

# **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**March 5, 2024, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson**  
                               **Deputy Mayor Harold Nelson**  
                               **Councillor Thomas Watt**  
                               **Councillor Adam Vervoort**  
                               **Councillor Ray Johnston**

**Staff Present:**        **CAO - Elana Arthurs**  
                               **CBO - Don Helleman**  
                               **Interim Treasurer - Paul Creamer**  
                               **Manager of Recreation Facilities - Mike Mood**  
                               **Legislative Services Assistant – Patti O’Grady**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement and Council observed a moment of silent reflection.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5.     Adoption of Agenda: March 5, 2024

**Resolution Number 044-2024**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council Meeting, dated March 5, 2024, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - February 20, 2024

6.2 Regular Council Meeting Minutes - February 20, 2024

**Resolution Number 045-2024**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Minutes from the Special and Regular Council meetings held on February 20, 2024 be received and approved.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Peterborough County Council Minutes - February 2, 2024 and February 7, 2024

7.2 Peterborough County Technical Advisory Committee Meeting Minutes - February 15, 2024

7.3 Municipal Appraisal Form (MAF) for Severance File B-72-23

**Resolution Number 046-2024**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Consent Agenda for March 5, 2024 be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Lou O'Hara and Tom McInnis - Offer help with operations of new pickleball/tennis courts

**Resolution Number 047-2024**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the delegation be received and that staff move forward with working alongside Mr. O'Hara and Mr. McInnis in their pickleball court operations initiative.

Carried

9. Public Comment Period - No Debate or Decision - None

10. Staff Reports

10.1 Report and Capital Project Status

**Resolution Number 048-2024**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Report and Capital Status document be received. Carried

10.2 Septic Re-inspection Update – Feb 2024, Building Department-2024-02

**Resolution Number 049-2024**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated March 5, 2024 regarding the Septic Re-inspection Update – Feb 2024 be received. Carried

10.3 Protection of Livestock and Poultry from Dogs Act, Clerk's Office-2024-05

**Resolution Number 050-2024**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report, dated March 5<sup>th</sup>, 2024, regarding a claim under the Protection of Livestock and Poultry from Dogs Act be received and that the claim dated February 26, 2024 of \$887.88 be paid within the 30-day deadline. Carried

11. Committee Minutes and Other Reports: None

12. Correspondence – Action Items:

12.1 Farmland Forum 2024 - The Future of Ontario Farmland

**Resolution Number 051-2024**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Farmland Forum 2024 - The Future of Ontario Farmland letter be received. Carried

12.2 Township of Perry - Request to Amend Blue Box Regulation for 'Ineligible' Sources

**Resolution Number 052-2024**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the letter from the Township of Perry - Request to Amend Blue Box Regulation for 'Ineligible' Source be received. Carried

13. By-laws: None

14. Reports derived from previous Notice of Motions

15. Notices of Motion - No Debate

16. Announcements: None

17. Closed Session:

**Resolution Number 053-2024**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council enter into Closed session at 6:00 p.m. for the Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c.25

(b) personal matters about an identifiable individual, including municipal or local board employees (Personnel). Carried

-Council took a 5-minute recess at 5:55 p.m.

-Legislative Services Assistant, Patti O'Grady left the meeting at 5:55 p.m. and did not return.

-Council reconvened at 6:00 p.m.

17.1 Report to Council, C.A.O.-2024-07

18. Rise from Closed Session with or without a Report:

**Resolution Number 054-2024**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That Council rise from Closed Session with a Report. Carried

19. Matters Arising from Closed Session:

**Resolution Number 055-2024**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Council direct staff to prepare a by-law for the March 19<sup>th</sup>, 2024 Regular Council meeting appointing Martina Chait-Hartwig as the Acting Chief Administrative Officer (CAO).

Carried

20. Confirming By-law 2024-10

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That By-law Number 2024-10, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 5th day of March, 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting: Regular Council Meeting March 19, 2024

22. Adjournment

**Resolution Number 056-2024**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That this meeting adjourn at 6:57 p.m.

Carried

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Mayor, Heather Watson

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CAO/Deputy Clerk, Elana Arthurs