



Township of Douro-Dummer Agenda for Committee of the Whole

**Tuesday, April 11, 2023, 10:00 a.m.
Council Chambers in the Municipal Building**

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business

Electronic Meetings

Until further notice, regular meetings of Council and Committee of the Whole are being held electronically. Meetings will be recorded and live-streamed on the Township YouTube channel.

Please contact the Acting Clerk if you require an alternative method to virtually attend the meeting.
martinac@dourodummer.on.ca or 705-652-8392 x210

	Pages
1. Call to Order	
2. Land Acknowledgement	
3. Disclosure of Pecuniary Interest:	
4. Adoption of Agenda: April 11, 2023	
5. Delegations, Petitions or Presentations: None	
6. Reports - Managers' Updates	
6.1 Committee of the Whole - Department Update - February - March 2023, Public Library-2023-02	1
6.2 Committee of the Whole - Department Update - February - March 2023, Recreational Facilities-2023-02	4
6.3 Committee of the Whole - Department Update - February - March 2023, Public Works-2023-06	6
6.4 Committee of the Whole - Department Update - February - March 2023, Fire Services-2023-02	9

6.5	Committee of the Whole - Department Update - February - March 2023, Building Department - 2023-05	13
6.6	Committee of the Whole - Department Update - February - March 2023, Planning-2023-15, Planning-2023-15	16
6.7	Committee of the Whole - Department Update - February - March 2023, Finance/Treasurer-2023-10	21
6.8	Committee of the Whole - Departmental Update - February and March 2023 , Clerk's Office-2023-10	24
6.9	Committee of the Whole - Department Update - February - March 2023, C.A.O.-2023-09	28
6.10	Committee of the Whole - Mayor Watson Report - Tree Seedling Program Re: Derecho Recovery	29
6.11	Committee of the Whole - Deputy Mayor Nelson Report - Off Road Vehicles (ORVs) on Township Roads	30
7.	New Business to be requested for next Meeting	
8.	Closed Session:	
8.1	Future Joint Municipal Ventures	
9.	Rise from Closed Session with or without a Report	
10.	Matters Arising from Closed Session	
11.	Next Meeting: Committee of the Whole - June 27, 2023	
12.	Adjournment	

Administrative

- Created and communicated library staff schedule, work plans
- Managed invoices, timesheets
- Responded to various inquiries and requests from media, public and other library stakeholders
- Applied to Seniors Community Grant through MTCS
- Planned, developed, new community programming (ongoing):
 - o March Break Heffernan First Aid Home Alone Course
 - o March Break family and children's programming
 - o P.A. Day Children's programming
 - o Weekly crochet class with community volunteer
- Developed partnership with Peterborough Social Services for Peterborough Hubs program, Douro location
- Planned and acted as secretary for Feb, March Public Library Board Meetings
- Attended monthly meeting with other Ontario public library CEOs facilitated by OLS to discuss challenges, best practices
- Attended Ontario Library Association annual conference and participated in workshops on but not limited to: library board/ municipal relations, data and stats management/ visualization, programming and marketing challenges for rural libraries
- Developing 2023 policy review schedule for Board (ongoing)
- Developing, monitoring Board Action Plan 2023 (ongoing)
- Created and distributed monthly library newsletters (Feb, March)
- Updated library website to reflect new resources, program calendar, service changes (ongoing)
- Developed marketing materials for all social media
- Developed new reciprocal borrowing procedure and agreement between DDPL and Peterborough Public Library
- Assessed staff positions and hours together with Board and Treasurer; advertised for Library Assistant position; interviews to begin second week of April

Operational

- Ongoing: maintenance and development of library collection, including cataloguing of new materials, resources, and management of circulation
- Managed and delivered Inter Library Loan program, OLS Large Print and DVD Pools
- Delivered community programming:
 - o Weekly adult craft group
 - o Weekly language class
 - o Weekly computer class in partnership with Peterborough Native Learning Program

- Weekly youth group
 - 2-3 X weekly elementary class visits
- Delivered readers' advisory, research and reference, circulation services (ongoing)
- Managing service disruption plan, staff work plan for paint and drywall repair project set for tentative May 6th start
- Coordinated water system assessment with Parks and Rec for next steps re: water filtration system update
- Coordinated art gallery show hanging take down with Art Gallery Committee; managed art sales

Monthly Stats at a Glance (February, March)

- **29** community volunteer hours
- **390** community program participants
- **481** walk-in library visitors
- **2, 601** resources circulated to and accessed by community members, including books, e books, computers, periodicals, and more.
- **21** new library members

Report Approval Details

Document Title:	Public Library Report Feb March 2023.docx
Attachments:	
Final Approval Date:	Apr 4, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Feb/Mar/Apr 2023

ADMINISTRATIVE

- HR, facility staff work plans, staff schedules
- Weekly management team meetings
- Networking/Meetings with Arena Managers, Douro Minor Hockey
- Invoices, payroll, inquiries, correspondence
- Bookings – inquires and set-ups
- PSD – Asset Management Plan
- 2023 Capital and Operational Budget
- Advertisement Program
- Health Unit inspections (smoking enforcement, kitchens, air quality, water systems)
- Year end A/R
- ESA inspections
- Ad-hoc Committee meetings
- 2023 flea market at Douro CC
- Small Drinking Water Systems course
- New food truck lease agreement
- McLeod's Eco Water site meeting to replace water system at the Library
- Douro Park Easter Egg Hunt

OPERATIONAL

- Regular cleaning/sanitizing of truck, equipment, facilities
- General equipment maintenance – ongoing
- Set-up of facility rentals
- Changed fresh air make-up to improve air quality at Warsaw CC
- Replaced dressing room toilet at Warsaw CC
- Replaced broken door glass at Douro CC
- Replaced sewage pump at the Douro CC
- Took ice out at both Community Centre's

CAPITAL PROJECTS

- South Park Revitalization Project – nearing completion
- Parks Mower – obtaining quotes
- Warsaw CC water softener – obtaining quotes

Report Approval Details

Document Title:	Committee of the Whole Jan - Apr.docx
Attachments:	
Final Approval Date:	Apr 4, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Departmental Update (February – March):

1. Public Works:

a. Administrative:

- Participate in weekly management meetings
- Responding to concerns and inquires from the public
- Preparing RFP and various reports

b. Operational:

- Staff completed winter maintenance activities, 4 events in November, 10 in December, 12 in January, 10 in February and 3 events in March for a total of 39 events compared to 54 last season
- Snow removal in the village of Douro and Warsaw
- Completed equipment changeover, installing broom on tractor in preparation of sweeping activities, chipper maintenance, modifications made to patching box for installation on new truck
- Initiated roadside brushing activities – Webster Rd, Caves Rd, Sawmill Rd, McCrackens Rd, Campline Rd and 4th Line Dummer
- Completed light spot grading at various locations as weather permits
- Installed load restriction signs
- Warsaw Public Works shop and yard clean up, cut wood for wood boiler
- Patching continues on various roads as required, as weather permits
- Staff completed minor ditching on 4th line Dummer to relieve flooding concerns
- Various site meetings regarding entrance permits and general concerns
- Staff completing winter patrols and regulatory patrols as required
- Removed fuel tank and pump at Douro yard (no longer used)
- Staff clean, complete maintenance and repairs on equipment as time permits
- Hand brushing at various locations – fallen trees, sightlines, sign visibility
- Staff repaired, installed various regulatory signs, street and 911 signs as required

c. Health & Safety:

- Ensuring that all necessary health & safety precautions are in place and are being consistently adhered to.

2. Waste Management Division:

- Halls Glen Transfer Station continues to operate with all necessary health & safety precautions in place for staff and residents and is functioning well.

Report Approval Details

Document Title:	Public Works .docx
Attachments:	
Final Approval Date:	Apr 4, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

This report includes February and March department activity and 1st quarter of 2023 fire call statistics.

Overview:

- Training included Hazardous Materials, Personal Protective Equipment, Ice Rescue, Building Construction, Wildland Fires, Basic Life Support recertification, and monthly Vehicle & Equipment checks
- Taught fire portion of Swim to Survive for Grade 3's
- Teaching recruit class at Eastern Ontario Emergency Training Academy (EOETA)
- Fire Station 2 is nearing completion of renovation project

Fire Department Vehicle information:

- New Pumper delayed delivery to May/June
- Master intake valve and suction hose replaced on Pump 22, Master Intake valve repair on Pump 1, Onboard Air pressure switch replaced on T1, Pump 2 light repairs, Car 1 maintenance, Medi 4 emissions repair, Pump 4 emergency light repairs, Pump 5 recall, Tank 4 emissions maintenance & shore power repair

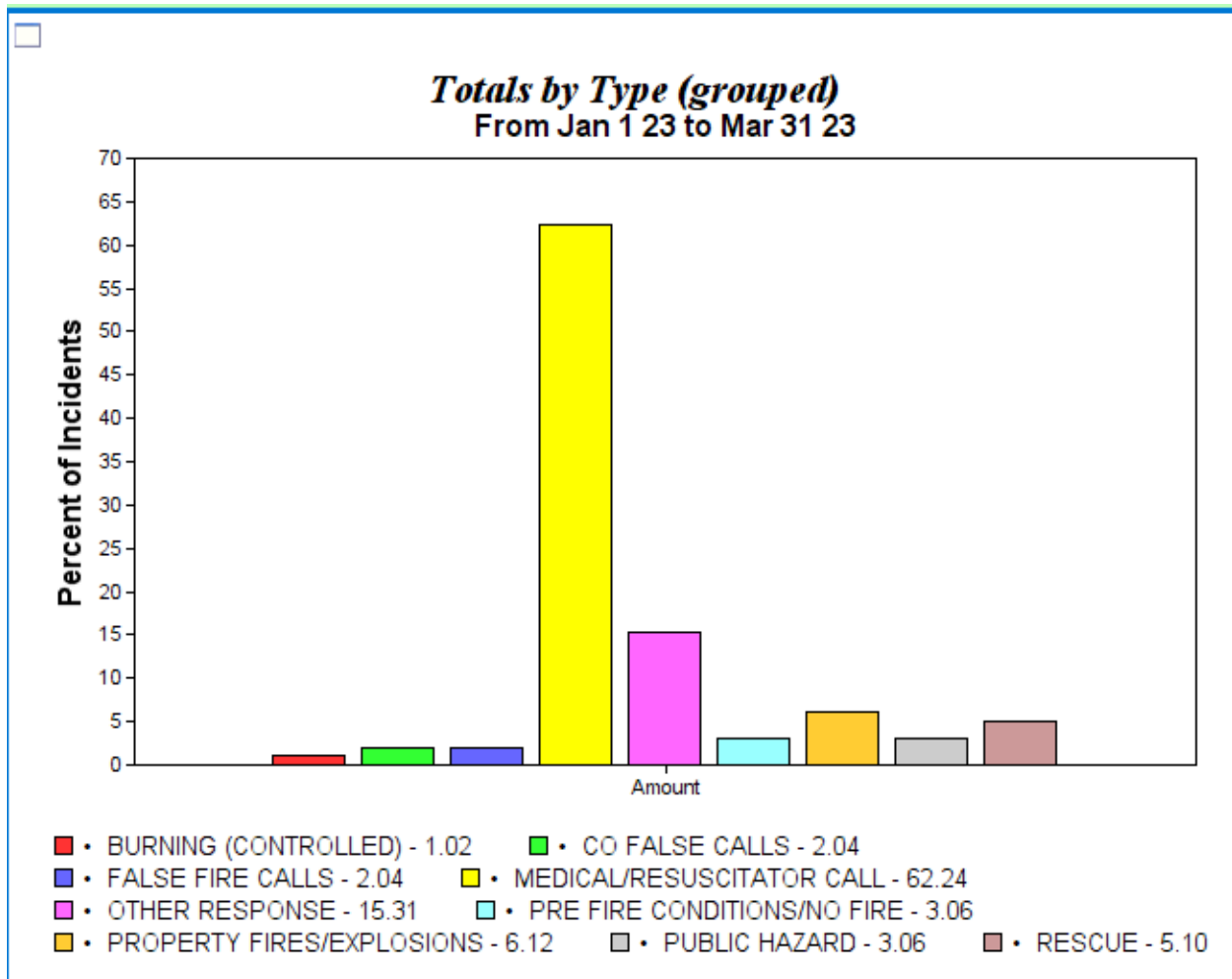
Fire Administration specific:

- Ontario Association of Fire Chiefs (OAFC) Rural Suburban meetings
- Paging solutions meetings & draft final report for County Chiefs
- Participate in managers meetings, County Chiefs, OAFC zone Meetings, Emergency management meetings, EOETA meetings, and Fire Dispatch meeting
- Attend lithium ion battery source fire risk training session
- Participate in Fire Marshal Town Hall meetings
- Submit first round of Firefighter Certification Legacy applications
- Completed Humber H&S course
- Deliver TAPP C course (Arson prevention program)
- SCBA annual recertification

- First quarter of 2023, resulted in 97 calls for help to the fire department (up 9 calls compared to 2022), 131 station responses and 253 apparatus responses.

Medical type of responses accounted for 59% of calls

- Attached graph are grouped categories, shown as percentage of calls.



Report Approval Details

Document Title:	
Attachments:	
Final Approval Date:	

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Report Approval Details

Document Title:	1st Quarter Fire Services Update.docx
Attachments:	
Final Approval Date:	Apr 4, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

The following provides an update on recent work completed by the Building Department:

Department Overview

- Concentrated effort towards achieving an engaged, accessible, and efficient department
 - Created and implemented new Customer Service Policy and Procedure
 - On-going creation and implementation of:
 - Enhanced customer communications
 - Streamlined permitting processes
 - Reference documents to promote clarity and consistency within the department and during interactions with the public
 - Code and Zoning Interpretations
 - Department use document templates
 - Workflows
 - Communications and meetings with customers not in the application queue
- Completion of Ontario Wildlife Damage Compensation investigator training
 - Building Department taking on the administration of the program as well

Planning

- Working closely with Planning Department to ensure consistent interpretation of Zoning By-law
- Reviewed and responded to planning matters in conjunction with Planning department and County staff.
- Prepared reports to assist in approval process for planning applications.
- Attended and provided comments on Planning Pre-Consultations.

Permitting

- Year to date 20% increase in permit issuance
 - Approximately 50% of issued permits are septic permits
- 45 applications since last report
- 61 Permits in Review
- Various Land Use inquiries and Work Order requests

Bylaw

- Responded to 14 bylaw enforcement issues (animals, property standards, etc.).
- New agreement being finalized with Peterborough Humane Society to deal with dog complaints

Report Approval Details

Document Title:	Committee of the Whole - Department Update - February and March 2023, Building Department - 2023-05.docx
Attachments:	
Final Approval Date:	Apr 6, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

The following provides an update on recent work completed by the Planning Department:

- Projects
 - Cloudpermit Planning Module
 - Planning and Legislative Services Staff participated in a virtual meeting with Anthony Steele from Cloudpermit to review the Planning module focussing on the submission of a minor variance application from a user perspective. The review included requiring/scheduling pre-consultation, the requirement for authorizations and declarations as part of a complete application and provided login credentials to experiment in a Cloudpermit training environment (March 7, 2023).
 - Reviewed material required to be included on a minor variance application in accordance with Ontario Regulation 200/96.
 - Undertook minimal individual exploration of the training site.
 - Corresponded with Interim Treasurer regarding online payment options and provided contacts for implementation.
 - Cloudpermit User Group
 - Staff continue to participate in the monthly User Group with County and lower-tier municipalities and Cloudpermit Staff (February 17 & March 22).
 - Discussion included file retention, payments, export of data, standardization of application forms and data exchange of property records.
 - County has begun the process of circulating applications to partner agencies beginning with severance applications.
 - On-going participation in and provision of information for the Rural Housing Information System (RHIS).
 - Interviews for case study participants (Planner) paused due to application development taking longer than anticipated.
 - No new date set for practical experience using the tool has been established.
- Pre-Consultations, PSR's and Inquiries
 - Pre-Consultations
 - February 16, 2023: Completed 3 pre-consultation sessions.
 - March 16, 2023: Completed 2 pre-consultation sessions.
 - March 22, 2023: Completed 1 pre-consultation session.

- Preliminary Severance Reviews (PSR's)
 - 18 PSR's completed to date by County Planning Department and reviewed by Township Staff for 2023.
- Inquiries
 - Responded to various inquiries, correspondence and applications under the Planning Act including reviewing proposals in light of the existing and new Official Plan.
 - ~ 34 property inquiries since January 2023.
- Applications
 - Severances (County Approval)
 - 1 application received to date (1 new lot).
 - Delegated Authority given to Planner on January 17th for commenting on severance applications. 11 Municipal Appraisal Forms (MAF's) completed and provided to County to date under this process.
 - Minor Variances
 - Appeal period expired for A-02-22 (February 2, 2023). No appeals received.
 - 3 new minor variance applications received to date.
 - Committee of Adjustment meeting for applications A-01-23, A-02-23 and A-03-23 held March 24, 2023. Appeal period expires April 13, 2023.
 - Changes implemented through the Planning Act remove "third party" appeal rights. Only the applicant, the Minister of Municipal Affairs and Housing or a specified person or public body that has an interest in the matter may appeal.

The Act defines a specified person as:

- (a) a corporation operating an electric utility in the local municipality or planning area to which the relevant planning matter would apply,
- (b) Ontario Power Generation Inc.,
- (c) Hydro One Inc.,
- (d) a company operating a natural gas utility in the local municipality or planning area to which the relevant planning matter would apply,
- (e) a company operating an oil or natural gas pipeline in the local municipality or planning area to which the relevant planning matter would apply,

- (f) a person required to prepare a risk and safety management plan in respect of an operation under Ontario Regulation 211/01 (Propane Storage and Handling) made under the Technical Standards and Safety Act, 2000, if any part of the distance established as the hazard distance applicable to the operation and referenced in the risk and safety management plan is within the area to which the relevant planning matter would apply,
- (g) a company operating a railway line any part of which is located within 300 metres of any part of the area to which the relevant planning matter would apply, or
- (h) a company operating as a telecommunication infrastructure provider in the area to which the relevant planning matter would apply.

The Act defines a public body as a local board, a ministry, department, board, commission, agency or official of a provincial or federal government or a First Nation.

- Zoning By-law Amendments
 - Appeal period expired for R-05-22 (February 28, 2023). No appeals received.
 - 1 zoning By-law Amendment application received to date. Public Meeting for R-01-23 (Hauth) held April 4, 2023.
- Official Plan Amendments (County Approval)
 - Public Meeting for 15OP-220006 (1110 County Road 4) held December 20, 2022. Adopted February 15, 2023, Approved (effective date) March 9, 2022.
- Site Plans
 - 2785 Television Road (Ontario Turtle Conservation Centre) Sent to lawyer for Registration March 31, 2023.
- Subdivisions
 - 15T-21006 (Clancy) peer review of 3rd submission completed. County and Township status letter to be provided IPS Planning Consultant estimated March 30, 2023.
 - 15T-90011 (Hall's Glen) peer review on-going. Development of a pre-servicing agreement on-going. Meeting regarding pre-servicing held March 27, 2023.
 - 15T-23001 (Riel) was deemed complete on March 31st, 2023.

- Other
 - Meeting with CAO, Clerk and ORCA regarding transition process due to Bill 23 changes (March 9, 2023).
 - Participated in Government of Ontario Information Session regarding floating accommodations (March 20, 2023).
 - Participated in Aird & Berlis Webinar – Analyzing the Legislative Changes of Bill 23 - Site Plans (March 21, 2023).
 - Presentation with Peterborough County Planning Department and participation in Township Strategic Planning Session (March 23, 2023).

Report Approval Details

Document Title:	Committee of the Whole - Department Update - February and March 2023, Planning.docx
Attachments:	
Final Approval Date:	Apr 4, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

The following provides an update on recent work completed by the Finance Department:

- Grants
 - Canada Summer Jobs
 - We are still awaiting the results of our application for five students; three Parks Labourers, one Building Department student and one Clerks/Office student. The Clerks/Office student will only be hired if the grant application is successful.
 - Last year we received the results in mid April.
 - Canada Community Revitalization Fund
 - The project for the South Park Revitalization that includes an accessibility ramp, a tennis/pickleball court, and a new canteen is nearing completion and all reporting up to and until the end of March has been submitted.
- Completed Projects
 - Finance Process Review – Phase 1 – Review of Payroll, Chart of Accounts and Project Costing Module
 - Staff completed this project.
 - The payroll module was completely reviewed and overhauled to better utilize the financial system capabilities which will reduce the amount of manual processes (ie. Manually calculating stat pay, manually changing wages and benefit amounts in the system). These changes were also integral to being able to implement electronic time sheets for staff.
 - The new Project Costing module implemented allows for easier data entry and reporting.
 - HRIS MyWay implementation
 - This system has been implemented and staff are now entering and submitting their timesheets electronically. This will provide significant efficiencies for managers and payroll staff who will no longer need to complete manual entry into the system, the data will upload from MyWay to the financial system.
- Current Projects
 - Bids and Tenders
 - This system will move the RFP and Tender process online. This will allow our RFP's and tenders to be found by a larger audience, reduces the manual processes/paper required, improves the audit trail of the process and makes evaluating the submissions more accessible for the evaluation team.

- As part of this project the Procurement Policy is being reviewed, it is expected that a proposed draft will be brought forward to Council in May.
 - The Clerk and the Treasurer are working on this project jointly and have made significant progress over the past month. Expected go live date is June.
- Asset Management Plan
 - Staff are in final stages of the Asset Management Plan and expect to present to Council in the spring.
- Finance Process Review – Phase 2
 - Currently drafting the scope of this project but it is expected to include a review of our billing/accounts receivable processes, some additional functionality related to HR in our financial system, tax processes and moving accounts payable to a digital process.
- Year-end/Audit
 - 2020 Audit – made significant progress towards completion but there have been major challenges with trying to find information for and balance previous years. This is a product of staffing shortages and staff transition. Draft statements should be ready within the month.
 - For 2021, interim audit was completed in the fall of 2022 and final audit is scheduled for the week of April 24th.
 - It is estimated that 2022 audit will be scheduled in the summer at which time we will be back on track with all audit and FIR submissions to the Province.
- Staffing/HR
 - Carol-Anne Nelson, our Deputy Treasurer - Tax Clerk announced her retirement to be effective September 2023. Donna Kelly, the current Deputy Treasurer – AP/Payroll Clerk, will be transitioning into the Tax role. Training has already begun.
 - The Deputy Treasurer – AP/Payroll Clerk role is being revised to have more of a focus on tasks related to Tangible Capital Asset Accounting, Asset Management, Grants (applications and reporting) and Procurement. A recruitment plan will be brought forward to Council in May.

Report Approval Details

Document Title:	Finance Department - April 2023.docx
Attachments:	
Final Approval Date:	Apr 4, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Clerk's Department

Legislative Services:

- To date there have been:
 - o 6 Regular Council Meetings
 - o 4 Special Council Meeting
 - o 2 Committee of Adjustment Meetings
 - o 1 Committee of the Whole Meeting
 - o 1 Planning Committee Meeting
- The Township has received two FOI requests so far. One has been completed and another is in progress.
- The Township has received 8 complaints under our new complaint process in 2023. All have been processed per the Policy and the files are closed. They included 3 complaints regarding waste collection, 2 regarding animal control and 3 regarding roadway concerns.
- Introduced a new Routine Disclosure Policy to allow for fewer barriers in regard to requests for information and to allow for more information to be posted on the Township Website.
- Began recruitment for new Township Events Committee, deadline to apply is April 24, 2023.
- Working with staff to record and/or cleanse batches of files as per the Township Retention By-law. This is an ongoing task and an update to the Township's Retention By-law will be coming in front of Council in summer 2023.

2022 Municipal Election:

- The 2022 municipal election was completed without appeals, complaints or investigations and was under budget.
- All election reporting and post-election tasks are being completed based on the timelines and requirements set out in the *Education Act*, *Municipal Elections Act*, and the *Municipal Act*.
- The deadline to submit Financial Statements is March 31st, 2023. All were received prior to the deadline and the last of the nomination fee reimbursements have been authorized and are to be processed.

General Department Projects:

- The Department was successful in recruiting a public policy field placement student from Trent University's Department of Political Studies. William Wood joined the team in January 2023 and recently completed his term with the Township. During that time, he was able to attend two Council meetings including presenting a report to Council. He focused on the overhaul of the Township's Policy Manual starting with

- the creation of a new Policy Index as recommended in the Service Delivery Review and brought forward a new policy regarding Ice Plant Safety for Council's endorsement on April 4th, 2023. The Township was very pleased with the internship program and will be pursuing more opportunities to welcome interns and co-op students.
- Responded to a number of inquiries and requests from the public and various stakeholders.
- Prepared various reports to Council and Committees and all associated By-laws.
- Staff are sitting on a new County-wide Diversity, Equity and Inclusion Committee headed by the County of Peterborough.
- Support the Planning Department with the execution of various agreements and legal requirements for Planning Act Applications on an as-needed basis.
- Review and updates on the website are completed on an as-needed basis with administrative staff from each department completing their own updates with final sign-off from senior staff.
- Worked with the Manager of Parks and Recreation to secure and receive Council approval on a new food truck lease agreement at the Douro Community Centre.
- Attended a meeting with CAO and Planner with ORCA regarding the transition process due to Bill 23 changes (March 9, 2023).
- Participated in Aird & Berlis Webinars – Analyzing the Legislative Changes of Bill 23 – Ontario Heritage Act, Site Plan, and Parkland Appeals.
- Cloudpermit Planning Module
 - o Planning and Legislative Services Staff participated in a virtual meeting with Anthony Steele from Cloudpermit to review the Planning module focussing on the submission of a minor variance application from a user perspective. The review included requiring/scheduling pre-consultation, the requirement for authorizations and declarations as part of a complete application and provided login credentials to experiment in a Cloudpermit training environment (March 7, 2023).
- Bids and Tenders
 - o This system will move the RFP and Tender process online. This will allow our RFPs and tenders to be found by a larger audience, reduces the manual processes/paper required, improves the audit trail of the process and will make evaluating the submissions more accessible for the evaluation team.
 - As part of this project the Procurement Policy is being reviewed, it is expected that a proposed draft will be brought forward to Council in May.
 - The Clerk and the Treasurer are working on this project jointly and have made significant progress over the past month. Expected go-live date is June 2023.

- Township Land for Lease
 - A tender has been posted for pasture and agricultural lands for lease. This will close on April 21st, 2023.
 - A tender for the lease of drowned land at Crowes Land will be posted by the time this report is presented with the aim of having the lease agreement come before Council prior to the May 2023 long weekend.

Report Approval Details

Document Title:	February and March 2023 .docx
Attachments:	
Final Approval Date:	Apr 5, 2023

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs

- Continue to review policies related to COVID and make amendments to those policies where appropriate
- All staff are back to working in the office with some flexibility for management to work from home some days
- Participated in calls with CAOs from across the County to discuss common issues and share best practices (STR, Garbage and Recycling collection, physician recruitment, by-law enforcement)
- Facilitate weekly management meetings including all staff once per month
- Complaints resolution with residents, some involving extensive time and research as well as meeting with staff and a lawyer
- Several meetings with legal representation on leases, agreements and human resource issues.
- Meeting with Waste Connections regarding the Stony Lake Transfer Station lease
- Discussions with the legal and the Ministry about options for a new lease
- Initial Short-Term Rental Advisory Committee meeting
- Continue attempts to recruit for an IT Coordinator in partnership with Asphodel-Norwood
- Attended various webinars related to working from home, Bill 109, Municipal Health and Safety programs, Ontario Heritage Act,
- Met with SHRP to review the contract and performance evaluation changes for staff
- Met with ORCA about changes to the legislation and how it relates to the MOU
- Met with County Staff about property opportunities
- Prepared and facilitated a meeting to begin a new Strategic Plan
- Reviewed various building related files for resolution with staff
- Attended the site for building related issue to attempt resolution
- Assisted staff in preparing a proposal for funding through MNRF
- Met with Greenview about next steps and options to divide the joint building into two phases
- Met with Peterborough Humane Society to review contract options
- Participated in the Mental Health and Wellness Forum with AMCTO
- Attended the joint Police Services Board meeting in North Kawartha
- Drafting RFP for demolition of house on the 5th line
- Facilitated minor plumbing repairs and a dishwasher replacement in the Township Office
- Problem resolution with senior staff (recruitment, septic pump failure at DCC)

Report to Council - Tree Seedling Program

Re: Derecho Recovery

From: Mayor Heather Watson

Date: April 5, 2023

Recommendation:

That staff bring forward options for the funding and delivery of a community tree seedling program to help residents of the Township Douro-Dummer with their property recovery and rehabilitation from the May 21, 2022 derecho.

Overview:

The May 21, 2022 derecho that swept through our region caused unprecedented damage to property and significantly altered the landscape.

While residents continue to clean up, recover and rebuild from the storm it will take a generation to fully replace the trees that were lost. Recognizing that trees play an important role in the environment we want to encourage residents to plant trees to begin reforesting areas within the Township.

On April 4, 2023, Council received a report (No. Treasurer 2023-09) from our Interim Treasurer regarding MNRF Funding the Township received to help the municipality offset the costs related to cleaning up, tree planting, and to help with the prevention of flooding and fires due to storm damages. We have a unique opportunity through this funding to potentially offer tree seedlings to residents who wish to plant trees on their property.

The hope would be that we can help residents community-wide with replacing some of the many trees that were lost due to the storm.

Conclusion:

The derecho on May 21, 2022, created wide-spread damage to trees throughout the municipality. The Township has received funding to support cleanup efforts. It is recommended that staff look into ways we can create a community tree seedling program to help reforest parts of the community.

Financial Impact:

To be determined

Recommendation:

That the report to Committee of the Whole, dated April 11th, 2023 from Deputy Mayor Nelson be received and that staff be requested to bring a report to Council regarding allowing ORVs on Township roads to create a riding loop in conjunction with County of Peterborough Roads for a one-year trial period and that the Peterborough County Trails ATV Club be consulted in the creation of the proposed route.

Overview:

At the Committee of the Whole meeting held on February 14, 2023, Weity Hamersma of the Peterborough County Trails ATV Club made a request that the Township approve of the use of sections of County Road 6 and County Road 44 to allow riders to travel into the Township of North Kawartha from the County Forest and other nearby trails. In response to the request the Committee passed the following Resolution:

Resolution 004-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That Deputy Mayor Nelson speak to the County of Peterborough regards the request from Weity Hamersma and bring a report back to Council for discussion. Carried

Further to that Council passed the following Resolution on March 21st, 2023:

Resolution Number 085-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the report to Council, dated March 21st, 2023 from Deputy Mayor Nelson be received and that a letter of concurrence be provided to the County of Peterborough in support of the request from the Peterborough County ATV Club to allow the use ORVs on sections of County Road 6 and County Road 44. Carried

During the prior term of Council consultants from the County presented route ideas to Council. Township staff at the direction of Council took those suggestions and created riding loops that could be investigated. Council of the day chose to stay status quo on the issue of ORVs.

Conclusion:

With changes at the County level and growing ridership in the community, a trial period would allow time to evaluate the introduction of ORVs on Township roads.