

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**February 21, 2023, 5:00 PM  
Township of Douro-Dummer Council Chamber**

**Member Present:**     **Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Ray Johnston**

**Member Absent:**     **Councillor Adam Vervoort**

**Staff Present:**     **CAO – Elana Arthurs  
Acting Clerk – Martina Chait-Hartwig  
Interim Treasurer – Paul Creamer**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:04 p.m.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: February 21, 2023

**Resolution Number 043-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council Meeting, dated February 21, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - February 7, 2023

6.2 Special Council Meeting Minutes - February 10, 2023

**Resolution Number 044-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the minutes for the Regular Council meeting, dated February 7, 2023 and the Special Council meeting, dated February 10, 2023, both be adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Municipal Appraisal Forms (MAF) for Land Division Severance Files B-159-22 and B-160-22

**Resolution Number 045-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Consent Agenda for February 21, 2023 be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Member of Parliament Michelle Ferreri

**Resolution Number 046-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the presentation from MP Michelle Ferreri to provide an update on federal matters and meet Council be received with thanks. Carried

8.2 The Warsaw and District Lions Club - Request to Waive Taxes

**Resolution Number 047-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That Staff be directed to investigate options for establishing a community grant program in the Township of Douro-Dummer, including a process from application to awarding and a recommended budget allocation to be in place for 2024 and report back to Council. Carried

**Resolution Number 048-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That Council accept the delegation and provide a one-time grant amount equivalent to the total 2023 property tax amount. Carried

9. Staff Reports

9.1 Report and Capital Project Status

**Resolution Number 049-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report and capital project status for February 2023 be received. Carried

9.2 2023 Budget Approval, Treasurer-2023-06

**Resolution Number 050-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report, dated February 21, 2023, regarding the 2023 Budget Approval be received, that Council approve the 2023 Budget in the amount of \$6,364,433.00 and that staff be requested to bring forward a Tax Rate By-law for approval. Carried

**Resolution Number 051-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the staff bring back a report to develop a process and established targets for the next three to four budget cycles. Carried

9.3 Establishing Speed Limits on Douro-Dummer Roads, C.A.O.-2023-07

**Resolution Number 052-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report, dated February 21, 2023 regarding Establishing Speed Limits on Douro-Dummer Roads be approved. Carried

9.4 Marriage License and Civil Marriage Ceremonies, Clerk's Office-2023-04

**Resolution Number 053-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the report, dated February 21, 2023 regarding Marriage License and Civil Marriage Ceremonies be received; and

That the Township of Douro-Dummer provide the service of issuing Marriage Licenses, and that the Acting Clerk and Deputy Clerk be appointed as persons authorized to issue such licenses; and

That the Township of Douro-Dummer provide the service of solemnizing civil marriages, and that the Acting Clerk and Deputy Clerk, be authorized to solemnize civil marriages as provided in the Marriage Act; and

That staff be directed to bring back the corresponding By-laws to formalize the appointments and establish the fees. Carried

9.5 Removal of Mandatory Face Covering Policy, C.A.O.-2023-08

**Resolution Number 054-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report, dated February 21, 2023, requesting that the Mandatory Face Covering Policy A-28 be rescinded, be approved. Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Nelson – Update on County Council Matters

**Resolution Number 055-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the verbal report from Deputy Mayor Nelson regarding an update on County Council matters be received. Carried

10.2 Police Services Board Minutes - October 20, 2022

**Resolution Number 056-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the minutes from the Police Services Board meeting held on October 20, 2022 be received. Carried

10.3 Public Library Board Meeting Minutes - January 10, 2023

**Resolution Number 057-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Public Library Board Meeting Minutes held on January 10, 2023,  
be received. Carried

11. Correspondence – Action Items:

11.1 Town of Petrolia - Letter regarding School Board Elections

**Resolution Number 058-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Letter from the Town of Petrolia, dated January 25, 2023,  
regarding School Board Elections in Ontario be received and supported.

Carried

12. By-laws: None

13. Reports derived from previous Notice of Motions: None

14. Notices of Motion - No Debate: None

15. Announcements:

Councillor Tom Watt announced that there will be a Douro Dance at St. Joseph Parish Hall on February 25, 2023, in the evening.

16. Closed Session: None

17. Rise from Closed Session with or without a Report: None

18. Matters Arising from Closed Session: None

19. Confirming By-law - 2023-12

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That By-law Number 2023-12, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 21 day of February, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Next Meeting

Short Term Rental Committee Meeting - February 22, 2023

Regular Council Meeting - March 7, 2023

21. Adjournment

**Resolution Number 059-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That this meeting adjourn at 6:09 p.m. Carried

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Mayor, Heather Watson

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Acting Clerk, Martina Chait-Hartwig