

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**June 20, 2023, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston**

**Staff Present:**       **CAO - Elana Arthurs  
Acting Clerk - Martina Chait-Hartwig  
Temporary CBO - Don Helleman  
Interim Treasurer - Paul Creamer  
Manager of Public Works - Jake Condon  
Planner - Christina Coulter**

1.     Call to Order  
With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.
2.     Land Acknowledgement  
The Mayor recited the Land Acknowledgement.
3.     Moment of Silent Reflection  
Council observed a moment of silent reflection.
4.     Disclosure of Pecuniary Interest:  
The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 20, 2023

**Resolution Number 197-2023**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council Meeting, dated June 20, 2023, be received and adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - June 6, 2023

6.2 Regular Council Meeting Minutes - June 6, 2023

**Resolution Number 198-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the minutes for the Special Council Meeting and Regular Council Meeting minutes, dated June 6, 2023, both be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Kawartha Haliburton Children's Aid Society - Thank you Letter

7.2 County of Peterborough and Township of Selwyn - Notice of Public Meeting for proposed Official Plan Amendment and Zoning By-law Amendment - 93 Ermatinger Street

**Resolution Number 199-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Consent Agenda dated June 20, 2023, be received, as circulated.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Presentation - Ontario Good Roads Association (OGRA) Long Service Award to Deputy Mayor Harold Nelson

Deputy Mayor Nelson received the Ontario Good Roads Association (OGRA) Long Service Award.

8.2 Public Meeting - Zoning By-law Amendment - File R-03-23 (Second Dwelling Units), Planning-2023-21

Location - The amendment applies throughout the Township

**Resolution Number 200-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Public Meeting regarding the proposed Zoning By-law Amendment R-03-23 (Second Dwelling Units) be declared open. (5:05 p.m.).

Carried

Christina Coulter, Planner, explained that the purpose of the Application is to add provisions for second dwelling units in various zones.

In attendance: None

Comments received: None

**Resolution Number 201-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Public Meeting for the proposed Zoning By-law Amendment R-03-23 (Second Dwelling Units) be declared closed. (5:08 p.m.).

Carried

**Resolution Number 202-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the report, dated June 20, 2023, regarding Zoning By-law Amendment – File R-03-23 be received; and

That Council receive all comments related to Zoning By-law Amendment File R-03-23; and

That the By-law to enact the Amendment be passed at the appropriate time in the meeting. Carried

8.3 Public Meeting - Official Plan Amendment - File No. 15OP-21010 & Zoning By-law Amendment (ZBA) File No. R-08-21 (Clancy), Planning-2023-22

Location - 162 County Road 4

Concession 10 Pt lot 2

Douro Ward, Roll No. 1522-010-004-10100-0000

**Resolution Number 203-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the Public Meeting regarding the proposed Zoning By-law Amendment R-08-21 (Clancy) be declared open. (5:10 p.m.). Carried

Christina Coulter, Planner, and Keziah Holden, Planner, County of Peterborough explained that the purpose of the Application is to amend the Official Plan designation on the subject lands and to rezone portions of the subject lands from the Rural Zone (RU) to the Hamlet Residential Zone (HR)

In attendance:

Terry Clancy, Applicant

James Hunter, IPS Agent

Mayor Terry Lambshead, County Council, Planning Representative

Comment received:

Chuck Pederson, Fire Chief – Provided Recommendation

Jake Condon, Manager of Public Works – Provided Recommendation

Don Helleman, Temporary CBO – Provided Recommendation

Angela Blewett, Neighbor – Opposed

### **Resolution Number 204-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Public Meeting for the proposed official plan Amendment File No. 150P-21010 and Zoning By-law Amendment R-8-21 (Clancy) be declared closed. (5:34 p.m.).

Carried

### **Resolution Number 205-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Report, dated June 20, 2023, regarding be received; and

That Council receive all comments related to; and

That Council advise the County of Peterborough that the Township of Douro-Dummer supports proposed Official Plan Amendment File No. 150P-21010 which represents Amendment No. 70 to the County Official Plan as described in the document prepared by the County of

Peterborough Planning Department and attached to this Report; and

That the Draft Zoning By-law be revised as presented and that the requirement for approval of the Zoning By-law shall be a Draft Plan Condition. The Approval Authority shall be advised, in writing, by the Township of Douro-Dummer, that the property has been rezoned with appropriate restrictions with the holding provision, if applicable, for the lands within the plan of subdivision; and lastly,

That the Developer/Owner shall agree in the Subdivision Agreement that minor modifications to the Plan of Subdivision may be necessary to ensure compliance with the implementing Zoning By-law and the service standards of the Township of Douro-Dummer, which may result in the reduction in the number of lots or their reconfiguration.

Carried

8.4 Veronica Mason and Joanna Parks, Baker Tilly - 2020 Township Audit and Financial Statements

**Resolution Number 206-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the draft 2020 Financial Audit and Financial Statements be received and approved; and that the required letter be signed by Mayor Watson.

Carried

8.5 Dan McWilliams - Concerns regards Use of Township Wharf at Crowe's Landing

**Resolution Number 207-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Council allow Brenda Cosentine to join Mr. McWilliams presentation.

Carried

**Resolution Number 208-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Council received the presentation from Dan McWilliams and Brenda Cosentine outlining concerns regarding the use of the Crowes Landing Wharf with thanks and that the staff be requested to bring back a report regarding use of the wharf and enforcement as soon as possible prior to the peak boating season.

Carried

9. Staff Reports

9.1 Report and Capital Project Status - June 20, 2023

**Resolution Number 209-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Report and Capital Project Status for June 20, 2023 be received.

Carried

9.2 Purchase of Wheeled Excavator, Public Works-2023-09

**Resolution Number 210-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated June 20, 2023, regarding the purchase of a wheeled excavator and brush head be received and that Council award the tender to Brandt Tractor in the amount of \$385,544.26 inclusive of the extended warranty (excl. HST); that the 2014 John Deere wheeled excavator and brush head be deemed surplus to the operation and Council authorizes the Manager to proceed with the trade in of the equipment; and further authorizes the Manager to purchase the bucket attachments directly from the supplier H&H in the amount of approx. \$40,000.00 + HST, providing additional savings to the Municipality.

Carried

9.3 Request to Release Agreement (379 Eighth Line Road-S-Dummer),  
Planning-2023-23

**Resolution Number 211-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated June 20, 2023, regarding Request to Release Agreement (379 Eighth Line Road-S-Dummer) be received and;

That Council authorize Staff to direct Roger Howson, Barrister and Solicitor to prepare a partial release of the Agreement, being Instrument Number R567154 as it pertains 379 Eighth Line Road-S-Dummer, Part 1, Plan 45R-9540. Carried

9.4 Township of Douro-Dummer Pay Equity Plan, C.A.O.-2023-14

**Resolution Number 212-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated June 20, 2023 regarding the Township of Douro-Dummer Pay Equity Plan be accepted; and

That staff be directed to follow the process of posting the Plan for 90 days for comments and questions from staff. Carried

9.5 Use of Off-Road Vehicles (ORVs) on Township Roads, C.A.O.-2023-13

**Resolution Number 213-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report, dated June 20, 2023 regarding Use of ORVs on Township Roads be received; that a request be sent to the County of Peterborough to allow ORVs on select County Roads as shown in Option B along with the inclusion of County Road 8 from Highway 28 east to County Road 38; and finally, that staff be requested to bring back a report regarding the possibility of allowing ORVs on Township roads.



At this time, Mayor Watson gave chair to the Deputy Mayor Nelson (7:01 p.m.) and spoke to motion.

At the time, Mayor Watson took back the Chair (7:04 p.m.)

A recorded vote was requested by Councillor Johnston. The roll was called by the Acting Clerk and the vote was as follows:

Dummer Ward Councillor – No

Douro Ward Councillor - Yes

Councillor at Large – Yes

Deputy Mayor – Yes

Mayor – No

For the Motion – 3, Against the Motion – 2

Carried

At this time 7:11 p.m. Councillor Johnston and Councillor Vervoort left the meeting.

10. Committee Minutes and Other Reports:

10.1 Update on County Council Matters - Deputy Mayor Nelson

**Resolution Number 214-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the verbal report from Deputy Mayor Nelson regarding County Council be received.

Carried

11. Correspondence – Action Items:

- 11.1 The County of Lanark - A letter in support of Bill C-321 regarding Paramedic Safety

**Resolution Number 215-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the letter from the County of Lanark regarding in support of Bill C-321 regarding Paramedic Safety be received and supported. Carried

- 11.2 The Women of Ontario Say NO - Request for letter of support for Bill 5 - The Stopping Harassment and Abuse by Local Leaders Act

**Resolution Number 216-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the request for a letter of support from the Women of Ontario Say NO regarding Bill 5 - the Stopping Harassment and abuse by Local Leaders Act be received and supported. Carried

- 11.3 Letters regarding Township Wharf at Crowe's Landing

11.3.1 Julian Pope

11.3.2 Bob Wilkinson

**Resolution Number 217-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the letters from Julian Pope and Bob Wilkinson regarding Township Wharf at Crowe's Landing be received and that these letters be added to the file. Carried

11.4 City of Quinte West - Request for New Provincial Regulations to Prevent Renovictions

**Resolution Number 218-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the letter from the City of Quinte West, dated June 2, 2023, requesting new Provincial regulations to prevent renovictions be received.

Carried

11.5 Municipality of West Grey - Resolution in Support of Co-location for Bell-Hydro Infrastructure

**Resolution Number 219-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Resolution from the Municipality of West Grey, dated June 9, 2023, asking to support of Co-location for Bell-Hydro Infrastructure be received.

Carried

12. By-laws:

12.1 By-law 2023-29 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-03-23) (Second Dwelling Units)

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the By-law 2023-29, Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-03-23) be passed, in open council this 20th day of June, 2023 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

13. Reports derived from previous Notice of Motions

14. Notices of Motion - No Debate

15. Announcements:

Councillor Watt - The Douro Canada Day Parade will take place on Saturday, July 1, 2023, at 2:30 P.M. The theme this year is 'Only in Douro' and the route begins at County Road 4 and Douro Fourth Line Road and proceeds south to County Road 8.

Mayor Watson will be presenting at the Three Mayors' Breakfast on Friday, June 23, 2023, 8:00 A.M. at Lakefield College School.

16. Closed Session: None

17. Rise from Closed Session with or without a Report: None

18. Matters Arising from Closed Session: None

19. Confirming By-law - 2023-30

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That By-law Number 2023-30, being a By-law to confirm the proceedings of the Special and Regular Meetings of Council, both held on the 20th day of June, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Next Meeting:

Committee of the Whole - June 27, 2023

Regular Council Meeting - August 1, 2023

21. Adjournment

**Resolution Number 220-2023**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 7:16 p.m.

Carried

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Mayor, Heather Watson

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Acting Clerk, Martina Chait-Hartwig