

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

September 3, 2024, 5:00 PM
Council Chambers in the Municipal Building

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor Adam Vervoort
 Councillor Ray Johnston

Staff Present: **Interim CAO - Mike Rutter**
 Clerk - Martina Chait-Hartwig
 Interim Treasurer - Paul Creamer
 Manager of Public Works - Jake Condon
 Planner - Christina Coulter

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: September 3, 2024

Resolution Number 299-2024

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated September 3, 2024, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - August 6, 2024

6.2 Special Closed Meeting Minutes - August 13, 2024

Resolution Number 300-2024

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Minutes from the Regular Council Meeting held on August 6, 2024, and Special Council Meeting held on August 13, 2024, both be received and approved.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 County of Peterborough Council Minutes - June 26, 2024

7.2 Technical Advisory Committee (TAC) OP Modification Meeting Minutes - No.8 - July 25, 2024, and Meeting No.9 - August 15, 2024

7.3 Municipal Appraisal Forms (MAF) for Severance Files B-57-24

7.4 Waste Management Quarterly Report - 2024 2nd Quarter

7.5 Delegation of Powers and Duties Report - Lottery License Issuance

Resolution Number 301-2024

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

The Consent Agenda items for September 3, 2024, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Zoning By-law Amendment - R-11-24 (Parkhill Storage)
Public Meeting Report, Planning-2024-21

Resolution Number 302-2024

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Public Meeting regarding the proposed Zoning By-law Amendment - R-11-24 (Parkhill Storage) be declared open. (5:04 p.m.)

Carried

In attendance:

Tom Livisianos, Owner

Agent - EcoVue Consulting Services Inc.

In-person Comments: None

Comments received:

- Enbridge Gas Inc.: No objections to the application.
- Bell Canada: Bell Canada does NOT generally comment on zoning by-law amendments. However, Bell Canada does generally comment on site plan approval, applications. Bell Canada will generally comment on recirculation where the change modifies the proposed residential dwelling unit count and/or non-residential gross floor area in a draft plan of subdivision, draft plan of condominium and/or site plan control application.
- Curve Lake First Nation: Requested copies of any archaeological assessments of the property.
- Peterborough County Public Works Engineering and Design Division: No objections, comments or concerns provided that the County's comment from the March 16, 2023, Pre-Consultation Meeting are addressed as a part of Site Plan Approval.
- Otonabee Region Conservation Authority:

The site is traversed by flooding associated with a tributary of Meade Creek. A cut and fill have been proposed to manage flood storage on the property while removing certain areas of the site to

outside of the flood risk to accommodate the expansion of the existing storage facility. Those areas of the property that are proposed to be kept for flood storage should be zoned to prohibit future development or site alteration (i.e. filling). Provided that the revised floodplain is zoned appropriately, it is the opinion of Otonabee Conservation that the application is consistent with Section 3.1 of the Provincial Policy Statement (PPS), referencing Natural Hazards.

An engineered, balanced cut and fill will be completed at the site to accommodate the existing flood storage on the property while allowing the proposed expansion to proceed. The effect of this grading will ensure that the new developments are not impacted by flooding and that flood storage capacity is available as to not negatively impact adjacent lands. Based on the information provided, the development does not appear to create new or aggravate existing hazards.

Otonabee Conservation mapping indicates that the lands are fully subject to Ontario Regulation 41/24 Otonabee Conservation's "Prohibited Activities, Exemptions and Permits" regulation. Permits from this agency are required prior to any of the site grading for the cut and fill or new development taking place.

The subject property is not located within a vulnerable area that is subject to SPP policies. Significant drinking water threats are not possible, and a Restricted Land Use Notice is not required.

Resolution Number 303-2024

Moved by: Councilor Johnston

Seconded by: Deputy Mayor Nelson

That the Public Meeting regarding the proposed Zoning By-law Amendment R-11-24 (Parkhill Storage) be declared closed. (5:14 p.m.) Carried

Resolution Number 304-2024

Moved by: Councillor Vervoort
 Seconded by: Deputy Mayor Nelson

That the report, dated September 3, 2024, regarding File R-11-24 (Parkhill Storage) be received and;

That Council receive all comments related to File R-11-24; and

That the By-law to enact the amendment be revised and brought back to a future meeting of Council once the peer review has been completed to the satisfaction of the Township and applicable agencies. Carried

- 8.2 Presentation - Doug Saccoccia, Manager of Engineering and Design, County of Peterborough - Road Rationalization Study

Resolution Number 305-2024

Moved by: Deputy Mayor Nelson
 Seconded by: Councillor Johnston

That the Presentation from Doug Saccoccia, Manager of Engineering and Design, County of Peterborough - Road Rationalization Study be received and;

That Township Council endorses in principle the County Road Transfer Rationalization Policy. Carried

- 8.3 Presentation - Janette Loveys Smith, Chief Administrative Officer / Secretary - Treasurer, Otonabee Region Conservation Authority - Annual Update

Resolution Number 306-2024

Moved by: Councillor Watt
 Seconded by: Councillor Johnston

That the Presentation from Janette Loveys Smith, Chief Administrative Officer / Secretary - Treasurer, Otonabee Region Conservation Authority - Annual Update be received with thanks. Carried

9. Public Comment Period - No Debate or Decision: None

10. Staff Reports

10.1 Report and Capital Project Status

Resolution Number 307-2024

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Report and Capital Project Status document be received. Carried

10.2 Deeming By-law (Lots 2, 3 and 4, Plan No. 9, Roll Nos.1522-020-004-24200 and 1522-020-004-24300), Planning-2024-20

Resolution Number 308-2024

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the report, dated September 3, 2024, regarding a Deeming By-law for Lots 2, 3 and 4, Registered Plan No. 9, Roll Nos. 1522-020-004-24200 and 1522-020-004-24300 be received; and

That Council enact a Deeming By-law pursuant to Section 50(4) of the Planning Act, to deem Lots 2, 3 and 4, Registered Plan 9, as not being registered lots within a Plan of Subdivision; and

That the Deeming By-law be passed at the appropriate time during the meeting. Carried

10.3 Code of Conduct Complaint, Clerk's Office-2024-17

Resolution Number 309-2024

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, September 3, 2024, regarding a Code of Conduct Complaint report from Integrity Commission Tony Fleming dated July 29, 2024, be received for information. Carried

10.4 Office of the Ombudsman Letter - August 20, 2024, Clerk's Office-2024-18

Resolution Number 310-2024

Moved by: Councillor Vervoort
 Seconded by: Deputy Mayor Nelson

That the report, dated September 3, 2024, regarding a letter received from the Office of the Ombudsman dated August 20, 2024, be received and that the recommendations contained in the letter be reviewed as part of the updating of the Township's Tax Collection Policies in the future.

Carried

11. Committee Minutes and Other Reports:

11.1 Committee of the Whole Meeting Minutes - August 13, 2024

Resolution Number 311-2024

Moved by: Councillor Watt
 Seconded by: Deputy Mayor Nelson

That the minutes of Committee of the Whole meeting held on August 13, 2024, be received and approved.

Carried

12. Correspondence – Action Items:

12.1 City of Quinte West - Letter Regarding Canada Community-Building Fund

Resolution Number 312-2024

Moved by: Councillor Vervoort
 Seconded by: Councillor Watt

That the letter from the City of Quinte West regarding Canada Community-Building Fund be received.

Carried

12.2 Ministry of Emergency Preparedness and Response - Letter regarding Community Emergency Preparedness Grant

Resolution Number 313-2024

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the letter from the Ministry of Emergency Preparedness and Response regarding Community Emergency Preparedness Grant be received.

Carried

12.3 Ministry of Municipal Affairs and Housing - Release of Provincial Planning Statement 2024

Resolution Number 314-2024

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the notice from the Ministry of Municipal Affairs and Housing regarding the release of the Provincial Planning Statement 2024 be received, and that the Township Planner present a report to Council regarding the new PPS.

Carried

12.4 Town of South Bruce Peninsula - Letter Regarding Ineligible Sources Recycling

Resolution Number 315-2024

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That letter from the Town of South Bruce Peninsula regarding Ineligible Sources Recycling be received and supported.

Carried

12.5 Ministry for Seniors and Accessibility - 2024 Ontario Senior Achievement Award Nominations

Resolution Number 316-2024

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the 2024 Ontario Senior Achievement Award Nominations from the Ministry for Seniors and Accessibility be received, and the information be forwarded to the various groups in the Township. Carried

13. By-laws:

13.1 By-law 2024-49 - To assume certain parcels into the Township Road System, Severance Files: B-54-22, B-55-22, Parent Roll: 020-002-05400

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the By-law 2024-49 to assume certain parcels into the Township Road System, Severance Files: B-54-22, B-55-22, Parent Roll: 020-002-05400, be passed, in open Council this 3rd day of September 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.2 By-law 2024-50 - To deem Lots 2, 3 and 4 on Registered Plan No. 9, Part Lot 31, Concession 5 of the Dummer Ward, in the Township of Douro-Dummer, known municipally as 2321 Barnes Avenue

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the By-law 2024-50 to deem Lots 2, 3 and 4 on Registered Plan No. 9, Part Lot 31, Concession 5 of the Dummer Ward, in the Township of Douro-Dummer, known municipally as 2321 Barnes Avenue, be passed, in open Council this 3rd day of September 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate: None

16. Announcements:

Councillor Vervoort announced that a team of Stoney Lake residents and the Kawartha Land Trust (KLT) collectively raised \$1.3 million to purchase a 10.5-acre lakefront property, which will be added to the Kawartha Land Trust.

Councillor Johnston provided an update on the Birchcliff Property Owners Association (BPOA) annual meeting and shared information regarding the 50th anniversary celebration of the Douro Park. Mayor Watson also extended thanks to everyone who contributed to the celebration.

17. Closed Session:

Resolution Number 317-2024

Moved by: Councillor Watt

Seconded by: Councillor Johnston

Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(b) personal matters about an identifiable individual, including municipal or local board employees (personnel); (6:21 p.m.).

Carried

17.1 Staffing Report, C.A.O. Report-2024-22

18. Rise from Closed Session with or without a Report

Resolution Number 319-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Council rise from the closed session with a report (6:43 p.m.). Carried

19. Matters Arising from Closed Session**Resolution Number 320-2024**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the letter of retirement from Darlene Heffernan, Treasurer be received.

Carried

20. Confirming By-law 2024-51

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That By-law Number 2024-51, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 3rd day of September 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting

Regular Council Meeting - September 17, 2024

22. Adjournment**Resolution Number 321-2024**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 6:44 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig