

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**February 7, 2023, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:** Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston

**Staff Present:** CAO - Elana Arthurs  
Acting Clerk Martina - Chait-Hartwig  
Interim Treasurer - Paul Creamer  
Manager of Public Works - Jake Condon  
Manager of Recreation Facilities - Mike Mood  
Planner - Christina Coulter  
Fire Chief - Chuck Pedersen  
Temporary CBO - Don Helleman  
Library CEO – Maggie Pearson

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda - February 7, 2023

**Resolution Number 020-2023**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council Meeting, dated February 7, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.2 Council Meeting Minutes - January 17, 2023

6.1 Council Meeting Minutes - December 20, 2022

**Resolution Number 021-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the minutes for the Regular Council meetings, dated December 20, 2022 and January 17, 2023, both be adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 MPAC 2022 Municipal Partnership Report

7.2 Notice of Public Meeting Concerning a Proposed Zoning By-law Amendment (Housekeeping) - Township of Selwyn

7.3 Municipal Appraisal Forms (MAF) for Land Division Severance Files B-79-22, B-124-22, B-125-22 and B-156-22;

7.4 Waste Management Quarterly Garbage Report - Year End Comparison 2022

**Resolution Number 022-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Consent Agenda for February 7, 2023 be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Zoning By-law Amendment Application – File R-05-22 (Bolton), Planning-2023-07

Location - 4131 County Road 32

Part of Lot 12, Concession 8

Douro Ward, Roll No. 1522-010-003-14620

**Resolution Number 023-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Public Meeting regarding the proposed Zoning By-law Amendment R-05-22 (Bolton) be declared open. (5:04 p.m.). Carried

Christina Coulter, Planner, explained that the purpose of the Application is to rezone as a condition of consent for severance applications Files B-21-22 and B-22-22, conditionally approved by Peterborough County on November 2, 2022.

In attendance:

Gary Bolton, Owner – In Support

Comment received:

Otonabee Region Conservation Authority (ORCA): No Concerns

Bell Canada: No concerns

Enbridge Gas Inc.: No concerns

KPRDSB: No concerns.

**Resolution Number 024-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Public Meeting for the proposed Zoning By-law Amendment R-05-22 (Bolton) be declared closed. (5:11p.m.). Carried

### **Resolution Number 025-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That Report, dated February 7, 2023, regarding Zoning By-law Amendment – File R-05-22 be received and;

That Council receive all comments related to Zoning By-law Amendment File R-05-22; and;

That the By-law to enact the amendment be passed at the appropriate time in the meeting. Carried

#### 8.2 Janette Loveys Smith and Ryan Huntley, Otonabee Region Conservation Authority (ORCA) - Introduction to New Council

### **Resolution Number 026-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the presentation from Janette Loveys Smith, Otonabee Region Conservation Authority (ORCA) be received. Carried

#### 8.3 Kerri Snoddy, County of Peterborough - Blue Box Transition

### **Resolution Number 027-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the presentation from Kerri Snoddy, County of Peterborough regarding the transition of the Blue Box Program to producer responsibility be received. Carried

9. Staff Reports

9.1 Report and Capital Project Status - February 2023

**Resolution Number 028-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Report and Capital Project Status for February 2023 be received.

Carried

9.2 2023 User Fees, Treasurer-2023-02

**Resolution Number 029-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the report, dated February 7, 2023, regarding 2023 User Fees and Charges be received, and;

That Council pass By-law 2023-08 being a By-law to provide for the 2023 User Fees and Charges, and to repeal 2022-19, as amended at the appropriate time during the meeting.

Carried

9.3 2023 Budget – Updated Tables, Treasurer-2023-03

Councillor Vervoort left the meeting at 7:35 p.m. and returned at 7:39 p.m.

**Resolution Number 030-2023**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the new truck for the Building Department requested in the 2023 Draft Budget be deferred.

Carried

**Resolution Number 031-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the cost of the resurfacing of the parking lot at Fire Station 2 be reduced to \$10,000.00 for 2023.

Carried

**Motion**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the consulting fees for the Pay Equity Review be deferred to 2024.

Defeated

**Motion**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the surface treatment of Caves Road from County Road 4 to Cooper Road, in the amount of \$18,475.00 be deferred to 2024 to allow time for discussions to take place with Otonabee Region Conservation Authority (ORCA) regarding cost sharing.

Defeated

**Resolution Number 032-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That both sections of the Sixth Line South Dummer Road be removed from the gravel budget and that staff conduct spot repairs instead using the operating budget.

Carried

**Resolution Number 033-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the amounts reduced in the Draft 2023 Budget stay with their originating funding pools, moneys from levy projects will be used to reduce the levy and moneys from Development Charges projects will be returned to the Development Charges reserve for future use.

Carried

**Motion**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the purchase of a new excavator be placed on hold for 2023 and the moneys be put into reserves for 2024, that the purchase of the brush head will take place in 2023 and further if the excavator has a critical failure in 2023 that the moneys from reserves be used for the purchase.

Defeated

**Resolution Number 034-2023**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the gravel resurfacing of Centre Dummer Road be reduced to spot gravel repairs and that the effect of this changed be reflected in the 2023 Draft Budget.

Carried

**Motion**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That staff be requested to revisit all roads projects to see what projects can be reduced, simplified or use spot treatments to reduce the 2023 levy.

Defeated

A recorded vote was requested by Councillor Vervoort. The roll was called by the Acting Clerk and the vote was as follow:

Dummer Ward Councillor – Aye

Douro Ward Councillor – Aye

Councillor at Large – No

Deputy Mayor – No

Mayor – No

For the Motion – 2

Against the Motion – 3

Fails

**Resolution Number 035-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Council meeting be extended to 8:00 p.m. Carried

**Resolution Number 036-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the request from the Arena Facilities Future Ad-Hoc Committee for \$50,000.00 be reduced to \$25,000.00 and that an action plan be presented to Council prior to the release of the funds. Carried

**Resolution Number 037-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Public Library's 2023 Operating Budget be reduced by approximately \$17,000.00 with the exact amount to be confirmed by the Treasurer. Carried

**Resolution Number 038-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the proposed shelter at Clintonia Park be deferred to 2024 and that staff investigate options to extend the life of the roof of the Back Dam shelter or find a way to reduce the cost of the project. Carried

**Resolution Number 039-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the replacement of flooring at the Public Library be deferred to 2024. Carried

**Resolution Number 040-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the proposed design work for Fire Station 1 be deferred to 2024. Carried



### **Resolution Number 041-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That staff be requested to organize a Special Council Meeting on Friday, February 10, 2023 to address all of the outstanding items from the February 7, 2023 agenda.

Carried

### 12. By-laws:

12.3 By-law 2023-09 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law (File R-05-22, Bolton, Roll No. 1522-010-003-14620)

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That By-law 2023-09, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (File R-05-22, Roll No. 1522-010-003-14620), be passed, in open council this 7th day of February, 2023 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

### 19. Confirming By-law - 2023-10

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That By-law Number 2023-10, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 7th day of February, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

### 21. Adjournment:

### **Resolution Number 042-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That this meeting adjourn at 8:01 p.m.

Carried

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Mayor, Heather Watson

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Acting Clerk, Martina Chait-Hartwig