

Minutes of the Committee of the Whole of the Township of Douro-Dummer

**April 9, 2024, 10:00 AM
Council Chambers in the Municipal Building**

Present: **Chair – Councillor Tom Watt
Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Adam Vervoort
Councillor Ray Johnston**

Staff Present: **Acting CAO/Clerk - Martina Chait-Hartwig
CBO - Don Helleman
Interim Treasurer - Paul Creamer
Manager of Recreation Facilities - Mike Mood
Planner - Christina Coulter
Fire Chief - Chuck Pedersen
Legislative Services Assistant – Patti O’Grady**

Absent: **Manager of Public Works – Jake Condon**

1. Call to Order
With a quorum of the Committee being present, the Chair called the meeting to order at 10:00 a.m.
2. Land Acknowledgement
The Chair recited the Land Acknowledgement.
3. Disclosure of Pecuniary Interest:
The Chair reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.
4. Adoption of Agenda: April 9, 2024

Resolution Number 017-2024

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That the agenda for the Committee of the Whole Meeting, dated April 9, 2024, be adopted, as circulated.

Carried

5. Delegations, Petitions or Presentations:

- 5.1 Laura Thompson and Rhonda Keenan - Peterborough & the Kawarthas Economic Development (PKED) - 2023 Business Count Survey Report

Resolution Number 018-2024

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the presentation from Peterborough & the Kawarthas Economic Development regarding the 2023 Business Count Survey be received with thanks. Carried

6. Reports - Managers' Updates

- 6.1 Recreation Facilities Report - February to March 2024 Update, Recreation Facilities-2024-02

Resolution Number 019-2024

Moved By: Mayor Watson

Seconded By: Councillor Vervoort

That the Recreation Facilities Report - February to March 2024 Update, Recreation Facilities-2024-02 be received with thanks. Carried

- 6.2 Public Works Department Report - February to March 2024 Update, Public Works-2024-06

Resolution Number 020-2024

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Public Works Department Report- February to March 2024 Update, Public Works-2024-06 be received with thanks. Carried

- 6.3 Planning Department Report - February to March 2024 Update, Planning-2024-10

Resolution Number 021-2024

Moved By: Councillor Johnston

Seconded By: Councillor Vervoort

That the Planning Department Report - February to March 2024 Update, Public Works-2024-06 be received with thanks. Carried

Councillor Johnston stepped out of the meeting from 10:45 a.m. to 10:47 a.m.

6.4 Building Department Report - Monthly Update, Building Department-2024-04

Resolution Number 022-2024

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Building Department Report - Monthly Update, Building Department-2024-04 be received with thanks; and that a training session be scheduled with Council on the permitting and the Cloud Permit process.

Carried

6.5 Fire Department Report - February to March 2024 Update, Fire Chief-2024-03

Resolution Number 023-2024

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That the Fire Department Report - February to March 2024 Update, Fire Chief-2024-03 be received with thanks.

Carried

6.6 Finance Department Report - Monthly Update, Treasurer-2024-05

Resolution Number 024-2024

Moved By: Councillor Vervoort

Seconded By: Councillor Johnston

That the Finance Department Report - Monthly Update, Treasurer-2024-05 be received with thanks.

Carried

6.7 Clerk's Department Report - February to April 2024 Update, Clerk's Office-2024-06

Resolution Number 025-2024

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

That the Clerk's Department Report - February to April 2024 Update, Clerk's Office-2024-06 be received with thanks.

Carried

6.8 CAO Report - February to March 2024 Update, C.A.O.-2024-12

Resolution Number 026-2024

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That the CAO Report - February to March 2024 Update, C.A.O.-2024-12 be received with thanks.

Carried

6.9 Draft Strategic Plan for the Township of Douro-Dummer, C.A.O.-2024-15

Resolution Number 027-2024

Moved By: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Strategic Plan for the Township of Douro-Dummer include the Core Vision Statement and not the proposed Mission and Vision Statements.

Carried

Resolution Number 028-2024

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the report, dated April 9, 2024, regarding the Draft Township of Douro-Dummer Strategic Plan be received, that the Committee recommends to Council that the Draft Township Strategic Plan be approved with an updated Land Acknowledgement.

Carried

7. New Business to be requested for next Meeting: None

8. Closed Session**Resolution Number 029-2024**

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That Council to enter into Closed Session for the Reasons Under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, as follows:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26; (12:30 p.m.)

Carried

8.1 Report to Committee - Acting CAO 2024-013, C.A.O.-2024-13

8.2 Report to Committee - Acting CAO 2024-014, C.A.O.-2024-14

9. Rise from Closed Session with or without a Report**Resolution Number 030-2024**

Moved By: Councillor Johnston

Seconded By: Councillor Vervoort

That the Committee rise from Closed Session at 1:18 p.m. without a report.

Carried

10. Matters Arising from Closed Session: None11. Adjournment**Resolution Number 031-2024**

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That this meeting adjourn at 1:18 p.m.

Carried

Chair, Tom Watt

Acting CAO/Clerk, Martina Chait-Hartwig