

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**April 4, 2023, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:** Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston

**Staff Present:** CAO - Elana Arthurs  
Acting Clerk - Martina Chait-Hartwig  
Manager of Recreation Facilities - Mike Mood  
Planner - Christina Coulter  
Policy Intern - William Wood

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:03 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: April 4, 2023

**Resolution Number 096-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the agenda for the Regular Council Meeting, dated April 4, 2023, be received as amended .

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Minutes - March 21, 2023

6.2 Regular Council Minutes - March 21, 2023

6.3 Special Council Minutes - Strategic Plan - March 23, 2023

**Resolution Number 097-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the minutes for the Special Council Meeting, dated March 21, 2023, Regular Council Meeting, dated March 21, 2023, and Special Council Meeting- strategic Plan, dated March 23, 2023, all be received and approved, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Municipal Appraisal Form (MAF) for Land Division Severance File B-170-22

**Resolution Number 098-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Consent Agenda, dated April 4, 2023, be received, as circulated.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Celebration of Achievement – Douro Dukes U18 Hockey Team

Certificates of Achievement were presented to Douro Dukes U18 Hockey Team and staff for their wins at the 38th Annual Pembroke Regional Silver Stick and the 2022-2023 International Silver Stick Tournaments.

8.2 Public Meeting - Zoning By-law Amendment Application - File R-01-23 (Hauth), Planning-2023-14

Location - 426 Carveth's Marina Road  
Lots 28 and 29, Con 3, Dummer Ward  
Dummer Ward, Roll No. 1522-020-004-14400.

**Resolution Number 099-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Public Meeting regarding the proposed Zoning By-law Amendment R-01-2023 (Hauth) be declared open. (5:14p.m.). Carried

Christina Coulter, Planner, explained that the purpose of the Application is to rezone as a condition of consent for severance applications Files R-01-23.

In attendance:

- Randy Hauth, Owner - In support
- Jess Russell, Agent - In support

Comment received:

- Enbridge Gas Inc. - No objection
- ORCA - The zoning should be made appropriate to protect future owners from site alteration or construction in the erosion hazard area to demonstrate consistency with Provincial Policy Statement Section 3.1 which references Natural Hazards.

The application has demonstrated consistency with PPS Sections 2.1 and 2.2 which references Natural Heritage and Water and Sections 4.2.3 and 4.2.4 of the Growth Plan which reference Key Hydrologic Features, Key

Hydrologic Areas and Key Natural Heritage Features and Lands Adjacent to Key Hydrologic Features and Key Natural Heritage Features.

Permits from their agency will be required prior to any site alteration or construction in the erosion hazard and a further 15 meters into the site.

The subject property is not located within a Vulnerable Area for a municipal drinking water source.

- Stephen and Judy Shannon - No objection
- Ian and Ian Campbell- No objection
- Reta Moir - No objection

### **Resolution Number 100-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Public Meeting for the proposed Zoning By-law Amendment R-01-23 (Hauth) be declared closed. (5:23 p.m.). Carried

### **Resolution Number 101-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That Report, dated April 4, 2023, regarding Zoning By-law Amendment – File R-01-23 be received and;

That Council receive all comments related to Zoning By-law Amendment File R-01-23; and;

That the By-law to enact the amendment be passed at the appropriate time in the meeting. Carried

8.3 Bryan Weir, County of Peterborough - Site Plan Control Exemption Request

**Resolution Number 102-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the presentation from Bryan Weir, Sr. Director, Planning and Public Works, County of Peterborough, regarding the request for exemption from Site Plan Control (SPC) for a sand and salt structure at the Douro County Public Works Department be received and that the exemption be granted.

Carried

8.4 Ruth Benson - Douro-Dummer Historical Committee

**Resolution Number 103-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the presentation from Ruth Benson, former member of the Historical Committee regarding the future of the Historical Committee be received and that Council will appoint a Committee in near future.

Carried

9. Staff Reports

9.1 Report and Capital Project Status - April 2023

**Resolution Number 104-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report and capital project status document for April 2023 be received.

Carried

9.2 Refrigeration Plant Policy, Clerk's Office-2023-08, Clerk's Office-2023-08

**Resolution Number 105-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Clerk's Office-2023-08 report, dated April 4, 2023, regarding a new draft Refrigeration Plant Safety Policy be received;

And That Council endorse the direction of this draft policy and request that staff created the required appendices for this policy and bring back the finalized version for approval. Carried

9.3 Culvert Pipe Supply, Public Works-2023-05

**Resolution Number 106-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Public Works-2023-05 report, dated April 4, 2023, regarding the Culvert Pipe Supply be received and approved and that Council approve the purchase of culvert pipes from Armtec Inc and E.S. Hubbell and Sons.

Carried

9.4 Ministry of Natural Resources and Forestry Derecho Funding, Treasurer-2023-09

**Resolution Number 107-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report, dated April 4, 2023, regarding the Ministry of Natural Resources and Forestry Derecho Funding be received for information with thanks. Carried

- 9.5 Mobile Canteen at Douro Community Centre – Lease Agreement, Clerk's Office-2023-05

**Resolution Number 108-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report, dated April 4, 2023, regarding the lease agreement for the mobile canteen at the Douro Community Centre be received and that a By-law be passed at the appropriate time during the meeting to approve the lease with Mammoth BBQ. Carried

- 9.6 Introduction of a Routine Disclosure Policy, Clerk's Office-2023-09

**Resolution Number 109-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the report, dated April 4, 2023 regarding the introduction of a Routine Disclosure Policy be received for information. Carried

- 9.7 Peterborough Humane Society Agreement, C.A.O.-2023-10

**Resolution Number 110-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report, dated April 4, 2023 regarding the Peterborough Humane Society Agreement be received; and

That Council approve an additional amount of \$8,000.00 from the working fund reserve to be allocated to the 2023 Animal Control budget. Carried

10. Committee Minutes and Other Reports:

10.1 Committee of the Adjustment Meeting Minutes - January 13, 2023

**Resolution Number 111-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the minutes from Committee of the Adjustment meeting, held on January 13, 2023, be received as circulated. Carried

11. Correspondence – Action Items:

11.1 Town of Cobourg - Resolution regarding Homeless and Unsheltered Persons

**Resolution Number 112-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the resolution from the Corporation of the Town of Cobourg, dated March 2, 2023, regarding Homeless and unsheltered Persons (LTR) be received. Carried

11.2 Town of Essex - A letter regarding the Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

**Resolution Number 113-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the letter from the Corporation of the Town of Essex, dated March 22, 2023, regarding the reinstatement of legislation permitting a municipality to retain surplus proceeds from tax sales be received and supported. Carried



11.3 Association of Ontario Road Supervisors - A letter regarding the announcement of a proposed fee by Enbridge Gas

**Resolution Number 114-2023**

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE, IT BE RESOLVED, that the Township of Douro-Dummer strongly opposes these utilities locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, Township of Douro-Dummer's MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

12. By-laws:

- 12.1 By-law 2023-17- To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law (File R-01-23, Roll No. 1522-020-004-14400)

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That By-law 2023-17, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law (File R-01-23, Roll No. 1522-020-004-14400), be passed, in open council this 4th day of April, 2023 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

- 12.2 By-law 2023-18 - To Execute Lease Agreement with Mammoth BBQ for a portion of the Douro Community Centre Parking Lot

- 12.3 By-law 2023-19 - To authorize the Clerk and Deputy Clerk to provide Civil Marriage Services to the Public

- 12.4 By-law 2023-20 - To Appoint the Clerk and Deputy Clerk as Persons Authorized to Issue Marriage Licenses

- 12.5 By-law 2023-21 - To amend User Fees and Charges By-law 2023-08 (Civil Marriage Services)

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the By-law 2023-18 - To Execute Lease Agreement with Mammoth BBQ for a portion of the Douro Community Centre Parking Lot; and  
That the By-law 2023-19 - To authorize the Clerk and Deputy Clerk to provide Civil Marriage Services to the Public; and  
That the By-law 2023-20 - To Appoint the Clerk and Deputy Clerk as Persons Authorized to Issue Marriage Licenses; and  
That the By-law 2023-21 - To amend User Fees and Charges By-law 2023-08 (Civil Marriage Services);  
All be passed in open council this 4th day of April, 2023 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

13. Reports derived from previous Notice of Motions: None

14. Notices of Motion - No Debate

14.1 Request to send a letter to the Ontario Minor Hockey Association  
(Councillor Watt)

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

WHEREAS, the Douro and District Minor Hockey and the Township of Douro-Dummer have had a long history with the Ontario Minor Hockey Association;

AND WHEREAS, the hockey association has been involved in playoff hockey for decades;

AND WHEREAS, every minor hockey group in Ontario has enjoyed the previous format of traveling back and forth from town to town, competing to move on to the next plateau in the chase for a Provincial championship;

AND WHEREAS, the economic gains that small and medium municipalities enjoyed from accommodation revenue as well as restaurants and stores being utilized;

THEREFORE, be it resolved that the Township of Douro-Dummer send a letter to the Ontario Minor Hockey Association requesting to return to the previous playoff format that we have all enjoyed for years;

AND BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to all Ontario Municipalities for endorsement as well as the Minister of Heritage, Sport, Tourism and Culture Industries.

15. Announcements:

Deputy Mayor Nelson - Easter Egg Hunt at the Douro North Park on Saturday, April 8<sup>th</sup>, 2023 at 11:00 a.m.

Councillor Johnston – Warsaw & District Lions Club Beef Supper on Saturday, April 29<sup>th</sup>, 2023 at 6:00 p.m.

16. Closed Session:

16.1 Review of Letter from Township Solicitor

**Resolution Number 115-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council go into Closed Session for reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (6:21 p.m.) Carried

17. Rise from Closed Session with or without a Report

**Resolution Number 116-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Council rise from Closed Session without a report. (7:20 p.m.). Carried

18. Matters Arising from Closed Session: None

19. Confirming By-law 2023-22

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That By-law Number 2023-22, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 4th day of April, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

20. Next Meeting

Committee of the Whole - April 11, 2023

Regular Council Meeting - April 25, 2023

21. Adjournment

**Resolution Number 117-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 7:21 p.m.

Carried

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Mayor, Heather Watson

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Acting Clerk, Martina Chait-Hartwig