



Township of Douro-Dummer Agenda for a Regular Meeting of Council

**Tuesday, March 21, 2023, 5:00 p.m.
Council Chambers in the Municipal Building**

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business

Electronic Meetings

Regular and Special meetings of Council are being held in person and electronically. Regular Meetings are recorded and live-streamed on the Township YouTube channel. Special Meetings will be recorded and live-streamed where feasible.

To watch the meeting live or access a recording please visit the Township's YouTube Channel
https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please contact the Acting Clerk if you require an alternative method to virtually attend the meeting.
martinac@dourodummer.on.ca or 705-652-8392 x210

	Pages
1. Call to Order	
2. Land Acknowledgement	
3. Moment of Silent Reflection	
4. Disclosure of Pecuniary Interest:	
5. Adoption of Agenda: March 21, 2023	
6. Adoption of Minutes and Business Arising from the Minutes	
6.1 Regular Council Meeting Minutes - March 7, 2023	1
7. Consent Agenda (Reports voted upon by ONE motion) - No Debate	
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11.2	Peterborough Ontario Health Team - Request for a letter of support for the Community Health Centre (CHC)	90
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12.	By-laws:	

12.1 By-law 2023-14 - To Appoint a Building Inspector/ By-law Enforcement Officer

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13. Reports derived from previous Notice of Motions

14. Notices of Motion - No Debate

15. Announcements:

16. Closed Session: None

17. Rise from Closed Session with or without a Report: None

18. Matters Arising from Closed Session: None

19. Confirming By-law 2023-15

100

20. Next Meeting

Special Meeting - Strategic Plan - March 23, 2023

Regular Council Meeting - April 4, 2023

21. Adjournment

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**March 7, 2023, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: Mayor Heather Watson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Member Absent: Deputy Mayor Harold Nelson

Staff Present: CAO - Elana Arthurs
Acting Clerk - Martina Chait-Hartwig
Interim Treasurer - Paul Creamer
Temporary CBO - Don Helleman

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: March 7, 2023

Resolution Number 060-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the agenda for the Regular Council Meeting, dated March 7, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - February 21, 2023

Resolution Number 061-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the minutes for the Regular Council Meeting, dated February 21, 2023, be approved, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Municipal Appraisal Forms (MAF) for Land Division Severance Files B-114-22; B-179-22; B-180-22 and B-181-22

Resolution Number 062-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Consent Agenda for March 7, 2023 be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Staff Reports

9.1 Report and Capital Project Status - March 2023

Resolution Number 063-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Report and Capital Project Status for March 2023 be received.

Carried

9.2 Building Department - Customer Service Policy, Building Department-2023-03

Resolution Number 064-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report, dated March 7, 2023 regarding a draft Customer Service Policy for the Building Department be received and that the Policy and attached procedure be approved and added to the Township Policy Manual as P9 – Building Department - Customer Service Policy. Carried

9.3 Indacom Drive Lot 3 Update, Public Works-2023-03

Resolution Number 065-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, dated March 7, 2023 regarding Indacom Drive Lot 3 Update be deferred and staff directed to bring back the report once more information is available. Carried

10. Committee Minutes and Other Reports:

10.1 Committee of the Whole Minutes - February 14, 2023

Resolution Number 066-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the minutes from Committee of the Whole meeting, held on February 14, 2023, be received and approved. Carried

11. Correspondence – Action Items:

11.1 Regional Municipality of Niagara - Letter regarding Homelessness, Mental Health and Opioid Addiction

Resolution Number 067-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the letter from Regional Municipality of Niagara, dated February 24, 2023, regarding Homelessness, Mental Health and Opioid Addiction be received and supported. Carried

12. By-laws: None

13. Reports derived from previous Notice of Motions: None

14. Notices of Motion - No Debate: None

15. Announcements: None

16. Closed Session:

16.1 Adoption of Closed Session Minutes

16.2 Building Department Update - CBO Report

16.3 Verbal Report from C.A.O - HR Update

Resolution Number 068-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That Council go into Closed Session for reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(b) personal matters about an identifiable individual, including municipal or local board employees (personnel matter)

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (5:19 p.m.) Carried

17. Rise from Closed Session with or without a Report

Resolution Number 069-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Council rise from Closed Session without a report. (6:31 p.m.). Carried

18. Matters Arising from Closed Session: None

19. Confirming By-law - 2023-13

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That By-law Number 2023-13, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 7 day of March, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Next Meeting: Regular Council Meeting – March 21, 2023

21. Adjournment

Resolution Number 070-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That this meeting adjourn at 6:31 p.m. Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig

Corporation of the County of Peterborough

By-law No. 2023-17

A by-law to appoint area weed inspectors for the County of Peterborough and to establish remuneration

Whereas the Weed Control Act provides that the Council of every upper-tier and single-tier municipality shall by by-law appoint one or more persons as area weed inspectors to enforce this Act in the area within the council's jurisdiction and fix their remuneration or other compensation;

Now Therefore the Council of the Corporation of the County of Peterborough enacts as follows:

1. That Bill Linnen is hereby appointed as area weed inspector for the County of Peterborough and paid for those services at the rate of pay established for Manager of Operations, Planning and Public Works.
2. That Matthew Braund is hereby appointed as area weed inspector for the County of Peterborough and paid for those services at the rate of pay established for Labourer, Planning and Public Works.
3. That Donnie Johnston is hereby appointed as area weed inspector for the County of Peterborough and be paid for those services at the rate of pay established for Labourer, Planning and Public Works.
4. That the appointed area weed inspectors receive a rate for travel, such rate to be in accordance with the rate established for all County employees in the performance of their duties.
5. That the appointed area weed inspectors perform all duties required of them in accordance with the Weed Control Act and the regulations passed thereunder and such other duties and services as may be required of them by the Council of the County of Peterborough.
6. That By-law No. 2022-25 be repealed.
7. This by-law shall come into full force and effect on the date of passage.

Read and passed this 15th day of March, 2023.

Bonnie Clark, Warden

Kari Stevenson, Clerk



March 9, 2023

Martina Chait-Hartwig, Acting Clerk
Township of Douro-Dummer
894 South Street, P.O. Box 92
Warsaw, ON K0L 3A0

Re: Official Plan Amendment No. 72 (Duguay/Robinson)
1110 County Road 4, Lot 10, Concession 3, Township of Douro-Dummer
County File Number: 15OP-22006

Dear Martina,

Please be advised that the appeal period for the above-noted amendment expired on March 8, 2023. No appeals were received; therefore, the amendment is now considered to be in full force and effect.

In accordance with subsection 17(38) of the Planning Act, the effective date of the amendment is considered to be the day after the last day for filing a notice of appeal. Therefore, March 9th is considered the effective date of this amendment.

Attached for your files are the Amendment and the signed Certificate of Approval page. I trust you will find all to be in order.

Feel free to contact me should you require anything further.

Sincerely,

Malini Menon, B.E.S.
Planner

cc: Christina Coulter – Douro-Dummer Township
Kevin M. Duguay – Community Planning and Consulting Inc. (applicant)
Sylvia and Dave Robinson (owner)

Amendment No. 72
to the
Official Plan of the
County of Peterborough

Official Plan Amendment No. 72

Part “A” - The Preamble does not constitute part of this Amendment.

Part “B” - The Amendment consisting of the following text and schedules constitutes Amendment No. 72 to the Official Plan for the County of Peterborough.

Also attached is **Part “C” - The Appendices** which does not form part of this amendment. The appendices contain the background planning and technical considerations associated with this Amendment.

Part A - The Preamble

Purpose

The purpose of the Official Plan Amendment is to change the “Extractive Industrial” land use designation on the subject property to “Rural” in order to facilitate the creation of two new residential lots by severance. The amendment applies to lands located on Part of Lot 10, Concession 3 (Douro Ward), and known municipally as 1110 County Road 4 in the Township of Douro-Dummer.

Basis

The County of Peterborough received an application to amend the Local Component of the County Official Plan from Kevin Duguay on behalf of Sylvia and David Robinson who own the 22.5 hectare (55.5 acre) parcel of land developed with a single detached dwelling. Amendment to the Township Zoning By-law is not required as the lands are zoned to permit residential uses.

Two (2) 0.4 hectare (1 acre) lots are proposed to be located within the southeast part of the property.

Existing and Surrounding Uses

The subject property is surrounded generally by farmed properties containing detached dwellings and barns. Directly east of Douro 2nd Line and southeast of County Road 4 are four smaller detached dwelling lots.

Provincial Policy Statement (PPS)

The proposed OPA is consistent with the relevant policies within the PPS. As the lands have been identified as a mineral aggregate resource area, Policies 2.5.1 and 2.5.2.5 address the need to protect these resources where identified, and to ensure that development “shall only be permitted if: a) resource use would not be feasible; or b) the proposed land use or development serves a greater long-term public interest; and, c) issues of public health, public safety and environmental impact are addressed.”

The applicant’s Aggregate Assessment (WSP, May 2022) supports removal of the ‘Extractive Industrial’ designation on the basis of aggregate resource and well mapping; physical constraints related to the location of the lands within a drumlinized glacial till area; and the presence of nearby wetlands and residential development. The site therefore has low aggregate resource potential; low aggregate resource quality, and offers a limited area available for licensing. The County’s peer reviewer is in agreement with the conclusions of the study.

The proposal is consistent with Section 1.1.4 Rural Areas in Municipalities and 1.1.5 Rural Lands in Municipalities, which direct development to rural areas,

including lot creation, that is locally appropriate, compatible with the rural character, and supported by rural services and infrastructure. S.1.4.3 states that planning authorities should provide for an appropriate range and mix of housing options and densities to meet with current and projected housing requirements.

The proposed OPA facilitates the development of two new residential lots (by way of consent) in an established rural area containing limited residential uses. The lots would be privately serviced and meet the minimum lot size requirements of the (RU) zone; and would comply with the MDS I formula. The proposed detached dwelling units will assist in meeting Township housing and density targets.

Growth Plan

Sections 4.2.3 and 4.2.4.1(c) of the Growth Plan endeavour to ensure that that development and site alteration, including lot creation, is not permitted in key hydrologic features and that development within 120 metres of a key hydrologic feature will require further evaluation. The applicant's Environmental Impact Study, supported by the local Conservation Authority, concluded that no natural features are present on the subject lands and no negative impacts are expected to natural features outside the property as a result of future proposed development.

Section 2.2.9 Rural Areas states that other rural land uses (non-resource based) outside of settlement areas may be permitted on rural lands if they are compatible with the rural landscape and surrounding local land uses, will be sustained by rural service levels, and will not adversely affect the protection of agriculture and aggregate uses.

The proposal for residential uses reflects the general form and nature of existing development in the surrounding area, which are typically larger agricultural parcels interspersed with low density, detached dwellings. Further, the lands are considered unsuitable for aggregate uses. In general, the proposed amendment conforms to applicable policies of the Growth Plan.

County of Peterborough Official Plan

The subject lands are described as Rural Area in the County Official Plan. Section 2.6.3.5 of the Plan suggests that residential severances in rural areas outside of settlement areas may be considered, subject to meeting Health Unit, road frontage/access and minimum distance separation requirements.

Section 4.1.3.3 Mineral Aggregate and Non-Aggregate Mineral Resources aims to recognize and protect these resources for the long-term. It states that alternative lands uses may be permitted where extraction is not feasible or a proposed use better serves the public interest.

Section 4.3 aims to ensure development in the rural area is consistent with maintaining the rural and cultural landscape and recognizes the need for growth on a limited basis.

The proposed use, size and location of the lots adjacent to a larger farm parcel in this rural area reflects the character of the area. The Aggregate Assessment submitted in support of the application and subsequent peer review both concur on the low potential and quality of aggregate material on the subject lands, and its operational incompatibility with surrounding wetlands and residential uses. The frontage of both parcels on a public road, their compliance with MDS I guidelines and their unsuitability for aggregate uses, make it an appropriate site for new residential development, in conformity with County Official Plan policies for Rural Areas.

County Official Plan – Local Component

Within the Local Component of the County Official Plan, the subject lands are designated 'Extractive Industrial'. Permitted uses in this designation include sand, gravel and quarry operations.

Rural land uses, excluding residential, may be permitted provided it can be shown that aggregate extraction is not feasible, the proposed land use serves a greater public interest, or the rural use would not preclude aggregate extraction in the future (S. 6.2.13.1). Based on the applicant's Aggregate Assessment and subsequent peer review that resource extraction is not feasible in this location.

Section 7.9 sets out a number of criteria for assessing Official Plan amendment applications. These include the need for the proposed use; the nature of existing development and compatibility therewith; the location and physical suitability of the lands for the proposed use; anticipated impacts on the natural environment; the adequacy of roads/access, water and sewer servicing; and conformity with the Growth Plan.

In all respects, the current proposal meets the criteria for redesignation to 'Rural' by fulfilling a housing need, bringing a compatible form of housing to the area, on lands deemed unsuitable for mineral resource extraction and unimpacted by natural features. The lands have public road frontage; would be serviced by private well and septic service; and meet MDS I requirements. The predominant Rural designation in the area permits limited residential uses.

Township of Douro-Dummer Zoning By-law

The lands subject of the amendment are zoned Rural (RU) in the Township Zoning By-law. The (RU) zoning permits limited residential uses providing minimum lot size

requirements are met. The proposed severed and retained lots meet these provisions of the Zoning By-law.

CONCLUSION

The applicants have applied to amend the “Extractive Industrial” land use designation on the subject property to “Rural” in order to facilitate the creation of two new residential lots by consent.

The amendment is deemed to be in general conformity with the County Official Plan, the local component of the County Plan, the Provincial Policy Statement, and the Growth Plan.

Part B - The Amendment

All of this Part of the document entitled Part B - The Amendment consisting of the following text and schedule constitutes Amendment No. "72" to the Official Plan of the County of Peterborough.

Details of the Amendment

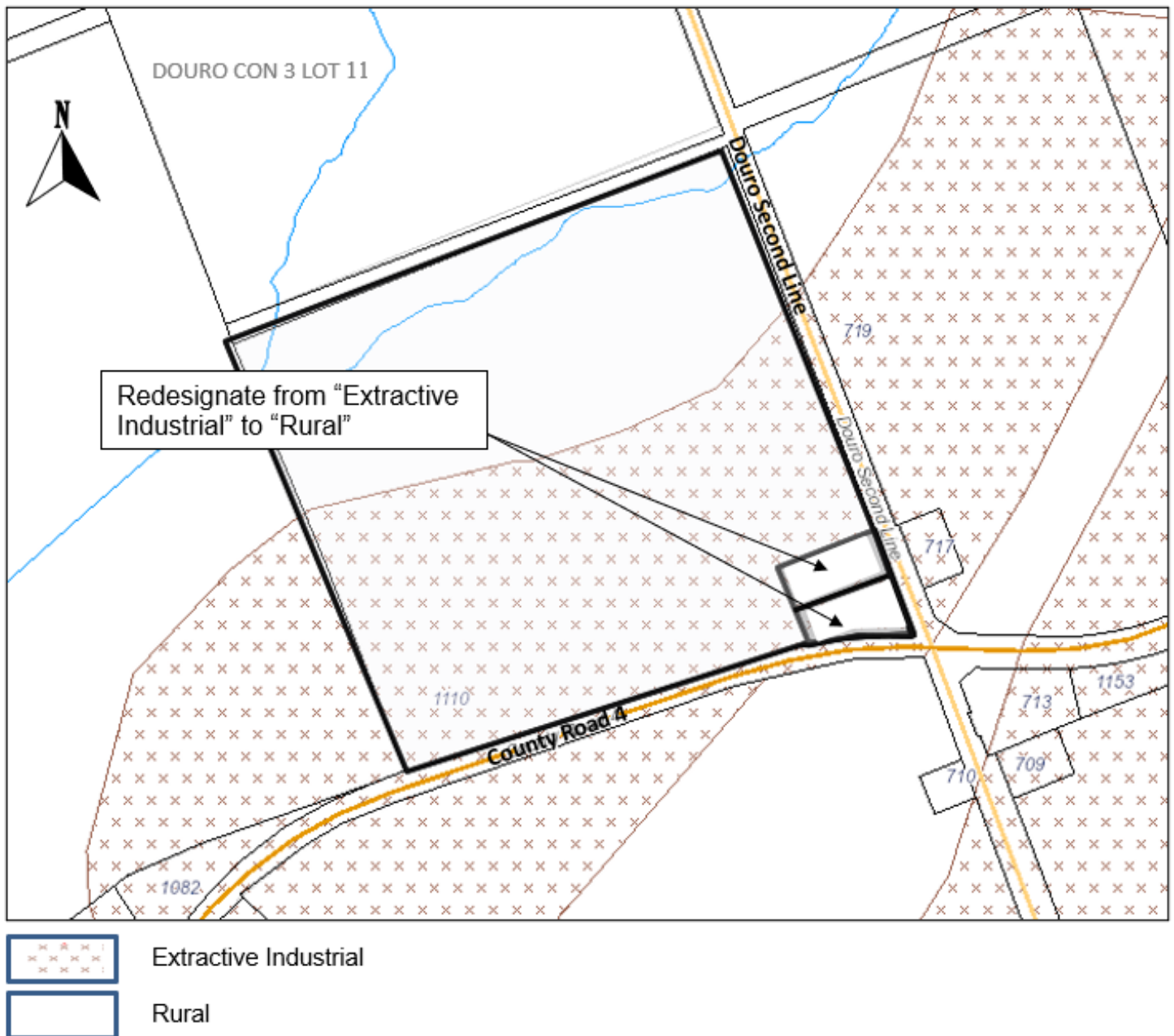
The Official Plan of the County of Peterborough is hereby amended as follows:

1. Schedule 'A4-1' Land Use and Transportation Plan, Douro Ward of the Official Plan of the Township of Douro-Dummer within the Official Plan of the County of Peterborough, is amended by redesignating a portion of the property located at Part of Lot 10, Concession 3, in the Geographic Township of Douro, in the Township of Douro-Dummer, from the "Extractive Industrial" designation to the "Rural" designation as shown on Schedule "1" attached hereto and forming part of this Amendment.

Implementation and Interpretation

The implementation and interpretation of Official Plan Amendment No. 72 shall be in accordance with the respective policies of the Official Plan of the County of Peterborough, as amended.

Schedule '1'
To
Official Plan Amendment No. 72
County of Peterborough Official Plan



Part C - The Appendices

The following appendices do not constitute part of Official Plan Amendment No. 72, but are included as information supporting the Amendment.

- **Appendix No. 1 Agency Comments**
- **Appendix No. 2 Public Meeting Notice**

Appendix No. 1 – Agency Comments

Enbridge

No objections.

Kawartha Pine Ridge District School Board

No concerns or issues related to their mandate.

Otonabee Region Conservation Authority

No concerns with the proposed amendment. The proposal is consistent with the Provincial Policy Statement regarding natural hazards (Sec. 3.1) as well regarding natural heritage and water (Ss.2.1, 2.2), and conforms to the Growth Plan (Ss.4.2.3, 4.2.4), provided the development adheres to the general mitigation measures outlined in the EIS, and exclusionary fencing is erected prior to May 1. The property is regulated under O.Reg 167/06, therefore consultation with ORCA regulation staff is required prior to commencement of development and site alteration.

Curve Lake First Nation

No comments or concerns received.

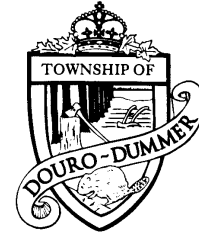
Township of Selwyn

The proposed lots are currently zoned Rural (RU) which permits residential uses having a minimum lot area and lot frontage of 0.4 hectares and 45 m. As such a zoning amendment is not required. Township Public Works has noted minimum setback and entrance requirements for the two lots, which will be addressed further at the severance application stage.

Appendix No. 2 – Public Meeting Notice



**The Corporation of the
County of Peterborough
and
The Corporation of the
Township of Douro-Dummer**



**Notice of Public Meeting for an
Official Plan Amendment**

Take notice that the Corporation of the County of Peterborough previously provided Notice of Complete Application for an Official Plan Amendment (OPA) in accordance with Section 22(6.4) of the Planning Act, R.S.O. 1990, as amended. The application has been assigned file number 15OP-22006.

And Take notice that the Council of the Township of Douro-Dummer will hold a public meeting as outlined below to consider the proposed Official Plan Amendment under Section 17 of the Planning Act, R.S.O., 1990 as amended.

Location

A key map is attached which indicates the location of the lands which are subject to the application. The lands are located in Part Lot 10, Concession 3, Douro Ward in the Township of Douro-Dummer, and known municipally as 1110 County Road 4.

Purpose and Effect of the Application

The proposed Official Plan amendment application would remove the “Extractive Industrial” designation on a portion of the property in order to facilitate the creation of two new residential lots by way of consent (severance).

In support of the application, the following documents were submitted and are currently undergoing technical review:

- Planning Justification Report, prepared by Kevin M. Duguay Community Planning and Consulting Inc., dated May 30, 2022
- Scoped Environmental Impact Study, prepared by Beacon Environmental, dated May 2022
- Aggregate Assessment for Severances, prepared by WSP, dated May 2022.

Statutory Public Meeting Information

The Corporation of the Township of Douro-Dummer will hold a Public Meeting on **Tuesday, December 20, 2022 at 5:00 p.m.** to consider the proposed Official Plan Amendment.

The meeting will be held in the Council Chambers of the Municipal Office located at 894 South Street, Warsaw ON.

Participation in the Public Hearing

While the meeting will be held in person, given the ongoing Covid-19 concerns, any person wishing to make written and/or oral submissions either in support of or opposition to the proposal is invited to make arrangements to attend the hearing virtually. In order to make arrangements to attend the virtual hearing please contact the Acting Clerk by email at MartinaC@dourodummer.on.ca no later than 9:00 a.m. on the day of the scheduled public hearing. You will be given guidance and instructions on how to attend via Zoom. It is the responsibility of those interested in attending to have the technology in place to connect to the hearing.

The Right to Appeal

If a person or public body would otherwise have an ability to appeal the decision of the Council of the County of Peterborough in respect of the proposed OPA, to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the County of Peterborough or Township of Douro-Dummer before the approval authorities give or refuse to give approval to the OPA, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Peterborough in respect of the proposed OPA before the approval authorities make a decision regarding the amendments, the person or public

body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional information: relating to the proposed amendment is available on the Township Website <https://www.dourodummer.ca/modules/news/en> and on the County Website www.ptbocounty.ca. A copy of the Township Planner’s report and other relevant information will be posted on the Township’s website https://www.dourodummer.ca/en/council-and-governance/agendas-and-minutes.aspx?_mid_=21136 prior to the Public Meeting.

Notification of Decision: If you wish to be notified of the decision for any or all of the applications, you must make a written request to the Township of Douro-Dummer or the County of Peterborough by mail, fax, email or drop box.

Contact:

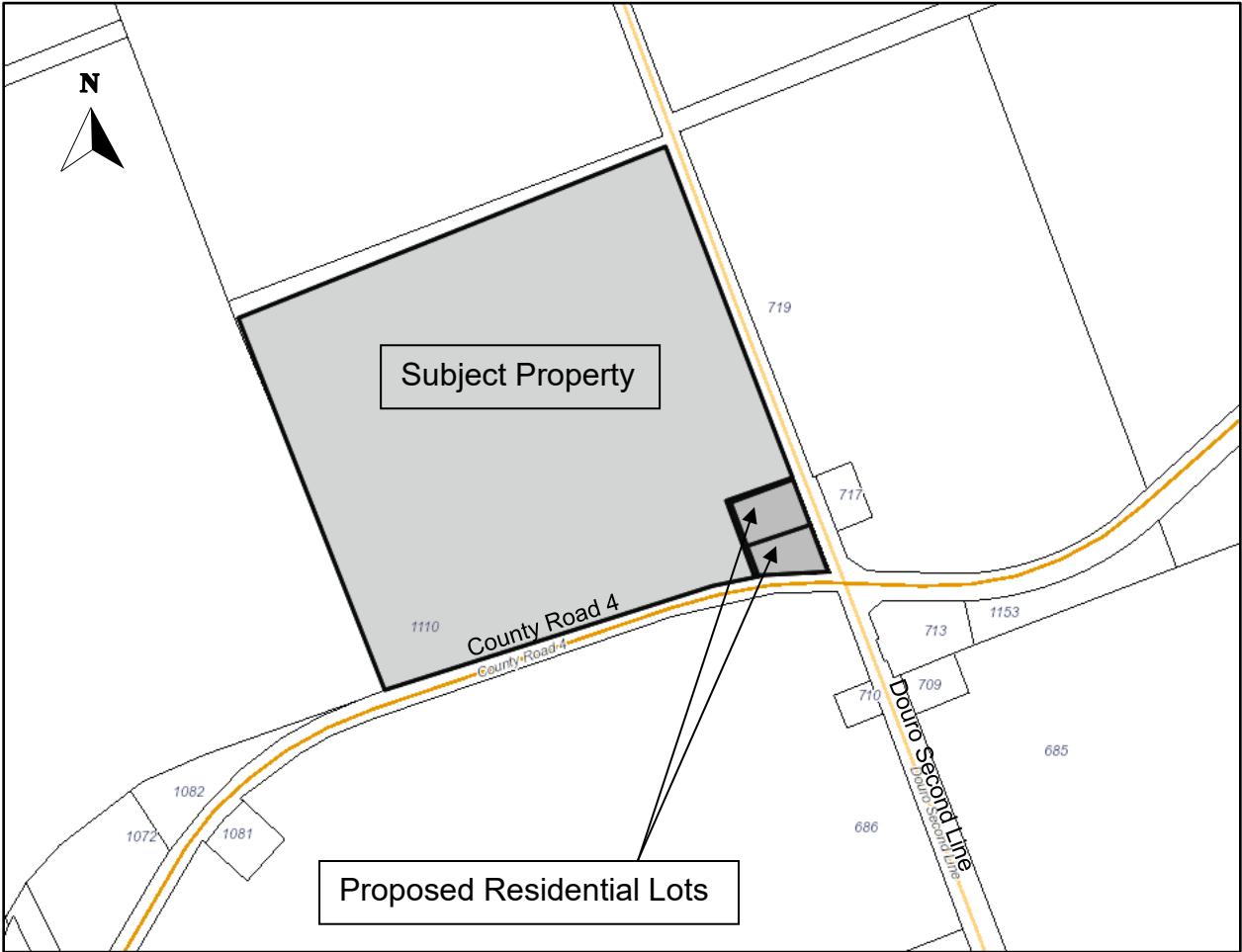
County of Peterborough
470 Water Street
Peterborough, ON K9H 3M3
Tel: (705) 743-0380
planning@ptbocounty.ca

Township of Douro-Dummer
894 South Street, P.O. Box 92
Warsaw, ON K0L 3A0
Tel: (705) 652-8392
info@dourodummer.on.ca

Dropbox: Township Office Adjacent to the Front Door (no later than 4:00 p.m. on the day prior to the Public Meeting)

Dated this Monday, November 28, 2022.

Key Map





Certificate

Official Plan of the County of Peterborough

Amendment No. 72


The attached explanatory text and schedule, constituting Amendment No. 72 to the Official Plan of the County of Peterborough, was adopted by the Corporation of the County of Peterborough by By-law No. 2023-09 in accordance with the provisions of Section 17 of the Planning Act, R.S.O., 1990, Chapter P. 13, on the 15th day of February, 2023.


Bonnie Clark, Warden


Kari Stevenson, Clerk

This amendment to the Official Plan of the County of Peterborough which has been adopted by the Council of the County of Peterborough is hereby approved in accordance with the provisions of Section 17 of the Planning Act, R.S.O., 1990 Chapter P. 13, as Amendment No. 72.

March 9/23
Date


Iain Mudd
Director of Planning
County of Peterborough



Peterborough

Community Safety and Well-being Plan

Douro-Dummer Township Council

March 21, 2023





Provincial Framework *Safer Ontario Act, 2019*

CSWB Plan - Peterborough

Purpose

Peterborough is a place where everyone is safe, included, and part of a community.

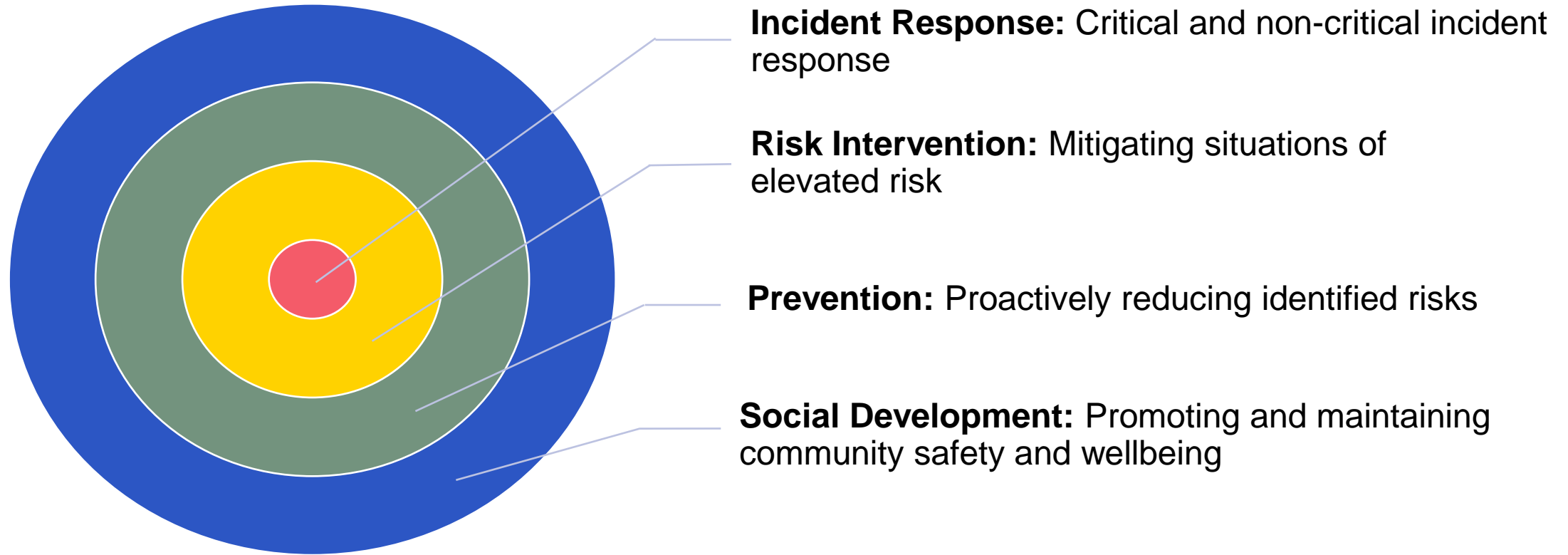
Goal

Address community priority risks through proactive, integrated strategies that ensure more vulnerable populations receive the right help from the right providers.

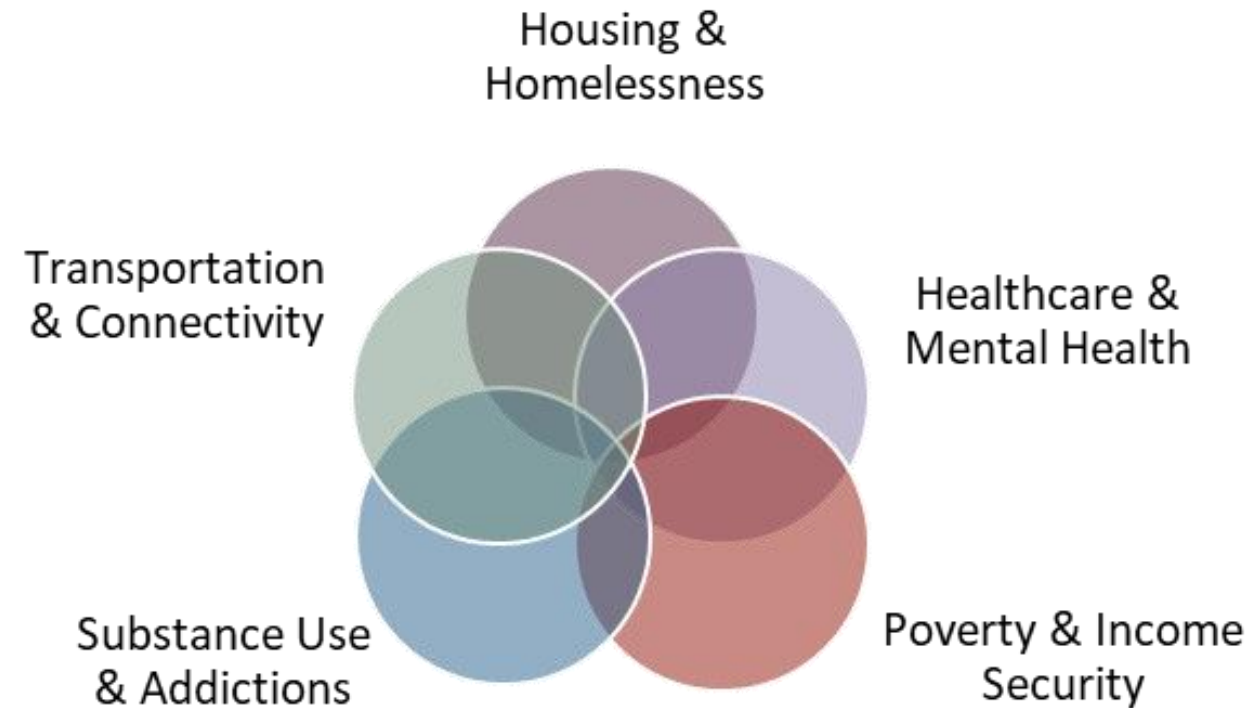
Desired Change

Working together in new ways to address safety and well-being issues through programs and services that are available to all Peterborough residents.

Provincial Framework: Levels of Intervention

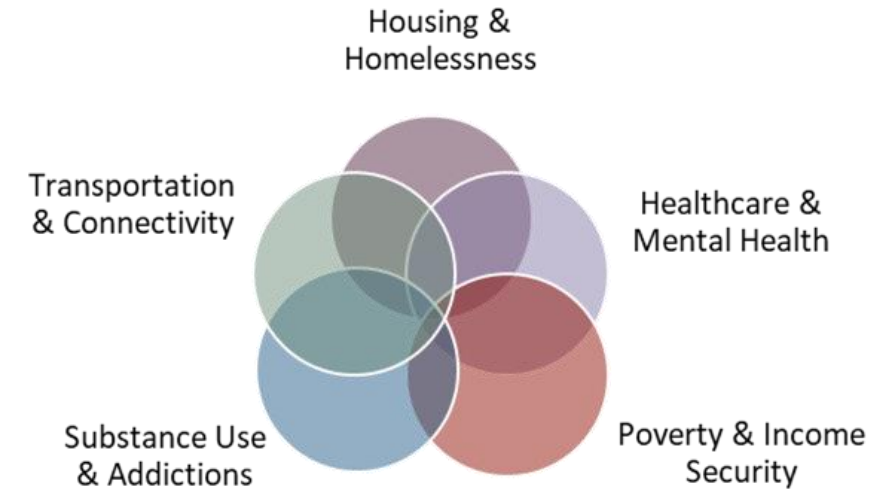


Community Priority Areas (63 Strategies)



CSWB Plan: Implementation Factors

1. Cross-sectoral representation
2. Alignment with existing work
3. Facilitate decision-making
4. Priority-setting
5. Collective resource allocation



CSWB Plan: Implementation

1. Governance Structure
2. Timelines
3. Funding
4. Monitoring, Communicating, and Reporting
5. Community Consultation
6. Staff Support

Governance:

Options Considered

- Staff-led Implementation
- Community Advisory Committee with an Executive Committee
- Advisory Committee to Council
- Leadership Table
(Recommended and Approved)

Timelines

- 4 years to Plan renewal. Next renewal would in fall of 2026
- Timelines for Plan strategies will be updated with Action Tables and sector representatives

Funding

- No dedicated funding from Province
- \$50,000 in Community Development Program (from Reserve in 2023)
- Grant applications needed
 - Not intended as core funding
 - Leverage funds
 - Pilot or assist projects

Monitoring, Communicating, and Reporting

- Annual report to Council
- Tracking progress of each priority in the Plan
- Create a dashboard that is publicly available online
 - Existing data
 - Sector specific
 - Key indicators
- Linked with the Peterborough Data Consortium

Community Consultation

- Full consultation process for Plan renewal in 2026
- Targeted consultations can occur when needed
- Consultations will take place in connection with priority areas independent of the CSWB Plan.

Staff Support

- CSWB Plan supported by Community Development Program Manager
- No additional staff being recommended at this time
- New resources to support existing service providers

Peterborough County Hubs Program

www.peterborough.ca/hubs

Goal 5.1: Enhance community hubs and mobile outreach

5.1.1: Continue to enhance community hub models in rural communities to deliver a range of health and social services.

- 9 locations
- 12 registered agencies



Chris Kawalec

Community Development Program Manager
City of Peterborough

Questions?



City of
Peterborough

To: Members of the General Committee

From: Sheldon Laidman, Commissioner, Community Services

Meeting Date: February 13, 2023

Subject: Community Safety and Well-being Plan Implementation Strategy, Report CSSS23-007

Purpose

A report to approve an implementation strategy for the Community Safety and Well-being Plan (CSWB Plan).

Recommendation

That Council approve the recommendation outlined in Report CSSS23-007, dated February 13, 2023, of the Commissioner of Community Services as follows:

That Option Four described in this report, which outlines the creation of a Leadership Table for the governance structure to implement the CSWB Plan, be approved.

Budget and Financial Implications

There are no budget or financial implications associated with the recommendations of Report CSSS23-001. The 2023 City budget allocates \$50,000 for the CSWB Plan and is being drawn from the Community Development Program Reserve. Future reports and recommendations connected to the implementation of the CSWB Plan may result in budget and financial implications.

Background

On July 25, 2022, through Report CSD22-008, City Council endorsed the [Community Safety and Well-being Plan](#). Peterborough County Council endorsed the CSWB Plan on

August 3, 2022, while the Townships of Douro-Dummer, Havelock-Belmont-Methuen, Selwyn, and Trent Lakes also endorsed the Plan at their Council meetings in July and August 2022.

In 2019, the *Safer Ontario Act* mandated that every municipality in the province adopt a CSWB Plan. The purpose of CSWB Plans is for municipalities and local service providers to “take an integrated approach to service delivery by working across a wide range of sectors, agencies and organizations to proactively develop and implement evidence-based strategies and programs to address local priorities related to crime and complex social issues on a sustainable basis.” The goal is for the City and County of Peterborough to be a place where everyone feels safe, has a sense of belonging, where individuals and families can meet their needs for education, health care, food, housing, income, as well as social and cultural expression.

Based on the analysis of data, feedback from stakeholders, community engagement, and input from the Advisory Committee the Plan identifies the following 5 priority areas:

1. Housing & Homelessness
2. Poverty & Income Security
3. Health & Mental Health
4. Substance Use & Addictions
5. Transportation & Connectivity

These priorities are not new issues revealed by creating the CSWB Plan. They build on existing work in the community and identify gaps and opportunities for improvements, support for ongoing work, and future needs.

While the province mandated that every municipality develop a CSWB Plan, the nature of the challenges facing communities and the range of priorities are often beyond the scope or responsibility of municipalities to address. It was a common understanding during the development of the CSWB Plan that community organizations and all levels of government needed to contribute resources and knowledge to the implementation stage. For this reason, the CSWB Plan can be considered a “community plan” with cross-sectoral responsibilities to achieve success among the priorities.

The City, County, and local service providers have many plans and programs in place that are working toward addressing many of the priorities found in the CSWB Plan. For the CSWB Plan to be successful, a cross-sectoral approach needs to harness the resources and programs we already have in different ways. But also leverage collective alliances to influence and secure support from upper levels of government.

The existing work of local agencies and municipalities are the basis for many of the priorities found in the CSWB Plan. This work will continue and strive for positive outcomes. The CSWB Plan presents an opportunity on many levels, including:

- Foster collaboration across sectors
- Improve awareness, knowledge, and understanding of existing services, successes, and challenges.
- Share short and long-term plans
- Raise sector specific barriers and pending concerns
- Sharing data and performance indicators
- Facilitate mutual strategic planning
- Collaborate on communications and messaging

The CSWB Plan approved in the fall of 2022 did not contain a strategy or recommendations on how the plan would be implemented. The purpose of this report is to present options for the initial implementation of the CSWB Plan.

Other Municipalities in Ontario

Municipalities across the province have taken varied approaches to implementing their CSWB Plans. Some of the characteristics of those municipalities researched to support this Report include:

- A dedicated committee with high-ranking officials from municipalities and sectors affected by their CSWB Plan
- Have dedicated staff assigned for implementation and ongoing developments. Larger municipalities often have multiple staff supporting their CSWB Plan while smaller municipalities have added the task into existing staff responsibilities.
- The allocation of new operating budgets is varied between:
 - New budgets allocations
 - Using new resources to hire staff, with no operating budget
 - Existing or new staff relying on grants to pilot projects identified in their CSWB Plan
- Direct connections with existing committees and tables to align and support programs and services already in place.

Research was conducted into the implementation strategies for the following municipalities:

- City of Windsor\County of Essex
- Bruce and Grey Counties
- Wellington County
- Northumberland County

- Halton Region
- Durham Region

Local Action Tables

Once the priority areas were established during the development of the CSWB Plan, a range of existing local committees were engaged to receive direct input as sector experts on strategies to include in the CSWB Plan. These committees were referred to as “Action Tables”. Once the CSWB Plan was approved, these Action Tables were re-engaged to determine the opportunities for ongoing connections to the implementation of the CSWB Plan. These local committees were asked to consider:

- Providing ongoing advice on implementing sector-specific strategies
- Assisting in prioritizing strategies
- Recommending data and performance indicators that will be tracked and measured
- Assigning a representative to a governance committee that would meet quarterly
- Being open to collaboration across sectors to advance common objectives

The prospective Action Tables were advised that ongoing participation would *exclude* activities such as:

- Additional financial support unless new initiatives were collaboratively established
- Excessive staff time or duplication of meetings
- Reporting on behalf of the CSWB Plan

The following sector-specific groups were approached as Action Tables as part of the development of the CSWB Plan, and most were re-engaged to discuss involvement with ongoing implementation:

- Housing and Homelessness Steering Committee
- Peterborough Drug Strategy
- Peterborough Ontario Health Team Mental Health and Addiction Working Group
- Age-Friendly Peterborough (Staying Mobile Working Group)
- Poverty Roundtable hosted by the United Way of Peterborough and District
- Community Employment Resource Partnership (CERP)
- Peterborough Data Consortium

Additional population-specific groups were also engaged at various stages of the process, including:

- Community Race Relations Committee
- Diversity, Equity, and Inclusion Plan Steering Committee
- Hiawatha and Curve Lake First Nations
- Human Services and Justice Coordinating Committee
- Lived Experience Panels (PDS Advisory Panel, Social Services Advisory Panel)
- Peterborough Children and Youth Planning Table
- Peterborough Food Action Network
- Peterborough Immigration Partnership
- Urban Indigenous organizations, including Nogojiwanong Friendship Centre and Nijkiwendidaa Anishnaabekwewag Services Circle

Concerns from Community Organizations

Local organizations contributed a significant amount of time and support into the development of the CSWB Plan through Action Tables and consultations. These contributions were critical to developing a comprehensive CSWB Plan that reflected tangible, cross-sectoral strategies for community action.

As discussions continued with local leaders connected to the Action Tables and sector representatives regarding the implementation of the CSWB Plan, there was universal willingness to continue collaborative efforts to advance the local priorities. However, more details and discussion will be needed to address:

- Expectations for participation on a governing committee
- Disconnects between municipal policies and agency advocacy that hamper partnerships
- Collaborative activities, such as new committees, that are not funded at the agency level and cause negative pressure on service delivery
- Assurances that meaningful progress will be the goal of the implementation strategy and not just another forum for information sharing.

Implementation Strategy Factors

The purpose for developing an implementation strategy for the CSWB Plan is to create a framework for advancing the strategies contained in the CSWB Plan. These strategies aim to address significant social and economic factors that have a considerable impact on the safety and wellbeing of the community. The ability of individual agencies or levels of government fully implement these strategies is limited. Collaboration and coordinated efforts must be central to the strategy developed for implementing the CSWB Plan. The following factors were considered when developing and exploring different options for this strategy:

1. Ensure representation from across the sectors involved with the CSWB Plan is enabled.
2. Strengthen the alignment and support with existing work being done in the community to avoid duplication, competition, and overlap of activities.
3. Facilitate decision-making without undue bureaucratic delays or obstacles. Engaging high level representatives from key sectors enables greater level of authority to influence strategic directions and internal priorities. It is recognized that some decisions must be made by boards of directors and municipal councils.
4. Support and facilitate the opportunity to set and prioritize common actions across multiple sectors.
5. Maximize opportunities to collectively access and coordinate local resources for common priorities. These resources could include such things as money, staff, expertise, facilities, etc.

Several considerations need to be evaluated as components of the implementation strategy. The components considered for this Report include:

- Governance Structure
- Timelines
- Funding
- Monitoring, Communicating and Report Progress
- Community Consultation
- Staff Support

Governance Structures

Four options are being presented as governance structures to implement the CSWB Plan. Additional details, such as Terms of Reference, will need to be established regardless of which option is selected. The four options listed below will be further defined, along with possible advances and disadvantages for each option:

1. Staff-led Implementation
2. Community Advisory Committee with an Executive Committee
3. Advisory Committee to Council
4. Leadership Table (recommended option)

The CSWB Plan includes representation by people with lived experience, as they relate to the priority areas, in decision-making processes. This Report does not include recommendations on this issue. Regardless of the Governance Structure chosen, the meaningful representation and participation of people with lived experience will need to be defined as an early priority.

Option 1: Staff-led Implementation

A staff-led implementation strategy would involve municipal staff (City, County, Townships) working with local service providers to advance the strategies in the CSWB Plan. While the Community Development Program Manager would continue as staff coordinating activities on behalf of local municipalities, additional staff would become engaged where appropriate. This participation would include membership and engagement with existing organizations, tables, and committees. Staff involved in this process would meet periodically to share information and make recommendations.

Advantages

- Does not create a new committee and new level of bureaucracy.
- Municipal staff become further embedded in committees and tables they are normally not involved with the scope of municipal governments.
- Some municipal staff are already involved with a number of the priority areas in the CSWB Plan

Disadvantages

- Places onus on municipalities and staff for prioritizing implementation and advocacy for sectors that are not directly within the scope of municipal governments, i.e. health services, mental health services, addictions services, etc.
- Lack of direct input and advocacy for sectors involved in the CSWB Plan
- In the long-term, municipalities may be criticized and viewed as setting the priorities for other sectors
- Does not facilitate public representation

This option is not being recommended

Option 2: Community Advisory Committee with an Executive Committee

This option would see the re-establishment of the Advisory Committee that guided the development of the CSWB Plan. This Advisory Committee had over 35 members with representation from across various sectors involved with the CSWB Plan. This group could meet quarterly to share information, sector challenges, future plans, and opportunities for collaboration. An Executive Committee would be selected that has individual representatives from each key sector and would meet more frequently to facilitate focused decisions and recommendations.

Advantages

- Broad representation across sectors
- Inclusive of all services provides

- Large pool of expertise and information
- Continuity from the development of the CSWB Plan
- Transparency among service providers

Disadvantages

- Strong resistance among local agencies to creating new committees and structures to discuss issues creating high likelihood of failure
- Challenging for all representatives to have their voices heard and priorities articulated
- Difficult to reach consensus
- Higher level of administrative burden on staff
- Increased probability of becoming a networking forum where agencies provide update on activities.

This option is not being recommended.

Option 3: Advisory Committee to Council

This option would use the City's existing structures to create a CSWB Advisory Committee that would report through the Peterborough Regional Liaison Committee (PRLC). The Advisory Committee could have the following representations:

- City Councillor
- County Councillor
- Representation from Action Tables or equivalent sector representatives
- Public appointee(s) from the City
- Public appointee(s) from the County
- Staff support by the Community Development Program Manager and other municipal staff where appropriate

Advantages

- Has representation from City and County Councils
- Utilizes an established structure for municipal committees
- Facilitates representation from community members
- Creates direct reporting process to municipal Councils
- Transparency among service providers

Disadvantages

- Embeds the CSWB Plan in a municipal structure when a community-oriented option may be warranted and more widely accepted
- As with the previous option, there is strong resistance among local agencies to creating new committees and structures to discuss issues creating a high likelihood of failure
- The PRLC meets four times each year and is sometimes challenging to bring timely issues through to Councils using this structure.
- Higher level of administrative burden on staff
- Some members may be reluctant to speak freely with elected officials at the table.

This option is not being recommended

Option 4: Leadership Table

The creation of a Leadership Table would involve recruiting senior staff representatives from the sectors that assisted in developing the CSWB Plan and have a direct interest in the success of the CSWB Plan. These sectors would include:

- Local Government
- Upper levels of Government
- Law Enforcement
- Public Safety
- Health
- Mental Health
- Addictions
- Education
- Custodial Service
- Community and Social Services
- Business

Some of these sectors may be represented by delegates from Action Tables or by appropriate sector representatives. This table could meet on a quarterly basis.

The concept of forming a Leadership Table in this format has been well received by many of the local leaders that were consulted as part of researching an implementation strategy for the CSWB Plan. However, some hesitation was also shared related to the effectiveness of such a committee.

Advantages

- High ranking officials have influence over strategic directions and some resource allocations
- Creates a forum for community-wide priorities to be supported for further action
- Able to bring reports to Council in a timely manner when needed
- Minimizes time commitment from appointed sector representatives
- Transparency among service providers

Disadvantages

- Some concerns connected to creating a new committee structure while many of the individual sectors already coordinate activities
- Does not facilitate public representation

This option is being recommended for adoption.

Timelines

The Province has not mandated a renewal cycle for CSWB Plans; however, they have indicated a four year time period may be appropriate for updates. It is being recommended that the local CSWB Plan be renewed every four years, with the next update coming in the fall of 2026.

Timelines have not been assigned to the strategies in the CSWB Plan. This process will be done in consultation with the Action Tables and local sector representatives early in the implementation of the CSWB Plan.

Funding

The Province has not provided funding for any part of the development or implementation of the CSWB Plan. The guidelines clearly state that communities are to address the prioritized risk factors by considering “new services, changing existing services, improving the integration of existing services or coordinating existing services in a different way”.

Grant applications will need to be part of the ongoing funding considerations. While the Province has not provided funding for CSWB Plans, they have included language in funding opportunities that indicates alignment with a local CSWB Plan would be favourable.

Local agencies and municipalities are accustomed to applying for grants and funding opportunities from a variety of sources. These practices will continue as part the CSWB Plan and independently where appropriate. The CSWB Plan should not compete for grants and funding with local organizations. Instead, local organizations should be supported and assisted through collaborative efforts across sectors.

The 2023 budget contains a \$50,000 operating budget for the implementation of the CSWB Plan. These funds are being drawn from the Community Development Program Reserve, which is a 50/50 cost share with Peterborough County. The purpose of these funds is to assist with targeted initiatives, seed projects, and leverage larger resources through grants and funding from upper levels of government. This budget should not be considered for ongoing core funding for programs and agencies.

Monitoring, Communicating and Report Progress

Sharing data, tracking indicators, and measuring outcomes is an ongoing challenge for many service providers. When activities and performance indicators are measured and documented, it is often challenging to communicate outcomes. Regardless of the governance structure chosen for implementation, data collection and monitoring key indicators will be an ongoing activity for the CSWB Plan.

Many of the strategies found in the CSWB Plan align with the activities and priorities of local organizations who already collect and monitor data and indicators associated with their sector. Tracking the progress of the CSWB Plan will align with the established practices that local organizations have already identified. This will bring increasing attention to the progress being made by service providers and further highlight the status of challenges being experienced in the community, while also reporting on the progress of the CSWB Plan. The Peterborough Data Consortium has been engaged to assist with accessing data sources and sector statistics.

It is being proposed that a “dashboard” be created on the City’s website that tracks indicators associated with each priority risk factor, and relevant data connected with safety and wellbeing. The data and indicators included in the dashboard will be developed in consultation with the Action Tables and local sector experts.

An annual progress report to Council will also be part of the monitoring and reporting for the implementation of the CSWB Plan.

Community Consultation

Effective and inclusive consultation takes time and resources. It is being recommended that a full community consultation process be undertaken when the CSWB Plan is due for renewal in 2026.

Community consultation will be an ongoing activity associated with the priority areas found in the CSWB Plan before the 2026 renewal. Various service providers, including the City, undertake consultation activity every year and can be linked to the CSWB Plan. Specific consultations can also be undertaken before renewal date if needed.

Staff Support

At this point, it is not being recommended that a new staff position(s) be created to lead or assist with the implementation of the CSWB Plan. Responsibility for the CSWB Plan

will remain within the Community Services Department and the Community Development Program.

Summary

The CSWB Plan was adopted by the City, County, and five Townships in July and August of 2022. The CSWB Plan contains strategies associated with addressing the community risk factors of:

1. Housing and Homelessness
2. Poverty & Income Security
3. Health & Mental Health
4. Substance Use & Addictions
5. Transportation & Connectivity

This Report recommends that Option 4, which includes the creation of a Leadership Table, be approved.

Submitted by,

Sheldon Laidman
Commissioner of Community Services

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Township of Douro-Dummer

Report and Capital Project Status

- Directed by Council and/or CAO
- Directed by the Province/legislation
- Directed by an Agency

Report Status

Department	Date Requested	Directed By	Resolution/Direction	Est. Report Date
Public Works/CAO	February 21, 2023	Council	Establishing Speed Limits on Douro-Dummer Roads	Complete
CAO	August 3, 2021	Council	Committee Recommendation on Short Term Rentals	August 2023
Building Department	December 21, 2021	Council	Building Department Customer Service Policy with Wait Times	Complete
Corporate	May 3, 2022	Council	Future Gravel Resources	Winter 2023
Clerk	February 14, 2023	Council	Review of Retention Policy	Summer 2023
Clerk/Finance	February 21, 2023	Council	Policy to Create a Budget Allocation	Summer 2023
Planning	June 7, 2022	Council/ Province	Bill 109 – Update to Site Plan Control By-law, Create Pre-Consultation By-law, ensure language in Official Plan allows for Peer Review as part of Complete Application	Changes pending release of final provincial regulations

Capital Project Status

Department	Capital Project List	Status
Fire	Douro Station Reconfiguration	Ongoing
Fire	Resurfacing of the parking lot at Fire Station 2	Summer 2023
Fire	Station 2 Pumper	RFP Awarded – waiting on date for delivery
Fire	Fans for the Trucks	2023
Fire	Paging Infrastructure Fees	Spring 2023
Fire	Bunker Gear	Ordered – awaiting arrival
Fire	Master Fire Plan & Community Risk Assessment	Due 2024
General Government	Demolition of Old House at Fifth Line	Barn is removed – August 2022 Tender for house demolition and clean up – Required
General Government	New Sloped Roof - Town Hall	RFP in Spring 2023
General Government	Asset Management Plan	Ongoing

General Government	Computer Modernization	Ongoing
General Government	Finance Modernization	In progress – will continue into 2023 - New Payroll Module in place – Jan 2023
General Government	Municipal Office Front Door Replacement	Summer 2023
General Government	Pay Equity Review	Summer 2023
General Government	Development Charge Study	2023
General Government	Strategic Plan	Starting March 2023
Parks and Recreation	Parks and Rec Master Plan – Implementation	On hold due to Covid-19
Parks and Recreation	Tables and Chairs	Tables Delivered
Parks and Recreation	Lime Kiln Restoration – 2022 Budget	Spring 2023
Parks and Recreation	Consultant Fees - Arena Facilities Future Ad-Hoc Committee	Summer 2023
Parks and Recreation	Back Dam Shelter Roof	Due 2023
Parks and Recreation	New Parks Mower	Obtaining/Reviewing Quotes

Parks and Recreation	Garage Door Replacement – Douro Community Centre	Due 2023
Parks and Recreation	Water Softener Replacement – Warsaw Community Centre	2023
Parks and Recreation	Compressor Replacement Reserve Contribution	2024
Planning	Zoning By-Law Update	On hold until Province Approves OP
Public Works	Spot Gravel Repairs - Centre Dummer Road	2023
Public Works	Gravel Pit Purchase	Late 2023
Public Works	Snowblower	2023
Public Works	Excavator with Brush head (John Deere 190)	2023

Recommendation:

That the Recreation Facilities-2023-01 report, dated March 21, 2023, regarding Douro Community Centre – Sewage Pump be received.

Overview:

The Douro Community Centre had been experiencing slower flushing toilets and a sewage odour outside of the building. Upon further investigations it was discovered that the sewage pump had failed.

Staff had the tanks and pump chamber pumped out in preparation for service to the pump. The cost for the pumping and disposal of 6350L of waste was \$1402.50 (excluding taxes). Once it was pumped, the plumber discovered that it was a confined space and that they were not certified to enter. The plumber was able to provide us with various solutions so that a plumber can enter without it being a confined space.

After weighing all of our options, staff decided that it would be best to obtain quotes from a plumbing service certified in confined space. At the time of this report, staff have received an estimate from Bruce Maly Plumbing: \$250.00 for the necessary safety equipment and estimated 8 hours at \$172.00 per hour of work, plus the cost of the new sewage pump. At the time of writing staff are waiting on additional quotes for the work required.

Conversations with the Building Department have revealed that the alarm system has failed as it should have activated prior to the failure of the pump as the tank filled up. This will need to be repaired as part of the project. The electrician will be working alongside the plumber to disconnect the power supply, install new wires and supply the service disconnect box and install the alarm system. This would be a cost of \$2600.00 (excluding taxes).

Conclusion:

Due to the seriousness of the issues and their time sensitive nature, staff are completing the procurement of the required work under the emergency provisions that are included in the Township's Procurement Policy.

Notwithstanding the provisions of this policy, the following shall only apply in case of an emergency, when an event occurs that is determined by a Department Head or the CAO to be:

- a threat to public health
- the maintenance of essential Township services
- the welfare of persons or of public property or
- the security of the Township's interests and the occurrence requires the immediate delivery of goods or services and time does not permit for competitive bids

The above criteria are to be applied on the basis of:

(i) **Procurement under \$50,000:**

Wherever feasible, the Department Head with the approval of the C.A.O. or designate, shall secure by the most open market procedure at the lowest obtainable price, any goods and services required.

Staff are working to receive additional quotes for this service but may need to move forward without receiving three quotes.

Financial Impact:

The full financial impact is unknown at the time of writing this report. A verbal update will be provided at the March 21, 2023 Council Meeting.

Strategic Plan Applicability:

To develop and/or assist with the development and delivery of social and recreational programs as well as effectively maintaining and updating recreational facilities to promote healthy lifestyles and meet the broad range of community needs.

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Douro CC - Sewage Pump.docx
Attachments:	
Final Approval Date:	Mar 15, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Recommendation:

That the Public Works-2023-04 report, dated March 21, 2023, regarding Policy T-27 Criteria for Surface Treatment be received and that Council adopt the updated T-27 Policy as presented.

Overview:

At the February 14, 2023 Committee of the Whole Meeting, staff presented the Committee with proposed changes to the Criteria for the Surface Treatment Policy T-27. The Committee] approved the draft Policy with all of the changes as presented with no additional changes requested.

Conclusion:

The Policy has now been updated with all of the approved changes as per the direction of the Committee of the Whole. To enact the updated Policy Council approval is required.

Financial Impact: None

Strategic Plan Applicability: To ensure that the public works department operates efficiently and effectively.

Sustainability Plan Applicability:

Report Approval Details

Document Title:	Policy T-27 Criteria for Surface Treatment.docx
Attachments:	- T27 - Criteria for Surface Treatment - Updated February 2023.docx
Final Approval Date:	Mar 13, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

No Signature - Task assigned to Elana Arthurs was completed by workflow administrator Martina Chait-Hartwig

Elana Arthurs

Criteria for Surface Treatment

Approved By: Council
Approval Date: February 14, 2013
Effective Date: February 14, 2013
Revision Date: February 14, 2023

Policy Statement

To guide the Township of Douro-Dummer in establishing which roads to convert to surface treatment.

Purpose: To guide the Township of Douro-Dummer Council and staff in determining whether a road section is eligible to be converted to surface treatment.

Application: Township of Douro-Dummer Council and staff.

Definitions:

Rural Roadside Environment: (areas with sparse development)

An area where there are 8 or less developed properties with a principal use within 500 metres. If both sides of the road are developed the standard is 4 or less developed properties on each side of the road with a principal use within 300 metres.

Semi-Urban Roadside Environment:

An area that has 8 or more developed properties with a principal use within 500 metres on one side, no curbs and gutters, and with or without storm sewers. If both sides of the road are developed the standard is 4 or more developed properties on each side of the road with a principal use within 300 metres.

Urban Roadside Environment:

An area that has 8 or more developed properties with a principal use in a span of less than 500 metres on one side. The majority of the lot frontages are less than 50 metres with curb and gutter on both sides, with/ or served by storm/combination sewers or curb and gutter on one side, with/ or served by storm/combination sewers or reversed paved shoulders with/ or served by storm/combination sewers for subdivisions.

Exclusions: None.

References & Related Policies:

Township of Douro-Dummer Road Needs Study.
Inventory Manual by the MTO.

Consequences of Non-Compliance:

Failure of Council or staff to follow this policy may result in implementation of the provisions of the disciplinary policy.

Review Cycle: This policy shall be reviewed by the Manager of Public Works on an annual basis.

Procedures

Regardless of the above definitions and in accordance with Council Resolution Number 329-2019, (September 3, 2019) all pre-existing surface treated roads will remain as such.

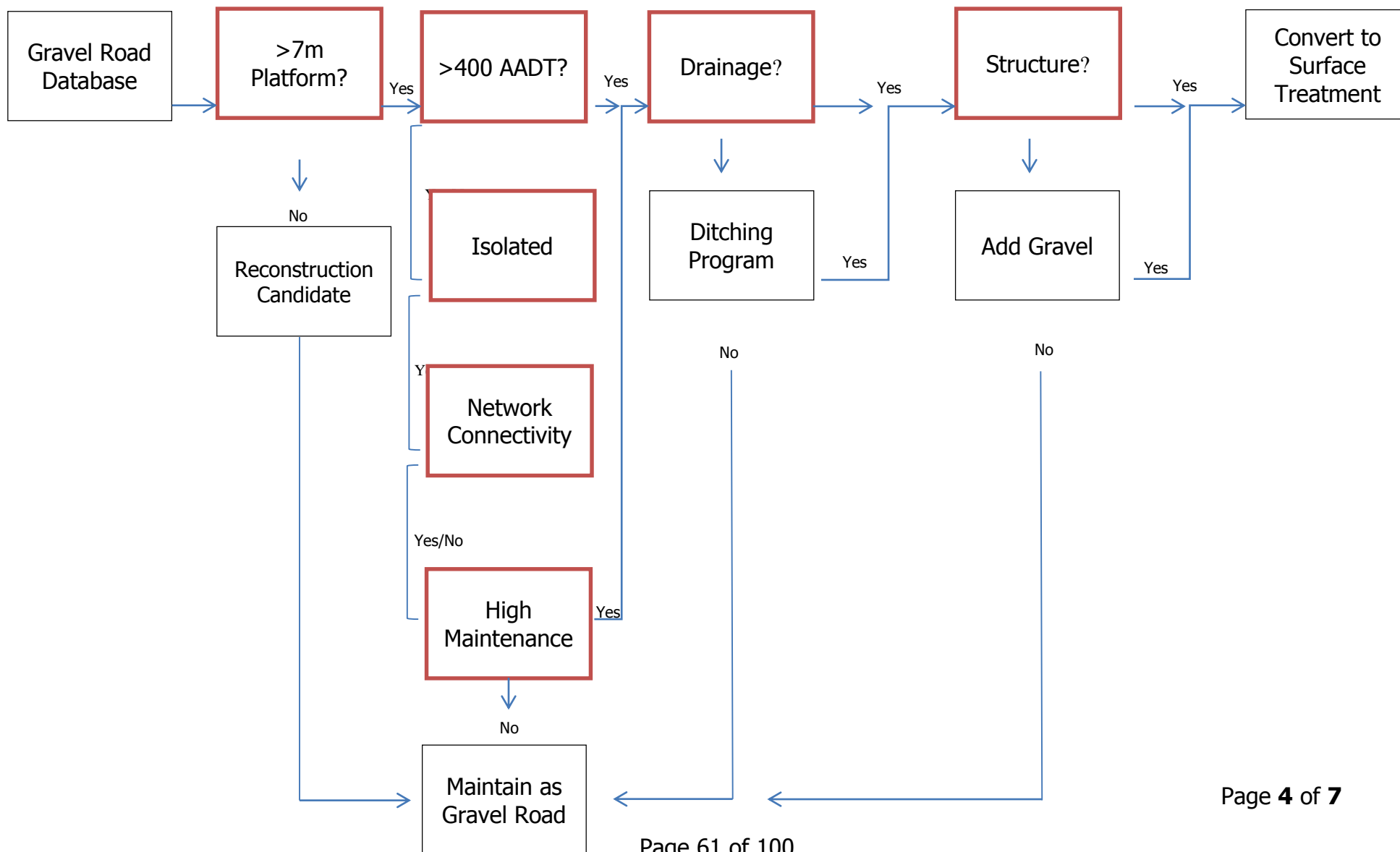
Resolution Number 329-2019

Moved by: Deputy Mayor Moher Seconded by: Councillor Landsmann

That Council receive the Memo regarding notes from the Special Council meeting on road issues keep on August 8, 2019.....

And that the Surface treatment long term plan will be revised to incorporate a grandfathering of existing hard surface roads into future plans to leave these surface treated roads; Staff will provide a revised plan to incorporate these roads; Carried

Gravel Road Conversion Decision Matrix



Road Scoring System

Road Name:

Road Section:

Location:

MTO

Classification:

Traffic Count:

Date of Scoring: _____

0%

Criteria		Score
> 7m Platform (Minimum of 6m of road and 0.5m of shoulder)	10	
> 400 AADT (Annual Average Daily Traffic Count)	40	0
Isolated (Location of road) (Travel time for grader)	5	
Network Connectivity	5	
High Maintenance (Cost to maintain as a gravel road)	20	
Drainage (Ditching)	10	
Structure (Base Layer)	10	
Total Score out of 100		0

Notes:

Scoring Explanation

>7m Platform:

10 - The platform width would have to be 6 metres of travel of surface and 0.5 metres of shoulder on both sides of road. It is the best practice to try and achieve a 7 metre platform. The road score will decrease by the percentage of sections where it does not reach 7 metres.

>400 AADT (Annual Average Daily Traffic Count):

When calculating the score, rounding rules will apply.

Example:

Traffic count of 176 ($176 \div 400 = 44\%$)

44% of 40 = 17.6

Therefore the score would be 18

Traffic count of 173 ($173 \div 400 = 43\%$)

43% of 40 = 17.2

Therefore the score would be 17

40 – Traffic count would be greater than or equal to 400

20 – Traffic count would be equal to 200

0 – Traffic count of 0

Isolated:

0 – Not isolated, the time to get to the road section would be less than 20 minutes of travel time for the grader.

5 – Is considered to be an isolated road, the travel time for the grader would be approximately 20 minutes or greater with no other road to be graded on route.

Network Connectivity:

The Township section of road helps to link traffic routes with other Township roads that have higher traffic counts.

5 - The section of road helps to link various significant travel routes.

0 – Dead end road.

High Maintenance as gravel:

The maintenance cost is based on an average from grading, sand and snowplowing operations and the location of a road section (i.e. East and West sections of road are generally fairly shaded and require more maintenance, whereas North and South sections of road are generally sun covered and do not require as much maintenance.) Surface treatment of a road could decrease the maintenance cost.

0 – Average cost to maintain road.

20 – Higher cost to maintain road section as gravel.

Drainage:

10 – Road section has been properly ditched to allow drainage away from road

5 – 50% of road section requires ditching

0 – 90 % of road section requires ditching

Structure (base layer):

10 – No issues with base heaving and soft spots. The base is withstanding the traffic volume.
5 – Base is in moderate condition. Apply gravel and possibly cloth.
0 – Road section requires attention with base heaving, undesirable material is present for base (i.e. top soil)

Overall Total Score:

At a score of 45 we would need to review the road for surface treatment

- a more accurate traffic count will be taken
- would go through matrix again

At a score of 51, it would trigger further review through budgeting before surface treatment.

A high score does not necessarily mean the road will receive surface treatment. It will help to determine the order of road sections that will be considered in the budget.

Note: Decisions to move forward with surface treatment would be the ultimate decision of Township Council and budgetary constraints.

Recommendation:

That the Treasurer-2023-08 report, dated March 21, 2023, regarding 2022 Council Remuneration Statement be received.

Overview:

The Municipal Act states that the Treasurer of a municipality shall provide to the Council of the municipality an itemized statement on remuneration and expenses paid in the previous year. Despite the Municipal Freedom of Information and Protection of Privacy Act this statement is public record. The following is the statement for 2022:

	Shelagh Landsman	Jim Jones	Heather Watson	Karl Moher	Tom Watt
Committee of Adjustment				\$285	
Police Service Board					
Council Honorarium	\$18,643	\$26,789	\$22,709	\$20,811	\$21,458
Emergency Preparedness	\$90			\$105	
ORCA Committee				\$780	
Total Honorarium Paid	\$18,733	\$26,789	\$22,709	\$21,981	\$21,458
Council Mileage	\$562	\$79	\$12	\$234	
Council Conference					
Training Session			\$150		\$150
Health Benefits			\$2,823		
Total Remuneration	\$19,295	\$26,868	\$25,694	\$22,215	\$21,608

	Adam Vervoort	Ray Johnston	Harold Nelson
Committee of Adjustment			
Police Service Board			
Council Honorarium	\$2,725	\$2,725	\$3,057
Emergency Preparedness			
ORCA Committee			
Total Honorarium Paid	\$2,725	\$2,725	\$3,057
Mileage	\$20		\$7
Conferences			
Training Session	\$150	\$150	\$150
Health Benefits	\$210		
Total Remuneration	\$3,105	\$2,875	\$3,214

	Wendy Dunford	Rod Manley	Jim Patterson	Jim Mollohan
Committee of Adjustment	\$760	\$475	\$804	\$380
Mileage	\$104		\$16	
Total Remuneration	\$864	\$475	\$820	\$380

	Ken Jackman	Caroline Goodenough
Police Service Board	\$296	\$296
Mileage	\$70	\$70
Total Remuneration	\$366	\$366

Conclusion:

This report satisfies the requirement of the Municipal Act.

Financial Impact:

N/A

Strategic Plan Applicability:

To ensure and enable an effective and efficient municipal administration.

Report Approval Details

Document Title:	Council Remuneration Statement - 2022.docx
Attachments:	
Final Approval Date:	Mar 14, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Recommendation:

That Mayor Watson be replaced by Councillor Johnston as the Council Representative to the Arena Facilities Future Ad-Hoc Committee.

Overview:

At the December 6, 2022 Council meeting, Council passed the following:

Resolution Number 344-2022

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report regarding the Appointment of Council Members to Committees and Portfolios be received and that the following appointments be made:

Council Member	Portfolios	Committees
Mayor Watson	Infrastructure & Emergency Management Business, Growth & Development	Police Services Board Arena Facilities Future Ad-Hoc Committee
Deputy Mayor Nelson	Housing	Committee of Adjustment Planning Committee Short Term Rentals
Councillor Watt	Heritage, Culture & Diversity	Douro Dummer Library Board
Councillor Johnston	Recreation, Seniors & Health	TBD
Councillor Vervoort	Environment & Sustainability	Otonabee Conservation

At the time of the appointments, there were active discussions regarding the Arena Facilities Future Ad-Hoc Committee's 2023 Budget Request. So as to ensure continuity to the process, Mayor Watson was reappointed to this Committee.

The 2023 Budget has now been passed and it is felt that it is a good time to appoint Councillor Johnston to the Committee as it falls within his Portfolio of Recreation, Seniors and Health.

Conclusion:

The budget discussions have now concluded and Councillor Johnston should be appointed to the Arena Facilities Future Ad-Hoc Committee as it falls within the Recreation, Seniors and Health Portfolio to which he is assigned.

Financial Impact:

None

Strategic Plan Applicability:

To develop and/or assist with the development and delivery of social and recreational programs as well as effectively maintaining and updating recreational facilities to promote healthy lifestyles and meet the broad range of community needs.

Recommendation:

That the report to Council, dated March 21st, 2023 from Deputy Mayor Nelson be received and that a letter of concurrence be provided to the County of Peterborough in support of the request from the Peterborough County ATV Club to allow the use ORVs on sections of County Road 6 and County Road 44.

Overview:

At the Committee of the Whole meeting held on February 14, 2023, Weity Hamersma of the Peterborough County Trails ATV Club made a request that the Township approve of the use of sections of County Road 6 and County Road 44 to allow riders to travel into the Township of North Kawartha from the County Forest and other nearby trails. In response to the request the Committee passed the following Resolution:

Resolution 004-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That Deputy Mayor Nelson speak to the County of Peterborough regards the request from Weity Hamersma and bring a report back to Council for discussion. Carried

Conclusion:

I have had a chance to meet with Bryan Weir, Sr. Director of Planning and Public Works for the County of Peterborough regarding the request. In 2022, the County passed a By-law regarding Off-Road Vehicles on County Roads (see attached). The By-law includes the following statement:

Permitted Roads - Permitted County roads that are designated for the use of Off-Road Vehicles are listed in Schedule "A" attached hereto and forming part of this by-law and are enforceable as such. Changes to the permitted County roads list listed in Schedule "A" may only be considered upon receipt of written concurrence of the lower tier municipality in which the County road to be added or deleted is located.

For the County to approve the request of the Peterborough County Trails ATV Club to use sections of County Road 6 and County Road 44, the County requires a letter of concurrence from the Township in support of the request. This is the reason that Weity and the Club brought the request forward to the Township about the use of County Roads.

The Corporation of the County of Peterborough

By-law No. 2022-61

A by-law to regulate the operation of Off-Road Vehicles (ORVs) on highways and roadways within the jurisdiction of the County of Peterborough

Whereas Section 28 of the Municipal Act, 2001, S.O. 2001, c. 25, provides that a municipality has jurisdiction over all highways over which it had jurisdiction or joint jurisdiction on December 31, 2002, all highways established by by-law of that municipality as enacted on or after January 1, 2003, and all highways otherwise transferred to that municipality pursuant to the Public Transportation and Highway Improvement Act or any other Act;

And Whereas Section 191.8 (1) of the Highway Traffic Act, R.S.O. 1990, c. H. 8, (the "Highway Traffic Act"), provides that no person shall drive an Off-Road Vehicle on a highway except in accordance with the regulations and any applicable municipal by-laws;

And Whereas Section 191.8 (3) of the Highway Traffic Act provides a municipality is authorized to enact a by-law prohibiting or permitting the operation of Off-Road Vehicles on any highway, or any part or parts thereof, within its municipality and under its jurisdiction and/or otherwise permitting and otherwise regulating operation of such Off-Road Vehicles on such highways, or any part or parts thereof;

And Whereas Council adopted an Off-Road Vehicle By-law on May 18, 2016 as By-law No. 2016-35;

And Whereas at the Council meeting of June 29, 2022, Council accepted Report PPW 2022-27 Off-Road Vehicle (ORV) By-law and by Resolution No. 243-2022 directed the Warden and Clerk to sign the ORV By-law once approved by legal counsel;

And Whereas Council deems it expedient to pass a by-law under Ontario Regulation 316/03 to permit and regulate the use of Off-Road Vehicles on select County Roads, provided that such Off-Road Vehicles comply with the conditions, regulations and prohibitions contained in this by-law;

Now Therefore the Council of the Corporation of the County of Peterborough enacts as follows:

1. Definitions

For the purposes of this by-law,

"County road" means a highway under the jurisdiction of the Corporation of the County of Peterborough as described in County Roads Consolidating By-law No.

2008-20 and Schedule "A" as amended by By-law Nos. 2010-19, 2013-69 and 2017-60;

"Off-Road Vehicle" as defined in Section 1 of the Off-Road Vehicles Act, R.S.O. 1990, c. O.4 means a vehicle propelled or driven otherwise than by muscular power or wind and designed to travel, and may include the following vehicle types:

"all-terrain vehicle" as defined in Section 1(1) of Ontario Regulation 135/15 of the Highway Traffic Act means an Off-Road Vehicle that,

- (a) has four wheels, the tires of which are all in contact with the ground,
- (b) has steering handlebars,
- (c) has a seat that is designed to be straddled by the driver, and
- (d) is designed to carry,
 - (i) a driver only and no passengers, or
 - (ii) a driver and only one passenger, if the vehicle,
 - (A) has one passenger seat that is designed to be straddled by the passenger while sitting facing forward behind the driver, and
 - (B) is equipped with footrests for the passenger that are separate from the footrests for the driver;

and in all respects meets the requirements of the Highway Traffic Act and the Off-Road Vehicles Act and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression "Off-Road Vehicle" shall have the corresponding meaning;

"extreme terrain vehicle" means an Off-Road Vehicle that:

- (a) has six or eight wheels, the tires of which are all in contact with the ground,
- (b) has no tracks that are in contact with the ground,
- (c) has seats that are not designed to be straddled, and
- (d) has a minimum cargo capacity of 159 kilograms;

and in all respects meets the requirements of the Highway Traffic Act and the Off-Road Vehicles Act and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression "Off-Road Vehicle" shall have the corresponding meaning;

"multi-purpose off-highway utility vehicle" as defined in Section 1(1) of Ontario Regulation 135/15 of the Highway Traffic Act means an Off-Road Vehicle that,

- (a) has four or more wheels, the tires of which are all in contact with the ground,
- (b) has a steering wheel for steering control,
- (c) has seats that are not designed to be straddled, and
- (d) has a minimum cargo capacity of 159 kilograms;

and in all respects meets the requirements of the Highway Traffic Act and the Off-Road Vehicles Act and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression "Off-Road Vehicle" shall have the corresponding meaning;

"off-road motorcycle" means an Off-Road Vehicle, designed primarily for recreational use, that,

- (a) has steering handlebars,
- (b) has two wheels, the tires of which are all in contact with the ground,
- (c) has a minimum wheel rim diameter of 250 millimetres,
- (d) has a minimum wheelbase of 1,016 millimetres,
- (e) has a seat that is designed to be straddled by the driver,
- (f) is designed to carry a driver only and no passengers, and
- (g) does not have a sidecar;

and in all respects meets the requirements of the Highway Traffic Act and the Off-Road Vehicles Act and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression "Off-Road Vehicle" shall have the corresponding meaning;

- (a) on not more than three wheels, or
- (b) on more than three wheels and being of a prescribed class of vehicle;

"recreational off-highway vehicle" as defined in Section 1(1) of Ontario Regulation 135/15 of the Highway Traffic Act means an Off-Road Vehicle that,

- (a) has four or more wheels, the tires of which are all in contact with the ground,
- (b) has a steering wheel for steering control,
- (c) has seats that are not designed to be straddled, and
- (d) has an engine displacement equal to or less than 1,000 cubic centimetres;

and in all respects meets the requirements of the Highway Traffic Act and the Off-Road Vehicles Act and any Regulations passed thereunder, as amended and as may be replaced from time to time, and, where thereby applicable, the expression "Off-Road Vehicle" shall have the corresponding meaning.

2. **Interpretation & Severability**

- (a) The headings and subheadings used in this by-law are inserted for convenience of reference only, form no part of this by-law and shall not affect in any way the meaning or interpretation of the provisions of this by-law.
- (b) Wherever a word defined in this by-law is used in the form of a noun, verb, adverb or adjective, it shall be interpreted as having a corresponding defined meaning even if it is in ordinary case.
- (c) All words importing the singular shall include the plural, and words imparting the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the by-law requires otherwise.
- (d) A reference to any legislation, by-law, or any provision thereof in this by-law shall include reference to any amendment to, modification or re-enactment thereof, any legislative provision substituted therefor, any regulation made thereunder, and any successor legislation or by-law.
- (e) Any other words or phrases used in this by-law, unless the contrary intention appears, have the same meaning as in the Highway Traffic Act.
- (f) If a court of competent jurisdiction declares any provision or part of a provision of this by-law to be invalid or to be of no force and effect, it is the intention of Council in enacting this by-law that the remainder of this by-law shall continue in force and be applied and enforced in accordance with its terms to the fullest extent possible according to law.

3. **Prohibition Unless Equipment Requirements Met** - An Off-Road Vehicle shall not be operated on a County road unless it meets the equipment requirements of Sections 7 to 15 of Ontario Regulation 316/03, as amended by Ontario Regulation 135/15 and the Off-Road Vehicle is operated in accordance with Sections 16 to 24 of the aforesaid regulation.

4. **Prohibited Periods of Operation** - Off-Road Vehicles shall not travel on County roads between December 1st to March 31st annually.
5. **Prohibited Times of Operation** - Off-Road Vehicles shall not travel on County roads between the hours of 9:00 p.m. and 8:00 a.m.
6. **Speed Limit** - An Off-Road Vehicle shall not be driven at a rate of speed greater than:
 - (a) 20 km/hr if the speed established under the *Highway Traffic Act* or by municipal by-law for that part of the highway is not greater than 60 km/hr; or
 - (b) 50 km/hr if the speed limit established under the *Highway Traffic Act* or by municipal by-law for that part of the highway is greater than 60 km/hr.
7. **Prohibited Exhaust System** - An Off-Road Vehicle shall not be permitted to travel on a municipal highway if the exhaust system has been altered over the manufacturer's recommended decibel level.
8. **Permitted Roads** - Permitted County roads that are designated for the use of Off-Road Vehicles are listed in Schedule "A" attached hereto and forming part of this by-law and are enforceable as such. Changes to the permitted County roads list listed in Schedule "A" may only be considered upon receipt of written concurrence of the lower tier municipality in which the County road to be added or deleted is located.
9. **Prohibitions** - No person shall operate an Off-Road Vehicle:
 - (a) over or upon any County or municipally owned or municipally maintained land that is located adjacent to a County road for use as a park, parkland, playground or for utility purpose;
 - (b) any sidewalk, footpath or other area meant solely for pedestrian traffic;
 - (c) any other public highway, private property, road or driveway without the consent of the owner thereof other than the roads listed in Schedule "A";
 - (e) any unopened road allowance or part of an unopened road allowance under the jurisdiction of the County;
 - (f) on any County roads other than the roads listed in Schedule "A".
10. **Operators of Off-Road Vehicles** - Operators of Off-Road Vehicles shall:
 - (a) wear a helmet while operating on all County roads;
 - (b) hold a valid driver's G2 or M2 licence;

- (c) be insured under a valid motor vehicle liability policy in full force and effect for no less than \$1,000,000 per occurrence;
- (d) carry and produce a registration permit or a true copy;
- (e) wear a seat belt where provided; and
- (f) travel at speeds less than the posted speed limit.

11. **Travel Direction** - Travel must be in the same direction as traffic and must travel on the shoulder of the County road but may operate on the travelled portion of the County road only if the shoulder is unsafe or not wide enough as determined by the Operator.

An individual operating an Off-Road Vehicle shall not travel in the opposite direction of traffic.

12. **Use At Own Risk**

- (a) In recognition that the permission granted in this by-law is a privilege, every person intending to exercise the permission shall be deemed to have agreed to all of the terms and conditions in this by-law;
- (b) Each person exercising the permissions granted in this by-law acknowledges and accepts that the County of Peterborough does not, in any way, warrant, represent or undertake that the public highways to which permission applies are suitable for or maintained to permit use by Off-Road Vehicles. Each person using a County Road is doing so at their own risk. Each such person shall not, at any time, under any circumstances, claim or attempt to claim, in any proceedings whatsoever that the public highway was not suitable for Off-Road Vehicle use; and
- (c) Where the County of Peterborough incurs any loss, costs or damages as a result of any person exercising the permission in this by-law, each such person shall, upon request, reimburse the County of Peterborough for all such loss, costs and damages.

13. **Exemptions** - This by-law does not apply to police, fire, ambulance, search and rescue or any other emergency vehicle.

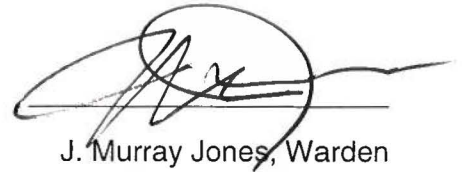
The exemptions governing crossing a highway, farmers and trappers and public works functions as set out in Sections 25, 26, 27 and 28 of the Operation of Off-Road Vehicles on Highways, Ontario Regulation 316/03 shall apply to this by-law.

14. **Parking** - Off-Road Vehicles shall be subject to all regulations and by-laws governing the parking of vehicles within the County of Peterborough.

15. **Enforcement** - This by-law shall be enforced by that Person, persons, agency or authority appointed by the Council of the Corporation of the County of Peterborough, including:
- i. each person from time to time appointed as a municipal law enforcement officer to enforce any or all of the County's by-laws;
 - ii. a police officer employed by the Peterborough Police Service, the Ontario Provincial Police or the Royal Canadian Mounted Police.
16. **Further Enforcement Related Offences** - No person shall:
- (a) hinder, obstruct or interfere with a police officer or a municipal law enforcement officer in the lawful execution of his or her duties under this by-law;
 - (b) while operating an Off-Road Vehicle as contemplated by this by-law, fail to stop that Off-Road Vehicle when directed to do so by a police officer or a municipal law enforcement officer while executing his or her duties under this by-law; or
 - (c) While operating an Off-Road Vehicle or any passenger thereon, fail to identify himself or herself when demanded to do so by a police officer or a municipal law enforcement officer while executing his or her duties under this by-law.
17. **Penalties** - Any person who contravenes any provision of this by-law is guilty of an offence and on conviction, where a fine for the contravention is not otherwise provided under the Highway Traffic Act, is liable to a maximum penalty as set out in Section 61 of the Provincial Offences Act as amended or any successor thereof and to any other applicable penalty.
18. **Administration** - The Director of Planning and Public Works and the Clerk are responsible for the administration of this by-law.
19. **Effective Date** - This by-law shall come into force on the date signed and sealed by the Warden and Clerk.
20. **By-law Repealed** - By-law No. 2016-35 is repealed on the effective date of this by-law.
21. **Short Name** - This by-law shall be commonly called the "ORV By-law".

Read and approved on the 29th day of June, 2022.

Signed and sealed by the Warden and Clerk pursuant to Resolution No. 243-2022 on the 18th day of October, 2022.



J. Murray Jones, Warden



Kari Stevenson, Clerk

The Corporation of the County of Peterborough
By-law No. 2022-61 Schedule "A"

County Roads (CR) permitted for ORV/ATV Use

Lower Tier Municipality	County Road/Structure	Identified Road Section Per Roads Consolidating By-law 2008-20A - Plan Number	Date of Inclusion
Asphodel-Norwood	CR 2	2-3 (excluding CR 2 west of Asphodel Conc.1 Lot 5)	
Asphodel-Norwood	CR 8	8-2 (excluding CR 8 north of Asphodel Conc. 5 Lot 20)	
Asphodel-Norwood	CR 42	42-1 (excluding CR 42 east of Asphodel Conc.12 Lot 15/16)	
Asphodel-Norwood	CR 45	45-1 (excluding CR 45 north of Asphodel Conc.8/9 Lot 15)	
Havelock-Belmont-Methuen	CR 6	6-2 (excluding CR 6 south of Methuen Conc. 12 Lot 11)	
Havelock-Belmont-Methuen	CR 30	30-1	
Havelock-Belmont-Methuen	CR 42	42-1	
Havelock-Belmont-Methuen	CR 44	44-1 (excluding CR 44 west of Methuen Conc. 12 Lot 2)	
Havelock-Belmont-Methuen	CR 46	46-1	
Havelock-Belmont-Methuen	CR 46	46-2	
Havelock-Belmont-Methuen	CR 46	46-3 (excluding CR 46 north of Methuen Conc 4 Lot 32)	
Havelock-Belmont-Methuen	CR 47	47-1	
Havelock-Belmont-Methuen	CR 48	48-1	
Havelock-Belmont-Methuen	CR 48	48-2	
North Kawartha	CR 6	6-2 (excluding CR 6 south of Burleigh Conc. 12 Lot 1 & excluding CR 6 north of Burleigh Conc. 12 Lot 6)	
North Kawartha	CR 46	46-3	

		(excluding CR 46 south of Chandos Conc. 2 Lot 20)	
North Kawartha	CR 52	52-1	
North Kawartha	CR 54	54-1	
North Kawartha	CR 504	504-1	
North Kawartha	CR 504	504-2	
North Kawartha	CR 620	620-1	
North Kawartha	CR 620	620-2	
North Kawartha	CR 620A	620A-1	
Otonabee-South Monaghan	CR 2	2-1 (excluding CR 2 west of Otonabee Conc. 10 Lot 12/13)	
Otonabee-South Monaghan	CR 2	2-2	
Otonabee-South Monaghan	CR 2	2-3 (excluding CR 2 east of Otonabee Conc. 1 Lot 17)	
Otonabee-South Monaghan	CR 31	31-1	
Otonabee-South Monaghan	CR 34	34-1 (excluding CR 34 north of the north half of Otonabee Conc. 6/7 Lot 18 & south of Otonabee Conc. 6/7 Lot 13)	
Trent Lakes	CR 36	36-1	
Trent Lakes	CR 36	36-2	
Trent Lakes	CR 36	36-3	
Trent Lakes	CR 37	37-1	
Trent Lakes	CR 503	503-1	
Trent Lakes	CR 507	507-1	
Trent Lakes	CR 507	507-2	
Trent Lakes	CR 507	507-3	

(Draft)

**Minutes of the Township of Douro-Dummer Public Library Board Meeting
February 13, 2023, 4:00 PM**

Members Present: **Darla Milne**
 Georgia Gale-Kidd
 Diane Bonner
 Gary Rose
 Councillor Tom Watt

Members Absent: **Sharon McKeiver**

Staff Present: **Library CEO Maggie Pearson**
 Municipal Treasurer Paul Creamer

1. Call to Order

The Secretary called the meeting to order at 4:03 p.m.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of January 10th, 2022 Minutes

Resolution Number 10-2023

Moved by: Darla Milne

Seconded by: Georgia Gale-Kidd

That the minutes from the January 10th, 2023 Board meeting be approved with minor revisions. Carried

4. Business Arising from Minutes:

4.1 Committee Reports

4.1.1 Art Gallery

Committee member absent; no report

4.1.2 Friends of the Library

Verbal report from Georgia Gale-Kidd on upcoming March programming including Games Day; upcoming Speaker Series (Allie Pyle on Financial Planning and Literacy on Feb 18th, Alan Brunger on Haida Gwaii on March 18th).

Resolution Number 11-2023

Moved by: Gary Rose

Seconded by: Darla Milne

That the Committee Reports be received for information; and

That two new committees be struck: Policy Committee consisting of Library CEO, Gary Rose, and Diane Bonner and Human Resources Committee consisting of Georgia Gale-Kidd and Darla Milne.

Carried

4.2 Library/ Township MOU

The Board welcomed Municipal Treasurer Paul Creamer to present on the section of the MOU covering library reserves. This clause would establish two separate reserves, an Operating reserve of up to \$20,000 to be managed by the Board and a Capital reserve to be managed by the Municipality.

Resolution Number 12-2023

Moved by: Councillor Tom Watt

Seconded by: Darla Milne

That the presentation be received for information; and

That the amended MOU be taken by the CEO back to the CAO, including the addition of septic tank and well to the capital assets list.

Carried

5. Financial Report

Resolution Number 13-2023

Moved by: Gary Rose

Seconded by: Diane Bonner

That the financial report be received for information and that the Municipal Treasurer be invited quarterly to Board meetings.

Carried

6. Librarian Reports:

6.1 Monthly Stats

Resolution Number 14-2023

Moved by: Georgia Gale-Kidd

Seconded by: Darla Milne

That the Librarian's Stats Report dated Feb 1, 2023, be received for information and that daily wifi access be included in stats going forward.

Carried

6.2 Librarian's Report: Staffing

Resolution Number 15-2023

Moved by: Gary Rose

Seconded by: Darla Milne

That the CEO review the allocation of hours to the three current position descriptions while developing the new job posting and report back to Board at next meeting.

7. New Business

The Board broadly discussed 2023 action plan and goals which included:

- Improve service to community by increasing staff hours
- Improve library space
- Improve community access to internet and technology services by acquiring high speed broadband and developing outdoor space to access it
- Be a key partner within the municipality by attending Committee of the Whole meetings and integrating action plan into municipal service plan where appropriate

Resolution Number 16-2023

Moved by: Diane Bonner

Seconded by: Gary Rose

That the Board re examine the mission and vision statement and goals in action plan to adopt at a later meeting.

7.2 Policy Schedule and Review

7.2.1 Covid Vaccination Policy

Resolution Number 17-2023

That the Board rescind the Covid Vaccination policy and communicate this to all staff.

Moved by: Gary Rose

Seconded by: Darla Milne

7.2.2 Staff Selection and Assignment Policy

Resolution Number 18-2023

That this policy be referred to the Policy Committee for review before adoption.

Moved by: Darla Milne

Seconded by: Councillor Tom Watt

8. Closed Session

Resolution Number 19-2023

Moved by: Darla Milne

Seconded by: Councillor Tom Watt

That the Board go into Closed Session for reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25 (5:41p.m.)

9. Rise from Closed Session with or without a Report

Resolution Number 20-2023

Moved by: Darla Milne
Seconded by: Diane Bonner

That the Board rise from Closed Session without a report. (5:55p.m.)

Resolution Number 21-2023

Carried

Moved by: Gary Rose
Seconded by: Councillor Tom Watt

That this meeting adjourn at 5:56 p.m.

Carried

8. Next Meeting:

March 14, 2023, 4:00-6:00 p.m.

Chair, Georgia Gale-Kidd

Secretary, Maggie Pearson

March 9, 2023

Dear Council,

I am writing today to request permission to place a bat house in Clintonia Park. I am proposing that the bat house be placed by Curtis Creek near the old bench, please see the attached photo. I have built the bat house and I am proposing to monitor the bat house and complete the yearly maintenance and inspection if Council would approve my request.

In the past bats have been given a "bad rap" such as "getting entangled in one's hair" or "they will suck blood from their victims"! Nothing is further from the truth. Environmental issues, human misunderstandings and disease such as WHITE NOSE SYNDROME has led to a serious decline in bat numbers. White Nose Syndrome is an airborne bacterial disease which thrives in cold temperatures. When bats go into hibernation, they are at great risk of losing their lives due to this Syndrome. Research is in full stride to find the cause and cure for this disease.

Some people have asked: "Why do we need to save the bats?" There are many reasons:

- 1) They are great pollinators of different types of local plants.
- 2) A single bat can consume anywhere from 1500 to 3000 mosquitoes in a single day.
- 3) Farmer's friend – it is estimated in the U.S., that bats save farmers millions of dollars, by eliminating the need for pesticides because they also eat many other insects that forage on crops.

Bats love and thrive close to agricultural and open land with water close by. A properly built bat house in a good location can be a hot bed for a bat colony. For best results a bat house should be a minimum of 12 feet from the lowest point on the house to ground level, multichambered and at least 25-30 feet away from any trees or objects that could hold owls. Owls prey on bats, especially on the young. A well-built house needs only to be inspected on a yearly basis once the bats leave for their hibernation homes. Bats love small spaces and the reason is security. The Bat entry openings to the house are only 3/4 of an inch wide. This stops bees and wasps from trying to make it their home.

If you have Bats in your attic or living where you don't want them to be, then the following should be done. Find out roughly how many are there, and build or buy a suitable bat house that can hold all the bats. It is also advisable to erect the house

before you evict them so they have a place to go and have some time to customize the new house.

I am a Bat enthusiast and interested in helping these amazing creatures. I am not a bat expert by any means, but I have read a lot of information online and in books and I encourage others to do the same. Merlin Tuttle <https://www.merlintuttle.org/> , whom they call 'the Batman', is a Bat expert who I have followed now for some time along with Bat Conservation International <https://www.batcon.org/> . There are many websites with great information for people who are interested in learning about and helping to save the bat population.

Thank You for your time.

Sincerely,

E. Marty Aschaber
Television Road





Community Health Centre: an Urgently Needed Investment in Peterborough

Peterborough is seeking \$8.2 million annual investment to fund a Community Health Centre (CHC), providing primary health care to 6,000 marginalized individuals.

- A proposal was submitted by the Peterborough Ontario Health Team (OHT) on August 5, 2022, to Ontario Health.
- The effort is being spearheaded by a newly incorporated non-profit with experienced, local champions on its inaugural Board. Publicly endorsing this work are 28 local agencies.

a) The Urgent Need:

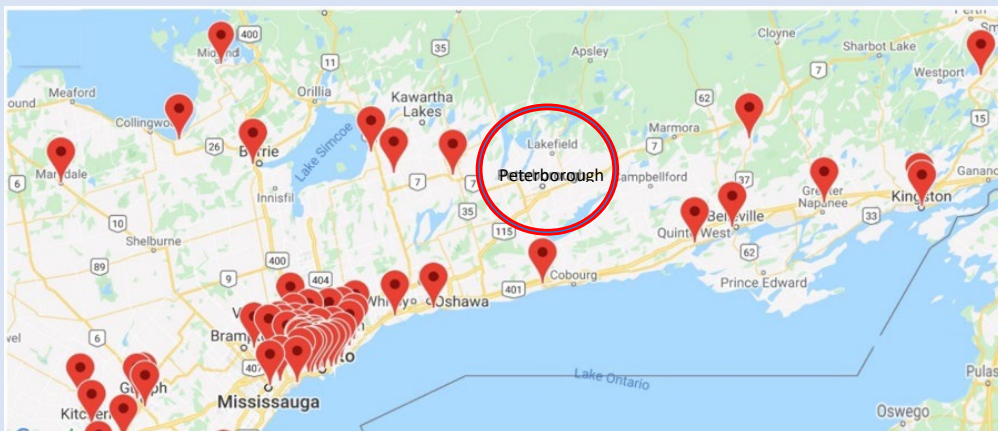
- Peterborough is in desperate need of family physicians.
- Peterborough has the 4th highest level of marginalization among 42 OHTs* yet and is without a primary health care model designed and resourced to serve its highly marginalized population.
- Due to this, Peterborough has very poor outcomes on health measures, including high costs.
- Other systems in Peterborough, such as the hospital, are bearing the burden.

b) The Solution: A CHC in Peterborough will:

- Attract new physicians to our community, specifically those who prefer to work at a CHC.
- Provide accessible care to marginalized individuals who are not, and likely never will be, attached to traditional primary health care.
- Generate cost savings to our health system by offering the right care in the right place.
- Add capacity by creating a central hub, coordinating efforts for health care and other services, thus relieving pressures on our hospital.

DID YOU KNOW?

- **There are 101 CHCs in Ontario.**
- The Conservative government of Bill Davis created CHCs, envisioning a network across ON.
- Peterborough County is the largest centre in South Central Ontario without a CHC.



c) Without a CHC, Peterborough is Struggling

- **The lack of a CHC is contributing to poor health outcomes, an unnecessarily burdened hospital, and higher costs.**
- Peterborough Ontario Health Team's (OHT) 2019/20 performance on measures correlated with marginalization compared to 42 Ontario Health Teams*:
 - Premature Mortality – 3rd worst
 - ED visits Best Managed Elsewhere – 6th worst
 - Physician Visits After a Hospitalization – 4th worst
 - Average Monthly Cost – 12th worst
- As well, the opioid crisis is devastating with the Peterborough Public Health Unit ranked 3rd highest in terms of average opioid related deaths (July 2017-June 2018), and the rate of opioid-related ED Visits in Peterborough almost double that of the province in 2020.

d) The proposed Peterborough CHC will

- Focus on serving 6,0000 marginalized individuals – those who are lower-income, live with mental health and substance use challenges, have acquired brain injuries or other disabilities, and individuals needing specialized care such as trans care or culturally appropriate care including Indigenous individuals and Newcomers.
- Act as anchor to integrate health care with other social services – in the City and for rural residents in Peterborough County, reducing the burden on our hospital.
- Attract physicians interested in serving disadvantaged populations within a supportive inter-professional team. The Peterborough area is designated as an area in 'high need of family physicians' and has struggled for years to recruit physicians to our area.

A CHC will remedy this longstanding gap in basic access to primary health care across our community.

Peterborough CHC's Board of Directors

- **Jonathan Bennett, C.Dir., Chair** – former board chair of OTN, healthcare consultant, executive coach, independent director.
- **Dr. Dawn Lavell Harvard, Ph.D., Vice-Chair** – former President of Native Women's Association of Canada, Director at the First Peoples House of Learning at Trent University.
- **Sarah Budd, Treasurer** – President & CEO of the Peterborough and Kawartha Chamber of Commerce, former CEO of Habitat for Humanity Peterborough and Kawartha Region
- **Dr. Jim Shipley, Board Member** – retired MD (ER, Anaesthesia, Family Medicine), longstanding community board member CMHA-HKPR

For more information:

Sign up for our newsletter at www.ptbochc.ca

Email: info@ptbochc.ca

* The Health System Performance Network reviewed sex and age standardized data to compare between 42 Ontario Health Teams [Ontario Health Teams Phase 2 Evaluation. OHT Attributable Populations: Total Population Improvement Indicators at Baseline, 2017/18 to 2019/20](#). Toronto, ON: Health System Performance Network. 2021.

March 14, 2023

To whom it may concern,

[MUNICIPALITY NAME] fully endorses the proposal for a Community Health Centre (CHC) submitted in August 2022. There are 101 CHCs across Ontario and Peterborough lacks this investment to provide proactive, cost-saving health care for our significantly marginalized population.

The need in our community is urgent. The Peterborough Ontario Health Team has ranked 3rd worst for premature mortality, 4th worst for physician visits after hospitalization, and 12th worst for average monthly cost among 42 Ontario Health Teams in 2019/20. These are all indicators that correlated with marginalization. As well, the opioid crisis is devastating with the Peterborough Public Health Unit ranked 3rd highest in terms of average opioid related deaths (July 2017-June 2018), and the rate of opioid-related ED Visits in Peterborough almost double that of the province in 2020.

The proposed CHC will serve 6,000 marginalized people in our community. The primary care model of a CHC is adequately structured and resourced for the complex needs of marginalized people including those with brain injuries, mental health challenges, substance use challenges, as well as populations requiring specialized or culturally appropriate care.

Although this facility will be located in the City of Peterborough, its impact will be far reaching into Peterborough County. Many of our residents receive healthcare and other services in the city and the CHC is committed to partnering for service delivery in Peterborough County. By working together, we will ensure that the CHC is successful and serves the needs of our most vulnerable residents.

Other Ontario communities have CHCs which are designed and adequately funded to serve marginalized populations. Given Peterborough's high levels of marginalization and large unattached population, we strongly encourage this historical under-investment in primary care be remedied by funding a CHC in our community.

If you require any further information, please do not hesitate to contact me.

Sincerely,

[NAME]

[TITLE/]

March 3, 2023

Medical Officer of Health Urges Local Governments to Explore Improvements to Heating Ventilation and Air Conditioning (HVAC) Systems to Improve Indoor Air Quality

TO: Local Governments (Curve Lake First Nation, Hiawatha First Nation, City of Peterborough, County of Peterborough and Townships)

Dear Local Councils:

Re: Improved Indoor Air Quality in public settings

We've learned a great deal about COVID-19 since the pandemic began, most notably, is that **COVID-19 is an airborne virus**,¹ and does not spread as easily as we once thought by touching contaminated surfaces.² The Canadian Centre for Occupational Health and Safety states that "the virus that causes COVID-19 spreads from a person that is infected through the air, by respiratory droplets and aerosols."³ Additionally, the Ontario Science Table noted that "aerosols play a role in the transmission of SARS-CoV-2, especially in poorly ventilated indoor areas."⁴

While provincially legislated 'lockdowns', mask mandates, and gathering limits may be behind us, the COVID-19 pandemic is not over. With all that we have learned, **improvements to indoor air quality of the spaces we occupy are necessary and life-saving** to truly control how the SARS-CoV2 virus and other respiratory/airborne pathogens spread. One important strategy to support this change would be to thoroughly examine your HVAC systems, and implement the strategies detailed below and consider these strategies when undertaking new builds (i.e., the new fire hall and twin pad arena) which would reduce the need for retrofits.

Canada's Chief Science Advisor recommends that owners and operators of indoor public facilities "scale-up and monitor effective prevention interventions, such as improving ventilation in schools, workplaces and public places as part of a first line of prevention of SARS-CoV2 infection and other respiratory/airborne pathogens."⁵ These sentiments are echoed by the Ontario Society of Professional Engineers (OSPE) Indoor Air Quality group who have created many tools and resources to help Ontarians. [Recommendations](#) OSPE have developed, include:

- increasing the minimum number of air exchanges to at least 6 per hour in any indoor occupied space;
- improving ventilation requirements to follow the American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE) and the Canadian Standards Association;
- ensuring that HVAC systems and portable units use at least MERV 13 rated filters, and that portable filters with HEPA filters are in occupied spaces where air quality is a concern;
- having certified technicians install upper room ultraviolet germicidal systems; and
- committing to public transparency about the air quality of a space.⁶

There are clear links between increased ventilation, good IAQ, and the reduction of broad negative health impacts – including staff absenteeism⁷ - from both communicable and noncommunicable diseases. This has been known and promoted by public health professionals for an exceptionally long time. More than twenty

years ago, the World Health Organization European Centre for Environment and Health published a comprehensive report related to IAQ and policy making, noting that IAQ is an important determinant of health and IAQ policy can be developed and strengthened to “protect and promote health in the indoor environment”.⁸

Peterborough Public Health (PPH) recently identified that because of local and provincial protections, 265-291 lives were saved in the area served by our Health Unit⁹, while the CD HOWE Institute found that vaccines alone contributed to a “cost/benefit of -\$0.4 billion to \$2.1 billion without considering mortality.”¹⁰ Including the value of reduced mortality, this figure balloons to “\$27.6 billion, dwarfing the costs of the vaccines and savings associated with averting more minor cases.”¹¹ Given that a multilayer approach – including improved ventilation - is needed when preventing the transmission of COVID-19, **it is clear that the costs of inaction with the toll of COVID-19 transmission and other respiratory viruses is significant.**

As the Chair of our Board of Health, I am writing to you today, imploring you to thoroughly examine municipal/government HVAC operations, and to identify opportunities to make changes to your systems that can be implemented to improve indoor air quality and provide increased protection for the residents of the City and County of Peterborough, and of Curve Lake and Hiawatha First Nations.

The staff at PPH and I are ready to support your teams in moving this forward; please don’t hesitate to reach out if we can be of assistance.

Respectfully,



Councillor Kathryn Wilson
Chair, Board of Health

/ag

¹ Public Health Agency of Canada. (2022). COVID-19: Main modes of transmission. Retrieved October 18, 2022 from: <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/main-modes-transmission.html>

² Chen T. (2021) Fomites and the COVID-19 pandemic: An evidence review on its role in viral transmission. Vancouver, BC: National Collaborating Centre for Environmental Health. Retrieved October 12, 2022 from <https://ncceh.ca/documents/evidence-review/fomites-and-covid-19-pandemic-evidence-review-its-role-viral-transmission>

³ Ontario Agency for Health Protection and Promotion (Public Health Ontario). (2022). COVID-19 transmission through short and long-range respiratory particles. Toronto, ON: Queen’s Printer for Ontario. Retrieved October 11, 2022 from https://www.publichealthontario.ca/-/media/Documents/nCoV/phm/2022/01/covid-19-respiratory-transmission-range.pdf?sc_lang=en

⁴ Science M, Thampi N, Bitnun A, et al. (2022). Infection prevention and control considerations for schools during the 2022- 2023 academic year. Science Briefs of the Ontario COVID-19 Science Advisory Table. Retrieved October 11, 2022 from https://covid19-sciencetable.ca/wp-content/uploads/2022/08/Infection-Prevention-and-Control-Considerations-for-Schools-During-the-2022-2023-Academic-Year_20220825_published.pdf

⁵ Chief Science Advisor of Canada. (2022). Post-COVID-19 Condition in Canada: What We Know, What We Don’t Know and a Framework for Action. Retrieved December 15, 2022 from, https://ised-isde.canada.ca/site/science/sites/default/files/attachments/2022/Pre-Report_PCC_Dec2022.pdf

⁶ Ontario Society of Professional Engineers. (2022). Indoor Air Quality Reports. Retrieved December 8, 2022 from <https://ospe.on.ca/indoor-air-quality/>.

⁷ United States Environmental Protection Agency. (2022) Evidence from Scientific Literature about Improved Academic Performance. Retrieved February 7, 2023 from <https://www.epa.gov/iaq-schools/evidence-scientific-literature-about-improved-academic-performance>

⁸ WHO European Centre for Environment and Health Bilthoven. (1999). Strategic approaches to indoor air policy-making. Retrieved October 18, 2022 from: <https://apps.who.int/iris/bitstream/handle/10665/108169/E65523.pdf?sequence=1>

⁹ Peterborough Public Health. (2022). Peterborough Public Health Thanks Community for Efforts in Response to the COVID-19 Pandemic to Date. Retrieved March 2, 2023 from <https://www.peterboroughpublichealth.ca/peterborough-public-health-thanks-community-for-efforts-in-response-to-the-covid-19-pandemic-to-date/>

¹⁰ Wyonch, Rosalie, and Tingting Zhang. 2022. Damage Averted: Estimating the Effects of COVID-19 Vaccines on Hospitalizations, Mortality and Costs in Canada. Commentary 634. Toronto: C.D. Howe Institute. Retrieved March 3, 2023 from https://www.cdhowe.org/sites/default/files/2023-01/Commentary_634.pdf

¹¹ Ibid.

March 6, 2023

The Honourable Doug Ford
Premier@ontario.ca

Re: Support Bill 5 - Stopping Harassment and Abuse by Local Leaders Act

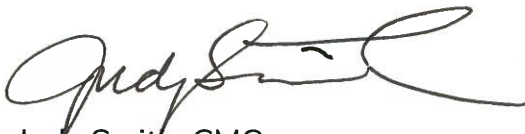
Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

"That Chatham-Kent Council express its support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act which would require the code of conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened this requirement;

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and local MPPs."

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance/Clerk

C

Minister of Municipal Affairs and Housing
Local MPPs
Ontario Municipalities

The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
[**mantond@cambridge.ca**](mailto:mantond@cambridge.ca)

March 15, 2023

Re: Barriers for Women in Politics

At the Special Council Meeting of March 14, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS the City of Cambridge values respect, integrity, equity, inclusivity and service in all areas of life, including politics;

WHEREAS women have historically been underrepresented in politics and continue to face barriers and discrimination in their pursuit of elected office;

WHEREAS misogyny and harassment have been identified as significant challenges for women in politics, both in Canada and around the world;

WHEREAS the City of Cambridge believes that all individuals have the right to participate in a political environment that is free from discrimination, harassment, and misogyny;

THEREFORE, BE IT RESOLVED that the City of Cambridge expresses its support for women in politics and their right to participate in a political environment that is free from misogyny and harassment and where everyone feels equitable;

BE IT FURTHER RESOLVED that the City of Cambridge commits to taking steps to ensure that our political environment is inclusive and welcoming to all individuals, regardless of gender, race, ethnicity, religion, sexual orientation, or other identity factors;

BE IT FURTHER RESOLVED that the City of Cambridge joins the Town of Grimsby in encouraging other municipalities in Ontario and across Canada to join us in supporting women in politics and promoting gender equity in all areas of society;

BE IT FURTHER RESOLVED that a copy of this resolution be sent to all Ontario Municipalities for endorsement, the Premier of Ontario, the Minister of Municipal

Affairs and Housing, Cambridge's MP and MPP, and the Association of Municipalities of Ontario to express the City of Cambridge's commitment to this issue and encourage action at the provincial level to create legislation to ensure equity, safety, and security.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Hon. Premier Ford
Minister of Municipal Affairs and Housing
Cambridge's MP and MPP
Association of Municipalities of Ontario
All Ontario Municipalities

Corporation of the Township of Douro-Dummer

By-law Number 2023-14

**Being a By-law to Appoint a
Building Inspector/ By-law Enforcement Officer**

Whereas Section 3, Subsection (2) of the Building Code Act, S.O. 1992, C.23, as amended, provides that each municipality shall appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of the Act in the areas in which the municipality had jurisdiction;

And Whereas the Township of Douro-Dummer deems it necessary to appoint a Building Inspector/ By-law Enforcement Officer under the Building Code Act;

Now Therefore the Council of The Corporation of the Township of Douro-Dummer hereby enacts as follows:

1. That Bill Winn be appointed as a Building Inspector/ By-law Enforcement Officer.
2. That this By-law shall come into full force and effect on the 21st Day of March, 2023.

Passed in open Council this 21st day of March, 2023.

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig

The Corporation of the Township of Douro-Dummer

By-law Number 2023-15

Being a By-law of The Corporation of the Township of
Douro-Dummer to confirm the proceedings of
the Regular Council Meeting held on the 21st day March, 2023 in the Township
Council Chambers

The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its regular meeting held on March 21st, 2023 in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.
2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Acting Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 21st day of March, 2023.

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig