Peterborough
- One Roof Community Centre
- Ontario Health Team Mental Health and Addictions Committee
- Otonabee South Monaghan Township
- PARN - Peterborough AIDS Resource Network
- Peterborough Family Health Team
- Peterborough & the Kawarthas Economic Development

- Peterborough 360 Degree Nurse Practitioner-Led Clinic
- Peterborough Downtown Business Improvement Area
- Peterborough Drug Strategy
- Peterborough Drug Strategy Advisory Panel
- Peterborough Family Health Team
- Peterborough Housing Corporation
- Peterborough Housing & Homelessness Steering Committee
- Peterborough Planning Table for Children and Youth
- Peterborough Police Services
- Peterborough Public Health
- Peterborough Regional Health Centre
- Peterborough Social Services Advisory Committee
- Peterborough Victoria Northumberland and Clarington Catholic District School Board
- Peterborough Youth Services
- Police Services Boards
- SCI Ontario (Spinal Cord Injury)
- Skills Ontario
- Trent University
- United Way Peterborough & District
- Workforce Development Board
- Youth Emergency Shelter
- YWCA Peterborough Haliburton

## Appendix B: Our Approach



From the outset of the process, a set of guiding principles were established to inform development of the plan. These principles acted as a compass to guide discussions and dialogue, and to help frame and shape the Plan itself. Additionally, overarching frameworks were identified that act as reference points. Together, these two critical elements ensure the CSWB Plan is informed by the real world around us and grounded in community.

### Guiding Principles

Guiding principles that informed development of the plan.

#### Collaboration

Acknowledging that collaboration is critical to addressing our community's most pressing issues, principles of collaboration have been embedded throughout the plan development. Building trust and understanding among service providers, across different levels of government, and the broader community is essential for success. While the Plan itself will be approved by Municipalities, the intention in its development is to share power and decision-making with the community.

#### Alignment with Existing Community Plans

Municipalities, police, and community organizations are already very active in addressing community safety and well-being as identified within their own mandates. This CSWB Plan builds on work that is already happening by identifying new ways to work together to address our community's most pressing needs.

Specifically, the CSWB Plan is intended to align with the following community plans and initiatives:

- [Peterborough Community Wellbeing Plan](#) (2019)
- [City and County of Peterborough 10-year Housing and Homelessness Plan](#) (2019)
- [Peterborough Accessibility Plan](#) (2018)
- [Peterborough Ontario Health Team](#)
- [Sustainable Peterborough Strategic Plan](#) (2022)
- [Age-Friendly Peterborough Community Action Plan](#) (2017)
- [Peterborough Drug Strategy](#)
- [Peterborough Immigration Partnership Strategic Plan](#) (2022)
- [Peterborough & the Kawarthas Regional Economic Development Strategic Plan](#) (2020)



In turn, the CSWB Plan could help inform other community plans in a broad range of sectors, including emergency planning and management, the Diversity, Equity, and Inclusion Plan, and infrastructure planning.

## Global and Historical Contexts

Informed by the world around us, the CSWB Plan acknowledges the global and historical contexts that have a direct impact on belonging, including:

### Climate Change

Without a healthy environment and safe climate, the strategies contained in this CSWB Plan will not be able to deliver the more sustainable future our communities deserve.

**We recognize that there is important and interconnected action taking place throughout the Peterborough region to stop and reverse the growth of the emissions, such as under the umbrella of Sustainable Peterborough.**

### History of Systemic Racism

Our community continues to grapple with the harmful and corrosive effects of systemic racism, which has both a deep history and continued realities. In addition to discriminatory attitudes and actions, systemic racism means that some are forced to leave to find more inclusive communities.

**We acknowledge that racialized people in our communities face disproportionate barriers to accessing the services, structures, and systems that can enable safety and well-being.**

### The Need for Truth and Reconciliation

There are long legacies and continuing realities of oppression, systemic discrimination, and harm against Indigenous Peoples. While there has been some movement towards recognition of the truth of these realities and the need to reconcile with Indigenous Peoples, progress has been slow and painful for many.

**We recognize that Indigenous Peoples face disproportionately higher barriers to accessing the services, structures, and systems that can enable safety and well-being.**

### Global COVID-19 Pandemic

Since March 2020, the pandemic has deeply affected individuals, families, and organizations. There has been significant loss of life, increases in negative health impacts (including increases in mental health crises and substance use), increased wait times for health care, job losses, and disruptions to services and connections that build community.

**We recognize that the pandemic has had a disproportionate negative impact on the most marginalized in our community, and for many, has set them back further in reaching a place of safety and belonging. This has further highlighted the need to address systemic barriers that different groups face in accessing services and supports.**

## Overarching Frameworks

In addition to aligning with local plans, the CSWB Plan is also informed by globally recognized frameworks, including:

### Social Determinants of Health

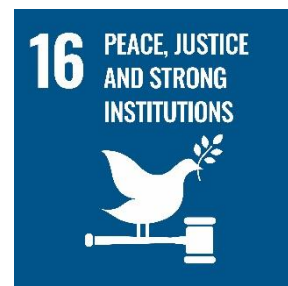
Determinants of health recognize that there is a broad range of personal, social, economic, and environmental factors that determine individual and community health. These overall factors include income and social status, employment and working conditions, education and literacy, childhood experiences, physical environments, social supports and coping skills, healthy behaviours, access to health services, biology and genetic endowment, gender, culture, and race / racism. The social determinants are a segment of these broader factors, focusing on an individual's place in society, such as income, education, and employment. As well, certain groups such as Black, Indigenous, and People of Colour, as well as those who identify as 2SLGBTQIAP+, face discrimination, racism, and historical and current trauma that are also important social determinants of health.<sup>36</sup>

As the CSWB Plan seeks to ensure every member of our community is safe, able to meet their needs, and belongs, it is important to understand how the social determinants of health impact our collective ability to achieve these outcomes.

### Sustainable Development Goals (SDGs)

The SDGs, also known as the Global Goals, were created and adopted by the United Nations in 2015 as a way to create a universal call to action to end poverty, protect the earth, and ensure that all people enjoy peace and prosperity by 2030.<sup>37</sup> Similar to the priorities, risk factors, and outcomes of this CSWB Plan, the SDGs are integrated and recognize that action in one area will impact other areas. Specifically, this plan is aligned with Goal 1: No poverty, Goal 2: Zero Hunger, 3: Good Health and Well-being, and Goal 16: Peace, Justice, and Strong Institutions.

It will take knowledge, expertise, and resources from all of society to achieve the SDGs, just as the CSWB Plan will require collective contributions from many different individuals and groups.



## Coalition of Inclusive Municipalities

In 2019, the City of Peterborough joined 95 other cities as a member of the Coalition of Inclusive Municipalities, supported by a unanimous endorsement of City Council and members of the Diversity, Equity, and Inclusion Network along with other community organizations.<sup>38</sup> The Coalition brings together municipalities who want to improve their policies against racism, discrimination, exclusion, and intolerance.<sup>39</sup> The declaration created the foundation for the City of Peterborough to create a Diversity, Equity, and Inclusion Officer position and helped to inform the CSWB Plan.

The City of Peterborough is committed to improving its policies against racism, discrimination, exclusion, and intolerance.

## Collective Impact

The Collective Impact Framework recognizes that it is very challenging for leaders and community members to change systems and policies that impact the well-being of all. It is based on five core conditions including the development of a common agenda; using shared measurement to understand progress; building on mutually reinforcing activities; engaging in continuous communications and providing a backbone to move the work forward.<sup>40</sup>

The Five Conditions of Collective Impact were considered in the development of the CSWB Plan, as well as in how the Plan can be successfully implemented moving forward.

## Appendix C: Resources Consulted

A list of resources consulted as part of the CSWB planning process.

### Health

CMHA Strategic Plan, 2017-20  
CMHA EDI Action Plan, 2019  
CMHA Truth and Reconciliation Action Plan, 2020-23  
CMHA - National release - Impact of COVID  
PPH Strategic Plan, 2019  
PPH No Money For Food is...Cent\$less Fact sheet, 2019  
Peterborough City/County Paramedics 10-year Resources & Facilities Master Plan, 2016  
Peterborough Ontario Health Team Town Hall Executive Summary, 2021 & related data

### Addictions & Substance Use

PDS Planning Framework, 2019-21  
PDS Strategy 2021  
PPH Opioid-Related Harms Status Report, 2021

### Poverty/Income

PPH 2019 Limited Incomes  
2021 Business Plan Template for EST CMSMs  
OHT Town Hall data (OW caseloads)  
Social Services Division Review, Final Report, 2019  
United Way Peterborough 2021 Annual Living Wage Report Peterborough City and County  
Poverty in Peterborough City and County, Mayor's Action Committee, 2008

### Housing and Homelessness

Regional 10-year Housing and Homeless Plan, 2019 & What we Heard Report  
2018 City of Peterborough Residential Monitoring Report  
2021 United Way Housing is Fundamental Report

### Education and Employment

PKED Regional Economic Development Strategic Plan 2020-24  
PKED 2020 & 2021 Business Count Reports  
WDB LLMP Report 2020-21  
Workforce Development Board Labour Market Planning Report 2020-2021  
WDB Living Wage Job Report, 2021  
WDB Median Wage by Select Occupations, 2020  
Fleming College Strategic Plan, 2019-2024

Trent University Board Strategic Objectives, 2016-2022  
KPRDSB Strategic Plan, 2019-2022  
PVNCCDSB Strategic Priorities (2017) & Equity and Inclusion Implementation Plan (2017-2020)

### **Safety and Crime**

Peterborough County OPP Detachment Action Plan, 2020-22  
Ontario's Mobilization & Engagement Model of Community Policing  
OPP 2020-22 Strategic Plan  
OPP Peterborough County 2019 Progress Report  
OPP Crime report, 2019  
OPP Offence and non-offence data, 2022  
PPS Strategic Plan 2020-23  
PPS 2019 & 2020 annual reports  
Peterborough Police Services - Criminal stats summary report, 2020  
PPS Non-offence and offence stats annual, 2020  
Various Criminal Code offences and non-offences 2011-2020

### **City and County Plans**

2019-2022 Peterborough County Strategic & Operational Plan  
Community Wellbeing Interim Plan, 2019  
Sustainable Peterborough Plan, 2012  
Asphodel-Norwood Recreation Master Plan, 2020  
Asphodel-Norwood Strategic Plan, 2018-2021  
Havelock-Belmont-Methuen Economic Development & Tourism Strategy, 2019  
Havelock-Belmont-Methuen Strategic Plan Report, 2018  
North Kawartha 2020-2022 Business Plan & Appendices  
Apsley Walk Summary Report, Age Friendly Peterborough  
North Kawartha Municipal Access to Recreation Policy, 2014  
North Kawartha Strategic Economic Development Plan, 2021  
Trent Lakes Multi-Year Accessibility Plan, 2018-2022  
Buckhorn Community Improvement Plan, 2017  
Trent Lakes Emergency Plan  
Trent Lakes Official Plan, 2013  
City of Peterborough 2021 Budget Survey: What we Heard  
City of Peterborough Active Transportation Master Plan

### **Other Organizational / Population-specific plans**

2019-2022 Peterborough County Strategic & Operational Plan  
Age Friendly Peterborough Plan & Impact Report (2017-2020)  
Age Friendly Peterborough Social Isolation to Social Connection Project Summary, 2021

Peterborough Immigration Partnerships Strategic Plan  
New Canadians Centre Strategic Plan  
Peterborough Immigrant Needs Assessment, 2021  
2015 Community Foundation Vital Signs Report

**Other CSWB plans**

Barrie CSWB Plan  
Grey Bruce CSWB Indicator Report  
Halton CSWB Indicator Plan  
Kingston CSWB Plan  
London CSWB Plan  
North Bay CSWB Plan  
Oshawa CSWB Plan  
Peel Region CSWB Plan  
Windsor-Essex Regional CSWB Plan

## Appendix D: Indicators

Community safety and well-being is interconnected and complex. To better define it, as well as to describe the local context, a set of indicators, related to priority area, have been chosen. Future analysis, using these indicators, will provide insight into how the community is changing over time, as well as how our community compares to others.

### Criteria for Indicator Selection

- **Existing and well-established** – Existing, well-known, and validated measures that are already regularly reported by organizations across Peterborough.
- **Regular Collection** – Measures that are produced on an on-going basis. Important for comparing data over time.
- **Geography** – measure that are available for the entire Peterborough County region, including measures that can be broken down into smaller geographies, if possible
- **Valuable** – Measures that are determined to be meaningful and relevant to CSWB
- **Easy to Communicate** – Measures that are easy to calculate and can be disseminated with ease to a variety of stakeholders without needing additional context.

### Indicators

Domain	Sub Domain	Indicator Title
Belonging	Sense of belonging to community	Belonging Trust Recommend community as a place to live
Safety	Perceptions of Safety	Comfort/discomfort in community Perceptions of safety Role of police Role of public transit
	Crime	Total calls to service Crime severity index Total crime Hate crimes Break and enters Drug related offences



Domain	Sub Domain	Indicator Title
Health	Physical health	Self-rated health People on wait list for primary care Barriers accessing supports
	Mental Health	Self-rated mental health Barriers accessing supports ER Visits for mental health Police Encounters with people in crisis
Substance use	Substance use	ER visits for substance use Opioid deaths
Housing & Homelessness	Housing	Percentage spent on shelter costs Average housing cost Vacancy rates and rental costs
	Homelessness	# Individuals experiencing homelessness # on By-Name Priority List Average shelter occupancy
Poverty & Income Security	Income	Median Household Income after tax Low-income measure – after tax (LIM-AT) Living Wage OW and ODPS case rates Food security
	Educational attainment	Post-secondary education attainment
	Employment	Participation rate Unemployment rate
Access to services		Access to various activities and services

## Appendix E: Data Sheets

### City of Peterborough

The City of Peterborough, located on the Otonabee River, has a population of 83,651, a change of 6.2% from 2011.

It is a one-of-a-kind place, located on nature's doorstep. It has many trails and parks right within the city, and easy access to cottage country and the lakes and beauty that it offers. Peterborough offer a balanced lifestyle that includes a growing community of entrepreneurs, a hip downtown, and a community calendar filled with great events.

Peterborough has a thriving arts and culture scene, a rich history that is preserved and archived with the help of local cultural and heritage organizations, and numerous opportunities for recreation.

Peterborough's education rates were similar to Ontario in 2016. Median household after tax income was significantly lower compared to the Provincial average in 2015, and 18.6% of the population lived in low income in 2015.



#### Population

##### Total Population

2016: **81,032**

2021: **83,651**

##### Population Growth

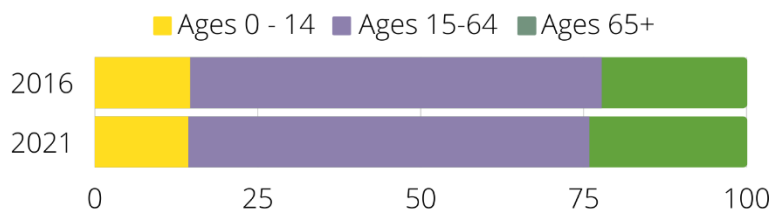
2016-2021: **6.2%**

##### Median Age

2016: **43.6**

2021: **43.2**

##### Age Breakdown



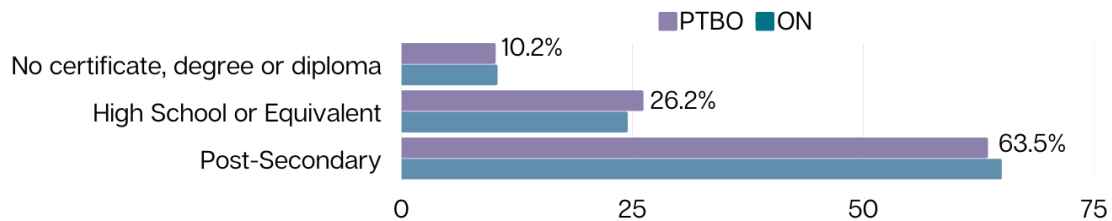
#### Income

- Median After Tax Household Income, 2015: **\$52,195**
- Percentage of tenant households that spent more than 30% of income on Shelter Costs, 2016: **53.6%**
- Percent of the population living in low income as per the LIM-AT in 2015: **18.6%**

# City of Peterborough

## Education

### Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016



## Community Challenges

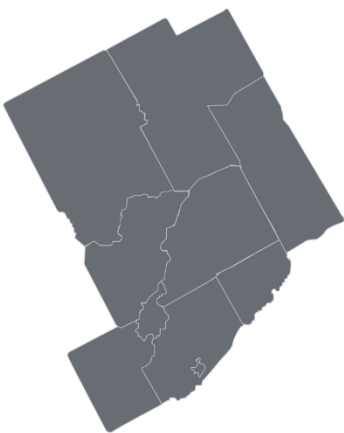
- Higher proportion of low-income households compared to the province
- High rates of unemployment and precarious employment
- Higher rates of dependency on social assistance compared to the province
- Lack of affordable housing
- Long waitlist for supportive housing
- Low vacancy rates for rental units
- High rates of homelessness with increasing complexity of needs
- High rates of opioid hospitalizations and deaths
- Higher rates of hate crimes compared to the Province
- Long wait list for a primary care physician

## Community Strategies Related to the CSWB

- Peterborough Community Wellbeing Plan
- Accessibility Plan
- Age-Friendly Peterborough Plan
- Municipal Cultural Plan
- Asset Management Plan
- Official Plan
- Transportation Master Plan
- Sustainable Peterborough Strategic Plan 2021-2031
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
- PKED Future Ready Regional Economic Development Strategy

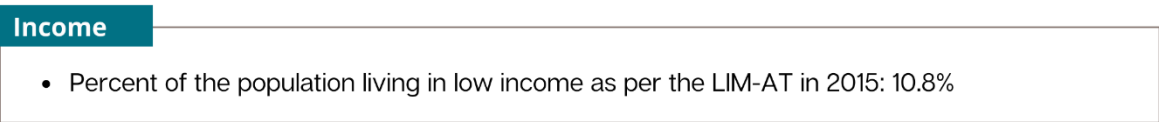
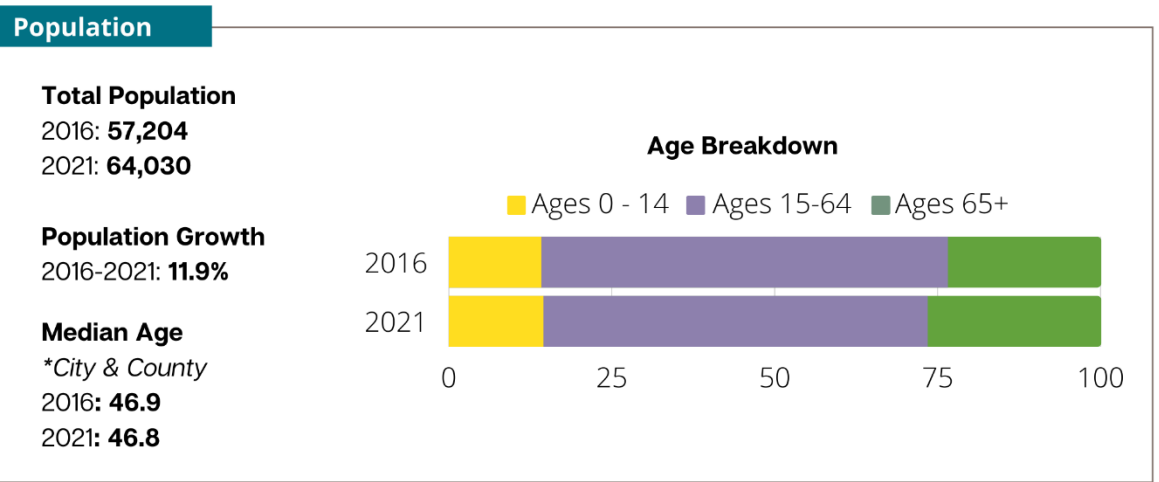
# County of Peterborough

The County of Peterborough is a rural, upper-tier municipality distributed over an area of 4,000 square kilometres, and is comprised of eight (8) Townships. Excluding the City of Peterborough the County has a total population of 64,030 residents, a growth of 11.9% since 2016. Demographic changes are mainly in the age 65+ age group, from 23.5% of the population in 2016 to 26.6% of the population in 2021.



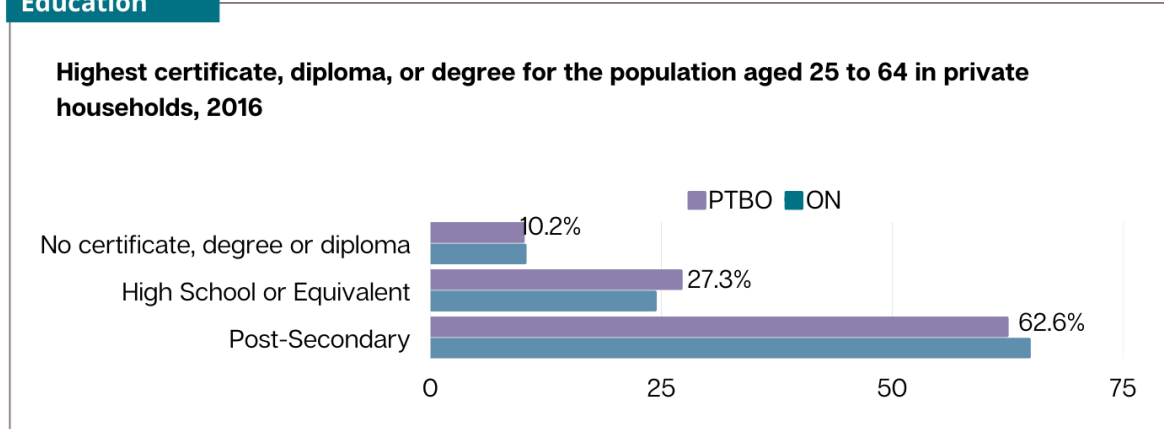
Peterborough County is packed with activities year round. Whether you live here or are visiting, the region offers many outdoor adventures, festivals and events. The County is proud to own and operate Lang Pioneer Village Museum where you can experience living history.

Education rates in the County were similar to rates in Ontario in 2016 though with slightly fewer people with post secondary education. In 2016, 10.8% of the population lived in low-income compared to 14.4% in Ontario.



# County of Peterborough

## Education



## Community Challenges

- Lack of township level data for decision making
- Lack of affordable housing
- Low vacancy rates for rental units
- High rates of unemployment and precarious employment
- Hidden homeless population
- Impact of opioid and substance use
- Long waitlists for a primary care
- Aging population and increasing isolation of some populations
- Difficulties with transportation and a lack of resources for implementation
- Lack of internet access

## Community Strategies Related to the CSWB

- Age-Friendly Peterborough Plan
- Official Plan
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
- Active Transportation Master Plan
- Multi-Year Accessibility Plan
- Greater Peterborough Area Sustainability Plan

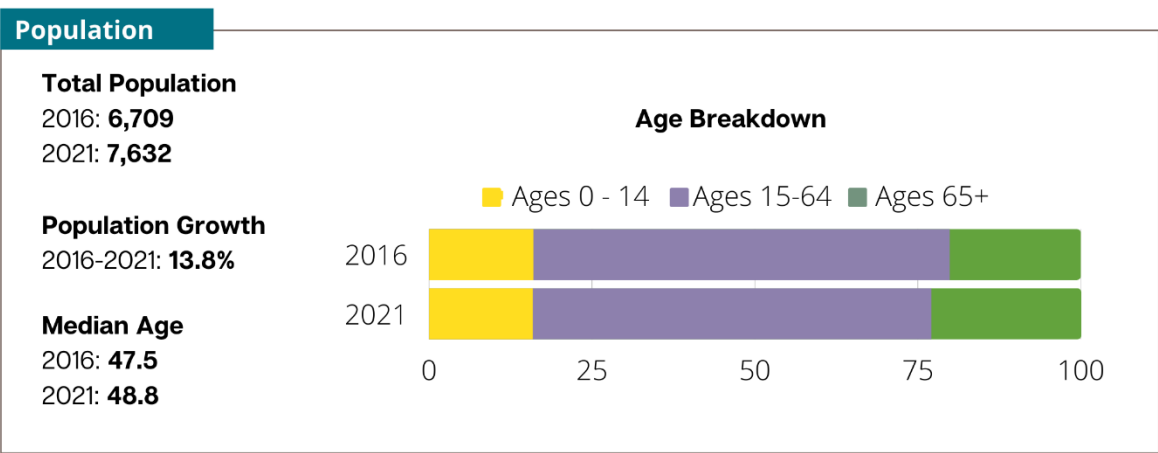
# Douro-Dummer

The Township of Douro-Dummer is a municipal government providing services to a population of 7,632 year round residents. Douro-Dummer is five minutes east of the City of Peterborough. It has several quaint villages, rolling drumlins and acres of viable farmland. Home to many farms, commercial and industrial operations and tourism businesses, its relaxing atmosphere offers a diverse setting for current and future businesses. The diversity of the geography offers an array of things to do in the area.



Douro-Dummer has a growing permanent population, with growth mainly in the population aged 65+. Education rates were slightly below rates in Ontario in 2016 for those with post secondary education. Median household after tax income was above the Provincial average in 2015 and only 8.8% of the population lived in low income in 2015.

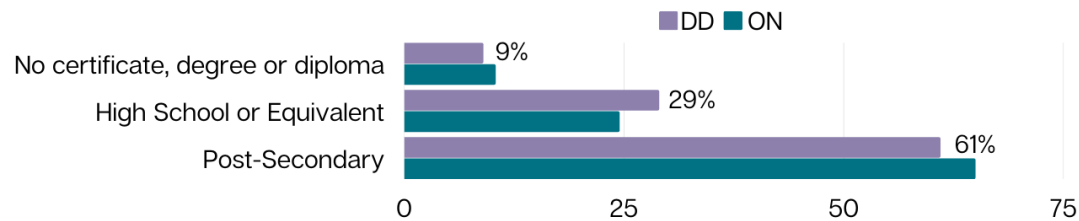
Amenities in Douro-Dummer include a library, community centres, golf, cottaging and boating. Douro-Dummer is home to parks, trails and campgrounds including Warsaw Caves conversation area.



# Douro-Dummer

## Education

Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016



## Community Challenges

- Lack of industry and employment
- Limited and poor internet
- Limited access to transportation
- Inability for wide-spread communication
- Need for multi-generational housing options

## Community Assets

- 2 community centres (Warsaw & Douro)
- 5 lakes (Stoney Lake, White Lake, Katchewanooka Lake, Rotten Lake, Clear Lake)
- Douro Park (North & South)
- Robert Johnston Ecoforest Trails

## Community Strategies Related to the CSWB

- Sustainability Building Program
- Secondary Suites by-law
- Future focus on recreational properties

## Relevant Community Plans

- Strategic Plan
- Multi-year Accessibility Plan
- Parks and Recreation Master Plan



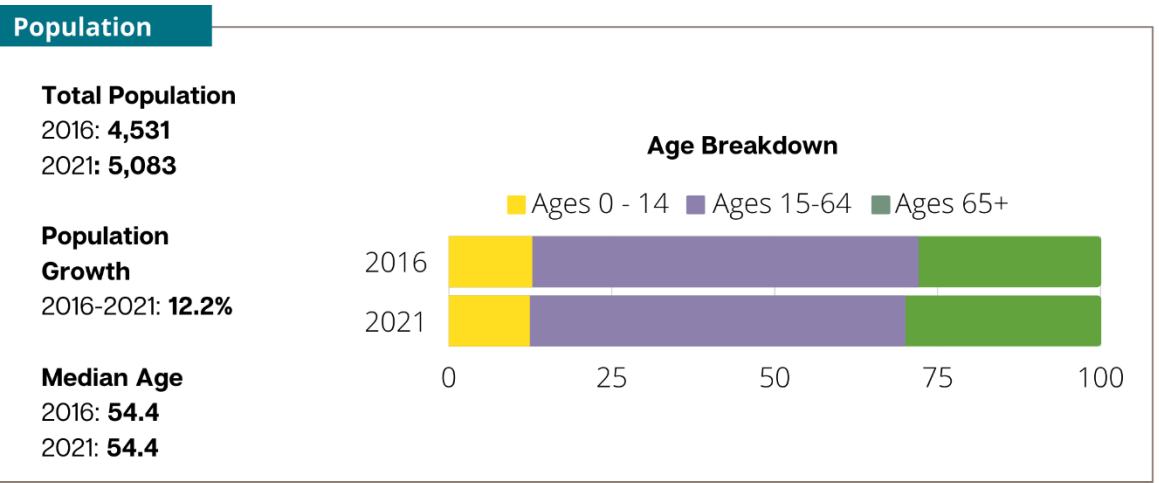
# Havelock-Belmont-Methuen

The Township of Havelock-Belmont-Methuen (HBM) is a municipal government providing services to a population of 4,531 permanent residents and 6,200 seasonal residents. Communities include the village of Havelock and the hamlet areas in both Blairton and Cordova Mines.

Tourism accounts for a large part of the economy due to the amount of lakes and rivers located in the Township. The Canadian Pacific rail yard and mining industry are also an important part of our history and both industries continue to contribute to the economy.

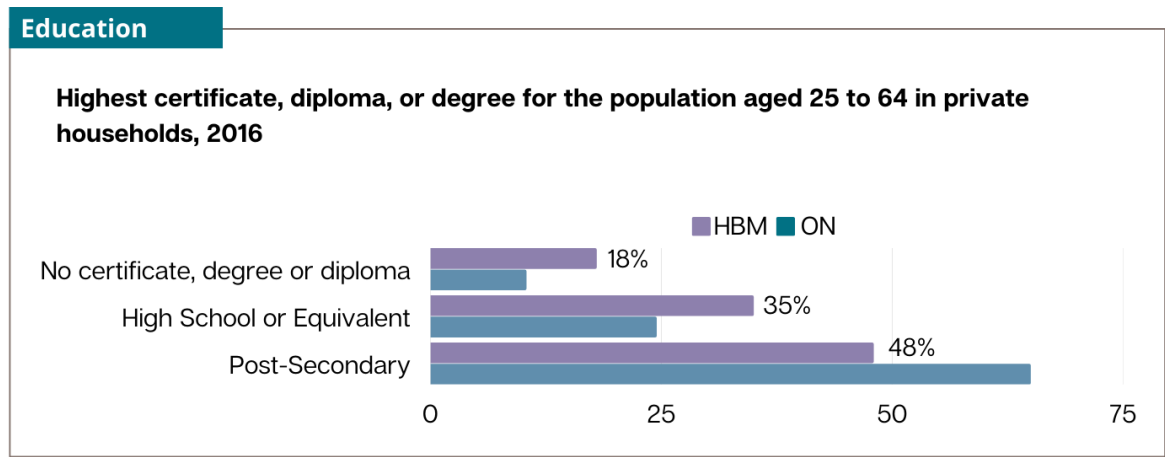
HBM has a growing permanent population, with a growth rate of 12.4% since 2011. Education rates were lower compared to Ontario for those who completed post secondary education in 2016. Median household after tax income was lower compared to the Provincial average in 2015, and 17.9% of the population lived in low income in 2015.

Amenities in HBM include a library, community centre, parks, trails, playgrounds and golf.



Income
<ul style="list-style-type: none"> <li>Median After Tax Household Income, 2015: <b>\$49,587</b></li> <li>Percentage of tenant households that spent more than 30% of income on Shelter Costs, 2016: <b>54%</b></li> <li>Percent of the population living in low income as per the LIM-AT, 2015: <b>17.9%</b></li> </ul>

# Havelock-Belmont-Methuen



- Community Challenges**
- Lack of public transportation
  - Lack of adequate telecommunications infrastructure / fiber optic capability

- Community Assets**
- Library & Community Centre
  - Community Care in Havelock
  - Food Bank
  - VON day adult day program

- Community Strategies Related to the CSWB**
- Peterborough (City and County) 10-Year Housing and Homelessness Plan

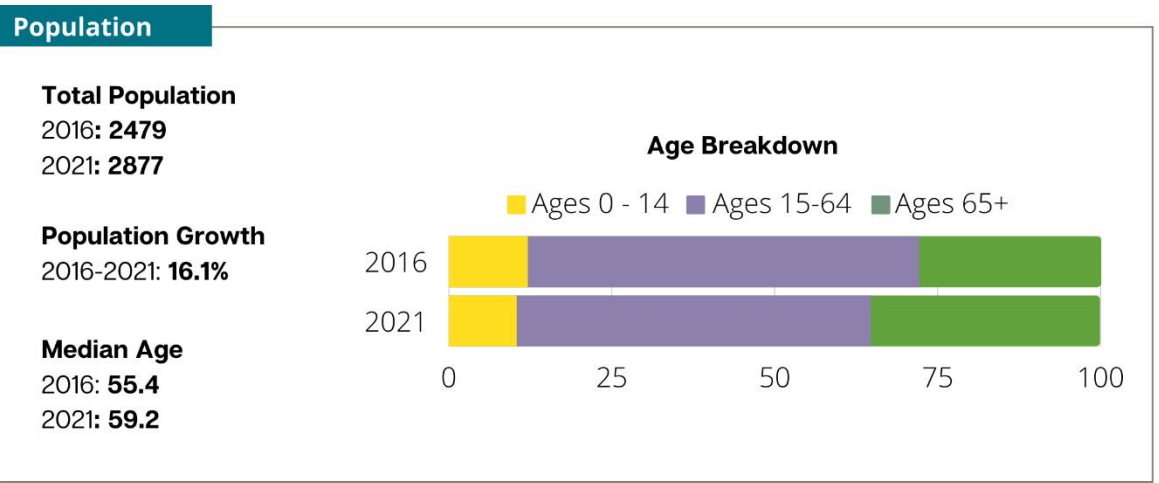
- Relevant Community Plans**
- Strategic Plan
  - Parks and Recreation Master Plan
  - Township Multi-year Accessibility Plan

# North Kawartha

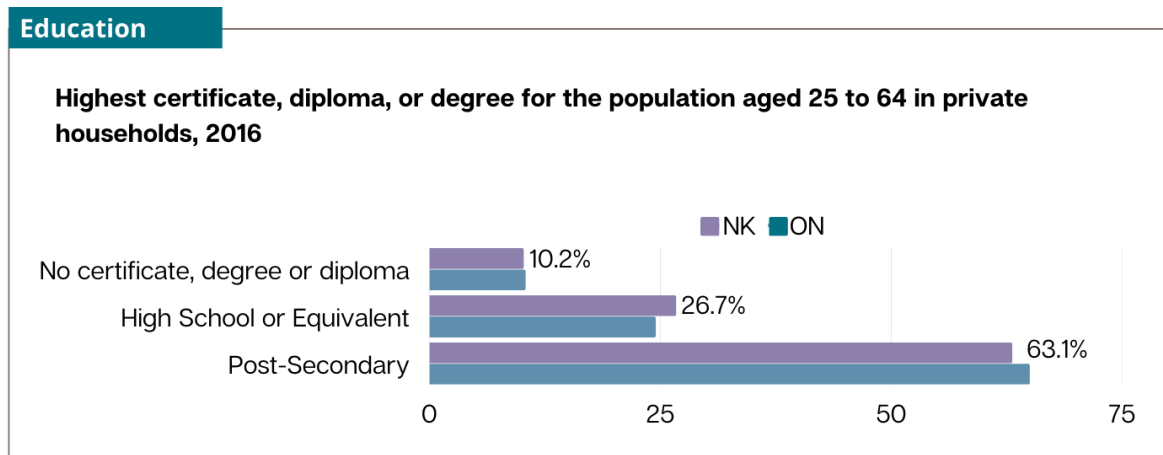
The Township of North Kawartha is a municipal government providing services to a population of 2,479 year round residents and an additional 12,000 seasonal residents. Within the Township are smaller urbanized areas including the hamlets of Apsley Big Cedar, Burleigh Falls, Glen Alda, Mount Julian, Stoneyridge, and Woodview.

North Kawartha has a growing permanent population, with growth primarily in the age 65+ group. Education rates were similar to Ontario in 2016. Household after tax income was below the Provincial average in 2015 and 15.2% of the population lived in low income in 2015.

Amenities in North Kawartha include medical facilities, an ambulance base, a pharmacy, a school, a larger grocery outlet, library, retail and commercial operations including restaurants, real estate, building supplies, marinas, boat launches, legal services, a Legion, three golf courses, gas station/garage, LCBO outlet, and post offices. North Kawartha is also home to two Provincial Parks - Kawartha Highlands and Petroglyphs, and many outdoor amenities including Kawartha Nordic.



# North Kawartha



- Community Challenges**
- A lack of affordable housing and supply
  - A lack of data to support planning and monitoring trends
  - Barriers to accessing services including transportation and internet

- Community Assets**
- Library and Community Centres
  - Community Care (Apsley)
  - North Kawartha Food Bank
  - North Kawartha Health Centre

- Community Strategies Related to the CSWB**
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
  - Peterborough Age-Friendly Walkability Study for Apsley
  - By-law supporting smaller dwelling sizes (484 square feet) and secondary units
  - Support provided to the North Kawartha Food Bank and Community Care (Apsley)
  - Space provided at no cost for non-profit and supportive organizations to bring services to clients in North Kawartha

- Relevant Community Plans**
- Strategic Plan, 2019-2022
  - Economic Development Plan
  - Multi-year Accessibility Plan

# Selwyn

Selwyn Township is a municipal government providing services to a population of 18,653 permanent residents. Selwyn is the most populated municipality in the County of Peterborough and has close to one third of all households' in the County and 34% of the workforce. Dominant industries include retail and other services including tourism.

Communities in Selwyn include Bridgenorth, Ennismore, Lakefield, Young's Point and Buckhorn.

Selwyn has a growing permanent population, with growth primarily in the age 65+ group. Education rates were higher compared to Ontario for those who completed post secondary education in 2016. Median household after tax income was higher compared to the Provincial average in 2015, and only 8.7% of the population lived in low income in 2015.

Amenities in Selwyn include libraries, community centres, marinas, and curling clubs. Selwyn is also home to many beaches, trails, parks, beaches, and the Trent Severn Waterway.



## Population

### Total Population

2016: **17,060**

2021: **18,653**

### Population Growth

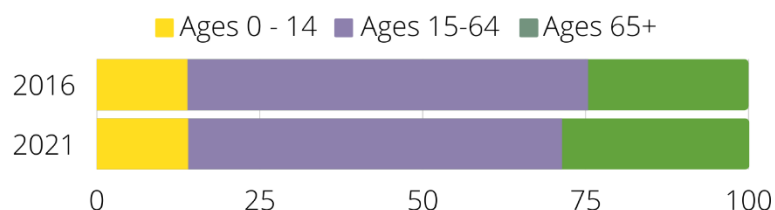
2016-2021: **9.3%**

### Median Age

2016: **51.4**

2021: **52**

### Age Breakdown



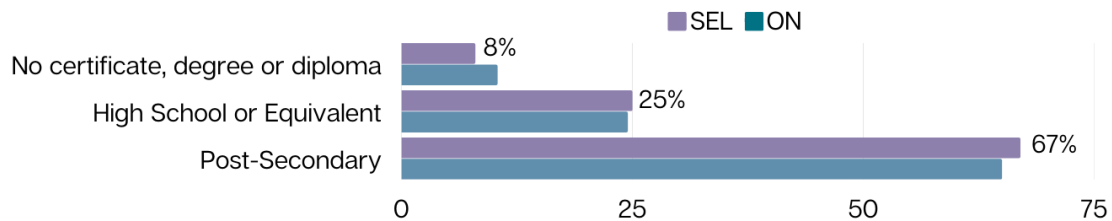
## Income

- Median After Tax Household Income, 2015: **\$69,426**
- Percentage of tenant households that spent more than 30% of income on Shelter Costs, 2016: **46.1%**
- Percent of the population living in low income as per the LIM-AT in 2015: **8.7%**

# Selwyn

## Education

### Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016



## Community Challenges

- Lack of supply and affordable housing
- Barriers to access reliable internet
- Addressing diversity and inclusion
- Attracting volunteers to maintain programs, community policing, service clubs, etc.
- Food security

## Community Assets

- Libraries & Community Centres
- Multiple Health Care Facilities
- Community Care (multiple locations)
- Food Banks (Bridgenorth and Lakefield)
- The Link Rural Transportation System

## Community Strategies Related to the CSWB

- Selwyn Township Accessibility Plan
- Official Plan and Zoning By-law
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
- Climate Change Action Plan

## Relevant Community Plans

- Selwyn 2018 Strategic Plan
- Economic Development Plans
- Community Improvement Plan
- Recreation Service Plan

# Trent Lakes

The Township of Trent Lakes is a municipal government providing services to a population of 6,439 permanent residents and an additional 12,000 seasonal residents.

Trent lakes is a rural area located close to the City of Peterborough and the City of Kawartha Lakes, and just a 2-hour commute to Toronto. The township includes several small hamlets and villages including Buckhorn, Catchacoma, Crystal Lake, and Lakehurst.

Trent Lakes has a growing permanent population, with growth rate of 26% since 2011. Education rates were slightly below rates in Ontario for those who completed post secondary education in 2016. Median household after tax income was a little below the Provincial average in 2015, and 11.9% of the population lived in low income in 2015.

Amenities in Trent Lakes include a library with branches in Buckhorn and Catchacoma, community centres in Cavendish, Galway and Lakehurst, and medical centres located in Buckhorn and Kinmount. Trent Lakes is home to trails and parks, beaches, and the Trent Severn Waterway.



## Population

### Total Population

2016: **5,397**

2021: **6,439**

### Population Growth

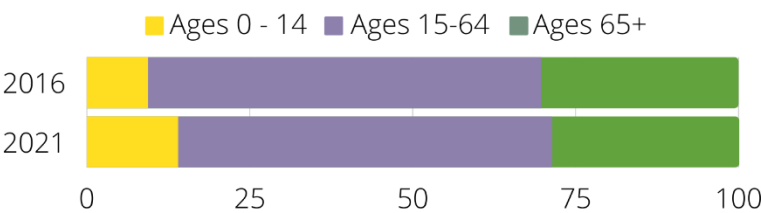
2016-2021: **19.3%**

### Median Age

2016: **56.9**

2021: **58**

### Age Breakdown

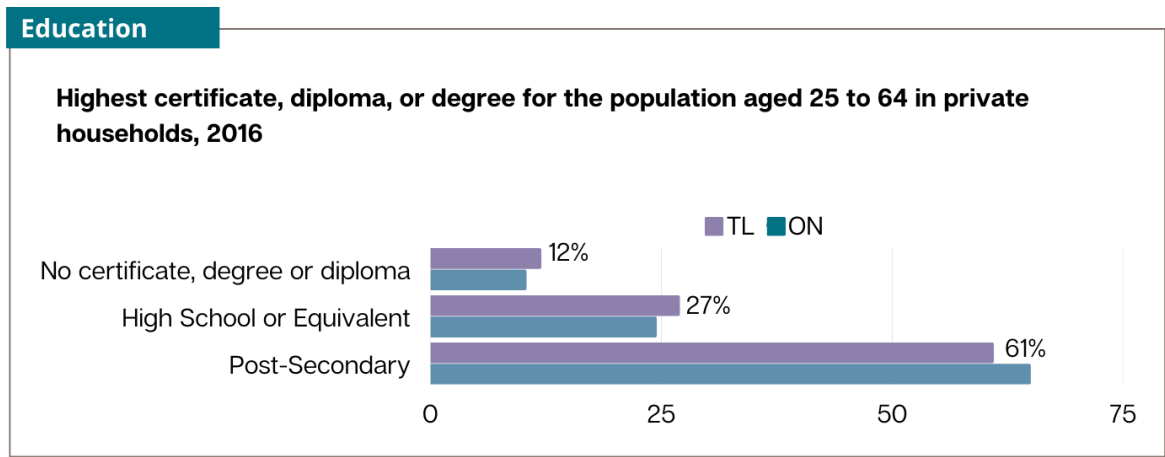


## Income

- Median After Tax Household Income, 2015: **\$61,043**
- Percentage of tenant households that spent more than 30% of income on Shelter Costs, 2016: **44%**
- Percent of the population living in low income as per the LIM-AT in 2015: **11.9%**



# Trent Lakes



- Community Challenges**
- Transportation
  - Access to internet
  - Access to housing
  - Limited communications channels, especially to seasonal residents

- Community Assets**
- Library and Community Centres
  - Medical Health Centres (Buckhorn & Kinmount)
  - Community Care - Buckhorn
  - Kinmount and Area Food Bank

- Community Strategies Related to the CSWB**
- Cavendish Community Policing
  - Citizens for Alternative Transportation (CATTL)
  - Peterborough (City and County) 10-Year Housing and Homelessness Plan
  - Official Plan and Zoning By-Law
  - 2018-2022 Multi-Year Accessibility Plan

- Relevant Community Plans**
- 2018-2022 Multi-Year Accessibility Plan
  - Community Improvement Plan
  - Parks, Recreation and Cultural Master Plan

## Appendix F: References

- <sup>1</sup> Peterborough Kawartha Economic Development. [Future Ready: 2020-2024. Regional Economic Development Strategic Plan](https://investptbo.ca/wp-content/uploads/2022/01/Future-Ready-Regional-Economic-Development-Strategy-POST-COVID-FINAL-1.pdf). [https://investptbo.ca/wp-content/uploads/2022/01/Future-Ready-Regional-Economic-Development-Strategy-POST-COVID-FINAL-1.pdf]
- <sup>2</sup> Statistics Canada. Census Profile, 2021.
- <sup>3</sup> Age Friendly Peterborough. [2017 Community Action Plan](https://www.peterborough.ca/en/city-hall/resources/Documents/Age-friendly-Peterborough.pdf). [https://www.peterborough.ca/en/city-hall/resources/Documents/Age-friendly-Peterborough.pdf]
- <sup>4</sup> CHC Proposal. May 2022. Excerpts of Appendices provided by Suzanne Galloway
- <sup>5</sup> Peterborough Examiner. [Peterborough home prices now up 85% since pandemic began](https://www.thepeterboroughexaminer.com/business/real-estate/2022/03/09/peterborough-home-prices-now-up-85-since-pandemic-began.html). March 9, 2022. [https://www.thepeterboroughexaminer.com/business/real-estate/2022/03/09/peterborough-home-prices-now-up-85-since-pandemic-began.html]
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- <sup>7</sup> PTBOCanada.com. [Peterborough plans to address doctor shortage in area with new committee](https://www.ptbocanada.com/journal/peterborough-plans-to-address-doctor-shortage-in-area-with-new-committee). January 2022. [https://www.ptbocanada.com/journal/peterborough-plans-to-address-doctor-shortage-in-area-with-new-committee]
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**Subject:** CSWB Plan Council Resolution

Dear Townships.

The following is the draft Council Resolution we will be including in our Delegations for you Council to consider:

THAT the report and presentation regarding the Community Safety and Well-being Plan be received; and

THAT the Community Safety and Well-being Plan be adopted as presented; and

THAT the Community Safety and Well-being Plan be submitted to the Solicitor General of Ontario as required under the *Safer Ontario Act*.

I'd be happy adjust if you like.

Thanks,

Chris.

**Chris Kawalec**

Community Development Program Manager

(he/him)

City of Peterborough

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# Peterborough

Community Safety and Well-being Plan

July/August 2022



# Agenda

1. CSWB Plan and Provincial Framework
2. Community Priority Areas
3. Process and Engagement at a Glance
4. Planning in Context: Belonging and Safety
5. The Plan at a Glance
6. Next Steps

# CSWB Plan

## Purpose

Peterborough is a place where everyone is safe, included, and part of a community.

## Goal

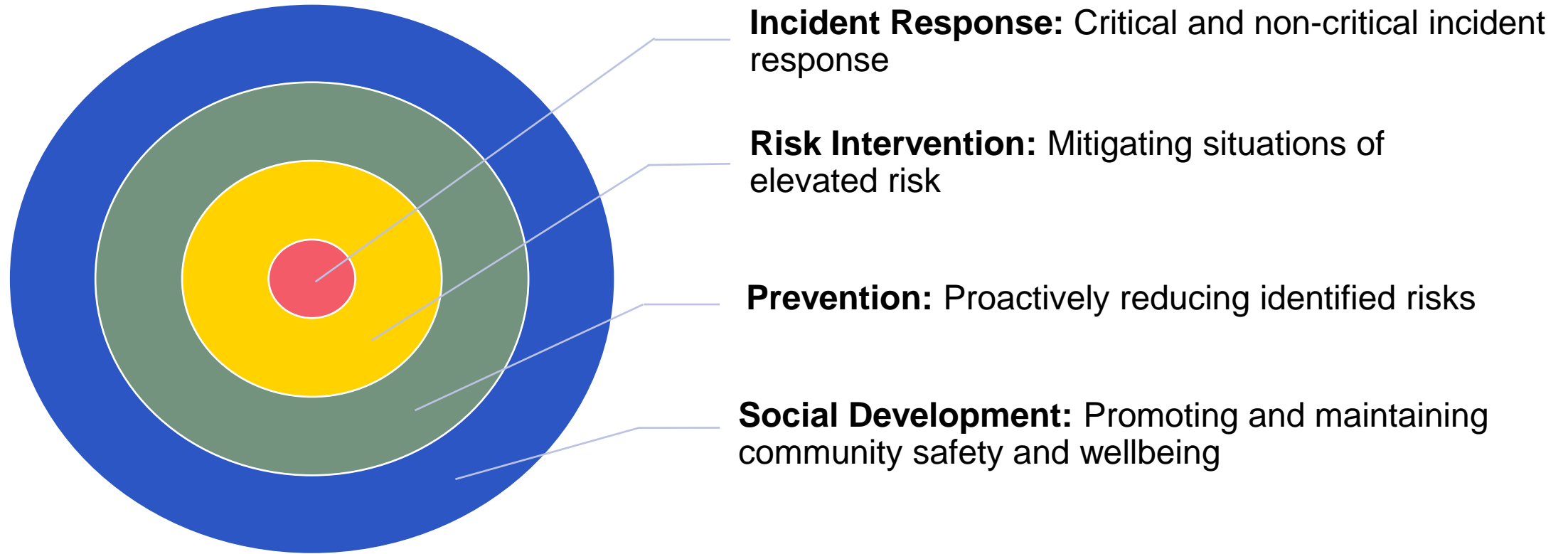
Address community priority risks through proactive, integrated strategies that ensure more vulnerable populations receive the right help from the right providers.

## Desired Change

Working together in new ways to address safety and well-being issues through programs and services that are available to all Peterborough residents.



# Provincial Framework: Levels of Intervention



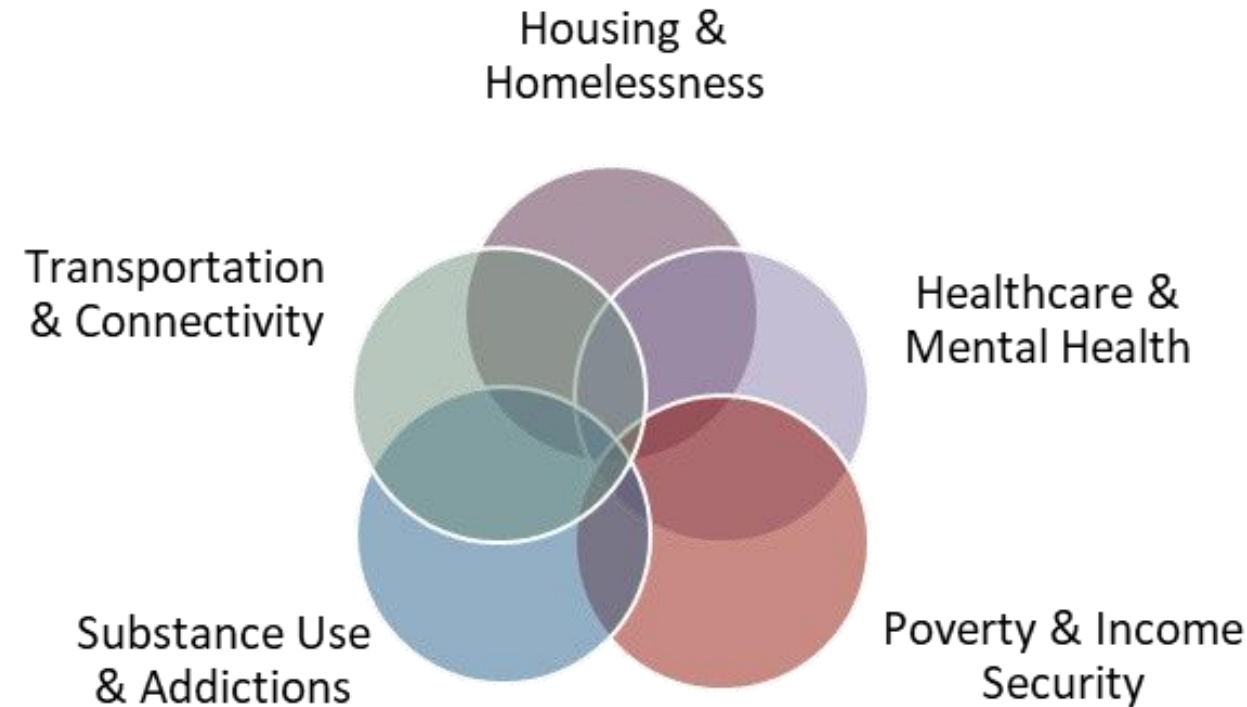
# CSWB Plan: 4 Main Sections

1. Our Approach
2. Current Context
3. The Plan
4. Appendices

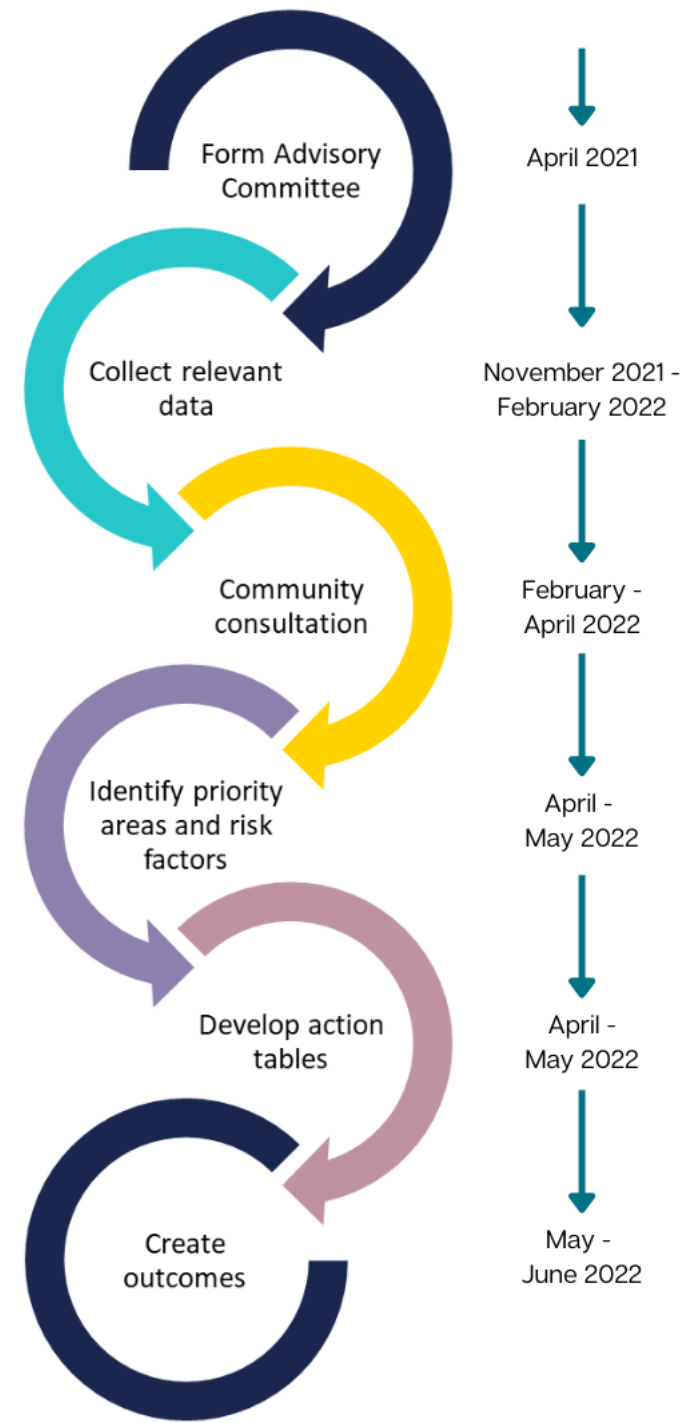
# Belonging

At the heart of the Plan is the desire to create the conditions in our community where everyone is able to access safe, affordable, and appropriate housing, and to access income, food security, and the health and mental health supports they need to feel safe and well.

# Community Priority Areas



# Process at a Glance



# Engagement Activities



**8** focus group sessions with **73** representatives from service provider organizations



**590** responses to an online public survey



**2** meetings with lived experience advisory groups  
**22** meetings with intersectoral groups and service providers  
**1** meeting with the Peterborough Kawartha Member of Parliament



**5** presentations to Township Councils  
**4** presentations to Police Service Boards



**2** virtual Town Hall Meetings

# Strategy Development through Action Tables



**Housing & Homelessness:** The Housing and Homelessness Plan Steering Committee



**Poverty & Income Security:** Community Employment Resource Partnership, and a Poverty Roundtable hosted by the United Way of Peterborough & District



**Healthcare & Mental Health:** Peterborough Ontario Health Team, Mental Health & Addictions Committee



**Substance Use & Addictions:** Peterborough Drug Strategy



**Transportation & Connectivity:** Members of Age-Friendly Peterborough's Staying Mobile Working Group

# Current Context: Peterborough City & County

- Peterborough is growing
- Peterborough is an aging community
- High rates of dependency- area-level concentrations of people who don't have income from employment.
- Housing is unaffordable
- Limited incomes
- Growing chronic homeless population
- Increase in substance use, drug poisoning, and access to care
- Increase in hate crimes
- Challenges accessing services



# Factors Influencing Community Safety and Well-being

- **Sense of belonging:** slightly higher than provincial and national levels.
- 71% of CSWB survey respondents in the County would recommend their community as a good place to live, compared to 50% in the City.
- When asked to describe their level of comfort in the community, the majority of CSWB survey respondents indicated that they are comfortable most of the time. However, some reported higher levels of discomfort. Disability was the most commonly reported factor related to discomfort, followed by gender and religion.

# Factors Influencing Community Safety and Well-being

- **Perceived Crime:** 67% of survey respondents in the City perceive that crime has increased in their community, compared to 23% in the County.
- **Actual Crime:** Overall, crime has increased in the City since 2018, as have Calls to Service. In the County, Calls to Service have increased but crime has decreased.

# Actual Crime at a Glance

## Peterborough Police Services

Between 2018 and 2021:

- **Break and Enters** increased by 48%
- **Drug-related offences** increased by 15%
- **87 hate bias incidents** were reported with **53** deemed a hate crime

## Ontario Provincial Police

Between 2018 and 2021:

- **Break and Enters** decreased by 35%
- **Drug-related offences** remained about the same
- **8 hate crime** occurrences

## 1. Housing & Homelessness

### Outcome:

All residents have access to quality housing they can afford.



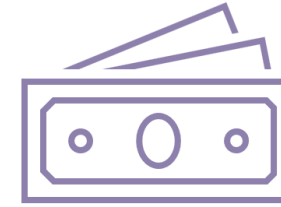
### Goals:

- 1.1 Support people who are unsheltered.
- 1.2 House people who do not have a home.
- 1.3 Help people stay housed.
- 1.4 Increase affordable housing options and opportunities.
- 1.5 Build capacity and improve effectiveness and efficiency of the housing and homelessness system.

## 2. Poverty & Income Security

### Outcome:

All residents have equitable access to income security and are valued for their contributions.



### Goals:

- 2.1 Coordinate inclusive and user-focused access to human services.
- 2.2 Advocate for adequate income supports and equitable wages.
- 2.3 Develop inclusive pathways to education and employment.
- 2.4 Cultivate community food security.
- 2.5 Change the conversation about poverty.

### 3. Healthcare & Mental Health

#### **Outcome:**

Every resident has access to healthcare and mental health supports.



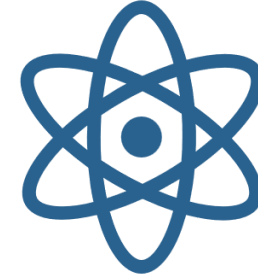
#### **Goals:**

- 3.1 Collaborate to integrate healthcare into the community.
- 3.2 Enhance timely access to healthcare.
- 3.3 Enhance timely access to mental health supports.

## 4. Substance Use & Addictions

### **Outcome:**

Reduce harms related to substance use.



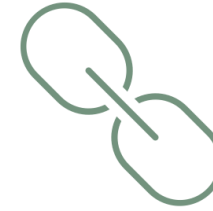
### **Goals:**

- 4.1 Strengthen harm reduction initiatives.
- 4.2 Ensure access to the right services.
- 4.3 Change the conversation about substance use.

## 5. Active Transportation & Connectivity

### Outcome:

People are connected to programs and services that meet their needs.



### Goals:

- 5.1 Enhance community hubs and mobile outreach.
- 5.2 Enhance access to internet and technology.
- 5.3 Enhance transportation options.



# Shared Understanding of Approaches and Values

- Align with Other Plans and Research
- Diversity, Equity, Inclusion, and Justice
- Harm Reduction
- Participation of those with Lived Experience
- Respect and Dignity
- Address Stigma
- Trauma-Informed
- Transparency and Accountability

# Next Steps

1. Bring CSWB Plan to all Councils.
2. Work with community partners to develop an implementation strategy. The following will be considered:
  - a. A leadership structure,
  - b. Public input,
  - c. Timelines,
  - d. Funding,
  - e. Renewal,
  - f. Monitoring and evaluation,
  - g. Reporting,
  - h. Accessibility of Plan.
3. Convene summit on housing, homelessness, and addictions.
4. How the Plan can support community-based and organizational planning.



**Alana Solman**

Chief Administrative Officer  
Township of North Kawartha

**Chris Kawalec**

Community Development Program Manager  
City of Peterborough

**Christie Nash**

Co-Founder  
Arising Collective

**Questions?**

# Resolution

THAT the report and presentation regarding the Community Safety and Well-being Plan be received; and

THAT the Community Safety and Well-being Plan be adopted as presented; and

THAT the Community Safety and Well-being Plan be submitted to the Solicitor General of Ontario as required under the *Safer Ontario Act*.



# Peterborough

## Community Safety and Well-being Plan



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## Acknowledgement

We respectfully acknowledge that the communities included in this Community Safety and Well-being Plan are located on Treaty 20 Michi Saagiig Anishinaabeg territory and in the traditional territory of the Michi Saagiig and Chippewa Nations, known collectively as the Williams Treaty First Nations, which include Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

We respectfully acknowledge that the Williams Treaty First Nations are stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain the health and integrity of these lands and waters for generations to come.

We recognize the unique histories, cultures, and traditions of the many Indigenous Peoples with whom we share this time and space. We strive to strengthen Indigenous-non-Indigenous relationships and to responsibly honour all our relations.

We acknowledge and deeply appreciate the knowledge, experiences and perspectives that were shared by representatives from Hiawatha First Nation, Curve Lake First Nation Health and Family Services, Nogojiwanong Friendship Centre, and Nijkiwendidaa Anishnaabekwewag Services Circle in the process of developing this plan.

We know that building safe, healthy, and strong communities depends on strong relationships between municipalities and Indigenous communities, and we recognize that we all have a role to play in honouring the teachings of Indigenous Peoples.

## Message from the CSWB Plan Co-Chairs

On behalf of the Advisory Committee, we are pleased to present the Community Safety and Well-being Plan for the City and County of Peterborough. Community safety and well-being is a fundamental aspect of any community, whether you live in a city, town, village, or rural setting.

The challenges facing our communities are complex and interconnected. Many of these challenges are long-standing and seem to be growing in severity and visibility. They are also impacting marginalized groups in a more pronounced manner. This impact is compounded by the ongoing stigma and discrimination many of these groups face. It is clear that there is tremendous work being done to combat these challenges. However, no individual agency, level of government, institution, policy, program, or approach can address these challenges in isolation. Safety and well-being are shared responsibilities that require a collaborative community response.

It is important to recognize that perceptions and feeling of safety and well-being impact behaviours and attitudes toward community. These perceptions and feelings go beyond incidents of crime or crisis situations. In this light, while police and emergency services play a vital role in fostering and protecting safety and well-being, they are only one component of the multi-sectoral approach needed to address complex social issues.

While this Plan does not address every aspect of safety and well-being, it does highlight a number of critical issues facing our communities. The Plan is meant to serve as a roadmap for shared responsibility across all sectors and groups. It is a living document that can adapt and respond to the shifting and evolving realities and challenges facing communities.

This Plan would not have been possible without the expertise, experiences, and support of the partners who actively participated on the [Advisory Committee](#), providing insights and information that shaped every phase of development. This recognition also applies to everyone who participated in the various consultation activities undertaken to develop the Plan.

Together, we can use this Plan to build on the strengths and talents of our communities to collaboratively achieve shared goals, solve critical issues, and foster a sense of belonging for everyone. We all have a role to play in community safety and well-being.

**Alana Solman**

Chief Administrative Officer  
Township of North Kawartha

**Chris Kawalec**

Community Development Program Manager  
City of Peterborough



## Introduction

Belonging. By definition, it means to have a close relationship to something, someone, or some place. It is the feeling of security and support when there is a sense of acceptance, inclusion, connectedness, and identity. It is a basic human psychological need.

Through the extensive process of creating this Community Safety and Well-being (CSWB) Plan, the need and desire of every person to belong—no matter their life situation, identities, experiences, or beliefs—rang out loud and clear.

For some, there is already a strong sense of belonging in and to their community,

neighbourhood, and family. **For others, the barriers to belonging are complex, affected by daily intersecting realities that make it extremely difficult to be safe and to feel safe, to have opportunities to participate in community, and to have access to resources that meet their basic needs. Until these barriers are overcome, and basic needs are met, our community will not be able to achieve the safety and well-being that we all deserve.**

While the purpose of the CSWB Plan is to ensure that everyone is safe, has a sense of belonging, and is able to meet their needs for education, health-care, food, housing, income, and social and cultural expression, it is clear that the work must first focus on the issues that create barriers for the most vulnerable in our community.

Access to housing and homelessness. Healthcare and mental health. Poverty and income security. Substance use and addictions. Transportation and connectivity. These issues have been identified, over and over again, as the ones that have the greatest impact on the safety and well-being of our most marginalized community members. An emergency response is required to address the housing and homelessness crisis, which is compounded by the drug poisoning crisis and a strained healthcare system.

Simultaneously, there is strong desire in the community to focus on strategies to prevent these crises from worsening. These issues are not new, but it will take new, collaborative approaches and shared, co-developed goals for real progress to be made.

This CSWB Plan, guided by a set of interconnected principles, provides a roadmap that defines and addresses these priority areas through proactive, integrated strategies. Ideally, the Plan will serve as a community plan—inspiring collective action toward common priorities. The Plan itself is a guide for partners, including municipalities, police, and social service organizations, who can, further embed priorities into their own planning and work collaboratively across sectors to move everyone in our community towards belonging.

At the heart of the Plan is the desire to create the conditions in our community under which everyone is able to access safe, affordable, and appropriate housing, and to access income, food security, and the health and mental health supports they need to feel safe and well.

This document contains four main sections:

1. **Our Approach:** This section outlines the guiding principles and frameworks that inform the underlying ethos of the plan, as well as the process, timeline, who was engaged in the planning process, and the five priority areas addressed in the Plan.
2. **Current Context:** This section describes what is happening now in our community related to the priority areas.
3. **The Plan:** This section outlines each priority area, why it is important to address, and current challenges related to it. Promising practices and collaborations in action are highlighted. For each priority area, a common outcome is stated, and goals are described. Each goal has a set of strategies identified to address risk intervention, prevention, and social development.
4. **Appendices:** The Appendices provide details on the approach; lists of Advisory Committee members, participants in the engagement process, and indicators used; and data sheets for the City and County of Peterborough and each participating Township.

Through the collaborative approach of developing the Plan, there has been a sense of a re-energized willingness to have hard conversations, align priorities, and to work together toward solutions. The process has fostered dialogue about the interconnectedness of issues and has strengthened relationships—all of which are positive secondary outcomes of the process of creating the plan. This has resulted in a deeper appreciation for the continuing work and a stronger understanding of what will be needed to move the needle toward positive change.

No one agency can do this work on their own. No one individual can single-handedly address the systems-level change required for true belonging to take hold. It will take all a broad ecosystem that includes all levels of government, community organizations, community volunteers, and kind neighbours working together to achieve the goals outlined in this Plan.

Together, we can create a community where **everyone belongs**.

# CSWB Planning: Our Approach

## Purpose

The purpose of the CSWB Plan is to identify, align, and focus collaborative actions to build a community in which everyone is safe, included, and part of a community.

**The goal of the plan is to address community priority risks through proactive, integrated strategies that ensure more vulnerable populations receive the right help from the right providers.**

The desired change, as a result of the CSWB Plan, is that the community will work together in **new ways** to address safety and well-being issues through programs and services that are available to all who live, work, and play in the City and County of Peterborough.

This CSWB Plan builds on extensive work done in 2017 and 2018 to develop the [Community Wellbeing Plan](#), which helped to set a strong foundation and framework, while demonstrating innovative engagement approaches. There is alignment on the priority areas that arose through community consultation, with the addition of ‘safety’ as required for a CSWB Plan.

## Guiding Principles and Frameworks

The intention of this Plan is to not duplicate efforts, but to align with other local plans and to build on the important initiatives that municipalities, organizations, and dedicated community members are actively working on to address our community’s most pressing issues.

### Guiding Principles

From the outset of the process, a set of guiding principles were established to inform development of the plan. These principles have acted as a compass to guide discussions and dialogue and to frame and shape the CSWB Plan itself.

Guiding Principles used to inform development of the Plan include:

- Collaboration
- Equity, diversity, and inclusion
- Alignment with existing local plans
- Acknowledgment of the global and historical contexts that have a direct impact on belonging, such as climate change, systemic racism, the need for Truth and Reconciliation, and the COVID-19 pandemic, which has affected everyone and disproportionately impacted those who are marginalized.

## Overarching Frameworks

Additionally, overarching frameworks were referenced to ensure alignment with systemic factors and global movements. Frameworks include:

- The Social Determinants of Health
- The Sustainable Development Goals
- Collective Impact
- Coalition of Inclusive Municipalities

Together, these guiding principles and globally recognized frameworks ensure that the CSWB Plan is informed by the real world around us and grounded in our local community.

For a comprehensive overview of our approach, including how and in what ways the guiding principles and overarching frameworks informed the CSWB plan, please see [Appendix B: Our Approach](#).

## Provincial Framework

In 2019, the *Safer Ontario Act* mandated that every municipal council prepare and adopt a CSWB Plan. In Peterborough, the City and County, along with five townships (Douro-Dummer, Havelock-Belmont-Methuen, North Kawartha, Selwyn, and Trent Lakes) decided to work collaboratively to develop a joint CSWB Plan.

CSWB Plans use a multi-sectoral approach that recognize that police, municipalities, and community organizations cannot address the complex social issues at play in community safety and well-being on their own. However, in taking a lead in developing the CSWB Plan, municipalities can help define and address priority risks through proactive, integrated strategies that ensure more vulnerable populations receive the right help, from the right providers.

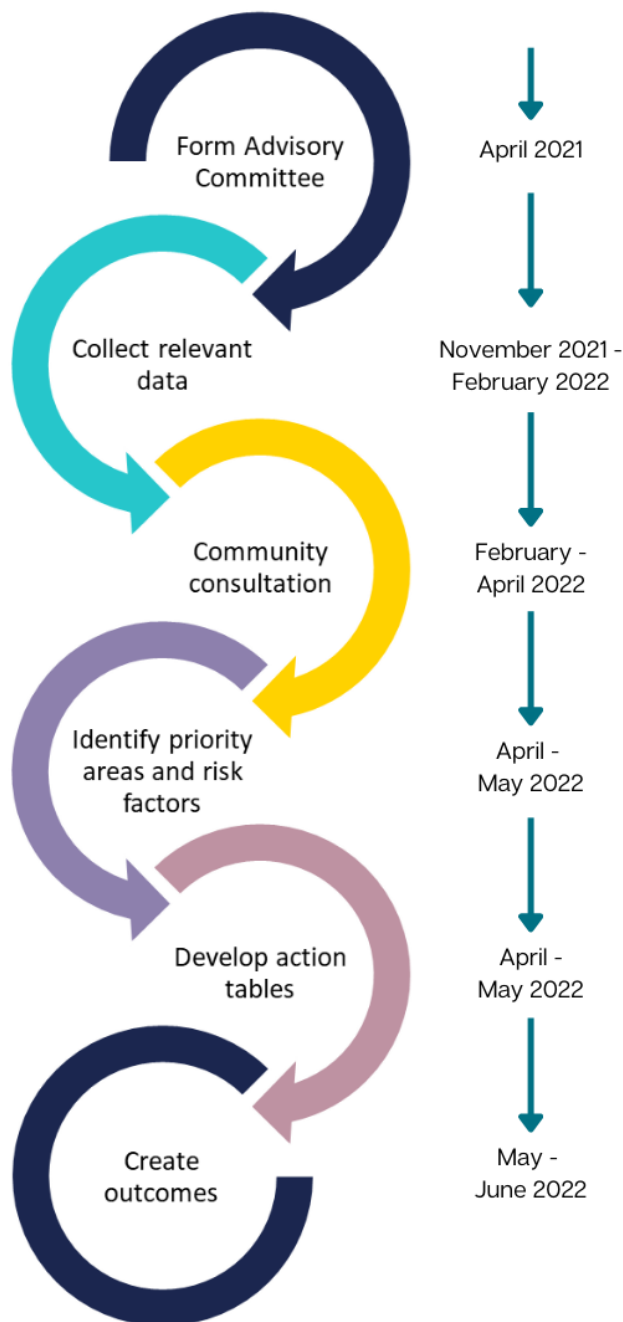
*Figure 1: CSWB Framework—four levels of intervention*



Provincial requirements for the CSWB Plan mean that municipalities must consider different approaches towards safety and well-being, as demonstrated in Figure 1.

In particular, the framework indicates that the focus of **CSWB plans should be on up-stream approaches as much as possible, including enhancing social development, prevention, and risk intervention strategies**. It also suggests that the success factors for developing and implementing the CSWB Plan include building on existing strengths and taking an evidence-based approach to identifying risks and priorities.

## The Process at a Glance



Although participating municipalities, police services, and community organizations had begun the work of developing a CSWB Plan in early 2020, the COVID-19 pandemic forced the reallocation of resources to more immediate concerns, particularly as staff were redeployed. Planning resumed in late 2020. An [Interim Report](#) was issued in July 2021.

A new [Advisory Committee](#) was formed in the spring of 2021 to:

- Identify risk and priority areas
- Collect and share relevant data
- Design Community Engagement Plan
- Hire consultant to assist with Plan.

Extensive research and an asset mapping exercise were completed to better understand risk factors and priority areas and the work that is already happening in our community. Resources consulted can be found in [Appendix C](#).

Community engagement took place in the fall of 2021 and the spring of 2022. For a more detailed overview of the consultation process and outcomes, see [Engagement](#).

Through this engagement, a set of Priority Areas and Risk Factors were confirmed, and a series of Guiding Principles were validated.

Existing community planning and partnership tables that are collectively addressing priority areas were engaged to advise the City and County of Peterborough on outcomes and strategies, related to specific priority areas, for inclusion in the Plan. Referred to as “Action Tables,” these groups met in May 2022.

## Engagement

Many groups, initiatives, and individuals contributed valuable information, experiences, perspectives, and ideas to the development of the Plan.

Due to the scope and timeline of the project, there were limitations on the number and types of consultation activities that could be conducted. While there was significant engagement, development of the CSWB Plan also relied on the outcomes of authentic engagement activities from other recent consultations.

The following is a summary of engagement activities that informed the CSWB Plan.

### Engagement Activities



**8** focus group sessions with **73** representatives from service provider organizations



**5** presentations to Township Councils  
**4** presentations to Police Service Boards



**590** responses to an online public survey



**2** virtual Town Hall Meetings



**2** meetings with lived experience advisory groups  
**22** meetings with intersectoral groups and service providers  
**1** meeting with the Peterborough Kawartha Member of Parliament

### Outcomes of Engagement

Outcomes of engagement are described in two reports and were used to inform development of strategies related to each priority area.

[The Service Provider Engagement Report](#) outlines findings from the 8 focus group sessions, the 22 meetings held with intersectoral groups and service providers, and the 4 presentations to the Police Services Boards.

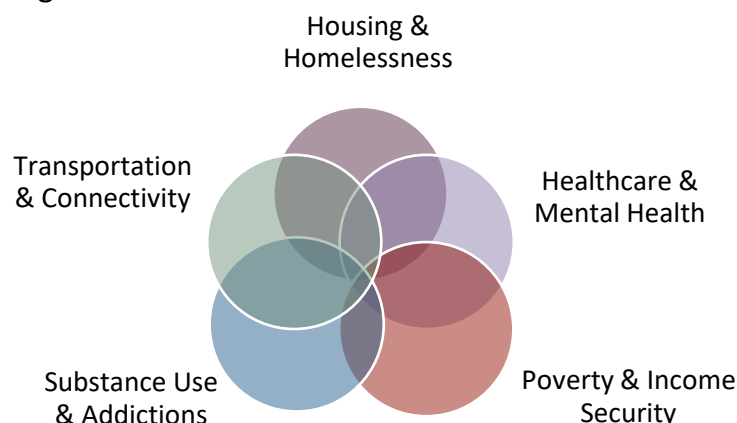
[The Public Consultation Report](#) outlines findings from the online public survey, the 2 meetings held with the lived experience advisory groups, the 2 Town Hall Meetings, and the 5 presentations to Township Councils.

## Community Priority Areas

Based on significant research, data analysis, and community engagement, 5 areas have been identified as the most important priorities to support community safety and well-being. The priority areas, first identified by the project Advisory Committee, and then refined and validated through engagement, are all interconnected and cannot be addressed in isolation by any one sector or organization.

The **five priority areas** are:

1. Housing & Homelessness
2. Poverty & Income Security
3. Healthcare & Mental Health
4. Substance Use & Addictions
5. Transportation & Connectivity



## Strategy Development through Action Tables

With the completion of community consultations, established community planning and partnership groups who are actively working to address priority areas were engaged to advise the City and County of Peterborough on outcomes and strategies related to each specific priority area.

The following Action Tables contributed to the development of this Plan:

**Housing & Homelessness:** The Housing and Homelessness Plan Steering Committee

Led by City Staff, the [Housing and Homelessness Plan Steering Committee](#) is a collective representing elected officials, service provider organizations, and community members. The role of the Steering Committee is to work collaboratively to address two key priorities: Ending Homelessness & Staying Housed and Building Housing.

**Poverty & Income Security:** Community Employment Resource Partnership, and a Poverty Roundtable hosted by the United Way of Peterborough & District

The [Community Employment Resource Partnership \(CERP\)](#) is a group of employment and training organizations committed to enhancing service to people, businesses, and communities. Operating in the City of Kawartha Lakes, County of Northumberland, City and County of Peterborough, and



Northumberland County, CERP members connect local job opportunities, employment- and training-related events, supports to businesses, and more. The United Way of Peterborough & District hosted a roundtable on Poverty & Income Security. Representatives from service providers, community groups, and dedicated community volunteers were invited to participate.

**Healthcare & Mental Health:** Peterborough Ontario Health Team, Mental Health & Addictions Committee

Since 2019, the [Peterborough Ontario Health Team \(POHT\)](#)—a team of local health professionals, organizations, and community members—has been working towards addressing the current challenges in the healthcare system and breaking down barriers to provide better care for patients. Organizations who participate in the Mental Health & Addictions Committee include: Peterborough Regional Health Centre (PRHC), Fourcast, Canadian Mental Health Association—Haliburton Kawartha Pine Ridge (CMHA HKPR), Kinark Child and Family Services, Peterborough Youth Services (PYS), and the PRHC Patient and Family Advisory Committee.

**Substance Use & Addictions:** Peterborough Drug Strategy

The [Peterborough Drug Strategy \(PDS\)](#) is a collective of community-based organizations in Peterborough City and County that actively work toward reducing the harms of substance use for individuals, families, and our community. PDS provided input on what should be included in the [Substance Use and Addictions](#) priority area. The PDS Advisory Panel also provided invaluable insights and perspectives into the creation of the [Guiding Principles](#) and the section on [Belonging](#).

**Transportation & Connectivity:** Members of Age-Friendly Peterborough's Staying Mobile Working Group

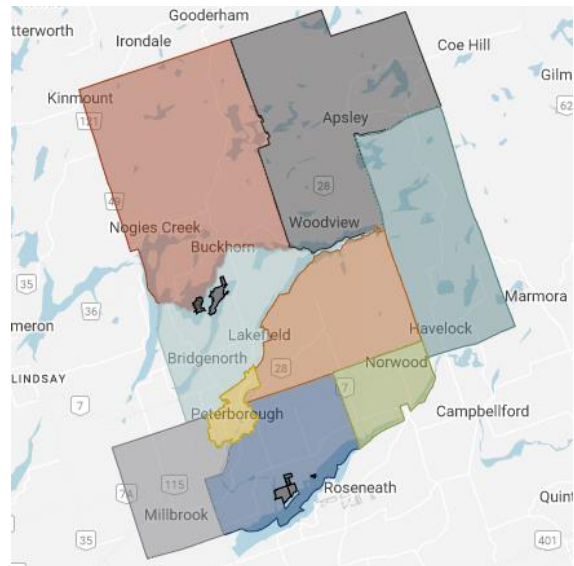
[Age-Friendly Peterborough's](#) Staying Mobile Working Group connects people to their community through active transportation initiatives. Comprised of representatives from the many organizations who provide accessible and easy to use programs and services for older adults, representatives from Community Care Peterborough, GreenUP, and the City of Peterborough provided information to support the development of the outcomes and strategies related to transportation.



## Current Context: Peterborough City & County

Comprising two First Nations, eight townships, and the City and the County of Peterborough, the Peterborough region offers a mix of rural and urban living with proximity to both Toronto and Ottawa. The region borders on the City of Kawartha Lakes and the Counties of Haliburton, Northumberland, and Hastings, providing access to urban centres in those counties.

Refer to the Infographics on Pages 12-13 for a high-level overview of data and demographics. Individual data sheets for each Township are in [Appendix E](#).



**Peterborough is growing:** As a region, both the City and County are growing in population with a projected 41% increase of residents in the City alone by 2041.<sup>1</sup> From 2011 to 2021, the City experienced a growth rate of 6.2% while townships in the County experienced growth rates ranging from 7.7% to as high as 26%.<sup>2</sup>

**An aging community:** The percentage of seniors aged 65 and over is projected to increase substantially over the next ten years to just over 30% of the population in the County and 26% of the population in the City by 2041.<sup>3</sup> Currently, in the Townships of Havelock-Belmont-Methuen, North Kawartha, and Trent Lakes, seniors aged 65 and over make up more than 30% of the population. Challenges impacting seniors include the rising cost of housing, social isolation, and barriers accessing services due to transportation and connectivity.

**High rates of dependency:** Rates of dependency refers to “area-level concentrations of people who don’t have income from employment, and includes seniors, children, and adults whose work is not compensated.” Peterborough’s rates of dependency are among the highest in the province. The region has decreasing participation rates, unemployment rates above the provincial average, and high levels of precarious employment. As a result, the City and County has high rates of dependency on social assistance. In October 2021, the region had an ODSP case rate of 3.74%, 43.2% higher than the provincial rate. Likewise, the OW case rate was 1.26%, 33.3% higher than the provincial rate.<sup>4</sup>

**Housing is unaffordable:** While housing affordability has been a long-standing issue in the region, the COVID-19 pandemic has highlighted the rising disparity between those that can afford housing and those that are finding it increasingly difficult to stay housed. Housing costs have increased dramatically since the onset of the pandemic.<sup>5</sup> As well, the region has very low vacancy rates and rapidly increasing rents. For example, the vacancy rate for a bachelor unit in Peterborough Census Metropolitan Area (CMA) in 2021 was

0.6%.<sup>4</sup> In 2015, incomes in the City and some Townships were below the provincial average. Incomes were higher than average in the Townships of Cavan Monaghan, Douro-Dummer, Otonabee-South Monaghan, and Selwyn. The combination of low income and low vacancy rates translated into higher rental costs. In 2016, 15.2% of the region's population was low income and more than half of tenant households spent more than 30% of their income on shelter costs.

**Limited incomes:** In 2021, Peterborough's living wage for one adult was calculated to be \$18.59/hr or just over \$32,000 annually.<sup>6</sup> However, in 2015, 20% of households had annual incomes under \$30,000 after tax,<sup>2</sup> putting home ownership and even rental out of reach for many. Having access to affordable and adequate housing leads to better physical, mental, and social outcomes by eliminating stress, reducing hazards in the home, and freeing up resources for other basic needs.

**Growing homeless population:** The intersection of precarious employment, low wages, and high rental and housing costs has impacted those experiencing homelessness. In 2021, a monthly average of 266 were documented as experiencing homelessness in the City and County,<sup>4</sup> though this number is likely underrepresented, especially in the County where people rely on 'hidden' methods of survival. As of April 2022, there were at least 317 people on the By-Name Priority List of those experiencing homelessness, with 153 of them being chronically homeless. Of the 317 people listed, 154 had very high acuity levels, meaning their best housing solution is supportive housing. Supportive housing involves significant costs that can typically only be met by senior government program funding.<sup>4</sup> Further marginalized by lengthy wait times for community/social housing, increased violence in the shelter system, housing unit takeovers, and lack of timely access to healthcare, those experiencing homelessness have many barriers to overcome.

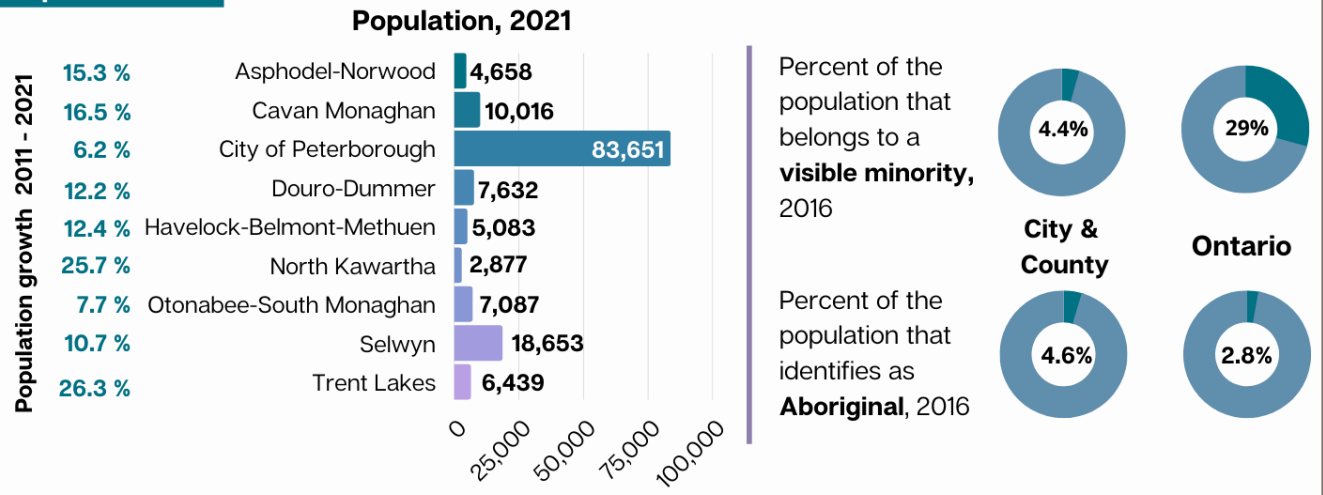
**Increase in substance use, drug poisoning, and access to care:** Lack of access to timely health care, including supports for physical and mental health, is a growing concern in the community. As of January 2022, an estimated 13,000 people in the region lacked a family doctor,<sup>7</sup> and many need to travel long distances to access care. The region has also seen an increase in substance use. In Peterborough, in 2020, there were 150.8 opioid related emergency department visits per 100,000 residents, compared to 80.8 provincially. The same year, there were 28.9 confirmed opioid related deaths per 100,000 people, compared to 15.9 provincially.<sup>8</sup>

**Increase in hate crimes:** Recent events have brought the impacts of systemic racism and discrimination to the forefront. In 2020, Peterborough reported the highest rate of hate crimes in Canada.<sup>9</sup> Fostering belonging and building community are clearly needed. This can be accomplished through peer mentoring, engaging volunteers, addressing racism and discrimination, and treating all residents with dignity. As the region grows, it is especially important to consider the well-being of all residents and commit to being a "welcoming and inclusive community that values the benefits of diversity by bringing together different perspectives, ideas, and experiences."<sup>1</sup>

# Peterborough City & County

Most recent demographics and data

## Population<sup>1</sup>



## Age<sup>1</sup>

### Median age, 2021

Ontario - **41.6**

City of Peterborough - **43.2**

Cavan Monaghan - **44.8**

Asphodel-Norwood - **46**

Douro-Dummer - **48.8**

Otonabee-South Monaghan - **49.2**

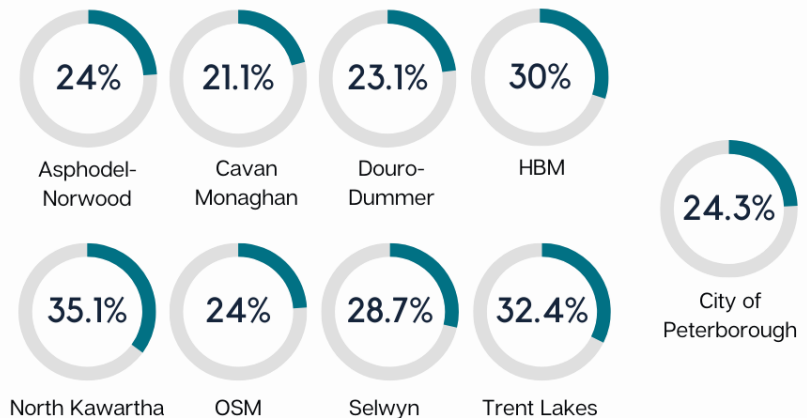
Selwyn - **52**

Havelock-Belmont-Methuen - **54.4**

Trent Lakes - **58**

North Kawartha - **59.2**

### Population over the age of 65+, 2021

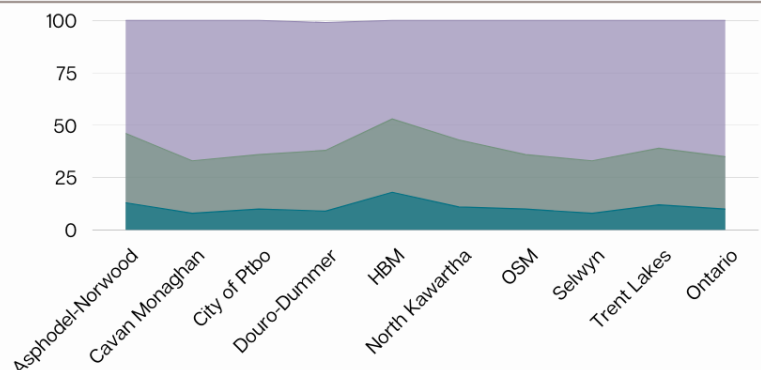


## Education<sup>1</sup>



**Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016**

- No certificate, degree, or diploma
- High School or equivalent
- Post-Secondary



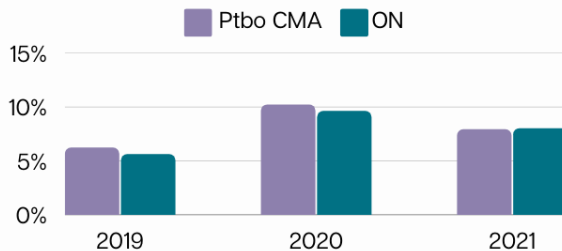
Data Source: 1. Statistics Canada, Census Profiles (2016 and 2021)

# Peterborough City & County

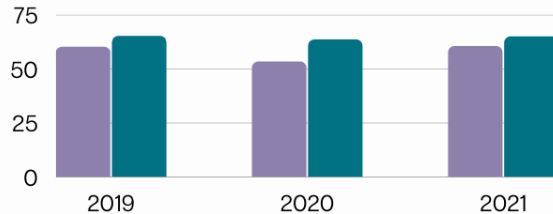
Most recent demographics and data

## Labour Force Characteristics<sup>2</sup>

### Unemployment rate, Peterb CMA\* vs Ontario



### Participation rate, Ptbo CMA\* vs Ontario



In 2021, a **Living Wage** for a single adult in Peterborough was **\$18.59/hour**, providing an annual income of \$32,532.50<sup>3</sup>.

In 2015, 19% of households had after tax annual incomes of less than \$30,000 in the City and County.

#### Data Sources:

2. Statistics Canada Table 14-10-0385-01 Labour force characteristics, annual, aged 15 and over
3. United Way Peterborough, 2021 Living Wage Report

\*Peterborough CMA includes the City of Peterborough and the Townships of Cavan Monaghan, Otonabee-South Monaghan, and Douro-Dummer.

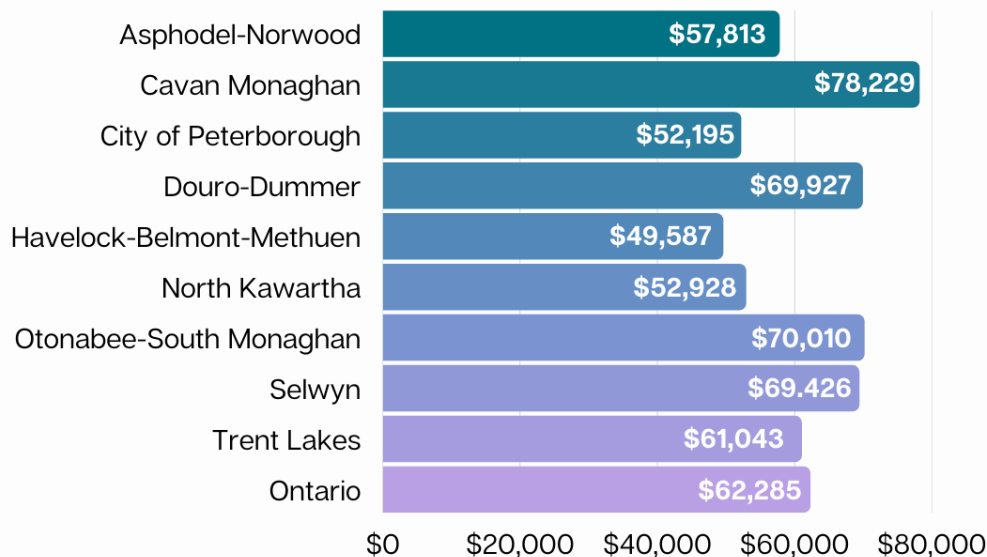
## Household Income<sup>1</sup>



**In 2015, 15.3% lived with low income, an increase from 13.1 % in 2011**

Based on Low Income Measure after tax for Peterborough CMA, 2016 Census

### Median after tax household income, 2015



# Peterborough City & County

Most recent demographics and data

## Shelter Costs <sup>1</sup>



Rents are deemed **unaffordable** when they represent more than 30% of combined household income before tax.

### Percentage of tenant households that spent more than 30% of income on shelter costs in 2015

Otonabee-South Monaghan - <b>35%</b>	Selwyn - 46%
Cavan Monaghan - <b>36%</b>	City of Peterborough - <b>54%</b>
Asphodel Norwood - <b>42%</b>	Havelock-Belmont-Methuen - <b>54%</b>
Trent Lakes - <b>44%</b>	North Kawartha - <b>56%</b>
<b>Ontario - 46%</b>	Douro-Dummer - <b>58%</b>

## Homelessness

In 2020, 847 unique individuals interacted with the Peterborough City and County Homelessness Service System. In 2021, there was an average of 266 people per month experiencing homelessness.

### Data Sources:

4. City of Peterborough
5. Peterborough Ontario Health Team, Community Health Centre Proposal
6. Peterborough Police Services
7. Peterborough Public Health

## Health

**13,000**

People lacking a primary care provider as of January 2022<sup>5</sup>

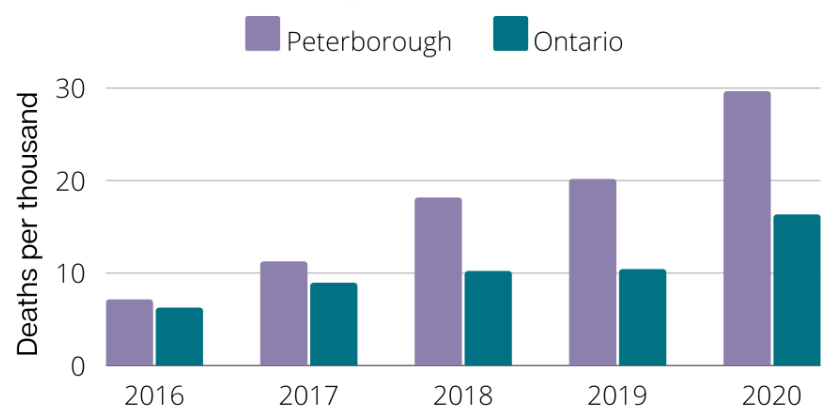
**46%**

Increase in calls to Peterborough Police Service for mental health between 2018 & 2021<sup>6</sup>

**148%**

Increase in opioid related ER visits between 2016 & 2020<sup>7</sup>

### Rate of confirmed opioid-related deaths, PPH and Ontario <sup>7</sup>

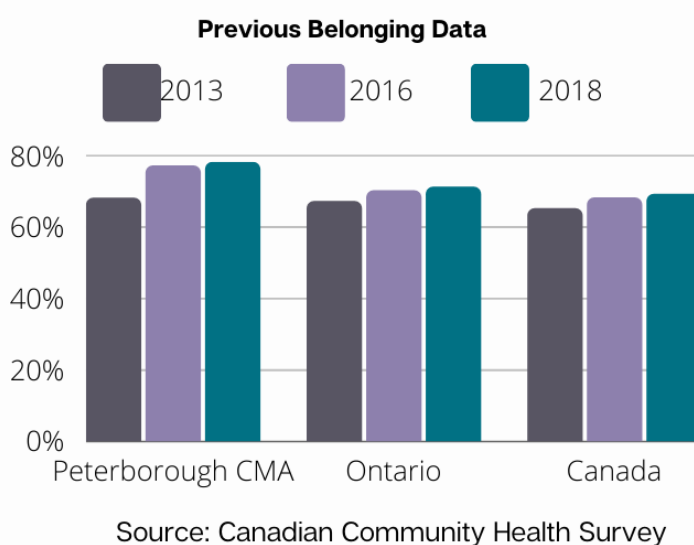
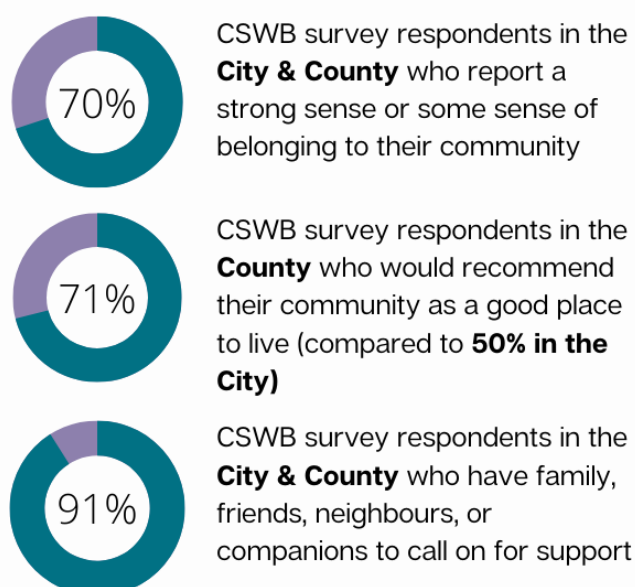


## Factors Influencing Community Safety and Well-being

As overarching components of the CSWB plan, belonging and safety apply to all priority areas. Current perceptions toward belonging and safety as well as actual crime data are important foundational aspects that further describe the regional context.

### Belonging

Many already have a strong sense of belonging to their community, neighbourhood, and family. In the Peterborough Immigrant Needs Assessment conducted by the New Canadians Centre in 2021, 71% of newcomer participants reported a strong or very strong sense of belonging to their community<sup>10</sup>. Previous data for the whole population shows that belonging has ranged from 68% in 2013 to 78% in 2018 in the Peterborough CMA, slightly higher than provincial and national levels.<sup>11</sup>



For others, however, the barriers to belonging are complex. Daily intersecting realities make it extremely difficult to be safe, to feel safe, to have opportunities to participate in community, and to meet basic needs.

When asked to describe their level of comfort in the community, the majority of CSWB survey respondents indicated that they are comfortable most of the time. However, some reported higher levels of discomfort. Disability was the most commonly reported factor related to discomfort, followed by gender and religion. Nine percent of respondents indicated that they do not have family, friends, neighbours, or companions they can call on for help.

Survey responses were validated by suggestions that arose in engagement, including:

- Fostering belonging and building community with peer mentorship, engaging volunteers, addressing racism and discrimination, and treating everyone with dignity.



- Raising awareness through ongoing community education, particularly in the areas of harm-reduction, stigma, and systemic causes of poverty.
- Supporting meaningful outreach and engagement, centering the voices of people with lived experience in decision-making.
- Creating and delivering inclusive and accessible programs and services with wrap-around supports and a focus on life stabilization.
- Addressing stigma related to mental health, homelessness, poverty, and substance use.

## Safety

A safe community is one where harms to its residents are prevented or reduced through risk mitigation. **Safety and well-being are interlinked. When people are well, they are more able to prevent, reduce, and heal from harms. And when communities are safe, it is easier for people to thrive and belong.**

### Peterborough Police Service

Serves the City of Peterborough, the Village of Lakefield, and the Township of Cavan-Monaghan

### Ontario Provincial Police

Serves the Townships of Asphodel-Norwood, Douro-Dummer, Havelock-Belmont-Methuen, North Kawartha, Otonabee-South Monaghan, Selwyn, and Trent Lakes

Peterborough is serviced by both the Peterborough Police Services (PPS) and the Ontario Provincial Police (OPP). Both the PPS and OPP are committed to community safety and well-being and are working to develop strategic collaborative partnerships to address crime prevention through social development.

According to PPS, “Partnerships and collaborations are seen as a way to have a more comprehensive and sustainable

impact in the pursuit of communities that are safe and inclusive for all.”<sup>12</sup>

Proactive, collaborative approaches include moving towards restorative justice and collaborating with others in the community to find ways to address complex issues. Examples include the Consumption and Treatment Services (CTS) site in Peterborough and the Mobile Crisis Intervention Teams (MCIT) in the City and County.

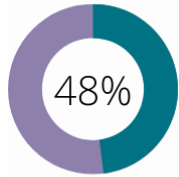
### Perceived Crime

Previous data collected by Statistics Canada in 2014,<sup>13</sup> shows that one in three (32%) Peterborough residents aged 15 and older were very satisfied with their personal safety from crime. This is a somewhat lower rate than of Ontario residents overall (40%). A large majority of Peterborough residents (78%) thought crime levels in their neighbourhoods were lower than the rest of Canada, a similar rate to Ontarians (76%) and to other Canadians (74%).

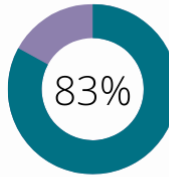
Even though the majority of CSWB survey respondents feel safe in their community, many do not. Those who feel unsafe indicate that it impacts how they move through their communities.



**67%** of survey respondents in the **City** perceive that crime has increased in their community, versus only **23%** of survey respondents in the **County** perceive that crime has increased.



48% of survey respondents in the **City** feel safe or very safe in their community. 71% note that feelings about safety influence what they do, where they go, and when they go there significantly or quite a bit.



83% of survey respondents in the **County** feel safe or very safe in their community. 58% note that feelings about safety influence what they do, where they go, and when they go there significantly or quite a bit.

## Actual Crime

### *Peterborough Police Services*

Overall, crime has increased in the City since 2018, as have Calls to Service. However, compared to the national average, between 2006 and 2020, Peterborough CMA has remained below the national average for crime severity.<sup>14</sup>

Overall Calls for Service to the PPS increased 20% since 2018.<sup>15</sup> The PPS are understaffed and under-resourced, making it difficult to take a proactive approach to policing. Though actual crimes have only increased by 9.5%, they make up a small portion of Total Calls for Service.

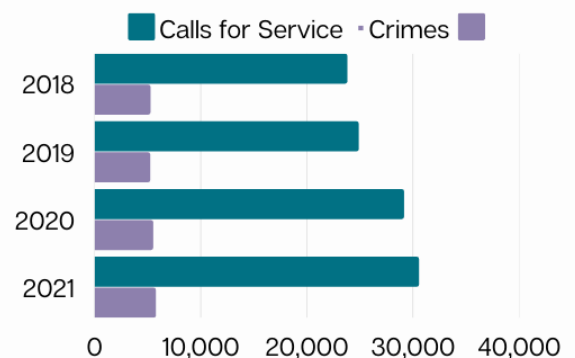
In particular, PPS data shows an increase in Break and Enters, an increase in drug-related offences, and an increase in hate crimes. In 2020, Peterborough had the highest rate of police-reported hate crimes per capita of all census areas in the country.

### *Ontario Provincial Police*

In the County, Calls for Service increased by 13.7% between 2018 and 2021. More specifically, OPP data shows a decrease in property crimes, including Break and Enters, and an increase in violent crimes. Drug-related offences have remained about the same, with small variations each year.

### **Peterborough Police Services**

Total Calls for Service, PPS, 2018 - 2021



Between 2018 and 2021:

- **Break and Enters** increased by 48%
- **Drug-related offences** increased by 15%

Between 2019 and 2021:

- **89 hate crimes** were reported with 52 deemed a crime.

### **Ontario Provincial Police**

Between 2018 and 2021:

- **Break and Enters** decreased by 35%
- **Drug-related offences** remained about the same
- There were 8 hate crime occurrences



# Peterborough's CSWB Plan: Outcomes & Strategies

## Collaboration at the Core

The CSWB Plan was developed with collaboration at its core, both in terms of the process to create it, as well as its implementation. While the City of Peterborough, the County of Peterborough, and the five townships have taken a leadership role in developing the CSWB Plan, it will take broader partnership and collaboration with community to move the plan forward. **The ideal use of this CSWB Plan is as a community plan, inspiring collective action towards common priorities.** The Plan itself can act as a roadmap for local organizations, who can embed priorities into their own planning to help further the work of creating a safe and healthy community.

Throughout the engagement sessions, it was clear that for this cross-sectoral collaboration to be successful, it will take a shared understanding of approaches and commitment to certain core values. In many ways, these approaches and values are just as important for the success of the Plan as the goals and strategies. Additionally, through the collaborative approach of developing the CSWB Plan, there has been a sense of re-energized willingness to have hard conversations, align priorities, and work together toward solutions. This is a positive secondary outcome from the process of creating the Plan, which will hopefully continue to drive forward momentum in the years to come.

## A New Roadmap

While an emergency response is required to address the housing and homelessness crisis, which is compounded by a drug poisoning crisis and a strained healthcare system, there is a strong community desire to focus on prevention. The CSWB Plan provides a new roadmap for municipalities, law enforcement, social service organizations, and community-based initiatives to work collaboratively across sectors to ensure that all people, particularly those who are marginalized, have access to the supports and resources they need by the most appropriate provider, to feel safe and have a sense of belonging.

Based on significant research, data analysis, and community engagement, five priority areas have been identified to support community safety and well-being. These areas are interconnected and cannot be addressed in isolation. A cross-sectoral approach is required, along with integrated and proactive strategies that respond to current and emerging crises while simultaneously focusing on prevention and social development.

This Plan outlines each priority area, its importance, and related current challenges. Each priority has a common outcome and goals to strive for. Each goal has a set of strategies that address risk intervention, prevention, and social development. The Plan also highlights examples of promising collaborative programs and practices that could be strengthened with long-term sustainable funding. Note that while strategies appear under one priority, many of them are applicable across many or all of the priorities.

## The Plan at a Glance

The Peterborough CSWB Plan outlines five (5) priority areas, each with its own ideal outcome. To achieve these outcomes, the Plan offers 19 specific goals, and 63 detailed strategies to meet the goals. The following is an overview of the priority areas, outcomes, goals and strategies of the CSWB Plan. Equally important are the [shared approaches and values](#) that informed development of the Plan. These will be integrated into the Implementation Strategy.

Priority Area	Outcome	Goals	Strategies
<b>1. Housing &amp; Homelessness</b>	<b>All residents have access to quality housing they can afford.</b>	1.1 Support people who are unsheltered. 1.2 House people who do not have a home. 1.3 Help people stay housed. 1.4 Increase affordable housing options and opportunities. 1.5 Build capacity and improve effectiveness and efficiency of the housing and homelessness system.	<a href="#">Pages 24-25</a>
<b>2. Poverty &amp; Income Security</b>	<b>All residents have equitable access to income security and are valued for their contributions.</b>	2.1 Coordinate inclusive and user-focused access to human services. 2.2 Advocate for adequate income supports and equitable wages. 2.3 Develop inclusive pathways to education and employment. 2.4 Cultivate community food security. 2.5 Change the conversation about poverty.	<a href="#">Pages 30-32</a>
<b>3. Healthcare &amp; Mental Health</b>	<b>Every resident has access to healthcare and mental health supports.</b>	3.1 Collaborate to integrate healthcare into the community. 3.2 Enhance timely access to healthcare. 3.3 Enhance timely access to mental health supports.	<a href="#">Page 36</a>
<b>4. Substance Use &amp; Addictions</b>	<b>Reduce harms related to substance use.</b>	4.1 Strengthen harm reduction initiatives. 4.2 Ensure access to the right services. 4.3 Change the conversation about substance use.	<a href="#">Pages 40-41</a>
<b>5 Active Transportation &amp; Connectivity</b>	<b>People are connected to programs and services that meet their needs.</b>	5.1 Enhance community hubs and mobile outreach. 5.2 Enhance access to internet and technology. 5.3 Enhance transportation options.	<a href="#">Page 44</a>

## Priority Area 1: Housing & Homelessness



Addressing housing and homelessness is one of the biggest challenges facing Peterborough. There is broad recognition that without access to safe, appropriate, and affordable housing, it is very challenging to address health and mental health, addictions, and substance use, let alone access to education and employment. Those who are unsheltered or have unstable housing are more likely to experience poverty, food insecurity, severe health outcomes, increased stress, social isolation, and greater risks to safety.

In recent years, homelessness has become increasingly visible in the City of Peterborough. This has led to growing health complexities for those who are unsheltered or experiencing housing instability. In the townships, where homelessness is less visible, it is difficult to collect data that tracks homelessness, but we do know that there is a lack of housing supply, and that the number of individuals and families moving in with parents is increasing.

**Peterborough, as a community, has embraced a Housing First<sup>16</sup> approach to eliminate chronic homelessness and ensure quality housing that all residents can afford.**

Based on significant engagement with the community, data analysis, and established priorities, the Plan has established five goals:

- 1.1 Support people who are unsheltered
- 1.2 House people who do not have a home
- 1.3 Help people stay housed
- 1.4 Increase affordable housing options and opportunities
- 1.5 Build capacity and improve effectiveness and efficiency of the housing and homelessness system

### Housing First

Housing First recognizes that housing is a basic human right and every person deserves housing that is safe, affordable, and appropriate.

The underlying principle is that people are better able to move forward with their lives if they are first housed.

### Chronic Homelessness

Chronic homelessness refers to the state of being homeless for six months or more in the past year.

## Current Challenges Related to Housing and Homelessness

Accelerated and exacerbated by the pandemic, Peterborough faces a housing situation in which the demand for safe, appropriate, and affordable housing is far greater than what is available. The following is a high-level overview of the current challenges related to housing and homelessness in Peterborough.

- **Housing is Unaffordable:** More than half of individuals in the City of Peterborough spent more than 30% of their income on shelter costs in 2015.<sup>17</sup>
- **Lack of Housing Supply:** This has been identified as a key contributor to the housing and homelessness crisis. Peterborough City and County have a lack of rental housing, and especially for people with low incomes. In 2020, the vacancy rate for a bachelor unit was 0.6% in Peterborough CMA.<sup>18</sup> With soaring housing prices, there has been an increase in “reno-victions,” and a lack of affordable housing options for those with low to moderate incomes.
- **Chronic Homelessness is on the Rise:** The number of people who have experienced homelessness for more than six months has increased. In 2021, an average of 118 people experienced chronic homelessness each month in Peterborough City and County. In the first few months of 2022, the monthly average has increased to 147, which is 49% of the entire population experiencing homelessness. Experiencing homelessness for prolonged periods of time can make it harder to secure and maintain housing.<sup>19</sup>
- **Increasing Complexity:** Throughout the pandemic, shelters have experienced an unprecedented increase in the acuity level of clients.<sup>20</sup> Anecdotally, outreach workers report that the conditions of those who are unsheltered are more challenging than ever before.
- **Increasing Need for Permanent Supportive Housing:** In 2021, 47% of those on the By-Name Priority List required supportive housing or 24/7 intensive supports—a scarce resource in our community, especially when requiring Rent-Geared-to-Income (RGI). There is a need for RGI housing in both the City and County that provides supports to people with complex needs, including people with disabilities, trauma, acquired brain injury, criminal records, substances use challenges, homelessness, and/or mental illness.<sup>20</sup>
- **Waiting for Community Housing:** In 2020, there were 1,563 households on the social housing waitlist, which only increased in 2021, when there were 1,699 households on the list.

## Examples of Community Collaboration in Action

The housing and homelessness system is complex. Addressing it means working across sectors and different levels of government. The following initiatives are in place to support collaboration and partnerships to achieve the community-wide goal of eliminating chronic homelessness and ensuring quality housing that all residents can afford.

- **10-Year Housing and Homelessness Plan:** In 2014, the [10-Year Housing and Homelessness Plan](#) for the City and County of Peterborough was implemented. A requirement of the Province of Ontario, the Plan was developed with significant consultation with service providers and individuals who have experienced homelessness. The Plan was updated in 2019 and outlines two key priorities and related goals:
  1. **Ending Homelessness and Staying Housed:** By the end of 2025, Peterborough will end chronic homelessness.
  2. **Building Housing:** Build housing to meet all the housing needs as identified in the [Housing Unit Needs Forecast](#).
- **Built For Zero:** Built For Zero (BFZ) is a change effort to end homelessness in Canada. In November 2018, Peterborough became one of 33 communities across Canada to join BFZ. Led by Social Services staff, [BFZ Peterborough](#) is a multi-service initiative committed to working together to build a system for Coordinated Access, a By-Name Priority List of those experiencing homelessness, and a Housing First Approach.
- **Coordinated Access System:** A Coordinated Access System is a harmonized approach to ending homelessness and streamlining the process for people experiencing homelessness to access housing and support services needed to permanently end their homelessness.
- **By-Name Priority List (BNPL):** The BNPL is a real-time, up-to-date list of all people experiencing homelessness in Peterborough. The BNPL helps community partners to know every person experiencing homelessness by name, to understand their unique needs, and to then prioritize them for the most appropriate and available housing, as well as appropriate services and supports.

## Community Strategies

Municipalities are committed to working in partnership across non-profit and private sectors, inter-governmentally, and with community-based initiatives to advance local priorities in this area. The following are community strategies to end chronic homelessness and ensure quality housing that all residents can afford.

**Outcome: All residents have access to quality housing they can afford.**

### **Goal 1.1: Support people who are unsheltered.**

#### **Strategies**

- 1.1.1 Coordinate outreach efforts with healthcare, mental health, and social services workers to ensure basic needs are met.
- 1.1.2 Provide access to basic health and safety needs for those experiencing homelessness i.e., water stations, washrooms, shower facilities, and lockers.
- 1.1.3 Ensure there are enough services and shelter beds for everyone who needs them.
- 1.1.4 Explore how to create an alternative housing care model to support those who are unable to access the shelter system.

### **Goal 1.2: House people who do not have a home.**

#### **Strategies**

- 1.2.1 Continue to strengthen the Coordinated Access System to ensure that there is “no wrong door” for people to access the programs and services they need when they need them.
- 1.2.2 Continue to strengthen the BNPL to assess unique needs, and to prioritize the most appropriate and available housing and supports.
- 1.2.3 Continue to support shelters to ensure they are adequately resourced and safe for everyone as an emergency response while they are needed.

### **Goal 1.3: Help people stay housed.**

#### **Strategies**

- 1.3.1 Launch a proactive eviction prevention strategy that includes best practices, such as intensive case management and legal and financial support.
- 1.3.2 Continue to provide rent supplements and housing stability fund programs, including active case management for those receiving these supports, while advocating for action on the poverty and lack of income security that leads to the need for these programs. (see [Goal 2.2](#))

- 1.3.3 Create a plan in partnership with health, justice, and child welfare systems to rapidly re-house and support individuals who are discharged into homelessness from provincial institutions.
- 1.3.4 Continue to build relationships with landlords and encourage them to dedicate units to the BNPL.

### **Goal 1.4: Increase affordable housing options and opportunities**

#### **Strategies**

- 1.4.1 Establish partnerships with private sector developers, community housing providers, and landlords to explore innovative ways to integrate affordable housing into new and existing developments.
- 1.4.2 Creatively leverage redevelopment projects to create housing units dedicated to the BNPL.
- 1.4.3 Continue to contribute and advocate for the goals of the 10-Year Housing and Homelessness Plan, with multi-governmental funding levels aligned with impact. This includes through the development of RGI Supportive Housing Units, investment in new rental units, support of affordable homeownership, and increased mixed-income housing developments.

### **Goal 1.5: Build capacity and improve effectiveness and efficiency of the housing and homelessness system**

#### **Strategies**

- 1.5.1 Review the current Housing and Homelessness governance model to ensure a strategic, efficient, and effective approach to collaboration and partnership across the housing spectrum.
- 1.5.2 Commit to continuous improvement through quality assurance reviews that identify gaps and opportunities to strengthen the system and approach.



## Priority Area 2: Poverty & Income Security



Poverty is complex and inextricably linked to all priority areas outlined in this Plan. People who live in poverty or with low incomes are more likely to experience food, housing, and employment insecurity, social

isolation, adverse health outcomes, and difficulty accessing quality health care and community supports. When living in poverty, it can be very challenging to “get ahead” when struggling just to survive. Until life is stabilized, and basic needs are met, it is difficult to access education, training, and employment opportunities.

Populations who are most impacted by poverty include single people, those living in single parent families, urban Indigenous people, immigrants who arrived in the previous 10 years, people with mental health issue, and peoples with disabilities.<sup>4</sup>

Throughout the engagement sessions, systemic and social stigma were widely acknowledged as significant barriers to addressing poverty and its impacts. Changing the conversation around poverty to centre the voices of those with lived experiences is vital to community safety and well-being.

Based on significant engagement with the community, five goals to address poverty and work towards equitable access to income security have been established.:

- 2.1 Coordinate inclusive and user-focused access to human services
- 2.2 Advocate for adequate income supports and equitable wages
- 2.3 Develop inclusive pathways to education and employment
- 2.4 Cultivate community food security
- 2.5 Change the conversation about poverty

### Poverty

Poverty is defined by the lack of income to meet basic needs, including shelter, food, clothing, etc. It can also be defined as the lack of access to necessary resources or opportunities that contribute to well-being, such as education, transportation, childcare, social networks, recreation, internet, health care, dental care, entertainment, etc.

### Income Security

Income security increases the ability of individuals and families to thrive and contribute to the social and economic well-being of the community.

### Food Security

Food security exists when all people always have the physical, social, and economic access to enough affordable, nutritious, and culturally appropriate food, which are produced in an environmentally sustainable and socially just manner, and that people are able to make informed decisions about their food choices.

### Household Food Insecurity

Household food insecurity is the inadequate or insecure access to food due to financial constraints.



## Current Challenges Related to Poverty and Income Security

Based on an analysis of local research, data, and engagement with service providers and people with lived experience with poverty, it is evident that poverty and a lack of income security is an underlying risk factor across all priority areas identified in this Plan. The following is a high-level overview of the current challenges related to poverty and income security in Peterborough.

- **High Percentage of Residents Living with Low-Income:** In 2016, 15.2% of our population lived in low income, compared to Ontario at 14.4%.<sup>21</sup> Peterborough's median wage, after tax, was \$57,588 in 2016 lower than Ontario's at \$65,285. Finally, 52% of tenant households spent more than 30% of their income on rent, compared to 46% in Ontario.<sup>2</sup>
- **Inadequate Income Supports:** Income supports provided by the government are inadequate, especially for single adults on ODSP and OW.<sup>22</sup> Singles without dependents are the fastest growing client type accessing OW in Ontario. In Peterborough singles make up 66% of all people accessing OW in an ongoing way in 2020. Many recipients of OW must manage mental health issues, violence, abuse, trauma, substance use and homelessness before becoming employed. Almost 70% of people accessed assistance for more than 12 months, and 50% for more than 24 months.<sup>23</sup>
- **Lack of Income Leads to Household Food Insecurity:** After paying for rent and utilities, people living on social assistance often do not have enough to buy nutritious food. Between 2011 and 2014, 1 in 6 households (16%) experienced food insecurity in Peterborough, compared to 12% in Ontario.
- **Precarious Employment:** Peterborough has high levels of precarious employment keeping people in poverty.<sup>24</sup> Precarious employment is defined as low pay with few protections and unpredictable hours and wages, typically characterized as temporary, part-time, limited term, and contract work.
- **Need for a Living Wage:** According to the 2021 Living Wage Report for Peterborough,<sup>6</sup> a living wage of \$18.59/hour is needed to keep a single adult out of poverty. This falls far below current minimum wage rates, which are between \$14.10/hour (student) and \$15.00/hour (general).<sup>25</sup>
- **Stigma:** Throughout the engagement sessions, stigma related to mental health, homelessness, poverty, and substance use was identified as a significant challenge to addressing poverty in a meaningful way. Stigma deepens negative health outcomes and social isolation, while also preventing the systemic change required to eliminate poverty.
- **Impacts of Systems, Laws, and Policies:** Throughout the engagement sessions, examples were provided of negative experiences for people living in poverty, as

they seek to meet their basic needs and are not always able to access the supports that do exist. These examples include those who are unsheltered being removed from the site of their outdoor living, consuming substances in public places as there are limited safe spaces for consumption, and being fined for these actions, which has immediate consequences, as well as reinforcing social stigma. As people seek to meet their basic needs, there may also be negative interactions with the criminal justice system, which can further deepen experiences of poverty, given the challenges of gaining employment with a criminal record.

## System Transformation

In the last few years, there have been significant changes at the provincial level that have impacted the way social services and employment services are delivered, including:

- **Life Stabilization:** In 2021, the Government of [Ontario announced changes to its social assistance system](#) that would focus on providing people with a range of services and supports to respond to their unique needs, addressing barriers move towards employment and independence. Peterborough Social Services is transitioning to this model, including staff co-locating in the community and offering services to meet people where they are.
- **Employment Services Transformation:** In 2019, the Government of Ontario announced a transformation to integrate social assistance services into [Employment Ontario](#). In 2021, it was announced that [Fleming College would be the Service System Manager \(SSM\) for Muskoka-Kawarthas](#). The role of the SSM is to assist communities with “locally responsive employment programs and services, with a goal to remove systemic barriers for clients and improve overall job retention.” Locally, Fleming College is partnering with the Canadian Mental Health Association (CMHA) to increase mental health support to job seekers, local employers to support healthy workplaces, and the Workforce Development Board (WDB) and Peterborough & Kawarthas Economic Development (PKED) to monitor labour market trends and develop employment training opportunities.

## Examples of Community Collaboration in Action

Cross-sectoral, inter-governmental, and community-based strategies are required to address poverty, both to ensure access to services and opportunities, and to advocate for income security and laws and policies that do not perpetuate poverty or re-enforce stigma. The following community initiatives are working to increase equitable access to income and food security.

- **[Basic Income Peterborough Network \(BIPN\):](#)** A Basic Income Guarantee (BIG) is a regular payment from the government to all people, regardless of their employment status, who are living below a certain income level. BIPN is a ‘nonpartisan’ group of volunteers who bring together community members and

representatives from local organizations to advocate at all levels of government for Basic Income. Meeting since 2015, BIPN sees a Basic Income as a means of eliminating poverty while revitalizing the local economy.

- **[Peterborough Food Action Network \(PFAN\)](#):** PFAN has a vision that everyone in Peterborough City and County will have enough healthy food. PFAN brings together agencies and individuals to build community food security as part of local poverty reduction efforts.
- **[The Peterborough Alliance for Food & Farming \(PAFF\)](#):** PAFF facilitates collaboration to strengthen sustainable local food systems to benefit those living and working within Peterborough City, County and local First Nations, through education, research, planning, consultation, coordination, and communication.
- **[Nourish](#):** Striving to enhance belonging through food, Nourish is a multi-sector collaboration that focuses on access to healthy, local food, skills development, and advocacy. This work cultivates health, builds community, and promotes fairness.
- **[Pathways to Prosperity](#):** Led by Peterborough & the Kawartha Economic Development, Pathways to Prosperity is a program designed to match job seekers with jobs, and to support local employers to train and retain skilled talent. With a focus on individuals who are unemployed or underemployed, program partners include Kawartha Lakes Jump In, Fleming, and the Workforce Development Board.
- **Bridges Out of Poverty:** [Bridges out of Poverty is a framework](#) for understanding poverty and the hidden rules of economic class. [Peterborough Social Services uses this framework](#) to develop programs and strategies that improve relationships at the front-line level, outcomes at the organizational level and systems at the community level.

## Promising Practices to Change the Conversation

To address stigma, to ensure programs and services are inclusive, person-centred and accessible, and to understand how policies and laws impact those who experience poverty, it is critical to integrate lived experience into decision-making, planning, and service delivery in an intentional and equitable way. Promising practices that are changing the conversation around poverty and how to increase opportunities for equitable opportunities include:

- **[Bridges Peterborough](#):** A group passionate about challenging current ways of addressing poverty. Through innovative initiatives Bridges Peterborough is changing the conversation about poverty and privilege by making concrete differences in people's lives. An example is the [Company of Conversation Changers](#) who aim to change the conversation from "fixing poverty to discovering opportunities for sharing abundance."

- **Nourish Peer Advocacy Training:** With a focus on skills to create meaningful change, Nourish offers an intensive course that provides leadership opportunities for people experiencing poverty and marginalization. The training is for women, including trans, Two-Spirit and non-binary who have experienced food insecurity, gender-based violence, or poverty.
- **VOICE** (Vision and Opportunity Inspiring Community Engagement): This is the youth advisory committee for Peterborough Youth Services (PYS). It exists to improve the comfort and communication surrounding services for youth by providing a way for youth to express their voices. It aims to bridge the gap between youth perspectives and adult experiences.
- **Peterborough Social Services:** The division has convened a Client Advisory Council that provides input on policy and practice changes.

## Community Strategies

Municipalities are committed to working in partnership across non-profit, education, and private sectors, inter-governmentally, and with community-based initiatives to advance local priorities in this area. The following are community goals and strategies to ensure equitable access to opportunities and income security.

**Outcome: All residents have equitable access to income security and are valued for their contributions.**

**Goal 2.1: Coordinate inclusive and user-focused access to human services.**

### Strategies

- 2.1.1 Integrate a person-centered life stabilization model into social services, including mental health supports.
- 2.1.2 Strengthen service coordination across human service organizations to support a “no wrong door” approach and enhanced wrap-around services. This includes increased opportunities for knowledge and information sharing across organizations, service provision in community hubs, and onsite staffing at partner locations.
- 2.1.3 Engage service user experiences into program design and evaluation to identify gaps and opportunities for strengthening service delivery. Those who provide their valued perspectives should be equitably compensated for their contributions.

## **Goal 2.2: Advocate for adequate income supports and equitable wages.**

### **Strategies**

- 2.2.1 Continue to support and promote research and local data collection on the impacts of poverty and the social determinants of health to identify community need and inform policies (i.e., Living Wage Report, Housing is Fundamental, Building Back Differently, Vital Signs).
- 2.2.2 Advocate that the Province increase Ontario Works (OW) and Ontario Disability Support Program (ODSP) rates and re-consider clawing back income.
- 2.2.3 Explore opportunities to integrate social procurement policies and support for social enterprises.
- 2.2.4 Advocate for increased funding for provide progressive and equitable wages at community-based organizations, including for peer support workers.

## **Goal 2.3: Develop inclusive pathways to education and employment.**

### **Strategies**

- 2.3.1 Work with employers to support equitable, diverse, and inclusive workplaces and to proactively support employees, especially those experiencing barriers to employment. (i.e., Peterborough Immigration Partnership, CMHA-HKPR)
- 2.3.2 Enhance opportunities to collaborate across education and economic development sectors, and work with the WDB on initiatives to share resources and information on labour market needs, training opportunities, and barriers.
- 2.3.3 Continue to provide free training to build skills and confidence for those with greater barriers to employment to enter or re-enter the workplace (i.e., Skills Advance Training, Pathways to Prosperity).

## **Goal 2.4: Cultivate community food security.**

### **Strategies**

- 2.4.1 Address household food insecurity through income-based solutions, and advocate for long-term sustainable funding for initiatives that enhance community food security, skills development, and peer advocacy efforts.
- 2.4.2 Develop and implement a long-term food security strategy with community groups, including Peterborough Food Action Network and Peterborough Alliance for Food and Farming.
- 2.4.3 Continue to coordinate meal programs and food banks. Food provided should be nutritious, safe, and personally and culturally appropriate.

## **Goal 2.5: Change the conversation about poverty.**

### **Strategies**

- 2.5.1 Explore the creation of a Citizen's Assembly with proportional representation that focuses on how to address systemic issues, applying an equity and inclusion lens to policies and decision-making frameworks. Experts could participate to provide information, while citizens discuss and make recommendations.
- 2.5.2 Support initiatives led by under-resourced people to raise awareness in the community, with elected officials, and the media about the reality of living in poverty, the impact of stigma, and solutions for change.
- 2.5.3 Raise awareness of the harms and impacts of laws, policies, and practices that further marginalize those who are experiencing poverty. Apply a harm-reduction lens to community planning, policy development, and decision-making frameworks.

## Priority Area 3: Healthcare & Mental Health



Striving for health equity is an underlying theme of the community priority areas identified in this Plan.<sup>26</sup> Better health outcomes are achieved when people have stable, safe, and affordable housing and are able to access supports and services in a timely way. Healthcare and mental health supports that are accessible, inclusive, and patient-centred can lead to an increase in quality of life and make a difference in people's ability to retain employment, secure housing, and strengthen social connections.

**The pandemic has disproportionately impacted those who face greater barriers to accessing services, especially seniors, those experiencing homelessness, and those living with mental illness or addictions. This has led to healthcare providers finding new and innovative ways to serve clients.**

Since 2019, the [Peterborough Ontario Health Team](#) (POHT) —a team of local health professionals, organizations, and community members— has been working towards addressing the current challenges in the healthcare system and breaking down barriers to provide better care for patients. Building on existing partnerships and collaborations, the POHT believes that by improving the transitions of care between agencies, patients will benefit from better experiences, health outcomes, value in efficiency, and provider experiences.

Based on significant engagement with the community, data analysis, and aligning with POHT's priorities, this Plan has established three goals:

- 3.1 Collaborate to integrate healthcare into community.
- 3.2 Enhance timely access to healthcare.
- 3.3 Enhance timely access to mental health supports.

### Health Equity

Health equity is created when individuals have the fair opportunity to reach their fullest health potential. Achieving health equity requires reducing unnecessary and avoidable differences that are unfair and unjust. Many causes of health inequities relate to social and environmental factors including income, social status, race, gender, education, and physical environment.



## Current Challenges Related to Healthcare and Mental Health

- **Significant Need in the Community:** 2015/16 data from the Institute for Clinical Evaluative Studies identified Peterborough as having the highest primary care need, highest number of people diagnosed with a mental health disorder, and a higher number of people diagnosed with a substance use disorder compared to the rest of Ontario.<sup>27</sup>
- **Lack of Primary Healthcare Providers:** As of January 2022, it is estimated that at least 13,000 people in the region lack a primary healthcare provider.<sup>28</sup> Analysis of POHT's data indicates that those without a primary healthcare provider are disproportionately young, poor, male, and/or recent immigrants.
- **Providing Healthcare and Mental Health Care for Those Who Need It Most:** Local service and health providers suggest that those who do not have a primary healthcare provider are precisely those who need the most care, as they are more likely to be living complex mental health and/or addictions, extreme poverty, disability, and/or homelessness. Newcomers, racialized people, Indigenous people, and members of the 2SLGBTQ+ communities were also identified as facing barriers to obtaining care that meets their needs.
- **Increase in Complex Healthcare Needs:** Exacerbated by the impacts of COVID-19, including isolation, prolonged wait times, stress, substance use, and housing and income precarity, patients are presenting with increased complex healthcare needs.
- **Police Encounters for Mental Health have Increased:** Peterborough Police Service responded to a total of 805 mental health-related calls in 2021, an increase of 46% from 2018. In 2021, the PPS Mobile Crisis Intervention Team (MCIT), consisting of one police officer and one CMHA outreach worker, attended and/or followed up on 574 of those calls. In the County, the OPP Mobile Crisis Response Team was engaged in 519 calls in 2021, an increase of 60% from 2018.
- **Decline in Mental Health due to COVID-19:** Based on data collected by CMHA Ontario division, there was a 33% drop in the number of Ontarians who considered their mental health as very good or excellent from 2020 to 2021. There was also a 20% increase in responses of high stress or very high stress, 169% increase in responses of high or very high anxiety, and 28% increase in those using more substances to cope.<sup>29</sup> More people also found it difficult to access supports.
- **Increase in Demand for Mental Health Supports:** A recent survey by CMHA Ontario indicates that 1 in 4 people (24%) have sought help for their mental health challenges. This is an increase of 15% since 2020.<sup>30</sup>
- **Health Human Resources Crisis:** With increased demands, growing complexities, and no increase to mental health budgets in almost a decade, the global pandemic has shed light on the urgent need to increase the capacity of the health sector with investments in human resources.



## Examples of Community Collaboration in Action

Healthcare and mental health agencies continue to collaborate across sectors and work in partnership with community organizations to provide urgent and long-term healthcare and mental health services to marginalized community members, while simultaneously building system capacity. The following are examples of promising collaborative practices in action that should be strengthened through long-term sustainable funding:

- **Community Paramedicine Program:** Ontario Health Team's Integrated Comprehensive Care Program is designed to provide wrap-around services to eligible residents in the community after being discharged from the hospital. As part of this program, Peterborough Paramedics are collaborating with Home & Community Care Support Services (HCCSS), Ontario Health East, and Long-Term Care to support home assessment and wellness checks. The goal of this program is to support residents to age at home.
- **Mobile Crisis Intervention Team (MCIT):** Operational since 2011, the MCIT is a collaboration between the Peterborough Police Service, the OPP, and CMHA, partnering a mental health worker with a police officer. The MCIT staff work in partnership to provide real-time crisis response, proactive intervention, short-term intensive follow-up on referrals, and access to appropriate community resources.
- **Co-Location of Healthcare Providers:** To address health-equity among underserved populations, health care providers are working together to support a seamless transition for people who require urgent access to primary care providers for longer-term healthcare. One example of this partnership is through the co-location of services. In early 2022, the Rapid Access Addiction Medicine (RAAM) Clinic (a partnership between PRHC and Fourcast) relocated to better connect with the Peterborough 360 Nurse Practitioner-Led Clinic in downtown Peterborough. This integrated partnership ensures that patients will continue to receive trauma-informed, barrier-free care in a safe space with trusted healthcare professionals.
- **Talk Now Mental Health and Addictions Clinic:** To address the rising need for mental health and addictions supports, a group of service providers, including PRHC, CMHA-HKPR, Fourcast, Peterborough Youth Services (PYS), Kinark, and the Peterborough Family Health Team launched the Talk Now Clinic in 2020. With a goal of providing more timely access to mental health and addictions services, partners have combined existing resources to provide counselling services four days a week. Due to limited resources and a lack of funding, the Talk Now Clinic is at risk of closing.
- **Mobile Mental Health and Addictions Clinic (MMHAC):** In 2022, CMHA-HKPR will begin to provide accessible, barrier-free mental health services for those dealing with complex mental health issues such as anxiety, depression, suicide, substance use concerns, and self-injury. The clinic intends to operate in rural communities.

## Community Strategies

Municipalities are committed to working in partnership with the POHT, healthcare, mental health agencies, and the community to advance local priorities in this area. The following are community strategies to increase access to healthcare and mental health supports.

**Outcome: Every resident has access to healthcare and mental health supports.**

### **Goal 3.1: Collaborate to integrate healthcare into community.**

#### **Strategies**

- 3.1.1 Coordinate healthcare and mental health worker outreach initiatives for those who are unsheltered.
- 3.1.2 Continue to integrate healthcare services into shelters.
- 3.1.3 Continue to support mobile healthcare and mental health services (see [Transportation & Connectivity](#)).
- 3.1.4 Continue to collaborate on integrating healthcare into supportive housing development projects (see [Housing & Homelessness](#)).

### **Goal 3.2: Enhance timely access to primary healthcare.**

#### **Strategies**

- 3.2.1 Establish a Community Health Centre that provides healthcare for marginalized populations.
- 3.2.2 Recruit primary healthcare providers to the region.
- 3.2.3 Recruit psychiatrists and other specialists to the region.

### **Goal 3.3: Enhance timely access to mental health supports.**

#### **Strategies**

- 3.3.1 Strive to provide mental health treatment on demand (i.e., Talk Now Clinic).
- 3.3.2 Enhance community-oriented policing and the MCIT program.
- 3.3.3 Explore opportunities for restorative justice and mental health diversion programs that deal with root causes.
- 3.3.4 Explore public facilitation, education, and training opportunities for community members around trauma and peer support for mental health.

## Priority Area 4: Substance Use & Addictions



The issues and harms associated with substance use are complex and pervasive across sectors and lives.<sup>31</sup> In recent years, significant focus has been drawn to addressing substance use due to the growing rate of drug poisoning and toxic drug supply. This crisis is complex in its intersections with poverty and homelessness, mental health needs, and strained healthcare systems. Peterborough has a growing population of residents who are marginalized, socially isolated, and harder to reach to ensure basic needs are met.

**A cross-sectoral approach that is responsive to saving lives and reducing harm associated with substance use is more important than ever before. At the same time, there is a growing need to invest in preventative measures to address substance use and addictions.**

Working together since 2009, [The Peterborough Drug Strategy \(PDS\)](#) is a collective of community-based organizations in Peterborough City and County that actively works toward reducing the harms of substance use for individuals, families, and the community. Using a Four Pillar Approach, PDS partners are committed to the ongoing development and implementation of community-based initiatives that aim to reduce the harms related to substance use in the City and County of Peterborough.

Based on significant engagement with the community, data analysis, and aligning with PDS's priorities, this Plan has established three goals:

- 5.1 Strengthen harm-reduction initiatives.
- 5.2 Ensure access to the right services.
- 5.3 Change the conversation about substance use.

### Four Pillar Approach

#### Prevention

Integrating a comprehensive set of initiatives to prevent or delay the onset of substance use and avoid problems before they occur, which involves strengthening access to the social determinants of health, such as health care, stable housing, education, employment, and social inclusion.

#### Harm Reduction

Advocating for and implementing a range of pragmatic and evidence-based policies and programs designed to reduce the harmful consequences associated with substance use.

#### Treatment

Connecting to a range of programming and services for people dealing with a substance use issue.

#### Enforcement

Strengthening community safety by preventing and responding to the crimes and community disorder issues associated with legal and illegal substances.

## Current Challenges Related to Substance Use and Addictions

- **Significant Need for Emergency Services Related to Drug Poisoning and Toxic Drug Supply:** According to Peterborough Public Health's Opioid Harms Data Portal, in the last 12 months, 572 calls were made to 9-1-1 related to opioid poisoning, and 464 visits to the Emergency Department (ED) were related to drug poisoning.<sup>32</sup>
- **Increase in Opioid-Related Harms:** According to the Opioid-Related Harms Status Report, the rate of opioid-related ED visits in Peterborough has increased by 148% from 2016-2020.<sup>33</sup> In 2020, the preliminary unconfirmed rate of opioid-related ED visits in Peterborough was double the Ontario rate. The number of local opioid-related deaths increased by 230% between 2016-2020.
- **Impact on Loved Ones:** Participants in the engagement sessions spoke to the indescribable grief and loss due to losing someone to substance poisoning. This has a ripple effect on mental health and trauma in the broader community.
- **Long-Term Impact of Opioid Poisoning:** Participants in the engagement sessions acknowledge there are significant long-term physical and emotional impacts of surviving an overdose.
- **Need for Safe and Appropriate Supports:** Participants in the engagement sessions identify a gap in the ability to provide shelter and healthcare to those who are actively using substances or whose behaviour may pose a safety risk to others. With very few safe spaces available in which to consume substances, consumption happens in the community, which can be less safe for both the substance user and the broader community. It also makes people more vulnerable to further isolation and risk. Additionally, it was expressed that reaching people who are living outdoors is challenging due to the impermanent nature of outside living.
- **Limited Supports in Rural Areas:** Throughout the engagement sessions, participants spoke about the challenges of accessing services in rural areas. There has been a significant increase in Emergency Medical Services (EMS) calls for mental health and substance use in rural communities. It was expressed that EMS services are limited and it takes longer to get people the support they need.
- **Compassion Fatigue:** Participants in the engagement sessions identified that compassion fatigue of front-line workers is a significant challenge that has been exacerbated by the pandemic.
- **Need for Long-Term Sustainable Funding:** Many initiatives profiled in this Plan have been funded for limited amounts of time, making it difficult to invest in long-term planning and relational work. Additionally, cross-sectoral collaboration, essential for developing preventative and social development strategies, is not funded. Many of the collaborations outlined in this Plan are done by volunteers or are cobbled together using existing resources, placing further strain on organizations with limited budgets. Long-term sustainable funding, coordination of collaborative work, and

equitable compensation for lived experience contributions are vital to achieving positive outcomes.

- **Stigma:** As noted in previous priority areas, stigma related to mental health and substance use was identified as a significant challenge to accessing healthcare and social supports. People with lived experiences of mental health and addiction problems often report feeling devalued, dismissed, and dehumanized by many of the healthcare professionals with whom they come into contact.<sup>34</sup>
- **Drug Use and the Criminal Justice System:** As noted in previous priority areas, systemic challenges that further stigmatize people who use drugs put health and safety at risk, and prevent opportunities for people to succeed. Many laws and policies funnel people into the criminal justice system rather than providing opportunities and supportive choices.

## Examples of Community Collaboration in Action

Healthcare agencies, harm reduction workers, addictions treatment, paramedics, mental health agencies, police services, peer support organizations, and community continue to collaborate to provide urgent emergency response, integrate harm reduction strategies, provide compassionate healthcare, and build system capacity to prevent the harms associated with substance use and addictions. The following are examples of promising collaborative practices in action that should be strengthened through long-term sustainable funding:

- **Consumption and Treatment Services (CTS):** After years of planning, Fourcast received an exemption from Health Canada for Peterborough's CTS Site in May 2022. This site provides a safe and comfortable environment for people who use substances, offering an alternative for people who use alone. The CTS is a key strategy to provide health services and supports for people who are in need. CTS partners include Fourcast, PARN, Peterborough County/City Paramedics (PCCP), Peterborough Public Health (PPH), Peterborough 360 Nurse Practitioner-Led Clinic, and the Peterborough Drug Strategy (PDS).
- **Mobile Support Overdose Resource Team (MSORT):** MSORT is a collaborative pilot project serving people in Peterborough City and County with the intent to reduce overdoses and minimize the risk of harms related to overdose and substance use, especially opioids. The project is designed to enhance the community's response to the opioid/drug poisoning/overdose crisis. MSORT is a collaboration between PARN's Harm Reduction Works (HRW) program, PCCP, Fourcast, and the PDS.
- **Safe Supply Program:** Hosted by Peterborough 360 Nurse Practitioner-Led Clinic, the Safe Supply Program is an extension of the traditional harm reduction model offered to high-risk populations who use street-acquired substances. It focuses on a client-centred, team-based, and comprehensive approach to meet the needs of the

people accessing services. These models have sometimes followed the community health-centre model of care or can be achieved by being integrated into primary care clinics in close partnership with harm reduction organizations. This allows for comprehensive wraparound services and care offered to clients.

- **Early Warning System**: Since 2013, PDS partners have been using a system to rapidly inform agencies and the media about suspected toxic drug supply circulating in the area.
- **Peterborough Risk Driven Situation Table**: Launched in 2016, human service providers in fields including law enforcement, education, social services, mental health, child welfare, and addictions gather weekly to discuss situations of acute risk and plan to intervene with supports and assistance for individuals and families in Peterborough.
- **A Different Approach: Substance Use and Addiction Support Program (SUAP)**: Delivered by people with lived experience, this program aims to help service users navigate existing resources and create a circle of support. This peer support program is delivered at PRHC by the Elizabeth Fry Society of Peterborough.

## Community Strategies

Municipalities are committed to working in partnership with the PDS, all of its partner agencies, and the community to advance local priorities in this area. The following are community strategies to reduce the harms related to substance use.

### **Outcome: Reduce the harms related to substance use.**

#### **Goal 4.1: Strengthen harm-reduction initiatives.**

##### **Strategies**

- 4.1.1 Advocate for long-term funding to support harm-reduction initiatives that assist people where they are at (i.e., MSORT, MCIT, Safe Supply, peer support, and outreach programs).
- 4.1.2 Expand overdose prevention, overdose response, Naloxone training, and distribution of harm-reduction supplies.
- 4.1.3 Develop guidelines to incorporate the expertise and knowledge of people with lived experience with substance use into program planning, peer support, policy development, and decision-making frameworks—and compensate them for their work.
- 4.1.4 Strengthen system capacity and build skills, awareness, and knowledge to address the intersections between substance use, stigma, mental illness, and trauma (i.e., through the A Question of Care initiative from PDS).

## **Goal 4.2: Ensure access to the right services.**

### **Strategies**

- 4.2.1 Strengthen coordination efforts among service providers to ensure that people are able to access compassionate, safe, non-judgmental, culturally appropriate care and support in a timely way.
- 4.2.2 Explore opportunities to enhance restorative justice, mental health diversion, and community mediation programs that seek to address root causes and build community.
- 4.2.3 Investigate the feasibility of developing a regional detox and rehabilitation centre.

## **Goal 4.3: Change the conversation about substance use.**

### **Strategies**

- 4.3.1 Coordinate community education and awareness initiatives to improve public understanding about substance use, harm reduction, and the impact of social stigma (i.e., school programs, families, businesses, community conversations).
- 4.3.2 Work with elected officials and community leaders to apply a harm-reduction lens to community and environmental planning, policy development, and decision-making frameworks.
- 4.3.3 Advocate for long-term sustainable funding of inter-agency and cross-sectoral collaborations (i.e., PDS and Situation Table). These partnerships are critical for sharing knowledge, building service capacity, developing system-wide strategies, coordinating key functions, and connecting with promising practices in other regions.



## Priority Area 5: Active Transportation & Connectivity



Connecting people with programs and services in ways that are accessible and inclusive is vital to community safety and well-being. Accessible infrastructure that supports connection between people, places, and resources can enhance social connections, and ensure access to healthcare, social services, basic needs, education, and employment.

Populations who are most impacted by lack of transportation and connectivity include youth, seniors, people with disabilities, people who use substances, people who are unsheltered, and people living on low incomes. Also, those who live in rural areas are disproportionately impacted by a lack of accessible transportation, unreliable internet and cellular connectivity, and a lack of services

Inclusive, safe, and accessible public transportation, pedestrian-friendly sidewalks, and active transportation are identified as key priorities in both City and County of Peterborough research reports and plans.

Community groups have been innovative in their approaches to reach those who may have barriers accessing programs and services. For example, they are building community hubs, co-locating services, and conducting mobile outreach. Some organizations are connecting with those who are unsheltered or living outside through street outreach initiatives.

Based on significant engagement with the community, data analysis, and alignment with existing plans, this Plan has established three goals:

- 5.4 Enhance community hubs and mobile outreach.
- 5.5 Enhance access to internet and technology.
- 5.6 Enhance transportation options.

### Connectivity

For the purposes of this Plan, connectivity refers to the different ways people may connect to place, each other, and programs and services, including outreach, community hubs, and the internet.

### Active Transportation

The [Active Transportation & Health 2020 Indicators Report](#) highlights evidence of the connections between active transportation (walking, cycling, transit) and community health, wellness, equity, safety, and environmental sustainability. It also provides an assessment of the state of walking, cycling, and transit in the Greater Peterborough Area, which includes the City and County of Peterborough.



## Examples of Community Collaboration in Action

Municipalities continue to collaborate across sectors and work in partnership with community organizations to address transportation and connectivity needs, ensuring people are able to access resources, programs, and services. The following are examples of promising practices, collaborations, and partnerships in action to support this work.

- **[The Link](#):** The Link is a pilot project funded through the Province of Ontario that provides bus services to and from major hubs within Selwyn Township and Curve Lake First Nation with connections to the Peterborough Transit system at Trent University.
- **[Time in My Shoes \(TIMS\)](#):** TIMS is an experiential accessibility awareness program designed to bring greater understanding of accessibility and inclusion through a disability lens. Peterborough Public Transit partnered with the Peterborough Council for Persons with Disabilities to incorporate TIMS for all bus and van drivers and transportation infrastructure design.
- **[Age-Friendly Peterborough \(AFP\)](#):** AFP is a collaborative of passionate individuals, organizations, institutions, and businesses that provide a diverse perspective through an age-friendly lens. The [2017-2020 Impact Report](#) highlights community-wide examples of how Peterborough has helped older adults stay mobile, including walkability assessments and travel training for older adults to ride public transit with confidence.
- **Community Care Hubs and Transportation:** Serving all of Peterborough County, [Community Care Peterborough](#) as a permanent presence in the towns/villages of Apsley, Buckhorn, Chemong, Havelock, Lakefield, Millbrook and Norwood. Increasingly, these locations are being recognized as “community hubs” as other agencies and organizations use the locations to provide programs and services. Going beyond the traditional programs and services they are funded to provide, Community Care Peterborough has a dedicated program of 800 volunteers who serve over 7,300 clients. With the goal of helping clients remain independent and connected, volunteers provide transportation to medical appointments, treatments, shopping, community services, and social and recreational activities. Volunteers also deliver meals and are a source of connection to those who are homebound.

### Transportation Plans

[City of Peterborough Transportation Master Plan 2022-2052](#) maps out improvements in road safety, sidewalks, trails, and investments in public transportation.

Peterborough County has prioritized a safe and integrated transportation system through the [Active Transportation Master Plan](#).

City of Peterborough [Cycling Master Plan](#) proposes to expand cycling infrastructure to allow cyclists to get around the City safely and efficiently.

City of Peterborough Sidewalk Strategic Plan prioritizes the provision of new sidewalks with the city.

These plans are informed through the strategies and activities outlined in the City of Peterborough [Accessibility Plan](#).

## Community Strategies

Municipalities are committed to supporting collaborative initiatives to advance local priorities related to transportation and connectivity. The following are community goal and strategies to ensure people are connected to programs and services that meet their needs.

**Outcome:** People are connected to programs and services that meet their needs.

### Goal 5.1: Enhance community hubs and mobile outreach.

#### Strategies

- 5.1.1 Continue to enhance community hub models in rural communities to deliver a range of health and social services.
- 5.1.2 Explore opportunities for community organizations offering complimentary programs and services to co-locate or offer services at partner sites.
- 5.1.3 Continue to support and seek sustainable long-term funding for innovative mobile outreach projects, i.e., MCIT and MSORT. (see [Healthcare and Mental Health](#)).

### Goal 5.2: Enhance access to internet and technology.

#### Strategies

- 5.2.1 Continue to advocate for reliable high-speed internet in rural areas.
- 5.2.2 Offer use of technology and internet services at community hubs in rural communities where direct connection to services already exists.
- 5.2.3 Explore opportunities for hybrid delivery of programs and services.
- 5.2.4 Explore education and training opportunities on digital literacy.

### Goal 5.3: Enhance transportation options.

#### Strategies

- 5.3.1 Advocate for increased access to affordable transportation in rural areas (i.e., The Link).
- 5.3.2 Build on the Community Care model to engage volunteers in driving people to appointments and bringing them meals.
- 5.3.3 Explore opportunities to implement car share options.

## Peterborough's CSWB Plan: Toward Implementation

Peterborough's CSWB Plan establishes a framework to promote safety and well-being for all residents in our community. Implementation of the Plan requires that municipalities, law enforcement, social service organizations, and community-based initiatives work collaboratively across sectors, using shared values and approaches.

### Shared Understanding of Approaches and Values

Throughout the engagement sessions, it was clear that for meaningful cross-sectoral collaboration to be successful, a common understanding of approaches and values would be required. The question of how the strategies can be implemented is equally important to the goals and strategies themselves. The following approaches and core values have informed development of the Plan and have been woven throughout. Ideally these approaches and values will serve as a community compass to help guide community-wide and organizational discussions, planning decisions, and practices.

### Align with Other Plans and Research

Sharing knowledge and experiences supports capacity-building, grows awareness of promising practices, and builds alignment of common agendas. The CSWB Plan was informed by other relevant community plans and research, and future work and actions will continue to follow this approach. New community plans related to the priority areas and risk factors may be developed during the life of the Plan, and as much as possible, implementation should seek to align with current initiatives and promising practices.

### Diversity, Equity, Inclusion, and Justice

Acknowledging, addressing, and removing systemic barriers such as racism and discrimination is critical to ensuring equitable access of opportunity. The goals and strategies in the CSWB Plan aim to create a safe, welcoming, accessible, and inclusive community that recognizes strength in diversity. Measures to implement and monitor the Plan will strive to acknowledge past and present social injustices and work to repair harm and restore relationships. The City and County are currently working towards a Diversity, Equity and Inclusion Plan, to be completed in 2023.

### Harm Reduction

A Harm Reduction approach aims to reduce the risks and harmful effects associated with substance use. Grounded in social justice, principles of harm reduction include respecting human rights, committing to evidence-based practices, addressing stigma, and meeting people where they are at without judgement. The goals of harm reduction include keeping people alive, encouraging positive change, and limiting the laws and policy that negatively impact those who use drugs.<sup>35</sup> The goals and strategies in the CSWB Plan aim to embed a harm reduction approach. Principles of harm reduction should be applied in planning and decision-making processes related to this Plan.

## **Participation of Those with Lived Experience**

Central to belonging is a sense of acceptance, inclusion, connectedness, and identity. The right to participate in discussions and decision-making that impact quality of life can contribute to a sense of belonging. From a systems perspective, engaging the experiences, perspectives, and knowledges of those who are most impacted by programs and policies ensures that actions, initiatives, and outcomes will truly benefit the people they are aimed to support. Inclusion of lived experience is a principle that is woven throughout the Plan and will be embedded into implementation and monitoring.

## **Respect and Dignity**

Every person in our community, regardless of background, status, identity, experience, or any other factor, is worthy of respect and dignity. Feeling seen, heard, and valued is critical to safety and well-being. All strategies identified in the CSWB Plan should be implemented through a lens of treating people with dignity, respecting individual choice, and providing culturally safe wrap around services that meet people where they are at.

## **Address Stigma**

Fear and misunderstanding of those dealing with challenges around substance use, homelessness, and mental health can lead to exclusion, shaming, and barriers to receiving the compassionate services and supports we all deserve. Through implementation of the CSWB Plan, it will be important to recognize where stigma occurs, how it impacts people, and to share education and knowledge about its harmful impacts. This can deepen community compassion for those grappling with these pressing needs.

## **Trauma-Informed**

Throughout engagement sessions, trauma and its impacts were noted as root causes of many priority areas addressed in this Plan. Using a trauma-informed approach has been found to improve outcomes in health settings, and to improve provider and staff wellness. In the implementation of the CSWB Plan, it will be important to build awareness and understanding of the prevalence of trauma, recognition of the signs of traumatic impacts, and avoidance of re-traumatizing people while supporting healing.

## **Transparency and Accountability**

As the CSWB Plan has been built by the community, with so many individuals and groups contributing their time, energy, knowledge, and ideas, it will be important for the work to remain in full public view. This means being transparent about implementation, monitoring of progress, and the challenges that are encountered along the way.

## Next Steps

Upon approval of the CSWB Plan, the City and County of Peterborough commit to the following actions to ensure the Plan remains relevant to the community:

1. Work with community partners who are interested in, and impacted by the Plan, to develop an implementation strategy.
2. As part of the implementation strategy, the following may be considered:
  - a. A leadership structure to coordinate and to sustain the operationalization of the Plan,
  - b. How the voices and perspectives of the public will be heard on an on-going basis,
  - c. Timelines for the strategies identified in the Plan,
  - d. Funding and resource options,
  - e. The frequency of consultation to renew the Plan,
  - f. A monitoring and evaluation plan to measure and report on progress, and
  - g. How communication and reporting of progress on the Plan will be achieved.
3. As part of the monitoring and evaluation, include principles-based evaluation methodology to reflect on how and in what ways the Shared Approaches and Values are being integrated into program development and policy frameworks.
4. Ensure that the Plan is made accessible to various audiences.
5. Convene community discussions about how and in what ways the strategies, approaches, and values identified in the Plan can support community-based and organizational planning.

## Appendix A: Plan Partners, Contributors, and Supporters

### CSWB Plan Partners

This Plan would not have been possible without the expertise, experiences, and support of the following partners who actively participated on the Advisory Committee and provided insights and information to shape every phase of the development of this plan.

<b>Municipalities</b>	City of Peterborough	Township of Havelock-Belmont-Methuen
	County of Peterborough	Township of North Kawartha
	Municipality of Trent Lakes	Township of Selwyn
	Township of Douro-Dummer	
<b>First Nations</b>	Curve Lake First Nation	Hiawatha First Nation
<b>Advisory Committee</b>	Aimeé Le Lagadec	Youth Emergency Shelter
	Alana Solman	Township of North Kawartha
	Aleks de Oliveira	Peterborough & the Kawarthas Economic Development
	Amie Kroes	Peterborough Youth Services
	Angela Chittick	Selwyn Township
	Amy Bickmore	Hiawatha First Nation
	Arya Hyaze	Township of Havelock-Belmont-Methuen
	Betsy Farrar	United Way Peterborough and District
	Chris Galeazza	Ontario Provincial Police
	Chris Kawalec	City of Peterborough - Community Services
	Claire Hanlon	Peterborough Regional Health Centre / Peterborough Health Team
	Danielle Belair	Community Care Peterborough
	Leisha Newton	Township of Douro-Dummer
	Ellen Armstrong	City of Peterborough – Social Services
	Emily Jones	Peterborough Police Services
	Hallie Atter	Peterborough Public Health
	Jayne Culbert	Age-friendly Peterborough
	Jeannette Thompson	Kawartha Pine Ridge District School Board
	Jennifer McLauchlan	Kawartha Haliburton Children's Aid Society
	Jessica Penner	Peterborough Drug Strategy
	Jim Russell	United Way Peterborough and District
	John Lyons	Peterborough Police Services
	Kathy Neil	John Howard Society
	Larry Stinson	Peterborough Public Health
	Lori Flynn	Nogojiwanong Friendship Centre
	Lynn Fawn	County of Peterborough

Mandy Hamu	Peterborough Victoria Northumberland and Clarington Catholic School Board
Mark Graham	Canadian Mental Health Association Haliburton, Kawartha, Pine Ridge
Randy Mellow	County of Peterborough – Emergency Services
Rebecca Morgan-Quin	City of Peterborough – Housing
Sandra Dueck	Peterborough Police Services
Susan Jacket	Municipality of Trent Lakes

## Plan Contributors and Supporters

In addition to participating municipalities, First Nation communities, and Advisory Committee members, we wish to thank the following organizations, groups, and agencies that engaged in this process in some way. We would also like to thank everyone who took the time to complete the online survey and for participating in the Town Hall events. We are grateful for their participation and support.

- Age-friendly Peterborough
- Agilec
- Brain Injury Association Peterborough Region
- Brock Mission
- Canadian Mental Health Association Haliburton Kawartha Pine Ridge
- Community Care Peterborough
- Community Counselling and Resource Centre
- Community Employment Resource Partnership
- Curve Lake Health and Family Services
- Employment Planning & Counselling-Peterborough (EPC)
- Equity, Diversity & Inclusion Network
- Fleming College
- Fourcast
- GreenUP
- Habitat for Humanity, Peterborough & Kawartha Region
- John Howard Society of Peterborough
- Kawartha Haliburton Children's Aid Society
- Kawartha Participation Project
- Kawartha Pine Ridge District School Board
- Kawartha Sexual Assault Centre
- Kinark Child and Family Services
- Lakefield Youth Unlimited
- Merriam & Associates
- Muskoka-Kawarthas Employment Services
- New Canadians Centre Peterborough
- Nijkiwendidaa Anishnaabekwewag Services Circle
- Nogojiwanong Friendship Centre
- North Kawartha Community Development Committee
- Ontario Provincial Police
- One City Peterborough
- One Roof Community Centre
- Ontario Health Team Mental Health and Addictions Committee
- Otonabee South Monaghan Township
- PARN - Peterborough AIDS Resource Network
- Peterborough Family Health Team
- Peterborough & the Kawarthas Economic Development

- Peterborough 360 Degree Nurse Practitioner-Led Clinic
- Peterborough Downtown Business Improvement Area
- Peterborough Drug Strategy
- Peterborough Drug Strategy Advisory Panel
- Peterborough Family Health Team
- Peterborough Housing Corporation
- Peterborough Housing & Homelessness Steering Committee
- Peterborough Planning Table for Children and Youth
- Peterborough Police Services
- Peterborough Public Health
- Peterborough Regional Health Centre
- Peterborough Social Services Advisory Committee
- Peterborough Victoria Northumberland and Clarington Catholic District School Board
- Peterborough Youth Services
- Police Services Boards
- SCI Ontario (Spinal Cord Injury)
- Skills Ontario
- Trent University
- United Way Peterborough & District
- Workforce Development Board
- Youth Emergency Shelter
- YWCA Peterborough Haliburton



## Appendix B: Our Approach



From the outset of the process, a set of guiding principles were established to inform development of the plan. These principles acted as a compass to guide discussions and dialogue, and to help frame and shape the Plan itself. Additionally, overarching frameworks were identified that act as reference points. Together, these two critical elements ensure the CSWB Plan is informed by the real world around us and grounded in community.

### Guiding Principles

Guiding principles that informed development of the plan.

#### Collaboration

Acknowledging that collaboration is critical to addressing our community's most pressing issues, principles of collaboration have been embedded throughout the plan development. Building trust and understanding among service providers, across different levels of government, and the broader community is essential for success. While the Plan itself will be approved by Municipalities, the intention in its development is to share power and decision-making with the community.

#### Alignment with Existing Community Plans

Municipalities, police, and community organizations are already very active in addressing community safety and well-being as identified within their own mandates. This CSWB Plan builds on work that is already happening by identifying new ways to work together to address our community's most pressing needs.

Specifically, the CSWB Plan is intended to align with the following community plans and initiatives:

- [Peterborough Community Wellbeing Plan](#) (2019)
- [City and County of Peterborough 10-year Housing and Homelessness Plan](#) (2019)
- [Peterborough Accessibility Plan](#) (2018)
- [Peterborough Ontario Health Team](#)
- [Sustainable Peterborough Strategic Plan](#) (2022)
- [Age-Friendly Peterborough Community Action Plan](#) (2017)
- [Peterborough Drug Strategy](#)
- [Peterborough Immigration Partnership Strategic Plan](#) (2022)
- [Peterborough & the Kawarthas Regional Economic Development Strategic Plan](#) (2020)

In turn, the CSWB Plan could help inform other community plans in a broad range of sectors, including emergency planning and management, the Diversity, Equity, and Inclusion Plan, and infrastructure planning.

## Global and Historical Contexts

Informed by the world around us, the CSWB Plan acknowledges the global and historical contexts that have a direct impact on belonging, including:

### Climate Change

Without a healthy environment and safe climate, the strategies contained in this CSWB Plan will not be able to deliver the more sustainable future our communities deserve.

**We recognize that there is important and interconnected action taking place throughout the Peterborough region to stop and reverse the growth of the emissions, such as under the umbrella of Sustainable Peterborough.**

### History of Systemic Racism

Our community continues to grapple with the harmful and corrosive effects of systemic racism, which has both a deep history and continued realities. In addition to discriminatory attitudes and actions, systemic racism means that some are forced to leave to find more inclusive communities.

**We acknowledge that racialized people in our communities face disproportionate barriers to accessing the services, structures, and systems that can enable safety and well-being.**

### The Need for Truth and Reconciliation

There are long legacies and continuing realities of oppression, systemic discrimination, and harm against Indigenous Peoples. While there has been some movement towards recognition of the truth of these realities and the need to reconcile with Indigenous Peoples, progress has been slow and painful for many.

**We recognize that Indigenous Peoples face disproportionately higher barriers to accessing the services, structures, and systems that can enable safety and well-being.**

### Global COVID-19 Pandemic

Since March 2020, the pandemic has deeply affected individuals, families, and organizations. There has been significant loss of life, increases in negative health impacts (including increases in mental health crises and substance use), increased wait times for health care, job losses, and disruptions to services and connections that build community.

**We recognize that the pandemic has had a disproportionate negative impact on the most marginalized in our community, and for many, has set them back further in reaching a place of safety and belonging. This has further highlighted the need to address systemic barriers that different groups face in accessing services and supports.**

## Overarching Frameworks

In addition to aligning with local plans, the CSWB Plan is also informed by globally recognized frameworks, including:

### Social Determinants of Health

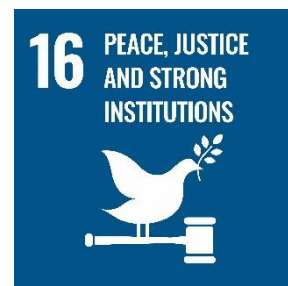
Determinants of health recognize that there is a broad range of personal, social, economic, and environmental factors that determine individual and community health. These overall factors include income and social status, employment and working conditions, education and literacy, childhood experiences, physical environments, social supports and coping skills, healthy behaviours, access to health services, biology and genetic endowment, gender, culture, and race / racism. The social determinants are a segment of these broader factors, focusing on an individual's place in society, such as income, education, and employment. As well, certain groups such as Black, Indigenous, and People of Colour, as well as those who identify as 2SLGBTQIAP+, face discrimination, racism, and historical and current trauma that are also important social determinants of health.<sup>36</sup>

As the CSWB Plan seeks to ensure every member of our community is safe, able to meet their needs, and belongs, it is important to understand how the social determinants of health impact our collective ability to achieve these outcomes.

### Sustainable Development Goals (SDGs)

The SDGs, also known as the Global Goals, were created and adopted by the United Nations in 2015 as a way to create a universal call to action to end poverty, protect the earth, and ensure that all people enjoy peace and prosperity by 2030.<sup>37</sup> Similar to the priorities, risk factors, and outcomes of this CSWB Plan, the SDGs are integrated and recognize that action in one area will impact other areas. Specifically, this plan is aligned with Goal 1: No poverty, Goal 2: Zero Hunger, 3: Good Health and Well-being, and Goal 16: Peace, Justice, and Strong Institutions.

It will take knowledge, expertise, and resources from all of society to achieve the SDGs, just as the CSWB Plan will require collective contributions from many different individuals and groups.



## Coalition of Inclusive Municipalities

In 2019, the City of Peterborough joined 95 other cities as a member of the Coalition of Inclusive Municipalities, supported by a unanimous endorsement of City Council and members of the Diversity, Equity, and Inclusion Network along with other community organizations.<sup>38</sup> The Coalition brings together municipalities who want to improve their policies against racism, discrimination, exclusion, and intolerance.<sup>39</sup> The declaration created the foundation for the City of Peterborough to create a Diversity, Equity, and Inclusion Officer position and helped to inform the CSWB Plan.

The City of Peterborough is committed to improving its policies against racism, discrimination, exclusion, and intolerance.

## Collective Impact

The Collective Impact Framework recognizes that it is very challenging for leaders and community members to change systems and policies that impact the well-being of all. It is based on five core conditions including the development of a common agenda; using shared measurement to understand progress; building on mutually reinforcing activities; engaging in continuous communications and providing a backbone to move the work forward.<sup>40</sup>

The Five Conditions of Collective Impact were considered in the development of the CSWB Plan, as well as in how the Plan can be successfully implemented moving forward.

## Appendix C: Resources Consulted

A list of resources consulted as part of the CSWB planning process.

### Health

CMHA Strategic Plan, 2017-20  
CMHA EDI Action Plan, 2019  
CMHA Truth and Reconciliation Action Plan, 2020-23  
CMHA - National release - Impact of COVID  
PPH Strategic Plan, 2019  
PPH No Money For Food is...Cent\$less Fact sheet, 2019  
Peterborough City/County Paramedics 10-year Resources & Facilities Master Plan, 2016  
Peterborough Ontario Health Team Town Hall Executive Summary, 2021 & related data

### Addictions & Substance Use

PDS Planning Framework, 2019-21  
PDS Strategy 2021  
PPH Opioid-Related Harms Status Report, 2021

### Poverty/Income

PPH 2019 Limited Incomes  
2021 Business Plan Template for EST CMSMs  
OHT Town Hall data (OW caseloads)  
Social Services Division Review, Final Report, 2019  
United Way Peterborough 2021 Annual Living Wage Report Peterborough City and County  
Poverty in Peterborough City and County, Mayor's Action Committee, 2008

### Housing and Homelessness

Regional 10-year Housing and Homeless Plan, 2019 & What we Heard Report  
2018 City of Peterborough Residential Monitoring Report  
2021 United Way Housing is Fundamental Report

### Education and Employment

PKED Regional Economic Development Strategic Plan 2020-24  
PKED 2020 & 2021 Business Count Reports  
WDB LLMP Report 2020-21  
Workforce Development Board Labour Market Planning Report 2020-2021  
WDB Living Wage Job Report, 2021  
WDB Median Wage by Select Occupations, 2020  
Fleming College Strategic Plan, 2019-2024

Trent University Board Strategic Objectives, 2016-2022  
KPRDSB Strategic Plan, 2019-2022  
PVNCCDSB Strategic Priorities (2017) & Equity and Inclusion Implementation Plan (2017-2020)

### **Safety and Crime**

Peterborough County OPP Detachment Action Plan, 2020-22  
Ontario's Mobilization & Engagement Model of Community Policing  
OPP 2020-22 Strategic Plan  
OPP Peterborough County 2019 Progress Report  
OPP Crime report, 2019  
OPP Offence and non-offence data, 2022  
PPS Strategic Plan 2020-23  
PPS 2019 & 2020 annual reports  
Peterborough Police Services - Criminal stats summary report, 2020  
PPS Non-offence and offence stats annual, 2020  
Various Criminal Code offences and non-offences 2011-2020

### **City and County Plans**

2019-2022 Peterborough County Strategic & Operational Plan  
Community Wellbeing Interim Plan, 2019  
Sustainable Peterborough Plan, 2012  
Asphodel-Norwood Recreation Master Plan, 2020  
Asphodel-Norwood Strategic Plan, 2018-2021  
Havelock-Belmont-Methuen Economic Development & Tourism Strategy, 2019  
Havelock-Belmont-Methuen Strategic Plan Report, 2018  
North Kawartha 2020-2022 Business Plan & Appendices  
Apsley Walk Summary Report, Age Friendly Peterborough  
North Kawartha Municipal Access to Recreation Policy, 2014  
North Kawartha Strategic Economic Development Plan, 2021  
Trent Lakes Multi-Year Accessibility Plan, 2018-2022  
Buckhorn Community Improvement Plan, 2017  
Trent Lakes Emergency Plan  
Trent Lakes Official Plan, 2013  
City of Peterborough 2021 Budget Survey: What we Heard  
City of Peterborough Active Transportation Master Plan

### **Other Organizational / Population-specific plans**

2019-2022 Peterborough County Strategic & Operational Plan  
Age Friendly Peterborough Plan & Impact Report (2017-2020)  
Age Friendly Peterborough Social Isolation to Social Connection Project Summary, 2021

Peterborough Immigration Partnerships Strategic Plan  
New Canadians Centre Strategic Plan  
Peterborough Immigrant Needs Assessment, 2021  
2015 Community Foundation Vital Signs Report

**Other CSWB plans**

Barrie CSWB Plan  
Grey Bruce CSWB Indicator Report  
Halton CSWB Indicator Plan  
Kingston CSWB Plan  
London CSWB Plan  
North Bay CSWB Plan  
Oshawa CSWB Plan  
Peel Region CSWB Plan  
Windsor-Essex Regional CSWB Plan

## Appendix D: Indicators

Community safety and well-being is interconnected and complex. To better define it, as well as to describe the local context, a set of indicators, related to priority area, have been chosen. Future analysis, using these indicators, will provide insight into how the community is changing over time, as well as how our community compares to others.

### Criteria for Indicator Selection

- **Existing and well-established** – Existing, well-known, and validated measures that are already regularly reported by organizations across Peterborough.
- **Regular Collection** – Measures that are produced on an on-going basis. Important for comparing data over time.
- **Geography** – measure that are available for the entire Peterborough County region, including measures that can be broken down into smaller geographies, if possible
- **Valuable** – Measures that are determined to be meaningful and relevant to CSWB
- **Easy to Communicate** – Measures that are easy to calculate and can be disseminated with ease to a variety of stakeholders without needing additional context.

### Indicators

Domain	Sub Domain	Indicator Title
Belonging	Sense of belonging to community	Belonging Trust Recommend community as a place to live
Safety	Perceptions of Safety	Comfort/discomfort in community Perceptions of safety Role of police Role of public transit
	Crime	Total calls to service Crime severity index Total crime Hate crimes Break and enters Drug related offences



Domain	Sub Domain	Indicator Title
Health	Physical health	Self-rated health People on wait list for primary care Barriers accessing supports
	Mental Health	Self-rated mental health Barriers accessing supports ER Visits for mental health Police Encounters with people in crisis
Substance use	Substance use	ER visits for substance use Opioid deaths
Housing & Homelessness	Housing	Percentage spent on shelter costs Average housing cost Vacancy rates and rental costs
	Homelessness	# Individuals experiencing homelessness # on By-Name Priority List Average shelter occupancy
Poverty & Income Security	Income	Median Household Income after tax Low-income measure – after tax (LIM-AT) Living Wage OW and ODPS case rates Food security
	Educational attainment	Post-secondary education attainment
	Employment	Participation rate Unemployment rate
Access to services		Access to various activities and services

## Appendix E: Data Sheets

### City of Peterborough

The City of Peterborough, located on the Otonabee River, has a population of 83,651, a change of 6.2% from 2011.

It is a one-of-a-kind place, located on nature's doorstep. It has many trails and parks right within the city, and easy access to cottage country and the lakes and beauty that it offers. Peterborough offer a balanced lifestyle that includes a growing community of entrepreneurs, a hip downtown, and a community calendar filled with great events.

Peterborough has a thriving arts and culture scene, a rich history that is preserved and archived with the help of local cultural and heritage organizations, and numerous opportunities for recreation.

Peterborough's education rates were similar to Ontario in 2016. Median household after tax income was significantly lower compared to the Provincial average in 2015, and 18.6% of the population lived in low income in 2015.



#### Population

##### Total Population

2016: **81,032**

2021: **83,651**

##### Population Growth

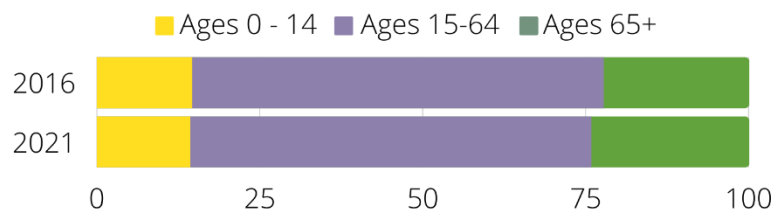
2016-2021: **6.2%**

##### Median Age

2016: **43.6**

2021: **43.2**

##### Age Breakdown



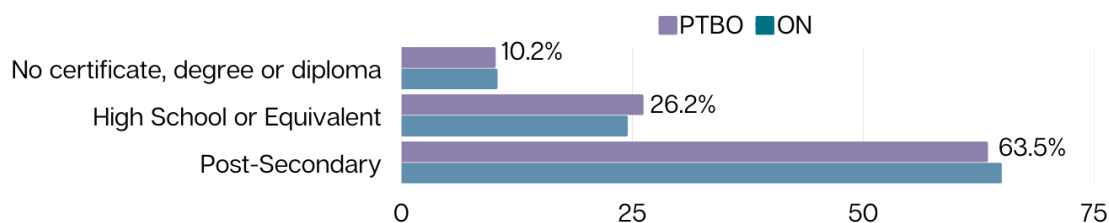
#### Income

- Median After Tax Household Income, 2015: **\$52,195**
- Percentage of tenant households that spent more than 30% of income on Shelter Costs, 2016: **53.6%**
- Percent of the population living in low income as per the LIM-AT in 2015: **18.6%**

# City of Peterborough

## Education

### Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016



## Community Challenges

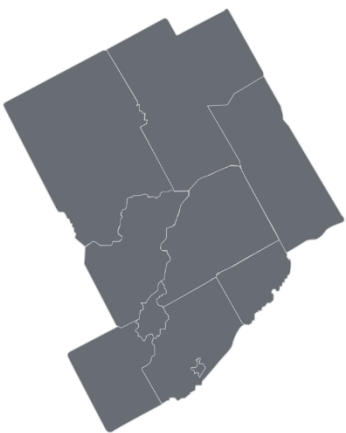
- Higher proportion of low-income households compared to the province
- High rates of unemployment and precarious employment
- Higher rates of dependency on social assistance compared to the province
- Lack of affordable housing
- Long waitlist for supportive housing
- Low vacancy rates for rental units
- High rates of homelessness with increasing complexity of needs
- High rates of opioid hospitalizations and deaths
- Higher rates of hate crimes compared to the Province
- Long wait list for a primary care physician

## Community Strategies Related to the CSWB

- Peterborough Community Wellbeing Plan
- Accessibility Plan
- Age-Friendly Peterborough Plan
- Municipal Cultural Plan
- Asset Management Plan
- Official Plan
- Transportation Master Plan
- Sustainable Peterborough Strategic Plan 2021-2031
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
- PKED Future Ready Regional Economic Development Strategy

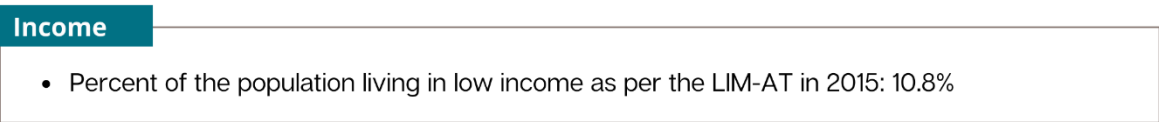
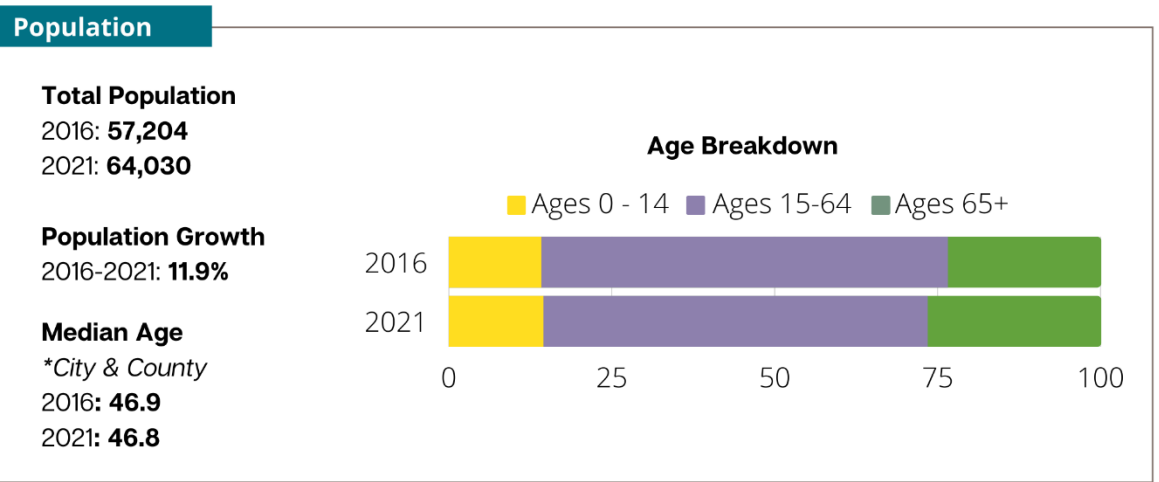
# County of Peterborough

The County of Peterborough is a rural, upper-tier municipality distributed over an area of 4,000 square kilometres, and is comprised of eight (8) Townships. Excluding the City of Peterborough the County has a total population of 64,030 residents, a growth of 11.9% since 2016. Demographic changes are mainly in the age 65+ age group, from 23.5% of the population in 2016 to 26.6% of the population in 2021.



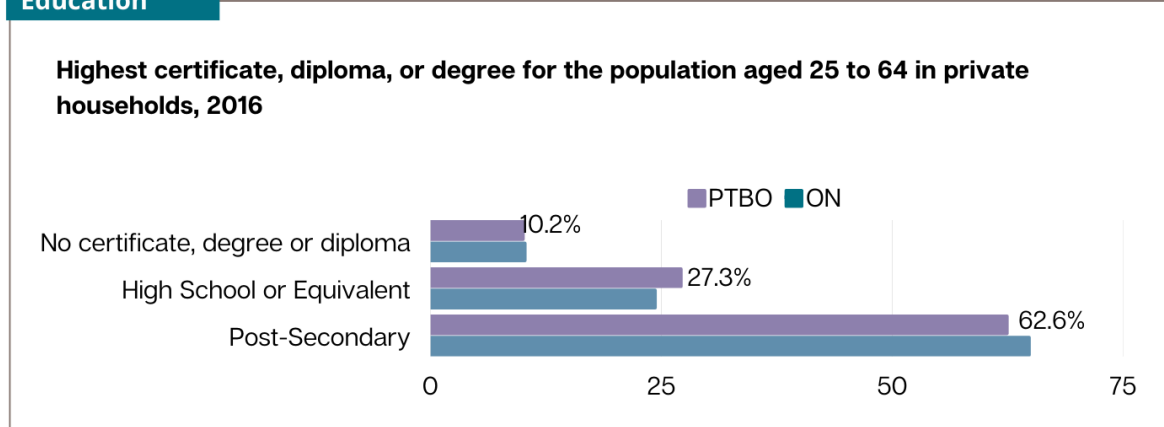
Peterborough County is packed with activities year round. Whether you live here or are visiting, the region offers many outdoor adventures, festivals and events. The County is proud to own and operate Lang Pioneer Village Museum where you can experience living history.

Education rates in the County were similar to rates in Ontario in 2016 though with slightly fewer people with post secondary education. In 2016, 10.8% of the population lived in low-income compared to 14.4% in Ontario.



# County of Peterborough

## Education



## Community Challenges

- Lack of township level data for decision making
- Lack of affordable housing
- Low vacancy rates for rental units
- High rates of unemployment and precarious employment
- Hidden homeless population
- Impact of opioid and substance use
- Long waitlists for a primary care
- Aging population and increasing isolation of some populations
- Difficulties with transportation and a lack of resources for implementation
- Lack of internet access

## Community Strategies Related to the CSWB

- Age-Friendly Peterborough Plan
- Official Plan
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
- Active Transportation Master Plan
- Multi-Year Accessibility Plan
- Greater Peterborough Area Sustainability Plan

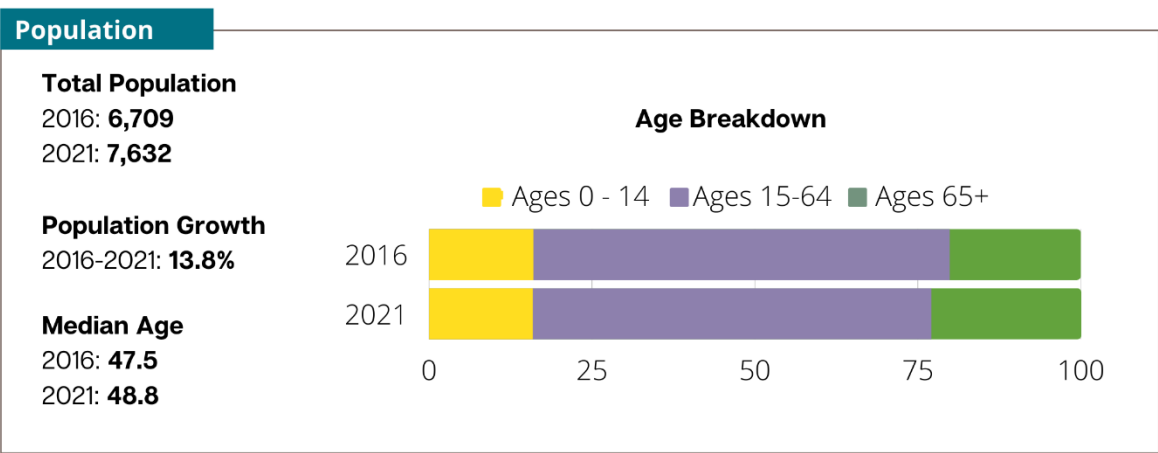
# Douro-Dummer

The Township of Douro-Dummer is a municipal government providing services to a population of 7,632 year round residents. Douro-Dummer is five minutes east of the City of Peterborough. It has several quaint villages, rolling drumlins and acres of viable farmland. Home to many farms, commercial and industrial operations and tourism businesses, its relaxing atmosphere offers a diverse setting for current and future businesses. The diversity of the geography offers an array of things to do in the area.



Douro-Dummer has a growing permanent population, with growth mainly in the population aged 65+. Education rates were slightly below rates in Ontario in 2016 for those with post secondary education. Median household after tax income was above the Provincial average in 2015 and only 8.8% of the population lived in low income in 2015.

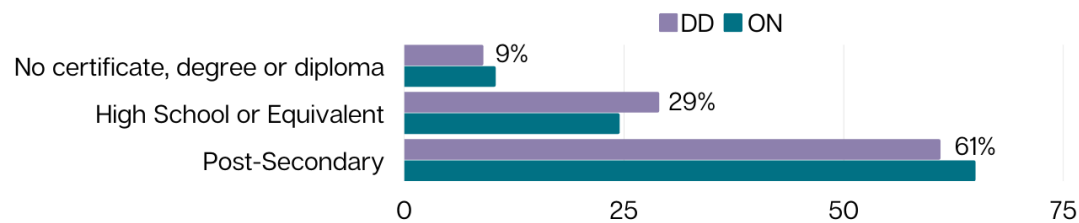
Amenities in Douro-Dummer include a library, community centres, golf, cottaging and boating. Douro-Dummer is home to parks, trails and campgrounds including Warsaw Caves conversation area.



# Douro-Dummer

## Education

Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016



## Community Challenges

- Lack of industry and employment
- Limited and poor internet
- Limited access to transportation
- Inability for wide-spread communication
- Need for multi-generational housing options

## Community Assets

- 2 community centres (Warsaw & Douro)
- 5 lakes (Stoney Lake, White Lake, Katchewanooka Lake, Rotten Lake, Clear Lake)
- Douro Park (North & South)
- Robert Johnston Ecoforest Trails

## Community Strategies Related to the CSWB

- Sustainability Building Program
- Secondary Suites by-law
- Future focus on recreational properties

## Relevant Community Plans

- Strategic Plan
- Multi-year Accessibility Plan
- Parks and Recreation Master Plan

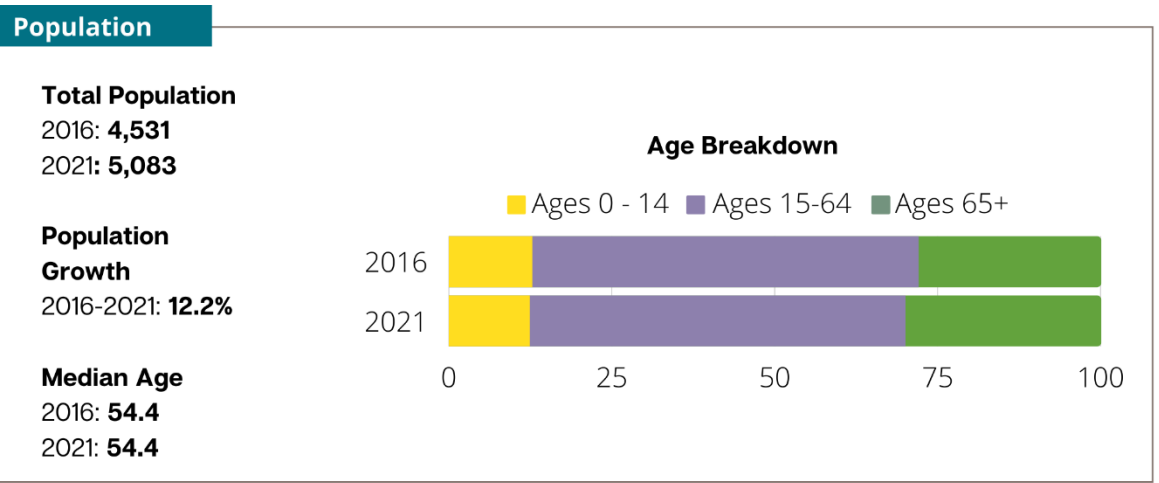
# Havelock-Belmont-Methuen

The Township of Havelock-Belmont-Methuen (HBM) is a municipal government providing services to a population of 4,531 permanent residents and 6,200 seasonal residents. Communities include the village of Havelock and the hamlet areas in both Blairton and Cordova Mines.

Tourism accounts for a large part of the economy due to the amount of lakes and rivers located in the Township. The Canadian Pacific rail yard and mining industry are also an important part of our history and both industries continue to contribute to the economy.

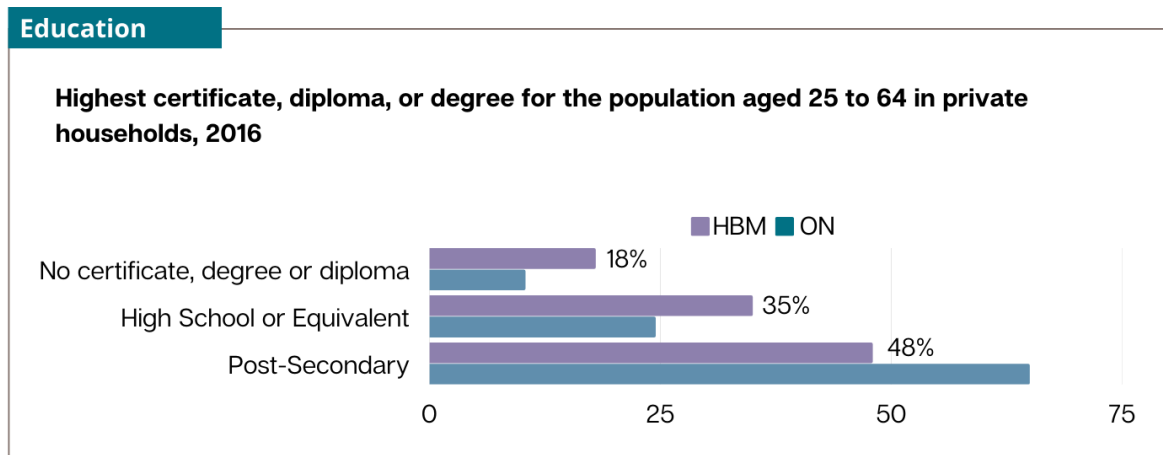
HBM has a growing permanent population, with a growth rate of 12.4% since 2011. Education rates were lower compared to Ontario for those who completed post secondary education in 2016. Median household after tax income was lower compared to the Provincial average in 2015, and 17.9% of the population lived in low income in 2015.

Amenities in HBM include a library, community centre, parks, trails, playgrounds and golf.





# Havelock-Belmont-Methuen



- Community Challenges**
- Lack of public transportation
  - Lack of adequate telecommunications infrastructure / fiber optic capability

- Community Assets**
- Library & Community Centre
  - Community Care in Havelock
  - Food Bank
  - VON day adult day program

- Community Strategies Related to the CSWB**
- Peterborough (City and County) 10-Year Housing and Homelessness Plan

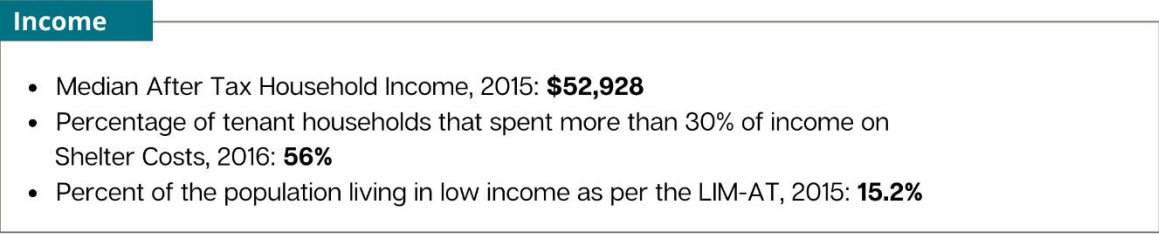
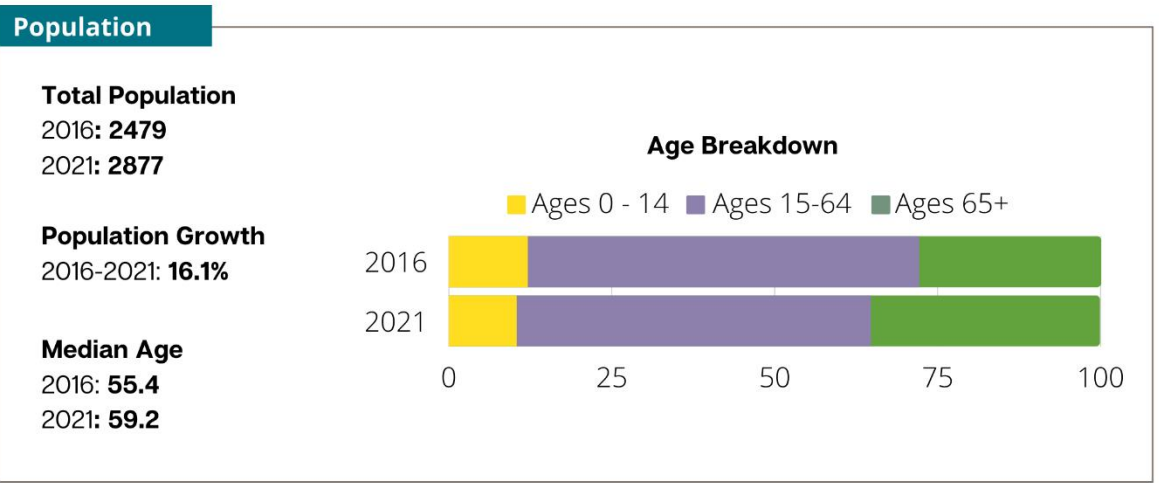
- Relevant Community Plans**
- Strategic Plan
  - Parks and Recreation Master Plan
  - Township Multi-year Accessibility Plan

# North Kawartha

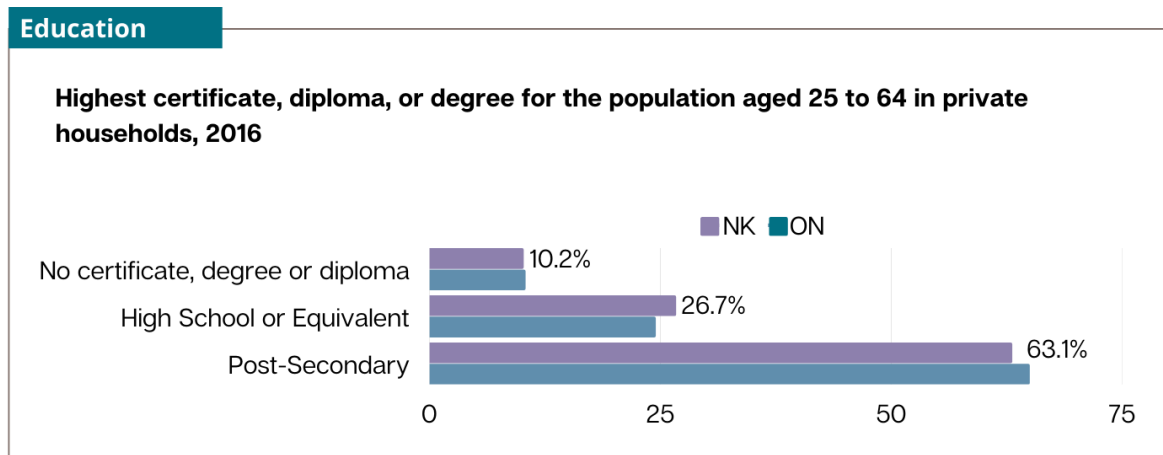
The Township of North Kawartha is a municipal government providing services to a population of 2,479 year round residents and an additional 12,000 seasonal residents. Within the Township are smaller urbanized areas including the hamlets of Apsley Big Cedar, Burleigh Falls, Glen Alda, Mount Julian, Stoneyridge, and Woodview.

North Kawartha has a growing permanent population, with growth primarily in the age 65+ group. Education rates were similar to Ontario in 2016. Household after tax income was below the Provincial average in 2015 and 15.2% of the population lived in low income in 2015.

Amenities in North Kawartha include medical facilities, an ambulance base, a pharmacy, a school, a larger grocery outlet, library, retail and commercial operations including restaurants, real estate, building supplies, marinas, boat launches, legal services, a Legion, three golf courses, gas station/garage, LCBO outlet, and post offices. North Kawartha is also home to two Provincial Parks - Kawartha Highlands and Petroglyphs, and many outdoor amenities including Kawartha Nordic.



# North Kawartha



- Community Challenges**
- A lack of affordable housing and supply
  - A lack of data to support planning and monitoring trends
  - Barriers to accessing services including transportation and internet

- Community Assets**
- Library and Community Centres
  - Community Care (Apsley)
  - North Kawartha Food Bank
  - North Kawartha Health Centre

- Community Strategies Related to the CSWB**
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
  - Peterborough Age-Friendly Walkability Study for Apsley
  - By-law supporting smaller dwelling sizes (484 square feet) and secondary units
  - Support provided to the North Kawartha Food Bank and Community Care (Apsley)
  - Space provided at no cost for non-profit and supportive organizations to bring services to clients in North Kawartha

- Relevant Community Plans**
- Strategic Plan, 2019-2022
  - Economic Development Plan
  - Multi-year Accessibility Plan

# Selwyn

Selwyn Township is a municipal government providing services to a population of 18,653 permanent residents. Selwyn is the most populated municipality in the County of Peterborough and has close to one third of all households' in the County and 34% of the workforce. Dominant industries include retail and other services including tourism.

Communities in Selwyn include Bridgenorth, Ennismore, Lakefield, Young's Point and Buckhorn.

Selwyn has a growing permanent population, with growth primarily in the age 65+ group. Education rates were higher compared to Ontario for those who completed post secondary education in 2016. Median household after tax income was higher compared to the Provincial average in 2015, and only 8.7% of the population lived in low income in 2015.

Amenities in Selwyn include libraries, community centres, marinas, and curling clubs. Selwyn is also home to many beaches, trails, parks, beaches, and the Trent Severn Waterway.



## Population

### Total Population

2016: **17,060**

2021: **18,653**

### Population Growth

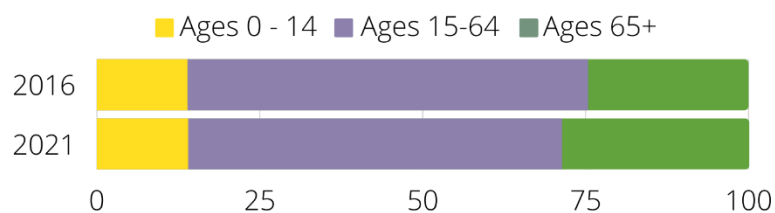
2016-2021: **9.3%**

### Median Age

2016: **51.4**

2021: **52**

### Age Breakdown



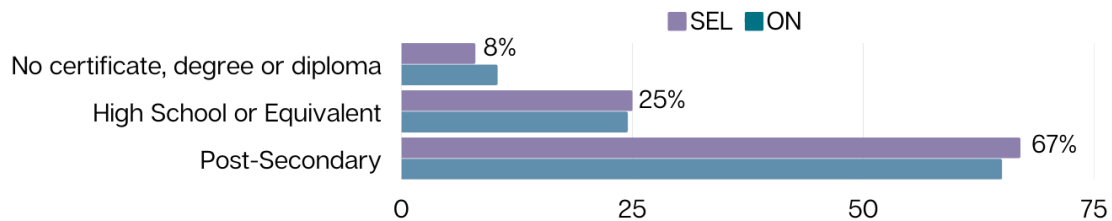
## Income

- Median After Tax Household Income, 2015: **\$69,426**
- Percentage of tenant households that spent more than 30% of income on Shelter Costs, 2016: **46.1%**
- Percent of the population living in low income as per the LIM-AT in 2015: **8.7%**

# Selwyn

## Education

### Highest certificate, diploma, or degree for the population aged 25 to 64 in private households, 2016



## Community Challenges

- Lack of supply and affordable housing
- Barriers to access reliable internet
- Addressing diversity and inclusion
- Attracting volunteers to maintain programs, community policing, service clubs, etc.
- Food security

## Community Assets

- Libraries & Community Centres
- Multiple Health Care Facilities
- Community Care (multiple locations)
- Food Banks (Bridgenorth and Lakefield)
- The Link Rural Transportation System

## Community Strategies Related to the CSWB

- Selwyn Township Accessibility Plan
- Official Plan and Zoning By-law
- Peterborough (City and County) 10-Year Housing and Homelessness Plan
- Climate Change Action Plan

## Relevant Community Plans

- Selwyn 2018 Strategic Plan
- Economic Development Plans
- Community Improvement Plan
- Recreation Service Plan

# Trent Lakes

The Township of Trent Lakes is a municipal government providing services to a population of 6,439 permanent residents and an additional 12,000 seasonal residents.

Trent lakes is a rural area located close to the City of Peterborough and the City of Kawartha Lakes, and just a 2-hour commute to Toronto. The township includes several small hamlets and villages including Buckhorn, Catchacoma, Crystal Lake, and Lakehurst.

Trent Lakes has a growing permanent population, with growth rate of 26% since 2011. Education rates were slightly below rates in Ontario for those who completed post secondary education in 2016. Median household after tax income was a little below the Provincial average in 2015, and 11.9% of the population lived in low income in 2015.

Amenities in Trent Lakes include a library with branches in Buckhorn and Catchacoma, community centres in Cavendish, Galway and Lakehurst, and medical centres located in Buckhorn and Kinmount. Trent Lakes is home to trails and parks, beaches, and the Trent Severn Waterway.



## Population

### Total Population

2016: **5,397**

2021: **6,439**

### Population Growth

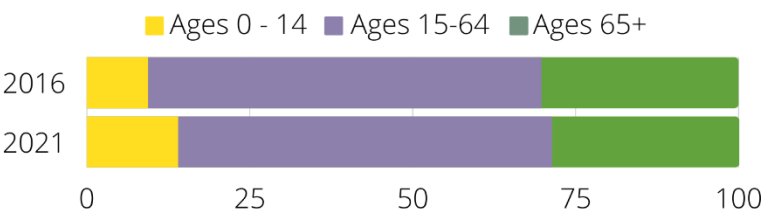
2016-2021: **19.3%**

### Median Age

2016: **56.9**

2021: **58**

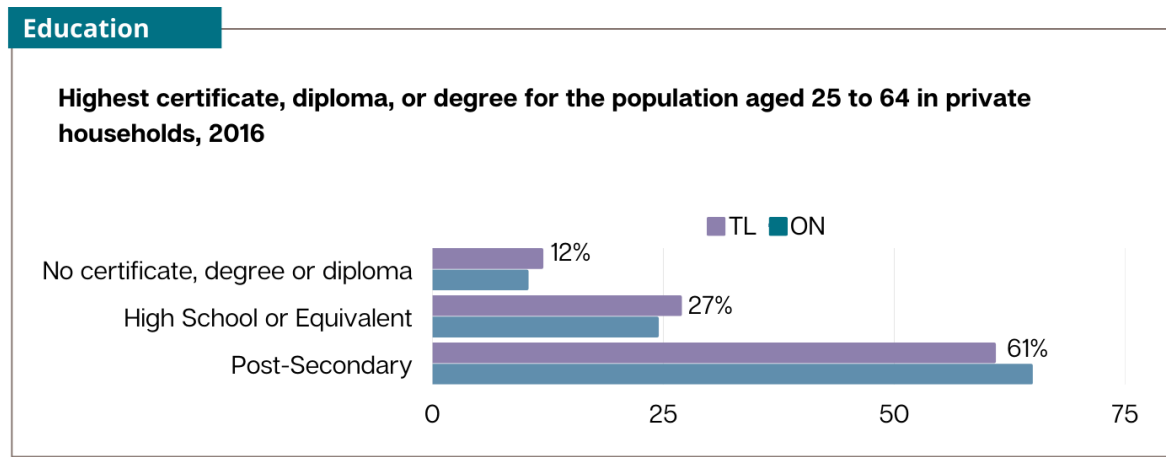
### Age Breakdown



## Income

- Median After Tax Household Income, 2015: **\$61,043**
- Percentage of tenant households that spent more than 30% of income on Shelter Costs, 2016: **44%**
- Percent of the population living in low income as per the LIM-AT in 2015: **11.9%**

# Trent Lakes



- Community Challenges**
- Transportation
  - Access to internet
  - Access to housing
  - Limited communications channels, especially to seasonal residents

- Community Assets**
- Library and Community Centres
  - Medical Health Centres (Buckhorn & Kinmount)
  - Community Care - Buckhorn
  - Kinmount and Area Food Bank

- Community Strategies Related to the CSWB**
- Cavendish Community Policing
  - Citizens for Alternative Transportation (CATTL)
  - Peterborough (City and County) 10-Year Housing and Homelessness Plan
  - Official Plan and Zoning By-Law
  - 2018-2022 Multi-Year Accessibility Plan

- Relevant Community Plans**
- 2018-2022 Multi-Year Accessibility Plan
  - Community Improvement Plan
  - Parks, Recreation and Cultural Master Plan

## Appendix F: References

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- <sup>2</sup> Statistics Canada. Census Profile, 2021.
- <sup>3</sup> Age Friendly Peterborough. [2017 Community Action Plan](https://www.peterborough.ca/en/city-hall/resources/Documents/Age-friendly-Peterborough.pdf). [https://www.peterborough.ca/en/city-hall/resources/Documents/Age-friendly-Peterborough.pdf]
- <sup>4</sup> CHC Proposal. May 2022. Excerpts of Appendices provided by Suzanne Galloway
- <sup>5</sup> Peterborough Examiner. [Peterborough home prices now up 85% since pandemic began](https://www.thepeterboroughexaminer.com/business/real-estate/2022/03/09/peterborough-home-prices-now-up-85-since-pandemic-began.html). March 9, 2022. [https://www.thepeterboroughexaminer.com/business/real-estate/2022/03/09/peterborough-home-prices-now-up-85-since-pandemic-began.html]
- <sup>6</sup> United Way Peterborough & District. [2021 Living Wage Report](https://www.uwpeterborough.ca/wp-content/uploads/2021/11/UW_Living-Wages-Peterborough_2021-V3MS-7.pdf). [https://www.uwpeterborough.ca/wp-content/uploads/2021/11/UW\_Living-Wages-Peterborough\_2021-V3MS-7.pdf]
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- <sup>8</sup> Peterborough Public Health. [Opioid-Related Harms Status Report](https://www.peterboroughpublichealth.ca/wp-content/uploads/2021/11/Opioid-Related-Harms-Status-Report_3rd-Quarter_November-2021.pdf). November 2021. [https://www.peterboroughpublichealth.ca/wp-content/uploads/2021/11/Opioid-Related-Harms-Status-Report\_3rd-Quarter\_November-2021.pdf]
- <sup>9</sup> Statistics Canada. [Police-reported hate crime in Canada, 2020](https://www150.statcan.gc.ca/n1/pub/85-002-x/2022001/article/00005-eng.htm). [https://www150.statcan.gc.ca/n1/pub/85-002-x/2022001/article/00005-eng.htm]
- <sup>10</sup> New Canadians Centre Peterborough. [Peterborough Immigrant Needs Assessment 2021](https://nccpeterborough.ca/wp-content/uploads/2021/10/Ptbo-Needs-Assessment-2021.pdf). [https://nccpeterborough.ca/wp-content/uploads/2021/10/Ptbo-Needs-Assessment-2021.pdf]
- <sup>11</sup> Peterborough Community Wellbeing Plan. [Community Vitality Fact Sheet](https://www.peterborough.ca/en/city-hall/resources/Documents/Community-Wellbeing/CWBFactSheet-CommVital.pdf). [https://www.peterborough.ca/en/city-hall/resources/Documents/Community-Wellbeing/CWBFactSheet-CommVital.pdf]



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- <sup>12</sup> Peterborough Police Services Board. [Strategic Plan 2020-2023](https://www.peterboroughpolice.com/Strategic%20Plan%20Long%20Version%20-%20Final%20March%202021.pdf). [https://www.peterboroughpolice.com/Strategic%20Plan%20Long%20Version%20-%20Final%20March%202021.pdf]
- <sup>13</sup> Statistics Canada. [Safe Cities Profile Series. Peterborough, Ontario](https://www150.statcan.gc.ca/n1/pub/85-002-x/2020001/article/00001/peterborough-eng.htm). May 2020. [https://www150.statcan.gc.ca/n1/pub/85-002-x/2020001/article/00001/peterborough-eng.htm]
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- <sup>15</sup> Peterborough Police Services. All area non offence report and offence summary reports, 2022.
- <sup>16</sup> [Definition of Housing First](https://www.homelesshub.ca/solutions/housing-accommodation-and-supports/housing-first). [https://www.homelesshub.ca/solutions/housing-accommodation-and-supports/housing-first]
- <sup>17</sup> Statistics Canada, 2016 Census.
- <sup>18</sup> [CMHC Rental Market Report](https://assets.cmhc-schl.gc.ca/sites/cmhc/data-research/publications-reports/rental-market-reports/2020/rental-market-report-69720-2020-en.pdf?rev=936ca622-a6c5-4cbc-b937-d29b1d63cc14). January 2021. [https://assets.cmhc-schl.gc.ca/sites/cmhc/data-research/publications-reports/rental-market-reports/2020/rental-market-report-69720-2020-en.pdf?rev=936ca622-a6c5-4cbc-b937-d29b1d63cc14]
- <sup>19</sup> Peterborough Social Services, By-Name Priority List statistics, 2021-2022.
- <sup>20</sup> Peterborough 10-year Housing and Homelessness Progress Report 2020.
- <sup>21</sup> As defined by the Low-Income Measure, after tax, 2016, Statistics Canada.
- <sup>22</sup> Peterborough Public Health. No Money for Food is...Cent\$less. December 2019.
- <sup>23</sup> City of Peterborough Ontario Works Business/Service Plan
- <sup>24</sup> Peterborough PERI. (2018). The Status of Employment and Working Conditions in the Peterborough Area: An Overview. InfoBrief #1. Peterborough Public Health, Peterborough, ON.
- <sup>25</sup> [Ontario Minimum Wage](https://www.ontario.ca/document/your-guide-employment-standards-act-0/minimum-wage). Accessed June 23, 2022. [https://www.ontario.ca/document/your-guide-employment-standards-act-0/minimum-wage]
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- <sup>27</sup> City of Peterborough. [Memo to General Committee](https://pub-peterborough.escibemeetings.com/filestream.ashx?DocumentId=32032). May 9, 2022. [https://pub-peterborough.escibemeetings.com/filestream.ashx?DocumentId=32032]
- <sup>28</sup> Peterborough OHT Community Health Centre Proposal. Approved by POHT Steering Committee. May 2022.
- <sup>29</sup> Canadian Mental Health Association, Ontario. [Third poll in CMHA Ontario series indicates mental health impact of COVID-19 at all-time high](https://ontario.cmha.ca/news/third-poll-in-cmha-ontario-series-indicates-mental-health-impact-of-covid-19-at-all-time-high/). March 15, 2021. [https://ontario.cmha.ca/news/third-poll-in-cmha-ontario-series-indicates-mental-health-impact-of-covid-19-at-all-time-high/]
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- <sup>31</sup> [Peterborough Drug Strategy](https://peterboroughdrugstrategy.com/get-to-know-us/about/). [https://peterboroughdrugstrategy.com/get-to-know-us/about/]
- <sup>32</sup> [Peterborough Public Health Opioid Harms Data Portal](https://www.peterboroughpublichealth.ca/your-health/drugs-and-harm-reduction/opioids/opioids-data/). [https://www.peterboroughpublichealth.ca/your-health/drugs-and-harm-reduction/opioids/opioids-data/]
- <sup>33</sup> Peterborough Public Health. [Opioid-Related Harms Status Report](https://www.peterboroughpublichealth.ca/wp-content/uploads/2021/11/Opioid-Related-Harms-Status-Report_3rd-Quarter_November-2021.pdf). November 2021. [https://www.peterboroughpublichealth.ca/wp-content/uploads/2021/11/Opioid-Related-Harms-Status-Report\_3rd-Quarter\_November-2021.pdf]
- <sup>34</sup> Mental Health Commission of Canada. [Healthcare providers and their role in understanding stigma](https://www.newswire.ca/news-releases/healthcare-providers-and-their-role-in-understanding-stigma-674049623.html). February 4, 2018. [https://www.newswire.ca/news-releases/healthcare-providers-and-their-role-in-understanding-stigma-674049623.html]
- <sup>35</sup> [Definition of Harm Reduction](https://www.hri.global/what-is-harm-reduction). [https://www.hri.global/what-is-harm-reduction]
- <sup>36</sup> [Social determinants of health and health impacts](https://www.canada.ca/en/public-health/services/health-promotion/population-health/what-determines-health.html). [https://www.canada.ca/en/public-health/services/health-promotion/population-health/what-determines-health.html]
- <sup>37</sup> United Nations Development Programme. [What are the Sustainable Development Goals?](https://www.undp.org/sustainable-development-goals) [https://www.undp.org/sustainable-development-goals]
- <sup>38</sup> City of Peterborough. [Mayor Therrien signs declaration to join the Canadian Coalition of Inclusive Municipalities](https://www.peterborough.ca/en/news/mayor-therrien-signs-declaration-to-join-the-canadian-coalition-of-inclusive-municipalities.aspx). December 10, 2019. [https://www.peterborough.ca/en/news/mayor-therrien-signs-declaration-to-join-the-canadian-coalition-of-inclusive-municipalities.aspx]
- <sup>39</sup> [Coalition of Inclusive Municipalities](https://en.ccunesco.ca/networks/coalition-of-inclusive-municipalities). [https://en.ccunesco.ca/networks/coalition-of-inclusive-municipalities]
- <sup>40</sup> [Collective Impact](https://www.tamarackcommunity.ca/collective-impact). [https://www.tamarackcommunity.ca/collective-impact]



**To:** Members of the General Committee

**From:** Sheldon Laidman, Commissioner, Community Services

**Meeting Date:** July 11, 2022

**Subject:** Community Safety and Wellbeing Plan, Report CSD22-008

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## **Purpose**

A Report to recommend approval of the Community Safety and Well-being Plan contained in Appendix A.

## **Recommendations**

That Council approve the recommendations outlined in Report CSD22-008, dated July 11, 2022, of the Commissioner of Community Services as follows:

- a) That the presentation by Arising Collective on the Community Safety and Well-being Plan be received;
- b) That the Community Safety and Well-being Plan be endorsed; and
- c) That this Report be submitted to the Solicitor General of Ontario as the City's final submission of the Community Safety and Well-being Plan.

## **Budget and Financial Implications**

There are no direct financial implications associated with approval of the recommendations in this Report.

Future Councils will determine the pace and level of investment to implement the recommendations in the Community Safety and Well-being Plan. Grant applications will be pursued as a source of financial support- along with existing Divisional program operating budgets.

The Province of Ontario has not designated funding to support the development nor implementation of Community Safety and Well-being Plans.

## Background

Every municipality in the Province of Ontario is required to adopt a Community Safety and Well-being Plan (the Plan) as set out in the *Safer Ontario Act*, through the Ministry of the Solicitor General (Ministry). The Province has described the purpose of these plans as a tool for “taking an integrated approach to service delivery by working across a wide range of sectors, agencies and organizations to proactively develop and implement evidence-based strategies and programs to address local priorities related to crime and complex social issues on a sustainable basis.” The Province further describes community safety and well-being as a place where everyone feels safe, has a sense of belonging, where individuals and families can meet their needs for education, health care, food, housing, income, as well as social and cultural expression.

In February 2020, the City of Peterborough, County of Peterborough, the 8 local Townships, Peterborough Police Services, and the OPP agreed to collaborate and create a single Plan for all local municipalities. Shortly after the COVID-19 pandemic emergency was declared, approximately one month later, all progress on the Plan stopped. Municipal and agency staff involved across the City and County were redeployed to help manage the demands of the pandemic.

The original provincial deadline for completing the Plan was January 1, 2021. In December 2020, the Province set a new deadline of July 1, 2021. Given the late start to developing the Plan, the modest progress made before the pandemic, and the ongoing pandemic demands facing municipalities and local agencies, it was not possible to deliver a final Plan by the new deadline.

While the July 1, 2021 deadline would not be met, progress had been made toward developing a Plan. An [Interim Community Safety and Well-being Plan](#) was approved by Council on June 28, 2021 (Report CSD21-007) to reflect local commitment to developing a Plan. The County of Peterborough and all 8 Township Councils also adopted the Interim Plan. Locally, a new deadline of July 1, 2022 was set for completion of the Plan.

The City has been in ongoing communication with the Ministry to provide updates on progress. The Ministry has been satisfied with the current timeline.

## Project Scope Changes

Report CSD21-016, approved by Council on December 13, 2021, expanded the project scope, timeline, and budget for developing the Plan. The scope increased to undertake additional consultation activities, broaden data collection, foster new partnerships, and develop an implementation strategy. The budget increased from \$50,000 to \$100,000 and the deadline for completing the Plan was extended to December 31, 2022.

An unexpected outcome of these changes resulted in 3 townships withdrawing from the partnership established for the Plan to encompass the City, County and 8 Townships. The Townships of Cavan Monaghan, Otonabee South-Monaghan, and Asphodel-Norwood provided notice on February 11, 2022 that they were opting out of the partnership to develop a Plan that better served the interests of their communities and recognize the constraints of the fall municipal elections. Alignment of the two Plans will be reviewed as part of developing the implementation strategy.

At the December 13, 2021 Council Meeting, a resolution was also passed that instructed staff to host a meeting with elected officials from all levels of government, City staff, and local service providers to discuss the local challenges associated with homelessness and addictions. Staff were unsuccessful after numerous attempts to schedule this meeting prior to the Provincial Election and the limitations the election placed on provincial staff and elected officials. This meeting will be planned for summer 2022 with the goal of it contributing to the implementation strategy of the Community Safety and Well-being Plan.

### Plan Development Timeline

The following are key dates and activities related to the development of the Plan:

- **February 2020:** Discussions began between the City, County, Townships, Peterborough Police Services and OPP to develop a combined CSWB Plan
- **April 2020:** COVID-19 pandemic stopped progress of the project
- **November 2020:** Discussions between the City and Peterborough Police Services restarted
- **April 2021:** First meeting of the CSWB Advisory Committee
- **July 2021:** Interim CSWB Plan approved and submitted to Province
- **July 2021:** Request for Quotations issues to hire consultant to assist with project
- **September 2021:** Arising Collective hired as consultants for the project
- **November 2021 – March 2022:** Consultation with local service providers conducted
- **December 2021:** City Council expanded the scope and funding for the project
- **February 2022:** Three townships withdraw from project partnership
- **March 2022:** Public Survey conducted using Connect Peterborough
- **March 2022:** Consultation with 2 client advisory panels
- **February - March 2022:** Township Council consultations, Police Service Board consultations, and 2 rural townhall meetings held
- **March – May 2022:** Formation of Action Tables connected to priority areas
- **July – August 2022:** Plan presented to local Councils

- **August – December 2022:** Development of Implementation Strategy

Two supporting documents have been released related to the consultation undertaken to develop the Plan. The [Service Provider Engagement Report - April 2022](#) details the input received from local services providers and the [Public Consultation Report - May 2022](#) details the results of the public survey, rural townhall meetings, Township Council delegations, and consultations with client advisory committees.

## Overview

The Plan creates a foundational human services roadmap for the shared responsibility of community safety and well-being. The Plan intentionally aligns with existing municipal plans and work being done by local agencies for the purpose of avoiding duplication, sharing best practices, accessing local expertise, and realizing efficiencies.

The Plan acknowledges that community safety and well-being extend beyond the capacity of policing and emergency services to address complex social issues that often contribute to crime, unsafe situations, and poor health. A clear goal of the Plan is to focus on early interventions and preventative measures to divert and address conditions that lead to serious health issues, deep poverty, and involvement with the justice system. The Plan offers a meaningful roadmap to getting the right services, to the right people, at the right time, in a cost-effective manner.

A key requirement for developing a Plan is the identification of key priorities affecting the safety and well-being of the community. Based on the analysis of data, feedback from stakeholders, community engagement, and input from the Advisory Committee the Plan identifies the following 5 priority areas:

1. Housing and Homelessness
2. Poverty & Income Security
3. Health & Mental Health
4. Substance Use & Addictions
5. Transportation & Connectivity

The Plan contains goals and strategies that align with a common outcome for each priority area. These goals and strategies build on existing work in the community and reveal gaps and opportunities for improvements and future work.

The Plan places a clear focus on the concept of “belonging”, where people have meaningful relationships and feelings of safety, support, acceptance, and inclusion in the community where they live. While this focus applies to everyone, the Plan prioritizes the need to improve safety and well-being for the most marginalized groups in the community. This focus is supported by the community engagement and consultation conducted for the Plan.

The Plan will be a living document that can adapt and respond to the shifting and evolving realities and challenges facing the community. While the community is currently experiencing some emergency needs, new challenges and opportunities may emerge in the years to come.

It is important to note that the Province has not officially set a timeline for renewing Community Safety and Well-being Plans, however, they have indicated that they may be 4-year plans.

### Implementation Strategy

The Plan being presented does not include an implementation strategy. This component of the Plan will be developed in the fall of 2022 and presented to Council in early 2023. As part of their contract, Arising Collective will assist with the completion of the implementation strategy.

The overall implementation strategy will build on the collaborative framework for integrated service outlined in the Plan. The following are some of the considerations to be explored in the development of the implementation strategy:

- **Leadership Structure.** This may include the formation of an advisory committee or a similar group as a means for coordinating and sustaining the operationalization of the Plan. The role of Action Tables will be determined here.
- **Public Representation.** How the voices and perspectives of the public, particularly those in marginalized communities, on an ongoing basis will be an important consideration.
- **Timelines.** Short, medium, and long-term timelines will be assigned to strategies in the Plan.
- **Stakeholder Alignment and Responsibilities.** No single agency, organization, or level of government is responsible for implementing the Plan. Leadership, key partners, and alignment with current work will be considered as it relates to the goals and strategies in the Plan.
- **Funding, Resources, and Financial Accountability.** There are currently no financial resources allocated to the implementation of the Plan. Support for the Plan will be critical to achieve results. Funding and resource options will be considered.
- **Frequency of Consultation.** It is anticipated that the Plan will need to be renewed in 4 years. However, the need for broad community input and consultation connected to the Plan prior to 2026 will be examined.
- **Monitoring and Evaluation.** Methods and a matrix for effective monitoring and evaluation will be developed.
- **Communication and Reporting.** Mechanisms and the frequency of communicating progress on the Plan will be developed.

The formation of “Action Tables” are a foundational component of the implementation strategy. An Action Table is connected to each of the priority areas in the Plan. Early steps have been taken to engage with prospective Action Tables that align with existing committees, working groups, or partnerships that are currently working to address the priority areas. These Action Tables have already contributed to the Plan and will be reengaged to evaluate their long-term involvement with implementation activities.

### **Recent Activities that support safety and well-being**

Many local projects and activities have been initiated over the past two years that advance the priorities identified in the CSWB Plan. These projects and activities are not a direct result of the CSWB Plan. They can be directly attributed to the collaborative work of local organizations, municipalities, and government investments.

1. Provincial funding to the support the Consumption and Treatment Services Site.
2. Funding secured by the Peterborough Police Services over 3 years to support Special Victims Unit for work being done to address human trafficking, housing unit takeovers, child exploitation, elder abuse, domestic violence, sexual violence and harassment, organized crime, and finding missing persons. Funding also supports hiring a situation table coordinator.
3. Transformation of Social Services at the City to deliver integrated, people-centered life-stabilization services with enhanced collaborative case management across service sectors.
4. City funding to the Peterborough Drug Strategy to purchase a mass spectrometer to test drugs for contamination and help prevent drug poisonings at the Consumption and Treatment Services Site.
5. City funding to the Canadian Mental Health Association to support additional staffing for two years of the Mobile Crisis Intervention Team.
6. Canadian Mental Health Association secured funding to create a new Mobile Mental Health and Addictions Clinic to reach underserved and rural communities.
7. Peterborough Ontario Health Team is supporting an application to the Province for funding to develop a Community Health Centre that services unattached and marginalized residents. This application was also supported by City and County Councils.
8. 251 persons exited the homeless system and secured housing in 2021, with 35% having experienced chronic homelessness.
9. Community Paramedicine Program that supports residents to age at home.
10. City funding to support a Navigator position with the Downtown Business Improvement Area.
11. Social Services outreach staff working from the Peterborough Public Library.



12. City receives Heritage Canada Grant to advance diversity, equity, and inclusion priorities.
13. Volunteer Nurse Practitioner delivering primary health services for anyone experiencing homelessness through the Brock Mission.
14. Pending development of rural hubs in Havelock, Apsley, and Lakefield for local agencies serving the County of Peterborough to conduct rural outreach.

## **Summary**

The Community Safety and Well-being Plan is an important step toward developing an integrated, multi-sectoral collaborative approach to community safety and well-being in the City and County of Peterborough. This Plan will remain a living document, committed to evolving in response to the realities and challenges facing the community.

The Plan creates a roadmap for connecting systems and community leaders to share, plan, and strategize across sectors together. This includes the public, involvement of persons with lived experience, and the not-for-profit sector, who are vital to community safety and well-being. This Plan offers meaningful direction in getting the right services, to the right people, at the right time.

Submitted by,

Sheldon Laidman  
Commissioner of Community Services

### **Contact Name:**

Chris Kawalec  
Community Development Program Manager  
Phone: 705-748-8830 Ext. 3834  
Toll Free: 1-855-738-3755  
Fax: 705-876-4620  
E-Mail: [ckawalec@peterborough.ca](mailto:ckawalec@peterborough.ca)

### **Attachments:**

Appendix A: Community Safety and Well-being Plan

**Recommendation:**

That the Planning Department-2022-01 report, dated August 2, 2022, regarding Zoning By-law Amendment R-03-22 (Smith), Roll No. 1522-020-003-07700 be received; and  
That Council receive all comments related to Zoning By-law Amendment R-03-22 (Smith); and  
That the By-law to enact the amendment be passed at the appropriate time in the meeting.

**Overview:**

Catherine Maria Smith has applied to amend the existing zoning of her property located at 895 Water Street.

The subject property is currently zoned the Highway Commercial Zone (C2) and the Special District 232 Zone (S.D. 232). The Zoning By-law Amendment proposes to replace the portion of the subject lands zoned (C2) with the (S.D. 232) Zone and to amend the (S.D. 232) Zone as it applies to the entire property in order to permit the existing building to be used as a single detached dwelling without a commercial component and to recognize the existing yard setbacks, lot area and lot coverage.

The present (S.D. 232) Zone was enacted on Part 1, Plan 45R-16463 when this parcel was deeded from the Township of Douro-Dummer to the owner in 2017 and rezoned through the passing of By-law No. 2018-68. The (S.D. 232) Zone recognized the lot area and lot frontage of Part 1, Plan 45R-16463 and permitted all of the Highway Commercial Zone (C2) uses.

The owner no longer wishes to use the existing building for any of the Highway Commercial (C2) uses and has requested that the permitted uses of the Hamlet Residential Zone (HR) be applied instead. As drafted, the By-law will permit all uses permitted in the Hamlet Residential Zone (HR) and recognize the following existing zone standards:

- a reduced minimum lot area from 1880 m<sup>2</sup> to 840 m<sup>2</sup>
- a reduced minimum front yard from 15 m to 0 m
- a reduced minimum interior side yard from 3 m to 2 m
- a reduced minimum water yard from 30 m to 10 m
- an increased maximum lot coverage from 15% to 19%

All other relevant provisions of the Hamlet Residential Zone (HR) and By-law No. 10-1996, as amended shall apply.

**Conformity to Provincial Policy Statement (PPS) and A Place to Grow, Growth Plan for the Greater Golden Horseshoe (Growth Plan):**

The subject property is located within the Hamlet of Warsaw, a rural settlement area within the context of the PPS and Growth Plan.

The property is not within an employment area as defined by the PPS and Growth Plan and therefore the conversion of these lands to a non-employment use is permitted (PPS Policy 1.3.2.4 and Growth Plan Policy 2.2.5.9).

The PPS identifies these areas as the focus of growth and development (Policy 1.1.3.1).

The Growth Plan supports a range and mix of housing options (Policy 1.2.1).

While the subject property is adjacent to a key hydrologic feature, being the Indian River, a hydrologic evaluation is not required since the subject lands are located within a settlement area as it relates to Policy 4.2.4.1 of the Growth Plan.

Similarly, the changed of use, defined as “development” in the PPS, would typically require further study as it relates to Sections 2.1 and 2.2 of the PPS regarding natural heritage and water. However, as the proposal will not include any excavation or intensified uses, no further study was requested by the Otonabee Region Conservation Authority.

The application appears to be consistent with the Provincial Policy Statement and appears to conform with the Growth Plan.

**Conformity to Official Plan:**

The subject property is designated Hamlet as identified on Schedule ‘A4-4’ to the Official Plan. The Hamlet designation refers to existing settlement areas and contains a mix of residential, commercial, small scale industrial and public and institutional facilities (S. 6.2.3.1).

The predominant use of land within the Hamlet designation shall be for single detached residential dwellings (S. 6.2.3.2).

The subject property is serviced by a privately owned and operated well and holding tank. Typically, a minimum 30 metre setback from the waterbody (Indian River) is required, however, for existing lots of record where a 30 metre setback is not feasible, then the dwelling and leaching bed must be located as far back from the water body as possible (S. 6.2.3.3 (i)). According to the site plan submitted with the application, the existing sewage system components are located towards the South Street frontage of the property and approximately 15 metres away from the Indian River.

A pre-consultation was held on November 25, 2021 and no further studies were identified in support of the rezoning application.

The application appears to conform to the Official Plan.

**Comments:**

- County of Peterborough Public Works, Engineering and Design: No comments/objections to the application.
- Enbridge Gas Inc.: No objections to the application.
- Otonabee Region Conservation Authority (ORCA): The application is consistent with PPS Section 3.1 regarding natural hazards. The application is consistent with PPS Sections 2.1 and 2.2 regarding natural heritage and water. The site is regulated by ORCA and permits from their agency will be required prior to any construction, site alteration or further development. The subject property is not located within an area that is subject to the policies contained in the Source Protection Plan.
- Kawartha Pine Ridge District School Board (KPRDSB): KPRDSB has reviewed the application and has not identified any concerns or issues related to their mandate with the proposed zoning by-law amendment.

**Conclusion:**

The subject property is no longer used for commercial purposes. The limitations of the waste water system (holding tank) due to the deficient lot size and setbacks restricts the use of the property for commercial purposes. The residential use exists on the property and no further excavation or intensification of uses are contemplated at this time. The use is permitted within the context of the PPS, Growth Plan and Official Plan.

**Financial Impact:**

All costs related to the application for a Zoning By-law Amendment are the responsibility of the owner.

**Strategic Plan Applicability:** N/A

**Sustainability Plan Applicability:** N/A

### Report Approval Details

Document Title:	Staff Report regarding Zoning By-law Amendment R-03-22 - Smith.docx
Attachments:	<ul style="list-style-type: none"><li>- 45R-16463, Part 1.pdf</li><li>- 2018-68 - ZBA R-05-18 - Smith.pdf</li><li>- R-03-22 - Draft By-law.pdf</li><li>- R-03-22 Zoning Application - Smith Site Plan.pdf</li></ul>
Final Approval Date:	Jul 27, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs



METRIC: DISTANCES AND COORDINATES SHOWN HEREON ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

SCHEDULE

PART	LOT	PLAN	PIN	AREA
1	PART OF MILL RESERVE	REGISTERED PLAN No. 2	PART OF 28196-0152(LT)	386.53 sq.m.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE AUGUST 15, 2017

CHRISTOPHER E MUSCLOW  
ONTARIO LAND SURVEYOR

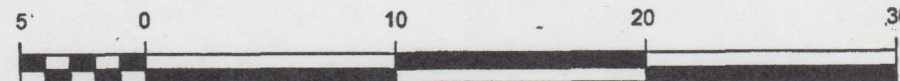
PLAN 45R-16463

RECEIVED AND DEPOSITED  
DATE Sept. 20<sup>th</sup> 2017.

h. Ellis Smith  
REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF PETERBOROUGH (No. 45)

PLAN OF SURVEY OF  
PART OF THE MILL RESERVE  
REGISTERED PLAN No. 2  
GEOGRAPHIC TOWNSHIP OF DUMMER  
TOWNSHIP OF DOURO-DUMMER

COUNTY OF PETERBOROUGH



SCALE: 1:300

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND ARE IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
  - THE SURVEY WAS COMPLETED ON APRIL 26, 2017.

SIGNED AT LAKEFIELD, ONTARIO  
THIS 15th DAY OF AUGUST, 2017

CHRISTOPHER E MUSCLOW  
ONTARIO LAND SURVEYOR

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT PLANTED
- P&L DENOTES PIERCE & LYONS, O.L.S.
- 1647 DENOTES J.B. FLEGUEL, O.L.S.
- E&P DENOTES ELLIOTT & PARR, O.L.S.
- 873 DENOTES W.A. BENINGER, O.L.S.
- P1 DENOTES PLAN 45R-12947
- P2 DENOTES PLAN 45R-7338

BEARINGS SHOWN HEREON ARE UTM GRID, DERIVED FROM REAL TIME NETWORK (RTN) OBSERVATIONS ON POINTS A AND B LISTED HEREON AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD 83 (CSRS EPOCH 1997.0).

FOR BEARING COMPARISONS, A ROTATION OF 1°56'00" COUNTER CLOCKWISE WAS APPLIED TO BEARINGS SHOWN ON PLAN 45R-12947

DISTANCES SHOWN HEREON ARE GROUND DISTANCES AND CAN BE USED TO COMPUTE GRID DISTANCES BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 1.00020472

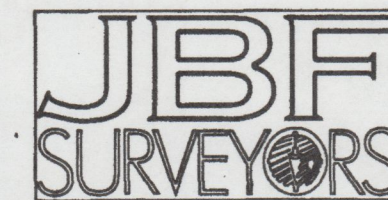
INTEGRATION DATA

COORDINATES ARE DERIVED FROM GPS RTK OBSERVATIONS USING THE TOPNET CORRECTION DATA AND ARE REFERRED TO UTM ZONE 17 (81°W LONGITUDE) NAD83 (CSRS EPOCH 1997.0).

OBSERVED REFERENCE POINT (ORP) COORDINATE VALUES ARE TO 'RURAL' ACCURACY SPECIFICATION IN ACCORDANCE WITH SEC. 14(2) OF O.REG. 216/10

POINT	UTM NORTHING	UTM EASTING
ORP A	4923662.48	727903.41
ORP B	4923598.94	727880.53

CAUTION: COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.



J. B. FLEGUEL SURVEYORS  
44 CLEMENTI ST., BOX 70  
LAKEFIELD, ON K0L 2H0  
PHONE: 705-652-6198  
FAX: 705-652-1647  
JBFLLEGUEL@KAWARTHASURVEYOR.COM  
PROJ. # 5554



**The Corporation of the Township of Douro-Dummer**

**By-law Number 2018-68**

**Being a By-law to amend By-law Number 10-1996, as amended,  
otherwise known as "The Township of Douro-Dummer  
Comprehensive Zoning By-law"**

**Whereas** By-law Number 10-1996, as amended, regulates the use of land and the use and erection of buildings and structures within the Township of Douro-Dummer;

**And Whereas** Section 34 of The Planning Act, RSO 1990, as amended, permits the Council to pass an amending Zoning By-law;

**And Whereas** the Council of the Township of Douro-Dummer deems it advisable to amend By-law No. 10-1996 as amended;

**Now Therefore** the Council of the Township of Douro-Dummer hereby enacts as follows:

1. The area affected by this By-law consists of a parcel of land in Plan 2, Part Mill Reserve, in the former Township of Dummer, (now the Dummer Ward of the Township of Douro-Dummer) in the County of Peterborough, more particularly described as:

Plan 2, PT Mill Reserve, Part 1 on 45R-16463  
South Street  
Roll No. 020-003-07620  
Township of Douro-Dummer, Former Township of Dummer  
as indicated on Schedule "A" attached hereto, and forming part of this by-law.

2. Section 21 - Special Districts is amended by the addition of a new subsection "21.323, Special District 232 (S.D. 232) Zone" immediately following Section 21.231, "Special District 231 (S.D. 231) Zone" respectively as follows:

21.232     Special District 232 (S.D. 232) Zone  
             **Plan 2, PT Mill Reserve, Part 1 on 45R-16463, Dummer**  
             **Ward,**  
             **Roll No. 020-003-07620,**

No person shall within any Special District 232 (S.D. 232) Zone use any land, or erect, alter or use any building or structure except in accordance with the following provisions:

21.232.1     Permitted Uses

21.232.1.1     all uses permitted in the Highway Commercial Zone (C2) Zone of By-law 10-1996, as amended, shall apply with the following exceptions:

The Minimum Lot Area shall be 386.53 sq. m.  
The Minimum Lot Frontage shall be 17.05 m

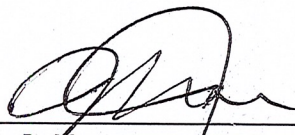
21.232.2 Special Provisions


All minimum lot area and lot frontage, existing at the time of passing of this by-law shall be shown on the Plan of Survey prepared by J.B. Fleguel Surveyors. , Ontario Land Surveyor, dated August 15<sup>th</sup>, 2018 and attached to this by-law as Schedule 'B'.


3. The area shown on Schedule "A" of this By-law, identified as X shall henceforth be zoned "Special District 232 (S.D. 232) Zone" and shall cease to be zoned "Hamlet Residential (HR) Zone".
4. Schedule 'B15' of By-law No. 10-1996, as amended, is hereby further amended in accordance with the provisions of this By-law.
5. All other relevant provisions of By-law 10-1996, as amended, shall apply.

If no notice of objection is filed with the Clerk within the time provided, this By-law shall become effective on the date of passing hereof, subject to the provisions of The Planning Act, RSO 1990, as amended.

Passed in open council this 18<sup>th</sup> day of December, 2018.

  
\_\_\_\_\_  
Mayor, J. Murray Jones

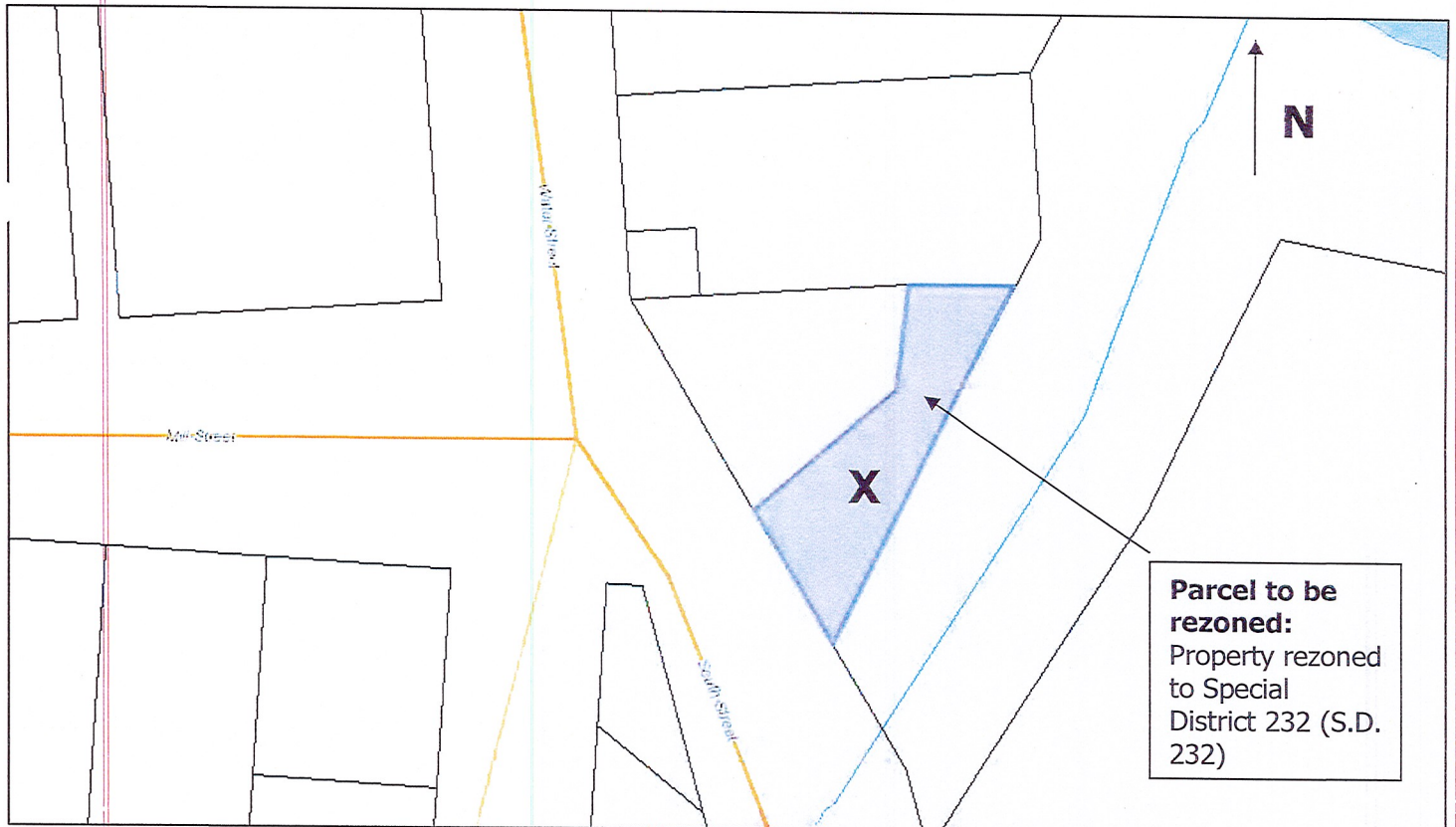
  
\_\_\_\_\_  
Deputy Clerk, Martina Chait-Hartwig

  
\_\_\_\_\_  
**CERTIFIED A TRUE COPY**



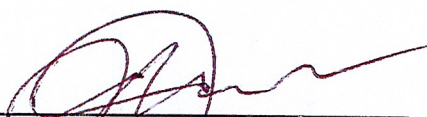
Roll No.: 020-003-07620

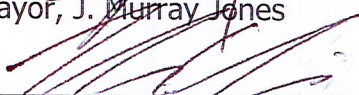
**Schedule "A" to By-law 2018-68**



**Property X**  
**To be rezoned to Special District 232 (S.D. 232) Zone.**

**This is Schedule 'A' to By-law**  
**No. 2018-68 passed this**  
**18th day of December, 2018.**

  
\_\_\_\_\_  
Mayor, J. Murray Jones

  
\_\_\_\_\_  
Deputy Clerk, Martina Chait-Hartwig

**CERTIFIED A TRUE COPY**  
  
\_\_\_\_\_



SCHEDULE

PART	LOT	PLAN	PIN	AREA
1	PART OF MILL RESERVE	REGISTERED PLAN No. 2	PART OF 28196-0152(LT)	386.53 sq.m.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE AUGUST 15, 2017

CHRISTOPHER E. MUSCLOW  
ONTARIO LAND SURVEYOR

PLAN 45R-16463

RECEIVED AND DEPOSITED

DATE Sept. 20<sup>th</sup> 2017.

h. Ellis-Smith

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF PETERBOROUGH (No. 45)

PLAN OF SURVEY OF  
PART OF THE MILL RESERVE  
REGISTERED PLAN No. 2  
GEOGRAPHIC TOWNSHIP OF DUMMER  
TOWNSHIP OF DOURO-DUMMER

COUNTY OF PETERBOROUGH



SCALE: 1:300

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND ARE IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
  - THE SURVEY WAS COMPLETED ON APRIL 26, 2017.

SIGNED AT LAKEFIELD, ONTARIO  
THIS 15th DAY OF AUGUST, 2017

CHRISTOPHER E. MUSCLOW  
ONTARIO LAND SURVEYOR

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT PLANTED
- P&L DENOTES PIERCE & LYONS, O.L.S.
- 1647 DENOTES J.B. FLEGUEL, O.L.S.
- E&P DENOTES ELLIOTT & PARR, O.L.S.
- 873 DENOTES W.A. BENINGER, O.L.S.
- P1 DENOTES PLAN 45R-12947
- P2 DENOTES PLAN 45R-7338

BEARINGS SHOWN HEREON ARE UTM GRID, DERIVED FROM REAL TIME NETWORK (RTN) OBSERVATIONS ON POINTS A AND B LISTED HEREON AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD 83 (CSRS EPOCH 1997.0).

FOR BEARING COMPARISONS, A ROTATION OF 1°56'00" COUNTER CLOCKWISE WAS APPLIED TO BEARINGS SHOWN ON PLAN 45R-12947

DISTANCES SHOWN HEREON ARE GROUND DISTANCES AND CAN BE USED TO COMPUTE GRID DISTANCES BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 1.00020472

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GPS RTK OBSERVATIONS USING THE TOPNET CORRECTION DATA AND ARE REFERRED TO UTM ZONE 17 (81°W LONGITUDE) NAD83 (CSRS EPOCH 1997.0).		
OBSERVED REFERENCE POINT (ORP) COORDINATE VALUES ARE TO 'RURAL' ACCURACY SPECIFICATION IN ACCORDANCE WITH SEC. 14(2) OF O.REG. 216/10		
POINT	UTM NORTHING	UTM EASTING
ORP A	4923662.48	727903.41
ORP B	4923598.94	727880.53
CAUTION: COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

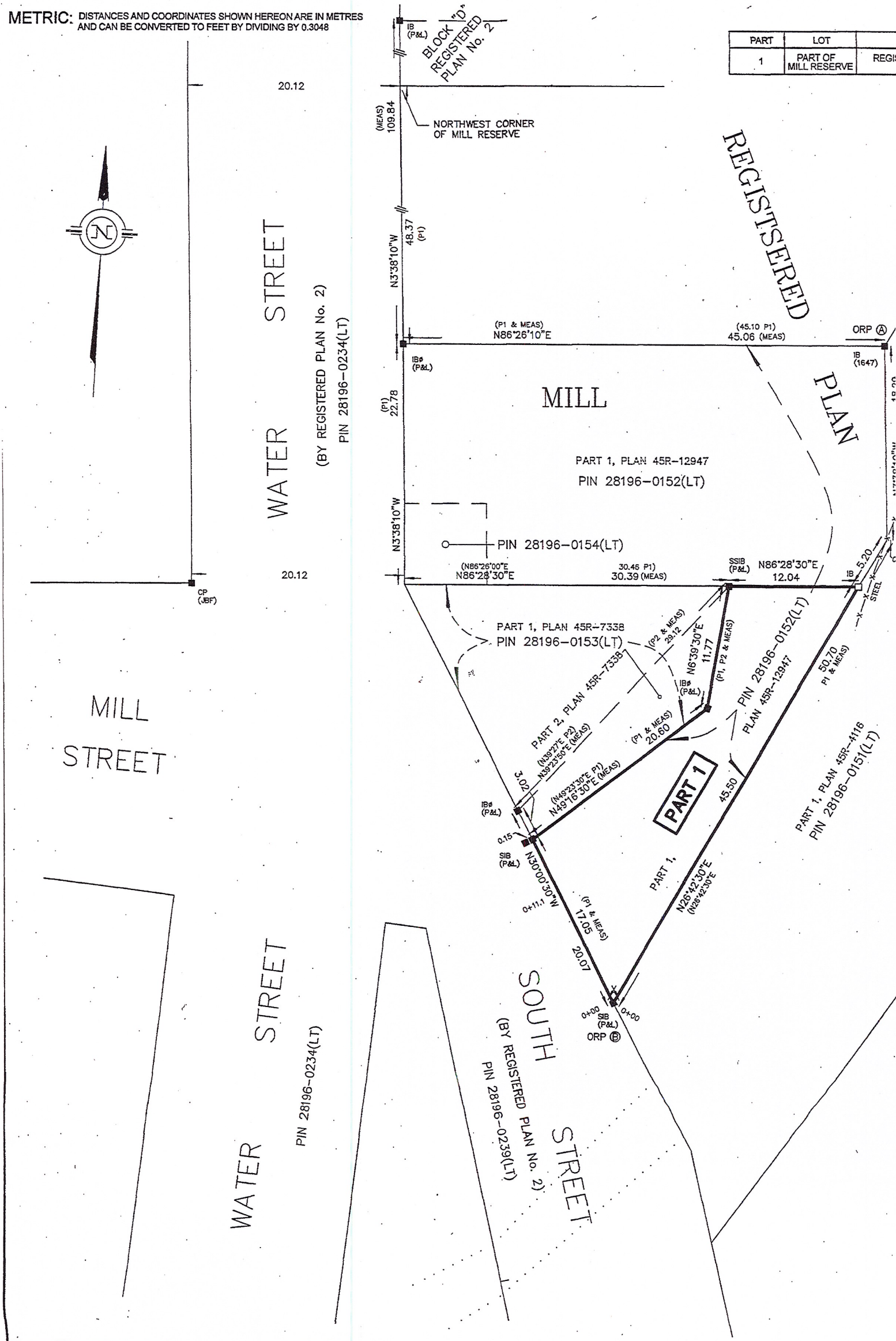


J. B. FLEGUEL SURVEYORS  
44 CLEMENTI ST., BOX 70  
LAKEFIELD, ON K0L 2H0  
PHONE: 705-652-6198  
FAX: 705-652-1647  
JBFLEGUEL@KAWARTHASURVEYOR.COM  
PROJ. # 5554



**METRIC:** DISTANCES AND COORDINATES SHOWN HEREON ARE IN METRES  
AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

PART	LOT	
1	PART OF MILL RESERVE	REGIS



The Corporation of the Township of Douro-Dummer  
By-law Number 2022-XX

Being a By-law to amend By-law Number 10-1996, as amended,  
otherwise known as "The Township of Douro-Dummer  
Comprehensive Zoning By-law"

**Whereas** By-law Number 10-1996, as amended, regulates the use of land and the use and erection of buildings and structures within the Township of Douro-Dummer;

**And Whereas** Section 34 of The Planning Act, RSO 1990, as amended, permits the Council to pass an amending Zoning By-law;

**And Whereas** the Council of the Township of Douro-Dummer deems it advisable to amend By-law No. 10-1996 as amended;

**Now Therefore** the Council of the Township of Douro-Dummer hereby enacts as follows:

1. The area affected by this By-law consists of land at 895 Water Street, Warsaw, Dummer Ward, in the County of Peterborough, as indicated on Schedule "A" attached hereto, and forming part of this by-law, more particularly described as:

**Plan 2 Pt Mill Reserve; Parts 1 and 2, Plan 45R-7338; and  
Part 1, Plan 45R-16463 Dummer Ward  
895 Water Street, Warsaw  
Roll No.: 1522-020-003-07700**

as indicated on Schedule "A" attached hereto, and forming part of this by-law.

2. Section 21 - Special Districts is amended by deleting subsection "21.232, Special District 232 (S.D. 232) Zone" in its entirety and replacing it with the following:

- a) 21.232 **Special District 232 (S.D. 232) Zone**  
**Plan 2 Pt Mill Reserve; Parts 1 and 2, Plan 45R-7338; and**  
**Part 1, Plan 45R-16463 Dummer Ward**  
**Roll No.: 1522-020-003-07700**

No person shall within any Special District 232 (S.D. 232) Zone use any land, or erect, alter or use any building or structure except in accordance with the following provisions:

21.232.1 Permitted Uses

- 21.232.1.1 a permanent single detached dwelling  
21.232.1.2 a Type 'A' or Type 'B' home occupation.

21.232.2 Special Provisions

All provisions and regulations of the Hamlet Residential (HR) Zone of By-law 10-1996, as amended, shall apply with the following exceptions:

- (i) Minimum Lot Area 840 m<sup>2</sup>  
(ii) Minimum Front Yard of 390 0 m

(iii)	Minimum interior side yard	2 m
(iv)	Minimum Water Yard	10 m
(v)	Maximum Lot Coverage	19%

All provisions and regulations of the Hamlet Residential (HR) Zone of By-law 10-1996, as amended, shall apply to any further development.

3. Schedule 'B-15' of By-law No. 10-1996, as amended, is hereby further amended by changing the zone category on a portion of the lands identified as Roll No.: 1522-020-003-07700 from the Highway Commercial (C2) Zone to the Special District 232 (S.D. 232) Zone as shown on Schedule "A" attached hereto and forming part of this By-law.
4. All other relevant provisions of By-law 10-1996, as amended, shall apply.

If no notice of objection is filed with the Clerk within the time provided, this By-law shall become effective on the date of passing hereof, subject to the provisions of The Planning Act, RSO 1990, as amended.

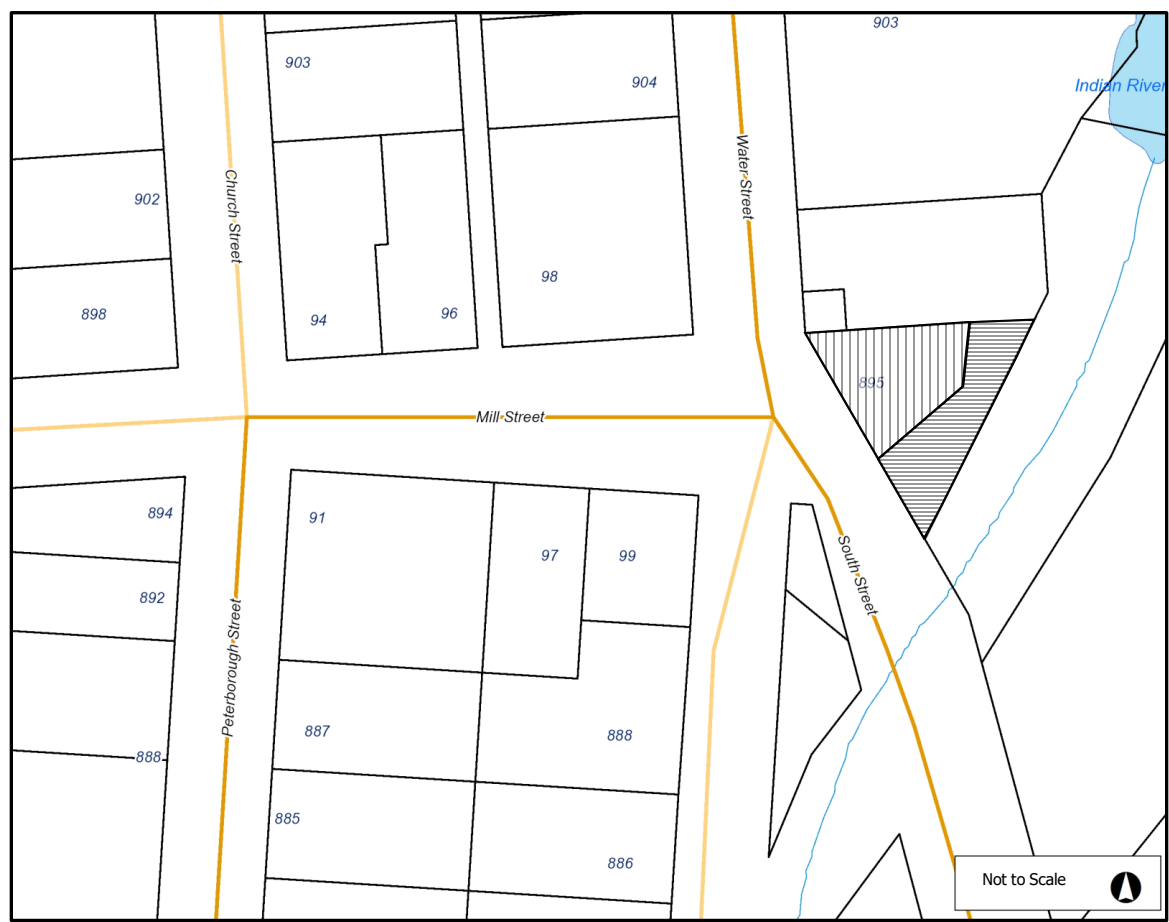
Passed in Open Council this XX day of XXXX, 2022.


\_\_\_\_\_  
Mayor, J. Murray Jones

\_\_\_\_\_  
Acting Clerk, Martina Chait-Hartwig

**File: R-03-22**  
**Roll No. 1522-020-003-07700**

**Schedule "A" to By-law 2022-XX**



 **Rezone from the 'Highway Commercial (C2) Zone' to the 'Special District 232 (S.D. 232) Zone'**

 **Area to remain zoned the 'Special District 232 (S.D. 232) Zone'**

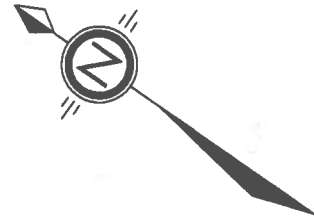
**This is Schedule 'A' to By-law No. 2022-XX passed this XX day of XXXX, 2022.**

\_\_\_\_\_  
Mayor, J. Murray Jones

\_\_\_\_\_  
Acting Clerk, Martina Chait-Hartwig

**CAUTION:**

LOCATIONS OF UNDERGROUND SERVICES ARE APPROXIMATE. OTHER BURIED UTILITIES MAY EXIST WHICH ARE NOT SHOWN. CONTACT ALL POTENTIAL OWNERS OF UNDERGROUND UTILITIES PRIOR TO COMMENCEMENT OF CONSTRUCTION.

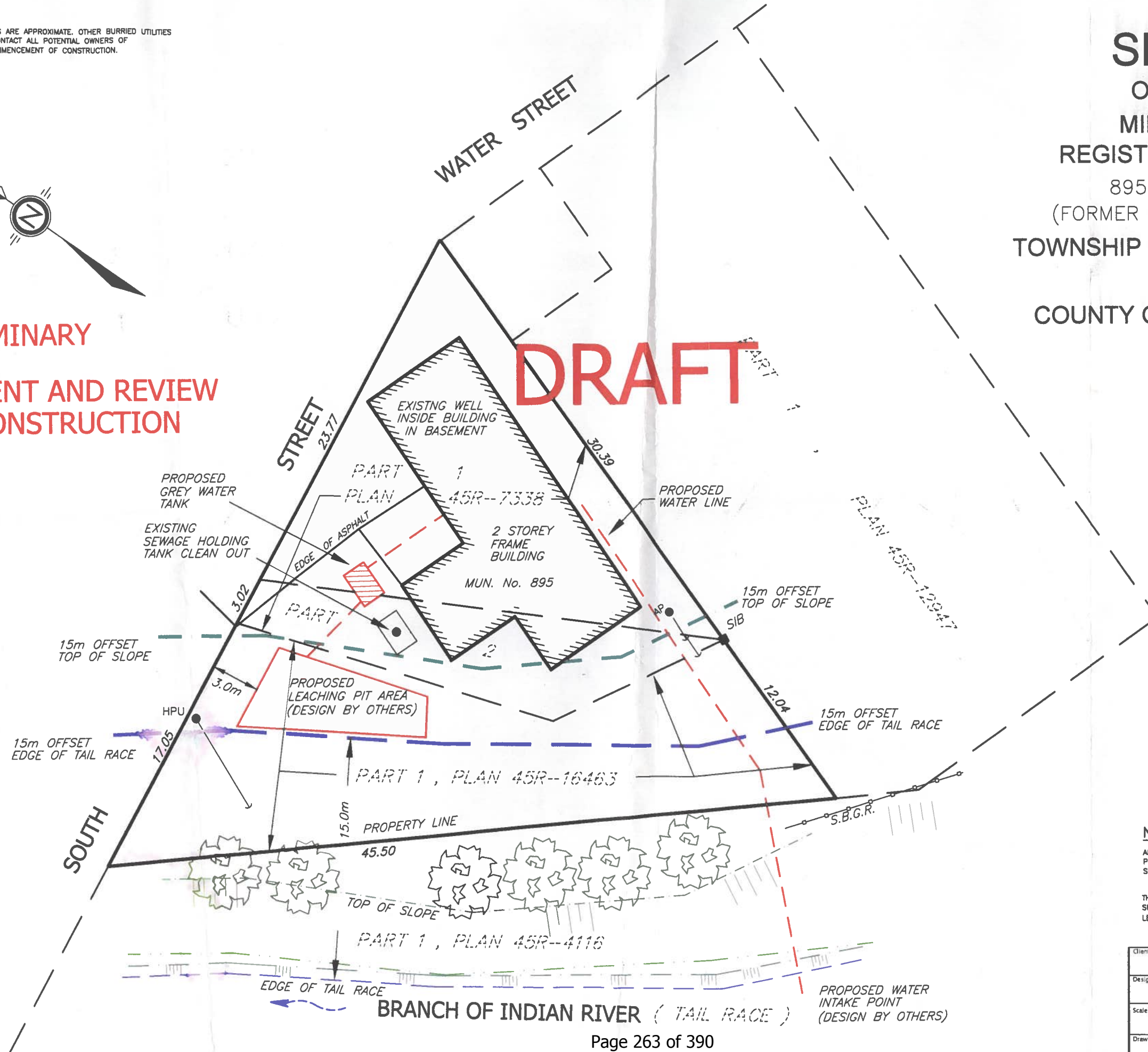


**PRELIMINARY**

**FOR COMMENT AND REVIEW  
NOT FOR CONSTRUCTION**

**DRAFT**

**SKETCH  
OF PART OF  
MILL RESERVE  
REGISTERED PLAN No. 2  
895 WATER STREET  
(FORMER VILLAGE OF WARSAW)  
TOWNSHIP OF DOURO - DUMMER  
IN THE  
COUNTY OF PETERBOROUGH**



**NOTES:**

APPROXIMATE BOUNDARY LIMITS SHOWN HEREON HAVE BEEN DERIVED FROM PLAN OF SURVEYS, BEING PLAN 45R-16463, 45R-4116 AND 45R-12947. SURVEY MONUMENTS SHOWN ON THIS PLAN HAVE NOT BEEN VARIFIED.

THIS IS NOT A PLAN OF SURVEY. SKETCH IS FOR THE USE OF CATHY SMITH FOR THE APPLICATION FOR A LEACHING PIT AND A WATER LINE.

Client:	CATHY SMITH	Date:	JANUARY 29, 2018
Designed By:		Drawn By:	S. Wakeling
Scale:	1 : 250	Checked By:	S. Wakeling
Drawing Name:	CATHY SMITH WARSAW	Drawing No.:	1



# Township of Douro-Dummer

## Report and Capital Project Status

- Directed by Council and/or CAO
- Directed by the Province/legislation
- Directed by an Agency

### Report Status

Department	Date Requested	Directed By	Resolution/Direction	Est. Report Date
Clerk	May 4, 2021	Council	Fee for Muzzle Order Appeal Process * to be combined with the revised animal control by-law and in consultation with a neighbouring municipality	New contract with PHS is now in place.
Clerk	May 4, 2021	Council	Lessner Road Allowance and Closure - Agreement is being drafted by legal team.	<del>October 2021</del> August 2022
CAO	June 1, 2021	Council	Future ORV Use in the Township	Council decision forwarded to County
Public Works / CAO	May 17, 2022	Council	Speed Limit Reduction Request Policy & Follow up on Birchview Road Speed Study Report	August 2022
Public Works	February 16, 2021	Council	County Road 38 Boulevard Maintenance	Revisit 2022
Public Works	February 26, 2021	Council	Sidewalk/Shoulder Maintenance Program	Revisit 2022

CAO	August 3, 2021	Council	Public Process to Address Short Term Rentals - Report regarding Committee to Council on August 2 <sup>nd</sup> , 2022	Summer 2022
Building Department	December 21, 2021	Council	Building Department Customer Service Policy with Wait Times	On Hold until new Staff level is in place
Clerks	February 1, 2022	Council	Review of New Procedural By-law	Complete
Building Department	February 8, 2022	Council/COW	Policy Regarding Low Level Decks	Complete
Clerks and Finance	March 15, 2022	Council	Comprehensive Council Remuneration By-law	Summer 2022
Clerks	March 29, 2022	HR Committee	Revise and Consolidate Township Social Media Policy	Summer 2022
Clerks	April 12, 2022	COW	Update to Complaint Policy	Summer 2022
Corporate	May 3, 2022	Council	Future Gravel Resources	Fall 2022

## Capital Project Status

Department	Capital Project List	Status
General Government	Demolition of Old House at Fifth Line - Waiting on bidder to pick up dismantle barn	Barn to be removed Spring 2022 and house to follow in Summer 2022
General Government	Employee and Council Compensation Review	Complete
General Government	New Cubicle Walls	On hold pending Covid-19 update
General Government	New Sloped Roof - Town Hall	Drawings complete, RFP in Fall 2022
General Government	Office and Lower Level Painting – Town Hall	Office Painting is complete Lower Level – 2022
General Government	Bathroom Touchless Fixtures	Deferred to 2022
General Government	Asset Management Plan	Ongoing
General Government	Computer Modernization	Summer 2022
General Government	Finance Modernization	Fall 2022
Building Department	Lower Level Office Renovations	Tender awarded – in progress

Building Department	Boat and Trailer	Deferred pending supplier availability
Building Department	Cloud Permitting Software	Launched January 2022
Fire	Douro Station Reconfiguration	Ongoing
Fire	Station 1 Tanker	Delivered
Fire	Station 2 Pumper	RFP Awarded
Fire	Equipment: <ul style="list-style-type: none"> <li>- Bunker Gear</li> <li>- Extrication Tools</li> <li>- Fire Helmets</li> <li>- Vehicle Stabilization Kit</li> <li>- Lifting Air Bags</li> <li>- Ground Monitor</li> <li>- Forestry Pump</li> <li>- Electronic Sign</li> </ul>	Items to be received throughout 2022
Transportation Services	Fuel Pumps – Douro & Warsaw <ul style="list-style-type: none"> <li>- Waiting on testing from County</li> <li>- Sole Source Procurement</li> </ul>	Fall 2022
Transportation Services	Replacement of Pickup Truck	Complete

Transportation Services	Replacement of Volvo Grader	Complete
Transportation Services	Roads Needs Study	Complete
Transportation Services	Loader	Awarded
Transportation Services	3pt Hitch Side Mower	Complete
Transportation Services	One Ton Pickup Truck with snow plow	Report to Council August 2022
Parks and Recreation	Douro Ice Resurfacer	RFP Awarded
Parks and Recreation	Harvest Room Floor	On hold – researching options – part of budget process
Parks and Recreation	Infield Groomer	Alternative Option Approved by Council – Complete
Parks and Recreation	Parks and Rec Master Plan - Implementation	On hold due to Covid-19
Parks and Recreation	Douro & Warsaw Arena Exterior Doors	Complete
Parks and Recreation	Tables and Chairs	Summer 2022
Parks and Recreation	Lime Kiln Restoration – 2022 Budget	Fall 2022

**Recommendation:**

That, on behalf of the Township of Douro-Dummer Public Library Board, Council submits an application for the Ontario Trillium Foundation Capital Grant Project, to develop the Library's back lot into an outdoor meeting, programming, and play space, and that the Clerk's office act as signatory contact for this application, due 5:00 p.m. on August 3<sup>rd</sup>, 2022.

**Overview:**

The Library Board is excited to add to its history of securing grants for a wide variety of projects, which in the past has included accessibility grants (for automatic doors and bringing our ramp up to code), and for the installation of new flooring, lighting, shelving, and circulation desk. This project will build on previously successful grant funded projects for the grounds of the Library (our recently created pollinator garden and outdoor reading space). With this Capital grant, the Library aims to develop the back lot into a multi-purpose outdoor meeting, programming, and play space which will include seating, landscaping, a gazebo structure, and a natural material log playscape.

The project has been developed and approved by the Board in February 2022, and the Library has received individual coaching from the Trillium Foundation on the details of the application, which is due August 3<sup>rd</sup>, 2022. The Library has secured quotes from three separate contractors, and based on these, the project is estimated to cost between \$51,577 and \$86,897. The Trillium Capital Grant awards recipients up to \$150,000 for a 6-12-month project term, with a project start date between November 25<sup>th</sup>, 2022 and May 25<sup>th</sup>, 2023. If the Library is unsuccessful in securing the grant, the Board will scale down the project design and raise funds through a silent auction to build a shade structure.

**Conclusion:**

The Library is seeking support from the Council to submit a grant application that is well prepared, for a project that will have a great impact on the physical and social wellbeing of Library users.

**Financial Impact:**

The development of the back lot will increase the value of the municipal building in which the Library is housed; successful applicants of the Capital Grant can receive between \$5,000 –\$150,000 to invest in capital projects.

**Strategic Plan Applicability:**

This project aligns with the Library's strategic plan by increasing usable hours, increasing and improving program delivery, providing a community space to connect and discover, and investing in the property.

**Report Approval Details**

Report to Council – Application for Trillium  
Capital Grant

Re: Public Library-2022-01

From: Maggie Pearson

Date: August 2, 2022

Document Title:	Trillium Grant.docx
Attachments:	
Final Approval Date:	Jul 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs



**Recommendation:**

That the C.A.O.-2022-21 report, dated August 2, 2022 regarding Birchview Speed Limit and Speed Limit Reduction Request Policy be received; and  
That Council adopt the Speed Limit Reduction Request Policy; and  
That Council provide additional direction on the speed limit on Birchview Road.

**Overview:**

At the Regular Council meeting held May 17, 2022, Council received Report to Council – Birchview Road Speed Reduction, C.A.O.-2022-13, which has been included for reference, and Council adopted the following motion.

Moved by: Councillor Watt  
Seconded by: Councillor Landsmann

That the report, dated May 17, 2022 regarding Birchview Road Speed Reduction be received; and

That staff prepare a speed reduction request policy, that By-law No. 2018-39, as amended be further amended to reduce the speed on Douglas Road to 50 Km/h from 60 Km/h and that a decision on Birchview Road be deferred pending additional information from the solicitor and engineers.

Carried

The by-law to reduce the speed on Douglas Road was presented and passed by Council on June 7, 2022. The signage has since been updated on Douglas Road to reflect the change from 60km/hr to 50km/hr.

As requested, Ms. Paula Boutis, Aird & Berlis Solicitor and Eric St. Pierre from D.M. Wills will be in attendance to answer questions from Council to assist with the decision to reduce the speed limit on Birchview Road from 60km/hr to 40m/hr.

Staff have drafted a Speed Reduction Request Policy attached to this report for Council consideration. Ms. Boutis and Mr. St. Pierre have both reviewed the policy and provided comments which are reflected in the draft attached.

**Conclusion:**

The Speed Reduction Request Policy will provide the public with a clear and concise process for any request to change speed limits in the Township. In addition, it will provide staff with an approach for assessing the requests and the ability to provide a recommendation to Council that has been researched and reviewed thoroughly.

**Financial Impact:**

The cost to provide the appropriate signage should Council proceed with reducing the speed limit on Birchview Road is estimated at \$5,000.

There is no financial impact associated with the Speed Reduction Request Policy.

**Strategic Plan Applicability:**

To ensure that the public works department operates efficiently and effectively.

**Sustainability Plan Applicability:**

N/A

**Establishing Speed Limits on  
Township of Douro-Dummer Roads**

Approved By: Council  
Approval Date:  
Effective Date:  
Revision Date:

**Policy Statement**

**Purpose:**

The Township of Douro-Dummer has a road network that is large and diverse, with varying conditions that include multiple road users, topography, surface types, road conditions, and land uses. The network consists largely of rural roads, although some roads have urban characteristics. Every year the Township receives concerns with excess speeding and/or requests for speed limit changes on its various roadways, and therefore, this Policy provides for a formal process to guide the Township in establishing and reviewing speed limits on Township of Douro-Dummer roads.

The mere reduction of posted speed limits, without changing the characteristics of the roadway to encourage reduced speeds may have minimal impact on vehicle operating speeds. Road safety may be enhanced through the posting of credible speed limits that match the expectation of drivers for a given roadway and its surrounding area. The purpose of this policy is to provide Administration with a systematic, consistent, reliable, and transparent framework to assess, review, and implement appropriate speed limits on Township of Douro-Dummer roads, in accordance with established technical guidelines

Implementation of this policy will also:

- Create a process for Administration to objectively review speed limit change requests from the Public, Council, and other stakeholders.
- Provide Administration and the public with an objective and reliable tool for evaluating speed limits on Township roads.
- Provide a standard format and process for resolving in a consistent manner, complaints regarding speed limits.
- Reduce the workload and duplication efforts for Township staff in responding to speed limit concerns.

**Definitions:**

**TAC – Transportation Association of Canada**

**TAC Speed Limit Guidelines**

The Transportation Association of Canada’s (TAC) Guidelines for Establishing Posted Speed Limits (2009) provides an evaluation tool to assess posted speed limits which is based primarily on factors relating to the function, classification, and physical characteristics of the road.

**Urban Road**

A road that is located within an urban area as defined by the TAC Speed Limit Guidelines.

**Rural Road**

A road that is located within a rural area as defined by the TAC Speed Limit

Guidelines.

**Posted Speed Limit**

The speed prescribed for motor vehicles on a section of road by municipal By-law in accordance with the provincial Highway Traffic Act (HTA).

**Design Speed**

The speed selected as a basis to establish appropriate geometric design elements for a particular section of road so that drivers can travel safely at that speed under ideal conditions.

**Operating Speed**

The average speed at which a driver is observed operating a vehicle at a particular location.

**85<sup>th</sup> Percentile Speed**

The speed at which 85 percent of drivers are observed to travel at or? under free-flowing conditions past a monitored point.

**Speed Limit Review Study**

A review of the operating characteristics and infrastructure data for a roadway to determine the appropriate speed limit. For the purposes of this policy, the review will apply the Canadian Guidelines for Establishing Posted Speed Limits as produced by the Transportation Association of Canada, and as updated from time to time. This approach considers roadside environment, access density, roadway alignment, lane widths, pedestrian and cyclist activity, and pavement condition.

**Scope:**

The authority for the Township of Douro-Dummer to set speed limits is granted through the Highway Traffic Act (HTA). Under this legislation, the Township can set speed limits different from legislated rates that is not greater than 100 km/hour. The HTA establishes a default of 80 km/hour on a highway not within a built up area that is within a local municipality that had the status of a township on December 31, 2002 if prescribed by regulation. Douro-Dummer is one such prescribed municipality.

The Transportation Association of Canada (TAC) Guidelines for Establishing Posted Speed Limits is the proposed methods for establishing maximum speed limits on Township roads. Road section(s) will be reviewed in accordance with the TAC Guidelines in order to make recommendations regarding the appropriate posted speed limits.

**Procedures**

The following steps shall be adhered to in order to implement this policy: outlines the procedures to be followed in the context of this policy statement.

**Establishing Speed Limits on Roadways**

**Setting Speed Limits on Town Roads**

- Speed limits are intended to be an upper boundary when all other conditions are considered favourable such as the geometry of the road and the capabilities of the vehicles travelling them. Road users are expected to adjust their speed to suit varying road, weather, visibility, and traffic volumes.
- The TAC Guidelines for Establishing Posted Speed Limits (April 2009) are used for best practices management. These guidelines provide an evaluation tool to assess appropriate speed limits based primarily on the classification, function, and physical characteristics of a roadway. It is an objective and reliable assessment based on measurable criteria.

- The risks associated with each of the criteria determine the appropriate speed limit. A higher level of risk results in a lower recommended speed limit. The guidelines take into consideration roadway element risk factors, including 85<sup>th</sup> percentile speed, road classification, whether the road is divided or undivided, the condition of the pavement surface, and other roadside hazards, all to determine the appropriate speed limit for the subject roadway.

### **Timing for Speed Limit Reviews**

- Speed limit reduction and/or increase requests will require a written request with an explanation or reasons for the request which shall be filed with the Public Works Department by April 1<sup>st</sup> or September 1<sup>st</sup> of each year.
- Studies on such written and eligible requests will be completed on a bi-annual basis.
- The timing for the traffic count period should consider a representative time of day, day of month, and month of year to be studied. Counts are typically most reliable in May and October of each year.

### **Eligibility for Speed Limit Reviews**

In order for a roadway to be eligible for a resident requested review, it must meet **all** of the following criteria:

- Township of Douro-Dummer road.
- Road length must be a minimum of 500m for urban sections and 1000m for rural sections.
- Any part of the road length requested has not been evaluated in the last 5 years.
- If the road is not eligible, a speed limit review will be discontinued.
- If eligible, the process will commence through a series of structured stages until such a time as: a) a solution is implemented, or b) a speed adjustment is deemed inappropriate for implementation.

### **Process to Initiate a Speed Limit Review**

- Resident requests for a speed limit review must follow the procedure set out in this policy.
- Speed Limit reviews are initiated periodically and/or if a traffic related concern is identified on a particular road segment.
- If a road is reconstructed or following any significant upgrades to a road occur, speed evaluation may be warranted; this will be determined as part of any road reconstruction or upgrade
- Traffic concerns can be identified by staff, Council, Enforcement Agencies, residents, etc.
- Resident requests for a Speed Limit Review shall require support from at least 65% of the residents residing on that section of road where the request is eligible as established above.
- Support will be determined through petition in the format provided in 'Appendix A'. If there is not at least 70% support for the request, a written reply will be sent to the petitioner advising that the request will not be considered at this time. If there is 65% or greater support for the request, the assessment phase begins.

### **Speed Review Assessment**

- For all eligible requests, data along the subject roadway(s) will be collected in the spring or fall to qualify and quantify the extent of the local traffic issues.
- The data collection may include any or all of the following:
  - Vehicle volume count to determine 24-hour traffic;
  - Speed study to determine existing speed data;

- Classification count to determine heavy traffic;
  - Collision data; and
  - Existing roadway conditions (i.e. pavement condition, signing, marking).
- Evaluation criteria are related to physical and road user characteristics and includes the following
    - 'Built-up-area' as defined in the Highway Traffic Act;
    - Horizontal and Vertical alignment;
    - Average lane width;
    - Roadside hazards;
    - Number of intersections;
    - Number of driveways;
    - Pedestrian and cyclist exposure; and
    - On-street parking.
  - For each evaluation criterion, a risk level that appropriately matches prevailing conditions is identified. In general, three levels of risk (higher, medium, and lower) have been defined for evaluation criterion. An automated spreadsheet provided with the TAC guidelines is to be used for the analysis.
  - The spreadsheet includes all the factors to be evaluated. Each factor is assigned a risk level; once all factors are considered, a final total risk score is assigned and a resulting recommended posted speed limit is assigned.
    - Following the initial analysis using the TAC guidelines, additional analysis may be conducted to allow for consideration of special circumstances by reviewing the road segment with enforcement personnel as deemed appropriate by the Manager of Public Works.
  - When recommending a change in the posted speed limit, consideration will be given to adjacent speed zones to avoid incremental speed fluctuations of more than 20km/h as outlined in the Ontario Traffic Manual Book 5: Regulatory Signs as published and updated by the Ministry of Transportation.
  - Based in the analysis undertaken through the review, and the subsequent conclusions, recommendations for the speed limit and its adjustment will be determined by the Manager of Public Works;
  - If warranted, a recommendation, endorsed by the CAO will be made to Township of Douro-Dummer Council for consideration for adoption of the appropriate by-law; if unjustified, a written response will be sent to the petitioner.

## **Responsibilities**

- It is the responsibility of the CAO to ensure that staff is aware and follow this policy.
- It is the responsibility of the Clerk to administer and verify the validity of the petition as described in this policy.
- It is the responsibility of the Public Works Manager to ensure that reviews are conducted in accordance with this policy.
- It is the responsibility of employees of the Township of Douro-Dummer to ensure that the procedures set forth in the policy are adhered to.

**References & Related Policies:**

*Highway Traffic Act*

*Transportation Association of Canada (TAC) Guidelines for Establishing Posted Speed Limits*

*Municipal Act, 2001*

*Ontario Traffic Manual*

**Review Cycle:**

This policy will be reviewed on an as needed basis and shall be reviewed if relevant guidelines are amended or updated to ensure that it is current with best practices.



Appendix "A"  
Petition Form

Speed Limit Review on Township of Douro-Dummer Roads

**\*\*See Notes Before Signing\*\***

We, the undersigned owners hereby petition the Township of Douro-Dummer under the  
Municipal Act to review the speed limit along \_\_\_\_\_  
from \_\_\_\_\_  
to \_\_\_\_\_

in accordance with the Township’s Speed Limit Review **Policy Number XX**.

Affected Properties

Signatures (Please sign below to indicate your choice)

Roll No., Address & Registered Owners	In Favour	Opposed	Assessment (For Office Use Only)

Roll No., Address & Registered Owners	In Favour	Opposed	Assessment (For Office Use Only)

Roll No., Address & Registered Owners	In Favour	Opposed	Assessment (For Office Use Only)

Roll No., Address & Registered Owners	In Favour	Opposed	Assessment (For Office Use Only)

Roll No., Address & Registered Owners	In Favour	Opposed	Assessment (For Office Use Only)

**Petition Form**  
**Establishing Speed Limits on Township of Douro-Dummer Roads**  
**Policy No. XX**

We, the undersigned owners hereby petition the Township of Douro-Dummer under the Municipal Act to review the speed limit along \_\_\_\_\_  
from \_\_\_\_\_  
to \_\_\_\_\_  
in accordance with the Township's Speed Limit Review **Policy Number XX**.

**Notes:**

Your signature on this petition represents your **Expression of Interest** in proceeding with the speed limit review as outlined above. A change in the posted speed limit is subject to review per the Town's "Establishing Speed Limits on Township of Douro-Dummer Roads" Policy and signing this petition does not ensure a speed limit change.

1. Once a petition expressing interest has been received:
2. Only eligible roads as defined in the policy for Establishing Speed Limits on Township of Douro-Dummer Roads will be considered for review.
3. The sufficiency and validity of the petition shall be determined by the Clerk.
4. A valid petition exists where the **following criteria is met:**
  - a. at least 65% of the property owners signing the petition are in favour;**
5. If more than one person is registered as an owner on the property, all owners must sign the petition in order to be counted.
6. If one or more people are registered as owners, the property shall be counted as one property only.
7. No person has the right to withdraw the person's name from, and no name shall be added to, a petition after the Clerk has certified as to its sufficiency.

Initiator Contact Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_



## **Birchview Road Speed Limit Review**

**D.M. Wills Project Number 4773**

### **D.M. Wills Associates Limited**

Partners in Engineering, Planning and  
Environmental Services  
Peterborough

**December 2021**

**Prepared for:**  
**The Township of Douro-Dummer**



### Summary of Revisions

Revision No.	Revision Title	Date of Release	Summary of Revisions
1	Draft Report	December 23, 2021	Draft Report Submitted
2	Final Report	February 10, 2022	Signatures appended

This report has been formatted considering the requirements of the Accessibility for Ontarians with Disabilities Act.

## Executive Summary

D.M. Wills Associates Limited was retained by The Township of Douro-Dummer to complete a Speed Study to assess the speed limit for the Birchview Road which stretches from Highway 28 (the west end) to McCracken's Landing Road (the east end) and just to the south of Clear Lake/Stoney Lake. The existing posted speed limit is 60 km/hr.

This report documents the field review and data collection findings including existing traffic signs, speed data, and geometric characteristics. The field observations and the collected data are then used to establish a speed limit according to the TAC guidelines.

Based on the collected speed data, the 85<sup>th</sup> percentile is 67 km/hr. The TAC guidelines methodology recommended lowering the speed limit to 40 km/hr on the section that starts from Fiddlers Lane to McCracken's Landing Road. On the other hand, this methodology did not recommend any change to the speed limit on the section that starts from Highway 28 to Fiddlers Lane.

Finally, the report reviews and proposes new locations for the traffic signs to align with the Ontario Traffic Manual and the Highway Traffic Act.

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- Appendix A – Birchview Road Location
- Appendix B – Acquired Speed Data
- Appendix C – TAC Guidelines Evaluation Criteria
- Appendix D – Automated Speed Limit Guidelines Spreadsheets for Birchview Road

## 1.0 Introduction and Background

D.M. Wills Associates Limited (Wills) was retained by The Township of Douro-Dummer to complete a Speed Study to assess the speed limit for the Birchview Road and provide recommendations about the speed limit, including recommendations for changes to signage.

Birchview Road is located on the north side of Douro-Dummer Township and it stretches from Highway 28 (west) to McCracken's Landing Road (east) and is just to the south of Clear Lake. Birchview Road is about 11.6 km in length and it has multiple horizontal and vertical curves as shown in **Appendix A**. The current speed limit on Birchview Road is 60 km/hr.

## 2.0 Field Review and Data Collection

As per the TAC Guidelines, requirements for this study included road classification, road function, land use, as well as physical and road-user characteristics as described in the evaluation criteria.

Wills' team conducted a site review on October 14, 2021, to collect the information required for this analysis. The field review was conducted by driving Birchview Road and collecting signs locations, lane widths, cross-section slopes, and observing road user behavior and surrounding land uses. Driving the road provided an opportunity to identify potential issues/hazards firsthand.

### 2.1 Existing Signing

This road has multiple warning signs including winding road signs, sharp curve/curve road signs, steep hill signs, pedestrian activity and playground signs, hidden entrance and intersection signs, chevrons, and turtle crossing signs, in addition to the regulatory signs of the posted speed limit.

### 2.2 Speed Data

Data collected by the OPP (included in **Appendix B**) provides an 85<sup>th</sup> percentile speed of 67 km/h.

### 2.3 Alignment, Vertical Profile, and Crossfall

The approximate alignment and vertical profile was interpreted from "The Ontario Digital Surface Model (Lidar-Derived)." This model contains information licensed under the Open Government License – Ontario.



The surface within the area of Birchview Road has a raster density of 0.5m with a vertical accuracy for hard surfaces of approximately 10 cm.<sup>1</sup>

Birchview Road is a winding, hilly road. There are 37 horizontal curves and the vertical profile roughly follows the surrounding ground profile.

Road cross fall data was collected in the field at most low-radius curves. Due to the winding nature of the road, some curves lacked sufficient sightlines to field staff to measure the cross fall in a safe manner. Generally, tight radius curves were superelevated, but the superelevation of the road curves were variable, both along a curve and between lanes at the same location.

Horizontal curve data collected under this study is presented in Table 1 below.

**Table 1: Collected Curve Data**

Curve No.	Distance from Highway 28 (km)	Radius (m)	Crossfall (negative values indicate that the lane slopes to the outside of the curve)		Type
			WBL	EBL	
1	0.05	210	-	-	Normal Crown
2	0.20	210	-	-	Normal Crown
3	0.63	210	4	-2.5	Normal Crown
4	0.72	210	-1.7	3.3	Normal Crown
5	1.32	160	5	1.5	Superelevated
6	1.59	170	4.5	3	Superelevated
7	2.17	170	1.8	2.4	Superelevated
8	2.65	120	3.2	6.9	Superelevated
9	3.17	115	6.5	3.6	Superelevated
10	3.33	781	-	-	Normal Crown
11	3.72	5199	-	-	Normal Crown
12	3.86	210	5.9	2.2	Superelevated
13	4.14	210	3	6.27	Superelevated
14	4.37	210	6.7	2.9	Superelevated
15	4.71	5000	-	-	Normal Crown
16	4.87	210	-	-	Normal Crown
17	5.13	210	-	-	Normal Crown
18	5.29	210	-	-	Normal Crown
19	6.55	210	2.8	-3.1	Normal Crown
20	6.70	210	-	-	Normal Crown

<sup>1</sup> Two independent tests were conducted to assess the vertical accuracy of the Peterborough Model to a 95% confidence level. The "Fast Static" point set and the "Real-Time-Kinematic" point set estimates a vertical accuracy of 8.6 cm and 9.4 cm respectively.

<b>21</b>	6.85	110	4.3	0.6	Superelevated
<b>22</b>	7.33	200	-	-	Normal Crown
<b>23</b>	7.61	673	-	-	Normal Crown
<b>24</b>	7.75	85	3.3	5.4	Superelevated
<b>25</b>	7.96	100	1	6.3	Superelevated
<b>26</b>	8.26	45	5.8	2	Superelevated
<b>27</b>	8.43	150	4	0.6	Superelevated
<b>28</b>	8.72	210	-	-	Normal Crown
<b>29</b>	8.86	2400	-	-	Normal Crown
<b>30</b>	9.11	210	-	-	Normal Crown
<b>31</b>	9.26	210	5.6	-3.2	Normal Crown
<b>32</b>	9.59	160	0.9	4.4	Superelevated
<b>33</b>	10.54	120	-4.4	3.2	Normal Crown
<b>34</b>	10.70	210	-	-	Normal Crown
<b>35</b>	11.06	85	5.8	2.5	Superelevated
<b>36</b>	11.33	210	-	-	Normal Crown
<b>37</b>	11.60	210	-	-	Normal Crown

### 3.0 Speed Limit Recommendation

Speed limits are set to inform motorists of appropriate driving speeds under favorable conditions. Drivers are expected to reduce speeds under certain conditions (i.e., poor visibility, adverse weather, congestion, warning signs, or presence of bicyclists and pedestrians). Legislation and statutes generally reflect this requirement. All speed control regulations provide the legal basis for adjudication and sanctions for violations of the law. Municipalities may also post advisory speed signs, which do not have the force of law but warn motorists of suggested safe speeds for specific conditions at particular locations (i.e. a sharp curve or intersection approach).

The primary purpose of the speed limit is to advise drivers of the maximum reasonable and safe operating speed under favorable conditions. It provides a basis for enforcement and ought to be fair in the context of traffic law.

Methodologies for setting speed limits are designed to result in recommended speed limits that:

- Are related to crash risk;
- Provide a reasonable basis for enforcement;
- Are fair in the context of traffic law; and
- Are accepted as reasonable by a majority of road users.

Methodologies are generally applicable on all road types and capable of being implemented with existing resources.

### **3.1 The Canadian Guidelines for Establishing Posted Speed Limits**

The Canadian Guidelines for Establishing Posted Speed Limits were developed by the Transportation Association of Canada (TAC Guidelines) and were developed to provide guidance and to enhance consistency in the evaluation of posted speed limits. The guidelines were developed through the review of current domestic and international practices, technical documentation, and testing.

The TAC Guidelines are based on the road risk method which is primarily based on the evaluation of risk associated with the physical characteristics of a roadway. The specific road classes considered are freeways, expressways, arterials, collectors, and locals. These road classes are consistent with the Geometric Design Guide for Canadian Roads.

The fundamental concept of the evaluation methodology is to identify the ideal speed according to the nature of land use (urban/rural), lane characteristics, median separation, and road classification.

For the municipal arterial, collector, and local roads, the ideal speed is determined based on the typical functions of these roads and typical public expectations under minimal risk conditions. Then, a systematic evaluation of risk related to geometry and traffic criteria is carried out. A recommended posted speed limit is then established according to the level of risk. The higher the level of risk associated with the roadway's physical characteristics, the lower the resulting posted speed limit.

#### **3.1 Evaluation Criteria**

The evaluation criteria are related to the physical and road-user characteristics of the roadway, as follows:

- a. Horizontal alignment
- b. Vertical alignment
- c. Average lane width
- d. Roadside hazards
- e. Pedestrian exposure
- f. Cyclist exposure
- g. Pavement surface
- h. Number of intersections with public roads
- i. Number of intersections with private access driveways
- j. Number of interchanges
- k. On-street parking

For each evaluation criterion, a risk level that appropriately matches prevailing conditions is identified. In general, three levels of risk (higher, medium, and lower) have been defined for each evaluation criterion. An automated spreadsheet is provided

with the TAC Guidelines and was used for the analysis. The spreadsheet includes all the factors to be evaluated. Each factor is assigned a risk level; once all factors are considered, a final total risk score is assigned and a resulting recommended posted speed limit is assigned. See **Appendix C** "Evaluation Criteria" for details.

### 3.2 Analysis

Birchview Road was analysed in two sections. The first, from Highway 28 to Fiddlers Lane, and the second from Fiddlers Lane to McCracken's Landing Road.

During the field visit, Wills observed active pedestrian and cyclist movements, especially to the east of Fiddlers Lane. The volumes of these movements are expected to vary based on the season and the time of the day. Birchview Road does not have curbs or cycling lanes, or pavement markings.

West of Fiddlers Lane, the road environment is clearly rural and was categorized as such. East of Fiddlers Lane, the road's environment is neither urban nor rural. For the purposes of this study, and based on our engineering judgment, the section of Birchview Road to the east of Fiddlers Lane is considered an urban section due to the high driveway density when compared to the other section to the west of Fiddlers Lane.<sup>2</sup>

Following the field review and data collection, the automated TAC spreadsheet tool was populated to provide a recommended posted speed limit based on the TAC Guidelines methodologies. In order to fill this tool, Birchview Road is split into two sections. The first section starts at Highway 28 and ends at Fiddlers Lane and the second section starts at Fiddlers Lane and ends at McCracken's Landing Road. The lengths of these sections are about 2.7 km and 8.9 km, respectively. Fiddlers Lane is chosen as a split point since the Birchview characteristics differ after this point to the east in terms of access points (e.g., driveways). **Appendix D** documents the TAC guidelines automated sheets and the risk level and score assigned for each of the evaluation criteria.

Based on the data collected from the field visit, the cross-sections of Birchview Road do not have consistent crown shape slopes and do not have consistent super elevations at the horizontal curves. The average, minimum, maximum surface-treated width for the entire road is 7, 6, and 7.8 meters; however, the average width drops to 6.7 meters in the last portion of the second section (about 4.1 km to the west of McCracken's Landing Road). This means that each lane will get narrower from about 3.5 to 3.35 meters width and given the vulnerable road users movement, especially on the second section, this lane width is considered narrow.

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<sup>2</sup> This categorization as urban is made within the limited context of Transportation Association of Canada (TAC) guidelines for speed limits methodology, in which a road is either urban or rural. In the 2021 Road Needs Study, Birchview Road is considered a rural road under the Methodology used in the MTO's Inventory Manual (1991)

### 3.3 Recommended Speed Limit

Applying the TAC guidelines to Birchview Road provides a recommended speed limit of 60 km/hr from Highway 28 to Fiddlers Lane and 40 km/hr from Fiddlers Lane to McCracken's Landing Road. **Appendix D** presents the printout of the automated spreadsheet used alongside the TAC guidelines.

Lowering the speed limit does not necessarily result in safer conditions for road users. If the posted limit is routinely violated, it may even increase the risk level by providing a false sense of security to vulnerable users.

To verify that a proposed speed limit is reasonable, it is common to compare the 85<sup>th</sup> percentile speed with the existing and proposed limits. In Ontario, it is typical for the 85<sup>th</sup> percentile speed to be 10 – 20 km/hr higher than posted. Prevailing speeds higher than 20 km/hr over the posted limit strongly suggests that lowering the speed limit may not be a viable solution. Conversely, an 85<sup>th</sup> percentile speed at or lower than the posted speed limit strongly suggests that the speed limit is potentially too high and may be encouraging road users to drive faster.

From data collected by the OPP, The 85<sup>th</sup> percentile speed on Birchview Road is 67 km/hr. As this is less than 10 km/hr over the current posted limit, it suggests that drivers may accept a moderately lower speed limit.

## 4.0 Signage Review

In addition to reviewing the speed limit, Wills also reviewed signage along Birchview Road as per the Ontario Traffic Manuals. As per the Ontario Traffic Manual. All Signage recommendations are made with the understanding that the posted speed limit of Birchview Road will be lowered to 40 km/hr east of Fiddlers Lane.

### 4.1 Maximum Speed Limit Signs

It is recommended that the 40 km/hr posted zone starts approximately 200 m west of Fiddlers lane to take advantage of the excellent sightlines on the tangent.

All existing speed limit signs 2.4 km east of Highway 28 shall be removed. For enforcement purposes, the 40 km/hr zone would need to be signed every 600 m, as per R.R.O. 1990, Reg. 615: Signs under the Highway Traffic Act. Posted Speeds should be placed along tangent locations with good visibility.

**Table 2: Posted Speed Sign Locations**

Distance from Highway 28 (km)	Sign Description	Sign Code	Action
<b>East Bound Lane</b>			
<b>0.11</b>	Speed Sign Begins (60 km/h)	Rb-2	Maintain Existing
<b>1.31</b>	Speed Sign (60 km/h)	Rb-1	Maintain Existing

<b>1.89</b>	Speed Sign (60 km/h)	Rb-1a	Maintain Existing
<b>2.4 – End</b>	16 Speed Signs (60 km/h)		Remove
<b>2.4</b>	Maximum Speed Ahead	Rb-5	Place New
<b>2.5</b>	Speed Sign Begins (40 km/h)	RB-2a	Place New
<b>2.5 - End</b>	Speed Sign (40 km/h)	Rb-1a	Place New every 600 m
<b>West Bound Lane</b>			
<b>11.4</b>	Speed Sign Begins (40 km/h)	RB-2a	Place New
<b>11.4 - 2.5</b>	Speed Sign (40 km/h)	Rb-1a	Place New every 600 m
<b>11.4 – 2.4</b>			Remove
<b>2.5</b>	Speed Sign Begins (60 km/h)	RB-2a	Place New
<b>2.05</b>	Speed Sign (60 km/h)	Rb-1a	Maintain Existing
<b>0.9</b>	Speed Sign (60 km/h)	Rb-1a	Maintain Existing
<b>0.69</b>	Speed Sign (60 km/h)	Rb-1a	Maintain Existing

## 4.2 Curve Warning Signs

Existing curve Warning Signs are not applied consistently throughout the project limits and generally conflict with the Ontario Traffic Manual. All existing curve signs, including the winding road signs, should be removed.

As per Ontario Traffic Manual, Book 6, one curve requires signing and an additional 9 curves may be signed. The following table summarizes curve signing recommendations.

**Table 3: Curve Signing Recommendations**

Curve Number	Distance from Highway 28 (km)	Signage Required as Table 5 of OTM Book 6	Recommended Curve Signing
<b>3&amp;4</b>	0.63 & 0.72	Optional	If signed, Curves 3&4 should be treated as a Reverse Curve: <ul style="list-style-type: none"> <li>East Bound: Wa-5L placed 160 m ahead of the curve,</li> <li>West Bound: Wa-5L 160 m ahead of the curve</li> </ul>
<b>5&amp;6</b>	1.32 & 1.59	Optional	If signed, Curves 5&6 should be treated as a Reverse Curve: <ul style="list-style-type: none"> <li>East Bound: Wa-5L 160 m ahead of the curve,</li> <li>West Bound: Wa-5L 160 m ahead of the curve</li> </ul>
<b>7</b>	2.17	Optional	<ul style="list-style-type: none"> <li>East Bound: Wa-3L 160 m ahead of the curve,</li> <li>West Bound: Wa-3R 160 m ahead of the curve</li> </ul>
<b>24</b>	7.75	Optional	<ul style="list-style-type: none"> <li>East Bound: Wa-3R 80 m ahead of the curve,</li> <li>West Bound: Wa-3L 80 m ahead of the curve</li> </ul>
<b>25</b>	7.96	Optional	<ul style="list-style-type: none"> <li>East Bound - Wa-3R 80 m ahead of the curve,</li> <li>West Bound - Wa-3L 80 m ahead of the curve</li> </ul>

26	8.26	Required	<ul style="list-style-type: none"> <li>East Bound: Wa-1R with Wc-7t (30km/hr) 80 m ahead of the curve,</li> <li>West Bound: Wa-1L with Wc-7t (30 km/hr) 80 m ahead of the curve,</li> <li>Chevrons visible to both east and west bound traffic should be placed on the outside of the curve. For each direction, five chevrons should be placed with 15 m spacing along the curve, with two leading chevrons placed 30 m and 75 m ahead of the curve.</li> </ul>
33	10.54	Optional	<ul style="list-style-type: none"> <li>East Bound: Wa-3R 80 m ahead of the curve,</li> <li>West Bound: Wa-3L 80 m ahead of the curve</li> </ul>
35	11.06	Optional	<ul style="list-style-type: none"> <li>East Bound: Wa-3L 80 m ahead of the curve,</li> <li>West Bound: Wa-3R 80 m ahead of the curve</li> </ul>

### 4.3 Steep Hill Signs

The three Steep Hill signs are placed at suitable locations. However, they do not communicate the maximum grade as per the Ontario Traffic Manual and should be replaced with the standard designs, as detailed in the table below.

**Table 4: Steep Hill Signage Recommendations**

Distance from Highway 28 (km)	Sign Description	Sign Code	Action
<b>East Bound Lane</b>			
<b>8.17</b>	Steep Hill (16%)	Wa-21	Replace with Standard sign, showing the maximum grade of 16%
<b>West Bound Lane</b>			
<b>7.92</b>	Steep Hill (14%)	Wa-21	Replace with Standard sign, showing the maximum grade of 14%
<b>10.36</b>	Steep Hill (14%)	Wa-21	Replace with Standard sign, showing the maximum grade of 14%

## 5.0 Conclusion

This study investigates the adequacy of the posted speed limit on Birchview Road and provides recommendations about these limits. To conduct this investigation, Birchview Road is assessed in two sections. The first section starts at Highway 28 and ends at Fiddlers Lane, while the second section starts at Fiddlers Lane and ends at McCracken's Landing Road. This study follows the TAC guidelines for speed limits methodology relying on field observations as documented in this report. Based on this methodology and the underlying assumptions, it is recommended that the speed limit of the first section remain as is (i.e. 60 km/hr) and the speed limit on the second section should be lowered to 40 km/hr.



Based on the recommended speed limit, signage recommendations are provided as per the Ontario Traffic Manual.

Sincerely,



Mostafa H Tawfeek, Ph.D., RSP1  
Traffic/Transportation P.Eng.  
D.M. Wills Associates Limited



Eric St Pierre, P.Eng.  
Project Engineer  
D.M. Wills Associates Limited

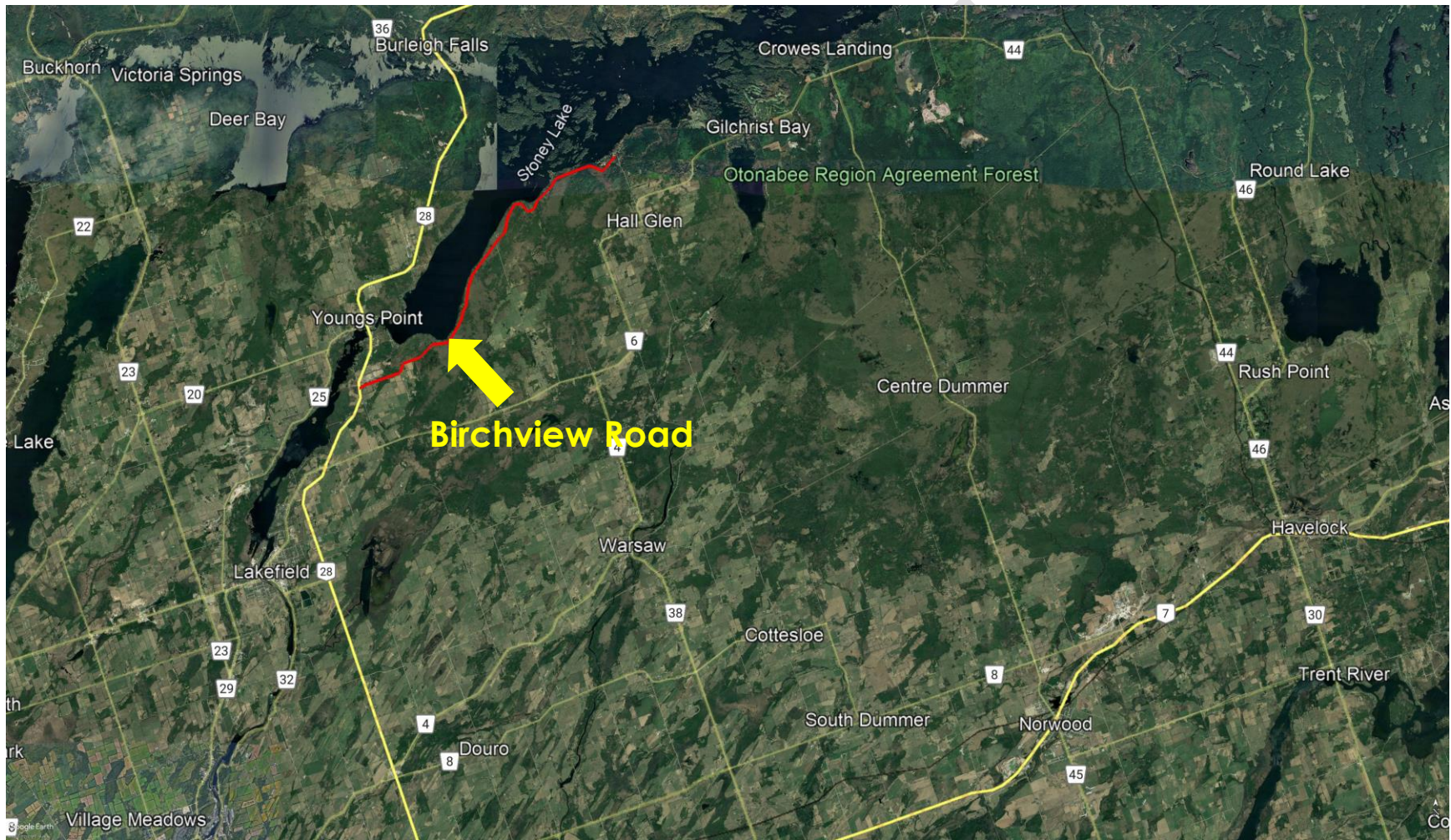
DRAFT

## **Appendix A**

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### **Birchview Road Location**





\*For illustration purposes. Not to scale



## **Appendix B**

---

### **Acquired Speed Data**

# PETERBOROUGH COUNTY OPP

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6  
**BLACK CAT**

## Speed Enforcement Evaluator

**Location:**  
**BIRCHVIEW ROAD**

Total Percentage of  
Enforceable Violations

**GPS:**

0' 0.0000 South  
0' 0.0000 East

**Closest Cross Street:**  
FIDDLERS LANE

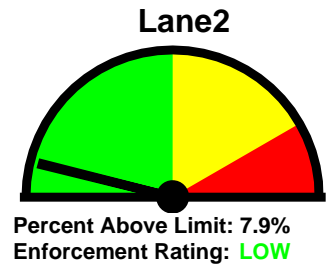
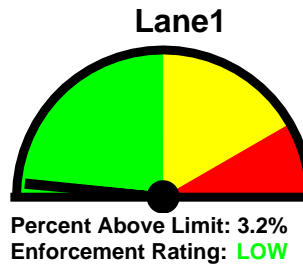
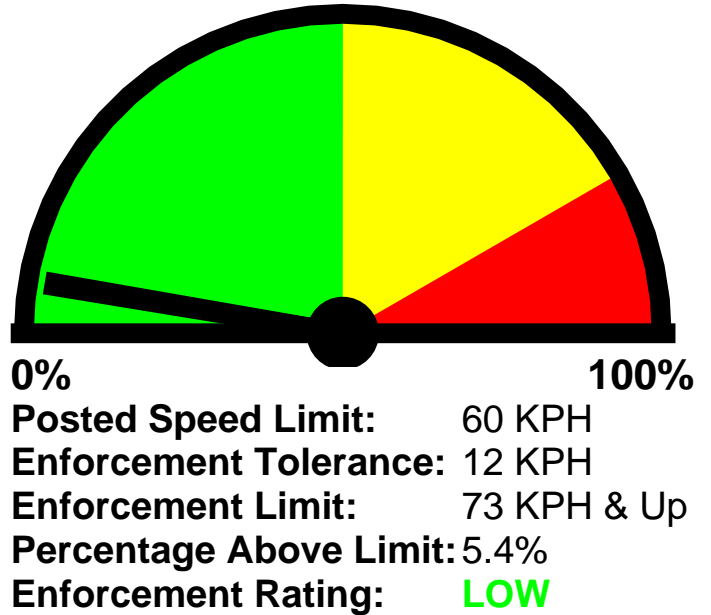
**Analysis Dates:**

August 11, 2021  
August 20, 2021

**Equipment Used:**  
BLACK CAT

**Installed By:**  
PETERBOROUGH OPP CDPU

**Requested By:**  
DOURO DUMMER



## PETERBOROUGH COUNTY OPP

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**

### Best Times for Enforcement

#### Location:

**BIRCHVIEW ROAD**

#### GPS:

Not Available

#### Closest Cross Street:

FIDDLERS LANE

#### Analysis Dates:

August 11, 2021

August 20, 2021

#### Equipment Used:

BLACK CAT

#### Installed By:

PETERBOROUGH OPP CDPU

#### Requested By:

DOURO DUMMER

**Sun**

Combined: 1 PM to 5 PM

Lane1: 1 PM to 5 PM

Lane2: 11 AM to 3 PM

**Mon**

Combined: 3 PM to 7 PM

Lane1: 3 PM to 7 PM

Lane2: 3 PM to 7 PM

**Tue**

Combined: 3 PM to 7 PM

Lane1: 1 PM to 5 PM

Lane2: 3 PM to 7 PM

**Wed**

Combined: 3 PM to 7 PM

Lane1: 5 PM to 9 PM

Lane2: Noon to 4 PM

**Thu**

Combined: 2 PM to 6 PM

Lane1: 5 PM to 9 PM

Lane2: 2 PM to 6 PM

**Fri**

Combined: 10 AM to 2 PM

Lane1: 3 PM to 7 PM

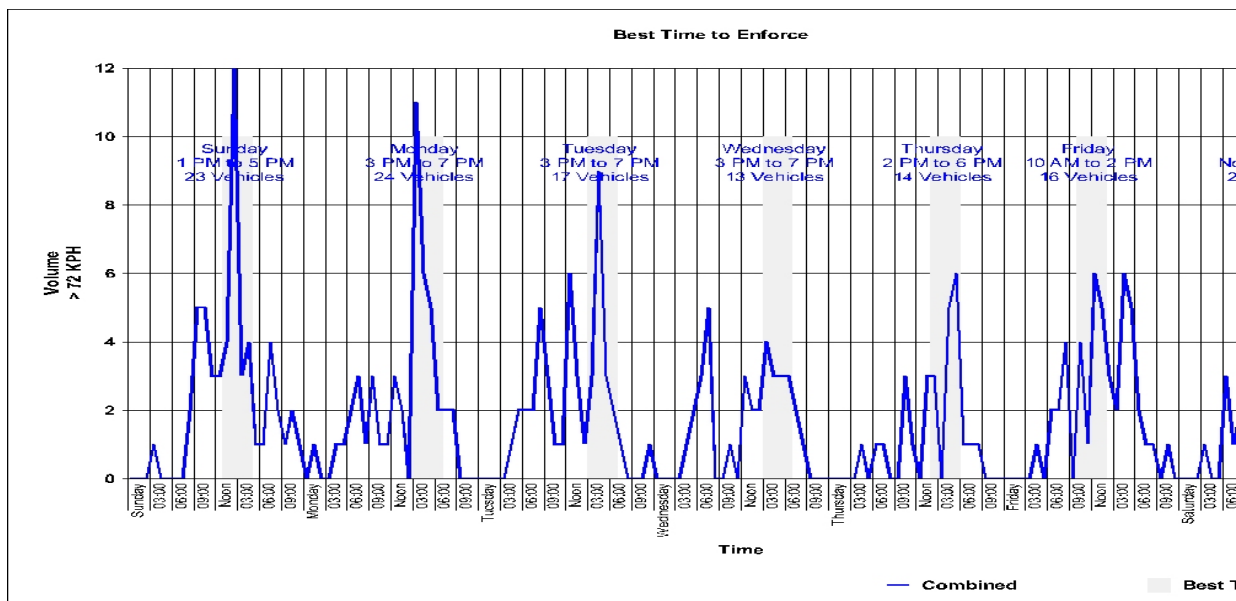
Lane2: 10 AM to 2 PM

**Sat**

Combined: Noon to 4 PM

Lane1: 11 AM to 3 PM

Lane2: Noon to 4 PM

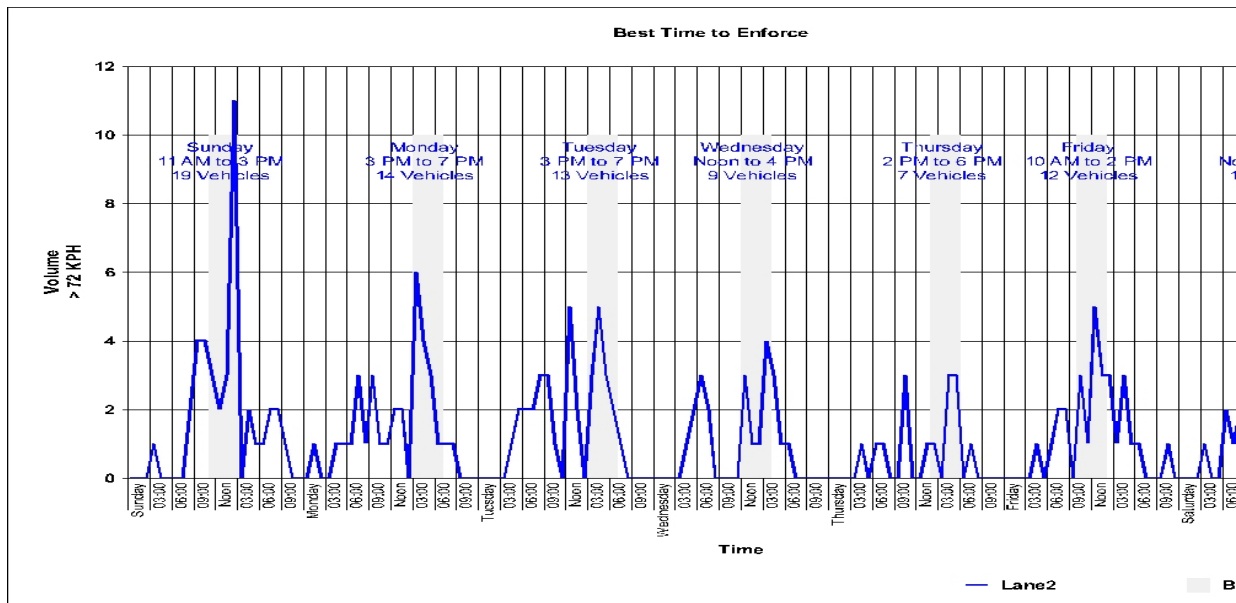
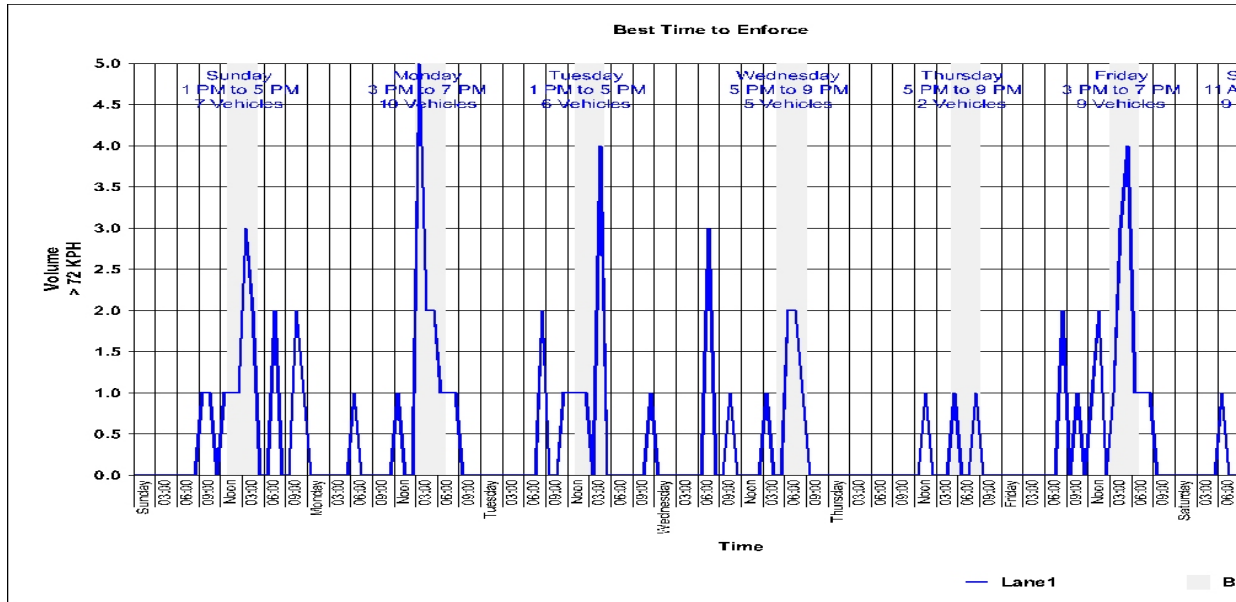




# PETERBOROUGH COUNTY OPP

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**





# PETERBOROUGH COUNTY OPP

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**

Page 1

Site Code:  
Station ID:  
BIRCHVIEW ROAD  
FIDDLERS LANE  
Latitude: 0' 0.0000 South

## Volume Sorted By Speed for 11-Aug-21 to 20-Aug-21

Direction: Combined

Speed	Volume
11	12
12	0
13	6
14	6
15	0
16	5
17	0
18	11
19	21
20	0
21	9
22	0
23	22
24	9
25	0
26	16
27	11
28	0
29	10
30	0
31	15
32	13
33	0
34	27
35	28
36	0
37	19
38	0
39	34
40	67
41	0
42	44
43	84
44	0
45	54
46	0
47	180
48	298
49	0
50	180
51	392
52	0
53	233
54	0
55	577
56	671
57	0
58	438
59	0
60	773
61	340
62	0
63	627
64	588
65	0
66	301
67	0
68	541
69	322
70	0
71	125
72	202
73	0
74	59
75	0
76	148
77	75
78	0
79	29
80	44
81	0

## **PETERBOROUGH COUNTY OPP**

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**

82	21	
83	0	
84	12	
85	13	
86	0	
87	3	
88	6	
89	0	
90	3	
91	0	
92	2	
93	2	
94	0	
95	0	
96	0	
97	1	
98	1	
99	0	
100	0	
101	0	
102	0	
103	0	
104	0	
105	0	
106	0	
107	0	
108	0	
109	0	
110	0	
111	0	
112	0	
113	0	
114	0	
115	0	
116	0	
117	0	
118	0	
119	0	
120	0	
121	1	
122	0	
123	0	
124	0	
125	0	
126	0	
127	0	
128	0	
129	0	
130	0	
131	0	
132	1	

# PETERBOROUGH COUNTY OPP

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**

Page 3

Site Code:  
Station ID:  
BIRCHVIEW ROAD  
FIDDLERS LANE  
Latitude: 0' 0.0000 South

## Volume Sorted By Speed for 11-Aug-21 to 20-Aug-21

Direction: Lane1

Speed	Volume
11	4
12	0
13	3
14	4
15	0
16	5
17	0
18	11
19	18
20	0
21	6
22	0
23	19
24	8
25	0
26	14
27	11
28	0
29	9
30	0
31	11
32	8
33	0
34	25
35	16
36	0
37	15
38	0
39	25
40	46
41	0
42	28
43	67
44	0
45	32
46	0
47	130
48	204
49	0
50	121
51	267
52	0
53	148
54	0
55	364
56	386
57	0
58	218
59	0
60	401
61	171
62	0
63	299
64	286
65	0
66	124
67	0
68	202
69	114
70	0
71	46
72	71
73	0
74	21
75	0
76	47
77	23
78	0
79	8
80	14
81	0

## **PETERBOROUGH COUNTY OPP**

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**

82	8	
83	0	
84	2	
85	4	
86	0	
87	0	
88	1	
89	0	
90	0	
91	0	
92	1	
93	0	
94	0	
95	0	
96	0	
97	0	
98	0	
99	0	
100	0	
101	0	
102	0	
103	0	
104	0	
105	0	
106	0	
107	0	
108	0	
109	0	
110	0	
111	0	
112	0	
113	0	
114	0	
115	0	
116	0	
117	0	
118	0	
119	0	
120	0	
121	1	

# PETERBOROUGH COUNTY OPP

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**

Page 5

Site Code:  
Station ID:  
BIRCHVIEW ROAD  
FIDDLERS LANE  
Latitude: 0' 0.0000 South

## Volume Sorted By Speed for 11-Aug-21 to 20-Aug-21

Direction: Lane2

Speed	Volume
11	8
12	0
13	3
14	2
15	0
16	0
17	0
18	0
19	3
20	0
21	3
22	0
23	3
24	1
25	0
26	2
27	0
28	0
29	1
30	0
31	4
32	5
33	0
34	2
35	12
36	0
37	4
38	0
39	9
40	21
41	0
42	16
43	17
44	0
45	22
46	0
47	50
48	94
49	0
50	59
51	125
52	0
53	85
54	0
55	213
56	285
57	0
58	220
59	0
60	372
61	169
62	0
63	328
64	302
65	0
66	177
67	0
68	339
69	208
70	0
71	79
72	131
73	0
74	38
75	0
76	101
77	52
78	0
79	21
80	30
81	0

## **PETERBOROUGH COUNTY OPP**

453 Lansdowne St. E  
Peterborough, ON. K9J 6Z6

**BLACK CAT**

82	13	
83	0	
84	10	
85	9	
86	0	
87	3	
88	5	
89	0	
90	3	
91	0	
92	1	
93	2	
94	0	
95	0	
96	0	
97	1	
98	1	
99	0	
100	0	
101	0	
102	0	
103	0	
104	0	
105	0	
106	0	
107	0	
108	0	
109	0	
110	0	
111	0	
112	0	
113	0	
114	0	
115	0	
116	0	
117	0	
118	0	
119	0	
120	0	
121	0	
122	0	
123	0	
124	0	
125	0	
126	0	
127	0	
128	0	
129	0	
130	0	
131	0	
132	1	



## **Appendix C**

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### **TAC Guidelines Evaluation Criteria**





# Automated Speed Limit Guidelines

## FORM C - Site Quick-Reference Sheet

URBAN

### A1: URBAN GEOMETRY (HORIZONTAL ALIGNMENT)

Risk Description:	Higher risk	More than 4 curves per kilometre
	Medium risk	2 to 4 curves per kilometre
	Lower risk	Less than 2 curves per kilometre

### A2: URBAN GEOMETRY (VERTICAL ALIGNMENT)

Risk Description:	Higher risk	Frequent steep grades (6% or more on 50% of the section or more)
	Medium risk	Some steep grades (4% or more on 50% of the section or more)
	Lower risk	Generally moderate grades or flat

*An undulating road is considered to have medium risk.*

### A3: URBAN AVERAGE LANE WIDTH

Risk Description:	1 lane per direction		2+ lanes per direction	
	Higher risk	Available width is narrow compared to typical roadways with the same road classification	Higher risk	Available width is narrow compared to typical roadways with the same road classification
	Medium risk	Available width is similar to typical roadways with the same road classification	Medium risk	Available width is similar to typical roadways with the same road classification
	Lower risk	Available width is wide compared to typical roadways with the same road classification	Lower risk	Available width is wide compared to typical roadways with the same road classification

### B: URBAN ROADSIDE HAZARDS

Risk Description:	Higher risk	10 or more hazards per kilometre, or continuous hazards on more than 50% of the segment length, on one or both sides
	Medium risk	5 to 9 hazards per kilometre, or continuous hazards on 25 to 50% of the segment length, on one or both sides
	Lower risk	Less than 5 hazards per kilometre, any continuous hazards extend for less than 25% of the segment length, or curb and gutter

*"Hazards" refer to any non breakaway fixed object or continuous non recoverable risk located within the clear zone as defined by the TAC GDGCR Table 3.1.3.1.*

*\* A continuous roadside or median barrier along a roadway is considered to have medium risk*

*Examples of "continuous" hazards: non-recoverable side slopes, rock face, water hazards, row of unprotected trees or utility poles*

### C1: URBAN PEDESTRIAN EXPOSURE (Along the side of the road)

Risk Description:	Higher risk	Roadway is used by pedestrians and no pedestrian facilities are provided
	Medium risk	Roadway is used by pedestrians and a shoulder or trail adjacent to the roadway and at the same elevation as the roadway is provided
	Lower risk	Roadway is used by pedestrians and physically separated pedestrian facilities (sidewalks; trails away from the road) are available; or, roadway has negligible pedestrian demand
	N/A	Pedestrians are legally prohibited on the roadway

*For Freeways, Expressways, and Highways only, choose risk level "N/A" when pedestrians are legally prohibited on a roadway*

### C2: URBAN CYCLIST EXPOSURE

Risk Description:	Higher risk	Roadway is used by cyclists and no road space is allocated to bikes
	Medium risk	Roadway is used by cyclists and wide curb lane or shoulder is provided
	Lower risk	Roadway is used by cyclists and a designated bike lane is provided; or, roadway is used by cyclist and no road space is allocated to bikes but roadway has very low traffic volumes; or, roadway has negligible cyclist demand
	N/A	Cyclists are legally prohibited on the roadway

*For Freeways, Expressways, and Highways only, choose risk level "N/A" when cyclists are legally prohibited on a roadway*



# Automated Speed Limit Guidelines

URBAN

## FORM C - Site Quick-Reference Sheet

### D: URBAN PAVEMENT SURFACE

Risk Description:	Higher risk	Poor or unpaved / gravel
	Medium risk	Fair or rough (significant sections with pot holes, rutting, large cracks, etc)
	Lower risk	Good or smooth

### E1: URBAN NUMBER OF INTERSECTIONS WITH PUBLIC ROADS

*Include intersections at either end of the segment, if applicable.*

Traffic control	Number of Occurrences
STOP-controlled (All-Way STOP or Two-Way STOP along roadway being evaluated)	
Signalized intersection (full signal or pedestrian signal)	
Roundabout or traffic circle	
Midblock and intersection (where sidestreet STOP-controlled) signed and marked crosswalk that is well-utilized** or special crosswalk	
Active, at-grade railroad crossing	
Sidestreet STOP-controlled (uncontrolled along roadway being evaluated) or lane	

\*\* well-utilized = more than 10 equivalent adult units per peak hour in a rural area, and more than 20 equivalent adult units per peak hour in an urban area

Refer to [TAC Pedestrian Crossing Control Manual](#) for the calculation of equivalent adult units

### E2: URBAN NUMBER OF INTERSECTIONS WITH PRIVATE ACCESS DRIVEWAYS

*Include private access driveways providing access to active (currently occupied) properties and whether left turn movement is allowed at a driveway. Include access driveways at either end of the segment, if applicable. Count both sides unless the opposing directions of a divided roadway are being evaluated separately.*

Driveway	Number of Occurrences
Some or all left turn movements permitted	
Right-in-right-out OR right-in only OR right-out only	

### E3: URBAN NUMBER OF INTERCHANGES

*Include interchanges at either end of the segment, if applicable.*

Interchange	Number of Occurrences
Number of interchanges along corridor	

### F: URBAN ON-STREET PARKING

Risk Description:	Higher risk	Parking permitted all day on one or both sides of the roadway
	Medium risk	Parking permitted during part of the day on one or both sides of the roadway
	Lower risk	No parking allowed; or parking is permitted but rarely if ever actually utilized
	N/A	Parking is legally prohibited



## **Appendix D**

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### **Automated Speed Limit Guidelines Spreadsheets for Birchview Road**



# Automated Speed Limit Guidelines

## FORM A - Automated Speed Limit Guidelines Spreadsheet

Version:  
10-Apr-09

Name of Corridor:	Birchview Road		
Segment Evaluated:	Highway 28	to	Fiddlers Lane
Geographic Region:	Ontario		
Road Agency:	Township of Douro-Dummer		
Road Classification:	Local	Length of Corridor:	2,700 m
Urban / Rural:	Rural	Design Speed: (Required for Freeway, Expressway, Highway)	km/h
Divided / Undivided:	Undivided	Current Posted Speed: (For information only)	60 km/h
Major / Minor:	Minor	Prevailing Speed: (85th Percentile - for information only)	km/h
# Through Lanes Per Direction:	1 lane	Policy: (Maximum Posted Speed)	

		RISK	Score
A1	GEOMETRY (Horizontal)	Lower	2
A2	GEOMETRY (Vertical)	Lower	2
A3	AVERAGE LANE WIDTH	Higher	3
B	ROADSIDE HAZARDS	Higher	9
C1	PEDESTRIAN EXPOSURE	Lower	1
C2	CYCLIST EXPOSURE	Higher	3
D	PAVEMENT SURFACE	Medium	6
E1	NUMBER OF INTERSECTIONS WITH PUBLIC ROADS	Number of Occurrences	1
	STOP controlled intersection	0	
	Signalized intersection	0	
	Roundabout or traffic circle	0	
	Crosswalk	0	
	Active, at-grade railroad crossing	0	
	Sidestreet STOP-controlled or lane	1	
E2	NUMBER OF INTERSECTIONS WITH PRIVATE ACCESS DRIVEWAYS	Number of Occurrences	3
	Left turn movements permitted	15	
	Right-in / Right-out only		
E3	NUMBER OF INTERCHANGES	Number of Occurrences	0
	Number of interchanges along corridor	0	
F	ON-STREET PARKING	Lower	1

Total Risk Score:

31

Recommended Posted  
Speed Limit (km/h):

As determined by road characteristics

60

As determined by policy

The recommended posted speed limit may be checked against the prevailing speeds of the roadway and the road's safety performance.

Comments:



# Automated Speed Limit Guidelines

## FORM A - Automated Speed Limit Guidelines Spreadsheet

Version:  
10-Apr-09

Name of Corridor:	Birchview Road		
Segment Evaluated:	Fiddlers Lane	to	East End
Geographic Region:	Ontario		
Road Agency:	the Township of Douro-Dummer		
Road Classification:	Local	Length of Corridor:	8,900 m
Urban / Rural:	Urban	Design Speed: (Required for Freeway, Expressway, Highway)	km/h
Divided / Undivided:	Undivided	Current Posted Speed: (For information only)	60 km/h
Major / Minor:	Minor	Prevailing Speed: (85th Percentile - for information only)	km/h
# Through Lanes Per Direction:	1 lane	Policy: (Maximum Posted Speed)	

		RISK	Score
A1	GEOMETRY (Horizontal)	Medium	2
A2	GEOMETRY (Vertical)	Lower	1
A3	AVERAGE LANE WIDTH	Higher	6
B	ROADSIDE HAZARDS	Higher	3
C1	PEDESTRIAN EXPOSURE	Higher	9
C2	CYCLIST EXPOSURE	Higher	9
D	PAVEMENT SURFACE	Medium	2
E1	NUMBER OF INTERSECTIONS WITH PUBLIC ROADS	Number of Occurrences	1
	STOP controlled intersection	0	
	Signalized intersection	0	
	Roundabout or traffic circle	0	
	Crosswalk	0	
	Active, at-grade railroad crossing	0	
	Sidestreet STOP-controlled or lane	6	
E2	NUMBER OF INTERSECTIONS WITH PRIVATE ACCESS DRIVEWAYS	Number of Occurrences	8
	Left turn movements permitted	135	
	Right-in / Right-out only	0	
E3	NUMBER OF INTERCHANGES	Number of Occurrences	0
	Number of interchanges along corridor	0	
F	ON-STREET PARKING	Medium	6

Total Risk Score:

47

Recommended Posted  
Speed Limit (km/h):

As determined by road characteristics

40

As determined by policy

The recommended posted speed limit may be checked against the prevailing speeds of the roadway and the road's safety performance.

### Comments:

Parking is a known resident concern (which would suggest a "High" risk). However, it was not observed during field work (which would suggest a "Lower" risk). "Medium" risk was selected as a average. Note that it does not change the recommendation.

**Recommendation:**

That the Public Works-2022-17 report, dated August 2, 2022, regarding the Purchase of 4X4 ¾ Ton Plow Truck be received; and  
That Council award the tender to J.J. Stewart Motors Ltd. with the cost to the Township being \$90,958.18.

**Overview:**

Council approved, at the June 21, 2022 Council meeting, the purchase of a new 4X4 ¾ ton truck with plow and sander for the Public Works Department to be used for snowplowing of various municipal properties. The truck will also be used by the Parks and Recreation Department during the summer months to assist with parks maintenance. Staff distributed an RFP which closed at 4:00 pm on Friday, July 22, 2022.

**Conclusion:**

Upon tender closing one bid was received from J.J. Stewart Motors Ltd. The bid submission was reviewed and meets the required tender specifications. A summary of the tender price is listed in the table below.

Company	Truck	Sander	Plow	Sub Total	Total Amount incl. HST	TOTAL (incl. Twp. portion of HST non-refundable)
J.J. Stewart	\$66,580.00	9,895.00	12,910.00	\$89,385.00	\$101,005.05	\$90,958.18

The demand for these trucks is high and stock is extremely low resulting in very limited RFP responses. The truck tendered was used to clear snow at the dealerships lots and has approximately 700 kms on it. This will not affect the warranty as the vehicle in service date and warranties will commence the day of delivery.

**Financial Impact:**

The approved budgeted amount for the purchase of the truck is \$100,000. The cost to the Township will be \$90,958.18 due to our refund of part of the HST on the purchase.

**Strategic Plan Applicability:**

To ensure that the public works department operates efficiently and effectively.

**Sustainability Plan Applicability: N/A**

### Report Approval Details

Document Title:	Purchase of 4X4 Pickup Truck.docx
Attachments:	
Final Approval Date:	Jul 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs



**Recommendation:**

That the Public Works-2022-18 report, dated August 2, 2022, regarding an increase in fee for freon recovery from the service provider Fenntech Sales and Service be received; and

That Council approve the increase in appliances containing freon surcharge from \$15.00 - \$18.00 per unit effective August 3<sup>rd</sup>, 2022; and

That staff be directed to include this increase in the next update to the User Fees and Charges By-law.

**Overview:**

As of July 1, 2022 the fee for freon recovery from the disposal of appliances increased from \$15.00 per unit to \$18.00 per unit due to rising costs. See attached letter.

Previously, an increase was implemented on October 1, 2020 when the cost per unit increased from \$12.00 per unit to \$15.00 per unit. See attached letter.

Currently residents are charged \$15.00 per unit, in addition to a per tonne rate for the disposal of appliances that contain freon.

**Conclusion:**

Due to rising costs, Fenntech Sales and Service, the service provider for freon recovery has increased their fee from \$15.00 per unit to \$18.00 per unit.

Subsequently, the fee for disposal of appliances containing freon surcharge plus per tone rate should be increased to offset the cost increase from the service provider.

**Financial Impact:**

There is no financial impact at this time.

The increase in fee will take effect on August 3<sup>rd</sup>, 2022 pending Council's approval and will be reflected in the next update to the User Fees and Charges By-law.

**Strategic Plan Applicability:**

To ensure that the public works department operates efficiently and effectively.

**Sustainability Plan Applicability:**

N/A

**Report Approval Details**

Report to Council – Notice of Fee Increase for  
Freon Recovery  
Re: Public Works-2022-18  
From: Jake Condon  
Date: August 2, 2022

Document Title:	Notice of Increase in Fee for Freon Recovery.docx
Attachments:	- Fenntech Sales and Service Letter 2020.pdf - Fenntech Sales and Service Letter 2022.pdf
Final Approval Date:	Jul 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

RECEIVED AUG 31 2020

## Fenntech Sales & Service

1308 Clysdale Road, Apsley, ON K0L 1A0  
(705) 761-8018

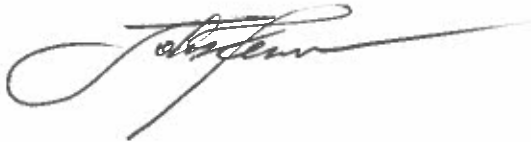
---

Date: August 27, 2020

To Whom it May Concern,

Please be advised due to cost increases we will be increasing the cost per unit for freon recovery from \$12.00 to \$15.00 plus applicable taxes starting October 1, 2020. As before, mercury recovery will continue at no charge.

Yours truly



John Fenn  
(705) 761-8018  
[jfenntech@hotmail.com](mailto:jfenntech@hotmail.com)

## Fenntech Sales & Service

1308 Clysdale Road, Apsley, ON K0L 1A0  
(705) 761-8018

---

RECEIVED

JUL 12 2022

Date: July 1, 2022

To Whom it May Concern,

Please be advised due to cost increases we will be increasing the cost per unit for freon recovery from \$15.00 to \$18.00 plus applicable taxes starting July 1, 2022. As before, mercury recovery will continue at no charge.

Yours truly,



John Fenn  
(705) 761-8018  
[ifenntech@hotmail.com](mailto:ifenntech@hotmail.com)

**Recommendation:**

That the Public Works-2022-15 report, dated August 2, 2022, regarding requests to Peterborough County to assess safety concerns on County roads be received; and That due to the high volume of traffic and associated high numbers of collisions at the intersection of County Road 4 and County Road 6, the Township of Douro-Dummer request the County to investigate possible measures for additional road safety devices and or signage in an effort to decrease the possibility of collisions.

**Overview:**

The intersection of County Road 4 and County Road 6 has been identified as an intersection that has been subject to a number of collisions and near misses. During the Police Services Board meeting held on April 27, 2022 it was verbally stated that the OPP reported there have been 31 collisions over the last 10 years at the intersection of County Road 4 and County Road 6.

Currently, there are stop signs at that location although the visibility, particularly of those looking to the west from the intersection and those travelling east on County Road 6, is limited and has caused a number of accidents.

**Conclusion:**

Staff have had conversations with the County of Peterborough and they confirmed that this particular intersection was not scheduled for any modification and should Council wish for County staff to do further investigation that a resolution be adopted and forwarded to the County of Peterborough for consideration. Therefore, Township staff are recommending that Council request an investigation be conducted by the County of Peterborough to determine if further safety measures can be taken in order to decrease the number of possible traffic collisions at the intersection of County Road 4 and County Road 6.

**Financial Impact:**

There will be no financial impact for the Township of Douro-Dummer at this time.

**Strategic Plan Applicability:**

To ensure that the public works department operates efficiently and effectively.

**Sustainability Plan Applicability:**

N/A

### Report Approval Details

Document Title:	Requests to Peterborough County Re County Roads .docx
Attachments:	
Final Approval Date:	Jul 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

**Recommendation:**

That the Treasurer-2022-12 report, dated August 2, 2022, being the Financial Report – 2<sup>nd</sup> Quarter be received.

**Overview:**

The Financial Report for the 2<sup>nd</sup> Quarter ending June 30<sup>th</sup>, 2022 is attached for Council's information. The intent for the report is to provide Council with an update on departmental spending to date.

There are a couple of limitations about the data shown:

- We will not have received all invoices for expenses incurred prior to June 30<sup>th</sup> and those expenses are not reflected in the report.
- Expenses and Revenues are not incurred equally throughout the year; some line items are seasonal (ie. Winter maintenance) or one time throughout the year (ie. Software subscription expenses and grants revenues).
- Account coding is continually reviewed throughout the year and some amounts can and will be moved between accounts/departments.

**Conclusion:**

Even though the report has the above limitations it does provide the majority of the expenses and revenues to date and can begin to highlight some areas where staff will need to pay attention to in the 3<sup>rd</sup> and 4<sup>th</sup> quarter in terms of staying within budget.

**Financial Impact:**

There is not financial impact to this report.

**Strategic Plan Applicability:**

To ensure and enable an effective and efficient municipal administration.

**Sustainability Plan Applicability:**

N/A



**Report Approval Details**

Document Title:	Financial Report - 2nd Quarter.docx
Attachments:	- 2nd Quarter Financial Report.pdf
Final Approval Date:	Jul 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Environmental Services</b>				
<b>Waste Douro</b>				
Expenses				
Contracted Services	\$25,000	\$14,556	\$10,444	42%
Insurance	\$1,563	\$1,070	\$493	32%
Revenues				
Other Revenues	-\$90,000	-\$42,349	-\$47,651	53%
<b>Waste Douro Total</b>	<b>-\$63,437</b>	<b>-\$26,723</b>	<b>-\$36,714</b>	<b>58%</b>
<b>Waste Hall's Glen</b>				
Expenses				
Contracted Services	\$16,500	\$12,322	\$4,178	25%
Employee Wages and Benefits	\$39,757	\$18,304	\$21,453	54%
Insurance	\$1,536	\$1,070	\$466	30%
Internal Rental Recoveries	\$3,000	\$1,840	\$1,160	39%
Materials and Supplies	\$1,575	\$89	\$1,486	94%
Repairs and Maintenance	\$38,330	\$5,968	\$32,362	84%
Travel and Training	\$255	\$65	\$190	75%
Utilities	\$1,065	\$777	\$288	27%
Revenues				
Other Revenues	-\$28,500	-\$11,398	-\$17,103	60%
<b>Waste Hall's Glen Total</b>	<b>\$73,518</b>	<b>\$29,038</b>	<b>\$44,481</b>	<b>61%</b>
<b>Waste Management</b>				
Expenses				
Contracted Services	\$208,055	\$88,900	\$119,155	57%
Employee Wages and Benefits	\$0	\$618	-\$618	0%
Materials and Supplies	\$2,000	\$250	\$1,750	88%
Repairs and Maintenance	\$0	\$132	-\$132	0%
Travel and Training	\$50	\$0	\$50	100%
Revenues				
Other Revenues	-\$2,000	-\$451	-\$1,549	77%
<b>Waste Management Total</b>	<b>\$208,105</b>	<b>\$89,449</b>	<b>\$118,656</b>	<b>57%</b>

### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>General Government</b>				
<b>Corporate Management</b>				
Expenses				
Contracted Services	\$174,462	\$38,329	\$136,133	78%
Employee Wages and Benefits	\$851,090	\$380,004	\$471,086	55%
Insurance	\$36,468	\$39,746	-\$3,278	-9%
Interest Expense	\$300	\$180	\$120	40%
Materials and Supplies	\$38,700	\$28,646	\$10,054	26%
Minor Capital Expenses	\$0	\$4,003	-\$4,003	0%
Other Expenses	-\$20,670	\$1,729	-\$22,399	108%
Repairs and Maintenance	\$76,530	\$20,031	\$56,499	74%
Travel and Training	\$20,000	\$14,938	\$5,062	25%
Utilities	\$21,300	\$14,103	\$7,197	34%
Revenues				
Grants	-\$568,900	-\$133,226	-\$435,674	77%
Other Revenues	-\$109,395	-\$10,798	-\$98,597	90%
<b>Corporate Management Total</b>	<b>\$519,885</b>	<b>\$397,684</b>	<b>\$122,201</b>	<b>24%</b>
<b>Council</b>				
Expenses				
Contracted Services	\$9,000	\$5,771	\$3,229	36%
Employee Wages and Benefits	\$126,566	\$62,885	\$63,681	50%
Insurance	\$3,000	\$1,388	\$1,612	54%
Materials and Supplies	\$3,543	\$283	\$3,260	92%
Other Expenses	\$3,900	\$1,050	\$2,850	73%
Repairs and Maintenance	\$500	\$0	\$500	100%
Travel and Training	\$10,200	\$2,151	\$8,049	79%
<b>Council Total</b>	<b>\$156,709</b>	<b>\$73,528</b>	<b>\$83,181</b>	<b>53%</b>

## 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Election</b>				
Expenses				
Contracted Services	\$58,500	\$1,450	\$57,050	98%
Reserves				
Transfer From Reserves	-\$42,000	\$0	-\$42,000	100%
Revenues				
Other Revenues	\$0	\$0	\$0	0%
<b>Election Total</b>	<b>\$16,500</b>	<b>\$1,450</b>	<b>\$15,050</b>	<b>91%</b>
<b>Town Hall</b>				
Expenses				
Contracted Services	\$160	\$160	\$0	0%
Employee Wages and Benefits	\$7,901	\$0	\$7,901	100%
Insurance	\$1,325	\$14,829	-\$13,504	-1019%
Materials and Supplies	\$1,118	\$0	\$1,118	100%
Repairs and Maintenance	\$6,000	\$656	\$5,344	89%
Travel and Training	\$228	\$0	\$228	100%
Utilities	\$1,849	\$5,119	-\$3,270	-177%
Revenues				
Other Revenues	-\$5,000	-\$413	-\$4,587	92%
<b>Town Hall Total</b>	<b>\$13,581</b>	<b>\$20,351</b>	<b>-\$6,771</b>	<b>-50%</b>
<b>Health Services</b>				
<b>Cemeteries</b>				
Expenses				
Internal Rental Recoveries	\$500	\$0	\$500	100%
Repairs and Maintenance	\$2,000	\$593	\$1,407	70%
<b>Cemeteries Total</b>	<b>\$2,500</b>	<b>\$593</b>	<b>\$1,907</b>	<b>76%</b>
<b>Cenotaph</b>				
Expenses				
Repairs and Maintenance	\$750	\$0	\$750	100%
<b>Cenotaph Total</b>	<b>\$750</b>	<b>\$0</b>	<b>\$750</b>	<b>100%</b>

## 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Planning and Development</b>				
<b>Committee of Adjustment</b>				
Expenses				
Contracted Services	\$3,500	\$1,330	\$2,170	62%
Employee Wages and Benefits	\$4,672	\$141	\$4,531	97%
Materials and Supplies	\$150	\$0	\$150	100%
Minor Capital Expenses	\$0	\$0	\$0	0%
Travel and Training	\$7,010	\$62	\$6,948	99%
<b>Committee of Adjustment Total</b>	<b>\$15,332</b>	<b>\$1,533</b>	<b>\$13,799</b>	<b>90%</b>
<b>Economic Development</b>				
Expenses				
Employee Wages and Benefits	\$14,445	\$112	\$14,333	99%
Materials and Supplies	\$11,200	\$0	\$11,200	100%
Travel and Training	\$45	\$0	\$45	100%
Revenues				
Other Revenues	-\$150	\$0	-\$150	100%
<b>Economic Development Total</b>	<b>\$25,540</b>	<b>\$112</b>	<b>\$25,428</b>	<b>100%</b>
<b>Planning &amp; Development</b>				
Expenses				
Contracted Services	\$32,200	\$1,140	\$31,060	96%
Employee Wages and Benefits	\$88,658	\$8,447	\$80,211	90%
Materials and Supplies	\$1,500	\$1,800	-\$300	-20%
Travel and Training	\$765	\$189	\$576	75%
Revenues				
Other Revenues	-\$40,200	-\$10,683	-\$29,517	73%
<b>Planning &amp; Development Total</b>	<b>\$82,923</b>	<b>\$892</b>	<b>\$82,031</b>	<b>99%</b>

## 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Protection Services</b>				
<b>By-Law Enforcement</b>				
Expenses				
Contracted Services	\$60,000	\$12,471	\$47,529	79%
Employee Wages and Benefits	\$315,515	\$157,240	\$158,275	50%
Insurance	\$13,000	\$14,829	-\$1,829	-14%
Materials and Supplies	\$4,950	\$611	\$4,339	88%
Minor Capital Expenses	\$1,500	\$967	\$533	36%
Other Expenses	\$24,670	\$0	\$24,670	100%
Repairs and Maintenance	\$5,000	\$452	\$4,548	91%
Travel and Training	\$7,000	\$1,595	\$5,405	77%
Utilities	\$1,920	\$255	\$1,665	87%
Reserves				
Transfer to Reserves	\$35,165	\$0	\$35,165	100%
Revenues				
Grants	-\$5,904	-\$2,993	-\$2,911	49%
Other Revenues	-\$462,816	-\$379,179	-\$83,637	18%
<b>By-Law Enforcement Total</b>	<b>\$0</b>	<b>-\$193,753</b>	<b>\$193,753</b>	
<b>Emergency Services</b>				
Expenses				
Employee Wages and Benefits	\$22,174	\$6,923	\$15,251	69%
Materials and Supplies	\$150	\$138	\$12	8%
Repairs and Maintenance	\$500	\$0	\$500	100%
Travel and Training	\$405	\$0	\$405	100%
Utilities	\$1,000	\$631	\$369	37%
<b>Emergency Services Total</b>	<b>\$24,229</b>	<b>\$7,692</b>	<b>\$16,537</b>	<b>68%</b>
<b>Livestock</b>				
Expenses				
Contracted Services	\$750	\$160	\$590	79%
Insurance	\$5,000	\$755	\$4,245	85%
Materials and Supplies	\$200	\$0	\$200	100%
Travel and Training	\$450	\$88	\$362	80%
Revenues				

### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
Other Revenues	-\$5,200	\$0	-\$5,200	100%
<b>Livestock Total</b>	<b>\$1,200</b>	<b>\$1,003</b>	<b>\$197</b>	<b>16%</b>
<b>Otonabee CA</b>				
Expenses				
Taxes Payable	\$102,657	\$51,329	\$51,329	50%
<b>Otonabee CA Total</b>	<b>\$102,657</b>	<b>\$51,329</b>	<b>\$51,329</b>	<b>50%</b>
<b>Police</b>				
Expenses				
Contracted Services	\$971,094	\$471,743	\$499,351	51%
Employee Wages and Benefits	\$1,671	\$742	\$929	56%
Materials and Supplies	\$700	\$0	\$700	100%
Travel and Training	\$2,100	\$0	\$2,100	100%
Utilities	\$1,000	\$438	\$562	56%
Reserves				
Transfer From Reserves	-\$500	\$0	-\$500	100%
Revenues				
Grants	-\$6,000	\$0	-\$6,000	100%
Other Revenues	-\$5,000	\$0	-\$5,000	100%
<b>Police Total</b>	<b>\$965,065</b>	<b>\$472,922</b>	<b>\$492,142</b>	<b>51%</b>
<b>Small Animal Control</b>				
Expenses				
Contracted Services	\$12,000	\$2,558	\$9,442	79%
Materials and Supplies	\$230	\$0	\$230	100%
Revenues				
Other Revenues	-\$5,000	-\$4,060	-\$940	19%
<b>Small Animal Control Total</b>	<b>\$7,230</b>	<b>-\$1,502</b>	<b>\$8,732</b>	<b>121%</b>
<b>Source Water Protection</b>				
Expenses				
Contracted Services	\$8,000	\$0	\$8,000	100%
<b>Source Water Protection Total</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$8,000</b>	<b>100%</b>



### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Fire</b>				
Expenses				
Contracted Services	\$85,100	\$28,493	\$56,607	67%
Employee Wages and Benefits	\$375,927	\$188,839	\$187,087	50%
Insurance	\$35,822	\$39,596	-\$3,774	-11%
Internal Rental Recoveries	\$500	\$0	\$500	100%
Materials and Supplies	\$36,250	\$4,470	\$31,780	88%
Repairs and Maintenance	\$68,850	\$32,984	\$35,866	52%
Travel and Training	\$43,220	\$17,102	\$26,118	60%
Utilities	\$20,250	\$22,428	-\$2,178	-11%
Reserves				
Transfer From Reserves	-\$10,000	\$0	-\$10,000	100%
Revenues				
Other Revenues	-\$41,900	-\$9,423	-\$32,477	78%
<b>Fire Total</b>	<b>\$614,018</b>	<b>\$324,489</b>	<b>\$289,530</b>	<b>47%</b>

## 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Recreation and Cultural Services</b>				
<b>Douro Bar</b>				
Expenses				
Contracted Services	\$450	\$0	\$450	100%
Materials and Supplies	\$0	\$193	-\$193	0%
Revenues				
Other Revenues	\$0	-\$1,472	\$1,472	0%
<b>Douro Bar Total</b>	<b>\$450</b>	<b>-\$1,279</b>	<b>\$1,729</b>	<b>384%</b>
<b>Douro Canteen</b>				
Revenues				
Other Revenues	-\$400	-\$14	-\$387	97%
<b>Douro Canteen Total</b>	<b>-\$400</b>	<b>-\$14</b>	<b>-\$387</b>	<b>97%</b>
<b>Douro Kitchen</b>				
Expenses				
Repairs and Maintenance	\$1,000	\$0	\$1,000	100%
Revenues				
Other Revenues	-\$500	-\$75	-\$425	85%
<b>Douro Kitchen Total</b>	<b>\$500</b>	<b>-\$75</b>	<b>\$575</b>	<b>115%</b>
<b>Douro Rec Centre</b>				
Expenses				
Employee Wages and Benefits	\$0	\$517	-\$517	0%
Materials and Supplies	\$25	\$0	\$25	100%
Repairs and Maintenance	\$1,030	\$0	\$1,030	100%
Utilities	\$3,500	\$1,966	\$1,534	44%
Revenues				
Other Revenues	\$0	\$0	\$0	0%
<b>Douro Rec Centre Total</b>	<b>\$4,555</b>	<b>\$2,483</b>	<b>\$2,072</b>	<b>45%</b>

### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Douro Rink (Community Centre)</b>				
Expenses				
Contracted Services	\$6,150	\$628	\$5,522	90%
Employee Wages and Benefits	\$179,324	\$80,724	\$98,600	55%
Insurance	\$29,645	\$31,122	-\$1,477	-5%
Internal Rental Recoveries	\$1,500	\$475	\$1,025	68%
Materials and Supplies	\$7,700	\$942	\$6,758	88%
Repairs and Maintenance	\$60,700	\$20,049	\$40,651	67%
Travel and Training	\$4,300	\$1,364	\$2,936	68%
Utilities	\$114,070	\$62,238	\$51,832	45%
Revenues				
Other Revenues	-\$225,371	-\$102,129	-\$123,242	55%
<b>Douro Rink (Community Centre) Total</b>	<b>\$178,018</b>	<b>\$95,412</b>	<b>\$82,606</b>	<b>46%</b>
<b>Historical Committee</b>				
Expenses				
Materials and Supplies	\$3,250	\$0	\$3,250	100%
<b>Historical Committee Total</b>	<b>\$3,250</b>	<b>\$0</b>	<b>\$3,250</b>	<b>100%</b>
<b>Parks &amp; Recreation</b>				
Expenses				
Contracted Services	\$1,750	\$64	\$1,686	96%
Employee Wages and Benefits	\$85,706	\$22,805	\$62,902	73%
Insurance	\$7,277	\$7,141	\$136	2%
Internal Rental Recoveries	\$2,000	\$3,555	-\$1,555	-78%
Materials and Supplies	\$6,900	\$1,452	\$5,448	79%
Minor Capital Expenses	\$0	\$0	\$0	0%
Repairs and Maintenance	\$30,150	\$5,037	\$25,113	83%
Travel and Training	\$2,950	\$483	\$2,467	84%
Utilities	\$675	\$236	\$439	65%
Revenues				
Other Revenues	-\$9,000	-\$4,525	-\$4,475	50%
<b>Parks &amp; Recreation Total</b>	<b>\$128,408</b>	<b>\$36,249</b>	<b>\$92,159</b>	<b>72%</b>

### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Warsaw Rink (Community Centre)</b>				
Expenses				
Contracted Services	\$2,875	\$498	\$2,378	83%
Employee Wages and Benefits	\$157,051	\$27,799	\$129,252	82%
Insurance	\$21,021	\$23,562	-\$2,541	-12%
Internal Rental Recoveries	\$2,000	\$318	\$1,683	84%
Materials and Supplies	\$7,800	\$744	\$7,056	90%
Repairs and Maintenance	\$51,650	\$11,446	\$40,204	78%
Travel and Training	\$2,700	\$1,364	\$1,336	49%
Utilities	\$72,740	\$26,793	\$45,947	63%
Revenues				
Other Revenues	-\$120,000	-\$16,268	-\$103,732	86%
<b>Warsaw Rink (Community Centre) Total</b>	<b>\$197,837</b>	<b>\$76,255</b>	<b>\$121,582</b>	<b>61%</b>
<b>Library</b>				
Expenses				
Contracted Services	\$6,960	\$3,993	\$2,967	43%
Employee Wages and Benefits	\$89,683	\$32,225	\$57,459	64%
Insurance	\$2,372	\$2,746	-\$375	-16%
Interest Expense	\$10	\$0	\$10	100%
Internal Rental Recoveries	\$204	\$138	\$67	33%
Materials and Supplies	\$6,900	\$1,987	\$4,913	71%
Minor Capital Expenses	\$4,200	\$1,995	\$2,206	53%
Other Expenses	\$20	\$12	\$8	40%
Repairs and Maintenance	\$10,100	\$4,264	\$5,836	58%
Travel and Training	\$2,890	\$2,128	\$763	26%
Utilities	\$8,600	\$6,383	\$2,217	26%
Revenues				
Other Revenues	-\$1,128	-\$106	-\$1,021	91%
<b>Library Total</b>	<b>\$130,811</b>	<b>\$55,763</b>	<b>\$75,048</b>	<b>57%</b>

### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Taxation</b>				
<b>Municipal</b>				
Expenses				
Materials and Supplies	\$10,000	\$3,515	\$6,485	65%
Other Expenses	\$25,000	\$13,332	\$11,668	47%
Revenues				
Other Revenues	-\$136,340	-\$62,992	-\$73,348	54%
Taxation Revenue	-\$9,841	-\$1,910	-\$7,931	81%
<b>Municipal Total</b>	<b>-\$111,181</b>	<b>-\$48,055</b>	<b>-\$63,127</b>	<b>57%</b>
<b>Municipal Supps</b>				
Revenues				
Taxation Revenue	-\$50,000	-\$3,584	-\$46,416	93%
<b>Municipal Supps Total</b>	<b>-\$50,000</b>	<b>-\$3,584</b>	<b>-\$46,416</b>	<b>93%</b>

### 2022 Budget to Actuals as at June 30

	Budget	Actuals	Variance	% Remaining
<b>Transportation Services</b>				
<b>Roads</b>				
Expenses				
Contracted Services	\$121,781	\$82,758	\$39,023	32%
Employee Wages and Benefits	\$802,801	\$350,672	\$452,129	56%
Insurance	\$35,844	\$37,321	-\$1,477	-4%
Internal Rental Recoveries	-\$152,129	-\$27,743	-\$124,387	82%
Materials and Supplies	\$282,418	\$165,933	\$116,485	41%
Minor Capital Expenses	\$3,500	\$0	\$3,500	100%
Repairs and Maintenance	\$214,602	\$118,350	\$96,252	45%
Travel and Training	\$13,400	\$8,304	\$5,096	38%
Utilities	\$22,999	\$10,840	\$12,159	53%
Reserves				
Transfer to Reserves	\$79,264	\$0	\$79,264	100%
Revenues				
Grants	\$0	-\$2,993	\$2,993	0%
Other Revenues	-\$59,250	-\$8,891	-\$50,359	85%
<b>Roads Total</b>	<b>\$1,365,230</b>	<b>\$734,552</b>	<b>\$630,677</b>	<b>46%</b>
<b>Solar Panels</b>				
Expenses				
Repairs and Maintenance	\$2,200	\$1,954	\$246	11%
Utilities	\$200	\$0	\$200	100%
Reserves				
Transfer to Reserves	\$17,700	\$0	\$17,700	100%
Revenues				
Other Revenues	-\$25,000	-\$848	-\$24,152	97%
<b>Solar Panels Total</b>	<b>-\$4,900</b>	<b>\$1,106</b>	<b>-\$6,006</b>	<b>123%</b>

**Recommendation:**

That the C.A.O.-2022-19 report, dated August 2, 2022 regarding Shared IT Services be received; and

That Council direct staff to join with the Township of Asphodel-Norwood to secure a contract for IT Services for the Township.

**Overview:**

In December 2021, staff provided a report to Council on the current status of the IT Services provided to the Township through MicroAge and the issues and challenges that were occurring. At that time, staff indicated that a number of options were being investigated and that a future report would be brought forward to Council.

In reviewing the challenges and possible solutions, staff investigated an upgraded contract with MicroAge, services offered by the County of Peterborough and a joint services agreement with neighbouring Townships.

**Conclusion:**

Due to the upcoming initiatives and projects planned for the Township and in addition to the day to day challenges, it is believed that having someone on-site more regularly would be beneficial to the staff and the Township. Conversations have continued with neighbouring municipalities and the Township of Asphodel-Norwood is in a similar position with similar needs. A draft job description has been created and the intent would be to share the position 50/50 with the expectation to have them on-site on average 2 days per week as required. The position could be constructed as a shared contract or have individual contracts with the same individual so they are paid directly by each Township but the understanding that they have specific requirements to each. The position has been evaluated by SHRP who have indicated an appropriate salary range/hourly wage and it is believed the cost would not exceed the current cost with MicroAge, although the expectation would be enhanced and more timely service.

**Financial Impact:**

It is expected that this change will occur in the fall. The amount budgeted in 2022 will cover the cost for the change in service.

**Strategic Plan Applicability:**

To ensure and enable an effective and efficient municipal administration.

**Sustainability Plan Applicability:**

N/A



**Recommendation:**

That the Clerk's Office-2022-05 report, dated August 2, 2022 regarding the renewal of the contract with the Integrity Commissioner be received and that the Council pass the amending agreement By-law at the appropriate time during the meeting.

**Overview:**

Section 223.2 of the Municipal Act, 2001, as amended, requires a municipality to establish codes of conduct for members of Council and local boards. Section 223.3 of the Act authorizes the municipality to appoint an Integrity Commissioner to govern the codes of conduct.

On August 4, 2020 the Township participated in a joint-RFP with the County of Peterborough and neighbouring municipalities for the services of an Integrity Commission. From that report a By-law was passed to appoint Cunningham, Swan, Carty, Little & Bonham LLP as the Township Integrity Commissioner. That agreement is set to expire at the end of the month. The agreement contained a provision to allow for an extension of the contract for a further four (4) years under the same terms and conditions if agreed to by both parties.

**Conclusion:**

The service that the Township has received from Mr. Fleming and Cunningham, Swan, Carty, Little & Bonham LLP for the role of Integrity Commissioner has been satisfactory and very prompt. Staff are recommending that Council approve the extension of the contract under the same terms and conditions for a four (4) year term. A By-law to approve the renewal of the contract until August 31, 2026 is attached to this report.

**Financial Impact:**

There will be no change in financial impact for this service as the rates for service will remain the same and no retainer fee is required. The Township will also save money and staff time by not issuing a new RFP for this service.

**Strategic Plan Applicability:**

To ensure and enable an effective and efficient municipal administration.

### Report Approval Details

Document Title:	Renewal of Contract with Integrity Commissioner.docx
Attachments:	- 2022-34 - To amend agreement Integrity Commissioner.docx - Amending Integrity Commissioner Agreement - 2022.pdf
Final Approval Date:	Jul 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs

## **The Corporation of the Township of Douro-Dummer**

### **By-Law Number 2022-34**

#### **A By-law to renew the agreement with Cunningham Swan Carty Little & Bonham LLP as the Integrity Commissioner for The Corporation of the Township of Douro-Dummer**

**Whereas** the Municipal Act, S.O. 2001, as amended (the "Act"), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law;

**And Whereas** Section 223.2 (1) provides that a municipality shall establish codes of conduct for members of the council of the municipality and of its local boards;

**And Whereas** Section 223.3 of the Act authorizes a municipality to appoint the an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by the municipality;

**And Whereas** the Council of The Corporation of the Township of Douro-Dummer adopted By-law 2018-53, as amended, being the Code of Conduct for Council, which outlines the powers, duties and responsibilities of the Municipality's Integrity Commissioner;

**Now Therefore** the Council of The Corporation of the Township of Douro-Dummer hereby enacts as follows:

1. That The Corporation of the Township of Douro-Dummer renew the Integrity Commissioner Services Agreement in writing with Cunningham, Swan, Carty, Little & Bonham LLP for Interim Integrity Commissioner Services, subject to the terms and conditions therein stated, effective September 1, 2022.
2. That the Acting Clerk be authorized to renew the Integrity Commissioner Services Agreement in writing with Cunningham, Swan, Carty, Little & Bonham LLP for further four years, to August 31, 2026.
3. That Cunningham, Swan, Carty, Little & Bonham LLP be appointed the Integrity Commissioner for The Corporation of the Township of Douro-Dummer as outlined in the Integrity Commissioner Services Agreement effective September 1, 2022.
4. That this by-law shall be commonly called the "Appointment of Integrity Commissioner By-law".

Passed in open Council this 2nd day of August, 2022.

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Mayor, J. Murray Jones

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Acting Clerk, Martina Chait-Hartwig

## **AMENDING AGREEMENT - INTEGRITY COMMISSIONER SERVICES**

This Agreement dated this \_\_\_\_ day of \_\_\_\_\_, 2022.

### **BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER**  
(hereinafter referred to as the “Municipality”)

- and -

**CUNNINGHAM SWAN CARTY LITTLE & BONHAM LLP**  
(hereinafter referred to as “the Consultant”)

WHEREAS, the Municipality and the Consultant (together the “Parties”) did enter into an agreement for the Consultant to provide independent integrity commissioner services to the Municipality for a term of two years commencing September 1, 2020 (the “Original Agreement”);

AND WHEREAS, the Parties wish to renew the Agreement on the same terms and conditions as the Original Agreement subject only to the express amendments set out in this Agreement.

NOW THEREFORE, in consideration of the covenants, terms and conditions contained herein, the Municipality and the Consultant agree to amend the Original Agreement by deleting section 3 and section 5 of the Original Agreement and replace those provisions with the following new section 3 and section 5:

### **TERM OF THE AGREEMENT**

3. The Consultant’s appointment pursuant to this Amending Agreement is extended for a further four years, to August 31, 2026, unless terminated prior to that date in accordance with this clause:
  - a. The Municipality, or any individual municipality, may be released from the Agreement at any time, with thirty (30) days written notice.
  - b. The Consultant shall provide thirty (30) days written notice to the Municipality of his intention to resign as the Municipality’s Integrity Commissioner and his resignation shall only be effective at the expiry of the notice period.

## **RENEWAL**

5. The Consultant's appointment pursuant to this Amending Agreement may be renewed for a further four (4) years, on the same terms and on the mutual agreement of the Parties, with one or more individual Municipality.

The Parties have executed this Amending Agreement this       day of       , 2022.

## **THE MUNICIPALITY**

### **THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER**

\_\_\_\_\_  
**Name: J. Murray Jones**  
**Title: Mayor**

\_\_\_\_\_  
**Name: Martina Chait**  
**Title: Acting Clerk**

We have the authority to bind the corporation

## **CONSULTANT**

### **CUNNINGHAM, SWAN, CARTY, LITTLE & BONHAM LLP**

\_\_\_\_\_  
**Tony Fleming**

I have the authority to bind the Corporation

**Recommendation:**

That the Clerk's Office-2022-07 report, dated August 2, 2022 regarding a terms of reference for the Short-Term Rental Advisory Committee be received and approved; and  
That staff begin the process to recruit members for appointment by Council.

**Overview:**

At the Council meeting held on June 21, 2022, Council passed the following Resolution:

**Resolution Number 203-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the report, dated June 21, 2022, regarding Short-Term Rentals in the Township of Douro-Dummer be received; and

That staff be directed to prepare draft nuisance by-laws in consultation with our legal representative, to be brought back to Council for approval; and

That staff investigate the opportunity to contract the enforcement of the nuisance by-laws to the City of Peterborough through the Administrative Monetary Penalty program; and

That Council direct staff to create a Terms of Reference for a Short-Term Rental working group to further investigate the options for regulation; and

That staff continue to monitor and research the issue of Short-Term Rentals in the Province of Ontario and provide additional information to Council as it becomes available; and

That further consideration of the regulation of Short-Term Rentals be considered during the development of a new Zoning By-law in 2023.

Carried

In response to that Resolution staff have prepared the attached Terms of Reference for Council's review and approval.

**Conclusion:**

Once the Terms of Reference are in place, staff will begin a recruitment process to find community members who wish to sit on the Committee. The opportunity will be advertised on the Township's website and in the Lakefield Herald, in addition to our Twitter account. Staff will bring back a list of prospective members in Closed Session for Council review and selection.

**Financial Impact:**

None at this time, the Terms of Reference state that the Committee cannot incur any costs without Council's approval.

**Strategic Plan Applicability:**

To ensure and enable an effective and efficient municipal administration.

**Sustainability Plan Applicability:** N/A



### Report Approval Details

Document Title:	Terms of Reference for Short-Term Rental Advisory Committee.docx
Attachments:	- STR Committee Terms of Reference - Final.docx
Final Approval Date:	Jul 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs

## **Township of Douro-Dummer Short-Term Rental Advisory Committee Terms of Reference**

### **1. Purpose**

The Committee will be responsible for investigating and monitoring the current climate regarding short-term rentals including a review of initiative in other municipalities and their impact in regards to the operation of short-term rentals.

The Committee will advise Council and make recommendations on potential regulation and enforcement options for short-term rentals in the Township of Douro-Dummer.

### **2. Scope**

The Committee will act in an advisory capacity to Council in matters pertaining to the operation of short-term rentals and will:

- a) co-operate with other governmental agencies and community groups specific to the Township of Douro-Dummer in their review of short-term rentals;
- b) Review and monitor short-term rentals regimes in other municipalities;
- c) make recommendations to Council regarding:
  - a. the potential regulation of short-term rental properties; and
  - b. the required enforcement process, coordination with other by-laws and resources required for enforcement services;
- d) make recommendations with respect to such issues as directed by Council.

### **3. Committee Membership**

- 3.1 Committee membership shall comprise of a minimum of 4 and a maximum of 6 citizens with a diverse range of skills, opinions and the ability to work professionally and respectfully.
- 3.2 One member of Council and the CAO.
- 3.3 The Member of Council shall act as the Chair of the Committee.
- 3.4 Other staff may be involved in the Committee on an as needed basis.
- 3.5 Quorum will consist of the Council Member, CAO or designate and three appointees.

Council will select members on the basis of their demonstrated interest and ability to participate in the Short-Term Rental Advisory Committee.

The Committee will be appointed until the completion of its mandate or for a period of one (1) year from the date of appointment, whichever comes first.

The Committee members will abide by all Township Policies and the Township Procedure By-law.

#### **4. Meetings and Minutes**

- 4.1 The committee shall hold regular meetings via the Township's Zoom account. The date and times of the regular meetings shall be established by the Committee, if not prescribed by Council.
- 4.2 The Committee may hold special meetings at any location and time with Council approval.
- 4.3 The meetings of the Committee shall be open to the public and conducted in accordance with the provisions of the Township of Douro-Dummer Procedural By-law. Meetings will last no longer than two (2) hours except under extraordinary circumstances.
- 4.4 The minutes shall be the responsibility of the Municipal Clerk or their designate.
- 4.5 Minutes shall be approved by the Short-term Rental Advisory Committee prior to being submitted to the next Council agenda for information purposes.
- 4.6 Any requests for funding must be submitted to Council for consideration and approval.

#### **5. Remuneration**

No remuneration shall be given to any member for sitting on the Committee.

#### **6. Amendments**

- 6.1 Amendments to the Terms of Reference can only be made by Council.
- 6.2 If the Committee wishes to review the Terms of Reference they may do so at any time and make recommendations to Council regarding amendments.

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development, and enrichment for the community.

**Minutes of a Meeting of the Township of Douro-Dummer Public Library Board held on June 14<sup>th</sup>, 2022, at 3:00 p.m. at the Douro-Dummer Public Library.**

**Present:** Board Chair: Georgia Gale-Kidd  
Board Member: Sharon McKeiver  
Board Member: Councillor Heather Watson

**Absent:** Board Member: Clara Leahy  
Vice Chair: Darla Milne

**Recording Secretary:** Douro-Dummer Public Library – CEO, Anne Landry

- 1) **Call meeting to order:** The Chair called the meeting to order at 3:17 pm.
- 2) **Disclosure of Pecuniary Interest:** The Chair reminded the Board of their obligation to declare any pecuniary interest. None were declared.
- 3) **Adoption of the April 12, 2022, Minutes:**

**Resolution Number 28-2022**

Moved by: Councillor Watson                      Seconded by: Sharon McKeiver  
That the Board approves the April 12, 2022, Library Board minutes.  
Carried

**4) Business arising from Minutes:**

- a) Committee Reports
  - i) Art Gallery – Verbal report from Sharon McKeiver. A group might be interested in coming for Culture Days in September. There is a discussion with an artist about the possibility of offering an art workshop.
  - ii) Schools – No report from Anne Landry.
  - iii) Friends of the Library – Verbal report from Georgia Gale-Kidd. The May book sale was very successful. A pollinator/butterfly garden will be planted at the side of the library by Faye Ginnies; she will also volunteer her time to work on the front garden. Speaker Series: 3 people are lined up for the fall. Friends will paint the meeting room.

**Resolution Number 29-2022**

Moved by: Councillor Watson                      Seconded by: Sharon McKeiver  
That Library Board Receives the Committee Reports 4 a) i) through iii).  
Carried

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development, and enrichment for the community.

- b) Trillium Grant Application Update: Verbal report from Anne and Georgia. Basterfield came back with a quote to produce a plan for the grant application. The quote amount being out of our budget, we will take a different approach. We will get quotes from different community partners and local companies.
- c) Summer Student Update – Verbal report from Anne. We did not receive the funding from Ontario Summer Experience for a summer student. We do have quite a few young people showing interest in volunteering at the library. The CEO and the Library Assistant will come up with ideas for summer projects for young volunteers. Councillor Watson proposed the start of a youth group, led by the youth volunteers.
- d) Library Assistant Update – Verbal report from the CEO, introducing the new Library Assistant.

### **Resolution Number 30-2022**

Moved by: Councillor Watson

Seconded by: Sharon McKeiver

That Library Board Receives the business arising from minutes reports 4 b) through d).  
Carried.

## **6. Review of Financial Reports – No Report**

## **7. Librarian's Report – Report dated April 5, 2022.**

### **Resolution Number 31-2022**

Moved by: Sharon McKeiver

Seconded by: Councillor Watson

That the Library Board receives the Librarian's Report dated April 5<sup>th</sup>, 2022.  
Carried

## **8. New Business –**

- a) Library Building Water Problem: Verbal report from the CEO about the water issues that Library is experiencing. Back in the spring the water from the well became full of debris and had a very strong and unpleasant smell. The problem was investigated by the Township Chief Building Officer, and potential solutions were brought forward. To fix the problem permanently would cost \$18,000 (to get a new water system with McLeod's EcoWater). In the meantime, the library has been hooked to a water tank that needs to be refilled every week with City water, to insure it is potable. Two of the Township's departments have been involved with refilling the tank weekly (Parks and Public Works). The CEO is to meet with the plumber to talk about cheaper alternatives. The Township treasurer will also look into the library's finances to see how much money we could spend toward fixing the problem.

### **Resolution Number 32-2022**

Moved by: Sharon McKeiver

Seconded by: Councillor Watson

Councillor Watson to investigate the situation.

- b) Fiber Optic – Switch to Galaxy Broadband Internet

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development, and enrichment for the community.

**Resolution Number 33-2022**

Moved by: Sharon McKeiver

Seconded by: Councillor Watson

The CEO will investigate the Connectivity Funds Grant to help choose the right plan and will come back to the Board if need be.

c) Budget 2023:

- i. Painting of the Library
- ii. Increase in Staff hours
- iii. Water System/Well

**9. Correspondence** – None

**10. Closed Session** – None

**12. Adjournment:**

**Resolution Number 35-2022**

Moved by: Sharon

Seconded by: Councillor Watson

That the Board Meeting be adjourned at 4:55 pm.

Carried

**Next Meeting:** July 12, 2022, at 3:00 at the Douro-Dummer Public Library.

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development, and enrichment for the community.

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Georgia Gale-Kidd,  
Board Chair

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Anne Landry,  
Recording Secretary



## **Minutes of the Township of Douro-Dummer Planning Committee Meeting**

**June 24, 2022, 9:00 AM  
Township of Douro-Dummer YouTube Channel  
Electronic Meeting Site**

**Present:**                   **Chair, Deputy Mayor - Karl Moher  
Member - Wendy Dunford  
Member - Jim Patterson  
Member - Jim Mollohan**

**Members Absent**       **Member - Rod Manley**

**Staff Present**           **Acting Clerk - Martina Chait-Hartwig  
Legislative Assistant - Anu Mundahar  
Summer Student - Tana Jackson**

1.     Call to Order by Chair:

The Chair called the meeting to order at 9:03 a.m.

2.     Disclosure of Pecuniary Interest:

The Chair reminded members of their obligation to declare any pecuniary interest they might have. None were declared.

3.     Approval of Minutes:

3.1    Planning Committee Minutes - May 27, 2022

**Recommendation Number 18-2022**

Moved By: Wendy Dunford

Seconded By: Jim Patterson

That the Minutes from the Planning Committee Meeting, held on May 27, 2022, be received and approved, as circulated. Carried

4. Severance Applications:

4.1 B-44-22 - Lobb, ClerkPlanning-2022-41

276 Sixth Line Road Dummer

Lot 4, Concession 5,

Dummer Ward, Roll No. 1522-020-001-08200

Purpose: Creation of one residential lot

Martina Chait-Hartwig, Secretary reviewed the planning report for the application.

In attendance:

David Lobb, Agent - Absent

Roy Lobb, Owner – Absent

**Resolution Number 19-2022**

Moved By: Jim Patterson

Seconded By: Jim Mollohan

That it be recommended to Council that Severance Application B-44-22 for Roy Lobb be approved, and if approved by the Peterborough County Land Division Committee that the following conditions be imposed:

- \$1250.00 cash-in-lieu of parkland be paid to the municipality
- That a 3 metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes
- That a safe entrance be approved by the Manager of Public Works
- That the VPZ shown on Figure 4 of the Natural Heritage Evaluation prepared by Cambium dated August 5, 2021, be rezoned to EC zone in the Township zoning By-law.
- A Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations included in Section 7 of the Natural Heritage Evaluation prepared by Cambium Inc. dated August 5, 2021.

Carried

4.2 B-54-22 and B-55-22 - Hurtubise, ClerkPlanning-2022-44

**Recommendation Number 20-2022**

379 Eighth Line S Dummer

Lot 6, Concession 8

Dummer Ward, Roll No. 1522-020-002-05400

Purpose: Creation of two residential lots

Martina Chait-Hartwig, Secretary reviewed the planning report for the application.

In attendance:

Ronald Hurtubise, Owner – Present

**Resolution Number 20-2022**

Moved By: Wendy Dunford

Seconded By: Jim Mollohan

That it be recommended to Council that Severance Application B-54-22 and B-55-22 for Ron Julie Hurtubise be approved, and if approved by the Peterborough County Land Division Committee that the following conditions be imposed:

- \$1250.00 cash-in-lieu of parkland be paid to the municipality for each lot
- That a 3 metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes for both lots.
- That safe entrances be approved by the Manager of Public Works
- That a Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations included in Section 7 of the Natural Heritage Evaluation prepared by Cambium dated by March 17, 2022.

Carried

4.3 B-61-22 & B-62-22 Storey and Fleming, ClerkPlanning-2022-46

760 Cooney Island

Part of Lot 3, Concession 4

Douro Ward, Roll No. 1522-010-002-14200

Purpose: Creation of Two Residential Lots

Martina Chait-Hartwig, Secretary reviewed the planning report for the application.

In attendance:

Carol Storey, Owner - Present

James Fleming, Owner - Present

**Resolution Number 21-2022**

Moved By: Jim Mollohan

Seconded By: Jim Patterson

That it be recommended to Council that Severance Application B-61-22 and B-62-22 for Carol Storey and James Fleming be approved, and if approved by the Peterborough County Land Division Committee that the following conditions be imposed:

- \$1250.00 cash-in-lieu of parkland be paid to the municipality for each lot
- That a 3 metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes
- That safe entrances be approved by the Manager of Public Works
- That a Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations included in Section 11 of the Natural Heritage Evaluation prepared by Oakridge Environmental dated by April 7, 2022.

Carried

5. Next Meeting Date: August 19, 2022

6. Adjournment

**Recommendation Number 22-2022**

Moved By: Jim Patterson

Seconded By: Wendy Dunford

That this meeting adjourn at 9:25 a.m.

Carried

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Chair, Karl Moher

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Secretary, Martina Chait-Hartwig

## Minutes of the Human Resource Committee Meeting

**June 28, 2022, 2:30 PM**

**Electronic Meeting Site**

**Present:**                    **Deputy Mayor - Karl Moher**  
                                  **Councillor at Large - Thomas Watt**  
                                  **Councillor, Dummer Ward - Shelagh Landsmann**  
                                  **Councillor, Douro Ward - Heather Watson**

**Members Absent:**    **Mayor - J. Murray Jones**

**Staff Present:**        **CAO - Elana Arthurs**  
                                  **Deputy Clerk - Martina Chait-Hartwig**

1.    Call to Order

With a quorum of the Committee being present, the Chair called the meeting to order at 2:37 pm.

2.    Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

3.    Adoption of Agenda: June 28, 2022

Resolution:

Moved By: Thomas Watt

Seconded By: Shelagh Landsmann

That the agenda for the Human Resource Committee Meeting, dated June 28, 2022, be adopted, as circulated. Carried

4.    Adoption of Minutes: March 29, 2022

Resolution:

Moved By: Karl Moher

Seconded By: Thomas Watt

That the amended Minutes from the Human Resource Committee Meeting, held on March 29, 2022, be received and adopted, as circulated. Carried

5. Business arising out of previous minutes: None

6. Other Business and Reports:

6.1 Draft Township of Douro-Dummer Human Resource Policy Manual  
Resolution:

Moved By: Shelagh Landsmann

Seconded By: Thomas Watt

That the Draft Township of Douro-Dummer Human Resource Policy Manual be approved and added the Township Policy Manual.

Carried

6.2 IT Services Contract, C.A.O.-2022-16

Resolution:

Moved By: Shelagh Landsmann

Seconded By: Karl Moher

That the report, dated June 28, 2022 regarding IT Services Contract be received for information and that CAO Elana Arthurs be requested to bring more information forward.

Carried

6.3 Update regarding Township of Douro-Dummer Mandatory Vaccination Policy

Resolution:

Moved By: Karl Moher

Seconded By: Shelagh Landsmann

That the update regarding Township of Douro-Dummer Mandatory Vaccination Policy be received and that Dr. Thomas Piggott be requested to attend a Council meeting to discuss the issue with Council and provide an update regarding Covid-19.

Carried



6.4 Verbal Update - Performance Appraisal Program

Resolution:

Moved By: Shelagh Landsmann

Seconded By: Karl Moher

That the verbal update from CAO, Elana Arthurs regarding the Performance Appraisal Program be received and that staff report back to the Human Resources Committee with a proposed CAO performance review program. Carried

7. Closed Session: Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, (b) personal matters about identifiable individuals, including municipal or local board employees (Personnel Matters);

Resolution:

Moved By: Karl Moher

Seconded By: Thomas Watt

That the Committee enter into Closed session for Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c.25, (b) personal matters about identifiable individuals, including municipal or local board employees (Personnel Matters) at 3:21 p.m. Carried

8. Rise from closed session with or without report:

Resolution:

Moved By: Thomas Watt

Seconded By: Shelagh Landsmann

That the Committee resume in open session without a report. (3:54 p.m.) Carried

9. Adjournment

Resolution:

Moved By: Shelagh Landsmann

Seconded By: Karl Moher

That the meeting adjourn at 3:54 p.m.

Carried

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Chair, Heather Watson

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Acting Clerk, Martina Chait-Hartwig



Date: June 20, 2022

Resolution No. 2022-<sup>COV</sup>256

Moved By: *Debra Wilson*

Seconded By: *M. Bateman*

Whereas the Ontario Amber Alert is a warning system that quickly alerts the public of a suspected abduction of children who are in imminent danger;

And Whereas the goal is to broadcast as much information about the child, the abductor and suspect vehicles as quickly as possible so that the public can respond with any relevant information that might lead to the child's safe return;

And Whereas people are encouraged to share the Amber Alert with as many people as possible. If a child or vulnerable person is abducted, spreading the information quickly is critical to their safe return;

And Whereas an Amber Alert makes the Public aware to keep an eye out for the child, vulnerable person, suspect and the vehicle described, in the alert. If they spot them, try to gather as many details as they can, including the specific location where they saw them, the time, the direction they were travelling in and any other identifying details that will help to locate them;

And Whereas an Amber Alert gives citizens instructions to call 9-1-1 or the phone number included in the alert immediately if they have a trip or a sighting related to an Amber Alert;

An Amber Alert will only be activated if:

- The police have confirmed that an abduction has taken place; and
- There is reason to believe the victim is in danger of serious physical injury, and there is information available that, if broadcast to the public, could assist in the safe recovery of the victim.

And Whereas it is essential to remember that an Amber Alert is not always appropriate in every circumstance and that their continued effectiveness depends on ensuring that they are only used in cases that meet the above criteria;

And Whereas the recent tragic death of 11 year old Draven Graham showed that the Amber Alert system is flawed when it comes to vulnerable children who can go missing but are not abducted;

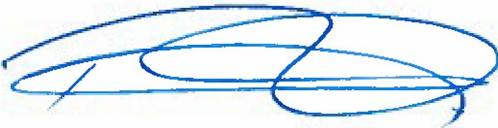
And Whereas at the time this motion was written, there have been almost 75,000 citizens who had signed a petition on Change.Org requesting that a Draven Alert be created;

And Whereas it is clear that there needs to be an addition to the alert system to allow for law enforcement to send out an alert for vulnerable children who go missing under circumstances that do not involve an abduction but are at serious risk of injury or death;

Therefore be it resolved that the Municipality of Brighton and its Council endorse the following:

1. That the Minister of the Solicitor General and the Commissioner of the Ontario Provincial Police, as well as the Premier's Office, be requested to make the necessary changes to the Amber Alert system and create a new alert called the Draven Alert, which will protect vulnerable children who have not been abducted but are at high risk of danger, injury or death and alert the public that they are missing.
2. That this motion be sent to all municipalities across Ontario and the Association of the Municipalities of Ontario (AMO) for endorsement.

Carried ☒ OR Defeated ☐

  
\_\_\_\_\_  
Mayor

Recorded Vote		For Clerks Use Only			
Recorded vote called by: _____					
	For	Against	Abstain	Absent	COI
Mayor Brian Ostrander					
Councillor Ron Anderson					
Councillor Mark Bateman					
Councillor Doug LeBlanc					
Councillor Emily Rowley					
Councillor Mary Tadman					
Deputy Mayor Laura Knegt					
<b>Total</b>					
<b>Carried</b> <input type="checkbox"/>		<b>Defeated</b> <input type="checkbox"/>		<b>Clerk's Initials</b> <input type="text"/>	



## The Corporation of the County of Peterborough

### Notice of Adoption of an Official Plan for the County of Peterborough

**Take notice** that the Council of the Corporation of the County of Peterborough has passed By-law No. 2022-47 on the 29<sup>th</sup> day of June, 2022 under Section 17 of the *Planning Act* to adopt a new Official Plan for the County of Peterborough.

#### **Purpose and Effect**

The new Official Plan will guide how and where the County of Peterborough will grow to 2051. It will replace the County's current Official Plan as well as the local Official Plans for the Townships of Havelock-Belmont-Methuen, Otonabee-South Monaghan and Trent Lakes. The Plan will apply new land use policy and schedules and will identify where various land uses can locate, plan for infrastructure needs, identify and protect the County's natural heritage system and water resources, and establish a vision for growing as complete, sustainable, and resilient communities across the County.

The new Official Plan will serve as the Official Plan for the County of Peterborough and functions as a local Official Plan for the following Townships in the County:

- Asphodel-Norwood
- Douro-Dummer
- Havelock-Belmont-Methuen
- North Kawartha
- Otonabee-South Monaghan
- Selwyn
- Trent Lakes

Adoption of the new Official Plan concludes the County's municipal comprehensive review exercise which has been built upon extensive community engagement. The Plan conforms with the Growth Plan for the Greater Golden Horseshoe, 2019 as amended, has regard for matters of provincial interest and is consistent with the Provincial Policy Statement, 2020.

The Council of the Corporation of the County of Peterborough considered oral and written comments from members of the public which resulted in numerous amendments to the text and schedules of the Plan prior to its adoption.

#### **Location of Lands Affected**

The new County Official Plan will affect all lands within the municipal boundary of the County of Peterborough. Accordingly, no key map is provided.

#### **The Right to Appeal**

The Minister of Municipal Affairs and Housing is the approval authority for the new County of Peterborough Official Plan. Pursuant to Section 17(36.5) of the Planning Act, the Minister's decision is final as there is no appeal in respect of a decision of the approval authority where the approval authority is the Minister.

#### **Notice of Decision of the Approval Authority**

The Minister of Municipal Affairs and Housing is the approval authority for the new County of Peterborough Official Plan. The new Official Plan does not come into effect until the day after the Minister has issued a decision.

Any person or public body will be entitled to receive notice of the decision of the approval authority if a written request to be notified of the decision (including the person's or public body's address, fax number or email address) is made to the approval authority at the following address:

Damien Schaefer, MCIP, RPP  
Municipal Planner  
Ministry of Municipal Affairs and Housing (MMAH)  
Municipal Services Office - East  
8 Estate Lane, Rockwood House  
Kingston, Ontario K7M 9A8  
Damien.Schaefer@ontario.ca

Pursuant to Section 17(36.5) of the Planning Act, the Minister's decision is final as there is no appeal in respect of a decision of the approval authority where the approval authority is the Minister.

#### **Additional Information**

The adopted Official Plan and Land Use Schedules, and related background information and reports are posted on the County's website at [www.ptbocounty.ca/NewCountyOP](http://www.ptbocounty.ca/NewCountyOP). Hard copies can be provided upon request.

## **The Corporation of the County of Peterborough**

### **By-law No. 2022-47**

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#### **A by-law to adopt the Official Plan of the Corporation of the County of Peterborough**

Whereas Section 17 of the Planning Act, R.S.O. 1990, c.P.13, as amended, provides that a council may adopt an official plan by by-law and submit to the Minister for approval;

And Whereas Ontario Regulation 352/02 under the Planning Act prescribes the County of Peterborough prepare and adopt an official plan;

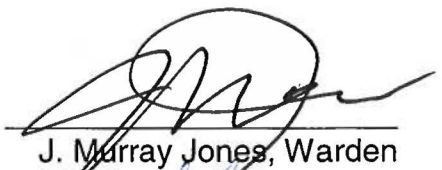
And Whereas the County of Peterborough held four Open Houses on March 17, 2022, March 24, 2022, March 31, 2022 and April 7, 2022 to receive public input on the draft official plan;

And Whereas Council held a Public Meeting in accordance with Section 17 of the Planning Act on May 18, 2022 to receive public input on the draft official plan;


Now Therefore the Council of the Corporation of the County of Peterborough enacts as follows:

1. That the Official Plan attached to this by-law as Schedule "A" consisting of text and schedules is hereby adopted.
2. That the Clerk is hereby authorized and directed to make application to the Minister of Municipal Affairs and Housing for approval of the Official Plan for the County of Peterborough.
3. That this by-law shall come into force and effect on the day the Official Plan is approved by the Minister of Municipal Affairs and Housing.
4. That By-law No. 06-1994 shall be repealed on the date that this by-law comes into force and effect.

Read and passed this 29<sup>th</sup> day of June, 2022.



J. Murray Jones, Warden



Kari Stevenson, Clerk



June 30<sup>th</sup>, 2022

Federation of Canadian Municipalities (FCM)  
Association of Municipalities of Ontario (AMO)

Via Email

To Whom it may concern,

**RE: Letter of Support – The Corporation of the City of Brantford - 5.1 Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School**

Please be advised that, at its meeting on June 28th, 2022, the Council of the Municipality of Shuniah resolved to support the resolution adopted May 17, 2022 by The Corporation of the City of Brantford.

A copy of the above noted resolution is enclosed for your reference and consideration.

We kindly request your support and endorsement for the release of all Federal and Provincial document related to the Former Mohawk Institute Residential School.

Yours truly,



Kerry Bellamy  
Clerk  
KB/jk

Cc:

Right Hon. Justin Trudeau, Prime Minister of Canada  
Hon. Doug Ford, Premier of Ontario  
Hon. Marc Miller, Minister of Crown-Indigenous Relations  
Hon. Patty Hajdu, Minister of Indigenous Services and MP  
Hon. Greg Rickford, Minister of Indigenous Affairs  
The Most Rev. Linda Nicholls, Primate of the Anglican Church of Canada  
Hon. Kevin Holland, MPP Thunder Bay-Atikokan  
Hon. Lise Vaugeois, MPP Thunder Bay Superior North  
The Survivors Secretariat  
All municipalities in Ontario



Municipality of  
SHUNIAH

## COUNCIL RESOLUTION

Resolution No.: 231-22

Date: Jun 28, 2022

Moved By: Donna Blunt

Seconded By: Donna Blunt

THAT Council hereby supports the resolution from the City of Brandtford regarding the Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School; and

### BE IT RESOLVED:

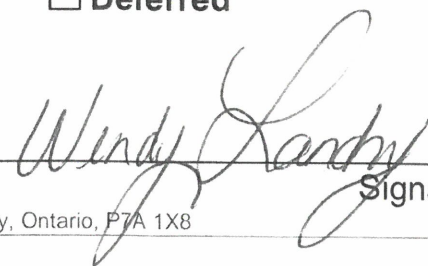
THAT the Clerk be directed to forward a copy of this resolution to: Prime Minister Justin Trudeau; Premier Doug Ford; Minister of Crown-Indigenous Relations Marc Miller; Minister of Indigenous Services and MP Patty Hajdu; Minister of Indigenous Affairs Greg Rickford; Primate of the Anglican Church of Canada Linda Nicholls; MPP Kevin Holland, MPP Lise Vaugeois; the Survivors' Secretariat; the Federation of Canadian Municipalities (FCM); the Association of Municipalities of Ontario (AMO) and to all municipalities in Ontario with an invitation to adopt a similar resolution.

☒ Carried

☐ Defeated

☐ Amended

☐ Deferred



Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



Fri 7/8/2022 2:43 PM



Martina Chait

FW: Local Business Supporter Sponsor

To: Anu Mundahar

**From:** Nigel Broersma <nigel@pkchamber.ca>  
**Sent:** Friday, July 8, 2022 12:57 PM  
**To:** Martina Chait <MartinaC@douroodummer.on.ca>  
**Subject:** Local Business Supporter Sponsor

Hello Martina,

I hope you are doing well this fine July day! I wanted to reach out on behalf of the Peterborough and Kawarthas Chamber of Commerce regarding our Business Excellence Awards happening October 19th, 2022! We are excited to return to an in-person event, hosted at a combination of The Venue and Showplace! This will be our first awards as a newly merged chamber and we intend to honour a mix of Peterborough and Kawartha traditions from past excellence awards in order to create a brand new, amazing experience! We will be including the ever-popular auction from the past years at Kawartha Chamber's event, and this year we want to continue the idea of supporting local by raising funds to purchase items from local businesses to then auction off!

In the past we had the townships each donate to support as Local Business Supporter Sponsors with the Kawartha Chamber and we would like to continue that again this year.

We are asking for \$500 from you and the other townships to help support local business through our auction. We will use the funds to purchase items from the community shops to then auction off. Essentially reinvesting your donation into the community.

We will then add your township logo to the Excellence website, [www.pkexcellence.ca](http://www.pkexcellence.ca) and put out a social media post thanking our "Local Business Supporter Sponsors". With our combined social media followings we now reach approximately 25,000 accounts and our website boasts a historically high reach as well.

We would love to maintain this relationship with our townships as we all work together to promote, support, and grow our local business communities!

We look forward to hearing from you regarding this \$500 sponsorship.



**Nigel Broersma**  
Member Relations Coordinator

**Peterborough and the Kawarthas Chamber of Commerce**

705.748.9771 x206

[NIGEL@PKCHAMBER.CA](mailto:NIGEL@PKCHAMBER.CA)

BOOK A CHAT: [calendly.com/pkcc-nigel](https://calendly.com/pkcc-nigel)

12 Queen St. Lakefield PO Box 537  
& 175 George St. N Peterborough, K9J 3G6  
[peterboroughchamber.ca](http://peterboroughchamber.ca)



July 6, 2022

Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
17<sup>th</sup> Floor, 777 Bay St.  
Toronto ON M7A 2J3

***Via Email***

Dear Minister Clark:

**Re: Removal of Municipal Councillors Under Prescribed Circumstances**

City Council, at its meeting held on May 30, 2022, considered the above-noted matter and passed Resolution No. R-220530-013 as follows:

**"WHEREAS across municipal councils in Ontario there have been appalling instances of misogyny and hatred; and**

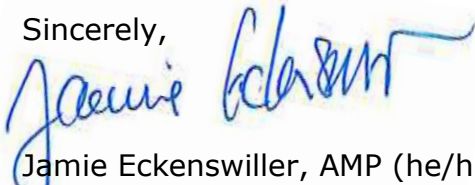
**WHEREAS the powers of the Office of the Integrity Commissioner do not include the ability to recommend expulsion of councillors;**

**NOW THEREFORE BE IT RESOLVED THAT City Council direct staff to send a letter to the Ministry of Municipal Affairs and Housing with copies being sent to the federal government, provincial government, Association of Municipalities of Ontario (AMO), and all Ontario municipalities, requesting that the Ministry:**

- 1. Study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances, including displays of hatred, misogyny and all forms of discrimination; and**
- 2. Facilitate strengthened and ongoing orientation and training sessions for councils, local boards, and committees."**

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jamie Eckenswiller, AMP (he/him)  
Deputy Clerk  
City of Owen Sound

cc. Government of Canada  
Government of Ontario  
Association of Municipalities of Ontario  
All Ontario Municipalities

## **The Corporation of the Township of Douro-Dummer**

### **By-Law Number 2022-34**

#### **A By-law to renew the agreement with Cunningham Swan Carty Little & Bonham LLP as the Integrity Commissioner for The Corporation of the Township of Douro-Dummer**

**Whereas** the Municipal Act, S.O. 2001, as amended (the "Act"), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law;

**And Whereas** Section 223.2 (1) provides that a municipality shall establish codes of conduct for members of the council of the municipality and of its local boards;

**And Whereas** Section 223.3 of the Act authorizes a municipality to appoint the an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by the municipality;

**And Whereas** the Council of The Corporation of the Township of Douro-Dummer adopted By-law 2018-53, as amended, being the Code of Conduct for Council, which outlines the powers, duties and responsibilities of the Municipality's Integrity Commissioner;

**Now Therefore** the Council of The Corporation of the Township of Douro-Dummer hereby enacts as follows:

1. That The Corporation of the Township of Douro-Dummer renew the Integrity Commissioner Services Agreement in writing with Cunningham, Swan, Carty, Little & Bonham LLP for Interim Integrity Commissioner Services, subject to the terms and conditions therein stated, effective September 1, 2022.
2. That the Acting Clerk be authorized to renew the Integrity Commissioner Services Agreement in writing with Cunningham, Swan, Carty, Little & Bonham LLP for further four years, to August 31, 2026.
3. That Cunningham, Swan, Carty, Little & Bonham LLP be appointed the Integrity Commissioner for The Corporation of the Township of Douro-Dummer as outlined in the Integrity Commissioner Services Agreement effective September 1, 2022.
4. That this by-law shall be commonly called the "Appointment of Integrity Commissioner By-law".

Passed in open Council this 2nd day of August, 2022.

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Mayor, J. Murray Jones

---

Acting Clerk, Martina Chait-Hartwig

## **AMENDING AGREEMENT - INTEGRITY COMMISSIONER SERVICES**

This Agreement dated this \_\_\_\_ day of \_\_\_\_\_, 2022.

### **BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER**  
**(hereinafter referred to as the “Municipality”)**

- and -

**CUNNINGHAM SWAN CARTY LITTLE & BONHAM LLP**  
**(hereinafter referred to as “the Consultant”)**

WHEREAS, the Municipality and the Consultant (together the “Parties”) did enter into an agreement for the Consultant to provide independent integrity commissioner services to the Municipality for a term of two years commencing September 1, 2020 (the “Original Agreement”);

AND WHEREAS, the Parties wish to renew the Agreement on the same terms and conditions as the Original Agreement subject only to the express amendments set out in this Agreement.

NOW THEREFORE, in consideration of the covenants, terms and conditions contained herein, the Municipality and the Consultant agree to amend the Original Agreement by deleting section 3 and section 5 of the Original Agreement and replace those provisions with the following new section 3 and section 5:

### **TERM OF THE AGREEMENT**

3. The Consultant’s appointment pursuant to this Amending Agreement is extended for a further four years, to August 31, 2026, unless terminated prior to that date in accordance with this clause:
  - a. The Municipality, or any individual municipality, may be released from the Agreement at any time, with thirty (30) days written notice.
  - b. The Consultant shall provide thirty (30) days written notice to the Municipality of his intention to resign as the Municipality’s Integrity Commissioner and his resignation shall only be effective at the expiry of the notice period.

## **RENEWAL**

5. The Consultant's appointment pursuant to this Amending Agreement may be renewed for a further four (4) years, on the same terms and on the mutual agreement of the Parties, with one or more individual Municipality.

The Parties have executed this Amending Agreement this       day of       , 2022.

## **THE MUNICIPALITY**

### **THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER**

\_\_\_\_\_  
**Name: J. Murray Jones**  
**Title: Mayor**

\_\_\_\_\_  
**Name: Martina Chait**  
**Title: Acting Clerk**

We have the authority to bind the corporation

## **CONSULTANT**

### **CUNNINGHAM, SWAN, CARTY, LITTLE & BONHAM LLP**

\_\_\_\_\_  
**Tony Fleming**

I have the authority to bind the Corporation

The Corporation of the Township of Douro-Dummer

By-law Number 2022-35

Being a By-law to amend By-law Number 10-1996, as amended,  
otherwise known as "The Township of Douro-Dummer  
Comprehensive Zoning By-law"

**Whereas** By-law Number 10-1996, as amended, regulates the use of land and the use and erection of buildings and structures within the Township of Douro-Dummer;

**And Whereas** Section 34 of The Planning Act, RSO 1990, as amended, permits the Council to pass an amending Zoning By-law;

**And Whereas** the Council of the Township of Douro-Dummer deems it advisable to amend By-law No. 10-1996 as amended;

**Now Therefore** the Council of the Township of Douro-Dummer hereby enacts as follows:

1. The area affected by this By-law consists of land located at 895 Water Street, Warsaw, Dummer Ward, in the County of Peterborough, as indicated on Schedule "A" attached hereto, and forming part of this by-law, more particularly described as:

**Plan 2 Pt Mill Reserve; Parts 1 and 2, Plan 45R-7338; and  
Part 1, Plan 45R-16463 Dummer Ward  
895 Water Street, Warsaw  
Roll No.: 1522-020-003-07700**

2. Section 21 - Special Districts is amended by deleting subsection "21.232, Special District 232 (S.D. 232) Zone" in its entirety and replacing it with the following:

a) 21.232 **Special District 232 (S.D. 232) Zone**  
**Plan 2 Pt Mill Reserve; Parts 1 and 2, Plan 45R-7338; and**  
**Part 1, Plan 45R-16463 Dummer Ward**  
**Roll No.: 1522-020-003-07700**

No person shall within any Special District 232 (S.D. 232) Zone use any land, or erect, alter or use any building or structure except in accordance with the following provisions:

21.232.1 Permitted Uses

- 21.232.1.1 a permanent single detached dwelling
- 21.232.1.2 a Type 'A' or Type 'B' home occupation.

21.232.2 Special Provisions

All provisions and regulations of the Hamlet Residential (HR) Zone of By-law 10-1996, as amended, shall apply with the following exceptions:

- (i) Minimum Lot Area 840 m<sup>2</sup>
- (ii) Minimum Front Yard 0 m

(iii)	Minimum interior side yard	2 m
(iv)	Minimum Water Yard	10 m
(v)	Maximum Lot Coverage	19%

All provisions and regulations of the Hamlet Residential (HR) Zone of By-law 10-1996, as amended, shall apply to any further development.

3. Schedule 'B-15' of By-law No. 10-1996, as amended, is hereby further amended by changing the zone category on a portion of the lands identified as Roll No.: 1522-020-003-07700 from the Highway Commercial (C2) Zone to the Special District 232 (S.D. 232) Zone as shown on Schedule "A" attached hereto and forming part of this By-law.

4. All other relevant provisions of By-law 10-1996, as amended, shall apply.

If no notice of objection is filed with the Acting Clerk within the time provided, this By-law shall become effective on the date of passing hereof, subject to the provisions of The Planning Act, RSO 1990, as amended.

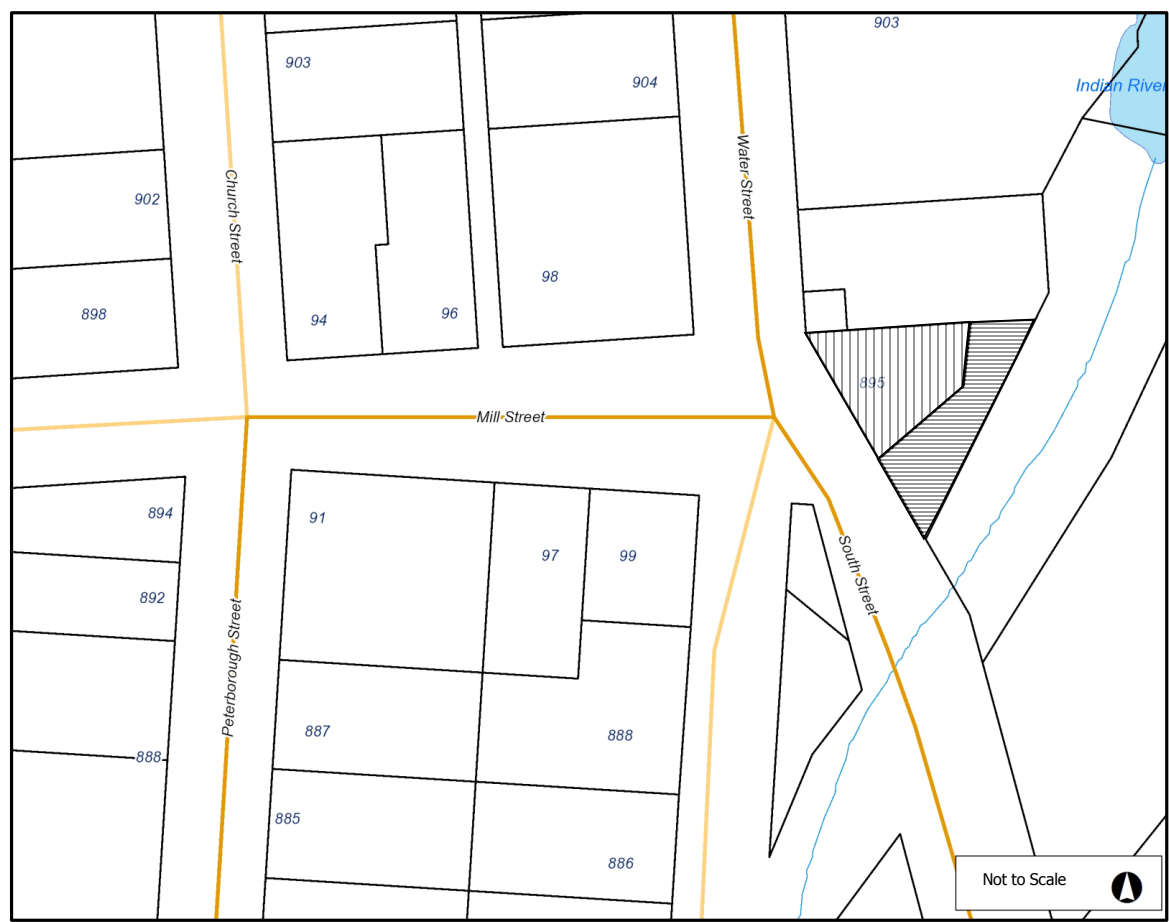
Passed in Open Council this 2nd day of August, 2022.


\_\_\_\_\_  
Mayor, J. Murray Jones

\_\_\_\_\_  
Acting Clerk, Martina Chait-Hartwig

**File: R-03-22**  
**Roll No. 1522-020-003-07700**

**Schedule “A” to By-law 2022-35**



 **Rezone from the ‘Highway Commercial (C2) Zone’ to the ‘Special District 232 (S.D. 232) Zone’**

 **Area to remain zoned the ‘Special District 232 (S.D. 232) Zone’**

**This is Schedule ‘A’ to By-law No. 2022-35 passed this 2nd day of August, 2022.**

\_\_\_\_\_  
Mayor, J. Murray Jones

\_\_\_\_\_  
Acting Clerk, Martina Chait-Hartwig



Payment Dates: May 28 - July 13, 2022				
<b>Cheque</b>	<b>Voucher</b>	<b>Vendor</b>		
<b>Number</b>	<b>Number</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
0				
1	Taxation			
EFT000000006266	67135	EWART O'DWYER	GENERAL MATTERS	\$203.52
00-01-0100-4301				
EFT000000006316	67275	EWART O'DWYER	TAX SALE COSTS	\$684.95
00-01-0100-4301				
EFT000000006316	67275	EWART O'DWYER	TAX SALE COSTS	\$78.45
00-01-0100-4301				
EFT000000006316	67276	EWART O'DWYER	TAX SALE COSTS	\$688.23
00-01-0100-4301				
EFT000000006316	67276	EWART O'DWYER	TAX SALE COSTS	\$87.30
00-01-0100-4301				
EFT000000006316	67277	EWART O'DWYER	TAX SALE COSTS	\$789.00
00-01-0100-4301				
EFT000000006316	67277	EWART O'DWYER	TAX SALE COSTS	\$113.30
00-01-0100-4301				
EFT000000006316	67278	EWART O'DWYER	TAX SALE COSTS	\$770.11
00-01-0100-4301				
EFT000000006316	67278	EWART O'DWYER	TAX SALE COSTS	\$100.55
00-01-0100-4301				
Taxation				
Total For Department	1	\$3,515.41		
2	General Government			
55625	67121	BELL CANADA	OFFICE TOLL FREE	\$13.28
00-02-0250-3300				
55626	67160	BELL MOBILITY INC.	CELL - C.A.O.	\$53.82
00-02-0250-3310				
EFT000000006252	67147	CHARTIS INSURANCE COMPANY		\$13.40
00-02-0250-2410				
EFT000000006253	67141		OMAA SPRING WORKSHOP	\$1,031.94
00-02-0250-2602				
EFT000000006253	67141		OMAA SPRING WORKSHOP	\$215.33
00-02-0250-2500				
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$130.69
00-02-0250-5121				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$117.02
00-02-0251-5121				
EFT000000006266	67135	EWART O'DWYER	GENERAL MATTERS	\$2.29
00-02-0240-3810				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$544.31
00-02-0250-3110				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$181.43
00-02-0251-3110				
EFT000000006278	67122	MICRO AGE COMPUTER STORES	CONTRACT SUPPORT	\$709.27
00-02-0250-5170				
EFT000000006278	67136	MICRO AGE COMPUTER STORES	VARIOUS COMPUTER SUPPLIES	\$122.11
00-02-0250-5370				
EFT000000006278	67137	MICRO AGE COMPUTER STORES	HP PROBOOK 455 LAPTOP	\$1,372.74
00-02-0250-5370				
EFT000000006282	67186	NEXICOM INC.	INTERNET, WEB HOSTNG,CONF CALL	\$329.09
00-02-0250-3831				
EFT000000006282	67186	NEXICOM INC.	INTERNET, WEB HOSTNG,CONF CALL	\$101.76
00-02-0250-3900				
EFT000000006286	67124		MILEAGE - DROP OFF TAX BILLS	\$20.87
00-02-0250-2500				
EFT000000006288	67133	SHRP LIMITED	CONSULTING SERVICES	\$1,017.60
00-02-0250-3832				
EFT000000006289	67126	STAPLES ADVANTAGE CANADA	ERGO TRACKBALL MOUSE	\$71.22
00-02-0250-4110				
EFT000000006289	67134	STAPLES ADVANTAGE CANADA	OFFICE PAPER	\$187.72
00-02-0250-4100				
EFT000000006289	67138	STAPLES ADVANTAGE CANADA	HG TSF STN INVOICE BK, OFF SUP	\$10.17
00-02-0250-4110				
EFT000000006291	67140	T. F. GRAPHICS	4,000 NEWSLTTRS, 10,000 ENVLPS	\$682.23
00-02-0250-4100				
EFT000000006291	67140	T. F. GRAPHICS	4,000 NEWSLTTRS, 10,000 ENVLPS	\$797.80
00-02-0250-4110				
EFT000000006292	67125	THE DUMMER NEWS	HAPPY CANADA DAY AD	\$19.84
00-02-0240-4300				
EFT000000006301	67127	XEROX CANADA LTD.	COPIER USAGE	\$103.24
00-02-0250-5164				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006301	67130	XEROX CANADA LTD.	COPIER LEASE	\$133.50
00-02-0250-3210				
55630	67230	BELL CANADA	OFFICE	\$637.06
00-02-0250-3300				
55630	67239	BELL CANADA	OFFICE INTERNET	\$146.47
00-02-0250-3320				
EFT000000006304	67241	AIRD BERLIS	LEGAL FEES	\$1,455.17
00-02-0250-3810				
EFT000000006304	67242	AIRD BERLIS	LEGAL FEES	\$7,321.63
00-02-0250-3810				
EFT000000006305	67234	ALL GREEN INK INC.	PRINTER CARTRIDGES	\$238.12
00-02-0250-4119				
EFT000000006306	67253	ASSOC.OF MUNICIPAL MANAGER	MAP UNIT 2 REG. FEE	\$457.92
00-02-0250-2603				
EFT000000006309	67274		AMCTO CONFERENCE EXPENSES	\$875.14
00-02-0250-2602				
EFT000000006309	67274		AMCTO CONFERENCE EXPENSES	\$37.05
00-02-0250-2602				
EFT000000006314	67255	DUNFORD'S OF HAVELOCK	FIRE - STOLEN GENERATOR	\$1,622.05
00-02-0250-3490				
EFT000000006318	67227		2021 OMERS RECONCIL - OVR PYMT	\$437.81
00-02-0250-2300				
EFT000000006326	67279	METROLAND MEDIA	FT & SUMMER STUDENT JOB ADS	\$152.28
00-02-0250-4300				
EFT000000006328	67301		CELL PHONE CASE/SCRN PROTECTRS	\$167.85
00-02-0250-4600				
EFT000000006330	67232	OFFICE CONNECTION	POSTAGE MACHINE INK CARTRIDGE	\$207.59
00-02-0250-4116				
EFT000000006330	67238	OFFICE CONNECTION	POSTAGE MACHINE MATIN CONTR	\$411.11
00-02-0250-5160				
EFT000000006334	67237	STAPLES ADVANTAGE CANADA	OFFICE SUPPLIES	\$174.82
00-02-0250-4110				
EFT000000006338	67281	TRI-LINE ELECTRICAL SERVIC	REMOVL/REROUTE BASMNT ELECTRCAL	\$651.26
00-02-0250-5341				
EFT000000006342	67240	XEROX CANADA LTD.	COPIER LEASE	\$133.50
00-02-0250-3210				

Payment Dates: May 28 - July 13, 2022				
<b>Cheque</b>	<b>Voucher</b>	<b>Vendor</b>		
<b>Number</b>	<b>Number</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
55639	67325	CANADA REVENUE AGENCY	2020 ASSESSMENT PT OWING	\$96.70
00-02-0250-2001				
55645	67361	NORWOOD AGRICULTURAL SOCIE	BUSINESS CARD AD NORWOOD FAIR	\$80.15
00-02-0240-4300				
EFT000000006351	67337		AMCTO CONFERENCE	\$291.14
00-02-0250-2602				
EFT000000006351	67337		AMCTO CONFERENCE	\$43.53
00-02-0250-2602				
EFT000000006351	67337		AMCTO CONFERENCE	\$761.86
00-02-0250-2602				
EFT000000006361	67333	DIVERSIFIED COMMUNICATIONS	SUPPLY & INSTALL WIRED HEADSET	\$300.19
00-02-0250-5168				
EFT000000006366	67328	GREENVIEW ENVIRONMENTAL MA	BUILDING CONDITION ASSESSMENTS	\$4,655.52
00-02-0250-3832				
EFT000000006370	67334	LAKEFIELD HERALD LTD.	HAPPY CANADA DAY AD	\$66.14
00-02-0240-4300				
EFT000000006372	67320		MUNICIPAL ADMIN PROGRAM UNIT 2	\$457.92
00-02-0250-2603				
EFT000000006373	67332	MICRO AGE COMPUTER STORES	CONTRACT SUPPORT	\$750.99
00-02-0250-5170				
EFT000000006373	67363	MICRO AGE COMPUTER STORES	PROBOOK, MONITOR	\$2,440.20
00-02-0250-4600				
EFT000000006375	67365	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$101.76
00-02-0250-3900				
EFT000000006381	67321	STAPLES ADVANTAGE CANADA	OFFICE SUPPLIES	\$323.56
00-02-0250-4110				
EFT000000006381	67322	STAPLES ADVANTAGE CANADA	32GB FLASH DRIVE	\$10.17
00-02-0250-4110				
EFT000000006382	67336	T. F. GRAPHICS	5,000 LETTERHEAD FULL COLOUR	\$825.02
00-02-0250-4400				
EFT000000006388	67335	XEROX CANADA LTD.	COPIER USAGE	\$126.02
00-02-0250-5164				
EFT000000006390	67390	CHARTIS INSURANCE COMPANY		\$13.40
00-02-0250-2410				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$458.41
00-02-0250-3110				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$152.80
00-02-0251-3110				
General Government				
Total For Department	2	\$35,064.98		
4 Protection Services				
55625	67192	BELL CANADA	F/H #5	\$59.01
00-04-0410-3300				
55625	67193	BELL CANADA	F/H #1	\$75.22
00-04-0410-3300				
55626	67150	BELL MOBILITY INC.	FIRE/BLEO TABLETS	\$183.17
00-04-0410-3310				
55626	67150	BELL MOBILITY INC.	FIRE/BLEO TABLETS	\$22.39
00-04-0440-3310				
55626	67152	BELL MOBILITY INC.	CELL - BLEO	\$50.63
00-04-0440-3310				
55626	67157	BELL MOBILITY INC.	CELL - FIRE CHIEF	\$19.84
00-04-0410-3310				
55627	67151	CITY OF KINGSTON	FLSE II COURSE	\$167.90
00-04-0410-2604				
55628	67197	J.J. STEWART MOTORS LTD.	CHECK ENGINE LGHT DIAGNOSTIC	\$80.48
00-04-0410-5195				
EFT000000006255	67143	BEARCOM CANADA CORP.	MOT DESKTOP CHARGER SINGLE	\$117.02
00-04-0410-5163				
EFT000000006260	67144	CITY OF PETERBOROUGH	WATER BOOMS - BOAT INCIDENT	\$1,082.73
00-04-0410-4600				
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$468.12
00-04-0410-5121				
EFT000000006265	67191	ENBRIDGE	F/H #1 - NATURAL GAS	\$94.08
00-04-0410-3100				
EFT000000006268	67196	HOLLAND, GREG	FIRE - INSTL WARNING LIGHTS	\$244.22
00-04-0410-5195				
EFT000000006270	67149		POLICE CHECK	\$43.44
00-04-0410-3900				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$627.60
00-04-0410-3110				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006277	67198		60 VA TRANSFORMER	\$56.50
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EFT000000006282	67186	NEXICOM INC.	INTERNET, WEB HOSTNG,CONF CALL	\$71.17
00-04-0410-3320				
EFT000000006282	67186	NEXICOM INC.	INTERNET, WEB HOSTNG,CONF CALL	\$71.17
00-04-0420-3320				
EFT000000006285	67123	PETERBOROUGH HUMANE SOCIET	APRIL - ANIMAL CONTROL	\$725.18
00-04-0444-3910				
EFT000000006292	67142	THE DUMMER NEWS	BURN PERMITS AD	\$36.63
00-04-0410-4300				
EFT000000006302	67190	XPLORNET COMMUNICATIONS IN	F/H #1 - INTERNET	\$86.48
00-04-0410-3320				
55630	67229	BELL CANADA	POLICING	\$62.78
00-04-0420-3300				
55630	67230	BELL CANADA	OFFICE	\$106.17
00-04-0450-3300				
55630	67289	BELL CANADA	F/H #4	\$63.58
00-04-0410-3300				
55634	67233	MINISTER OF FINANCE (POLIC	JUNE POLICING	\$71,846.76
00-04-0420-3900				
55635	67272		LVSTK CLAIM APR 26/22	\$755.25
00-04-0443-3491				
55636	67247	UPS CANADA	FIRE - FREIGHT	\$9.70
00-04-0410-4200				
EFT000000006304	67273	AIRD BERLIS	LEGAL FEES MATTER	\$6,283.68
00-04-0440-3810				
EFT000000006310	67254	CITY OF PETERBOROUGH	FIRE - CYLINDER FILLS 8 @ \$11	\$89.55
00-04-0410-5161				
EFT000000006315	67252	EASTERN ONTARIO EMERGENCY	BURN TOWER & PROPANE FIRE PROP	\$1,400.00
00-04-0410-2604				
EFT000000006320	67249		EMERG PREP EXERCISE REFRESHMEN	\$20.98
00-04-0450-4700				
EFT000000006322	67282	KAWARTHA HARDWARE	F/H #1 - KEYS	\$12.16
00-04-0410-4600				
EFT000000006324	67248		EMERG PREP EXERCISE REFRESH	\$9.99
00-04-0450-4700				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006324	67248		EMERG PREP EXERCISE REFRESH	\$73.21
00-04-0450-4700				
EFT000000006325	67250		EMERG PREP EXERCISE REFRESHMEN	\$33.58
00-04-0450-4700				
EFT000000006332	67251	PEAVEY MART	FIRE - MATERIALS	\$152.07
00-04-0410-4600				
55637	67367	BELL CANADA	F/H #1	\$74.25
00-04-0410-3300				
55638	67344	BELL MOBILITY INC.	FIRE/BLEO TABLETS	\$183.16
00-04-0410-3310				
55638	67344	BELL MOBILITY INC.	FIRE/BLEO TABLETS	\$22.39
00-04-0440-3310				
55640	67341		VULNERABLE SECTOR CHECK	\$41.00
00-04-0410-3900				
EFT000000006348	67342	AGL SIGNS AUTO GRAPHICS LT	FIRE TEST PRINT	\$22.09
00-04-0410-4600				
EFT000000006364	67339	EASTERN ONTARIO EMERGENCY	25 AIR BOTTLES 2022 RECR. COUR	\$200.00
00-04-0410-5161				
EFT000000006365	67370	ENBRIDGE	F/H #1 - NATURAL GAS	\$77.53
00-04-0410-3100				
EFT000000006372	67343		MILEAGE-CEMC/GRAD/PIZZA	\$87.89
00-04-0450-2500				
EFT000000006372	67343		MILEAGE-CEMC/GRAD/PIZZA	\$32.96
00-04-0410-2500				
EFT000000006375	67365	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$71.17
00-04-0410-3320				
EFT000000006375	67365	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$71.17
00-04-0420-3320				
EFT000000006377	67323	OTONABEE REGION CONSERVATI	50% DRINK. WATER PROT. PROGRAM	\$4,000.00
00-04-0431-3832				
EFT000000006383	67340	THE DUMMER NEWS	BURN PERMIT AD	\$36.63
00-04-0410-4300				
EFT000000006385	67369	UAP AUTO PARTS (664) - LAK	FIRE - LIGHT, SPARK PLUGS	\$20.94
00-04-0410-5166				
EFT000000006385	67369	UAP AUTO PARTS (664) - LAK	FIRE - LIGHT, SPARK PLUGS	\$18.11
00-04-0410-5195				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006389	67368	XPLORNET COMMUNICATIONS IN	F/H #1 - INTERNET	\$86.48
00-04-0410-3320				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$485.34
00-04-0410-3110				
Protection Services				
Total For Department	4	\$90,833.55		
6	Transportation Services			
55626	67154	BELL MOBILITY INC.	CELL - LEAD HAND	\$20.12
00-06-0600-3310				
55626	67155	BELL MOBILITY INC.	CELL - MANAGER OF PUBLIC WORKS	\$19.96
00-06-0600-3310				
55629	67139	PUROLATOR COURIER LTD.	ROADS FREIGHT	\$4.58
00-06-0600-4210				
EFT000000006254	67207	ATTERSLEY TIRE SERVICE INC	SERV CALL, CHANGEOVER	\$177.30
00-06-0600-5160				
EFT000000006254	67208	ATTERSLEY TIRE SERVICE INC	SERV CALL FLAT REPAIR	\$322.82
00-06-0600-5195				
EFT000000006256	67201	BELMONT ENGINE REPAIR & MA	CHAINSAW REPAIR, CHAINS, OIL	\$226.90
00-06-0600-5160				
EFT000000006259	67173	CAVENDISH RADIO AND TOWERS	ROADS RADIO AIR TIME - JUNE	\$251.86
00-06-0600-3330				
EFT000000006262	67199	DAVIS, JOHN	BEAVER REMOVAL	\$150.00
00-06-0600-3900				
EFT000000006263	67211	DRAIN BROS. EXCAVATING	5/8 & 2' LIMESTONE, GRAN A	\$1,531.48
00-06-0600-4600				
EFT000000006268	67206	HOLLAND, GREG	AIR LINES REPAIR	\$717.27
00-06-0600-5195				
EFT000000006269	67204	HUB INTERNATIONAL	FLANGES, HYTRAN OIL	\$302.11
00-06-0600-5160				
EFT000000006269	67204	HUB INTERNATIONAL	FLANGES, HYTRAN OIL	\$216.51
00-06-0600-5195				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$900.88
00-06-0600-3110				
EFT000000006274	67200	LAKEFIELD AUTO PARTS LTD.	HELICOILS - CHAINSAWS	\$44.15
00-06-0600-5195				



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Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006275	67202	M & C HYDRAULIC	TOUGH COVER HOSE, FITTINGS	\$178.44
00-06-0600-5195				
EFT000000006282	67186	NEXICOM INC.	INTERNET, WEB HOSTNG,CONF CALL	\$71.17
00-06-0600-3320				
EFT000000006290	67172	TAS-PAGE COMMUNICATIONS &	CALL PROCESSING & MSG CENTRE	\$147.08
00-06-0600-3240				
EFT000000006296	67205	WASTE CONNECTIONS OF CANAD	WASTEBINS,CURBSIDE, GREEN BIN	\$42.73
00-06-0600-3250				
EFT000000006298	67167	WINSLOW-GEROLAMY MOTORS LT	DEF FLUID	\$101.63
00-06-0600-5160				
EFT000000006300	67171	WURTH CANADA LTD.	COW HIDE GLOVE, PIPE SEALANT	\$307.60
00-06-0600-4600				
55630	67293	BELL CANADA	WARSAW GARAGE	\$99.65
00-06-0600-3300				
55630	67294	BELL CANADA	DOURO GARAGE	\$73.92
00-06-0600-3300				
55631	67291	C & J PRECISION TOOL GRD.	2 SETS OF CHIPPER KNIVES	\$108.06
00-06-0600-4600				
EFT000000006303	67290	ACKLANDS-GRAINGER INC.	HARD HATS RE:STORM CLEAN UP	\$308.28
00-06-0600-4600				
EFT000000006307	67296	ATTERSLEY TIRE SERVICE INC	SERV CALL FLAT REPAIR	\$238.11
00-06-0600-5195				
EFT000000006307	67297	ATTERSLEY TIRE SERVICE INC	SERV CALL FLAT REPAIR	\$172.99
00-06-0600-5195				
EFT000000006307	67298	ATTERSLEY TIRE SERVICE INC	WHEEL ROTATION	\$55.96
00-06-0600-5160				
EFT000000006307	67299	ATTERSLEY TIRE SERVICE INC	SERV CALL, WHEEL ROTATION	\$206.81
00-06-0600-5160				
EFT000000006308	67295	CARDINAL EQUIPMENT INC.	CHIPPER FEEDWHL ASS, SHAFT	\$2,089.53
00-06-0600-5195				
EFT000000006311	67285	COCO PAVING INC.	HL3 58-28	\$546.91
00-06-0600-4600				
EFT000000006311	67286	COCO PAVING INC.	HL3 58-28	\$1,294.39
00-06-0600-4600				
EFT000000006313	67283	DRAIN BROS. EXCAVATING	COLD MIX	\$1,985.03
00-06-0600-4600				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006319	67300	HUB INTERNATIONAL	REAR WINDOW & SHOCKS	\$675.85
00-06-0600-5195				
EFT000000006321	67288	JIM KERR EXCAVATING INC.	STORM RELIEF CLEAN UP	\$19,766.89
00-06-0600-3700				
EFT000000006322	67259	KAWARTHA HARDWARE	ROADS- SPRAYER, KNIFE, SCRAPER	\$61.72
00-06-0600-4600				
EFT000000006322	67261	KAWARTHA HARDWARE	BUG SPRAY, SHOVEL	\$168.75
00-06-0600-4600				
EFT000000006322	67271	KAWARTHA HARDWARE	ROADS - FAN RAKES	\$86.44
00-06-0600-4600				
EFT000000006323	67284	M & C HYDRAULIC	TOUGH COVER HOSE, FITTINGS	\$42.37
00-06-0600-5195				
EFT000000006326	67279	METROLAND MEDIA	FT & SUMMER STUDENT JOB ADS	\$394.12
00-06-0600-4300				
EFT000000006333	67292	ROSS DUNFORD CONTRACTING	STORM RELIEF CLEAN UP	\$4,070.40
00-06-0600-3900				
EFT000000006335	67287	SUNBELT RENTALS OF CANADA	CHIPPER RENTAL	\$4,677.02
00-06-0600-3700				
EFT000000006339	67260	WINSLOW-GEROLAMY MOTORS LT	DEF & ANTIFREEZE	\$333.64
00-06-0600-5160				
EFT000000006341	67256	WURTH CANADA LTD.	BRAKE&PARTS CLEANER, SAE FLT W	\$99.58
00-06-0600-4600				
55641	67346	FRESHCO - LANSLOWNE & THE	PUBLIC WORKS - WATER	\$209.16
00-06-0600-4600				
55642	67331		CULVERT DEPOSIT	\$500.00
00-06-0600-8110				
55644	67383	MICHELIN NORTH AMERICA (CA	TRCK 30 TIRE	\$1,166.55
00-06-0600-5195				
55647	67378	TRILAND EXCAVATING & HAULA	GRIND BRUSH PILE FROM STORM	\$8,649.60
00-06-0600-3700				
55647	67379	TRILAND EXCAVATING & HAULA	GRIND BRUSH PILE FROM STORM	\$5,596.80
00-06-0600-3700				
EFT000000006352	67376	ATTERSLEY TIRE SERVICE INC	SERV CALL FLAT REPAIR	\$261.52
00-06-0600-5160				
EFT000000006353	67372	BEARCOM CANADA CORP.	GRADER RADIO, EBK CABLE & ANT	\$249.25
00-06-0600-5195				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006354	67373	BENSON, DAVE	INSTL GPS, VARIOUS REPAIRS	\$1,210.94
00-06-0600-3900				
EFT000000006354	67373	BENSON, DAVE	INSTL GPS, VARIOUS REPAIRS	\$1,923.25
00-06-0600-5195				
EFT000000006355	67382	B.M.R. MFG. INC.	ROAD SIGN	\$40.65
00-06-0600-4600				
EFT000000006356	67375	BOB MARK NEW HOLLAND SALES	PIVOT, PINS, GUARDS, KNIFE	\$1,207.48
00-06-0600-5195				
EFT000000006358	67371	CARDINAL EQUIPMENT INC.	SAFETY CABLES	\$158.44
00-06-0600-4600				
EFT000000006359	67380	CITY OF PETERBOROUGH	GREENWASTE FROM STORM	\$1,161.04
00-06-0600-3900				
EFT000000006362	67381	DRAIN BROS. EXCAVATING	COLD MIX, GRAN A LIMESTONE	\$2,027.56
00-06-0600-4600				
EFT000000006371	67377	LEAHY EXCAVATION INC.	STORM RELIEF CLEAN UP	\$15,360.68
00-06-0600-3700				
EFT000000006375	67365	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$71.17
00-06-0600-3320				
EFT000000006379	67374	PEAVEY MART	TRACTOR - PINS, BALL SOCKET	\$65.09
00-06-0600-5160				
EFT000000006380	67355	ROBINSON'S FILTER SOLUTION	REFURBISHED & NEW FILTERS	\$202.18
00-06-0600-5160				
EFT000000006386	67353	WINSLOW-GEROLAMY MOTORS LT	POWER STEERING & TRANS. FLUID	\$157.83
00-06-0600-4600				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$674.91
00-06-0600-3110				
Transportation Services				
Total For Department	6	\$84,185.11		
8 Environmental Services				
55626	67156	BELL MOBILITY INC.	CELL - TRANS STATION ATTENDANT	\$19.42
00-08-0802-3310				
EFT000000006260	67161	CITY OF PETERBOROUGH	GREENWASTE - APR 5.82 TONNES	\$267.72
00-08-0800-3900				
EFT000000006263	67211	DRAIN BROS. EXCAVATING	5/8 & 2' LIMESTONE, GRAN A	\$714.26
00-08-0802-5121				

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Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$59.01
00-08-0802-3110				
EFT000000006272	67174	JOHNNY ON THE SPOT	HG TSF PORTABLE TOILET	\$101.76
00-08-0802-3900				
EFT000000006289	67138	STAPLES ADVANTAGE CANADA	HG TSF STN INVOICE BK, OFF SUP	\$47.99
00-08-0802-4110				
EFT000000006296	67205	WASTE CONNECTIONS OF CANAD	WASTEBINS,CURBSIDE, GREEN BIN	\$933.85
00-08-0800-3900				
EFT000000006296	67205	WASTE CONNECTIONS OF CANAD	WASTEBINS,CURBSIDE, GREEN BIN	\$17,532.16
00-08-0800-3251				
EFT000000006296	67205	WASTE CONNECTIONS OF CANAD	WASTEBINS,CURBSIDE, GREEN BIN	\$1,729.40
00-08-0802-5121				
EFT000000006349	67329	AIRD BERLIS	LANDFILL SITE AGREEMENT	\$2,386.27
00-08-0800-3810				
EFT000000006349	67330	AIRD BERLIS	LANDFILL SITE AGREEMENT	\$3,042.62
00-08-0800-3810				
EFT000000006369	67354	KAWARTHA HARDWARE	TSF STN WHEELBARROW & SHOVEL	\$79.35
00-08-0802-4600				
EFT000000006376	67345	ORKIN CANADA INC	HG TSF STN PEST CONTROL	\$145.26
00-08-0802-5121				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$39.21
00-08-0802-3110				
Environmental Services				
Total For Department	8	\$27,098.28		
10	Health Services			
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$592.62
00-10-1040-5121				
Health Services				
Total For Department	10	\$592.62		
16	Recreation & Cultural Services			
55626	67153	BELL MOBILITY INC.	CELL - ASST TO MAN. OF PARK &	\$29.07
00-16-1610-3310				
55626	67158	BELL MOBILITY INC.	CELL - MANAGER OF PARKS & REC	\$19.06
00-16-1620-3310				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
55626	67159	BELL MOBILITY INC.	CELL - SUMMER PARKS	\$19.41
00-16-1600-3310				
EFT000000006251	67178	ALF CURTIS HOME IMPROVEMEN	PARKS & REC BUILDING SUPPLIES	\$177.27
00-16-1600-4600				
EFT000000006258	67210	CASEY'S PROPANE INC.	DOURO OLYMPIA PROPANE	\$56.98
00-16-1610-5191				
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$614.48
00-16-1600-5121				
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$125.23
00-16-1640-5121				
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$540.69
00-16-1610-5121				
EFT000000006261	67187	CUTTING EDGE LANDSCAPE SER	GRASS CUTTING 1/3 OF CONTRACT	\$212.66
00-16-1620-5121				
EFT000000006267	67176	FIRST CALL PROPERTY & EQUI	SNOW REMOVAL/SALT ROBERT JOHNS	\$305.28
00-16-1600-5121				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$31.12
00-16-1600-3110				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$245.43
00-16-1640-3110				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$3,522.74
00-16-1610-3110				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$2,206.96
00-16-1620-3110				
EFT000000006271	67188	HYDRO ONE INC.	INVOICE DATED JUNE 6, 2022	\$233.38
00-16-1601-3110				
EFT000000006273	67181	KAWARTHA HARDWARE	PARKS & REC - CHAIN	\$63.93
00-16-1600-4600				
EFT000000006273	67183	KAWARTHA HARDWARE	CC - FANS	\$29.99
00-16-1610-5168				
EFT000000006273	67183	KAWARTHA HARDWARE	CC - FANS	\$29.99
00-16-1620-5168				
EFT000000006276	67175	MARSH CANADA LTD	PARKS & REC USER INSURANCE	\$269.83
00-16-1600-3400				
EFT000000006276	67175	MARSH CANADA LTD	PARKS & REC USER INSURANCE	\$269.83
00-16-1610-3400				

Payment Dates: May 28 - July 13, 2022				
<b>Cheque Number</b>	<b>Voucher Number</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
EFT000000006276	67175	MARSH CANADA LTD	PARKS & REC USER INSURANCE	\$269.83
00-16-1620-3400				
EFT000000006279	67180	MILLER PEST CONTROL	DOURO CC RODENT CONTROL	\$163.40
00-16-1610-5121				
EFT000000006281	67177	NATIONAL SANITATION & SUPP	DOURO CC CLEANING SUPPLIES	\$339.20
00-16-1620-4111				
EFT000000006281	67184	NATIONAL SANITATION & SUPP	LIBRARY CLEANING SUPPLIES	\$144.38
00-16-1640-4111				
EFT000000006282	67185	NEXICOM INC.	INTERNET - LIBRARY	\$76.26
00-16-1640-3320				
EFT000000006282	67186	NEXICOM INC.	INTERNET, WEB HOSTNG,CONF CALL	\$71.17
00-16-1610-3320				
EFT000000006287	67182	RILEY MANUFACTURING	DBL IN GROUND FIX,SNGL IN-GRN	\$311.28
00-16-1600-5168				
EFT000000006293	67179	TRENT SECURITY SYSTEMS LTD	DOURO CC JULY-SEPT MONITORING	\$69.00
00-16-1610-3220				
EFT000000006294	67209	UAP AUTO PARTS (664) - LAK	OIL,FLTR,PLUG,BRAKE CLNR,GREAS	\$73.37
00-16-1600-5160				
55630	67243	BELL CANADA	LIBRARY	\$94.74
00-16-1640-3300				
55630	67262	BELL CANADA	DOURO CC	\$33.89
00-16-1610-3300				
55630	67262	BELL CANADA	DOURO CC	\$33.89
00-16-1620-3300				
55630	67263	BELL CANADA	WARSAW CC	\$44.51
00-16-1620-3300				
55630	67263	BELL CANADA	WARSAW CC	\$44.52
00-16-1610-3300				
55632	67246	CENTRE HASTINGS PUBLIC LIB	TLPP BLOCK & ADMIN FEES	\$225.00
00-16-1640-2601				
55633	67269	DULUX PAINTS	PAINT SUPPLIES - PARKS & REC	\$176.32
00-16-1610-5130				
EFT000000006312	67245	COUNTERFORCE	LIBRARY JUL 1 - OCT 1 MONITRNG	\$75.80
00-16-1640-3220				
EFT000000006317	67270	HARRIS SEPTIC PUMPING & HA	PARKS PORTABLE TOILETS MAY-JUN	\$1,444.99
00-16-1600-5121				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006322	67264	KAWARTHA HARDWARE	GREEN PAINTER MASKING TAPE	\$18.49
00-16-1610-4118				
EFT000000006322	67265	KAWARTHA HARDWARE	PARKS - PADLOCKS, KEYS	\$4.96
00-16-1600-3220				
EFT000000006326	67279	METROLAND MEDIA	FT & SUMMER STUDENT JOB ADS	\$152.28
00-16-1600-4300				
EFT000000006331	67244	ONTARIO LIBRARY SERVICE -	JASI FEES APR 1/22-MAR 31/23	\$1,552.50
00-16-1640-2601				
EFT000000006337	67266		WATER FOR LIBRARY	\$14.18
00-16-1640-5130				
EFT000000006337	67267		SHARP. KIT	\$20.34
00-16-1600-4118				
EFT000000006337	67268		WOODCUTTER SAFETY KIT & GLOVES	\$201.46
00-16-1600-4117				
EFT000000006337	67280		WD40, OFF SPRAY, BUCKET & LID	\$10.15
00-16-1600-4118				
EFT000000006337	67280		WD40, OFF SPRAY, BUCKET & LID	\$16.27
00-16-1600-4117				
EFT000000006337	67280		WD40, OFF SPRAY, BUCKET & LID	\$7.05
00-16-1600-4600				
55643	67385	KROWN RUST CONTROL	PARKS TRUCK - RUST PROOFING	\$137.37
00-16-1600-5160				
55646	67324	ST. JOSEPH'S SCHOOL	REIMBURSE PARKING LOT RENTAL	\$300.00
00-16-1610-8880				
EFT000000006367	67356	HEMING LTD.	TRIMMER SUPPLIES	\$105.57
00-16-1600-5160				
EFT000000006368	67360		SAFETY GLASSES	\$5.06
00-16-1600-4117				
EFT000000006369	67357	KAWARTHA HARDWARE	PARKS TRAILER REPAIR	\$3.00
00-16-1600-5165				
EFT000000006373	67332	MICRO AGE COMPUTER STORES	CONTRACT SUPPORT	\$415.18
00-16-1640-5170				
EFT000000006374	67358		MILEAGE APR - MAY - JUNE	\$175.41
00-16-1600-2500				
EFT000000006374	67358		MILEAGE APR - MAY - JUNE	\$172.38
00-16-1610-2500				

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
EFT000000006374	67358		MILEAGE APR - MAY - JUNE	\$172.39
00-16-1620-2500				
EFT000000006375	67338	NEXICOM INC.	INTERNET - LIBRARY	\$76.26
00-16-1640-3320				
EFT000000006375	67365	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$71.17
00-16-1610-3320				
EFT000000006384	67359		PARKS & REC WATER	\$39.40
00-16-1600-4118				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$64.41
00-16-1600-3110				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$179.93
00-16-1640-3110				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$1,736.28
00-16-1610-3110				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$1,003.58
00-16-1620-3110				
EFT000000006391	67391	HYDRO ONE INC.	INVOICE DATED JULY 6, 2022	\$408.67
00-16-1601-3110				
Recreation & Cultural Services				
Total For Department	16	\$19,595.93		
18	Planning & Development			
EFT000000006264	67131		COA MAY MEETING & MILEAGE	\$95.00
00-18-1805-3901				
EFT000000006264	67131		COA MAY MEETING & MILEAGE	\$30.21
00-18-1805-2500				
EFT000000006284	67132		MAY COA MEETING	\$95.00
00-18-1805-3901				
EFT000000006327	67235		APRIL COA PLANNING MEETING	\$95.00
00-18-1805-3901				
EFT000000006327	67236		MAY COA PLANNING MEETING	\$95.00
00-18-1805-3901				
EFT000000006329	67231		EOWC HOUSING SUMMIT	\$189.14
00-18-1800-2603				
EFT000000006363	67326		COA JUNE MEETING	\$95.00
00-18-1805-3901				



Payment Dates: May 28 - July 13, 2022				
<b>Cheque Number</b>	<b>Voucher Number</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
EFT000000006378	67327		JUNE COA MEETING	\$95.00
00-18-1805-3901				
Planning & Development				
Total For Department	18	\$789.35		
Total For Fund	0	\$261,675.23		
1	Taxation			
EFT000000006343	67313	CONSEIL SCOLAIRE VIAMONDE	JUNE LEVY	\$717.82
05-01-0140-0799				
EFT000000006344	67314	CONSEIL SCOLAIRE DE DISTRI	JUNE LEVY	\$652.83
05-01-0145-0799				
EFT000000006345	67311	KAWARTHA PINE RIDGE DISTRI	JUNE LEVY	\$569,302.23
05-01-0130-0799				
EFT000000006346	67312	PETERBOROUGH-VICTORIA-NORT	JUNE LEVY	\$65,436.57
05-01-0135-0799				
EFT000000006347	67315	TREASURER OF THE COUNTY OF	JUNE LEVY	\$1,474,635.00
05-01-0110-0799				
Taxation				
Total For Department	1	\$2,110,744.45		
2	General Government			
EFT000000006360	67364	DIAMOND MUNICIPAL SOLUTION	CONSULTING SERVICES	\$457.92
05-02-0250-0381				
General Government				
Total For Department	2	\$457.92		
4	Protection Services			
EFT000000006250	67194	A.J.STONE COMPANY LTD	BUNKER GEAR	\$4,935.36
05-04-0410-0361				
EFT000000006280	67195	MUNICIPAL EQUIPMENT	FIRE - 4 STROKE KOHLER PUMP	\$8,632.97
05-04-0410-0361				
EFT000000006357	67366	BURTT EXCAVATING	F/H #2 - SEWAGE SYSTM DESIGN	\$508.80
05-04-0410-0341				
Protection Services				
Total For Department	4	\$14,077.13		

Payment Dates: May 28 - July 13, 2022				
Cheque Number	Voucher Number	Vendor Name	Description	Amount
6	Transportation Services			
EFT000000006257	67203	CAMBIUM ENVIRONMENTAL	EXCESS SOIL MANAGEMENT	\$18,011.52
05-06-0600-0401				
EFT000000006299	67162	W.O. STINSON & SON LTD	WARSAW UNLEADED GAS	\$1,435.77
05-06-0600-0240				
EFT000000006299	67163	W.O. STINSON & SON LTD	WARSAW - DYED DIESEL 890.0	\$1,621.23
05-06-0600-0242				
EFT000000006299	67164	W.O. STINSON & SON LTD	WARSAW - DYED DIESEL 1500.0	\$2,373.70
05-06-0600-0242				
EFT000000006299	67165	W.O. STINSON & SON LTD	WARSAW - UNLEADED GAS 985.3	\$1,609.74
05-06-0600-0240				
EFT000000006299	67166	W.O. STINSON & SON LTD	DOURO - CLEAR DIESEL 500.0	\$864.00
05-06-0600-0231				
EFT000000006299	67168	W.O. STINSON & SON LTD	WARSAW - CLEAR DIESEL 3400.20	\$5,833.98
05-06-0600-0241				
EFT000000006299	67169	W.O. STINSON & SON LTD	WARSAW - UNLEADED GAS 698.90	\$1,191.62
05-06-0600-0240				
EFT000000006299	67170	W.O. STINSON & SON LTD	WARSAW - DYED DIESEL 1200.0 L	\$1,884.30
05-06-0600-0242				
EFT000000006340	67257	W.O. STINSON & SON LTD	WARSAW - UNLEADED GAS 480.80	\$867.71
05-06-0600-0240				
EFT000000006340	67258	W.O. STINSON & SON LTD	WARSAW - DYED DIESEL 1050.00	\$1,750.28
05-06-0600-0242				
EFT000000006353	67372	BEARCOM CANADA CORP.	GRADER RADIO, EBK CABLE & ANT	\$1,571.06
05-06-0600-0361				
EFT000000006354	67373	BENSON, DAVE	INSTL GPS, VARIOUS REPAIRS	\$325.63
05-06-0600-0391				
EFT000000006387	67347	W.O. STINSON & SON LTD	WARSAW - DYED DIESEL 1298.0 L	\$2,240.29
05-06-0600-0242				
EFT000000006387	67348	W.O. STINSON & SON LTD	WARSAW - GAS 492.4 L	\$823.50
05-06-0600-0240				
EFT000000006387	67349	W.O. STINSON & SON LTD	DOURO - CLEAR DIESEL 1957.2 L	\$3,591.14
05-06-0600-0231				
EFT000000006387	67350	W.O. STINSON & SON LTD	WARSAW - CLEAR DIESEL 1706.3 L	\$3,130.77
05-06-0600-0241				
EFT000000006387	67351	W.O. STINSON & SON LTD	WARSAW - GAS 634.9 L	\$1,103.18

Payment Dates: May 28 - July 13, 2022				
<b>Cheque Number</b>	<b>Voucher Number</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
05-06-0600-0240				
EFT000000006387	67352	W.O. STINSON & SON LTD	WARSAW - DYED DIESEL 1238.4 L	\$2,092.05
05-06-0600-0242				
Transportation Services				
Total For Department	6	\$52,321.47		
16	Recreation & Cultural Services			
EFT000000006263	67211	DRAIN BROS. EXCAVATING	5/8 & 2' LIMESTONE, GRAN A	\$3,997.44
05-16-1600-0321				
EFT000000006297	67189	WHITEHOTS INC.	LIBRARY BOOKS	\$1,048.73
05-16-1640-0361				
EFT000000006350	67384	ARMTEC INC.	BACK DAM PARKNG LOT GEOTEXTILE	\$292.76
05-16-1600-0321				
Recreation & Cultural Services				
Total For Department	16	\$5,338.93		
18	Planning & Development			
EFT000000006336	67228	TREASURER OF THE COUNTY OF	ST. JOES SITE PLAN PEER REVIEW	\$6,300.00
05-18-1800-0595				
Planning & Development				
Total For Department	18	\$6,300.00		

## **The Corporation of the Township of Douro-Dummer**

### **By-law Number 2022-36**

Being a By-law of The Corporation of the Township of Douro-Dummer to confirm the proceedings of the Special Electronic Meeting of Council held on the 2nd day of August, 2022 and the Regular Electronic Meeting of Council held on the 2nd day of August, 2022.

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#### **The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:**

1. **That** the action of the Council at its special electronic meeting held on the August 2, 2022 and regular electronic meeting held on August 2, 2022 in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.

2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Acting Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 2nd day of August, 2022.

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Mayor, J. Murray Jones

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Acting Clerk, Martina Chait-Hartwig