



Township of Douro-Dummer Agenda for a Regular Meeting of Council

**Tuesday, August 1, 2023, 5:00 p.m.
Council Chambers in the Municipal Building**

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business

Electronic Meetings

Regular and Special meetings of Council are being held in person and electronically. Regular Meetings are recorded and live-streamed on the Township YouTube channel. Special Meetings will be recorded and live-streamed where feasible.

To watch the meeting live or access a recording please visit the Township's YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please contact the Acting Clerk if you require an alternative method to virtually attend the meeting.
martinac@douroddummer.on.ca or 705-652-8392 x210

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20. Next Meeting:

Committee of Adjustment - August 4th, 2023

Regular Council Meeting - September 5th, 2023

21. Adjournment

Minutes of the Special Meeting of Council of the Township of Douro-Dummer

June 20, 2023, 4:00 PM

Special Closed Session

The open portions of this meeting will be recorded.

The recording of this meeting will be posted on the Township's YouTube Channel as soon as possible after the meeting.

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A?

Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Staff Present: CAO - Elana Arthurs
Acting Clerk - Martina Chait-Hartwig
Temporary CBO - Don Helleman
Interim Treasurer - Paul Creamer
Planner - Christina Coulter

Also Present: Solicitor, LLF Lawyers - Jim Baird

1. Reason(s) for Special Meeting:

The Mayor called the meeting to order at 4:00 p.m. and stated the reasons for the Special Meeting is to allow Council to enter into closed session for various reasons Under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: June 20, 2023

Resolution Number 193-2023

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the agenda for the Special Council Meeting, dated June 20, 2023, be adopted.

Carried

5. Move into Closed Session

5.1 Review of Legal Matters with Township Solicitor

5.2 Building Department Report -2023-08

5.3 Planning Department Report - Planning-2023-20

Resolution Number 194-2023

Moved By: Councillor Vervoort

Seconded By: Councillor Watt

That Council to enter into Closed Session for Reasons Under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, as follows:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (4:01 p.m.)

Carried

6. Rise from Closed Session with or without a Report

Resolution Number 195-2023

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

Council out of closed session at 4:47 p.m. with a report.

That Staff bring forward an amendment to the Township Zoning By-law to regulate active recreational uses at a future public meeting. Carried

7. Adjournment

Resolution Number 196-2023

Moved By: Councillor Vervoort

Seconded By: Councillor Johnston

That this meeting adjourn 4:48 p.m. Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**June 20, 2023, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor Adam Vervoort
 Councillor Ray Johnston

Staff Present: **CAO - Elana Arthurs**
 Acting Clerk - Martina Chait-Hartwig
 Temporary CBO - Don Helleman
 Interim Treasurer - Paul Creamer
 Manager of Public Works - Jake Condon
 Planner - Christina Coulter

1. Call to Order
 With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement
 The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection
 Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:
 The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 20, 2023

Resolution Number 197-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council Meeting, dated June 20, 2023, be received and adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - June 6, 2023

6.2 Regular Council Meeting Minutes - June 6, 2023

Resolution Number 198-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the minutes for the Special Council Meeting and Regular Council Meeting minutes, dated June 6, 2023, both be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Kawartha Haliburton Children's Aid Society - Thank you Letter

7.2 County of Peterborough and Township of Selwyn - Notice of Public Meeting for proposed Official Plan Amendment and Zoning By-law Amendment - 93 Ermatinger Street

Resolution Number 199-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Consent Agenda dated June 20, 2023, be received, as circulated.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Presentation - Ontario Good Roads Association (OGRA) Long Service Award to Deputy Mayor Harold Nelson

Deputy Mayor Nelson received the Ontario Good Roads Association (OGRA) Long Service Award.

8.2 Public Meeting - Zoning By-law Amendment - File R-03-23 (Second Dwelling Units), Planning-2023-21

Location - The amendment applies throughout the Township

Resolution Number 200-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Public Meeting regarding the proposed Zoning By-law Amendment R-03-23 (Second Dwelling Units) be declared open. (5:05 p.m.).

Carried

Christina Coulter, Planner, explained that the purpose of the Application is to add provisions for second dwelling units in various zones.

In attendance: None

Comments received: None

Resolution Number 201-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Public Meeting for the proposed Zoning By-law Amendment R-03-23 (Second Dwelling Units) be declared closed. (5:08 p.m.).

Carried

Resolution Number 202-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the report, dated June 20, 2023, regarding Zoning By-law Amendment – File R-03-23 be received; and

That Council receive all comments related to Zoning By-law Amendment File R-03-23; and

That the By-law to enact the Amendment be passed at the appropriate time in the meeting. Carried

8.3 Public Meeting - Official Plan Amendment - File No. 15OP-21010 & Zoning By-law Amendment (ZBA) File No. R-08-21 (Clancy), Planning-2023-22

Location - 162 County Road 4

Concession 10 Pt lot 2

Douro Ward, Roll No. 1522-010-004-10100-0000

Resolution Number 203-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the Public Meeting regarding the proposed Zoning By-law Amendment R-08-21 (Clancy) be declared open. (5:10 p.m.). Carried

Christina Coulter, Planner, and Keziah Holden, Planner, County of Peterborough explained that the purpose of the Application is to amend the Official Plan designation on the subject lands and to rezone portions of the subject lands from the Rural Zone (RU) to the Hamlet Residential Zone (HR)

In attendance:

Terry Clancy, Applicant

James Hunter, IPS Agent

Mayor Terry Lambshead, County Council, Planning Representative

Comment received:

Chuck Pederson, Fire Chief – Provided Recommendation

Jake Condon, Manager of Public Works – Provided Recommendation

Don Helleman, Temporary CBO – Provided Recommendation

Angela Blewett, Neighbor – Opposed

Resolution Number 204-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Public Meeting for the proposed official plan Amendment File No. 150P-21010 and Zoning By-law Amendment R-8-21 (Clancy) be declared closed. (5:34 p.m.).

Carried

Resolution Number 205-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Report, dated June 20, 2023, regarding be received; and

That Council receive all comments related to; and

That Council advise the County of Peterborough that the Township of Douro-Dummer supports proposed Official Plan Amendment File No. 150P-21010 which represents Amendment No. 70 to the County Official Plan as described in the document prepared by the County of

Peterborough Planning Department and attached to this Report; and

That the Draft Zoning By-law be revised as presented and that the requirement for approval of the Zoning By-law shall be a Draft Plan Condition. The Approval Authority shall be advised, in writing, by the Township of Douro-Dummer, that the property has been rezoned with appropriate restrictions with the holding provision, if applicable, for the lands within the plan of subdivision; and lastly,

That the Developer/Owner shall agree in the Subdivision Agreement that minor modifications to the Plan of Subdivision may be necessary to ensure compliance with the implementing Zoning By-law and the service standards of the Township of Douro-Dummer, which may result in the reduction in the number of lots or their reconfiguration.

Carried

8.4 Veronica Mason and Joanna Parks, Baker Tilly - 2020 Township Audit and Financial Statements

Resolution Number 206-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the draft 2020 Financial Audit and Financial Statements be received and approved; and that the required letter be signed by Mayor Watson.

Carried

8.5 Dan McWilliams - Concerns regards Use of Township Wharf at Crowe's Landing

Resolution Number 207-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Council allow Brenda Cosentine to join Mr. McWilliams presentation.

Carried

Resolution Number 208-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Council received the presentation from Dan McWilliams and Brenda Cosentine outlining concerns regarding the use of the Crowes Landing Wharf with thanks and that the staff be requested to bring back a report regarding use of the wharf and enforcement as soon as possible prior to the peak boating season.

Carried

9. Staff Reports

9.1 Report and Capital Project Status - June 20, 2023

Resolution Number 209-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Report and Capital Project Status for June 20, 2023 be received.

Carried

9.2 Purchase of Wheeled Excavator, Public Works-2023-09

Resolution Number 210-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated June 20, 2023, regarding the purchase of a wheeled excavator and brush head be received and that Council award the tender to Brandt Tractor in the amount of \$385,544.26 inclusive of the extended warranty (excl. HST); that the 2014 John Deere wheeled excavator and brush head be deemed surplus to the operation and Council authorizes the Manager to proceed with the trade in of the equipment; and further authorizes the Manager to purchase the bucket attachments directly from the supplier H&H in the amount of approx. \$40,000.00 + HST, providing additional savings to the Municipality.

Carried

9.3 Request to Release Agreement (379 Eighth Line Road-S-Dummer),
Planning-2023-23

Resolution Number 211-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated June 20, 2023, regarding Request to Release Agreement (379 Eighth Line Road-S-Dummer) be received and;

That Council authorize Staff to direct Roger Howson, Barrister and Solicitor to prepare a partial release of the Agreement, being Instrument Number R567154 as it pertains 379 Eighth Line Road-S-Dummer, Part 1, Plan 45R-9540. Carried

9.4 Township of Douro-Dummer Pay Equity Plan, C.A.O.-2023-14

Resolution Number 212-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated June 20, 2023 regarding the Township of Douro-Dummer Pay Equity Plan be accepted; and

That staff be directed to follow the process of posting the Plan for 90 days for comments and questions from staff. Carried

9.5 Use of Off-Road Vehicles (ORVs) on Township Roads, C.A.O.-2023-13

Resolution Number 213-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report, dated June 20, 2023 regarding Use of ORVs on Township Roads be received; that a request be sent to the County of Peterborough to allow ORVs on select County Roads as shown in Option B along with the inclusion of County Road 8 from Highway 28 east to County Road 38; and finally, that staff be requested to bring back a report regarding the possibility of allowing ORVs on Township roads.

At this time, Mayor Watson gave chair to the Deputy Mayor Nelson (7:01 p.m.) and spoke to motion.

At the time, Mayor Watson took back the Chair (7:04 p.m.)

A recorded vote was requested by Councillor Johnston. The roll was called by the Acting Clerk and the vote was as follows:

Dummer Ward Councillor – No

Douro Ward Councillor - Yes

Councillor at Large – Yes

Deputy Mayor – Yes

Mayor – No

For the Motion – 3, Against the Motion – 2 Carried

At this time 7:11 p.m. Councillor Johnston and Councillor Vervoort left the meeting.

10. Committee Minutes and Other Reports:

10.1 Update on County Council Matters - Deputy Mayor Nelson

Resolution Number 214-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the verbal report from Deputy Mayor Nelson regarding County Council be received. Carried

11. Correspondence – Action Items:

- 11.1 The County of Lanark - A letter in support of Bill C-321 regarding Paramedic Safety

Resolution Number 215-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the letter from the County of Lanark regarding in support of Bill C-321 regarding Paramedic Safety be received and supported. Carried

- 11.2 The Women of Ontario Say NO - Request for letter of support for Bill 5 - The Stopping Harassment and Abuse by Local Leaders Act

Resolution Number 216-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the request for a letter of support from the Women of Ontario Say NO regarding Bill 5 - the Stopping Harassment and abuse by Local Leaders Act be received and supported. Carried

- 11.3 Letters regarding Township Wharf at Crowe's Landing

11.3.1 Julian Pope

11.3.2 Bob Wilkinson

Resolution Number 217-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the letters from Julian Pope and Bob Wilkinson regarding Township Wharf at Crowe's Landing be received and that these letters be added to the file. Carried

11.4 City of Quinte West - Request for New Provincial Regulations to Prevent Renovictions

Resolution Number 218-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the letter from the City of Quinte West, dated June 2, 2023, requesting new Provincial regulations to prevent renovictions be received.

Carried

11.5 Municipality of West Grey - Resolution in Support of Co-location for Bell-Hydro Infrastructure

Resolution Number 219-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Resolution from the Municipality of West Grey, dated June 9, 2023, asking to support of Co-location for Bell-Hydro Infrastructure be received.

Carried

12. By-laws:

12.1 By-law 2023-29 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-03-23) (Second Dwelling Units)

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the By-law 2023-29, Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-03-23) be passed, in open council this 20th day of June, 2023 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

13. Reports derived from previous Notice of Motions

14. Notices of Motion - No Debate

15. Announcements:

Councillor Watt - The Douro Canada Day Parade will take place on Saturday, July 1, 2023, at 2:30 P.M. The theme this year is 'Only in Douro' and the route begins at County Road 4 and Douro Fourth Line Road and proceeds south to County Road 8.

Mayor Watson will be presenting at the Three Mayors' Breakfast on Friday, June 23, 2023, 8:00 A.M. at Lakefield College School.

16. Closed Session: None

17. Rise from Closed Session with or without a Report: None

18. Matters Arising from Closed Session: None

19. Confirming By-law - 2023-30

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That By-law Number 2023-30, being a By-law to confirm the proceedings of the Special and Regular Meetings of Council, both held on the 20th day of June, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Next Meeting:

Committee of the Whole - June 27, 2023

Regular Council Meeting - August 1, 2023

21. Adjournment

Resolution Number 220-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 7:16 p.m.

Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig

Minutes of the Special Meeting of Council of the Township of Douro-Dummer

**July 18, 2023, 10:00 AM
Council Chambers in the Municipal Building**

Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Staff Present CAO - Elana Arthurs
Acting Clerk - Martina Chait-Hartwig
Temporary CBO - Don Helleman

1. Reason(s) for Special Meeting:

The Mayor called the meeting to order at 10:01 a.m. and stated the reasons for the Special Meeting that to discuss the use of the Township Wharves (Public Docks).

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: July 18, 2023

Resolution Number 221-2023

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the agenda for the Special Council Meeting, dated July 18, 2023, be adopted, as circulated.

Carried

5. Other Business and Staff Reports:

5.1 Municipal Public Docks, C.A.O.-2023-17

Resolution Number 222-2023

Moved By: Councillor Watt

Seconded By: Deputy Mayor Nelson

That the report, dated July 18, 2023 regarding municipal public docks be received; and

That Council approve By-law No. 2023-31, being a By-law to regulate the use of municipal public docks in the Township of Douro-Dummer. Carried

6. By-laws:

6.1 By-law 2023-31 - To Regulate the Use of Public Docks within the Township of Douro-Dummer

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That By-law 2023-31, Being a By-law to Regulate the use of Public Docks within the Township of Douro-Dummer, be passed, in open council this 18th day of July, 2023 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

7. Confirming By-law - 2023-32

Moved By: Councillor Watt

Seconded By: Deputy Mayor Nelson

That the By-law Number 2023-32, being a By-law to confirm the proceedings of the special Meeting of Council, held on the 18th day of July, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate seal thereto. Carried

Councillor Vervoort joined the meeting at 10:12 a.m.

8. Adjournment

Resolution Number 223-2023

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That this meeting adjourn 10:13 a.m.

Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig

**Notice of Master Plan
City of Peterborough
Eastside Transportation Study**

The Study

The City of Peterborough (City) has prepared a Transportation Master Plan (TMP) for the area east of the Otonabee River and north of Lansdowne Street East (study area). The **Eastside Transportation Study** assessed transportation infrastructure needs and priorities associated with development planned in the east portion of the City to provide recommendations for needed improvements to the roadway and active transportation network within and beyond the study area.

Study Process

The City completed this study in accordance with Approach #1 of the Master Planning Process, as outlined in Appendix 4 of the Municipal Class Environmental Assessment (MCEA) document (2023). The study generally addresses Phases 1 and 2 of the MCEA process.

Recommended Transportation Improvements

The transportation improvements recommended as part of the Eastside Transportation Study include:

- **Implementing the existing City-wide TMP, Cycling Master Plan and Transit Study recommendations**
- **Intersection modifications**
- **Improvements to Trent Severn Waterway and Otonabee River crossings**
- **Road network expansion and realignment**

City Council approved these recommendations in principle on March 28, 2022. While the recommendations address the need and justification for transportation improvements at a broad level, more detailed studies will be required to complete the MCEA process for some of the projects noted in the study report.

The Eastside Transportation Study identified the realignment of Ashburnham Drive, between Maniece Avenue to Old Norwood Road/McFarlane Street, and replacement of the McFarlane Street bridge across the Trent Severn Waterway, as priority projects for the City. As such, the City is currently completing Phases 3 and 4 of the MCEA process for these projects. The first online Public Information Centre (PIC) was held in September 2022, with the second online PIC tentatively scheduled for summer 2023.

Further details about the Eastside Transportation Study and recommended transportation improvements are documented in the study report, which is available for public review between **Thursday, July 20, 2023, and Monday, August 21, 2023** on the study website (<https://www.connectptbo.ca/eastsidets>).

Comments

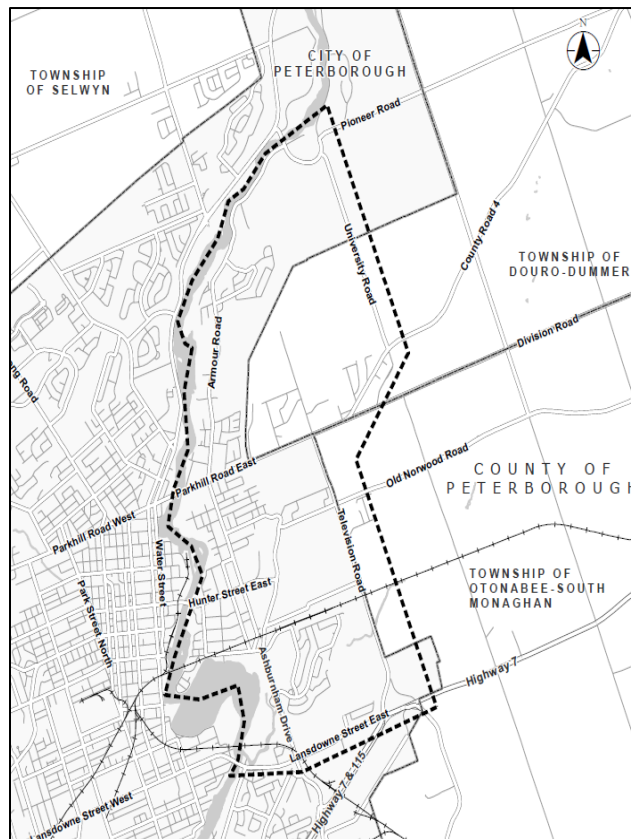
Interested persons may provide written comments to our study team by **Monday, August 21, 2023**. Submissions can be sent directly to the City as follows:

Robert Dunford
Manager, Transportation Planning
City of Peterborough
500 George Street North
Peterborough, Ontario K9H 3R9
Tel: 705-742-7777 ext. 1867
Email: EastSideTS@peterborough.ca

Vinod Soman
Senior Project Manager, Transportation
City of Peterborough
500 George Street North
Peterborough, Ontario K9H 3R9
Tel: 705-742-7777 ext. 1749
Email: EastSideTS@peterborough.ca

All information will be collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act (2009). With the exception of personal information, all comments will become part of the public record.

This notice was first issued July 20, 2023.



Birchcliff Property Owners Association of Douro-Dummer, Inc

Annual General Meeting at Camp Kawartha

Agenda -Saturday August 12, 2023, Starting at 9:30 AM

1. President's Welcome & Review of 2022-23 year - Murray H. Miskin
2. 9:40 AM Minutes of 2012 Annual General Meeting -Daniel Miskin
 - a) discussion/questions
 - b) motion for adoption of Minutes; and
3. 9:50 AM Address by Representatives of Douro-Dummer Council; updates on road safety and other issues
4. 10:20 AM Road Safety Report -Bruce Johnson
5. 10:40 AM FOCA Report -Guest Speaker Michelle Lewin
6. 10:55 AM Director Reports:
 - a) Treasurer – Steve Cooper presentation of financial statements for period ending Dec. 31, 2022 and Budget for 2023. Motions to Approve
 - b) Financial Reviewer's Report – John McGregor. Motion to dispense with Audit
 - c) Lake Steward/Environment – Jeff Chalmers and Kari Lie;
 - d) Membership and Marketing – Bill Ratcliff
 - e) Website and social media - Daniel Miskin
 - f) Current Status on Lake Associations and Development Projects on Stoney, Clear and Lovesick Lakes -John McGregor
7. 11:10 AM Election of Directors: slate of members willing to stand for election as Directors for 2-year term -Jim Coyle
6. 11:15 AM Camp Kawartha Update – Jacob Rodenberg
7. 11:25 AM OFAH – Fish and Wildlife Biologist Matthew Robbins speaking on effects of water quality changes on the fish of our lakes
8. 11:40 Motion to Ratify Acts of the Executive
9. Other Business
10. 11:45 AM Adjournment followed by Barbecue and Social at Noon.



COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Altat Qadir & Samaita Altat (Khyber Khattak, Agent)

FILE B – **49-23**

LOT: 5, CON.: 8 MUNICIPAL WARD: Douro

911 address: 1376 Nassau Road, Roll #: 1522-010-003-13901, Island # or other: _____

APPLICATION FOR: Creation of a new lot - Residential

RECOMMENDATION:

Application **conforms** to the Official Plan. Severed parcel **conforms** to the Zoning By-Law. Retained parcel **does not conform** to the Zoning By-Law. The Township **recommends** this application. If the application is approved, the following conditions are requested:

1. ☒ **\$1250** Cash-in-lieu of parkland fee be paid to the Municipality.
2. ☐ Rezoning of the severed parcel to the satisfaction of the Municipality.
3. ☐ Rezoning of the retained parcel to the satisfaction of the Municipality.
4. ☐ Minor Variance for the severed parcel to the satisfaction of the Municipality.
5. ☒ Minor Variance for the retained parcel to the satisfaction of the Municipality.
6. ☒ A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
7. ☒ A test hole for the septic system be inspected. Note: the fee has been paid, however the Township has not been contacted for an inspection.
8. ☐ _____
9. ☐ _____

Comments: _____

OFFICIAL PLAN:

Application **conforms** to the Township Official Plan policies, Section(s) **6.2.2.2, 6.2.2.3 (d), 6.2.2.5 (a), (d) & (e), 6.1.1 and 7.12.**

Severed Parcel:

- a) Proposed Use: Residential.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the severed parcel (i.e. OPA): _____.

Retained Parcel(s):

- a) Proposed Use: Agricultural & Residential.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the retained parcel (i.e. OPA): _____.

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel **conforms** to the Township Zoning By-Law provisions, Section(s) **9.1.5, 9.2.4 (a) & (b).**
- b) ☒ A rezoning **is not** required for the severed parcel.
- c) ☒ A minor variance **is not** required for the severed parcel.
- d) The existing zoning of the severed parcel is: Rural (RU).
- e) The recommended zoning of the severed parcel would be: _____.

Retained Parcel(s):

- a) The retained parcel **does not conform** to the Township Zoning By-Law provisions, Section(s) **9.2.1 (a).**
- b) ☒ A rezoning **is not** required for the retained parcel.
- c) ☒ A minor variance **is** required for the retained parcel.
- d) The existing zoning of the retained parcel is: Rural (RU).
- e) The recommended zoning of the retained parcel would be: _____.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council **supports** a rezoning and/or minor variance.

Completed By: Christina Coulter

Date: July 10, 2023

Amended Date: _____

B-49-23 MAF



COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Altat Qadir & Samaita Altat (Khyber Khattak, Agent)

FILE B – **55-23**

LOT: 5, CON.: 8 MUNICIPAL WARD: Douro

911 address: 1376 Nassau Road, Roll #: 1522-010-003-13901, Island # or other: _____

APPLICATION FOR: Creation of a new lot - Residential

RECOMMENDATION:

Application **conforms** to the Official Plan. Severed parcel **conforms** to the Zoning By-Law. Retained parcel **does not conform** to the Zoning By-Law. The Township **recommends** this application. If the application is approved, the following conditions are requested:

1. ☒ **\$1250** Cash-in-lieu of parkland fee be paid to the Municipality.
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7. ☒ A test hole for the septic system be inspected. Note: the fee has been paid, however the Township has not been contacted for an inspection.
8. ☐ _____
9. ☐ _____

Comments: _____

OFFICIAL PLAN:

Application **conforms** to the Township Official Plan policies, Section(s) **6.2.2.2, 6.2.2.3 (d), 6.2.2.5 (a), (d) & (e), 6.1.1 and 7.12.**

Severed Parcel:

- a) Proposed Use: Residential.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the severed parcel (i.e. OPA): _____.

Retained Parcel(s):

- a) Proposed Use: Agricultural & Residential.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the retained parcel (i.e. OPA): _____.

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel **conforms** to the Township Zoning By-Law provisions, Section(s) **9.1.5, 9.2.4 (a) & (b).**
- b) ☒ A rezoning **is not** required for the severed parcel.
- c) ☒ A minor variance **is not** required for the severed parcel.
- d) The existing zoning of the severed parcel is: Rural (RU).
- e) The recommended zoning of the severed parcel would be: _____.

Retained Parcel(s):

- a) The retained parcel **does not conform** to the Township Zoning By-Law provisions, Section(s) **9.2.1 (a).**
- b) ☒ A rezoning **is not** required for the retained parcel.
- c) ☒ A minor variance **is** required for the retained parcel.
- d) The existing zoning of the retained parcel is: Rural (RU).
- e) The recommended zoning of the retained parcel would be: _____.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council **supports** a rezoning and/or minor variance.

Completed By: Christina Coulter

Date: July 10, 2023

Amended Date: _____



Waste Management Diversion Update to Council





2022 in Review

- Review County & Township programs
- 2010 - 39% diversion rate
- 2022 - 54% diversion rate
- 2030 - 60% WMMP Goal diversion rate





Update on Datacall

- County/Township Blue Box Program transitions January 1, 2024
- RPRA advised the County not required to submit a Datacall for 2022
- County and Township staff gathered the data
 - County and township reports available



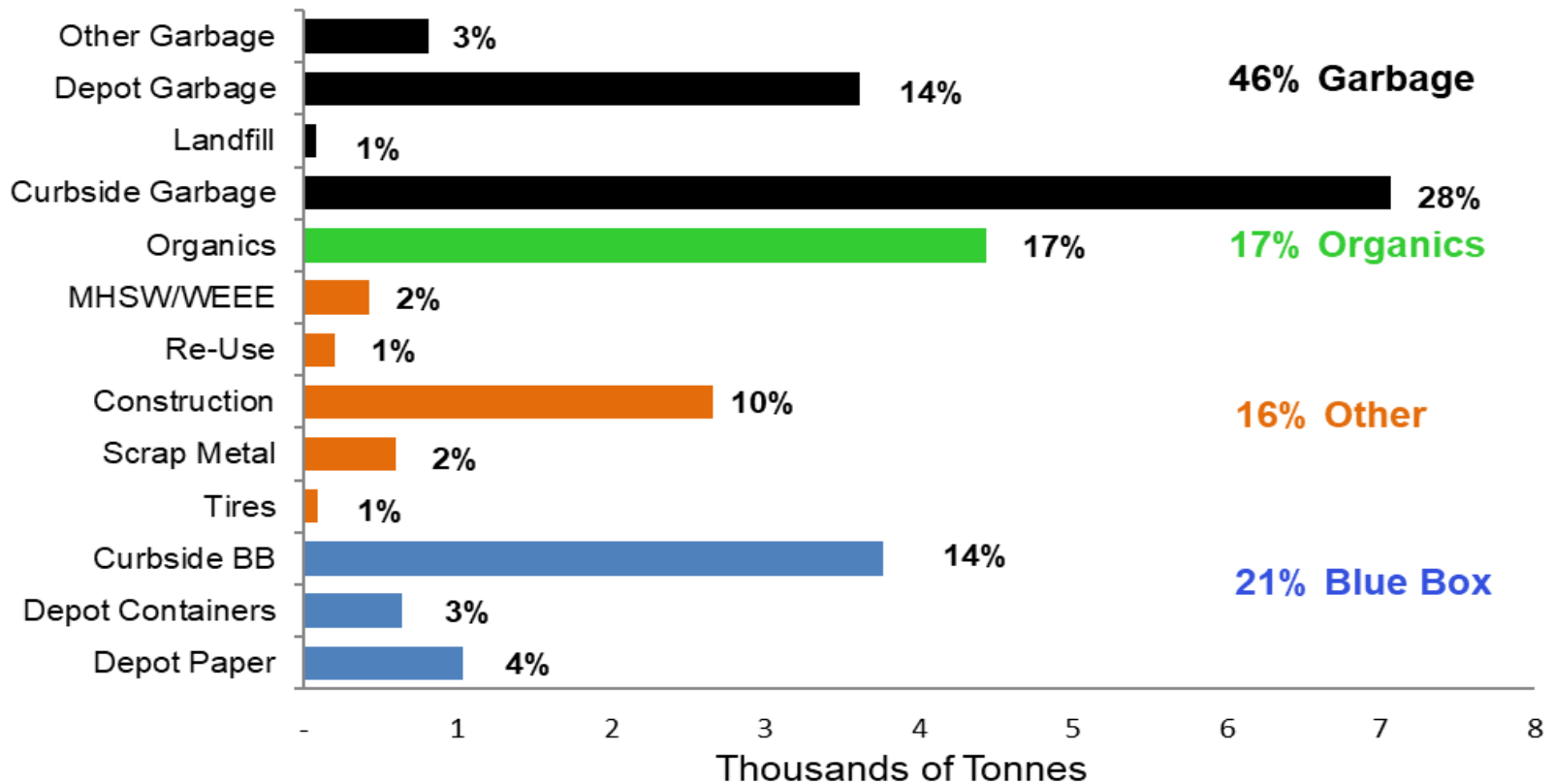
Blue Box Funding

2022

- Blue Box funding will continue in 2023 based on the 2021 Datacall
- \$1,257,471 in four installments of \$314,368

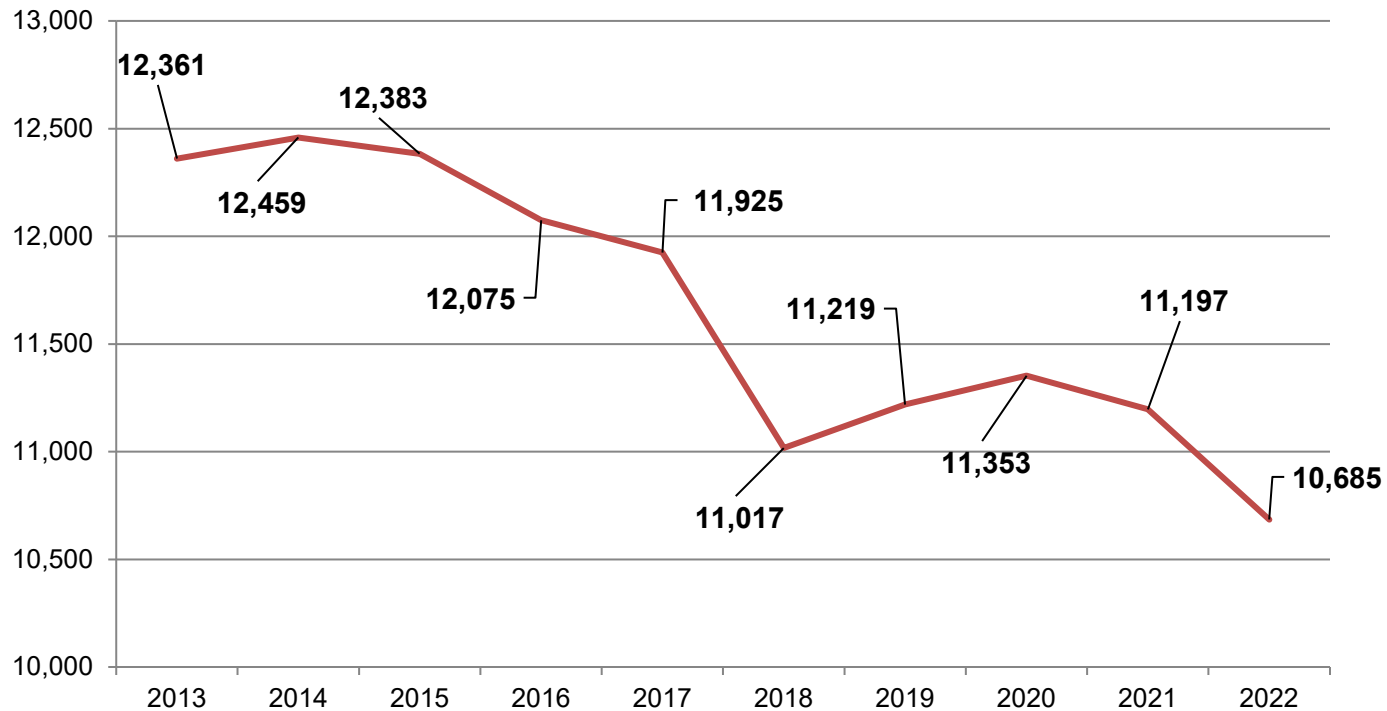
2022 Waste Composition

Composition of Waste Generated in Peterborough County in 2022



Garbage Generation 2013 to 2022

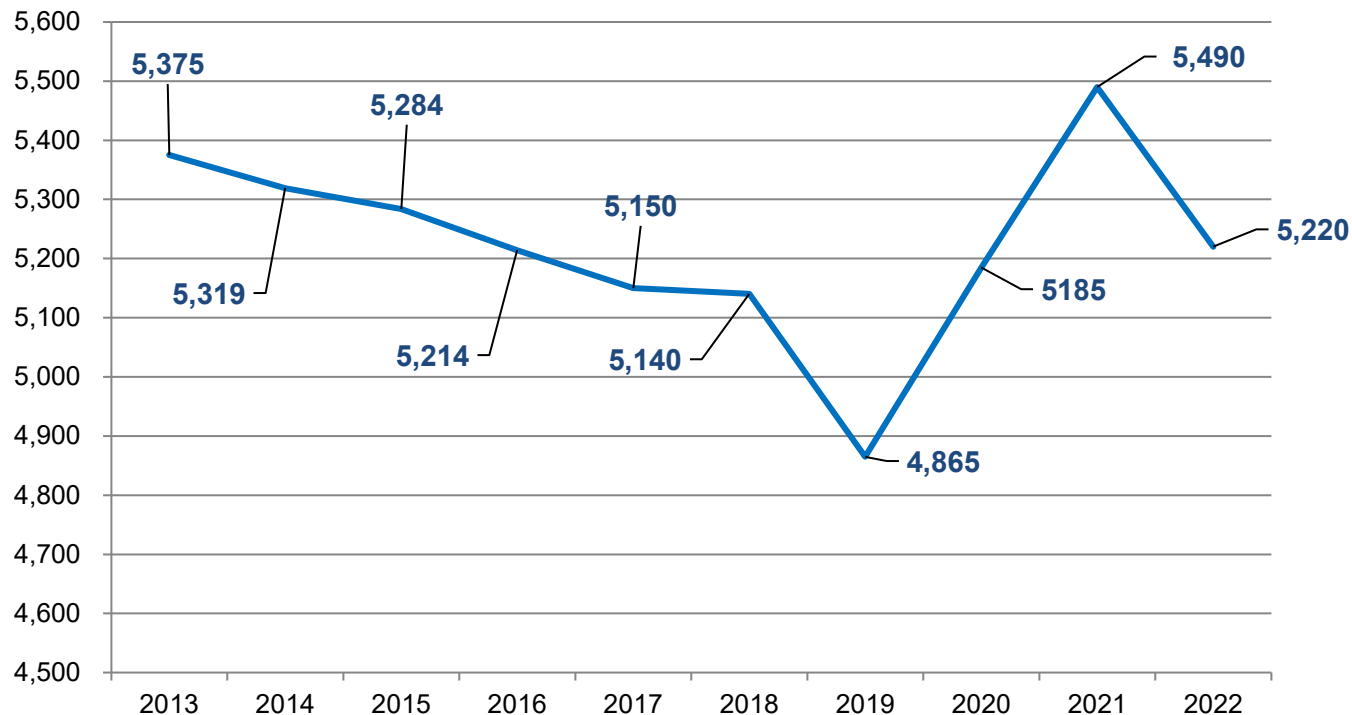
Garbage (tonnes)



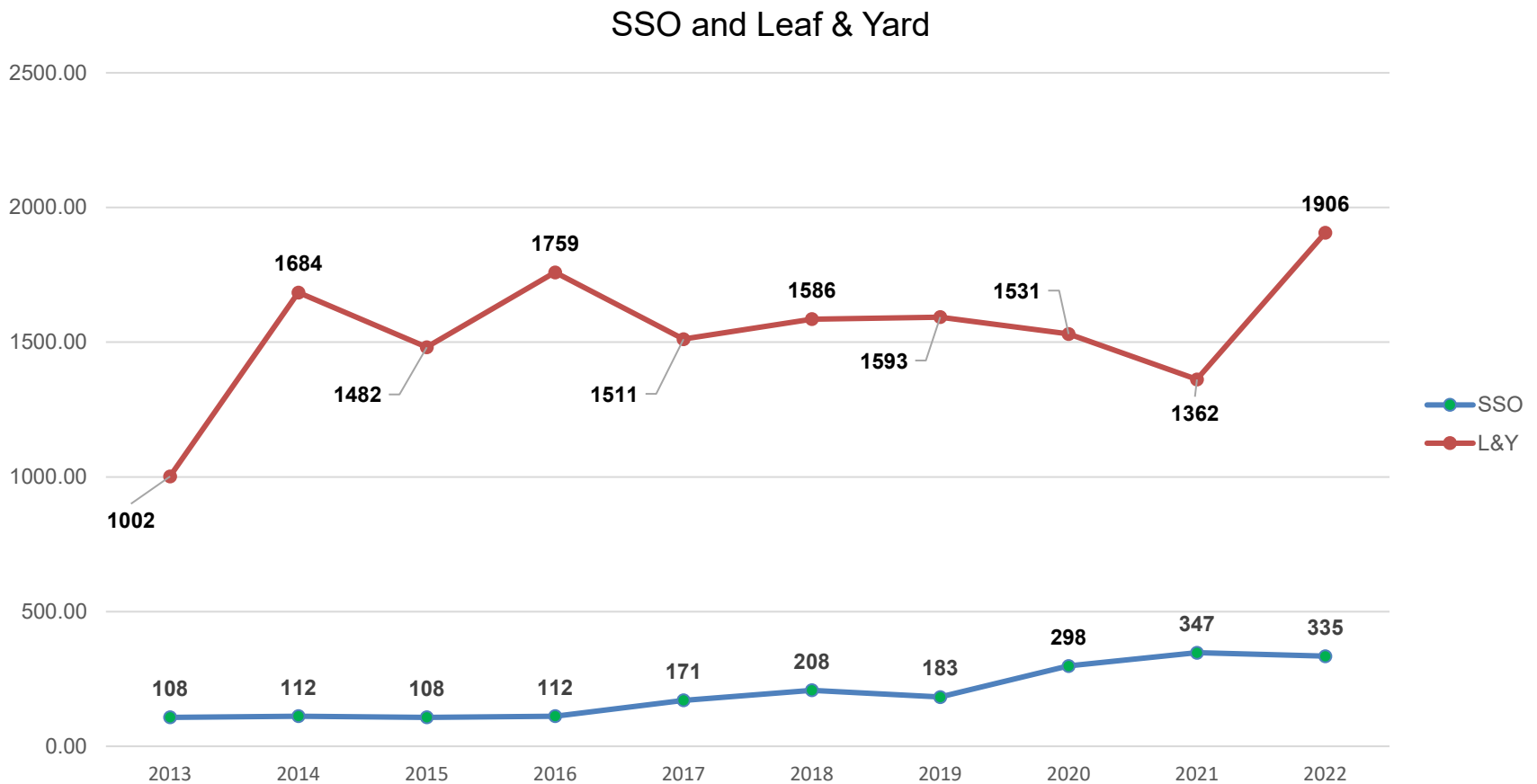
Blue Box Tonnes 2013 to 2022

Blue Box (tonnes)

Tonnes



2022 Organic Materials



2022 Highlights

- Garbage decreased from 11,196 MT in 2021 to 10,685 MT in 2022 (↓**513** MT!)
- Township diversion rates range from 43% to 61%
 - Yard waste a factor in 2022
- All townships are clear bags for garbage!





Questions?

Catrina Switzer

Waste Management
Administrative Coordinator



Staff Report

Meeting Date: June 7, 2023

To: County Council

Report Number: PPW 2023-11

Title: Resource Productivity and Recovery Authority Datacall and Waste Management Master Plan Update to Council

Author: Catrina Switzer, Waste Management Administrative Coordinator

Approval: Sheridan Graham, CAO

Recommendation: That report PPW 2023-11 Resource Productivity and Recovery Authority Datacall and Waste Management Master Plan Update to Council be received.

Overview

County Staff compiles and submits a report to the Resource Productivity and Recovery Authority (RPRA) on a yearly basis detailing information and data regarding all waste and diversion activities in the County. RPRA uses the data to determine the County's diversion rate and to allocate funding for the Blue Box Program.

Background

RPRA uses the "Datacall" to collect information from Ontario Municipalities related to waste as a mechanism to fund the Municipal Blue Box Programs. The Datacall also collects tonnage data for all waste management programs provided to residents by the Townships and the County.

Although RPRA did not require a formal "Datacall" to be completed for the 2022 collection year due to the transitioning of the Blue Box January 1, 2024, to the producers, County staff did compile all the waste tonnage information as per usual.

This report is a summary of relevant waste information gathered from the Townships, the County, and the City of Peterborough for all diversion activities such as:

- Construction and Demolition (C&D) and scrap metal;
- Hazardous Waste and Electronics Recycling;
- Blue Box (depot and curbside); and,

Staff Report

- Organics and Leaf and Yard Waste programs.

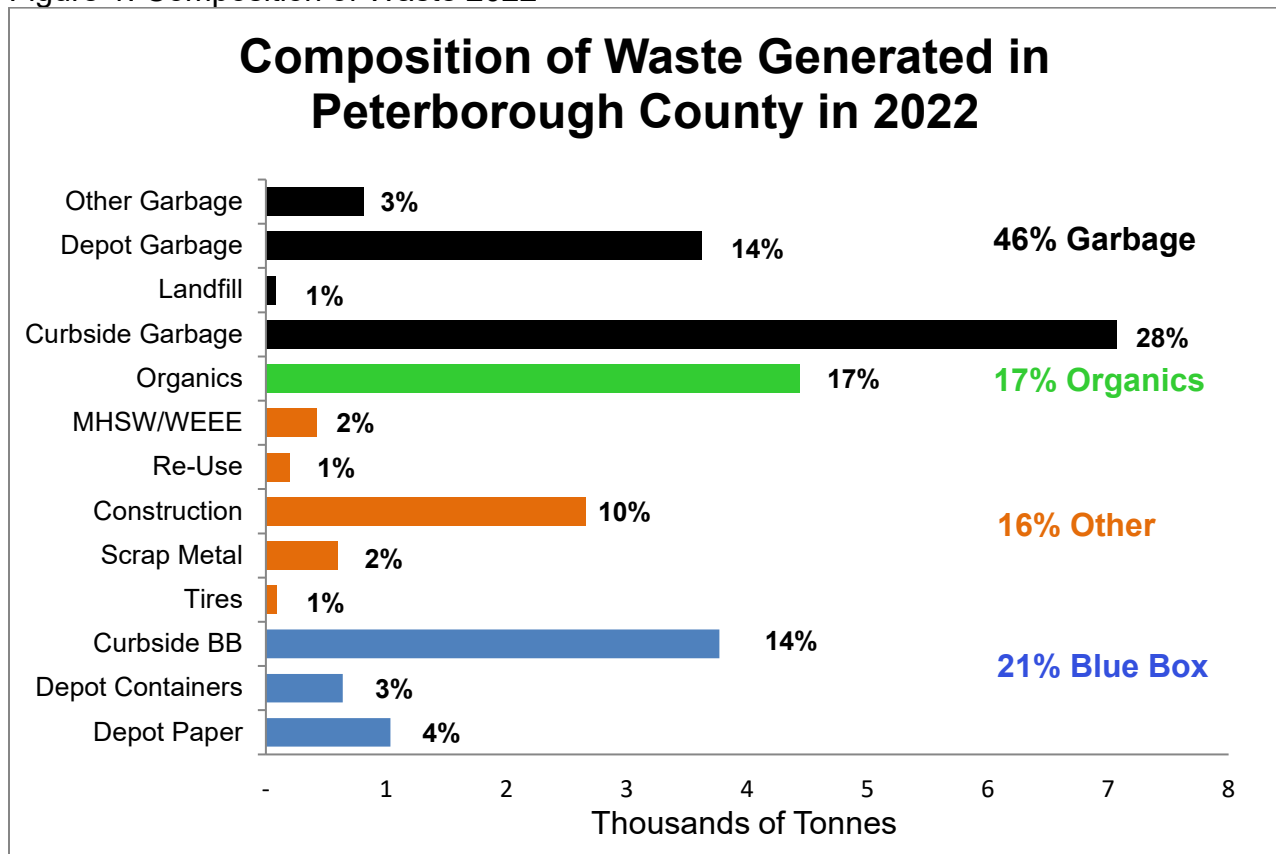
All these activities, including garbage, are compiled into this report.

A County Staff report is presented on an annual basis to County Council on information provided to RPRA through the Datacall, as well as the progress on the County's Waste Management Master Plan (WMMP) goals and the updated diversion rate. For the 2022 data collection year, no information was provided to RPRA as per their direction due to the County transition date of January 1, 2024, for the Blue Box program.

Analysis

The WMMP sets long term goals for diversion achievements to be reached by 2030. Figure 1 below shows the composition of waste, outlining each measured category of diversion and garbage for the County in 2022.

Figure 1: Composition of Waste 2022



Staff Report

Waste Composition Comparison 2010 to 2022

Figure 2 below highlights the materials targeted by the WMMP and the starting data point of 2010, the 2021 data year, the current 2022 data year and the 2030 goal. The final column highlights how the County is progressing towards the end goals.

The WMMP goals were determined during the development of the WMMP by reviewing waste audit data to determine how much material was available to divert from the garbage.

Figure 2: WMMP Diversion Goals

Material Type	2010 (tonnes)	2021 (tonnes)	2022 (tonnes)	WMMP Goals (2030)	Tonnes to WMMP Goal
Blue Box – Curbside	3,325	4,024	3,769	4,848	-1,079
Blue Box – Depot Fibre	1,182	923	1,034	1,385	-351
Blue Box – Depot Container	460	696	640	693	-53
Tires	305	443	90	458	-368
Scrap Metal	650	585	595	531	+64
Construction	860	2,895	2,660	1,741	+919
Organics	2,355	3,629	4,436	7,163	-2,727
Reuse	54	103	199	n/a	
Hazardous Waste (MHSW)	153	191	253	248	+5
Electronics (WEEE)	86	204	201	267	-66
Calculated Residue	656	1,503	812		
Garbage – Curbside	6,734	7,316	7,067		
Garbage – Depot	6,960	3,976	3,618		
Overall Diversion Rate	39%	51%	54%	60%	-6%

As shown in Figure 2, three (3) of ten (10) goals are showing to be achieved. Most goals have increased significantly over the past eight (8) years.

There is more garbage and blue box recycling collected at curbside than at the depot, and the amount of material collected at depots has decreased further in recent years. The overall reduction in depot garbage is mainly a result of program changes made by Townships over the years.

Depot garbage tonnages were dramatically reduced by the implementation of clear bags for garbage in Trent Lakes in 2017 and further reduced in 2018 with the implementation of clear bags for garbage in Douro Dummer and Asphodel Norwood. Reductions in depot



Staff Report

garbage did occur in both Cavan Monaghan and Otonabee-South Monaghan with the introduction of clear bags in 2019 and 2020 respectively. Further reductions in depot garbage occurred in 2021 with the implementation of clear bags for garbage in North Kawartha and Havelock-Belmont-Methuen.

The introduction of clear bags for garbage allows for depot staff and curbside collectors to see hazardous and blue box materials which are banned from landfill. Residents are therefore encouraged to utilize the diversion programs in place within their township or available through County partnerships such as the City's Pido Road facility for hazardous waste and electronics.

The blue box materials tonnages decreased by 3.5% in 2022 over 2021. Contributing factors may have included: residents and students back to the office and school, and cottagers and residents alike may have been affected by economic factors in 2022 leading to decreases in all waste factors. The decrease was in the curbside collection while the depot programs overall was a slight increase in tonnes.

The reported organics tonnage includes a calculation for material collected in backyard composters and Food Cyclers as well as the collected tonnes of leaf and yard materials (curbside and depot) and the organics collection pilot programs (curbside and depot). Overall, tonnages collected by these programs continue to escalate as awareness increases.

The tire diversion number in the past was a calculated value assigned by RPRA based on Statistics Canada population values. The actual tonnes of tires collected at depots in the County was used in the calculation of overall diversion. The calculated residue was also previously a value designated by RPRA. The material included in this item is the residue from the recycling facility allocated to County collections.

The County's overall diversion rate increased in 2022 to 54% from 51% in 2021.

Financial Impacts

Blue Box funding to be received for the 2022 reporting year was reported to municipalities in early 2023 for payment through 2023/2024. The funding received by the County from Stewardship Ontario is calculated based on the performance of the Blue Box program from the data submitted to RPRA through the Datacall Report. The funding for the 2021 reporting year to be paid in 2023/24 is \$1,257,471.

Anticipated Impacts on Local and/or First Nations Communities

Each Township provides waste management services to its residents along with programs provided by the County such as Blue Box and Hazardous Waste. All waste is



Staff Report

transported to the Peterborough County City Waste Management Facility for disposal. It is advantageous to the Townships to ensure residents use all diversion activities provided by the Township and the County to extend the life of the landfill and provide cost efficiencies for the local tax base.

Curve Lake First Nation contracts blue box recycling collection through the County and participates in the electronic collection program under the County contract. The collection data from Curve Lake First Nation is not included in this report.

Alignment to County of Peterborough Strategic Plan Priorities

To provide high quality services to residents, businesses, and Townships:

Communications – To elevate the County of Peterborough’s profile, enhance community engagement, and communicate proactively.

The County of Peterborough provides Township staff and residents with up-to-date information regarding blue box recycling best practices throughout the year in multiple forms including meetings, direct mail, and social media platforms.

Financial Responsibility – To ensure evidence-informed planning and approaches to achieve financial sustainability and accountability, while keeping ratepayers top of mind. The County of Peterborough works proactively through the budget process and with local Townships to provide a cost-effective recycling program to residents and maximize funding for the blue box program.

In consultation with:

1. Sheridan Graham, CAO
2. Bryan Weir, Director of Planning and Public Works
3. Kerri Snoddy, Manager, Waste Management
4. Township Staff
5. City of Peterborough Staff

Communication Completed/required:

Staff from each Township will be provided with the overall County information as well as their individual reports. Each Township is provided with a report card outlining the diversion and waste activities and the final diversion percentage for the individual Township.

Attachments

PPW 2023- 011 WM Datacall & WMMP Update 2023 – Presentation to Council

Respectfully Submitted,



Staff Report

Catrina Switzer,
Waste Management Administrative Coordinator

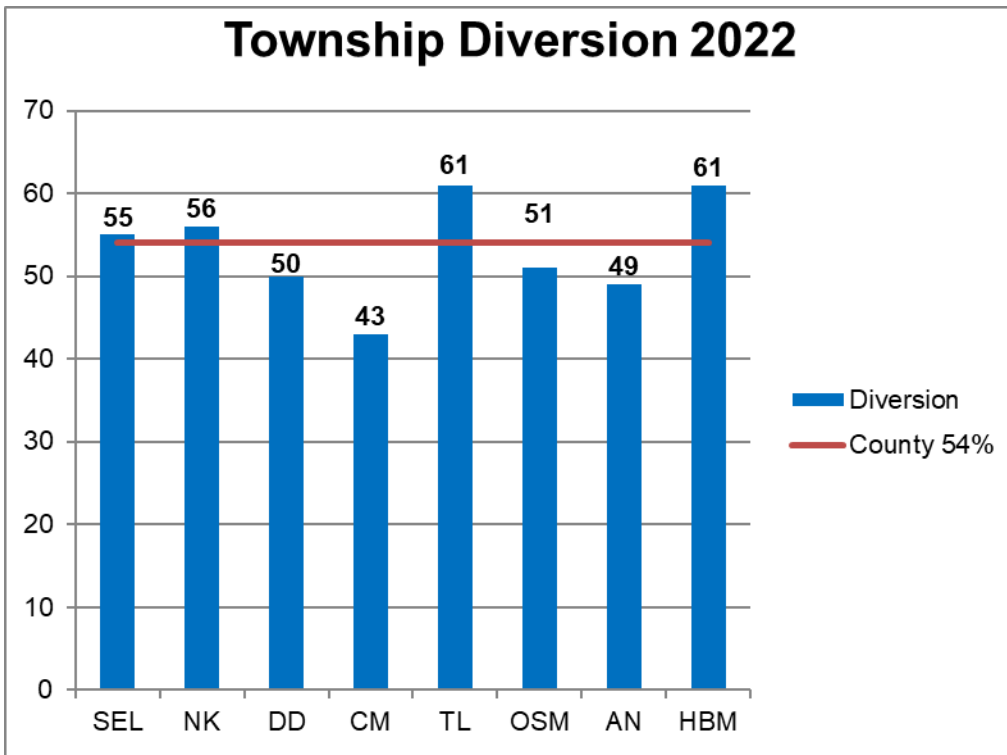
For more information, please contact
Catrina Switzer
cswitzer@ptbocounty.ca
705 775 2737 ext. 3302

Douro Dummer 2022 Waste Management Report

The Resource Productivity and Recovery Authority (formerly WDO) Datacall is a waste management report done every year by County of Peterborough Waste Management to obtain funding for the Blue Box Program. Due to the upcoming transition of the Blue Box Program to Producer Responsibility on January 1, 2024, the County was not required to complete a Datacall for 2022. The data collected in 2023 will be the last year that diversion rates will be available.

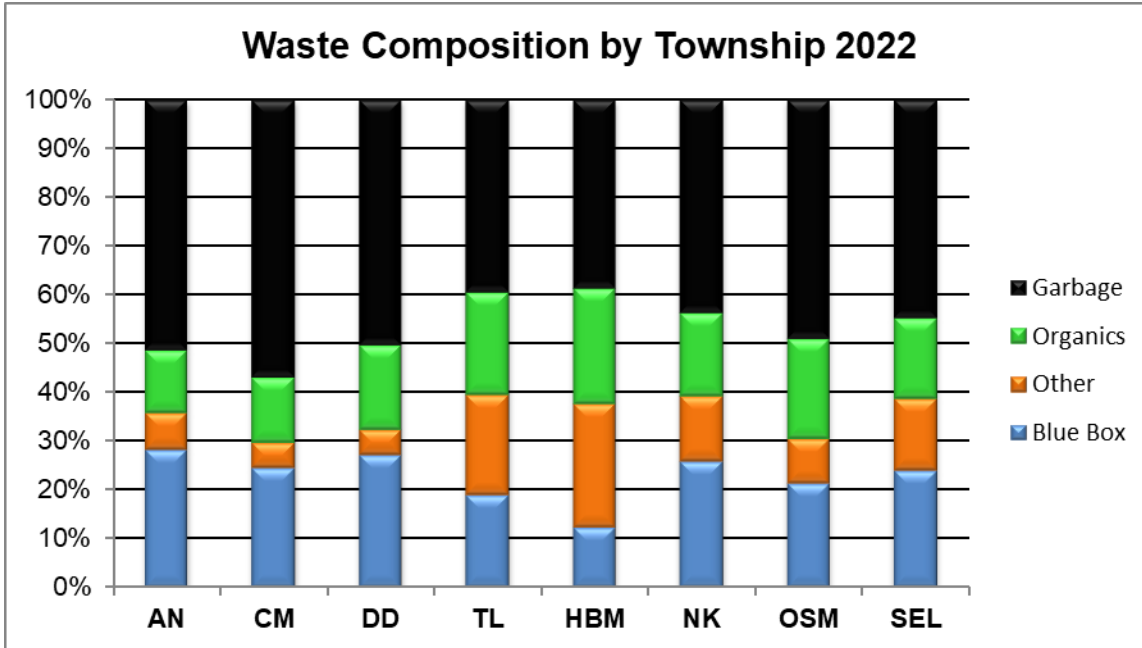
Figure 1 below shows the County diversion rate at 54% with township diversion rates ranging from 43% to 61% in 2022.

Figure 1: County and Township Diversion Rates 2022



Waste in the County is composed of garbage and various recyclable or divertible commodities such as blue box materials, scrap metal, construction materials, hazardous waste and organic waste. Figure 2 below shows the composition of waste by township. The 'other' category includes scrap metal, construction waste, hazardous waste and electronics, textiles and reuse.

Figure 2: Composition of Waste by Township in 2022



*Organics includes backyard composting, leaf and yard and organics;
Other includes: C&D, scrap metal, reuse, MHSW/WEEE, tires, mattresses, hard plastics

Figure 3 below compares Douro Dummer and County statistics from 2021 and 2022. The residential households are all households including seasonal households as derived from MPAC and the County planning department.

Figure 3: County and Douro Dummer Comparison

Year	Municipality	Households*	Garbage Per hhld (kg/yr)	Blue Box Recycling Per hhld (kg/yr)	Overall Diversion Rate (%)
2021	Douro Dummer	3,705	297	151	46
	County	36,799	323	153	51
2022	Douro Dummer	3,729	262	140	50
	County	37,247	311	146	54

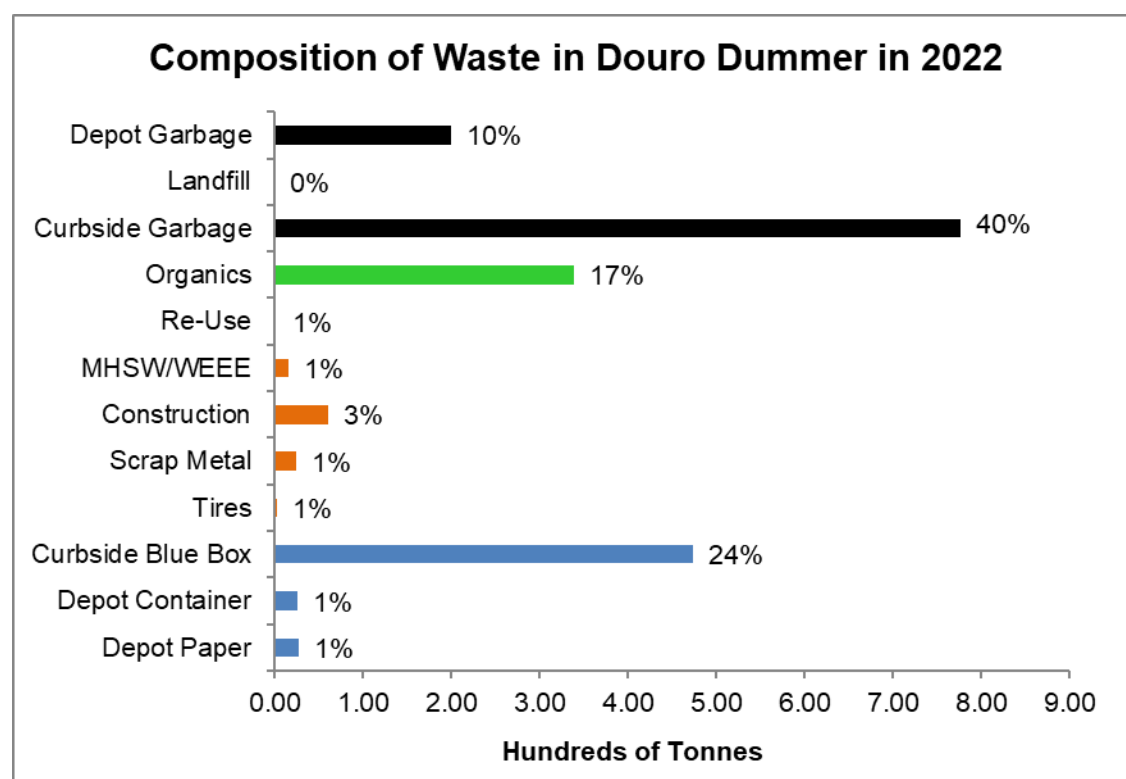
Waste composition will be a bit different every year as resident's disposal habits change or events happen in their lives. The waste composition for Douro Dummer is shown below in Figure 4 and compares data from 2019 to 2022.

Figure 4: Changes in Douro Dummer Waste Composition 2019 to 2022

Material Type	2019 Tonnes	2020 Tonnes	2021 Tonnes	2022 Tonnes
Curbside Blue Box	429.22	495.85	501.82	474.52
Depot Paper	34.48	30.30	29.84	27.79
Depot Container	22.70	25.15	26.83	25.81
Tires	2.78	1.82	3.75	2.58
Scrap Metal	10.42	18.59	20.21	24.60
Construction	58.95	59.37	55.39	61.57
Organics	309.85	300.31	301.69	339.20
Re-Use	6.98	1.55	0.00	2.11
MHSW/WEEE	20.33	14.24	16.06	15.58
Curbside Garbage	675.89	852.93	897.54	776.76
Depot Garbage	204.39	176.96	203.99	200.14
Overall Diversion Rate	50.43%	47.91%	46.45%	49.92%

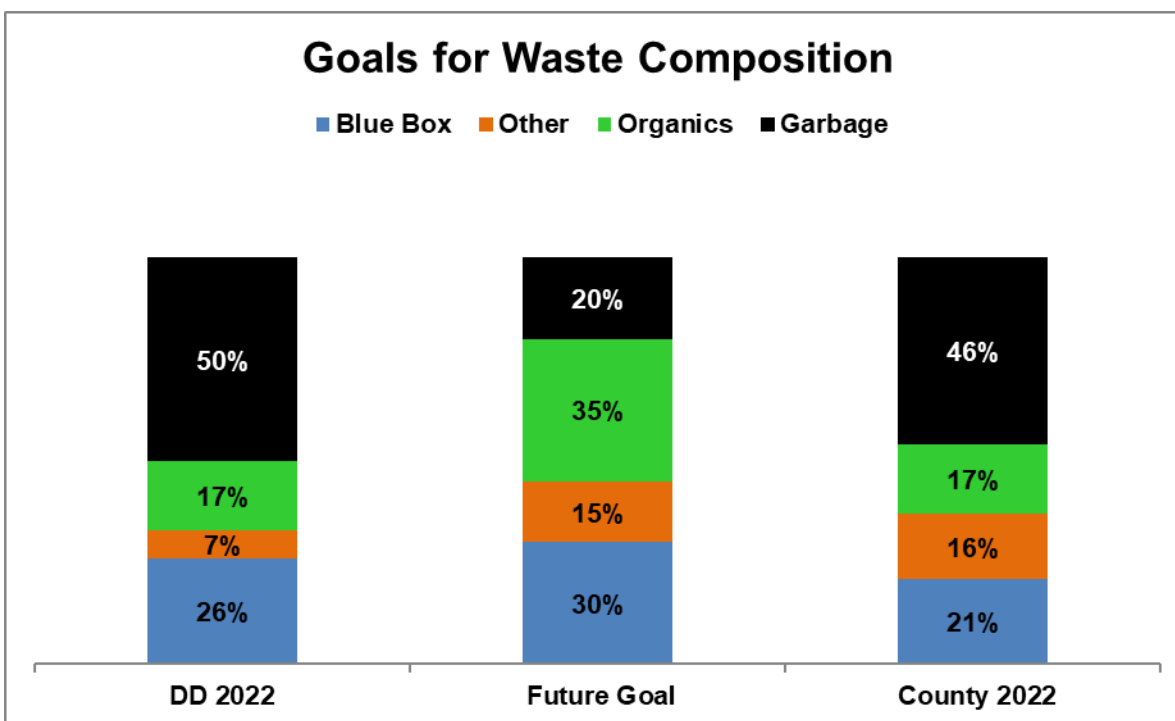
Figure 5 below shows the 2022 composition of waste for Douro Dummer by percentage.

Figure 5: Composition of Waste in Douro Dummer in 2022



The County has conducted many waste audits over the years. The future goals for waste composition shown in Figure 6 is based on this data and the assumption of diversion programs being available.

Figure 6: Future Goals for Waste Composition



Waste Management Terminology

Acronyms:

BB = Blue Box

BYC = Backyard Composting

C&D = Construction & Demolition

MHSW = Municipal Hazardous or Special Waste

WEEE = Waste Electronics and Electrical Equipment

HHLD = Household

GAP = Generally Accepted Principles (Datacall generated number)

Where the numbers come from:

- City of Peterborough scale report (Landfill and Recycling Facility)
- RPRA Datacall – calculations and other resources
- Township Staff – estimates and/or scale records
- Household Data – Municipal Property Assessment Corporation (MPAC) and County Planning Department

Hello,

Please note the following response to Request to Address Council has been submitted at Tuesday July 11th 2023 1:59 PM with reference number 2023-07-11-003.

- **Name of Individual(s)**
Holly Richards-Conley
- **Name of Organization:**
Black Point Construction Services on behalf of the owners of 2345 Sixth Line Road North.
- **Please Provide an Email Address:**
[REDACTED]
- **Please provide a phone number:**
[REDACTED]
- **Nature of delegation request:**
To request an exception to the road closure policy to purchase a road allowance fronting the property known as 2345 Sixth Line Road North.

We are requesting the exception to permit the closure in order to properly re-develop the property as the existing cottage is sitting on the road allowance currently owned by Douro-Dummer, the public authority having jurisdiction.

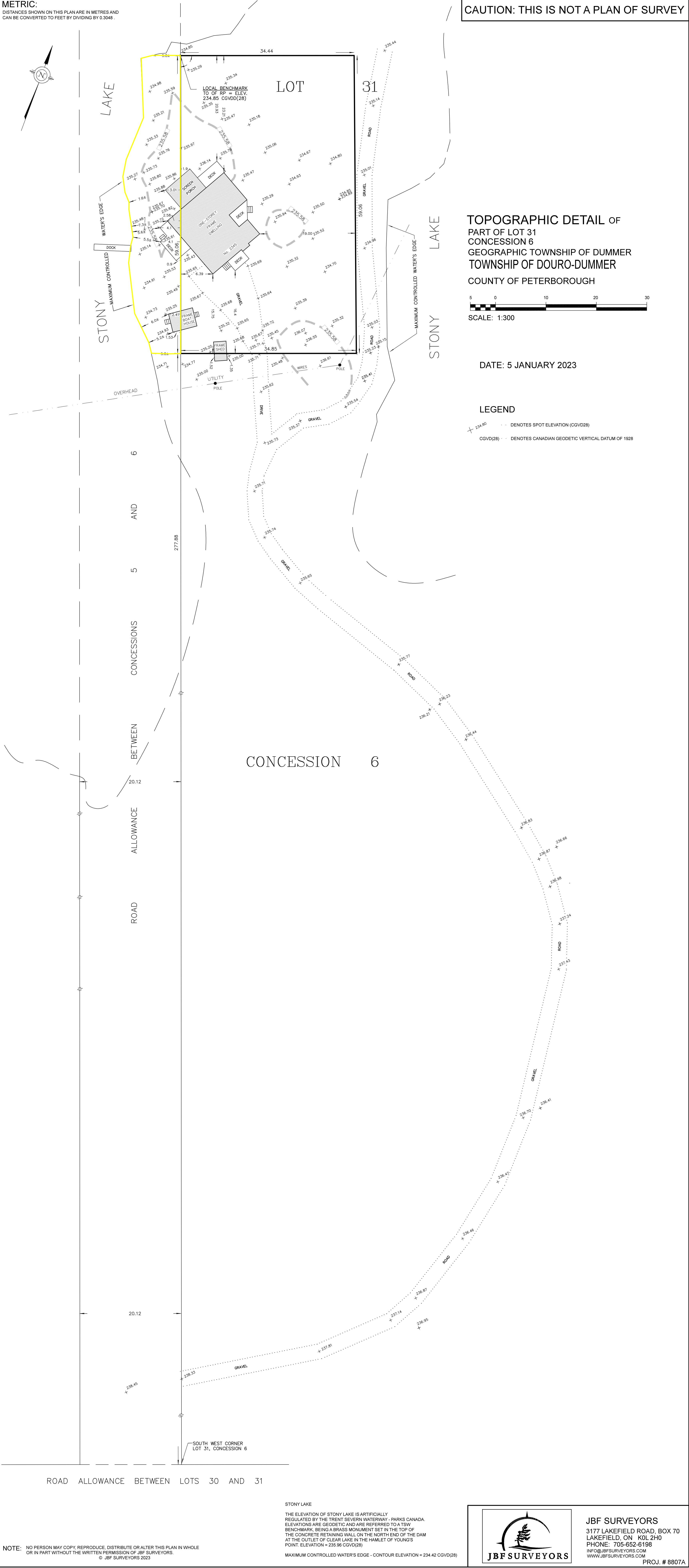
The land in question is the road allowance between concessions 5 and 6, that goes out over the water of Stony Lake, before ending just past 2345 Sixth Line Road North.

The land in question does not provide any public access to the water.

- **Please upload any additional information you wish to submit.**
 1. [8807 Site Plan 5 JANUARY 2022 w SRA highlighted.pdf \[374.8 KB\]](#)
 2. [On-land Map 1.pdf \[272.6 KB\]](#)
 3. [On-land Map 2.pdf \[365.9 KB\]](#)
 4. [GIS Map of 2345 Sixth Line N Indicating Road Allowance Highlighted in Yellow.pdf \[1.5 MB\]](#)

METRIC:
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND
CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

CAUTION: THIS IS NOT A PLAN OF SURVEY





IR

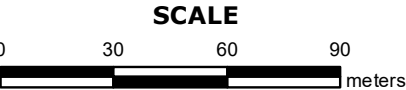
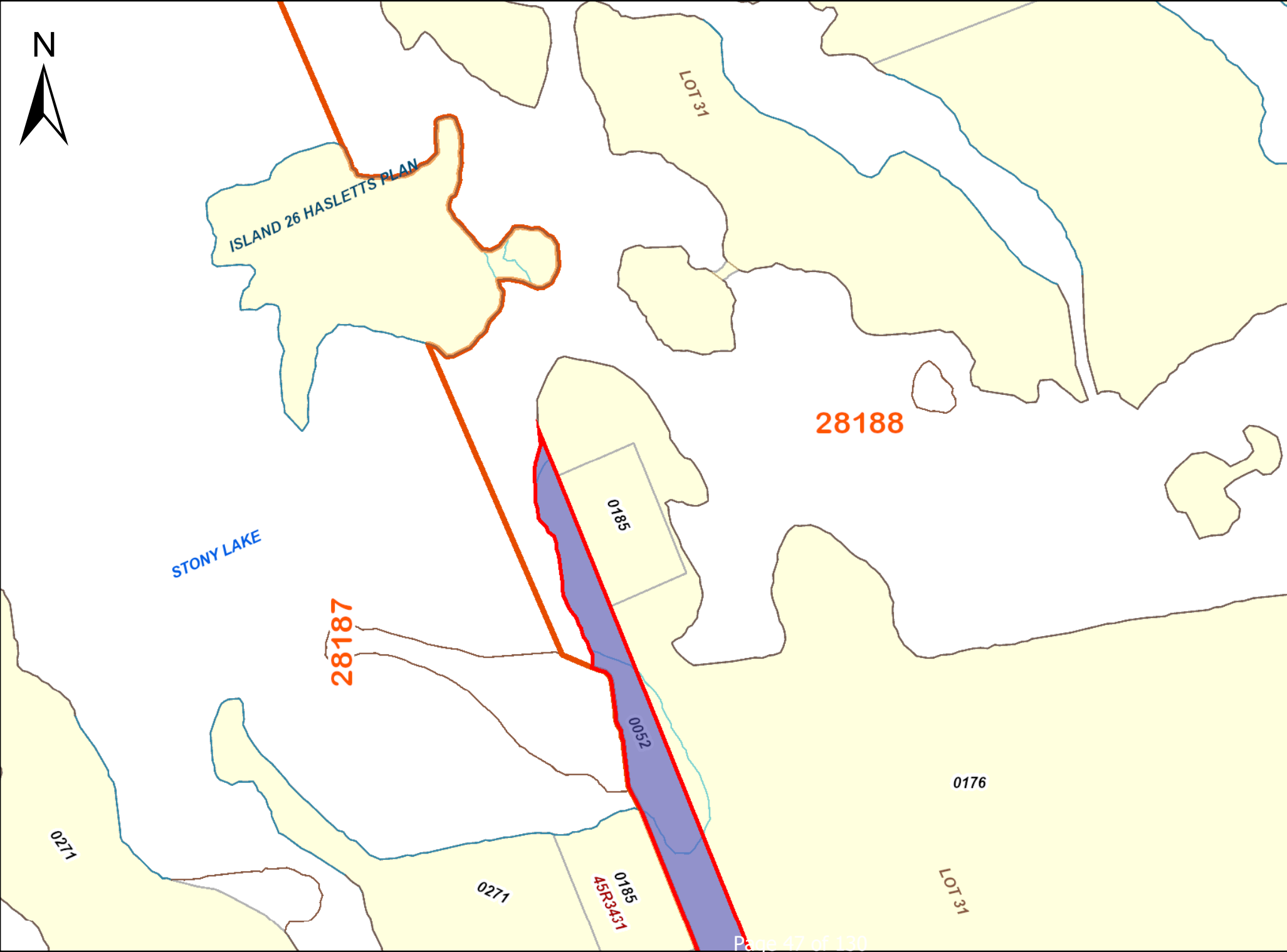
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Stony Lake

Stony Lake

2345

LSR



PROPERTY INDEX MAP
PETERBOROUGH(No. 45)

LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

THIS IS NOT A PLAN OF SURVEY

NOTES

REVIEW THE TITLE RECORDS FOR COMPLETE
PROPERTY INFORMATION AS THIS MAP MAY
NOT REFLECT RECENT REGISTRATIONS

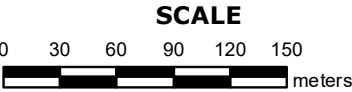
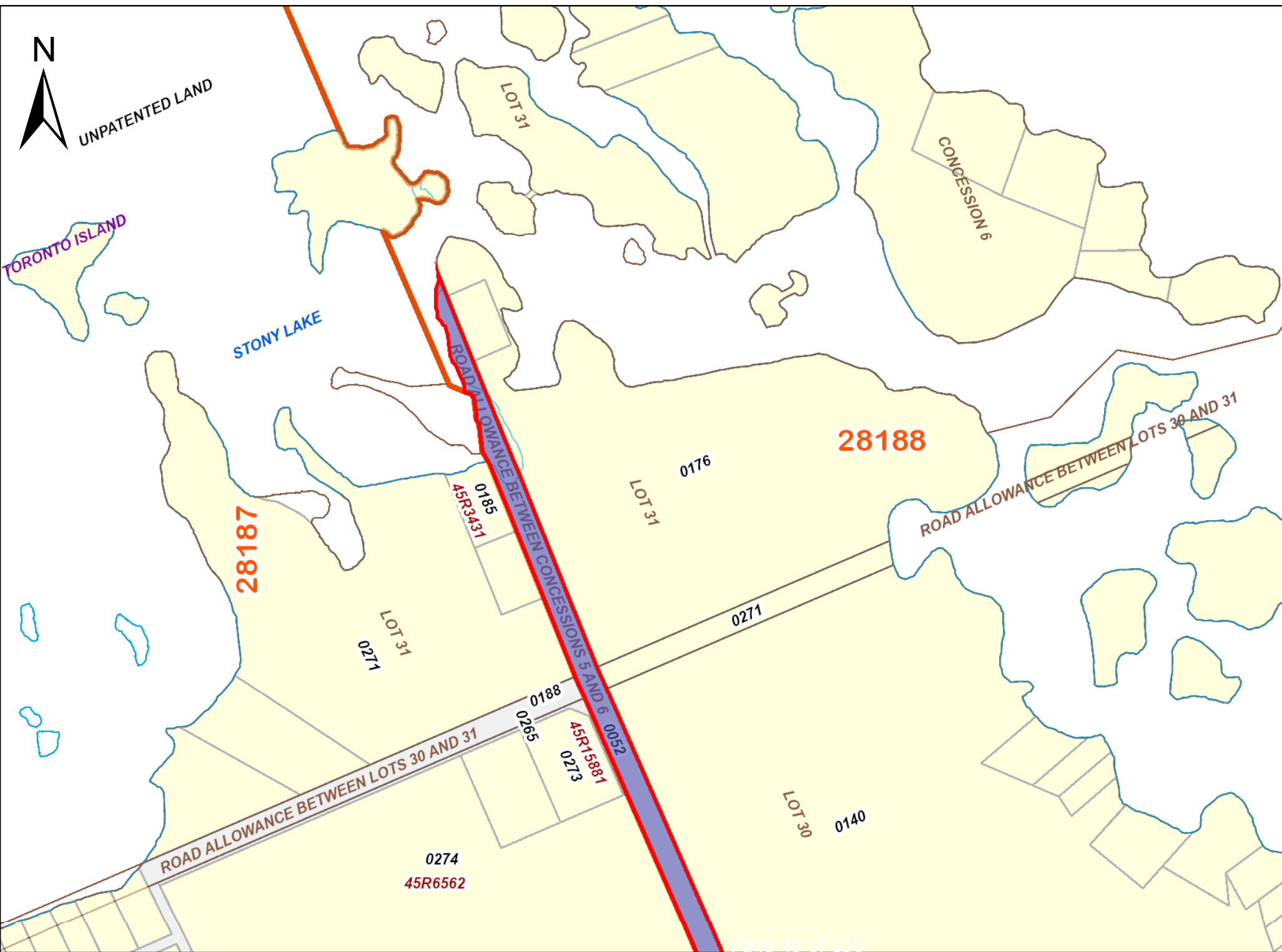
THIS MAP WAS COMPILED FROM PLANS AND
DOCUMENTS RECORDED IN THE LAND
REGISTRATION SYSTEM AND HAS BEEN PREPARED
FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE
RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT
REFERENCE PLANS ARE NOT ILLUSTRATED





PROPERTY INDEX MAP
PETERBOROUGH(No. 45)

LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

THIS IS NOT A PLAN OF SURVEY

NOTES

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FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE
RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT
REFERENCE PLANS ARE NOT ILLUSTRATED



Dear Douro-Dummer Council Members:

We are writing to express our concerns regarding the use of Off Road Vehicles (ORVs) on our public roads. We are fervently opposed to the use of ORVs on our roads for the following reasons:

Safety Concerns

- As indicated in the name, Off Road Vehicles are not designed for safe use of roads. In the USA where more safety studies have been conducted, the consensus is to recommend strongly against use of ORVs on public roads of any type. The **US National Library of Medicine, the National Institute of Health, the Specialty Vehicle Institute of America, the Consumer Federation of America, the ATV Trade Association and all ATV manufacturers strongly recommend against driving on roads, paved or otherwise** because the low pressure tires are designed strictly for off-road use and are dangerous due to potential loss of control on roads. In fact ATV manufacturer Honda goes so far as to recommend riders get off their ATV and walk it across roads. Polaris is now even requiring warnings in published advertisements warning “Polaris off-road vehicles can be hazardous to operate and are not intended for on-road use.” In addition ORVs do not all come equipped with turning signals or proper headlights for use on roads which are both serious safety issues. ORVs are not designed for use on roads and therefore are a safety concern not only for their drivers, but also for others using the public roads.
- In their response to Bill 107, (Getting Ontario Moving Act, 2019) in which the Ford Government switched the onus to allow the use of ORVs on roads unless expressly prohibited by municipalities, the **Association of Municipalities of Ontario** (AMO) stated use of ORVs on roads “could be dangerous for both drivers of cars and off-road vehicles. Not only will this create more work for municipal governments by adding a by-law review to their agendas, but expansion of the use of these vehicles could open municipal governments up to court claims for any accidents that may occur under the current joint and several liability regime...AMO urges the Standing Committee to undo this proposal to respect the decisions municipal governments have taken and to protect municipal taxpayers from any potential liability claims.”
- We repeatedly hear from ATV clubs who wish to open the roads that there have been “no problems whatsoever” in municipalities where roads have been opened up, but that is clearly not accurate:

From **Haliburton, Kawartha, Pine Ridge District Health Unit**:

1. Between 2015–2019, there were 1,286 ATV-related emergency department (ED) visits, an average of 257.2 per year.
 2. The majority of these ATV-related ED visits occurred among residents of Kawartha Lakes (602), followed by Northumberland (516), and Haliburton (168). (Not surprisingly, these are the municipalities where ORVs are permitted on roads.)
 3. The highest number of ATV-related ED visits occurred among residents 10-19 years of age (386; 30.0%)
 4. **There are higher rates of fatalities and serious injuries for ORV riders on roadways compared to off-roadways**, being on roadways increases the risk of collisions with other motor vehicles. Also, certain design characteristics of these vehicles, particularly ATVs, make them unsafe on roadways.
 5. **Restricting ORVs to trail use only would be the preferred best practice from a public health standpoint.** <https://hamilton.civicweb.net/document/63954/>
- The Consumer Federation of America published a March 2014 study recommending soundly against use of ATVs on public roads. It contains quotes from manufacturers’ manuals all of which strongly recommend against use of ATVs on any public roads and includes conclusions based on statistical analyses stating the following:
 - **From 1997 to 2007, on-road ATV deaths increased twice as fast as off-road deaths**
 - **65 percent of ATV deaths occur on roads**
 - **74 percent of ATV deaths on public roads are on paved roads**
 - The Consumer Product Safety Improvement Act in the USA requires ATV warning labels that clearly warn against riding on public roads.
 - Specialty Vehicle Institute of America (SVIA) has advocated against expanding the legal use of ATVs on roads.

<http://consumerfed.org/pdfs/ATVs-on-roadways-03-2014.pdf>

https://consumerfed.org/press_release/new-study-finds-that-atvs-should-not-be-operated-on-paved-or-unpaved-roads/
<https://www.ncbi.nlm.nih.gov/pubmed/26065484>

In fact, despite claims to the contrary from ORV enthusiasts, there are often serious accidents and related fatalities, and almost always they involve roads. Just this past week we had a serious crash in Selwyn Township, and a tragic double fatality of a mother and her 5 year old daughter near Port Perry. Both accidents occurred on a road, apparently due to a loss of control. There are of course many more tragic accidents:

Accidents in Peterborough County:

[illegible]

There have also been many disastrous issues since the roads were opened to ORVs in Haliburton:

https://www.google.ca/search?q=atv+accidents+on+roads+in+haliburton+ontario&complete=0&hl=en&je=iKl-Yub_AYUgZQnRspCqDd&ved=0ahUKJewjm4_Gmld33AHUL080KHREZBNQO4dUDCA&og=atv+accidents+on+roads+in+haliburton+ontario&gs_lcp=Cqnd3Mtd2l6Eaw6CggAEeCsAMQyQM6BwgAEeCsAM6BAghEAgKBAhBGABKBAhGGABQIAZYsy1gpT1oAXABeACAAZ4Bi4GHCZiBAZuN2oAKABACoBCMBABAO&sclient=aws-wiz

- The fact that ATV club members choose to pursue riding on public roads despite knowing full well that ATVs are not considered safe to drive on roads according to both experts and all manufacturers puts in question their sincerity regarding safety and willingness to abide by the rules and recommendations.

Since the last time this topic was of issue, other types of ORVs have been grouped in with ATVs, including Side-by-Sides and amphibious vehicles which are often almost as wide as a small car. Vehicles that wide driving on a road shoulder are an accident waiting to happen because on-road vehicles allowed to travel faster will have to adjust when passing to avoid collisions and the spray of gravel. It is currently illegal to drive on the shoulder of a road for safety reasons, (so drivers can exit the travelling lanes in an emergency,) why should ORVs be exempt from that law?

Liability

When so much information is available in advance from experts recommending against use of ORVs on roads, opening our roads to ORV use is also dangerous financially because it unlocks the potential for litigation against the Townships and/or councillors if/when there is a serious or fatal accident involving an ORV on a road. This is made even worse when considering the relatively new joint and several liability regime, which states if any negligent parties involved in a lawsuit were unable to pay, the other parties involved take on the financial responsibility. (eg. If an uninsured rider that is found to be negligent, even if the municipality is only found to be 1% liable, the courts will look to the Township to compensate the injured parties, which could be in the millions of dollars.)

In their study “Off Road Vehicle use on Municipal Roadways” the township of Hamilton included responses from their insurer to several questions including the following: “Does allowing ORVs to use Township roads open more avenues for the Township’s liability, such as: not providing road and shoulder surfaces suitable for ORV’s, not providing caution and warning signs on hills, curves and blind spots not posting speed limits so ORVs know which 2/3rd speed is allowed?” Response: “**Yes! There could potentially be lawsuits claiming that the roads were unsafe for permitted use.**” <https://hamilton.civicweb.net/document/63954/>

We have had plenty of forewarning therefore we should heed the warnings and not wait for more tragic accidents and costly lawsuits. The ORV manufacturers understand this, hence their warnings. Why are we even considering this?

Increased Expenses

As was indicated in the June 2022 Stantec Report “Operation of Off-Road Vehicles on County Roads”, opening our public roads to ORV use will undoubtedly also add extra strain on township expenses resulting in an added tax burden to our citizens:

1. It will require additional policing at a significant extra expense adding hundreds of thousands of dollars where budgets are already tight, and officers are already busy.
2. Road maintenance expenses will increase because ORVs do significant damage to surfaces upon which they travel. This is especially a concern for chipped roads as apparently ORVs are typically expected to drive on the shoulder where the road is most susceptible to damage. When there is no shoulder on the road, there is no choice but to damage the edge of the road making it less safe for all vehicles.
3. New signage will be necessary to indicate speed limits and where ORV use is permitted or prohibited, at additional cost.

Especially now when many constituents are struggling to make ends meet, it is unfair to taxpayers to increase costs by hundreds of thousands of dollars annually just to improve convenience for a relatively small interest group who knew use of ORVs on roads was already illegal when they opted to purchase their machines.

Economic Development or Loss?

- The tourism we currently enjoy depends on the beauty and serenity of nature, which is not compatible with noisy, polluting and destructive ORVs. Cyclers, paddlers, hikers and campers will stay away in droves if the natural quiet is lost in favour of noisy ORVs. Any economic development that might be gained from allowing ORV use on roads in the area is likely to be off-set and probably exceeded by losses from reduced visitorship to our parks like the Warsaw Caves Conservation area which is well known as a quiet place to camp, hike, paddle and enjoy nature. If you take that away because noisy ORVs are frequenting the area in such close proximity, visitorship will most certainly drop and Warsaw will no longer be a chosen destination for campers etc.
- There has still not been any real unbiased study of the economic benefit the township is likely to expect from having additional ORV traffic. Since most ORVs are not typically equipped to carry much more than their rider(s), it is unlikely there will be any benefit beyond the sale of small quantities of gasoline and/or snacks etc. This makes it difficult to justify considering the potential economic losses and safety issues solely in the name of added convenience for ORV riders.

Noise

- ORVs are very noisy. Because they are designed for off-road use they are not required to conform to the same noise limitations as vehicles designed for on-road use. We can certainly testify to this fact as we often have ATVs using our road illegally, and the noise is beyond excessive. Our house is fairly distant from the road and shielded by forest, but we hear ATVs coming long before they are anywhere near our address, and long after they have gone by. Asking residents to accept that amount of noise potentially as early in the day as dawn is unreasonable. Too many homes in our area are within a few feet of public roads and it is unfair to ask residents to sacrifice their peace and quiet (and their ability to sleep) because ORVs are roaring by disturbing the peace...especially on weekends which is undoubtedly when there would be the most ORV traffic. A car or truck making similar noise as that of an average ORV would be subject to receiving a ticket for excessive vehicle noise, so why would we allow noisy ORVs to use the roads with impunity?
- We expect that like us, many residents of Peterborough County have sacrificed the convenience of living in a city and chosen to live here because of its natural beauty, clean air, peace and quiet. These are all qualities that are at risk if ORVs are allowed on our roads. By the admission of ATV club spokesmen, the request to allow ORV traffic on public roads is entirely a matter of convenience to make it easier for riders to get to the ATV trails. We think it would be extremely unjust to sacrifice the tranquility of Peterborough County's residents just to increase the convenience factor for some recreational ATV riders, some of which may not even be residents or tax-payers.

Emissions

In these days of extreme global climate change concerns, we should not be promoting recreational activities that rely on fossil fuels and consequently contribute to air pollution and add significant amounts of carbon dioxide to the atmosphere. It only takes a short ride on an ATV to negate much of the work of those of us who are trying to reduce our carbon footprint in an attempt to help with the reduction of global climate change.

Bias in Stantec Study

- We hope council will treat the 2022 Stantec study with some scepticism as it is obviously biased toward opening roads to ORVs. The comparative assessment has some very debatable findings:
 - o "Supports public health and safety" scores evenly between Opening all roads, and opening none! This obviously weights the very limited health benefits of driving a self propelled ORV over the well documented safety concerns of driving on roads...both for riders and the general public.
 - o "Improves recreational access and physiological health"...perhaps for ORV riders, but to the detriment of everyone else when considering the noise, pollution, and CO2 emissions we can no longer afford.

- To state that bylaw enforcement and signage costs would increase if the roads continue to be closed to ORVs is ridiculous. They're already closed, so nothing need change with respect to bylaw enforcement or signage if they remain closed.
- Stantec may have something to gain from opening the roads, since they recommend additional annual studies and assessments. If the roads remain closed to ORVs, no additional expensive studies are necessary.
- The report makes a large and questionable assumption that insurance costs would not change if roads were opened, but we know with roads opened there will be more serious accidents and associated litigation. This is not seriously considered and would undoubtedly be a very significant expense for tax payers when civil suits are often in the millions of dollars.

Increased Undesirable Traffic

As is evidenced by the experience in Haliburton, opening our roads to potentially thousands more noisy and destructive ORVs is a very bad idea. While of course it doesn't apply to everyone, ORVs attract people that like to "tear it up" and often don't respect laws, property rights or nature. Those wishing to open up the roads to ORVs are trying to do so with complete disregard for the negative affect they would have on their fellow citizens' rights to live in safety, peace and quiet, financial security and environmental safety into the future.

We believe strongly that opening up any roads is a grave mistake that will be very difficult to reverse. We hope council will not cave to pressure from a persistent few who by their own admission are just looking for convenience for their chosen recreational activity, but with no regard for the negative impact they have on the lives of others. We hope you will agree the evidence overwhelmingly supports that the only responsible decision is to deny the use of ORVs on our public roads.

Thank you again for this opportunity to express our concerns.

Sincerely

Russell Rowe, Dorothy Tuckerman and Dylan Rowe
Warsaw ON

From: Russell Rowe
Sent: Wednesday, July 26, 2023 3:44 PM
To: Martina Chait
Subject: Letter regarding ORV use on public roads

Hello Martina:

Thank you again for your assistance regarding my request to speak at the next council meeting.

Please find attached our letter regarding the use of off-road vehicles on the roads of Douro-Dummer. If you would be so kind as to forward it to the members of Council it would be greatly appreciated.

(I gather Ray Johnston does not use email, but I wonder is there a way to get him a copy so he has a chance to read it well in advance of the meeting on Tuesday?)

If there are any questions, please don't hesitate to contact me.

Thank you again for all the great work you do.

Russell Rowe, Dorothy Tuckerman and Dylan Rowe
Warsaw, ON

Thank you for providing the Official Plan.

I will be speaking to section 5.9.3 on Climate Change.

For the councils review, I will reference,

UN Agenda 21 (1992)

<https://shelaghformayor.webcatt.ca/wp-content/uploads/2022/10/Agenda21-1.pdf>

The municipal primer 1994

<https://electronstephensmayorkincardine.files.wordpress.com/2018/10/municipal-primer.pdf>

The Municipal Act, 2001

<https://www.ontario.ca/laws/view>

City of Peterborough Climate Action Plan

<https://sustainablepeterborough.ca/wp-content/uploads/2016/11/Chapter-1-City-of-Peterborough-Climate-Action-Plans-FINAL.pdf>

As well as the City of PTBO reports

PEAC 23-010, PEAC 23-002, PEAC 23-009

I will also speak to the science of climate change, with a background Ecosystems Management, from Sir Sandford Fleming.

<https://www.peterborough.ca/en/city-hall/climate-change-environment.aspx>

PEAC 23-001, 002

<https://pub-peterborough.escribemeetings.com/Meeting.aspx?Id=6a57e226-e595-48bd-864f-a051a602dcc1&Agenda=Agenda&lang=English>

PEAC 23-003

<https://pub-peterborough.escribemeetings.com/filestream.ashx?DocumentId=35349>

PEAC 23-004

<https://pub-peterborough.escribemeetings.com/filestream.ashx?DocumentId=35347>

PEAC 23- 005, 006, 007

<https://pub-peterborough.escribemeetings.com/Meeting.aspx?Id=4e808a88-01f4-485d-99bb-1cd9a2344280&Agenda=Agenda&lang=English>

PEAC 23-008

<https://pub-peterborough.escribemeetings.com/filestream.ashx?DocumentId=35679>

PEAC 23- 009, 010, 011

<https://pub-peterborough.escribemeetings.com/Meeting.aspx?Id=fdd4b243-2d10-45fd-839a-63147c4ac1d4&Agenda=Agenda&lang=English>

Hello,

Please note the following response to Request to Address Council has been submitted at Tuesday July 25th 2023 11:23 AM with reference number 2023-07-25-002.

- **Name of Individual(s)**
Maggie Braun
- **Name of Organization:**
Requested to speak on behalf of Douro Dummer residents
- **Please Provide an Email Address:**
[REDACTED]
- **Please provide a phone number:**
[REDACTED]
- **Nature of delegation request:**
Discuss PTBO county environmental policies affecting Douro Dummer official plan.

Discuss the effect of climate changes effect on Douro Dummer

Request to Address Council

If you would like to attend as a delegation before Council for the Township of Douro-Dummer or the Committee of the Whole, you must complete this form and submit it to the Municipal Office. Please note that the deadline for delegation requests is 12-noon, on the Tuesday prior to the meeting date (seven days before the meeting date).

A copy of any presentation or supporting materials is also required to be submitted at 12-noon, on the Tuesday prior to the meeting date. The only formats accepted are as follows: PFD, PowerPoint, Word, Excel or Jpeg.

Please note that as per Procedural By-law 2021-73, only three Delegations shall be scheduled for each meeting. The time limit of 10 minutes shall be strictly enforced.

Name of Individual(s) *

Maggie Braun

Name of Organization:

Requested to speak on behalf of Douro Dummer residents

Please Provide an Email Address:

[REDACTED]

Please provide a phone number:

[REDACTED]

Nature of delegation request: *

Discuss PTBO county environmental policies affecting Douro Dummer official plan.

Discuss the effect of climate changes effect on Douro Dummer

Please upload any additional information you wish to submit.

Please provide a signature *

W.O.P.
Mayor B.W.

For the purposes of the Freedom of Information and Protection of Privacy Act, by submitting this form, I/we authorize and consent to the use by, or the disclosure, to any person or public body or publishing on the Municipal website any information that is contained in this submission and recognize that my/our name may become part of the public record.

Thank You

Change the text for this message.

Township of Douro-Dummer

Report and Capital Project Status

- Directed by Council and/or CAO
- Directed by the Province/legislation
- Directed by an Agency
- New items and updates are highlighted in Yellow

Report Status

Department	Date Requested	Directed By	Resolution/Direction	Est. Report Date
CAO	August 3, 2021	Council	Committee Recommendation on Short-Term Rentals	August 2023
CAO	June 20, 2023	Council	Approve the By-law to regulate use of Municipal Docks	Completed
CAO	April 11, 2023	COW	Report regarding Tree Seedling Program	Summer 2023
CAO and Clerk	April 11, 2023	COW	Report to Council re ORV use in Township	Summer 2023
Clerk	April 4, 2023	Council	Recruitment for Historical Committee	Report to Council – August 1, 2023
Clerk	June 6, 2023	Council	Report Back – Request for various policy changes	August 2023

Clerk	February 14, 2023	Council	Review of Records Retention By-law	Early Fall 2023
Corporate	May 3, 2022	Council	Future Gravel Resources	Spring 2023
Finance/Clerk	February 21, 2023	Council	Policy/Program for Community Grants	Spring 2023
Finance/Clerk	February 21, 2023	Council	Policy to allow for multi-year budgets	Summer 2023
Planning	June 7, 2022	Council/Province	Bill 109 – Update to Site Plan Control By-law, Create Pre-Consultation By-law, ensure the language in Official Plan allows for Peer Review as part of Complete Application	Changes pending release of final provincial regulations
Public Works/CAO	March 7, 2023	Council	Indacom Drive Lot 3	Summer 2023

Capital Project Status

Department	Capital Project List	Status
Fire	Douro Station Reconfiguration	Ongoing
Fire	Resurfacing of the parking lot at Fire Station 2	Fall 2023
Fire	Station 2 Pumper	Completed
Fire	Fans for the Trucks	Completed
Fire	Paging Infrastructure Fees	Fall/Winter 2023
Fire	Bunker Gear	Completed
Fire	Master Fire Plan & Community Risk Assessment	Due 2024
General Government	Demolition of Old House at Fifth Line	Barn is removed – August 2022 Tender for house demolition and clean up – Waiting on results of contaminates test
General Government	New Sloped Roof - Town Hall	RFP in Spring 2023
General Government	Asset Management Plan	Ongoing

General Government	Computer Modernization	Ongoing
General Government	Finance Modernization	In progress – will continue into 2023 - New Payroll Module in place – Jan 2023
General Government	Municipal Office Front Door Replacement	Summer 2023
General Government	Pay Equity Review	Complete
General Government	Development Charge Study	2023
General Government	Strategic Plan	Starting March 2023
General Government	Marriage License and Civil Marriage Ceremonies	Complete – Waiting on Materials from Province
General Government	Public Conduct Policy and Procedure	Complete and Approved
Parks and Recreation	Parks and Rec Master Plan – Implementation	On hold due to Covid-19
Parks and Recreation	Tables and Chairs	Tables Delivered
Parks and Recreation	Lime Kiln Restoration – 2022 Budget	Spring 2023
Parks and Recreation	Consultant Fees - Arena Facilities Future Ad-Hoc Committee	Summer 2023

Parks and Recreation	Back Dam Shelter Roof	Completed
Parks and Recreation	New Parks Mower	Received
Parks and Recreation	Garage Door Replacement – Douro Community Centre	Ordered/waiting on installation
Parks and Recreation	Water Softener Replacement – Warsaw Community Centre	Completed
Parks and Recreation	Compressor Replacement Reserve Contribution	2024
Parks and Recreation	New Park Trailer	Received
Planning	Zoning By-Law Update	On hold until Province Approves OP
Planning	Proposed Provincial Planning Statement	Complete
Public Works	Spot Gravel Repairs - Centre Dummer Road	Summer 2023
Public Works	Gravel Pit Purchase	Late 2023
Public Works	Excavator with Brush head (John Deere 190)	Waiting on delivery

Recommendation:

That the Planning-2023-25 report, dated August 1, 2023, regarding the County of Peterborough Official Plan ERO Posting be received and;

That, depending upon the outcome of the County Planning Staff Report to County Council on August 2nd, Council delegate authority to the Township Planner and CAO to provide the County with the requested support and to submit comment through the Environmental Registry of Ontario prior to the closing of the commenting period on August 20, 2023.

Overview:

The County of Peterborough has prepared a [new Official Plan](#) to set the vision and direction for growth and development to the year 2051. The Council of the County of Peterborough adopted the new Official Plan, with some amendments, at its meeting on June 29, 2022. This new Official Plan does not come into effect until it receives approval from the Minister of Municipal Affairs and Housing.

The Township of Douro-Dummer supported the adoption of the new Official Plan at the Regular Council Meeting of June 21, 2022 with the following Resolution:

Resolution Number 208-2022

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the report, dated June 21, 2022, regarding the County Official Plan Project be received and that Council send a letter of support to the County of Peterborough in regards to the draft County Official Plan that was presented to County Council on June 1st, 2022, along with the amendments that County Council passed at the same meeting.
Carried

The new County Official Plan was formally submitted to the Ministry of Municipal Affairs and Housing (MMAH) for approval on July 11, 2022. On June 21, 2023 the Official Plan was posted to the Environmental Registry of Ontario (ERO) for a period of 60 days for review and comment. The commenting period closes at 11:59 p.m. on August 20, 2023. The ERO posting can be found on-line at: <https://ero.ontario.ca/notice/019-5908>

Notice of the ERO posting was added to the [Township website](#) on July 6th, provided to Council via e-mail on July 7th and posted to the [News and Notices](#) section of the website on July 12th.

The new Official Plan includes a set of schedules for each Township (with the exception of Cavan Monaghan) as well as a Natural Heritage System schedule, which is applicable to the entire County. The County is required by the Provincial Growth Plan to identify an agricultural system for the Townships and delineate the settlement area boundaries.

Throughout the development of the new Official Plan, information, reports and materials were made available to the Technical Advisory Committee, Council and the public. Public consultation resulted in a significant number of changes to the new Official Plan prior to its adoption by County Council. Background information and reports regarding the development of the new Official Plan can be found on the County of Peterborough website at: <https://www.ptbocounty.ca/en/growing/new-county-op.aspx>

The Official Plan that is posted on the ERO has not changed from what was adopted by the County of Peterborough on June 29, 2022. The Environmental Registry allows anyone to comment and share their thoughts on actions the Ministry takes that could affect the environment. Comments on the Official Plan can be made through the ERO posting online or by mail to:

Damien Schaefer
Municipal Services Office- Eastern Region
8 Estate Lane
Rockwood House
Kingston, ON K7M 9A8

County Planning Staff have advised lower-tier Municipal Staff that a Report will be provided to County Council on August 2nd. The Report will form the basis of the County's comments to the Ministry via the ERO and will be two-fold:

- (1) Request that Council ask the Minister of Municipal Affairs and Housing to modify and approve the new Official Plan in accordance (consistent with) the new Provincial Planning Statement (PPS) when it comes into effect;
- (2) Request a number of modifications which address Official Plan Amendments that have been approved since adoption of the new Official Plan in June 2022, along with a few minor wording revisions to sections that need added/deleted/amended (County Planning Staff have met regularly with MMAH Staff over the past year developing the mod list at the Ministry's request).

With respect to item (1), County Planning Staff have advised they will be seeking Township support and to provide our comment through the ERO by the deadline of August 20th.

Conclusion:

The County Report is expected to be available for public viewing in the Council Agenda by noon on July 28th. As of the writing of this Report, a copy of the County Council Agenda was not available, however Staff anticipate being able to speak to the Report verbally.

As noted in the Township Staff Report Planning-2023-17 from the June 6, 2023 Regular Council Meeting the proposed PPS has been developed prior to the Province rendering a decision on the new County (and Township) Official Plan. The proposed PPS, if approved in its current form, represents significant changes to a number of policies and possibly mapping in the newly adopted Official Plan, a process that began in 2017 and involved input from the Technical Advisory Committee, Council and the public.

It is unclear how the proposed PPS will impact the new Official Plan, not only with respect to the timing for a decision, but also by introducing uncertainty regarding whether the Province will modify the Official Plan to be consistent with the proposed PPS. The decision of the Province on the Official Plan will be final and cannot be appealed.

Given the foregoing and the time constraints for providing comment, Staff suggest that it is appropriate for Council to delegate authority to the Township Planner and CAO to provide the County with the requested support and to submit this comment through the ERO. This would be dependent upon the outcome of the Report at County Council on August 2nd.

Financial Impact: N/A

Strategic Plan Applicability: To preserve and enhance the natural heritage features and resources of the Township.

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Staff Report Regarding County of Peterborough Official Plan ERO Posting.docx
Attachments:	
Final Approval Date:	Jul 21, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Recommendation:

That the Treasurer-2023-19 report, dated August 1, 2023, regarding the 2024 Budget Schedule be received and that the budget schedule, including the three special meetings on October 31st, November 1st and November 8th be approved.

Overview:

Each year Township Staff and Council complete the annual budget process which sets out the direction of the Township for the upcoming fiscal year. The following schedule sets out a timeline for the 2024 Budget:

Staff Preparation	
August 25	Provide template to managers
September 22	Managers to complete first draft of 2024 Capital and Operating
September 25-29	Budget Review with Treasurer, CAO and Managers
September 29	Managers to submit long-range Capital forecast
October 2-6	Treasurer to compile budget and apply funding to capital projects
October 6	Treasurer to Present complete first draft to management team
October 9-17	Treasurer to finalize first draft, write report and create the presentation
Council Presentations and Public Meetings	
October 31 @ 10am	Presentation of first draft to Council – Part 1
November 1 @ 10am	Presentation of first draft to Council – Part 2 We will split the departments up between these first two presentations. In the past we suggested to Council to wait to ask questions but given we are splitting the departments Council will be permitted to ask questions during these meetings.
November 8 @ 10am	First Draft Working Session Staff received feedback after the 2023 Budget process that a longer meeting was required to have in depth conversations on the budget. This meeting will allow Council to bring any questions they have for staff; however, Council is still encouraged to provide the questions prior to the meeting to enable staff to gather information need to answer sufficiently.

November 21 (during Council)	Public Meeting – the Treasurer will make a 15-20-minute presentation summarizing the budget that highlights the key changes and projects. The presentation will include any updates to the budget that were made during the first three meetings. The Public will be able to attend and provide any feedback during this time.
December 5 (during Council)	Budget Deliberation – this meeting will be for Council to deliberate the budget while considering any feedback the public provided during the public meeting.
December 19 (during Council)	Final Draft and Budget Passage

Conclusion:

This schedule provides for a budget passage prior to the end of the calendar year and enables staff to enter the new year with our plans in place.

Financial Impact:

N/A

Strategic Plan Applicability:

To ensure and enable an effective and efficient municipal administration. To effectively respond to the challenges of addressing the Township's municipal infrastructure needs as well as effectively managing the assets of the corporation.

Sustainability Plan Applicability:

N/A

Report Approval Details

Document Title:	2024 Budget Schedule.docx
Attachments:	
Final Approval Date:	Jul 26, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Recommendation:

That the Treasurer-2023-18 report, dated August 1, 2023 regarding the Award of RFP ADM-2023-01 – Strategic Plan be received and that Quarry Consulting be awarded the contract to complete the 2023-2027 Corporate Strategic Plan in the amount of \$19,920 plus HST.

Overview:

RFP ADM-2023-01 for the Development of a 2023-2027 Corporate Strategic Plan was issued on June 27th and was the first RFP process using the newly implemented Bids and Tenders system. The RFP closed on July 20th and the Township received 7 bids.

An evaluation team reviewed each proposal based on the following breakdown of scores:

Item	Point Allocation
1. Company Overview and Project Team	10
2. Qualifications and Experience	25
3. Workplan and Timelines	35
4. Proposed Fee	30
Total	100

These were the results of the evaluations:

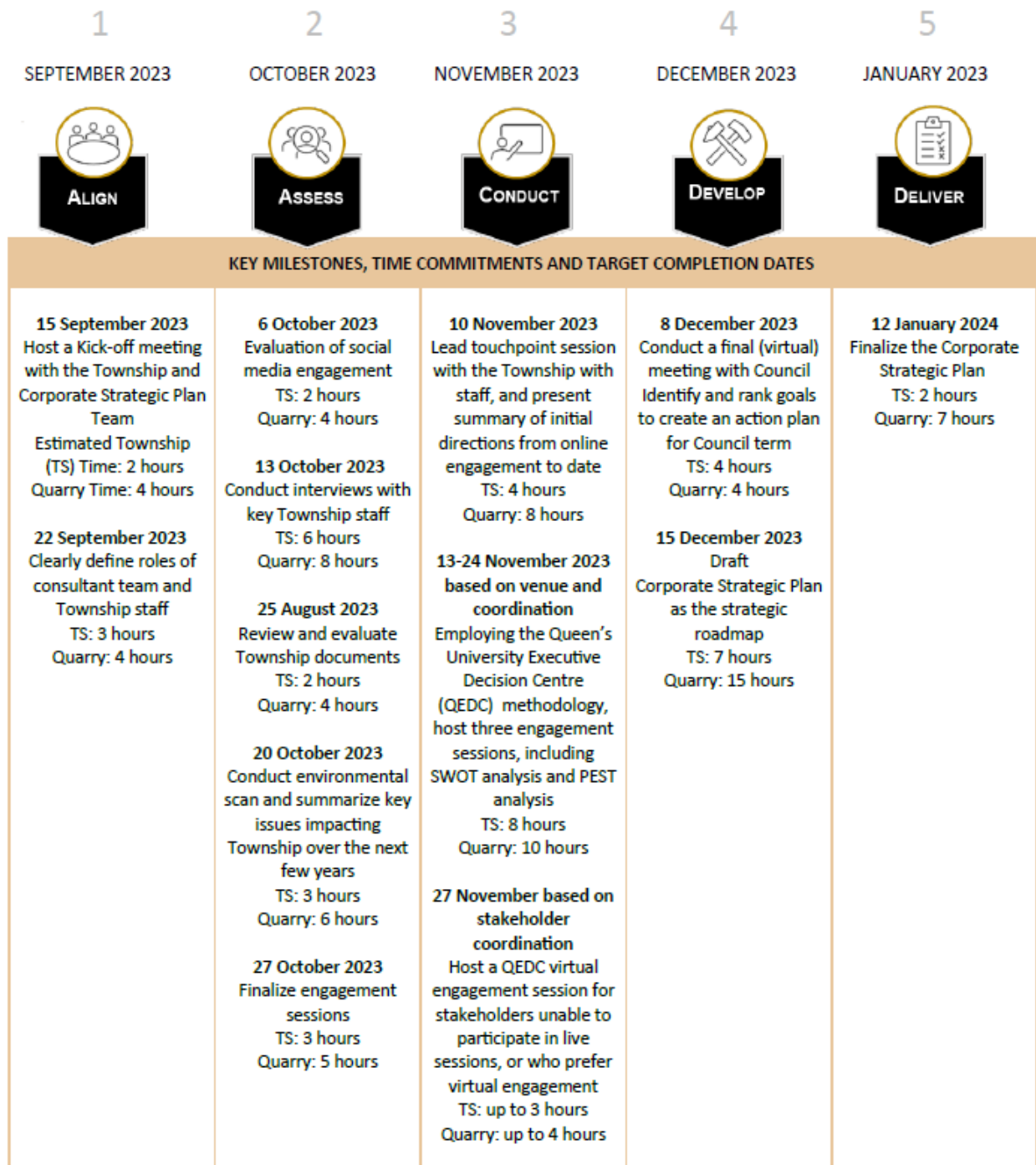
Rank	Vendor	Proposed Fee (excl. HST)	Company Overview and Project Team	Qualifications and Experience	Workplan and Timelines	Fee Score	Total
1	Quarry Consulting	\$22,509.60	7.33	19.17	23.33	27.79	77.60
2	Wilton Consulting	\$21,755.89	6.67	15.00	24.50	28.75	74.90
3	Arising Collective	\$20,848.50	5.33	12.50	22.17	30.00	70.00
4	Ember Experience	\$22,600.00	5.33	11.67	24.50	27.68	69.20
5	Praxis Consulting	\$34,962.20	7.33	18.33	22.17	17.89	65.70
6	Optimus SBR Inc	\$22,292.08	5.33	14.17	15.17	28.06	62.70
7	ICA Associates Inc	\$21,804.48	4.67	10.00	16.33	28.68	59.70

Conclusion:

Quarry Consulting is an independent, 100% Canadian-owned and operated company with its headquarters in Ottawa, Ontario. The firm has approximately 95 employees and provides consulting services on a wide range of subjects. The Client Executive of the project will be Lynn Van Der Linde who leads the Advisory Services practice. The Facilitator for the development of the Strategic Plan will be Erik Lockhart who is the Associate Director of the Queen's Executive Decision Center and the Founder of Lockhart Facilitation Inc.

Mr. Lockhart has worked in the Kawarthas/Peterborough/Northumberland County area quite extensively facilitating strategy and planning sessions with Trent University, Fleming College, Peterborough CFDC, Peterborough Economic Development, Kawarthas Food Action Plan, Town of Campbellford, Northumberland County Council, Cavan-Monaghan, Otonabee South Monaghan, Ontario East, and the Eastern Ontario Leadership Council. He has also worked with public schools and hearing and sight impaired groups. Mr. Lockhart facilitates in the Queen's Executive and Public Executive Programmes.

The proposed project outline is as follows:

**Financial Impact:**

Quarry Consulting bid \$19,920+HST which results in an expense to the Township of \$20,270.59 which is only \$270.59 over the \$20,000 budget.

Strategic Plan Applicability: To ensure and enable an effective and efficient municipal administration.

Report Approval Details

Document Title:	Award of RFP ADM-2023-01 Strategic Plan.docx
Attachments:	
Final Approval Date:	Jul 26, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs

Recommendation:

That the Clerk's Office-2023-23 report, dated August 1, 2023 regarding an update on the recruitment process for the Historical Committee be received.

Overview:

After the 2022 municipal election, all Township Committees (except for the statutory committees) were put on hold to allow the newly elected Council time to review the committee structure and determine what committees should continue or evolve. Through that process staff have introduced Terms of References for various committees. In the spring Council received a delegation from former Historical Committee members, they requested that Council recruit and appoint new members. In response to that request, Council directed staff to create a new Terms of Reference for the Committee and once approved begin a recruitment process.

Staff posted ads in the local paper, posted information on the Township website and Twitter accounts and sent out emails to past members as part of the recruitment campaign. Sadly, only one submission was received.

Conclusion:

Due to this lack of submissions, it is not currently possible to appoint members to the Committee as the minimum number of members is 4. At this time staff are reviewing the minutes of the Historical Committee to see what projects they had been working on and any future projects they hoped to begin. Further to this, the Committee was traditionally the caretakers of the Township archive which is housed at the Douro-Dummer Public Library. As at this time, as there is no Committee, the Clerk's Department will act as the caretakers. This is appropriate as the Clerk's Department is responsible for keeping corporate records and monitoring and implementing the retention schedule. As the Clerk's Department has not been involved with the archive in quite a long time, there will be a transition period as there is not a digital listed of what the archive contains and in what mediums. Further to that, the storage of the items in the archive will need to be reviewed to ensure that they are being housed appropriately. As staff move through this process they will reach out to past members to see if they are able and or willing to assist with this project and any future projects that may be required related to the mandate of the Historical Committee.

Financial Impact:

At this time there is no direct financial impact but staff time and capacity will need to be allocated to the archive and to preserving the history of the Township.

Strategic Plan Applicability:

To develop and/or assist with the development and delivery of social and recreational programs as well as effectively maintaining and updating recreational facilities to promote healthy lifestyles and meet the broad range of community needs.

Report Approval Details

Document Title:	Update on Historical Committee Recruitment.docx
Attachments:	
Final Approval Date:	Jul 25, 2023

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs

Recommendation:

That the Clerk's Office-2023-22 report, dated August 1, 2023 regarding a response to a request for Procedural Change be received and that Council provides staff direction on the various requests.

Overview:

At the June 6th, 2023 Council meeting, a request for procedural changes dated May 29th, 2023 was received from Lynn McCabe, Marie Howran, Pat Smallman and Susan Field. In the letter they outline three changes they would like to be considered:

- 1) That draft minutes be released within 48 hours of the occurrence of a Council meeting.
- 2) That the Agenda be published in draft form seven days prior to a Council meeting.
- 3) That the public be allowed to ask questions and make statements during the meeting.

In response to these requests, Council passed the following Resolution:

June 6, 2023

Resolution Number 191-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the letter from Lynn McCabe, Marie Howran, Pat Smallman and Susan Field dated May 29th, 2023, regarding requests for various policy change be received and staff be requested to bring back a report on the request to a future Council meeting. Carried

The current Procedural By-law was approved May 3rd, 2022. The By-law was developed with the assistance of a review committee and incorporated recommendation from the Township's Service Delivery Review. The road to approval involved multiple staff reports and many discussions were held with Council prior to it being approved. The Procedural By-law is based on the general principals of Parliamentary Law and Roberts Rules of Order. There are six principals that underlay the rules of any meeting.

- 1) The majority must be allowed to rule
- 2) The minority have rights that must be respected
- 3) Members have a right to information to help make decisions
- 4) Courtesy and respect for others is demanded
- 5) All members have equal rights, privileges and obligations
- 6) Members have the right to an efficient meeting

In addition to these principals the *Municipal Act, 2001, as amended*, requires that municipality operate in an accountable and transparent manner. Since the introduction of Bill 68, Modernizing Ontario's Municipal Legislation Act in 2017, the Township has kept these principals in the forefront of everything the municipality does. This has

resulted in the creation of a Code of Conduct for Council, Codes of Conduct for staff, policies and procedures regarding routine disclosure of information and the ongoing effort to ensure that information the public is looking for or requesting is hosted on our website or is accessible in the format that best suits the requester.

In reviewing the procedural requests above, staff will review each request individually below.

Request One

There are three main purposes of Council Meeting Minutes. The most important purpose is to provide for the legal record, the decisions made and actions taken by Council at a meeting. The second purpose is to provide a record to the members of Council of the actions and decisions they have made. The third purpose is to provide a historical record of the municipality.

The current practice at the Township and throughout Peterborough County is to provide the draft minutes as part of the circulation of the meeting agenda. Staff would recommend keeping this practice and not releasing draft minutes prior to the publishing of the agenda. Circulating draft minutes prior to the agenda would cause confusion as they may be taken as approved minutes which could bring extra risk and liability to the Township. As per the Municipal Act, Council and Committee minutes are prepared by the Clerk or their designate and posting draft minutes would encourage discussion about their accuracy and could cause unnecessary pressure on staff to make changes based on other's interpretation. Any discrepancies in the minutes are discussed and decided on at the next Council meeting to ensure accountability and transparency. The Township live streams and records all regular Council meetings and Committee of the Whole meetings. The public and Council is able to view the recordings on the Township's YouTube Channel within a few hours of the meeting. Further to the immediate access to the meeting recordings both Council and the public are welcome and encouraged to reach out to the Clerk's Office regarding Council agenda and Council minute questions.

Request Two

Under the current Procedural By-law, the agendas for Council meetings are distributed on Thursdays to Council members which is five days prior to the meeting and are published to the website on Friday which is four days prior to the meeting. If the date of circulation of the agenda to Council were to change staff would also need to change the internal and external deadlines that exist for the submission of items to the agenda. Staff do not recommend publishing Draft Agendas, similar to the publishing of draft minutes, publishing multiple versions of an agenda creates confusion for the public and Council. We want to ensure that Council has the correct information prior to the meeting along with sufficient time to review the materials. As stated in the first part of this report one of the principals of parliamentary law is the principal of "Right to Information". This is not limited to just receiving information, the information must also be timely. Agendas, reports and supporting documents must be known in advance of

the meeting. Changes to the agenda and reports limit members right to information and puts road blocks in the transfer and analysis of that information.

Staff are happy to publish the agenda for the public on the same day that Council receives the agenda (Thursdays) if that is something Council is approving of. It should be noted that the change would eliminate Council's ability to review the agenda prior to receiving questions or comments from the public regarding the agenda.

Request Three

In the review of the current Procedural By-law the idea of a question period for the public was considered as the Township of Selwyn has a question period as part of their agenda. Staff reached out to Selwyn to find out more about how the question period works and what problems may arise. The information was presented to Council at a Committee of the Whole meeting held on April 12, 2022. It has been copied and pasted below for reference:

There was a comment regarding the introduction of a question period similar to Selwyn Township Staff reached out to Selwyn to discussed the question period that they have included on their agenda. Staff told us that they allow for questions from the public to be asked during the 15 minutes after "Delegations". Each person present is able to ask a question to Council, questions are referred to staff to answer after the meeting. The names of the persons, their questions and the answers are not recorded in the minutes. Selwyn staff mentioned that the Question Period can be problematic as the questions are not known in advance and the Chair can be placed in a difficult position trying to manage an angry or upset person in a live Council meeting which is then available on YouTube after. Township staff are recommending that Question Period left for now and if a future Council would like to have it implemented advice be sought from the Township Solicitor.

Township staff still stand by the recommendation to not permit a question period or allow the public to make statements during the meeting outside of the Delegation section of the meeting. The work of the municipality can be complex and multifaceted, questions received in an impromptu manner place Council in a position where they might not know the answer or the full context which could lead to misinformation being spread in the community. Similar to Council, staff may not be able to answer the questions on the spot for the same reasons. Questions or comments received in advance can be addressed by staff or individual Council members and it allows time for any research to be conducted. It is strongly recommended that if members of the public have questions regarding the material on the agenda, they reach out to Senior Staff at the Township or members of Council.

Conclusion:

The Procedural By-law is a vital tool to ensure that Council can conduct fair, transparent and efficient meetings. There is legislation that must be adhered to in the creation and implementation of the By-law, there is a modicum of flexibility awarded to municipalities to ensure that the By-law they have in place addresses the culture of Council and the local community.

Financial Impact:

There may be legal costs associated depending on Council's direction to ensure that any changes to the Procedural By-law complies with current legislation and will not be in conflict with recent decisions from the Information and Privacy Commission, the Ontario Ombudsman's Office and Divisional and Superior Court.

Strategic Plan Applicability:

To ensure and enable an effective and efficient municipal administration.

Sustainability Plan Applicability: N/A**Additional Reading:**

Report to Council – Procedural By-law Review Report – No. 6 dated May 3, 2022
<https://pub-douro-dummer.escribemeetings.com/Meeting.aspx?Id=680b76dd-5287-4c3b-9790-fb73aed0b3b0&Agenda=PostMinutes&lang=English&Item=40&Tab=attachments>

Committee of the Whole Report – Review of Procedural By-law dated April 12, 2022
<https://pub-douro-dummer.escribemeetings.com/Meeting.aspx?Id=94db1d11-352c-43b0-88cb-277931191e4e&Agenda=PostMinutes&lang=English&Item=21&Tab=attachments>

Report to Council – Procedural By-law Review Project – Update 4 dated December 7, 2021
<https://pub-douro-dummer.escribemeetings.com/Meeting.aspx?Id=0a72687f-8767-467f-ada7-e8ca9d9f6c73&Agenda=PostMinutes&lang=English&Item=46&Tab=attachments>

Report to Council – Procedural By-law Review dated November 2, 2021. Also includes links to reports dated September 7, 2021, September 28, 2021 and March 30, 2021
<https://pub-douro-dummer.escribemeetings.com/Meeting.aspx?Id=58584a44-0826-43e5-bad3-dac06ec30b2b&Agenda=PostMinutes&lang=English&Item=37&Tab=attachments>

Report to Council – Review of Procedural By-law dated April 6, 2021
<https://pub-douro-dummer.escribemeetings.com/Meeting.aspx?Id=56a71c4c-f7ab-4ee0-a9ae-bcdf1e3e032a&Agenda=PostMinutes&lang=English&Item=47&Tab=attachments>

Report Approval Details

Document Title:	Response to Request for Procedural Changes .docx
Attachments:	- Policy change Request for Douro-Dummer - May 2023.pdf
Final Approval Date:	Jul 25, 2023

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs

May 29th, 2023

Dear Mayor and Council Members of Douro-Dummer Townships

We are writing to you to formally request, policy changes that we feel are in the best interests of the people who live and contribute to these townships.

In no particular order, we request the following changes to current policies be put into effect immediately.

- 1) That the (draft) minutes taken at the council meetings be posted and available for review within 48 business hours, of said meeting. The minutes are taken and recorded during the meeting, so there is no reason that they aren't posted (albeit in draft form) in a more timely manner. (we understand they still need to be adopted by two council members at upcoming meeting) and have the ability to be amended by same. We feel it would give the council members more time to review and spread their work load more efficiently with respect to the minutes and the agenda.
- 2) That the agenda (in draft format) for the upcoming council meeting be posted and available for review at least 7 Business Days prior to the upcoming meeting. This will allow time to properly, review, research and prepare any questions or concerns, and further allow time to contact applicable ward council with questions or concerns or further explanations of topics if necessary. (we understand the draft agenda may change, but any changes could be noted in a different colour or text to bring awareness to those changes)
- 3) We request that persons attending the meeting or via zoom be permitted to ask questions or make brief statements and within reason (or at the discretion of the chair), with respect to the current topic if they feel something didn't get asked or addressed by a council member or that something wasn't made clear during the discussion. We understand these questions/statements should be kept brief and to the point and only be allowed once all council members have had opportunity to ask their questions.

Respectfully, Lynn McCabe, Marie Howran, Pat Smallman, Susan Field

(APPROVED)
Minutes of the Township of Douro-Dummer Public Library Board Meeting

May 9, 2023, 4:00 PM
Douro Community Centre

Present:

Councillor Thomas Watt
Darla Milne
Georgia Gale-Kidd
Diane Bonner
Sharon McKeiver
Gary Rose

Staff Present

Interim Treasurer - Paul Creamer
Library CEO Maggie Pearson

1. Call to Order

The Secretary called the meeting to order at 4:06 PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of April 3rd 2023 Minutes

Resolution Number 40-2023

Moved by: Darla Milne

Seconded by: Sharon McKeiver

That the minutes from the April 3rd, 2023 meeting be approved.

Carried

4. Business Arising from Minutes

4.1 Committee Reports

4.1.1 Friends of the Library

Verbal report from Georgia Gale-Kidd on upcoming FOL programming including speaker series plant identification workshop with mini field trip, plant and book sale May 12 and 13.

4.1.2 Art Gallery

Verbal report from Sharon McKeiver on upcoming shows for the art gallery: Lynda Todd show to hang until end of June, empty for summer months to use for Summer Reading Club programming, Sheehan family booked for Fall 2023, Dave Goyett booked for Spring 2024.

4.1.3 Policy Committee

Verbal Report from Gary Rose, Maggie Pearson and recommendation of these policies to the Board.

4.1.3.1 Governance Policy

4.1.3.2 Volunteers Policy

Resolution Number 41-2023

Moved by: Councillor Tom Watt

Seconded by: Darla Milne

That these reports be accepted for information and,

That the Governance Policy be adopted and,

That the Volunteers Policy be adopted after Councillor Watt has followed up on insurance coverage for volunteers

Carried

5. Financial Report

Verbal Report from Paul Creamer on accounting practice updates, budget variances to correct for 2024 (insurance, hydro, subscriptions); general timeline for capital project submissions (end of September 2023). Discussion surrounding method for calculating wages budge.

Resolution Number 42-2023

Moved by: Darla Milne
Seconded by: Gary Rose

That the report be accepted for information and that,

The Board ensure all budget requests are recorded as resolutions, and all budget approvals by Council are accepted and recorded by the Board as resolutions.

Carried

6. Librarian Reports

6.1 Report to Board: Stats April 2023

6.2 Verbal Report to Board: Staffing

Introduction of new Library Assistant Marta Chudolinska, successful Summer Experience Program grant, recruitment for Summer Program Assistant. Board discussion on ways of celebrating and thanking volunteers.

Resolution Number 43-2023

Moved by: Georgia Gale-Kidd
Seconded by: Sharon McKeiver

That these reports be accepted for information.

Carried

7. New Business

7.1 OTF Capital Grant

Resolution Number 44-2023

Moved by: Diane Bonner
Seconded by: Sharon McKeiver

That the CEO investigate whether the Trillium account is available for the library to make an application and report back to the Board before the deadline.

8. Closed Session:

Resolution Number 45-2023

Moved by: Darla Milne

Seconded by: Georgia Gale-Kidd

That the Board go into Closed Session for reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25 (5:30p.m.)

9. Rise from Closed Session with or without a Report

Resolution Number 46-2023

Moved by: Sharon McKeiver

Seconded by: Georgia Gale-Kidd

That the Board rise from Closed Session without a report. (5:47p.m.)

10. Adjournment

Resolution Number 47-2023

Moved by: Darla Milne

Seconded by: Councillor Tom Watt

That the meeting be adjourned at 5:48 PM

Carried

9. Next Meeting:

Tuesday, June 13th at the Douro-Dummer Public Library

Chair, Georgia Gale-Kidd

Secretary, Maggie Pearson

APPROVED

Minutes of the Township of Douro-Dummer Public Library Board Meeting

June 13, 2023, 4:00 PM

Present:

Board Member: Councillor Thomas Watt

Board Member: Darla Milne

Board Chair: Georgia Gale-Kidd

Board Member: Diane Bonner

Board Member: Sharon McKeiver

Staff Present:

Library CEO Maggie Pearson

Absent:

Board Vice Chair: Gary Rose

1. Call to Order

The Secretary called the meeting to order at 4:06 PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of May 9th 2023 Minutes

Resolution Number 48-2023

Moved by: Diane Bonner

Seconded by: Councillor Tom Watt

That the minutes from the May 9th, 2023 meeting be approved with minor spelling revisions.

Carried

4. Business Arising from Minutes:

4.1 Committee Reports

4.1.1 Friends of the Library

Verbal report from Georgia Gale-Kidd. The Friends are meeting June 19th to plan Culture Days for Fall 2023; this event will be held in Warsaw this year. Planning for Fall 2023 Speaker Series is underway, including a presentation from the Alzheimer's Society.

4.1.2 Art Gallery

Verbal report from Sharon McKeiver – nothing to report

4.1.3 Policy Committee

4.1.3.1 Operational Policy

Verbal report from Maggie Pearson and Diane Bonner on suggestions made to the Children in the Library section of the Operational Policy. Making policy accessible, including on the library website in the future, was discussed.

Resolution Number 49-2023

Moved by: Councillor Tom Watt

Seconded by: Sharon McKeiver

That all reports be accepted for information, and that the Operational Policy be adopted with minor alterations.

Carried

5. Financial Report

Resolution Number 50-2023

Moved by: Sharon McKeiver

Seconded by: Diane Bonner

That the financial report be accepted for information and,

That the CEO investigate Materials and Stat Pay accounts with the municipal Treasurer and report back to the Board.

Carried

6. Librarian Reports:

6.1 Report to Board: Stats May 2023

Board suggests sharing summer programming with secretaries at local Douro-Dummer Schools

6.2 Report to Board: Seniors Community Grant

6.3 Report to Board: Verbal Staffing Report

Verbal report from Maggie Pearson: custodian has given notice; existing casual staff to take over cleaning the library until November when CEO will reassess. Interviews for Summer Experience Program student conducted, offer letter to top candidate extended.

Resolution Number 51-2023

Moved by: Darla Milne

Seconded by: Diane Bonner

That the Librarian reports be accepted for information.

Carried

7. New Business:

7.1 Charitable Status

Resolution Number 52-2023

Moved by: Councillor Tom Watt

Seconded by: Diane Bonner

That the Librarian investigate the pros and cons involved in applying for / gaining charitable status, discuss with the Municipal treasurer and report back to the Board.

Carried

7.2 Board Assembly

Verbal report from Board Member Diane Bonner: attended Board assembly, networked with other Board members from similar sized libraries, received orientation to training available on LearnHQ, discussed accreditation.

Resolution Number 53-2023

Moved by: Sharon McKeiver

Seconded by: Georgia Gale-Kidd

That the Board Assembly report be accepted for information.

Carried

9. Adjournment

Resolution Number 53-2023

Moved by: Sharon McKeiver

Seconded by: Councillor Tom Watt

That the meeting be adjourned at 5:07

Carried

10. Next Meeting:

Tuesday, July 11th 2023

Chair, Georgia Gale-Kidd

Secretary, Maggie Pearson

Minutes of the Committee of the Whole of the Township of Douro-Dummer

**June 27, 2023, 10:00 AM
Council Chambers in the Municipal Building**

Present: **Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston**

Staff Present: **CAO - Elana Arthurs
Acting Clerk - Martina Chait-Hartwig
Temporary CBO - Don Helleman
Interim Treasurer - Paul Creamer
Manager of Public Works - Jake Condon
Manager of Recreation Facilities - Mike Mood
Fire Chief - Chuck Pedersen**

Absent: **Planner - Christina Coulter**

1. Call to Order

The Chair called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

The Chair read the Land acknowledgement.

3. Disclosure of Pecuniary Interest:

The Chair reminded members of Committee of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: June 27, 2023

Resolution Number 037-2023

Moved By: Councillor Vervoort

Seconded By: Councillor Johnston

That the agenda for the Committee of the Whole Meeting, dated June 27, 2023, be adopted, as circulated. Carried

5. Delegations, Petitions or Presentations:

5.1 Certificates of Bravery

Certificates of Bravery send out to Marshall Abbott, Sandy McMullen, and Rob Payne for rescuing a father and son from a canoe accident in Algonquin Park on May 13, 2023.

6. Reports - Managers' Updates

6.1 Committee of the Whole - Department Update - April - June 2023, Public Library-2023

Resolution Number 038-2023

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Public Library Department Monthly Report from April and June 2023, Public Library be received. Carried

6.2 Committee of the Whole - Departmental Update - April - June, 2023, Recreation Facilities-2023-05

Resolution Number 039-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That the Parks and Recreation Department Monthly Report April and June 2023, Recreational Facilities-2023-05 be received. Carried

- 6.3 Committee of the Whole - Department Update - April - June 2023, Public Works-2023-10

Resolution Number 040-2023

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

That the Public Works Department Monthly Report April and June 2023, Public Works-2023-10 be received. Carried

- 6.4 Committee of the Whole - Department Update - April - June 2023, Fire Services-2023-05

Resolution Number 041-2023

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That the Fire Department Monthly Report April and June 2023, Fire Services-2023-05 be received. Carried

- 6.5 Committee of the Whole - Department Update - April - June 2023, Building Department - 2023-10

Resolution Number 042-2023

Moved By: Councillor Johnston

Seconded By: Mayor Watson

That the Building Department Monthly Report April and June 2023, Building Department 202310, be received. Carried

- 6.6 Committee of the Whole - Department Update - April - June 2023, Planning, Planning-2023-19

Resolution Number 043-2023

Moved By: Deputy Mayor Nelson
Seconded By: Councillor Vervoort

That the Planning Department Monthly Report - April and June 2023, Planning, Planning-2023-19 be received. Carried

- 6.7 Committee of the Whole - Department Update - April - June 2023, Finance/Treasurer-2023-16

Resolution Number 044-2023

Moved By: Deputy Mayor Nelson
Seconded By: Councillor Johnston

That the Finance/Treasurer Department Monthly Report - April and June 2023, Finance/Treasurer-2023-16 be received. Carried

- 6.8 Committee of the Whole - Departmental Update - April - June 2023, Clerk's Office-2023-20

Resolution Number 045-2023

Moved By: Deputy Mayor Nelson
Seconded By: Councillor Johnston

That the Clerk's Department Monthly Report - April and June 2023, Clerk's Office-2023-20, be received. Carried

- 6.9 Committee of the Whole - Department Update - April - June 2023, C.A.O.-2023-15

Resolution Number 046-2023

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That CAO Department Monthly Report - April - June 2023, C.A.O.-2023-15 be received. Carried

- 6.10 Committee of the Whole - Community Grant Policy Program, Treasurer-2023-17

Resolution Number 047-2023

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That the report, dated June 27, 2023 regarding Community Grant Policy Options be received and that a report brings back to Council. Carried

- 6.11 Committee of the Whole - Council Training and Learning Opportunities, Clerk's Office-2023-18

Resolution Number 048-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That the report, dated June 27, 2023 regarding training and learning opportunities for Council members be received and that Council provides suggestions and recommendations to staff regarding training via email. Carried

6.12 Committee of the Whole - Tree Replacement Program, C.A.O.-2023-16

Resolution Number 049-2023

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Vervoort

That the report, dated June 27, 2023 regarding the Tree Replacement Program be received; and

That staff establish an information campaign for residents to order trees at a reduced cost, subsidized by the Township;

That Council allocate \$10,000 from the funds received from the Ministry of Natural Resources and Forestry. Carried

7. New Business to be requested for next Meeting: None

8. Closed Session: None

9. Rise from Closed Session with or without a Report: None

10. Matters Arising from Closed Session: None

11. Next Meeting:

Regular Council Meeting - August 1, 2023

Committee of the Whole - August 8, 2023

12. Adjournment

Resolution Number 050-2023

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That this meeting adjourn 12:00 p.m.

Carried

Chair, Tom Watt

Acting Clerk, Martina Chait-Hartwig

June 29, 2023

Hon. Doug Ford
Premier of Ontario
Room 4620
99 Wellesley St. W.,
Toronto, Ontario M7A 1A1

Via Email: premier@ontario.ca

Please be advised that at its meeting held on the 27th day of June 2023, the Council of the Township of Selwyn passed the following resolution:

Resolution No. 2023 – 143 – Notice of Motion – Short-Term Rentals

Councillor Brian Henry – Councillor John Boyko –

Whereas the demand for alternative accommodations has resulted in an increased prominence of residential properties being advertised for short term accommodations through third party companies such as Airbnb and VRBO; a shift from the ‘traditional’ cottage rental historically managed by a property owner; and

Whereas over the past decade a flood of properties have been removed from the ownership and long-term rental market (*Canada Research Chair in Urban Governance at McGill University*) contributing to housing shortages, increased housing demands and increased housing costs resulting in housing affordability issues, including affordable rentals; and

Whereas short term rentals (STR) can be beneficial, when operated appropriately, by providing solutions for the accommodation industry that supports local tourism and small businesses as well as providing an opportunity for property owners to generate income from their residence (permanent or seasonal) using a convenient third-party system; and

Whereas STR’s can create nuisances including noise, parking, high volumes of visitors attending a property, septic capacity and fire safety, for adjacent residential property owners who wish to experience quiet enjoyment of their property; and

Whereas research indicates that demand for STR’s is increasing, in part due to vacationers choosing domestic travel options as well as the financial benefits to property owners, demonstrating that STR’s are here to stay; and

Mailing Address
PO Box 270
Bridgenorth
Ontario K0L 1H0

Tel: 705 292 9507
Fax: 705 292 8964

Whereas there are no Provincial regulations in place governing third party STR companies resulting in a variety of regulations/guidelines being implemented at the local municipal level which creates inconsistencies, confusion and frustrations for both consumers and residents across the Province;

That the Township of Selwyn request that the Province move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies, for example Airbnb and VRBO, appropriately manage and be responsible for their listings and to compel compliance that the Province establish the requirement for STR companies to require each rental listing to be registered and to pay an appropriate annual fee and that STR company provide this registry along with the collected fees to the municipality in which the STR properties are located which allows the municipality to be aware of all registered STR properties and to have access to funds for municipal expenses to enforce/respond to issues at a STR property; and further

That the Province require the STR company to de-list/remove the property from the company's listings so that the property cannot be rented where a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc...

That a copy of this resolution be sent to all Ontario municipalities for support as well as to Minister of Municipal Affairs and Housing Steve Clark, local M.P.P. Dave Smith and M.P. Michelle Ferreri.

Carried.

If you have any questions, please do not hesitate to contact us.

Sincerely,

Megin Hunter

Megin Hunter
Office Assistant/Receptionist
mhunter@selwyntownship.ca

cc: steve.clark@pc.ola.org
 michelle.ferreri@parl.gc.ca
 dave.smithco@pc.ola.org
 All Ontario Municipalities

June 23, 2023

Hello,

We are writing to let you know that amendments were made to the following two regulations under the *Public Lands Act* (amendments will come into effect on July 1st, 2023):

- [Ontario Regulation 161/17](#): Occupation of Public Lands under Section 21.1 of the Act
- [Ontario Regulation 326/94](#): Crown Land Camping Permit (this regulation is applicable to non-residents of Canada camping on provincial public land north of the French and Mattawa Rivers)

The *Public Lands Act* (PLA) and its regulations provide the framework for the management and use of public lands in Ontario, including public lands covered by water. Ontario Regulation 161/17 provides that a camping unit may be placed and used on public land without express authorization from the ministry, as long as the requirements set out in the Act and regulation are met.

Proposal notices for the amendments were posted on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) ([ERO number 019-6590](#)) for a 46-day comment period between February 24, 2023 and April 11, 2023. In addition, the ministry hosted a series of online information sessions with Indigenous communities and organizations, municipalities, and stakeholders during this period.

The definitions in O. Reg. 161/17 were amended to clarify that floating accommodations cannot be placed or used for outdoor accommodation or camping purposes on public land covered by water. The same amendments were made to the definitions in O. Reg. 326/94 so the same restriction will apply to non-residents camping on public land covered by water north of the French and Mattawa Rivers.

None of the regulatory changes apply to a person exercising their rights protected by section 35 of the *Constitution Act, 1982* (Aboriginal or treaty rights).

The regulatory changes will not affect someone exercising their right to navigate, including reasonable moorage, which can only be regulated by the federal government (Transport Canada).

We invite you to review the details of the regulatory changes in the ERO decision notice (ERO number [019-6590](#)).

Sincerely,

Peter D. Henry, R.P.F.
Director, Crown Forests and Lands Policy Branch
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section



Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Sent via email: doug.fordco@pc.ola.org

July 6, 2023

This letter is to advise that the North Kawartha Council, at a meeting held on June 20, 2023 made the following motion regarding providing support of Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement.

23 - 188

Moved by – Councillor McIlmoyl

Seconded - Councillor O'Shea

Whereas, all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

Whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that the Municipality of North Kawartha supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

Also be it resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario

- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office. Carried.

Sincerely,

Kelly Picken

Signed with ConsignO Cloud (2023/07/20)
Verify with verifio.com or Adobe Reader.



Kelly Picken, Dipl. M.A., AMP
Deputy Clerk
On behalf of North Kawartha Council

cc: Steve.Clark@pc.ola.org , Ernie.Hardman@pc.ola.org, Charmain.Williams@pc.ola.org ,
amo@amo.on.ca, cwhite@antownship.ca, KStevenson@ptbocounty.ca, cpage@cavanmonaghan.net,
martinac@dourodummer.on.ca, BBoyington@hbmtp.ca, hscott@osmtownship.ca,
achittick@nexicom.net>, crobertson@trentlakes.ca



The Corporation of The Town of Amherstburg

July 7, 2023

Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto ON, M7A 1A1
premier@ontario.ca

BY EMAIL

Re: Support Letter: Local Emergency Response System and Gaps in Healthcare regarding Code Red and Code Black Frequency

Dear Honourable Doug Ford,

At its meeting held on June 26, 2023, Council in the Town of Amherstburg passed the following:

Resolution # 20230626-015

That Administration BE DIRECTED to send a letter of support re: Town of Essex - Local Emergency Response System and Gaps in Healthcare regarding Code Red and Code Black Frequency.

Enclosed is a copy of the correspondence from the Town of Essex for convenience and reference purposes.

Regards,

Sarah Sabihuddin
Deputy Clerk, Town of Amherstburg
(519) 736-0012 ext. 2216
ssabihuddin@amherstburg.ca

encl.

cc:

Mary Birch, County of Essex mbirch@countyofessex.ca

Anthony Leardi, MPP anthony.leardi@pc.ola.org

Lisa Gretzky, MPP lgretzky-co@ndp.on.ca

Chris Lewis – MP, Essex, Ontario Chris.Lewis@parl.gc.ca

Andrew Dowie, MPP andrew.dowie@pc.ola.org

Marit Stiles, MPP Mstiles-op@ndp.on.ca

Chris Lewis, MP chris.lewis@parl.gc.ca

Association of Municipalities of Ontario (AMO) amo@amo.on.ca

All other municipalities in Ontario



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8
p: 519.776.7336 f: 519.776.8811 | essex.ca

Honourable Doug Ford

Premier of Ontario
Legislative Building, Queen's Park
Toronto ON, M7A 1A1
premier@ontario.ca

June 19, 2023

BY EMAIL

RE: Local Emergency Response System and Gaps in Healthcare regarding Code Red
and Code Black Frequency

Dear Honourable Doug Ford,

Further to Town of Essex resolution number **R23-05-203** passed on May 15, 2023, we enclose a letter from Town of Essex Mayor Sherry Bondy for your review and consideration.

Yours truly,

A handwritten signature in black ink, appearing to read "jml", written in a cursive style.

Joseph Malandrucolo

Director, Legal and Legislative Services/Clerk
jmalandrucolo@essex.ca

encl.

c.c. Mary Birch, County of Essex
mbirch@countyofessex.ca

Anthony Leardi, MPP
anthony.leardi@pc.ola.org

Lisa Gretzky, MPP
lgretzky-co@ndp.on.ca



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

Andrew Dowie, MPP
andrew.dowie@pc.ola.org

Marit Stiles, MPP
Mstiles-op@ndp.on.ca

Chris Lewis, MP
chris.lewis@parl.gc.ca

All other municipalities in Ontario



Dear Honourable Doug Ford,

The Town of Essex Council hereby appeals to the province of Ontario to acknowledge the challenges faced by our local emergency response system and take decisive action to resolve the gaps in our healthcare. While we recognize that our situation is not unique, we believe that it is essential to draw attention to our persistent Code Red and Code Black conditions, which are primarily caused by an insufficient number of hospitals beds, medical personnel, and resources.

Windsor and Essex County residents ought to have confidence that when they dial 911 it will elicit a prompt ambulance response for emergency situations. Local healthcare providers are engaging various initiatives such as a paramedic offload program, offload to the waiting room for assessment and triage of less severe medical matters, diversion to another hospital for low acuity cases, and the Essex-Windsor EMS paramedic patient navigator to monitor and manage dispatch. Nevertheless, these initiatives alone have been unable to curb the escalation of Code Red and Code Black frequency, signifying few or no ambulances available for emergencies.

In the year 2021, Windsor-Essex experienced a cumulative of 3253 minutes in Code Red and 791 minutes in Code Black. In 2022, the period subjected to Code Red increased significantly to 8086 minutes, whereas Code Black saw 2257 minutes. In March 2023, just three months into the year, the community has clocked 864 Code Red minutes already plus another 2257 Code Black minutes.

We implore the authorities to apply an immediate and comprehensive review of our hospital offload delays and staffing crisis in our front line. Ambulance offload processes and hospital volumes are merely two contributing factors, if nothing tangible is done, local families risk experiencing catastrophic consequences. Our former Warden, McNamara, declared an emergency on ambulance unavailability in October 2022 linked to hospital admission delays; to date, this emergency situation still holds with no decrease in Code Reds and Code Blacks.

We require a holistic solution to address our hospital deficiencies and healthcare shortcomings on an underlying basis. In addition, the Town of Essex Council request that the province of Ontario conduct a review of projected population growth and aging in Windsor – Essex and increase health care capacity to match our present and future needs.



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

Therefore, the Town of Essex Council requests that the province of Ontario recognize the dangerous strain facing our local emergency response infrastructure and urgently work to address these gaps in our healthcare system.

Sincerely,

A handwritten signature in black ink that reads "Sherry Bondy".

Sherry Bondy

Mayor

Town of Essex

July 11, 2023

Hon. Stephen Lecce
Minister of Education
via email: stephen.lecce@pc.ola.org

RE: Support for resolution from the Town of Petrolia recommending an amendment to the current regulations for licensed home-based childcare operators to increase allowable spaces

Dear Minister Lecce,

Please be advised that at their meeting on July 11, 2023, Elgin County Council considered correspondence received from the Council of the Town of Petrolia recommending that the Ministry of Education consider addressing concerns regarding the child care shortage in Petrolia, Lambton, and across the province, and passed the following resolution:

“Moved by: Councillor Couckuyt
Seconded by: Councillor Leatham

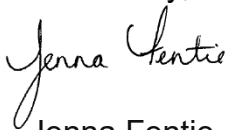
RESOLVED THAT Elgin County Council supports the resolution from the Council of the Town of Petrolia recommending amendments to the current regulations for licensed home-based childcare operators to increase allowable spaces; and

THAT a copy of this resolution be forwarded to Honourable Doug Ford, Premier of Ontario, Honourable Michael Parsa, Minister of Children, Community & Social Services, MPP Rob Flack, and the Municipalities of Ontario.

Motion Carried.”

A copy of the resolution received from the Town of Petrolia is attached for reference.

Yours truly,



Jenna Fentie
Manager of Administrative Services/Deputy Clerk
jfentie@elgin.ca

cc Hon. Doug Ford, Premier of Ontario
Hon. Michael Parsa, Minister of Children, Community & Social Services
Rob Flack, MPP for Elgin-Middlesex-London
Municipalities of Ontario

June 29, 2023

Hon. Stephen Lecce
Minister of Education
Stephen.Lecceco@pc.ola.org

Via email

RE: recommendation for amendment to the current regulations for licensed home-based childcare operators to increase allowable spaces.

Dear Minister Lecce,

During the June 26, 2023 regular meeting of council, council in response to recent publicly raised concern heard a report from staff in relation to the above, with the following resolution passed:

Moved: Liz Welsh

Seconded: Chad Hyatt

WHEREAS in response the Petrolia Childcare Advocacy Group's recent delegation to Council where they identified a shortage of child care spaces in the Town of Petrolia; and

WHEREAS through additional research undertaken by the Town Staff, and in consultation with the County of Lambton Social Services, it has been further identified that there is an extreme shortage of child care spaces not only across the County but the Province as a whole; and

WHEREAS in response to the identified need the County hosted a community information night to educate members of the public who may be able to offer a licensed home-based child care service;

NOW THEREFORE **the Council of the Town of Petrolia recommends to the Hon. Stephen Lecce, Minister of Education, that in time for the 2023 school year amendment to the current regulations be made to allow licensed home-based child care operators the ability to provide two (2) before and after school care spaces to school aged children, in addition the permitted six (6) full time child care spaces; and**

THAT in an effort to attract and retain qualified early childhood educators, the Minister of Education, review the current wage bracket for early childhood educators with implementation of an increase to wages to align with the services provided; and

THAT the province provides more capital based funding sources for the construction of new centre-based facilities; and

THAT the province considers increasing the current goal of thirty-three percent (33%) access ratio, to align better with the current provincial situation and anticipated population growth over the next ten (10) years; and

THAT these items be considered sooner rather than later, to assist in remedying the critical child care shortage experienced in Petrolia, Lambton, and across the province; and

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca
Page 112 of 130



THAT this recommendation be forwarded to Hon. Doug Ford, Premier of Ontario | Hon. Michael Parsa, Minister of Children, Community & Social Services | Mr. Bob Bailey, MPP of Sarnia-Lambton | Hon. Monte McNaughton, MPP of Lambton-Kent-Middlesex | Mr. Kevin Marriott, Warden of Lambton County | Municipalities of Ontario;

Carried

Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

cc:

Hon. Doug Ford, Premier of Ontario premier@ontario.ca | Hon. Michael Parsa, Minister of Children, Community & Social Services Michael.Parsaco@pc.ola.org | Mr. Bob Bailey, MPP of Sarnia-Lambton bob.bailey@pc.ola.org | Hon. Monte McNaughton, MPP of Lambton-Kent-Middlesex Monte.McNaughtonco@pc.ola.org | Mr. Kevin Marriott, Warden of Lambton County Monte.McNaughtonco@pc.ola.org | Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca
Page 113 of 130





MUNICIPALITY OF

North Perth

www.northperth.ca

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

June 26, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

RE: Vacant Building Official Positions

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held June 5, 2023 regarding vacant building official positions:

Moved by Councillor Rothwell **Seconded by** Councillor Duncan

WHEREAS building officials in Ontario examine building plans and inspect building construction to ensure compliance with the Ontario Building Code to ensure public safety;

AND WHEREAS in October 2022, Premier Doug Ford and the Ontario government announced their intent to build 1.5 million homes in the next ten years in an effort to generate enough supply to meet a high demand for now and in the future;

AND WHEREAS according to the Ontario Building Officials Association over 50 per cent of existing building officials are eligible to retire;

AND WHEREAS according to the Ontario Building Officials Association building officials are in high demand;

AND WHEREAS many municipalities across Ontario have job postings for building officials that remain unfilled;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of North Perth urges the Provincial Government to provide support to municipalities to fill vacant building official positions;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Steve Clark, Minister of Municipal Affairs and Housing, Provincial opposition parties, Matthew Rea MPP, all municipalities in Ontario and AMO.

CARRIED

If you have any questions regarding the above resolution, please do not hesitate to contact me at lcline@northperth.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Lindsay Cline". The signature is fluid and cursive, with the first name "Lindsay" written in a larger, more prominent script than the last name "Cline".

Lindsay Cline,
Clerk/Legislative Services Supervisor
Municipality of North Perth

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing
Provincial Opposition Parties
Perth-Wellington MPP Matthew Rea
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities


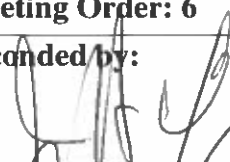


The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, June 20, 2023

Resolution # RC23163	Meeting Order: 6
Moved by: 	Seconded by: 

WHEREAS the Ontario College of Physicians and Surgeons has made a decision that will lead more people who suffer from chronic pain to turn to opioids to alleviate their pain and;

WHEREAS the College is targeting community pain clinics by requiring the use of ultrasound technology in the administration of nerve block injections by licensed physicians. This requirement will increase the time it takes to administer the nerve block and, therefore, reduce the number of patients a physician can see in a day and;

WHEREAS the Ontario Health Insurance Plan (OHIP) is proposing to reduce coverage for several vital healthcare services, including a drastic reduction in the number and frequency of nerve block injections a patient can receive and;

WHEREAS these changes have been proposed without any consultation with pain management medical professionals or with their patients and;

WHEREAS this cut will force chronic pain clinics to shut down, putting a greater strain on family physicians and emergency rooms and;

WHEREAS with the reduction in the number of nerve blocks being administered, many patients, looking for pain relief, will turn to overcrowded emergency rooms, opioid prescriptions from doctors or opioid street drugs;

NOW THEREFORE BE IT RESOVLED THAT the Council of the Corporation of the Municipality of Wawa is requesting that the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario;

p.2....



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION



AND FURTHERMORE THAT a copy of the resolution be forwarded to all Municipalities of Ontario, local MPs and MPPs, Premier Doug Ford, the Minister of Health, Associate Minister of Mental Health and Addictions and the Association of Municipalities of Ontario.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL
	

This document is available in alternate formats.



J. Paul Dubé, Ombudsman

BY EMAIL

Council for the Township of Douro-Dummer
c/o Elana Arthurs, Chief Administrative Officer
894 South Street
Warsaw Ontario, K0L 3A0

June 27, 2023

Dear Members of Council for the Township of Douro-Dummer,

Re: Best practices regarding complaint handling processes and service restrictions

My Office received a complaint related to the Township of Douro-Dummer's (the "Township") complaint handling process and service restrictions. The complaint raised concerns about how the Township handles by-law complaints as well as the process to make a complaint about the Chief Building Official. The complaint also raised concerns about service restrictions imposed on members of the public by the Township.

Based on our review of the complaint and further to my staff's discussion with the Township's Chief Administrative Officer (the "CAO") on April 24, 2023, I am writing to share best practices for the Township's consideration.

Role of the Ombudsman

The Ombudsman is an independent and impartial Officer of the Ontario legislature with authority to address complaints about the administrative conduct of municipalities, universities, school boards, and provincial government organizations. My role, with respect to municipalities, is to review and investigate complaints about municipal government administration. When problems are identified, my Office may make recommendations to a municipality to improve its processes, as well as to strengthen local governance and accountability.

483 Bay Street, 10th Floor, South Tower / 483, rue Bay, 10^e étage, Tour sud
Toronto, ON M5G 2C9

Tel./Tél. : 416-586-3300 Facsimile/Télécopieur : 416-586-3485 TTY/ATS : 1-866-411-4211

www.ombudsman.on.ca

Facebook : facebook.com/OntarioOmbudsman Twitter : twitter.com/Ont_Ombudsman YouTube : youtube.com/OntarioOmbudsman



By-law complaints

The complaint to my Office raised concerns that the Township's Complaint Handling Policy¹ (Policy A-23) does not apply to by-law complaints. The Complaint Handling Policy states that it "applies to all Township departments, services, operations and employees".

The CAO told my Office that the Complaint Handling Policy is intended to address public complaints about services provided by Township administration. We were told that complaints made to by-law enforcement staff are handled informally and the Complaint Handling Policy does not apply to these kinds of complaints.

My Office's review found that the Township's webpage for submitting complaints to by-law enforcement staff directs the public to the Complaint Handling Policy for additional information, potentially confusing individuals who wish to submit a complaint. The CAO told our Office that the Township will review the Complaint Handling Policy to clarify its application to by-law enforcement and will remove contradictory information from the Township's website.

As a best practice, the Township may consider adopting a written policy related to by-law enforcement. In a report my Office released in 2018, "By-law Surprise", we investigated the reasonableness and transparency of by-law enforcement in the County of Lambton and the Township of St. Clair.² In that report, my Office recommended that municipalities adopt formal written by-law enforcement policies in order to enhance the consistency, transparency, and fairness of the by-law enforcement process. Enforcement policies help explain to residents how staff respond to by-law-related complaints and exercise discretion with respect to enforcement.

Complaints under the Code of Conduct for the Chief Building Official

The complaint to my Office about the Township of Douro-Dummer raised concerns that the Township's Code of Conduct for the Chief Building Official does not meet the standards of the *Building Code Act, 2001* because it does not include a complaints process.

¹ Township of Douro-Dummer, Policy A-23.

² Ombudsman of Ontario, *By-law Surprise* (April 2018), online:

<<https://www.ombudsman.on.ca/resources/reports,-cases-and-submissions/reports-on-investigations/2018/by-law-surprise>>

483 Bay Street, 10th Floor, South Tower / 483, rue Bay, 10^e étage, Tour sud
Toronto, ON M5G 2C9

Tel./Tél. : 416-586-3300 Facsimile/Télécopieur : 416-586-3485 TTY/ATS : 1-866-411-4211

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Under the *Building Code Act, 2001*, municipalities are required to establish and enforce a code of conduct for the Chief Building Official and inspectors.³ The code of conduct must provide for its enforcement and include policies or guidelines to be used when responding to complaints that the code of conduct has been breached.

The CAO told my Office that Code of Conduct complaints about the Chief Building Official can be filed using the general complaint form on the Township's website. We were also told that the Complaint Handling Policy applies to these types of complaints. However, our review noted that the Code of Conduct does not reference the Complaint Handling Policy, as required by section 7.1(3) of the *Building Code Act, 2001*. The CAO confirmed that the Complaint Handling Policy will be included in the Code of Conduct when it is updated later this year. As a best practice, the Township may also consider including the process to file a complaint using the form on the Township's website.

Service restrictions

The complaint to my Office raised concerns about a service restriction imposed by the Township. Our review indicated that the Township does not have a policy on service restrictions. We shared best practices with the CAO that my Office has made in recent years regarding service restrictions.⁴ One of the practices we consistently recommend is that municipalities develop a formal policy designed to apply to conduct by members of the public while they are on municipal property or interacting with municipal staff. Such policies can assist the municipality in ensuring staff are treated respectfully, while ensuring the public understands conduct expectations and potential consequences.⁵

My Office recently learned that the Township adopted a Public Conduct Policy and Procedure to provide clear guidance to staff and the public on the expectations for customer interactions. We understand that this the Public Conduct Policy and Procedure adopts recommendations made in my Office's 2017 Report, "Counter Encounter". My Office found that a well-publicized

³ *Building Code Act, 1992*, S.O. 1992, c. 23, s. 7.1

⁴ Ombudsman of Ontario, *2021-2022 Annual Report* (August 2022), online:

<<https://www.ombudsman.on.ca/resources/reports,-cases-and-submissions/annual-reports/2021-2022-annual-report>>

⁵ Ombudsman of Ontario, *Counter Encounter- Investigation into a complaint about the Township of Red Rock* (May 2017), online: <<https://www.ombudsman.on.ca/resources/reports-and-case-summaries/reports-on-investigations/2017/counter-encounter>>

483 Bay Street, 10th Floor, South Tower / 483, rue Bay, 10^e étage, Tour sud
Toronto, ON M5G 2C9

Tel./Tél. : 416-586-3300 Facsimile/Télécopieur : 416-586-3485 TTY/ATS : 1-866-411-4211

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policy that establishes clear expectations for the conduct of members of the public and for responding to problematic behavior enhances the consistency and transparency of municipal administration.

Conclusion

Thank you for your co-operation during our review. I commend the Township for accepting my Office's best practices by adopting the Public Conduct Policy and Procedure and urge council to consider implementing the best practices I have highlighted in this letter.

Sincerely,



Paul Dubé
Ontario Ombudsman

483 Bay Street, 10th Floor, South Tower / 483, rue Bay, 10^e étage, Tour sud
Toronto, ON M5G 2C9

Tel./Tél. : 416-586-3300 Facsimile/Télécopieur : 416-586-3485 TTY/ATS : 1-866-411-4211

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9.5.2.

THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2023 – 087

DIVISION LIST

YES NO

DATE: June 20, 2023

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

MOVED BY:

SECONDED BY:

CARRIED: ✓ DEFEATED: _____ Postponed to: _____

That Council of the Corporation of the Town of Parry Sound hereby supports the Township of the Archipelago's Resolution attached as Schedule A, as submitted to and approved in June, 2023 by the Great Lakes and St. Lawrence Cities Initiative, with respect to the following calls for action:

THAT the Province of Ontario continue working with municipalities and municipal organizations on the implementation of Bill 23 and other housing initiatives to identify a range of solutions that will address the lack of attainable and affordable housing in the province, while building new housing units in a sustainable manner that is consistent with the province's and municipalities' mandate of keeping people and property safe from natural hazards and protecting the health of our essential freshwater resources; and

THAT the Province of Ontario create a permanent, predictable and dedicated infrastructure program to ensure that municipalities can service lands for housing and address growth pressures on existing water and road systems without placing the burden on existing property taxpayers; and

THAT the Province of Ontario take a regional approach to the implementation of Bill 23 and other housing policy initiatives to respond to the varying needs of urban, suburban, rural and Northern communities in addressing attainable housing needs and environmental protection; and

...2

THAT this resolution be forwarded to: the Premier of Ontario and Quebec, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of Natural Resources and Forestry and the Ontario Minister of Environment, Conservation and Parks, the Governors of Minnesota, Wisconsin, Illinois, Indiana, Ohio, Pennsylvania, and New York, federal Minister of Environment and Climate Change, MP Terry Duguid, Parliamentary Secretary to the Minister of Environment and Climate Change, MP Vance Badawey, Niagara Centre, MP Scott Aitchison, Parry-Sound Muskoka, the six International Joint Commission Commissioners, the Association of Municipalities of Ontario, and all municipalities in the province of Ontario.



Mayor Jamie McGarvey



GREAT LAKES AND ST. LAWRENCE
CITIES INITIATIVE
L'ALLIANCE DES VILLES
DES GRANDS LACS ET DU SAINT-LAURENT

**Responding to Ontario Bill 23 (More Homes Built Faster Act)–
Protecting Our Natural Capital While Addressing the Housing Crisis**

June 2023



A Resolution Submitted by the Township of The Archipelago

WHEREAS the Province of Ontario's Bill 23, *More Homes Built Faster Act* (Bill 23) – which makes significant changes to the land use planning system in the Province of Ontario – received Royal Assent on November 28, 2022; and

WHEREAS the Province of Ontario has the longest shoreline and largest watershed along the northern shores of the Great Lakes and St. Lawrence River, including Lake Superior, Lake Huron, Georgian Bay, Lake Erie and Lake Ontario. Seven states share the southern shores of the Great Lakes including Minnesota, Wisconsin, Illinois, Indiana, Ohio, Pennsylvania, and New York; and

WHEREAS the State of the Great Lakes 2022 Report written by the U.S. Environmental Protection Agency and Environment and Climate Change Canada classify the Watershed Impacts Status of the Great Lakes as "Fair" (Some ecosystem components are in acceptable condition) and Water Quality Index 65-79 on scale of 0-100; and

WHEREAS per the Independent review of the 2019 flood events in Ontario, "the development of the modern floodplain policy in Ontario, the watershed approach, the conservation authority model and the flood standards have been extremely effective at reducing flood risks, especially in new greenfield development areas"; and

WHEREAS climate change is leading to greater water variability and contributing to increased storm severity and increased flood and erosion risks along the Great Lakes and St. Lawrence River; and

WHEREAS all levels of government, including the Province of Ontario, have a role to play in addressing the housing supply crisis; and

WHEREAS Ontario municipalities recognize the importance of building additional housing units to ensure that current and future residents can continue to find accessible and affordable shelter that meets their needs and have taken steps to promote housing developments within their jurisdictions; and

WHEREAS all levels of government also have a role to play in protecting freshwater resources, particularly in an integrated multinational system like the Great Lakes and St. Lawrence River Basin; and

WHEREAS Bill 23 amends the *Development Charges Act* by freezing, reducing, and exempting fees typically levied by municipalities and other authorities; and

WHEREAS the Association of Municipalities of Ontario estimates that Bill 23 will reduce municipal resources available to service new developments by \$5.1 billion over the next nine years; and

WHEREAS the Ontario Minister of Municipal Affairs and Housing has indicated to municipalities that the government is committing to ensuring municipalities are kept whole following changes made in Bill 23; and

WHEREAS Bill 23 limits the role of Conservation Authorities and makes changes to the Ontario Wetland Evaluation System, notably by no longer recognizing or considering wetland complexes (hydrological connections) or species at risk in the evaluation process; and

WHEREAS members of the Great Lakes and St. Lawrence Cities Initiative (Cities Initiative) have identified coastal resilience as a priority issue of concern to ensure the integrity of public infrastructure and private property remains in the face of a changing climate in the Great Lakes and St. Lawrence River Basin; and

WHEREAS municipal governments, as frontline actors, are critical decision-makers and hold essential knowledge for balancing local needs and planning for growth, while preparing their communities for climate change and protecting the environment and freshwater resources of the basin; and

WHEREAS despite their critical role, local governments already struggle to shoulder their responsibilities with limited tools to finance those obligations, particularly for rural, remote, and Northern communities; and

WHEREAS the Cities Initiative has put in place an Ontario Regional Working Group to engage the Province of Ontario on priority areas of interest to the organization and its members, including ecosystem and source water protection, climate change and coastal resilience, the safe, clean and affordable provision of water services and developing a blue economy in the Great Lakes and St. Lawrence River Basin.

THEREFORE BE IT RESOLVED THAT the Province of Ontario continue working with municipalities and municipal organizations on the implementation of Bill 23 and other housing initiatives to identify a range of solutions that will address the lack of attainable and affordable housing in the province, while building new housing units in a sustainable manner that is consistent with the province's and municipalities' mandate of keeping people and property safe from natural hazards and protecting the health of our essential freshwater resources;

FURTHER IT BE RESOLVED THAT the Province of Ontario create a permanent, predictable and dedicated infrastructure program to ensure that municipalities can service lands for housing and address growth pressures on existing water and road systems without placing the burden on existing property taxpayers;

FURTHER IT BE RESOLVED THAT the Province of Ontario take a regional approach to the implementation of Bill 23 and other housing policy initiatives to respond to the varying needs of urban, suburban, rural and Northern communities in addressing attainable housing needs and environmental protection;

FURTHER BE IT RESOLVED THAT the Cities Initiative is prepared to work with the province and other municipal organizations through its Ontario Regional Working Group to support the twin goals of building more housing and protecting our freshwater resources, which are critical to sustain Ontario's rapidly growing population;

FURTHER BE IT RESOLVED that the Cities Initiative directs staff to forward a copy of this resolution to the Premier of Ontario and Quebec, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of Natural Resources and Forestry and the Ontario Minister of Environment, Conservation and Parks, the Governors of Minnesota, Wisconsin, Illinois, Indiana, Ohio, Pennsylvania, and New York, federal Minister of Environment and Climate Change, MP Terry Duguid, Parliamentary Secretary to the Minister of Environment and Climate Change, MP Vance Badawey, Niagara Centre, MP Scott Aitchison, Parry-Sound Muskoka, the six International Joint Commission Commissioners, the Association of Municipalities of Ontario, and all municipalities in the province of Ontario.

The Corporation of the Township of Douro-Dummer

By-law Number 2023-33

Being a By-law to assume certain parcels into the Township Road System

(Severance Files: B-59-20, Parent Roll: 020-002-01000; B-68-20, Parent Roll: 020-001-01500; B-15-21, Parent Roll: 010-002-14000; B-43-21 & B-44-21, Parent Roll: 010-003-12601; B-63-21 & B-64-21, Parent Roll: 020-003-33400; B-132-21, Parent Roll: 010-004-02200; B-01-22, Parent Roll: 020-003-32200; B-32-22 & B-33-22, Parent Roll: 010-004-04810; B-15-22, Parent Roll: 020-003-32401; B-27-22, Parent Roll: 010-002-03001; B-170-22, Parent Roll: 020-001-03900)

Whereas Section 31 of the Municipal Act, 2001, S.O. 2001 c. 25, as amended, provides Council with the power to pass by-laws for acquiring or for assuming part of a highway;

And Whereas the Township of Douro-Dummer imposed a condition of consent requiring a three-metre strip of frontage to be deeded to the Township for future road widening purposes;

Now Therefore the Council of the Corporation of the Township of Douro-Dummer hereby enacts as follows:

1. The parcels as set forth above be and they are hereby incorporated into the Township of Douro-Dummer Road System.

Part of Lot 7, Concession 7, in the Geographic Township of Dummer, Township of Douro-Dummer, in the County of Peterborough, designated as Part 2, Plan 45R-17190, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on September 1, 2021 (Parent Roll: 020-002-01000) and deeded to the Township of Douro-Dummer as **Registration No. PE371602** on January 19, 2022. (Severance File: **B-59-20**).

Part of Lot 5, Concession 2, in the Geographic Township of Dummer, Township of Douro-Dummer, in the County of Peterborough, designated as Part 2, Plan 45R-17348, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on September 8, 2022 (Parent Roll: 020-001-01500) and deeded to the Township of Douro-Dummer as **Registration No. PE394464** on February 8, 2022. (Severance File: **B-68-20**).

Part East 1/2, Lot 3, Concession 4, in the Geographic Township of Douro, Township of Douro-Dummer, in the County of Peterborough, designated as Part 2, Plan 45R-17235, said Plan registered in the Registry Office of the Registry

Division of Peterborough (No. 45) on December 10, 2021 (Parent Roll: 010-002-14000) and deeded to the Township of Douro-Dummer as **Registration No. PE375327** on March 21, 2022. (Severance File: **B-15-21**).

Part West 1/2, Lot 11, Concession 7, in the Geographic Township of Douro, Township of Douro-Dummer, in the County of Peterborough, designated as Parts 3 & 4, Plan 45R-17320, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on July 11, 2022 (Parent Roll: 010-003-12601) and deeded to the Township of Douro-Dummer as **Registration No. PE387549** on September 21, 2022. (Severance File: **B-43-21 & B-44-21**).

Part of Lot 18, Concession 3, in the Geographic Township of Dummer, Township of Douro-Dummer, in the County of Peterborough, designated as Part 3, Plan 45R-17244, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on December 22, 2021 (Parent Roll: 020-003-33400) and deeded to the Township of Douro-Dummer as **Registration No. PE373130** on February 11, 2022. (Severance File: **B-63-21 & B-64-21**).

Part of Lot 5, Concession 8, in the Geographic Township of Douro, Township of Douro-Dummer, in the County of Peterborough, designated as Part 2, Plan 45R-17395, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on December 13, 2022 (Parent Roll: 010-004-02200) and deeded to the Township of Douro-Dummer as **Registration No. PE397483** on April 26, 2023. (Severance File: **B-132-21**).

Part of Lot 13, Concession 3, in the Geographic Township of Dummer, Township of Douro-Dummer, in the County of Peterborough, designated as Part 2, Plan 45R-17423, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on February 7, 2023 (Parent Roll: 020-003-32200) and deeded to the Township of Douro-Dummer as **Registration No. PE396152** on March 23, 2023. (Severance File: **B-01-22**).

Part of Lot 3, Concession 9, in the Geographic Township of Douro, Township of Douro-Dummer, in the County of Peterborough, designated as Part 3, Plan 45R-17382, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on December 1, 2022 (Parent Roll: 010-004-04810) and deeded to the Township of Douro-Dummer as **Registration No. PE394809** on February 16, 2023. (Severance File: **B-32-22 & B-33-22**).

Part of Lot 14, Concession 3, in the Geographic Township of Dummer, Township of Douro-Dummer, in the County of Peterborough, designated as Part 2, Plan 45R-17332, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on April 3, 2022 (Parent Roll: 020-003-32401) and

deeded to the Township of Douro-Dummer as **Registration No. PE387876** on September 27, 2022. (Severance File: **B-15-22**).

Part of Lot 12, Concession 1, in the Geographic Township of Douro, Township of Douro-Dummer, in the County of Peterborough, designated as Part 2, Plan 45R-17439, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on March 21, 2023 (Parent Roll: 010-002-03001) and deeded to the Township of Douro-Dummer as **Registration No. PE401015** on July 6, 2023. (Severance File: **B-27-22**).

Part of Lot 9, Concession 3, in the Geographic Township of Dummer, Township of Douro-Dummer, in the County of Peterborough, designated as Plan 45R-17127, said Plan registered in the Registry Office of the Registry Division of Peterborough (No. 45) on April 13, 2021 (Parent Roll: 020-001-03900) and deeded to the Township of Douro-Dummer as **Registration No. PE399609** on June 9, 2023. (Severance File: **B-170-22**).

2. That the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal to this By-law.

Passed in open Council this August 1st, 2023.

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig

The Corporation of the Township of Douro-Dummer

By-law Number 2023-34

Being a By-law of The Corporation of the Township of Douro-Dummer to confirm the proceedings of the Special Council Meeting and Regular Council Meeting held on the August 1st day, 2023 in the Township Council Chambers

The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its special meeting and regular meeting held on August 1st, 2023 in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.
2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Acting Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 1st day of August, 2023.

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig