

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**September 20, 2022, 5:00 PM**

**Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

**Present:** Mayor - J. Murray Jones  
 Deputy Mayor - Karl Moher  
 Councillor, Douro Ward - Heather Watson  
 Councillor, Dummer Ward - Shelagh Landsmann  
 Councillor at Large - Thomas Watt

**Staff Present:** CAO - Elana Arthurs  
 Acting Clerk - Martina Chait-Hartwig  
 Acting Treasurer - Paul Creamer  
 Planner – Christina Coulter  
 Manager of Recreation Facilities - Mike Mood

**Absent:** Chief Building Official - Brian Fawcett  
 Fire Chief - Chuck Pedersen  
 Manager of Public Works - Jake Condon

### **1. Call to Order**

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

### **2. Land Acknowledgement**

The Mayor recited the Land Acknowledgement.

### **3. Moment of Silent Reflection**

3.1 Her Majesty, Queen Elizabeth II, longest-reigning monarch in British history, passed away on September 8, 2022 at the age of 96 years old. The Mayor then called for a Moment of Silence in Remembrance of Her Majesty, Queen Elizabeth II. The Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: September 20, 2022

**Resolution Number 277-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

Whereas the election process at the Municipal, Provincial and Federal levels of government is fundamental in the preservation of democracy in Canada;

And further that there has been a strong Douro-Dummer public interest for an "in-person" all candidates meeting during the current municipal election campaign;

And further a small non-partisan committee of residents has been formed to organize such an all candidates meeting;

And further that committee Chair Rod Manley has been trusted to manage recent fair and accurate elections in the greater Peterborough area for the Provincial and the Federal governments;

Be it resolved that the committee Chair's room rental expenses and rental contract for the scheduled Douro-Dummer Oct 6 2022 all candidates meeting at the Douro Community Centre be added to our council agenda today.

At this time Councillor Watson declared a direct pecuniary interest with this item and left the meeting at 5:03 p.m. and took no part in the recorded vote and discussion.

A recorded vote was requested by Deputy Mayor Moher. The roll was called by the Acting Clerk and the vote was as follow:

Dummer Ward Councillor - Aye

Councillor at Large - Aye

Deputy Mayor - Aye

Mayor - Aye

For the Motion - 4

Carried

At this time Councillor Watson returned to the meeting (5:08 p.m.)

**Resolution Number 278-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated September 20, 2022, be adopted, as amended. Carried

6. Adoption of Minutes and Business Arising from the Minutes:

6.1 Council Meeting Minutes - September 6, 2022

**Resolution Number 279-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the minutes from the Regular Council Meeting, held on September 6, 2020, be received and adopted, as amended. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate: None

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Staff Reports:

9.1 Report and Capital Project Status

**Resolution Number 280-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Report and Capital Project Status Document for September 2022 be received.

Carried

9.2 ORCA – O. Reg 687/21 Compliance – Program & Service Inventory and Related Agreements, C.A.O.-2022-28

**Resolution Number 281-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the report, dated September 20, 2022 regarding ORCA – O. Reg 687/21 Compliance Program & Service Inventory and Related Agreements required for compliance under the Conservation Authorities Act be received; and

That By-law 2022-42 being a By-law to authorize the execution of the Plan Review & Technical Clearances Service Agreement and the Cost Apportionment Agreement for the Category 3 service/programs (e.g. water monitoring, land stewardship, climate change initiatives), be approved at the appropriate time of the meeting. Carried

9.3 Douro South Park RFP - Update, Recreation Facilities-2022-08

**Resolution Number 282-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report, dated September 20, 2022 regarding Douro South Park RFP be received; and

That Council authorize staff to enter into an agreement with Drain Bros. Excavating Limited to undertake the proposed revitalization to the Douro South Park for a total amount of \$392,002.83.

That additional funds of \$22,336 be allocated to the project from the Capital Project/Purchases Reserve to fund the costs related to the well and to make an additional two pickleball courts. Carried

9.4 Bill 109 Amendment OPA No. 74, Planning Department-2022-13

**Resolution Number 283-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the report, dated September 20, 2022 regarding Official Plan Amendment (OPA) No. 74 to the Local Component of the Official Plan of the County of Peterborough as it relates to the addition of 'complete application' policies resulting from Bill 109, More Homes for Everyone Act, 2022 be received and;

That a letter of support be sent to the County of Peterborough to advise that the Township of Douro-Dummer supports the proposed Official Plan Amendment as described in the document prepared by the County of Peterborough Planning Department. Carried

9.5 Draft Policy for Governing Policies, Clerk's Office-2022-10

**Resolution Number 284-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the report, dated September 20, 2022 regarding Policy for Governing Policies be received and that the Policy be approved and added to the Township Policy Manual as Policy C-08 – Policy Governing Policies.

Carried

9.6 Township Boards and Committees – End of Term Review, Clerk's Office-2022-15

**Resolution Number 285-2022**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the report, dated September 20, 2022 regarding Township Boards and Committees End of Term Review be received; and

That recruitment for all Committees be placed on hold until the new Council has provided direction on its strategic goals; and

That the recruitment for the 2022-2026 Library Board and Committee of Adjustment/Planning Committee take place with appointments to be made in December 2022; and finally

That the term of the Santa Claus Parade Committee citizen appointments be extended until December 1, 2022. Carried

9.7 Revised Township Social Networking Policy, Clerk's Office-2022-03

**Resolution Number 286-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the report, dated September 20, 2022 regarding the revised Township Social Networking Policy be received and that the Township Policy Manual be updated accordingly. Carried

9.8 Back Dam – Public Beach Status, C.A.O.-2022-27

**Resolution Number 287-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report, dated September 20, 2022 regarding Back Dam – Public Beach Status be received; and

That Council agree to removing the public beach status from 902 Rock Road, known as the Back Dam Park as per the recommendation of Peterborough Public Health.

Carried

9.9 Management and Non-Management Employee Compensation Agreements, C.A.O.-2022-29

**Resolution Number 288-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the report, dated September 20, 2022 regarding the Management and Non-Management Employee Compensation Agreements be received; and

That By-law No. 2022-45 being a by-law Compensation Agreement for Non-Management employees be approved at the appropriate time of the meeting; and

That By-law No. 2022-46 being a by-law Compensation Agreement for Management employees, a policy for progression through the salary grid and an extra hour worked policy to be approved at the appropriate time of the meeting.

Carried

10. Committee Minutes and Other Reports:

10.1 Canada Day Parade Meeting Minutes - July 15, 2022

10.2 Historical Committee Meeting Minutes - June 16, 2022

10.3 Arena Facilities Future Ad-Hoc Committee Meeting Minutes - August 24, 2022

**Resolution Number 289-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Minutes from the Canada Day Parade meeting held on July 15, 2022, the Minutes from the Historical Committee Meeting held on June 16, 2022, and the Minutes from the Arena Facilities Future Ad-Hoc Committee Meeting held on August 24, 2022, all be received and approved. Carried

Councillor Watson declared a direct pecuniary interest in item 10.4 and left the meeting at 5:44 p.m. and took no part in the recorded vote and in Discussion.

10.4 In-person all Candidates Meeting

**Resolution Number 290-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

Whereas the election process at the Municipal, Provincial and Federal levels of government is fundamental in the preservation of democracy in Canada;

And further that there has been a strong Douro-Dummer public interest for an "in-person" all candidates meeting during the current municipal election campaign;

And further a small non-partisan committee of residents has been formed to organize such an all candidates meeting;

And further that committee Chair Rod Manley has been trusted to manage recent fair and accurate elections in the greater Peterborough area for the Provincial and the Federal governments;



Be it resolved that the committee Chair's room rental expenses and rental contract for the scheduled Douro-Dummer Oct 6 2022 all candidates meeting at the Douro Community Centre be waived.

A recorded vote was requested by Deputy Mayor Moher. The roll was called by the Acting Clerk and the vote was a follow:

Dummer Ward Councillor - Aye

Councillor at Large - Aye

Deputy Mayor - Aye

Mayor - Aye

For the Motion - 4

Carried

At this time Councillor Watson returned to the meeting (5:54 p.m.)

11. Correspondence - Action Items:

- 11.1 Township of Ashfield-Colborne-Wawanosh - Changes to the Ontario Wildlife Damage Compensation Program

**Resolution Number 291-2022**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the letter from the Township of Ashfield-Colborne-Wawamosh Dated September 2, 2022, regarding a resolution for the Ontario Wildlife Damage Compensation Program be received and supported. Carried

12. By-laws:

- 12.1 By-law 2022-42 - Memorandum of Understanding (MOU) between Otonabee Region Conservation Authority (ORCA) and the Township of Douro-Dummer
- 12.2 By-law 2022-43 - Appointments to Short Term Rental Advisory Committee
- 12.3 By-law 2022-44 - To Stop Up and Close Road and Shoreline Allowance - Stony Lake Island 107
- 12.4 By-law 2022-45 - Compensation Agreement- Non-Management Staff
- 12.5 By-law 2022-46 - Compensation Agreement - Management Staff

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That By-law 2022-42, being a By-law to authorize the execution of the Plan Review & Technical Clearances Service Agreement and the Cost Apportionment Agreement for the Category 3 service/programs (e.g. water monitoring, land stewardship, climate change initiatives); and

That the By-law 2022-43, being a by-law to appoint to Short Term Rental Advisory Committee; and

That the By-law 2022-44, being a by-law to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises more particularly described in Schedule "A" annexed hereto; and

That the By-law 2022-45, being a by-law for Compensation Agreement - Non-Management amended 2022; and

That the By-law 2022-46, being a by-law to adopt a compensation agreement for management employees, a policy for progression through the salary grid and an extra hour worked policy,

All be approved in open Council this 20th day of September, 2022 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

13. Account:13.1 Account August 25 to September 13, 2022**Resolution Number 292-2022**

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the Township Accounts from August 25 to September 13, 2022 be received.

Carried

14. Reports derived from previous Notice of Motions: None15. Notices of Motion - No Debate: None16. Announcements: None17. Closed Session: None18. Rise from Closed Session with or without a Report: None19. Matters Arising from Closed Session: None20. Confirming By-law: 2022-47

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That By-law Number 2022-47, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 20th day of September, 2022, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting:

Planning Committee Meeting - September 23, 2022

Regular Council Meeting - October 4, 2022

22. Adjournment

**Resolution Number 293-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That this meeting adjourn at 6:05 p.m.

Carried

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Mayor, J. Murray Jones

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Acting Clerk, Martina Chait-Hartwig