



Township of Douro-Dummer Agenda for a Regular Meeting of Council

Tuesday, September 17, 2024, 5:00 p.m.
Council Chambers in the Municipal Building

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business.

Hybrid Meetings

Regular and Special meetings of Council are being held in person and electronically. Regular Meetings are recorded and live-streamed on the Township YouTube channel. Special Meetings will be recorded and live-streamed where feasible.

To watch the meeting live or access a recording please visit the Township's YouTube Channel https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please contact the Clerk if you require an alternative method to virtually attend the meeting. martinac@dourodummer.on.ca or 705-652-8392 x210

	Pages
1. Call to Order	
2. Land Acknowledgement	
3. Moment of Silent Reflection	
4. Disclosure of Pecuniary Interest:	
5. Adoption of Agenda: September 17, 2024	
6. Adoption of Minutes and Business Arising from the Minutes	
6.1 Regular Council Meeting Minutes - September 3, 2024	
6.2 Special Council Meeting Minutes - August 13, 2024, August 30, 2024, September 3, 2024, and September 6, 2024	1
7. Consent Agenda (Reports voted upon by ONE motion) - No Debate	
7.1 Peterborough County Council Minutes - August 7, 2024	11
7.2 Kawartha Lake Steward Association - Notice of 2024 Annual General Meeting	22

7.3	Township of Otonabee-South Monaghan - Notice of Public Meeting for Housekeeping Zoning By-law Amendment	23
7.4	Municipal Appraisal Forms (MAF) for Severance Files B-28-24 & B-29-24 (Kelly), B-71-24 (Carruthers), B-72-24 (Darling) and B-84-24 (Vollering)	25
8.	Delegations, Petitions, Presentations or Public Meetings: None	
9.	Public Comment Period - No Debate or Decision	
	A list of registered speakers will be released no later than Monday at 4:30 p.m. The deadline to register is 12-noon on Monday prior to the meeting.	
10.	Staff Reports	
10.1	Report and Capital Project Status	52
10.2	Community Grant Requests - September 2024, Treasurer-2024-17	57
10.3	2025 Council Meeting Schedule, Clerk's Office-2024-19	64
10.4	Group Benefits Renewal Report - 2024, Clerk's Office-2024-20	68
10.5	Update regarding Events Committee, Clerk's Office-2024-21	72
11.	Committee Minutes and Other Reports:	
11.1	Douro-Dummer Public Library Board Meeting Minutes - July 9, 2024	74
12.	Correspondence – Action Items:	
12.1	Township of Springwater - Request for Notice of Provincial Regional Governance Reviews	78
13.	By-laws:	
13.1	By-law Number 2024-54 - A By-law to Appoint a Treasurer and repeal previous appointment By-laws	79
14.	Reports derived from previous Notice of Motions	
15.	Notices of Motion - No Debate	
16.	Announcements:	

17. Closed Session:

Reason for Closed Session:

Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(d) labour relations or employee negotiations (CAO Recruitment);

17.1 Approval Closed Session Minutes

Special Closed Session Minutes - August 13th, 2024

Special Closed Session Minutes - August 30th, 2024

Special Closed Session Minutes - September 3rd, 2024

Council Closed Session - September 3, 2024

Special Closed Session Minutes - September 6th, 2024

17.2 Information regarding a proposed or pending acquisition or disposition of land by the municipality or local board;

17.3 Report to Council, C.A.O.-2024-23

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

18. Rise from Closed Session with or without a Report

19. Matters Arising from Closed Session

20. Confirming By-law - By-law Number 2024-55

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21. Next Meeting

Special Council Meeting - October 1, 2024 - 4:00 p.m.

Regular Council Meeting - October 1, 2024 - 5:00 p.m.

22. Adjournment

**Minutes of the Special Closed Meeting of Council of the
Township of Douro-Dummer
August 13, 2024, 8:40 AM
Council Chambers**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Ray Johnston

Member Absent: Councillor Adam Vervoort

Staff Present: Clerk - Martina Chait-Hartwig

1. Call to Order

The Mayor called the meeting to order at 8:50 a.m.

2. Land Acknowledgment

The Mayor recited the Land Acknowledgement.

3. Declaration of Pecuniary Interest

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Approval of Closed Session Agenda - August 13, 2024

Resolution Number 288-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the agenda for the Special Closed Session Council meeting, dated August 13, 2024, be adopted, as circulated. Carried

5. Move into Closed Session

Resolution Number 289-2024

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council move into Close Session for the matters under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25(b) personal matters about an identifiable individual, including municipal or local board employee (CAO Recruitment). (8:51 a.m.)

Carried

6. Rise from Closed Session with or without a Report

Resolution Number 290-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Council come out of closed session at 9:48 p.m. without a report.

Carried

7. Confirming By-law - 2024-47

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That By-law Number 2024-47, being a By-law to confirm the proceedings of the Special Closed Meeting of Council, held on the 13th day of August, 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

8. Adjournment

Resolution Number 291-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That this meeting adjourn at 9:49 a.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

**Minutes of the Special Closed Meeting of Council of the
Township of Douro-Dummer
August 30, 2024, 10:45 AM
Council Chambers**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Douro Ward Councillor Ray Johnston
Councillor at Large Thomas Watt
Dummer Ward Councillor Adam Vervoort

Staff Present: Clerk Martina Chait-Hartwig

1. Call to Order

The Mayor called the meeting to order at 10:46 a.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Declaration of Pecuniary Interest

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Approval of Closed Session Agenda - August 30, 2024

Resolution Number 292-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the agenda for the Special Closed Session Council meeting, dated August 30, 2024, be adopted, as circulated.

Carried

5. Move into Closed Session

Resolution Number 293-2024

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That Council move into Close Session for the matters under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25(b) personal matters about an identifiable individual, including municipal or local board employee (CAO Recruitment). (10:48 a.m.) **Carried**

Councillor Vervoort joined the meeting at 11:01 a.m.

6. Rise from Closed Session with or without a Report

Resolution Number 294-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That Council comes out of closed session at 1:10 p.m. without a report. **Carried**

7. Matters Arising from Closed Session: None

8. Confirming By-law 2024-48

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That By-law Number 2024-48, being a By-law to confirm the proceedings of the Special Closed Meeting of Council, held on the 30th day of August 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. **Carried**

9. Adjournment

Resolution Number 295-2024

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That this meeting adjourn at 1:12 a.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

**Minutes of the Special Closed Meeting of Council of the
Township of Douro-Dummer
September 3, 2024, 11:30 AM
Council Chambers**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Douro Ward Councillor Ray Johnston
Councillor at Large Thomas Watt
Dummer Ward Councillor Adam Vervoort

Staff Present: Interim CAO, Mike Rutter
Clerk, Martina Chait-Hartwig

1. Call to Order

The Mayor called the meeting to order at 10:45 a.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Declaration of Pecuniary Interest

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Approval of Closed Session Agenda - September 3, 2024

Resolution Number 296-2024

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the agenda for the Special Closed Session Council meeting, dated September 3, 2024, be adopted, as circulated.

Carried

5. Move into Closed Session

5.1 Patrick Rowan, Feldman Daxon - CAO Recruitment

Resolution Number 297-2024

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council move into Close Session for the matters under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25(b) personal matters about an identifiable individual, including municipal or local board employee (CAO Recruitment). (11:33 a.m.)

Carried

Councilor Vervoort has joined the meeting at 11:35 a.m.

6. Rise from Closed Session with or without a Report: None

7. Matters Arising from Closed Session: None

8. Confirming By-law 2024-52

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That By-law Number 2024-52, being a By-law to confirm the proceedings of the Special Closed Meeting of Council, held on the 3rd day of September 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

9. Adjournment

Resolution Number 298-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That this meeting adjourn at 12:15 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

**Minutes of the Special Closed Meeting of Council of the
Township of Douro-Dummer
September 6, 2024, 11:00 AM
Council Chambers**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Douro Ward Councillor Ray Johnston
Councillor at Large Thomas Watt
Dummer Ward Councillor Adam Vervoort

Staff Present: Interim CAO, Mike Rutter
Clerk, Martina Chait-Hartwig

1. Call to Order

The Mayor called the meeting to order at 11:02 a.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Declaration of Pecuniary Interest

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Approval of Closed Session Agenda - September 6, 2024

Resolution Number 322-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the agenda for the Special Closed Session Council meeting, dated September 6, 2024, be adopted, as circulated.

Carried

5. Move into Closed Session

Resolution Number 323-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That Council move into Close Session for the matters under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25(b) personal matters about an identifiable individual, including municipal or local board employee (CAO Recruitment). (11:03 a.m.).

Carried

6. Matters Arising from Closed Session

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That Council come out of closed session at 9:48 p.m. without a report.

Carried

7. Confirming By-law 2024-53

Moved by: Deputy Mayor Nelson

Seconded by: Dummer Ward Councillor Vervoort

That By-law Number 2024-53, being a By-law to confirm the proceedings of the Special Closed Meeting of Council, held on the 6th day of September 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

8. Adjournment

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 12:50 a.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, August 7, 2024
Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

Present: Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burtt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lambshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

Regrets:

Staff Present: Chief Administrative Officer Sheridan Graham; Senior Director of Emergency & Shared Services/Deputy CAO Randy Mellow; Chief Information Officer/Chief Financial Officer and Senior Director of Corporate Services Jennifer Stover; Director of Strategic Services Lynn Fawn; Chief of Paramedics Patricia Bromfield; Senior Director of Planning and Public Works Bryan Weir; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning and Development Iain Mudd; Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Communications and Tourism Tracie Bertrand; General Manager of People Services Allison Young; Manager of Capital Projects Peter Nielsen; Manager of Waste Management Kerri Snoddy; Manager of Engineering & Design Doug Saccoccia;

Guests: Inspector - Detachment Commander Chris Galeazza, Ontario Provincial Police

1. Call To Order

Warden Clark called the meeting to order at 9:30 a.m.

2. Land Acknowledgement

3. Moment of Silent Reflection/Silence

4. Adoption of Agenda

Resolution No. 171-2024

Moved by Councillor Graham
Seconded by Councillor Lambshead

That the agenda be adopted as circulated.

Carried

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 172-2024

Moved by Councillor Watson
Seconded by Councillor Black

That the minutes of the Regular Council meeting of June 26, 2024 be adopted as circulated.

Carried

7. Delegations and Presentations

8. Consent Items

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Peterborough and the Kawarthas Economic Development (PKED)
Re: PKED Q1/Q2 Status and Transition Update**
- b. **Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer
Re: AMO/OMA Joint Health Resolution Campaign**
- c. **Bonnie Clark, Warden
Re: Calling for Investment in Municipal Infrastructure**
- d. **Bonnie Clark, Warden
Re: Support of Delegation and Advocacy for Services and Supports for Children, Youth and Families**
- e. **Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer
Re: Q2 CAO Report**
- f. **Kari Stevenson, Director of Legislative Services/Clerk
Re: August 28 Council Meeting Reschedule to September 4**
- g. **Staff Reports
Kim Squires, Manager of Purchasing
Re: FIN 2024-17 Purchasing Awards Report - May, June and July**
- h. **Staff Reports
Bryan Weir, Senior Director of Public Works and Planning**

Re: PPW 2024-21 County Road 507 Road Safety Audit

- i. **Doug Saccoccia, Manager, Engineering and Design**
Re: PPW 2024-22 Amend Parking Regulation By-law and Enforcement
- j. **Correspondence Report**
Re: CPS 2024-22 Correspondence Report
- k. **Committee Minutes**
Accessibility Advisory Committee
Re: Minutes of June 27, 2024
- l. **Committee Minutes**
Lang Pioneer Village Museum Advisory Committee
Re: Minutes of June 25, 2024
- m. **Liaison Reports from External Committees, Boards and Agencies**
Peterborough County Federation of Agriculture Board of Directors
Re: Minutes of April 10, 2024
- n. **Liaison Reports from External Committees, Boards and Agencies**
Peterborough Public Health - Board of Health
Re: Summary of June 12, 2024

Item 8.h. was pulled from the Consent Agenda to be dealt with separately.

The entire correspondence report, item 8.j., was also pulled from the Consent Agenda to be dealt with separately.

Resolution No. 173-2024

Moved by Councillor Armstrong
Seconded by Councillor Burt

That report PPW 2024-21 County Road 507 Safety Audit be received for information.

Carried

Resolution No. 174-2024

Moved by Councillor Amyotte
Seconded by Deputy Warden Senis

That the letter from the Town of Cochrane to Premier Doug Ford regarding Ontario Regulation 391/21: Blue Box for 'Ineligible' Sources be supported.

Carried

Resolution No. 175-2024

Moved by Councillor Black
Seconded by Councillor Amyotte

That staff be directed to arrange a meeting with the local MPPs and the Minister of Environment, Conservation and Parks separate from the AMO conference regarding Ontario Regulation 391/21.

Carried

Resolution No. 176-2024

Moved by Councillor Lamshead
Seconded by Councillor Webb

That the balance of the Correspondence Report be received.

Carried

Resolution No. 177-2024

Moved by Councillor Martin
Seconded by Councillor Whelan

That the report from PKED regarding Q1/Q2 Status and Transition Update be received for information; and,

Whereas the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

Whereas it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

Whereas Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine.

Whereas the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

Whereas per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

Whereas a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

Now Therefore Be It Resolved That the Council of the County of Peterborough urges the Province of Ontario to recognize the physician shortage in the County of Peterborough and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care; and,

That the motion "Calling for Investment in Municipal Infrastructure for Eastern Ontario's Small and Rural Communities" attached to the consent agenda, be adopted; and,

That the correspondence from the Kawartha, Haliburton Children's Aid Society ("KHCAS") regarding the concerns of the lack of funding from the Ministry of Children, Community and Social Services (the "Ministry") and the challenges that the Society is facing, be received;

That Resolution #2024-238 from the Municipality of Highlands East supporting the KHCAS' advocacy to the Ministry be supported;

That staff be directed to forward a letter of support to the KHCAS to be forwarded onto the Ministry expressing further support for their request for a delegation at the upcoming Association of Municipalities of Ontario meeting in August; and,

That the Q2 CAO Report be received; and,

That the Regular Meeting of Council scheduled for August 28, 2024 be rescheduled to Wednesday, September 4, 2024; and,

That report FIN 2024-17 Purchasing Awards Report - May, June and July 2024 be received; and,

That Report PPW 2024-22 Amend Parking Regulation By-law and Enforcement be received; and

That the Clerk be authorized to amend By-law No. 2023-26 to include the wording set out in the report; and,

That the minutes of the Accessibility Advisory Committee meeting on June 27, 2024 be adopted; and,

That the minutes of the Lang Pioneer Village Museum Advisory Committee meeting on June 25, 2024 be adopted; and,

That the minutes of the Peterborough County Federation of Agriculture Board of Directors meeting on April 10, 2024 be received; and,

That the summary of the Peterborough Public Health - Board of Health meeting on June 12, 2024 be received.

Carried

9. Staff Reports - Direction

- a. **Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer
Re: CAO 2024-16 County Economic Development and Tourism Offices**

Resolution No. 178-2024

Moved by Councillor Watson
Seconded by Councillor Black

That Report CAO 2024-16 County Economic Development and Tourism Offices be received; and

That staff be authorized to enter into an agreement commencing September 1, 2024, with the Township of Selwyn to lease the space at the Old Post Office, Bridge Street, Lakefield for the purposes of establishing a County Economic Development and Tourism and Services Hub.

Carried

**b. Tracie Bertrand, General Manager, Communications and Tourism
Re: CPS 2024-20 Website Migration**

Resolution No. 179-2024

Moved by Councillor Nelson
Seconded by Councillor Martin

That report CPS 2024-20 Website Migration – Economic Development/Tourism be received, and;

That the migration of the corporate website from iCreate to the new platform, Govstack, in the amount of \$32,550 excluding HST be approved, and;

That the cost of the website migration be funded from the Corporate Long Term Planning Reserve

Carried

**c. Kim Squires, Manager of Purchasing
Peter Nielsen, Manager, Capital Projects
Re: FIN 2024-15 Award of Tender No. T-09-2024 - Plato Creek Bridge Rehabilitation**

Resolution No. 180-2024

Moved by Councillor Taylor
Seconded by Councillor Wilford

That report FIN 2024-15 concerning the Award of Tender No. T-09-2024 – Plato Creek Bridge Rehabilitation be received; and,

That Tender No. T-09-2024 – Plato Creek Bridge be awarded to 2585284 Ontario Inc. o/a Beton in the amount of \$366,419.45, inclusive of H.S.T. (\$329,972.06 net of refundable H.S.T.), and,

That the project deficit of \$142,035 be approved to be funded from the 2025 dedicated infrastructure levy; and

That a by-law be passed to authorize the County of Peterborough to enter into an Agreement with 2585284 Ontario Inc. o/a Beton for Tender No. T-09-2024 – Plato Creek Bridge Rehabilitation.

Carried

- d. Kim Squires, Manager of Purchasing**
Peter Nielsen, Manager, Capital Projects
Re: FIN 2024-16 Award of Proposal No. P-10-2024 - Tully Bridge Replacement - EA and Detailed Design, CA and Inspection Services

Resolution No. 181-2024

Moved by Councillor Black
Seconded by Councillor Whelan

That report FIN 2024-16 for the Award of Proposal No. P-10-2024 – Tully Bridge Replacement – Environmental Assessment and Detailed Design, Contract Administration and Inspection Services be received; and,

That Proposal No. P-10-2024 – Tully Bridge Replacement – Environmental Assessment and Detailed Design, Contract Administration and Inspection Services be awarded to D.M. Wills Associates Limited in the amount of \$187,433.10 inclusive of H.S.T. (\$168,789.31 net of refundable H.S.T.); and,

That the estimated cost of a change order in the amount of \$16,950.00 inclusive of H.S.T. (\$15,264.00 net of refundable H.S.T.) for the preparation of a supplementary geotechnical investigation, be approved by Council as an additional scope of work to Proposal No. P-10-2024 – Tully Bridge Replacement – Environmental Assessment and Detailed Design, Contract Administration and Inspection Services; and,

That a by-law be passed to authorize the County of Peterborough to enter into an Agreement with D.M. Wills Associates Limited for Proposal No. P-10-2024 – Tully Bridge Replacement – Environmental Assessment and Detailed Design, Contract Administration and Inspection Services.

Carried

- e. Kim Squires, Manager of Purchasing**
Iain Mudd, Director of Planning and Development
Re: FIN 2024-18 Award of Proposal No. NP-11-2024 - Watershed Plan

Resolution No. 182-2024

Moved by Councillor Huntley
Seconded by Councillor Lambshead

That report FIN 2024-18 for the Award of Proposal No. NP-11-2024 – Watershed Plan be received; and,

That Proposal No. NP-11-2024 – Watershed Plan be awarded to Matrix Solutions Inc. in the amount of \$219,818.90 inclusive of H.S.T. (\$197,953.73 net of refundable H.S.T.); and,

That an increase be approved in the watershed capital budget of \$127,955 to be funded from Development Charges – Development Related Studies; and

That a by-law be passed to authorize the County of Peterborough to enter into an Agreement with Matrix Solutions Inc. for Proposal No. NP-11-2024 – Watershed Plan.

Carried

- f. **Kari Stevenson, Director of Legislative Services/Clerk**
Re: CPS 2024-23 Delegation of Authority By-law

Resolution No. 183-2024

Moved by Councillor Webb
Seconded by Councillor Burt

That Report CPS 2024-23, Delegation of Authority By-law be received; and

That comments be provided to staff prior to August 23, 2024 for a report back to Council.

Carried

- g. **Kerri Snoddy, Manager of Waste Management**
Re: PPW 2024-20 Garbage Upload and Organics Township Presentation Results and Next Steps

Resolution No. 184-2024

Moved by Deputy Warden Senis
Seconded by Councillor Burt

That report PPW 2024-20 Garbage Upload and Organics Township Presentation Results and Next Steps be received; and

That Council supports moving forward with the implementation of the recommendations of the garbage upload analysis.

Carried

10. Notices of Motion

11. Announcements

Warden Clark congratulated Terry Lamshead on receiving first place at the Lakefield Exhibition Pie Contest for his raspberry pie, beating out last year's winner, Sherry Senis who received second place.

Councillor Burt advised that the 42nd annual Peterborough County Cattleman's Association All-You-Can-Eat BBQ will be held on August 10th at 2295 Highway 7, with activities starting at 1:00 p.m. and the barbecue beginning at 5:00 p.m.

Councillor Burt announced that the 2024 induction ceremony for the Agricultural Wall of Fame will be held on August 25th at 2:00 p.m. at Lang Pioneer Village. This year's inductees are Joseph Crowley of Asphodel-Norwood, Darrell Drain of Douro-Dummer, Joyce Pimmitt-Millar of Otonabee-South Monaghan, Marg and Wayne Telford of Selwyn, and Carol and Dean Warner of Asphodel-Norwood.

Councillor Burt advised that the annual Agricultural Roundtable Tour will be held on September 19th.

12. Closed Session

Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:

(b) personal matters about an identifiable individual, including municipal or local board employees (Municipal Employees People Services matter)

Resolution No. 185-2024

Moved by Councillor Lambshead
Seconded by Councillor Whelan

That Council move into Closed Session at 10:38 a.m. under Section 239 (2) (b) of the Municipal Act, 2001.

Carried

13. Rise from Closed Session

Resolution No. 186-2024

Moved by Deputy Warden Senis
Seconded by Councillor Graham

That Council rise from closed session at 10:59 a.m.

Carried

14. Matters Arising from Closed Session

Resolution No. 187-2024

Moved by Councillor Armstrong
Seconded by Councillor Watson

That the minutes of the Closed Session dated June 26, 2024 be adopted.

Carried

15. By-laws

- a. By-law No. 2024-31 being, "A by-law to authorize the Corporation of the County of Peterborough to enter into a services agreement with 2585284 Ontario Inc. o/a Beton for Tender T-09-2024 for Plato Creek Bridge Rehabilitation".
- b. By-law No. 2024-32 being, "A by-law to authorize the Corporation of the County of Peterborough to enter into a services agreement with D.M. Wills Associates Limited for Proposal P-10-2024 for Tully Bridge replacement Environmental Assessment and detailed design, contract administration and inspection services".
- c. By-law No. 2024-33 being, "A by-law to authorize the Corporation of the County of Peterborough to enter into a services agreement with Matrix Solutions Inc. for NP-11-2024 for the delivery of a Watershed Plan".

Resolution No. 188-2024

Moved by Councillor Whelan
Seconded by Councillor Huntley

That By-law Nos. 2024-31, 2024-32, and 2024-33 be read and passed and that these by-laws shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

Carried

16. Confirming By-law

Resolution No. 189-2024

Moved by Councillor Martin
Seconded by Councillor Wilford

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

17. Adjournment

Resolution No. 190-2024

Moved by Councillor Lambshead
Seconded by Councillor Webb

That the Council meeting adjourn at 11:01 a.m.

Carried

Bonnie Clark

Warden, Bonnie Clark

Karl Stevenson

Clerk, Karl Stevenson



You're invited to the
Kawartha Lake Steward Association's
2024 AGM and Fall Meeting!

When: Saturday September 28th, from 9:30am - 12:30pm
(speakers start at 10:00am and finish at approximately 12:10pm)

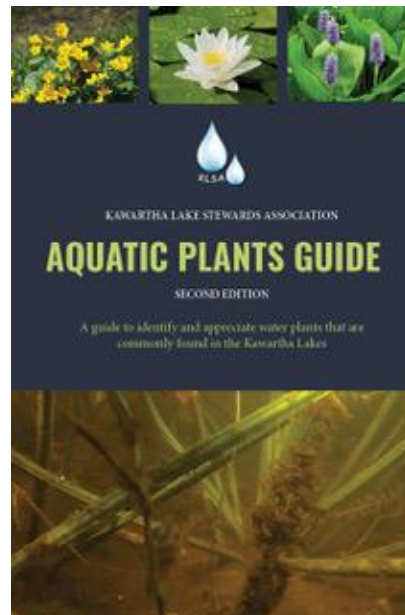
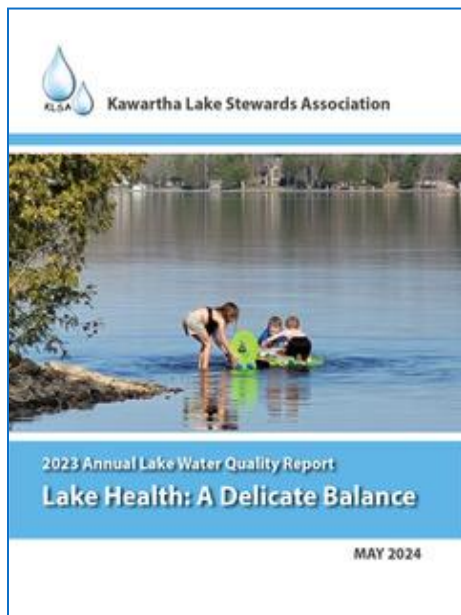
Where: The Buckhorn Community Centre, 1782 Lakehurst Road, Buckhorn
(This will be an in-person only event.)

Guest Speakers:

- **Leora Berman**, Founder and COO of The Land Between Charity and Turtle Guardians
Topic: The Land Between's Blue Lakes Program
- **Valerie Minelga**, Manager, Environmental Services, and **Cass Stabler**, Ecosystem Scientist, Ontario Waterways (Trent-Severn Waterway), Parks Canada / Government of Canada
Topic: Water Management on the TSW

Available for pickup

- 2023 Annual Lake Water Quality Report: *Lake Health: A Delicate Balance*
- The 2023 edition of the KLSA Aquatic Plants Guide





TOWNSHIP OF OTONABEE-SOUTH MONAGHAN

NOTICE OF PUBLIC MEETING CONCERNING A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Council of the Corporation of the Township of Otonabee-South Monaghan received an amendment initiated by the Township to the Township of Otonabee-South Monaghan Comprehensive Zoning By-law No. 2010-65 and is notifying the public in accordance with Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended.

AND TAKE NOTICE that the Council of The Corporation of the Township of Otonabee-South Monaghan will hold a public meeting on **Monday, September 23rd, 2024, at 6:00 p.m.**, in the **Council Chambers, Township of Otonabee-South Monaghan Municipal Building, 20 Third Street, Keene, Ontario**, to consider a proposed Zoning Bylaw Amendment, pursuant to Section 34 of the Planning Act, R.S.O. 1990, c.P.13

Location of the Subject Lands

As the proposed Zoning By-law Amendments are applicable to the entire geographic area of the Township of Otonabee-South Monaghan, no key map is provided.

Purpose and Effect of the Proposed Zoning By-law Amendment

The purpose and effect of the amendment is for a general “housekeeping” amendment to the 2010-65 Comprehensive Zoning By-law. The housekeeping amendment focuses on correcting textual errors and inconsistent language within the document. The amendment will also introduce/refine definitions and general provisions in order to provide greater clarity for the reader. The amendment does not include changes to zones or permitted uses within zones, with the exception of the lands located at Island View Drive which will be rezoned from the Limited Service Residential (LSR) Zone to the Shoreline Residential Exception-3 (SR-3) Zone in order to recognize existing development on a municipally-maintained road.

Representation

If a person or public body would otherwise have an ability to appeal the decision of the Council to the Township of Otonabee-South Monaghan to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Otonabee-South Monaghan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Otonabee-South Monaghan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Notwithstanding the above, subsection 34(19) of the Planning Act defines the parties that are eligible to appeal the decision to the Ontario Land Tribunal.

If you wish to be notified of the decision of the Township of Otonabee-South Monaghan on the proposed Zoning By-Law amendment, you must make a written request to the person at the address or email address provided below.

Information

For more information about this matter, including information about appeal rights, contact the person below. This Public Meeting will serve as part of the Applicant's Public Consultation Strategy. Additional information relating to the proposed Zoning By-law Amendment including this Public Notice and the draft ZBA is available for inspection at the Township Office in Keene during regular office hours (see address below) or on the Township website at www.osmtownship.ca/planning under "Public Consultation" on the left.

If you require further information, please contact Emily Baker, Junior Planner at (705) 295-6852 ext. 232.

Dated at the Township of Otonabee-South Monaghan this 28th day of August 2024.

Emily Baker
Junior Planner
Township of Otonabee-South Monaghan
20 Third Street P.O. Box 70 Keene, Ontario K0L 2G0
Telephone 705-295-6852 Fax 705-295-6405
juniorplanner@osmtownship.ca



COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Joe & Amanda Kelly

FILE B - 28-24

LOT: 5, CON.: 8 MUNICIPAL WARD: Dummer

911 address: 474 County Road 40, Roll #: 1522-020-002-05100, Island # or other: _____

APPLICATION FOR: Creation of a new lot - Residential (East Lot/Lot 1)

RECOMMENDATION:

Application conforms to the Official Plan. Severed parcel conforms to the Zoning By-Law. Retained parcel conforms to the Zoning By-Law. The Township recommends this application. If the application is approved, the following conditions are requested:

- 1. [X] \$1250 Cash-in-lieu of parkland fee be paid to the Municipality.
2. [X] A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
3. [X] A Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations outlined in Section 5.0 of the Natural Heritage Evaluation prepared by D.M. Wills dated March 2024.
4. [X] The draft survey prepared by the OLS demonstrate that the severed parcel is located outside of the 30 m Buffer as illustrated on Figure 5 - Constraints Map in the Natural Heritage Evaluation prepared by D.M. Wills.
5. [] _____

Comments: Township Public Works - brushing 10 m each side of severance entrance for safe sightlines.

OFFICIAL PLAN:

Application conforms to the Township Official Plan policies, Section(s) 6.2.2.2, 6.2.2.3 (d), 6.2.2.5 (a), (d) & (e), 6.1.1 and 7.12.

Severed Parcel:

- a) Proposed Use: Residential
b) Land Use Designation(s): Rural.
c) The proposed use is a permitted one.
d) Special policies affecting the severed parcel (i.e. OPA): _____.

Retained Parcel(s):

- a) Proposed Use: Agricultural / Residential.
b) Land Use Designation(s): Rural and Locally Significant Wetland.
c) The proposed use is a permitted one.
d) Special policies affecting the retained parcel (i.e. OPA): _____.

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel conforms to the Township Zoning By-Law provisions, Section(s) 9.1.5, 9.2.4 (a) & (b).
b) [X] A rezoning is not required for the severed parcel.
c) [X] A minor variance is not required for the severed parcel.
d) The existing zoning of the severed parcel is: (RU).
e) The recommended zoning of the severed parcel would be: _____.

Retained Parcel(s):

- a) The retained parcel conforms to the Township Zoning By-Law provisions, Section(s) 9.1.1, 9.2.1 (a) & (b), 19.1.1.
b) [X] A rezoning is not required for the retained parcel.
c) [X] A minor variance is not required for the retained parcel.
d) The existing zoning of the retained parcel is: (RU) & (EC).
e) The recommended zoning of the retained parcel would be: _____.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council supports a rezoning and/or minor variance.

Completed By: Christina Coulter

Date: September 10, 2024

Amended Date: _____

FILE: B-28-24 Lot 1
DATE: March 27 2024

Notice of Application For Consent

- TO:
- Municipality
 - Planning Department
 - Public Health
 - (ORCA)
 - Septic Comments
 - North Kawartha
 - Douro Dummer
 - (CVCA)
 - (KRCA)
 - CP Rail
 - Public Works
 - City of Peterborough
 - Ministry of Transportation (K) (B)
 - Trent Severn Waterway
 - Chief, First Nation Council
 - Other
 - Bell Canada
 - KPR & PVNCCD School Boards

Pursuant to Section 3(8) of Ontario Regulation 197/96, under the Planning Act, I am enclosing a copy of an application for Consent, for your review and comments to the Peterborough County Land Division Office.

An application for Consent has been made by **Joe & Amanda Kelly** .

Purpose and Effect

The purpose of the application is to request the consent of the Land Division Office to the conveyance of a parcel of land having a frontage of approximately **63.5m** and an area of approximately **0.6 hectares**.

The effect of the application is to create a new residential lot

Location of Land

Municipality: (Ward of) **Dummer** Lot **5** Concession **6**. Plan _____ Block _____
911 Address: 474 County Road 40

Other Planning Act Applications: This land is the subject of the application is the subject of another application under the Planning Act for:

- Official Plan Amendment: File Number _____
- Zoning By-Law Amendment: File Number _____
- Minor Variance: File Number _____
- Minister’s Zoning Order Amendment: File Number _____

Decision and Appeal

If you wish to be notified of the decision in respect of the proposed consent, you must make a written request to the Land Division Office at the address noted below.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make a written submission to the Land Division Office before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

Last Day for Receiving Comments:

Pursuant to Section 53 (14) of the Planning Act, if an application is made for a consent and a decision regarding the application is not made within 60 days after the day the application is received by the Land Division Office, the applicant may appeal to the Local Planning Appeal Tribunal. It is the policy of the Land Division Committee that there be 35 consecutive days allowed for agencies to submit their comments.

Therefore, your comments are required to be received prior to May 1, 2024. If comments are not received, prior to this date, the Committee may proceed with the hearing of this application.

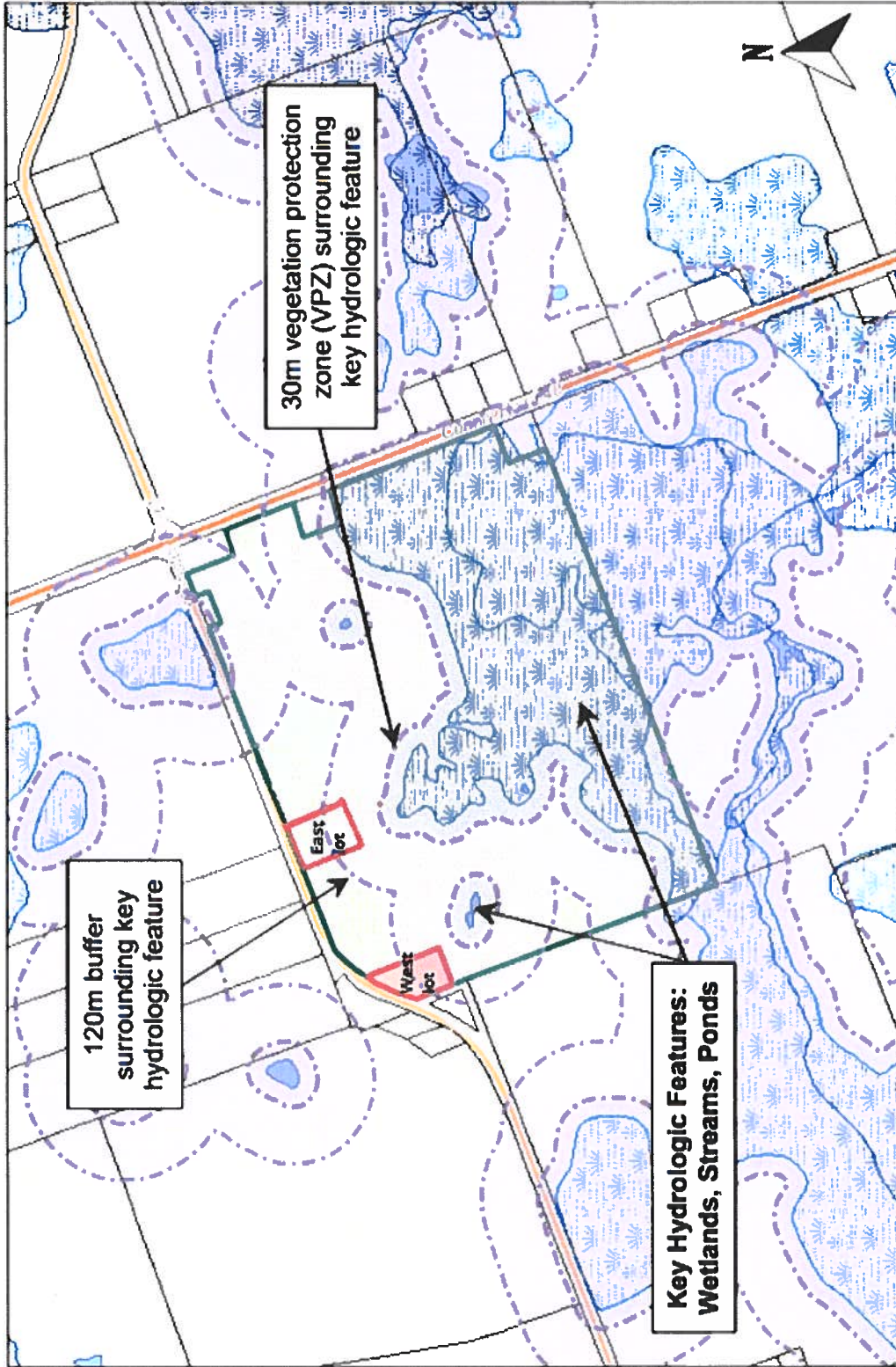
Please quote the name of the applicant and the file number, which is located at the top right hand corner of the application form, on your correspondence which is directed to this office.

Additional information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

**County of Peterborough, Land Division Office,
County Court House, 470 Water Street, Peterborough, Ontario. K9H 3M3**

If you require this information in an accessible format, please contact Ann Hamilton at ahamilton@ptbocounty.ca 705-743-0380 extension 2406

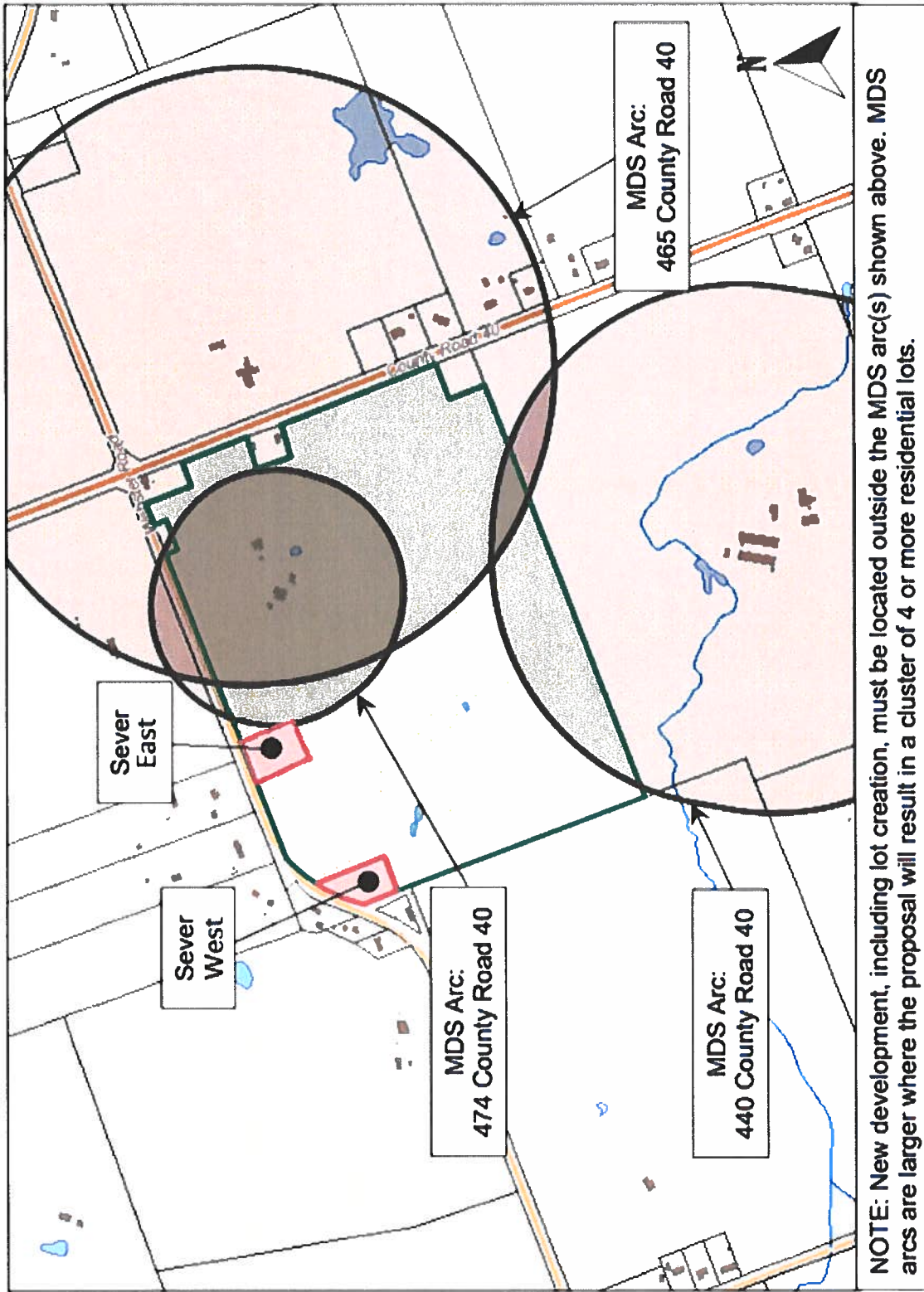
Roll # 1522-020-002-05100
Constraints Mapping – Key Hydrologic Features



NOTE: New development, including lot creation, is not permitted across water features, within wetland boundaries or within the 30-metre vegetation protection zone; any development proposed within the 120 metre buffer surrounding a wetland or stream will require a Natural Heritage Evaluation (NHE).

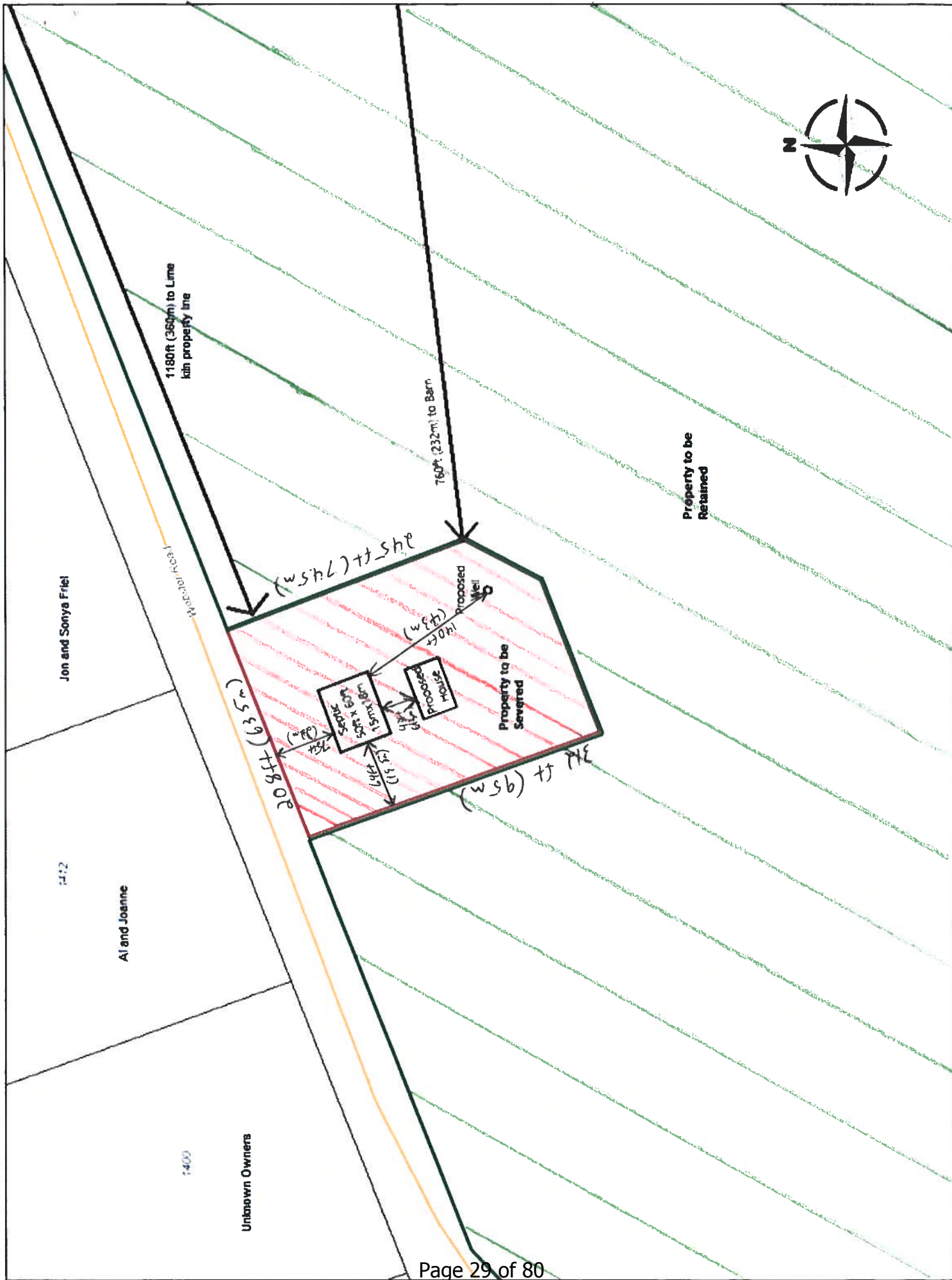
Scale (metric)
 1:10,000

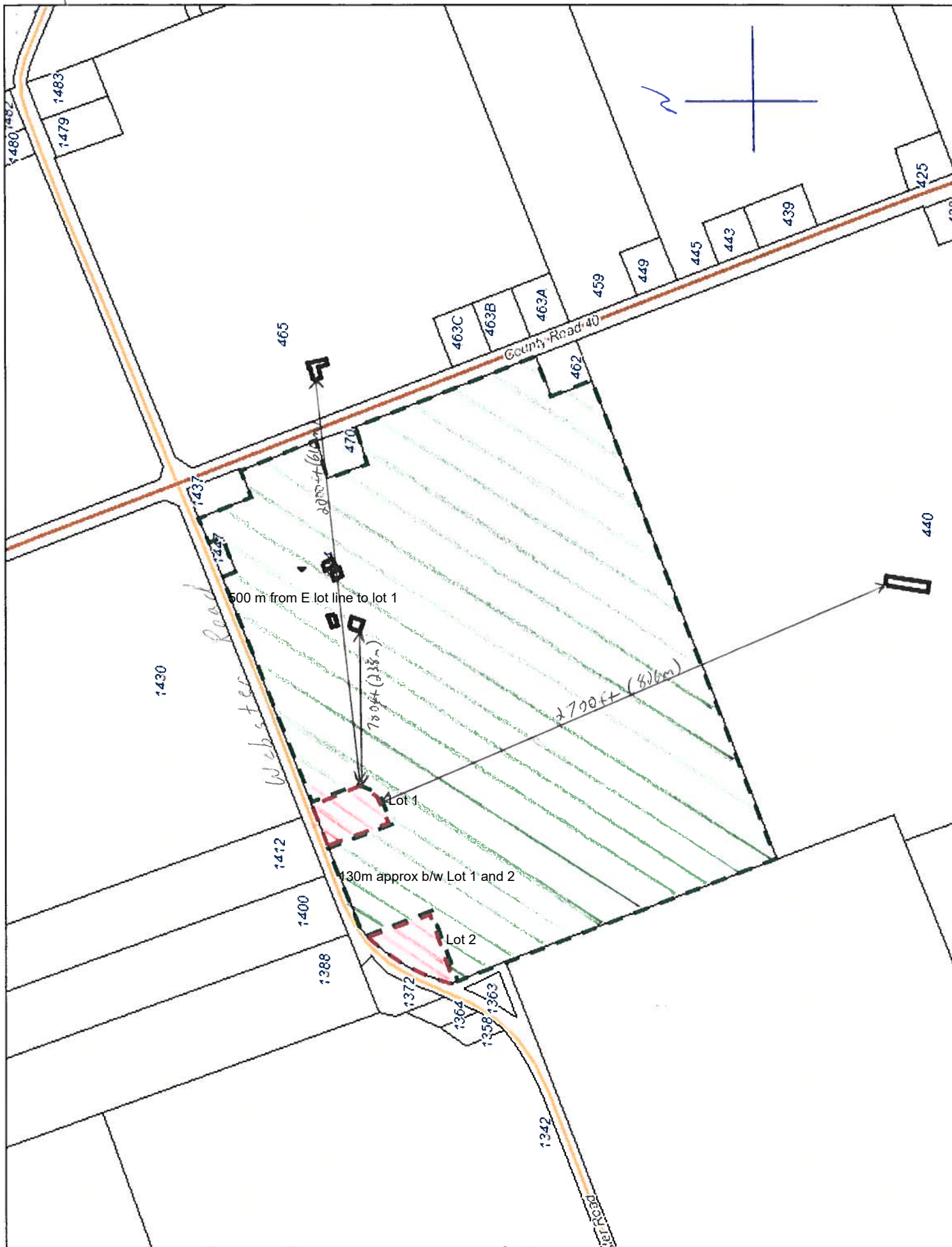
Roll # 1522-020-002-05100
Minimum Distance Separation (MDS) Requirements



NOTE: New development, including lot creation, must be located outside the MDS arc(s) shown above. MDS arcs are larger where the proposal will result in a cluster of 4 or more residential lots.

Scale (metric)
1:10,000







COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Joe & Amanda Kelly

FILE B - 29-24

LOT: 5, CON.: 8 MUNICIPAL WARD: Dummer

911 address: 474 County Road 40, Roll #: 1522-020-002-05100, Island # or other: _____

APPLICATION FOR: Creation of a new lot - Residential (West Lot/Lot 2)

RECOMMENDATION:

Application conforms to the Official Plan. Severed parcel conforms to the Zoning By-Law. Retained parcel conforms to the Zoning By-Law. The Township recommends this application. If the application is approved, the following conditions are requested:

- 1. [X] \$1250 Cash-in-lieu of parkland fee be paid to the Municipality.
2. [X] A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
3. [X] A Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations outlined in Section 5.0 of the Natural Heritage Evaluation prepared by D.M. Wills dated March 2024.
4. [X] The draft survey prepared by the OLS demonstrate that the severed parcel is located outside of the 30 m Buffer as illustrated on Figure 5 - Constraints Map in the Natural Heritage Evaluation prepared by D.M. Wills.
5. [] _____

Comments: Township Public Works - brushing 10 m each side of severance entrance for safe sightlines.

OFFICIAL PLAN:

Application conforms to the Township Official Plan policies, Section(s) 6.2.2.2, 6.2.2.3 (d), 6.2.2.5 (a), (d) & (e), 6.1.1 and 7.12.

Severed Parcel:

- a) Proposed Use: Residential
b) Land Use Designation(s): Rural.
c) The proposed use is a permitted one.
d) Special policies affecting the severed parcel (i.e. OPA): _____.

Retained Parcel(s):

- a) Proposed Use: Agricultural / Residential.
b) Land Use Designation(s): Rural and Locally Significant Wetland.
c) The proposed use is a permitted one.
d) Special policies affecting the retained parcel (i.e. OPA): _____.

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel conforms to the Township Zoning By-Law provisions, Section(s) 9.1.5, 9.2.4 (a) & (b).
b) [X] A rezoning is not required for the severed parcel.
c) [X] A minor variance is not required for the severed parcel.
d) The existing zoning of the severed parcel is: (RU).
e) The recommended zoning of the severed parcel would be: _____.

Retained Parcel(s):

- a) The retained parcel conforms to the Township Zoning By-Law provisions, Section(s) 9.1.1, 9.2.1 (a) & (b), 19.1.1.
b) [X] A rezoning is not required for the retained parcel.
c) [X] A minor variance is not required for the retained parcel.
d) The existing zoning of the retained parcel is: (RU) & (EC).
e) The recommended zoning of the retained parcel would be: _____.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council supports a rezoning and/or minor variance.

Completed By: Christina Coulter

Date: September 10, 2024

Amended Date: _____

FILE: B-29-24 Lot 2
DATE: March 27 2024

Notice of Application For Consent

- TO:
- Municipality
 - Planning Department
 - Public Health
 - (ORCA)
 - Septic Comments
 - North Kawartha
 - Douro Dummer
 - (CVCA)
 - (KRCA)
 - CP Rail
 - Public Works
 - City of Peterborough
 - Ministry of Transportation (K) (B)
 - Trent Severn Waterway
 - Chief, First Nation Council
 - Other
 - Bell Canada
 - KPR & PVNCCD School Boards

Pursuant to Section 3(8) of Ontario Regulation 197/96, under the Planning Act, I am enclosing a copy of an application for Consent, for your review and comments to the Peterborough County Land Division Office.

An application for Consent has been made by **Joe & Amanda Kelly** .

Purpose and Effect

The purpose of the application is to request the consent of the Land Division Office to the conveyance of a parcel of land having a frontage of approximately **140 m** and an area of approximately **0.6 hectares**.

The effect of the application is to create a new residential lot

Location of Land

Municipality: (Ward of) **Dummer** Lot **5** Concession **6**. Plan _____ Block _____
911 Address: 474 County Road 40

Other Planning Act Applications: This land is the subject of the application is the subject of another application under the Planning Act for:

- Official Plan Amendment: File Number _____
- Zoning By-Law Amendment: File Number _____
- Minor Variance: File Number _____
- Minister’s Zoning Order Amendment: File Number _____

Decision and Appeal

If you wish to be notified of the decision in respect of the proposed consent, you must make a written request to the Land Division Office at the address noted below.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make a written submission to the Land Division Office before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

Last Day for Receiving Comments:

Pursuant to Section 53 (14) of the Planning Act, if an application is made for a consent and a decision regarding the application is not made within 60 days after the day the application is received by the Land Division Office, the applicant may appeal to the Local Planning Appeal Tribunal. It is the policy of the Land Division Committee that there be 35 consecutive days allowed for agencies to submit their comments.

Therefore, your comments are required to be received prior to May 1, 2024. If comments are not received, prior to this date, the Committee may proceed with the hearing of this application.

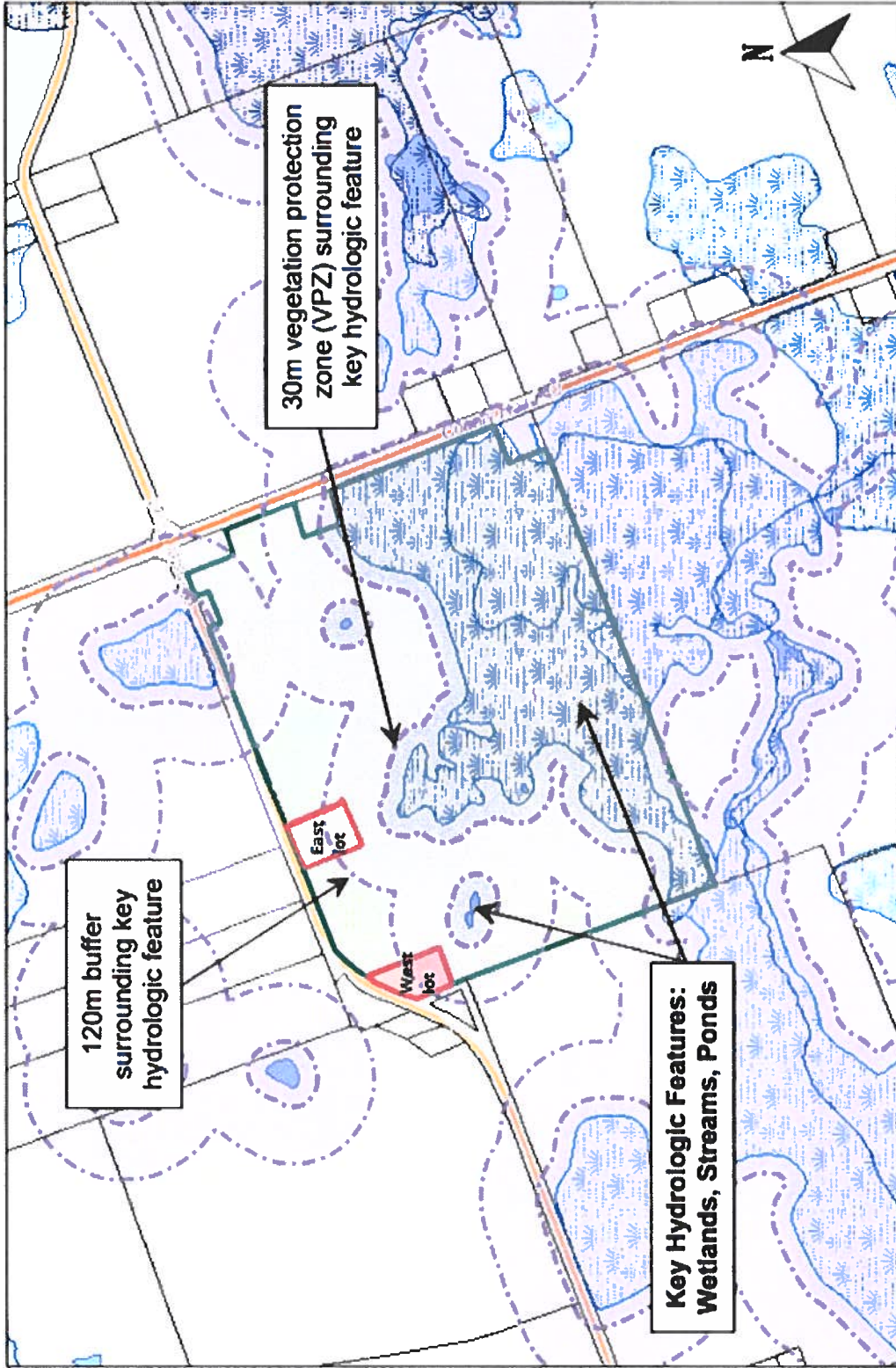
Please quote the name of the applicant and the file number, which is located at the top right hand corner of the application form, on your correspondence which is directed to this office.

Additional information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

**County of Peterborough, Land Division Office,
County Court House, 470 Water Street, Peterborough, Ontario. K9H 3M3**

If you require this information in an accessible format, please contact Ann Hamilton at ahamilton@ptbocounty.ca 705-743-0380 extension 2406

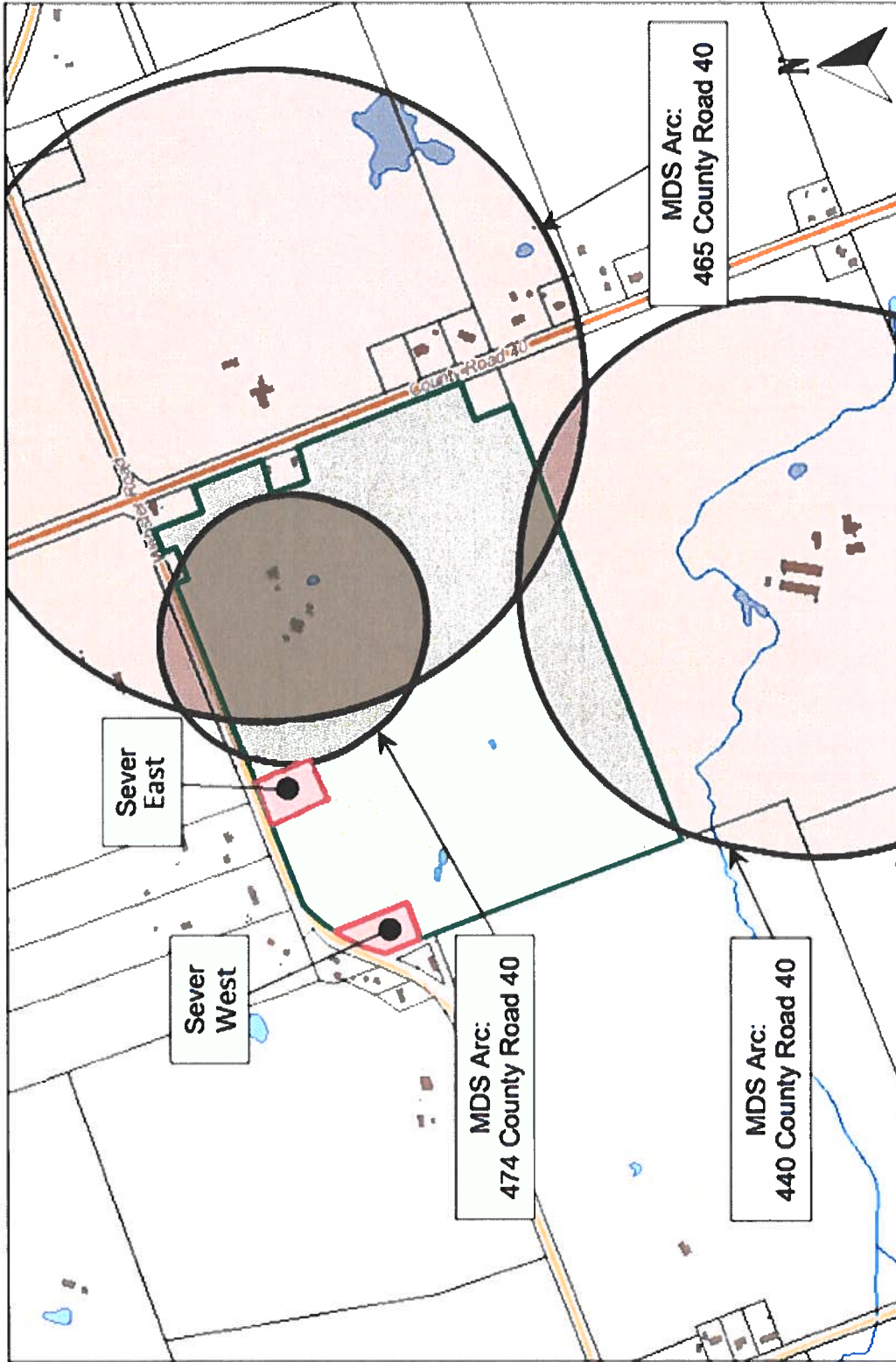
Roll # 1522-020-002-05100
Constraints Mapping – Key Hydrologic Features



NOTE: New development, including lot creation, is not permitted across water features, within wetland boundaries or within the 30-metre vegetation protection zone; any development proposed within the 120 metre buffer surrounding a wetland or stream will require a Natural Heritage Evaluation (NHE).

Scale (metric)
 1:10,000

Roll # 1522-020-002-05100
Minimum Distance Separation (MDS) Requirements



NOTE: New development, including lot creation, must be located outside the MDS arc(s) shown above. MDS arcs are larger where the proposal will result in a cluster of 4 or more residential lots.

Scale (metric)
1:10,000



Land to be Retained

300m (91.4m) to barn

300m (91.4m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

Proposed well

Land to be Sealed

410m (1345.14m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

50.0m (164.04m)

Krishan and Rachel Stillman

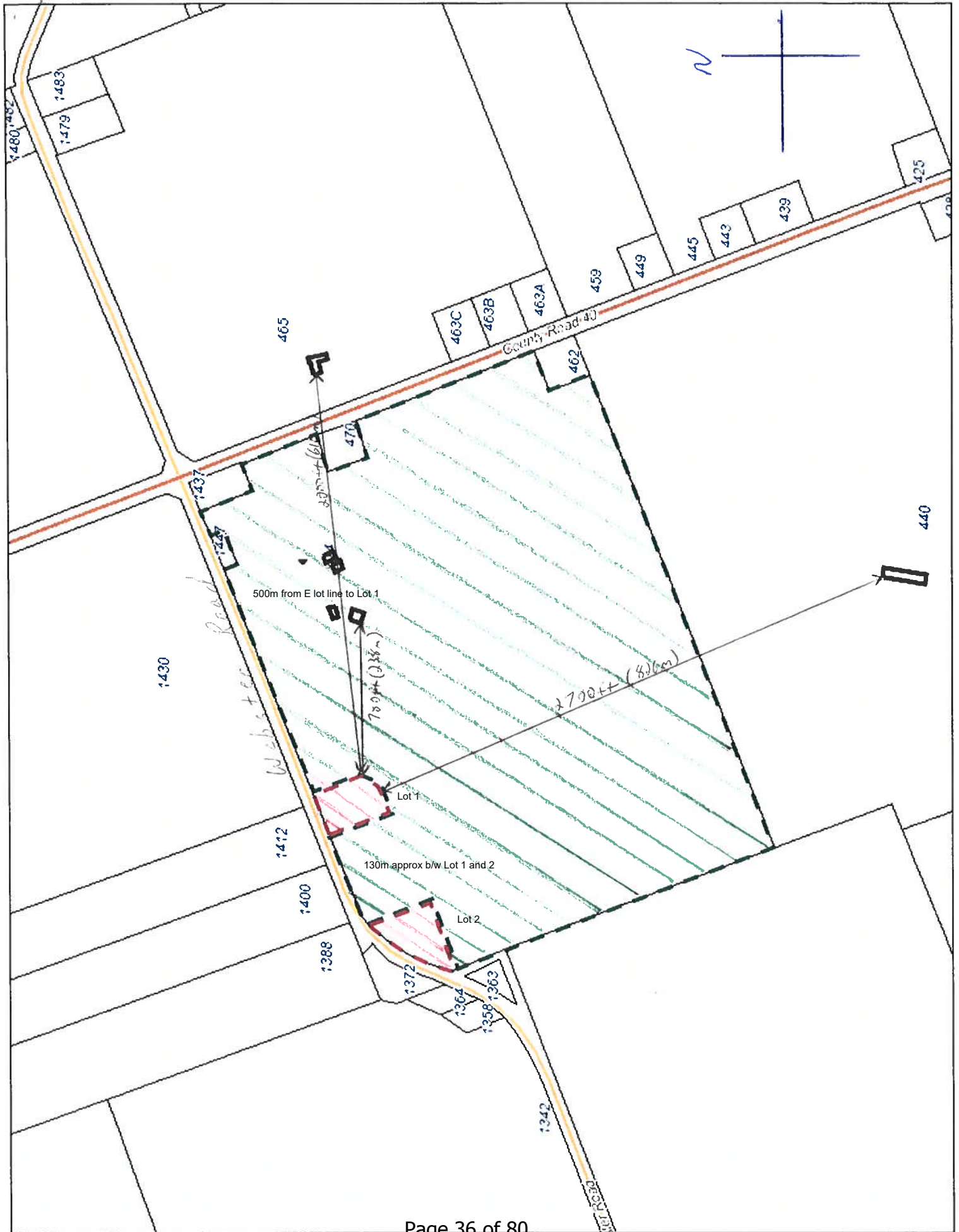
Unknown Owners

1372

Westwood

Ron and Jackie Vandenberg

1364





COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Brenon & Wendy Carruthers

FILE B - 71-24

LOT: 17 & 18, CON.: 3 MUNICIPAL WARD: Dummer

911 address: 1372 Fourth Line Road-S-Dummer, Roll #: 1522-020-003-33300, Island # or other: _____

APPLICATION FOR: Addition to a Lot (to Roll No. 1522-020-003-33400)

RECOMMENDATION:

Application conforms to the Official Plan. Severed parcel does not conform to the Zoning By-Law. Retained parcel conforms to the Zoning By-Law. The Township recommends this application. If the application is approved, the following conditions are requested:

- 1. [X] A Merger Agreement is to be entered into between the Transferor, Transferee and Municipality, pursuant to Section 51(26) and Section 53(12) of the Planning Act, R.S.O, 1990, and registered on title to merge the severed parcel with the abutting (or separated) land identified by property roll # 1522-020-003-33400, such that these 2 parcels shall be considered as one lot and shall not be dealt with separately. (To be used in the case of an addition to a lot which was previously created by severance, plan of subdivision or is physically separated). OR
2. [X] The solicitor for the applicant is to provide an undertaking, whereby he informs the Committee, in writing, that the lands are being conveyed to an abutting property owner and a merger of title shall take place. (To be used in the case of an addition to a lot which had not been created by severance - usually created before subdivision control began in 1979).
3. [] _____
4. [] _____

Comments: Although the severed parcel does not meet the minimum lot area and minimum lot frontage requirements for an agricultural use in the (RU) zone, the parcel is being added to an adjacent parcel in the same zone. The property, as merged, will meet the lot area and frontage requirements. Therefore, a rezoning or minor variance is not required.

OFFICIAL PLAN:

Application conforms to the Township Official Plan policies, Section(s) 6.2.2.7 (a), 7.12.21.

Severed Parcel:

- a) Proposed Use: Agricultural _____
b) Land Use Designation(s): Rural.
c) The proposed use is a permitted one.
d) Special policies affecting the severed parcel (i.e. OPA): _____.

Retained Parcel(s):

- a) Proposed Use: Agricultural _____
b) Land Use Designation(s): Rural.
c) The proposed use is a permitted one.
d) Special policies affecting the retained parcel (i.e. OPA): _____.

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel does not conform to the Township Zoning By-Law provisions, Section(s) 9.2.1(a) & (b).
b) [X] A rezoning is not required for the severed parcel.
c) [X] A minor variance is not required for the severed parcel.
d) The existing zoning of the severed parcel is: (RU).
e) The recommended zoning of the severed parcel would be: _____.

Retained Parcel(s):

- a) The retained parcel conforms to the Township Zoning By-Law provisions, Section(s) 9.1.1, 9.2.1(a) & (b).
b) [X] A rezoning is not required for the retained parcel.
c) [X] A minor variance is not required for the retained parcel.
d) The existing zoning of the retained parcel is: (RU).
e) The recommended zoning of the retained parcel would be: _____.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council supports a rezoning and/or minor variance.

Completed By: Christina Coulter

Date: September 11, 2024

Amended Date: _____

FILE: B-71-24
DATE: July 26, 2024

Notice of Application For Consent

- TO:
- Municipality
 - Planning Department
 - Public Health
 - Twp Septic Review
 - (ORCA) (CVCA) (KRCA) CP Rail
 - Public Works
 - City of Peterborough
 - Ministry of Transportation (K) (B)
 - Trent Severn Waterway
 - Chief, First Nation Council
 - Other
 - Bell Canada
 - KPR & PVNCCD School Boards

Pursuant to Section 3(8) of Ontario Regulation 197/96, under the Planning Act, I am enclosing a copy of an application for Consent, for your review and comments to the Peterborough County Land Division Office.

An application for Consent has been made by **Brendon & Wendy Carruthers** .

Purpose and Effect

The purpose of the application is to request the consent of the Land Division Office to the conveyance of a parcel of land having a frontage of approximately **0m** and an area of approximately **6 hectares**.

The effect of the application is to create an addition to an existing rural lot

Location of Land

Municipality: (Ward of) **Dummer** Lot **17&18** Concession **3**. Plan _____ Block _____
911 Address: 1372 Fourth Line Road S Dummer

Other Planning Act Applications: This land is the subject of the application is the subject of another application under the Planning Act for:

- Official Plan Amendment: File Number _____
- Zoning By-Law Amendment: File Number _____
- Minor Variance: File Number _____
- Minister's Zoning Order Amendment: File Number _____

Decision and Appeal

If you wish to be notified of the decision in respect of the proposed consent, you must make a written request to the Land Division Office at the address noted below.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make a written submission to the Land Division Office before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

Last Day for Receiving Comments:

Pursuant to Section 53 (14) of the Planning Act, if an application is made for a consent and a decision regarding the application is not made within 60 days after the day the application is received by the Land Division Office, the applicant may appeal to the Local Planning Appeal Tribunal. It is the policy of the Land Division Committee that there be 35 consecutive days allowed for agencies to submit their comments.

Therefore, your comments are required to be received prior to August 30 , 2024. If comments are not received, prior to this date, the Committee may proceed with the hearing of this application.

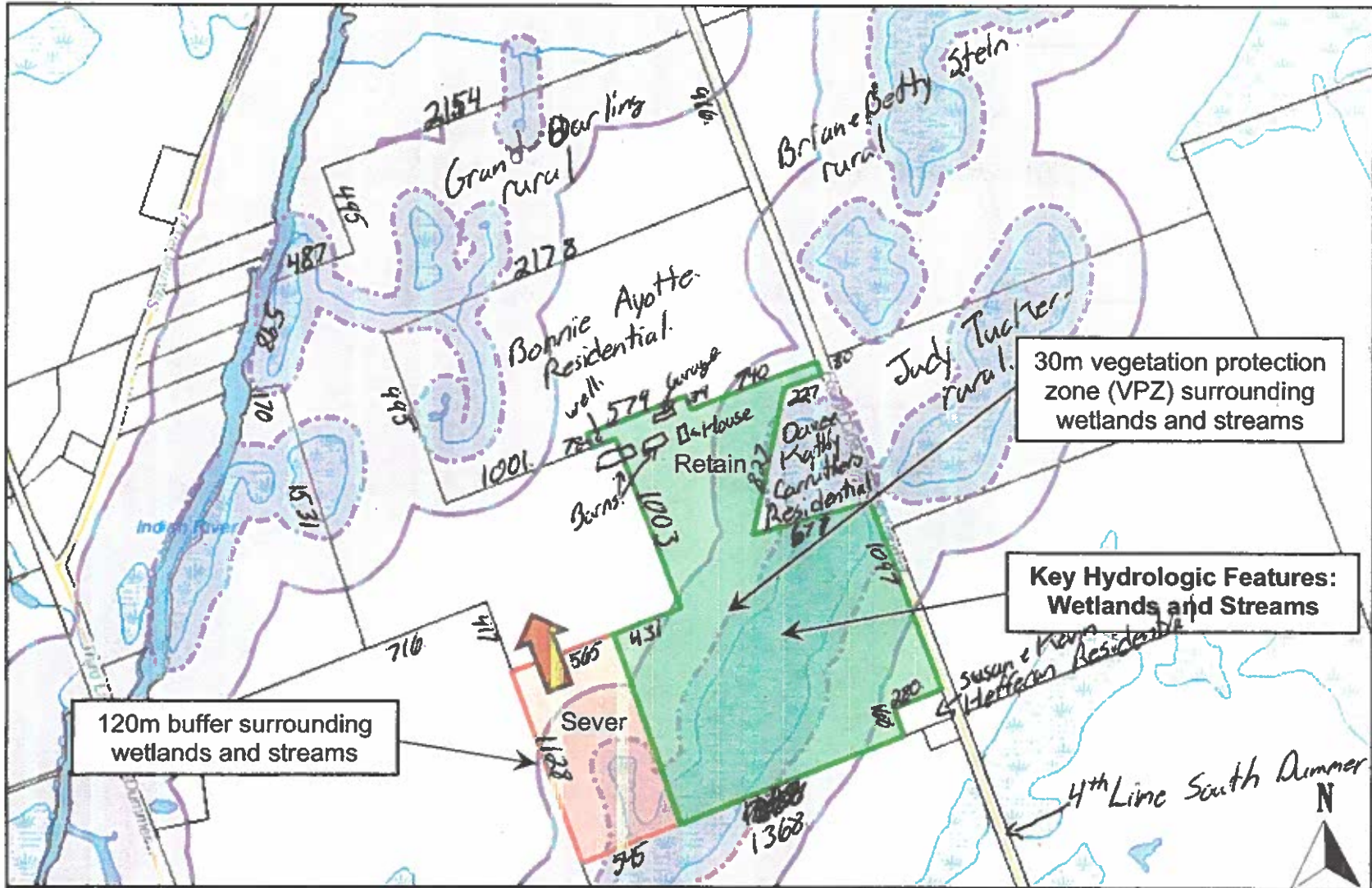
Please quote the name of the applicant and the file number, which is located at the top right hand corner of the application form, on your correspondence which is directed to this office.

Additional information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

**County of Peterborough, Land Division Office,
County Court House, 470 Water Street, Peterborough, Ontario. K9H 3M3**

If you require this information in an accessible format, please contact Ann Hamilton at ahamilton@ptbocounty.ca 705-743-0380 extension 2406

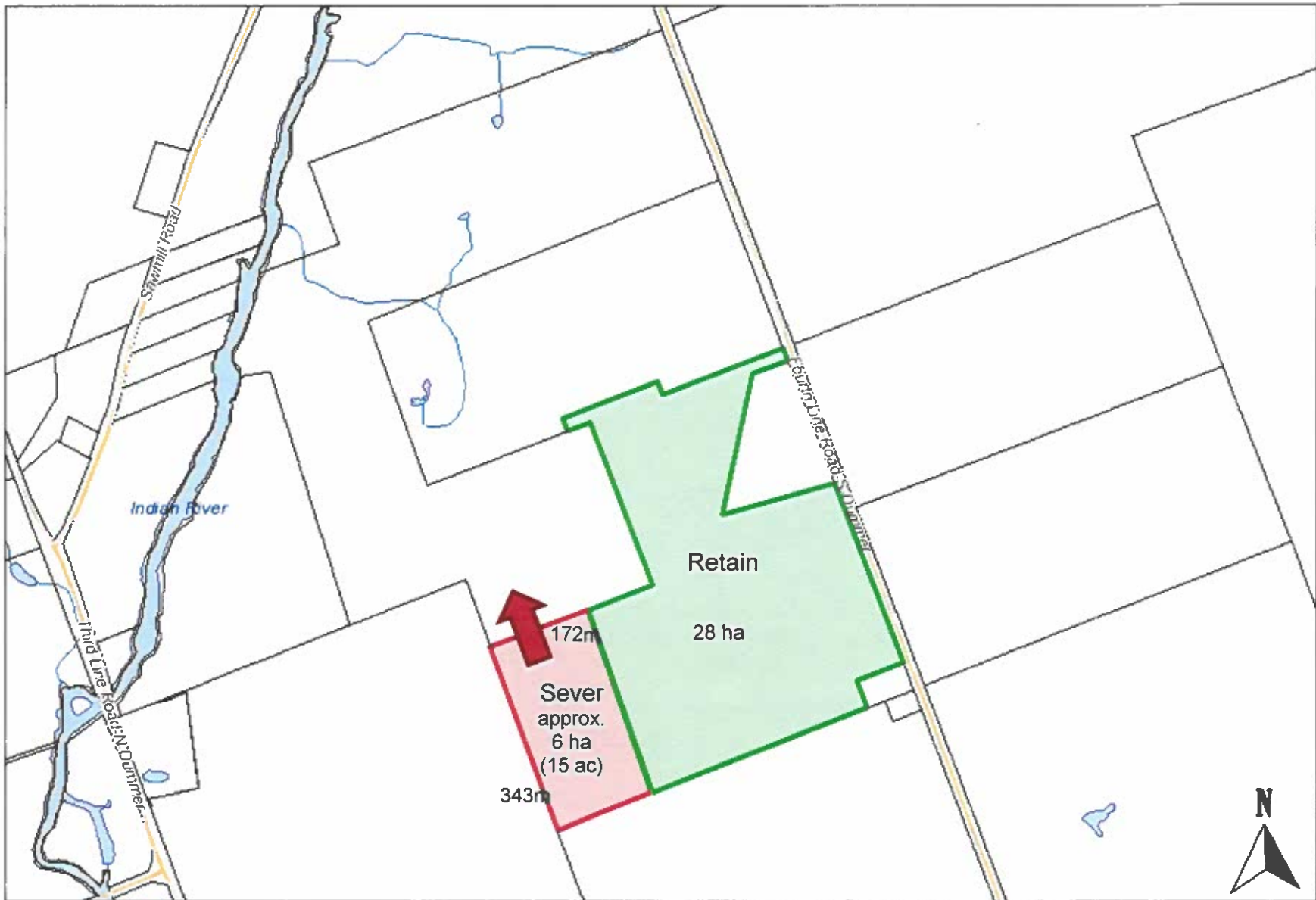
Roll # 1522-020-003-33300
Special Features Mapping – Key Hydrologic Features



NOTE: New development, including lot creation, is not permitted across streams, within wetland boundaries or within the 30 metre vegetation protection zone; any development proposed within the 120 metre buffer surrounding a wetland or stream will require a Natural Heritage Evaluation (NHE).

Scale (metric)
 1: 10,000

Roll # 1522-020-003-33300
Lots 17 & 18, Concession 3, Dummer Ward



Roll #'s 1522-020-003-33400 & 1522-020-003-33300
Final Property Configuration After Lot Additions





COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Grant Darling

FILE B - 72-24

LOT: 17 & 18, CON.: 3 MUNICIPAL WARD: Dummer

911 address: 1468 Fourth Line Road-S-Dummer, Roll #: 1522-020-003-33400, Island # or other: _____

APPLICATION FOR: Addition to a Lot (to Roll No. 1522-020-003-33300)

RECOMMENDATION:

Application conforms to the Official Plan. Severed parcel does not conform to the Zoning By-Law. Retained parcel conforms to the Zoning By-Law. The Township recommends this application. If the application is approved, the following conditions are requested:

- 1. [X] A Merger Agreement is to be entered into between the Transferor, Transferee and Municipality, pursuant to Section 51(26) and Section 53(12) of the Planning Act, R.S.O., 1990, and registered on title to merge the severed parcel with the abutting (or separated) land identified by property roll # 1522-020-003-33300, such that these 2 parcels shall be considered as one lot and shall not be dealt with separately. (To be used in the case of an addition to a lot which was previously created by severance, plan of subdivision or is physically separated). OR
2. [X] The solicitor for the applicant is to provide an undertaking, whereby he informs the Committee, in writing, that the lands are being conveyed to an abutting property owner and a merger of title shall take place. (To be used in the case of an addition to a lot which had not been created by severance - usually created before subdivision control began in 1979).
3. [X] The survey shall ensure that the existing field access is maintained for the southern most portion of the retained parcel so that there is connectivity of the retained parcel and a remnant parcel is not created as shown on the sketch included with the severance application.
4. [] _____

Comments: Although the severed parcel does not meet the minimum lot area and minimum lot frontage requirements for an agricultural use in the (RU) zone, the parcel is being added to an adjacent parcel in the same zone. The property, as merged, will meet the lot area and frontage requirements. Therefore, a rezoning or minor variance is not required. The lot addition will rectify a lot line encroachment for an outbuilding constructed between 2018 and 2023 currently straddling the lot line between the two properties.

OFFICIAL PLAN:

Application conforms to the Township Official Plan policies, Section(s) 6.2.2.7 (a), 7.12.21.

Severed Parcel:

- a) Proposed Use: Agricultural
b) Land Use Designation(s): Rural.
c) The proposed use is a permitted one.
d) Special policies affecting the severed parcel (i.e. OPA): _____.

Retained Parcel(s):

- a) Proposed Use: Agricultural
b) Land Use Designation(s): Rural and Environmental Constraint.
c) The proposed use is a permitted one.
d) Special policies affecting the retained parcel (i.e. OPA): _____.

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel does not conform to the Township Zoning By-Law provisions, Section(s) 9.2.1(a) & (b).
b) [X] A rezoning is not required for the severed parcel.
c) [X] A minor variance is not required for the severed parcel.
d) The existing zoning of the severed parcel is: (RU).
e) The recommended zoning of the severed parcel would be: _____.

Retained Parcel(s):

- a) The retained parcel conforms to the Township Zoning By-Law provisions, Section(s) 9.1.1, 9.2.1(a) & (b).
b) [X] A rezoning is not required for the retained parcel.
c) [X] A minor variance is not required for the retained parcel.
d) The existing zoning of the retained parcel is: (RU) & (EC).
e) The recommended zoning of the retained parcel would be: _____.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council supports a rezoning and/or minor variance.

Completed By: Christina Coulter

Date: September 11, 2024

Amended Date: _____

B-72-24 MAF

FILE: B-72-24
DATE: July 26, 2024

Notice of Application For Consent

- TO:
- Municipality
 - Planning Department
 - Public Health
 - Twp Septic Review
 - (ORCA) (CVCA) (KRCA) CP Rail
 - Public Works
 - City of Peterborough
 - Ministry of Transportation (K) (B)
 - Trent Severn Waterway
 - Chief, First Nation Council
 - Other
 - Bell Canada
 - KPR & PVNCCD School Boards

Pursuant to Section 3(8) of Ontario Regulation 197/96, under the Planning Act, I am enclosing a copy of an application for Consent, for your review and comments to the Peterborough County Land Division Office.

An application for Consent has been made by **Grant Darling** .

Purpose and Effect

The purpose of the application is to request the consent of the Land Division Office to the conveyance of a parcel of land having a frontage of approximately **0m** and an area of approximately **6.8 hectares**.

The effect of the application is to create an addition to an existng rural lot

Location of Land

Municipality: (Ward of) **Dummer** Lot **17&18** Concession **3**. Plan _____ Block _____
911 Address: 1468 Fourth Line Road S Dummer

Other Planning Act Applications: This land is the subject of the application is the subject of another application under the Planning Act for:

- Official Plan Amendment: File Number _____
- Zoning By-Law Amendment: File Number _____
- Minor Variance: File Number _____
- Minister’s Zoning Order Amendment: File Number _____

Decision and Appeal

If you wish to be notified of the decision in respect of the proposed consent, you must make a written request to the Land Division Office at the address noted below.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make a written submission to the Land Division Office before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

Last Day for Receiving Comments:

Pursuant to Section 53 (14) of the Planning Act, if an application is made for a consent and a decision regarding the application is not made within 60 days after the day the application is received by the Land Division Office, the applicant may appeal to the Local Planning Appeal Tribunal. It is the policy of the Land Division Committee that there be 35 consecutive days allowed for agencies to submit their comments.

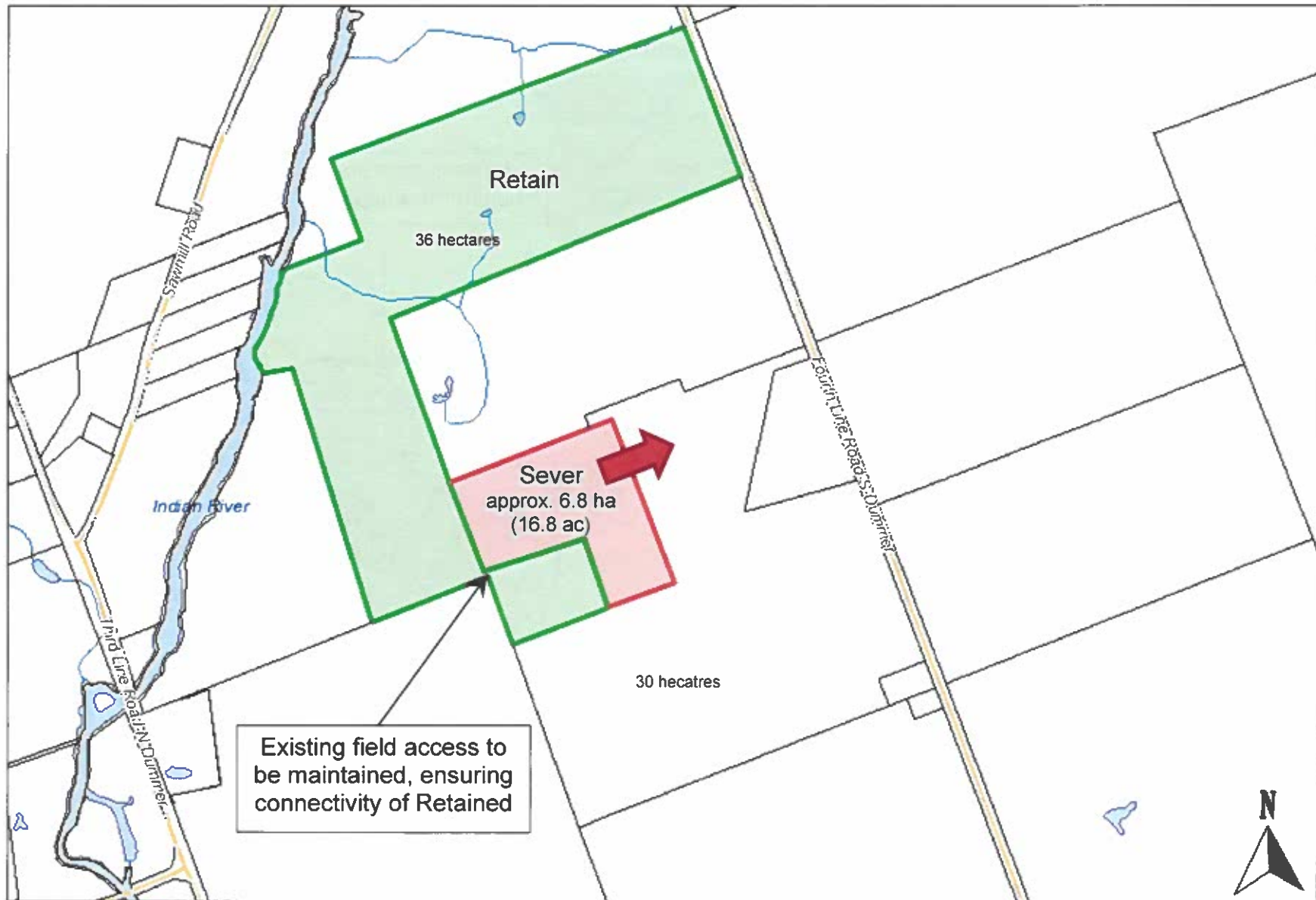
Therefore, your comments are required to be received prior to August 30, 2024. If comments are not received, prior to this date, the Committee may proceed with the hearing of this application.

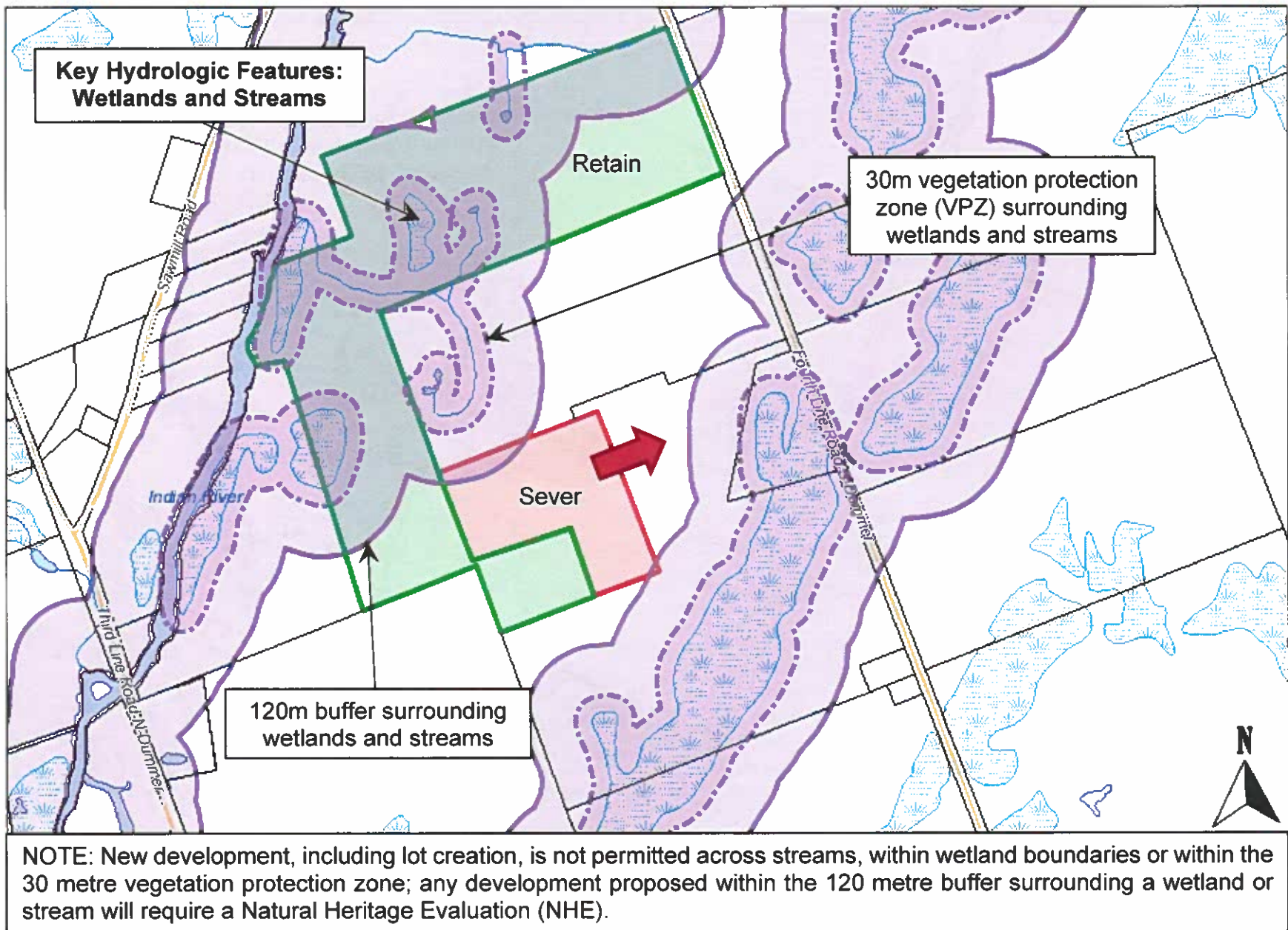
Please quote the name of the applicant and the file number, which is located at the top right hand corner of the application form, on your correspondence which is directed to this office.

Additional information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

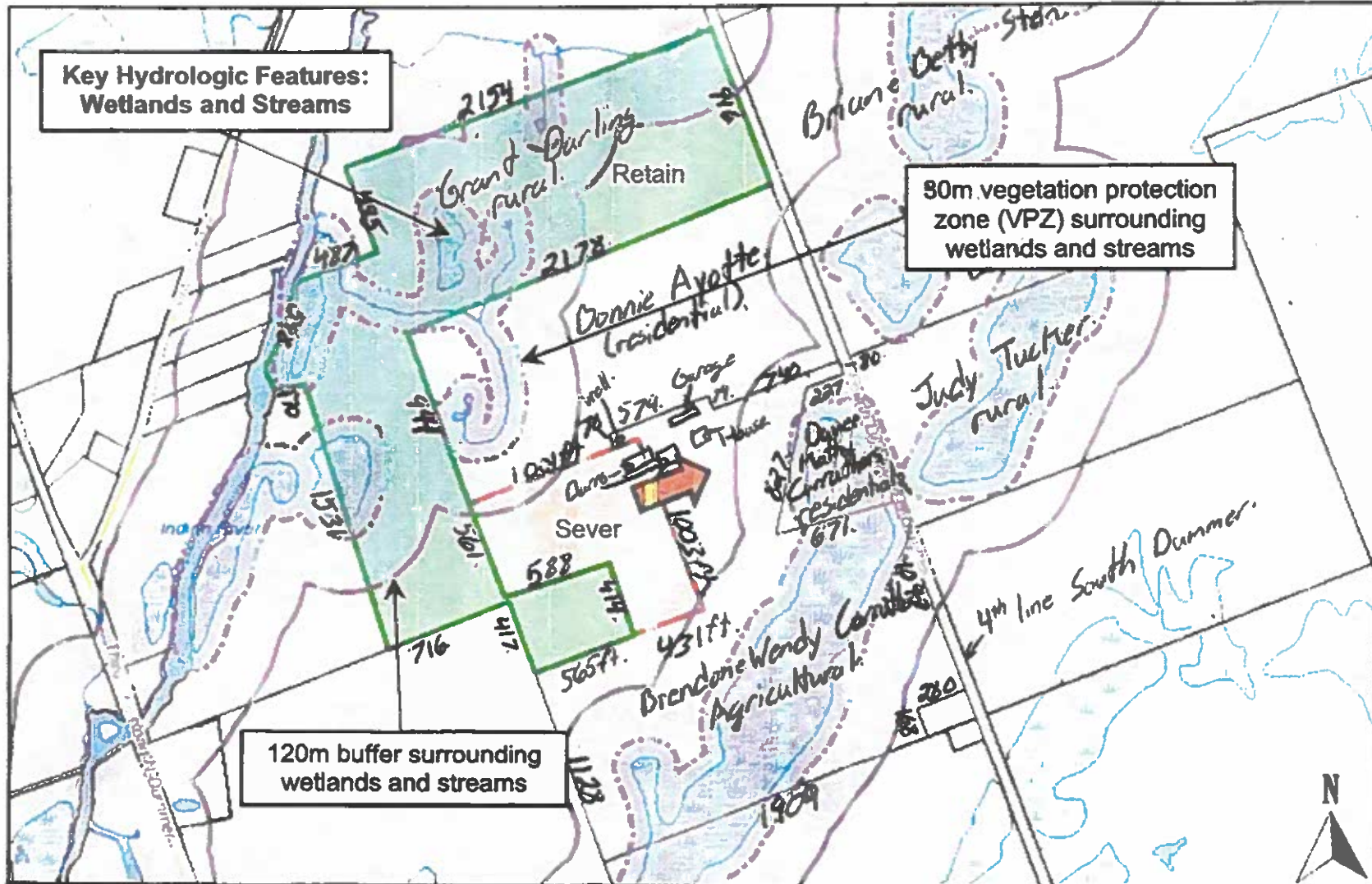
**County of Peterborough, Land Division Office,
County Court House, 470 Water Street, Peterborough, Ontario. K9H 3M3**

If you require this information in an accessible format, please contact Ann Hamilton at ahamilton@ptbocounty.ca 705-743-0380 extension 2406





Roll # 1522-020-003-33400
 Special Features Mapping – Key Hydrologic Features



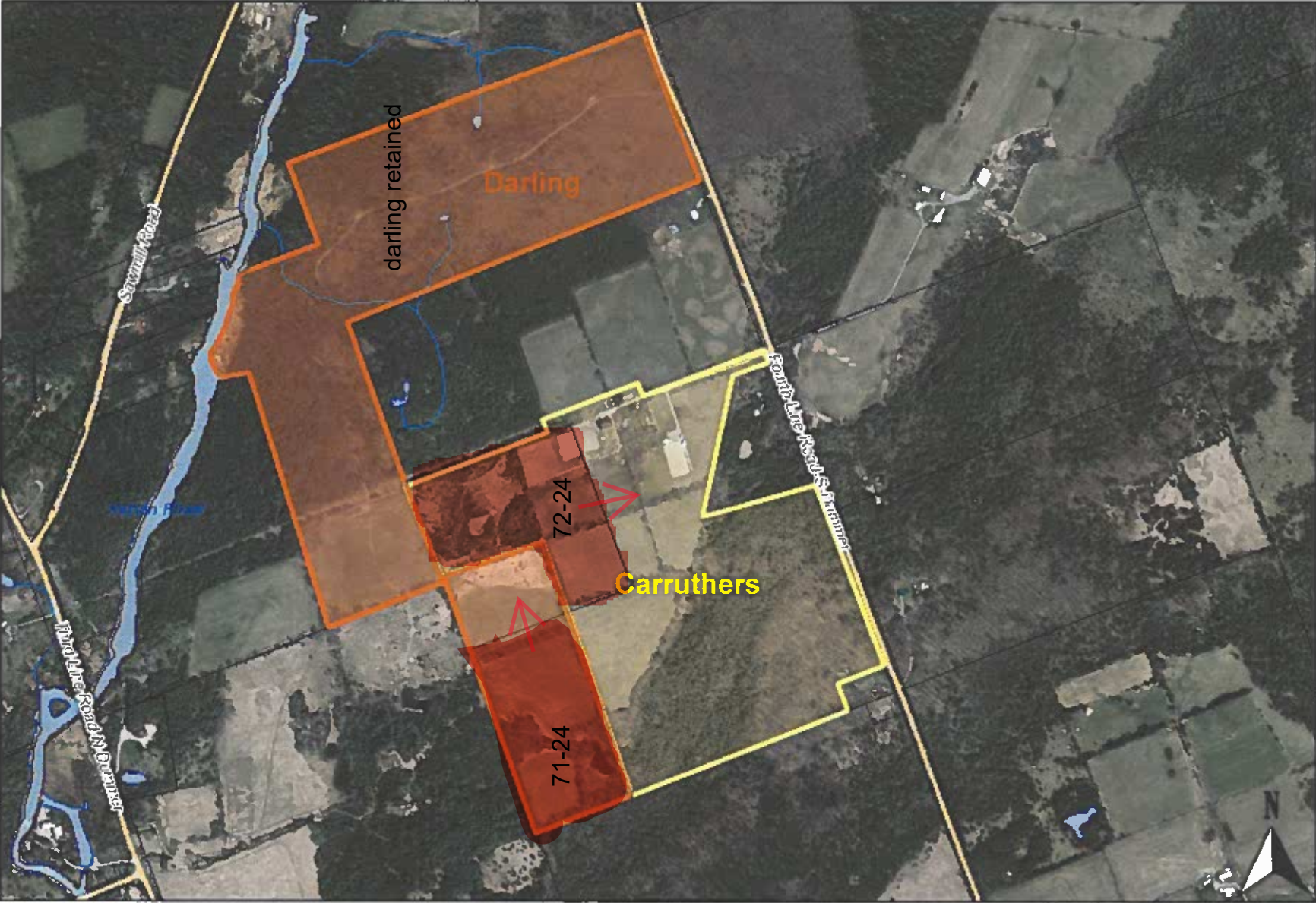
**Key Hydrologic Features:
 Wetlands and Streams**

**30m vegetation protection
 zone (VPZ) surrounding
 wetlands and streams**

**120m buffer surrounding
 wetlands and streams**

NOTE: New development, including lot creation, is not permitted across streams, within wetland boundaries or within the 30 metre vegetation protection zone; any development proposed within the 120 metre buffer surrounding a wetland or stream will require a Natural Heritage Evaluation (NHE).

Roll #'s 1522-020-003-33400 & 1522-020-003-33300
Final Property Configuration After Lot Additions





COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Scott Vollering

FILE B - B-84-24

LOT: 4, CON.: 4 MUNICIPAL WARD: Douro

911 address: 295 Douro Fourth Line, Roll #: 1522-010-002-14400, Island # or other: _____

APPLICATION FOR: Addition to a Lot (to Roll No. 1522-010-002-14410)

RECOMMENDATION:

Application conforms to the Official Plan. Severed parcel does not conform to the Zoning By-Law. Retained parcel conforms to the Zoning By-Law. The Township recommends this application. If the application is approved, the following conditions are requested:

- 1. [X] A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
2. [X] A Merger Agreement is to be entered into between the Transferor, Transferee and Municipality, pursuant to Section 51(26) and Section 53(12) of the Planning Act, R.S.O., 1990, and registered on title to merge the severed parcel with the abutting (or separated) land identified by property roll # 1522-010-002-14410, such that these 2 parcels shall be considered as one lot and shall not be dealt with separately.
3. [X] The solicitor for the applicant is to provide an undertaking, whereby he informs the Committee, in writing, that the lands are being conveyed to an abutting property owner and a merger of title shall take place.
4. [] _____
5. [] _____

Comments: Although the severed parcel does not meet the minimum lot area and minimum lot frontage requirements for a single detached dwelling in the (RU) zone, the parcel is being added to an adjacent parcel in the same zone. The property, as merged, will meet the lot area and frontage requirements and will serve to enhance an existing deficient lot. Therefore, a rezoning or minor variance is not required.

OFFICIAL PLAN:

Application conforms to the Township Official Plan policies, Section(s) 6.2.2.7 (a), 7.12.21.

Severed Parcel:

- a) Proposed Use: Residential - existing.
b) Land Use Designation(s): Rural.
c) The proposed use is a permitted one.
d) Special policies affecting the severed parcel (i.e. OPA): _____.

Retained Parcel(s):

- a) Proposed Use: Agricultural _____
b) Land Use Designation(s): Rural.
c) The proposed use is a permitted one.
d) Special policies affecting the retained parcel (i.e. OPA): _____.

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel does not conform to the Township Zoning By-Law provisions, Section(s) 9.2.4 (a) & (b).
b) [X] A rezoning is not required for the severed parcel.
c) [X] A minor variance is not required for the severed parcel.
d) The existing zoning of the severed parcel is: (RU).
e) The recommended zoning of the severed parcel would be: _____.

Retained Parcel(s):

- a) The retained parcel conforms to the Township Zoning By-Law provisions, Section(s) _____.
b) [X] A rezoning is not required for the retained parcel.
c) [X] A minor variance is not required for the retained parcel.
d) The existing zoning of the retained parcel is: (RU) & (EC).
e) The recommended zoning of the retained parcel would be: _____.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council supports a rezoning and/or minor variance.

Completed By: Christina Coulter

Date: September 11, 2024

Amended Date: _____

FILE: B-84-24
DATE: August 8, 2024

Notice of Application For Consent

- TO: Municipality Public Works Other
 Planning Department City of Peterborough Bell Canada
Septic Comments Ministry of Transportation (K) (B)
 Public Health Trent Severn Waterway KPR & PVNCCD School
 Twp Septic Review Chief, First Nation Council Boards
 (ORCA) (CVCA) (KRCA) CP Rail

Pursuant to Section 3(8) of Ontario Regulation 197/96, under the Planning Act, I am enclosing a copy of an application for Consent, for your review and comments to the Peterborough County Land Division Office.

An application for Consent has been made by **Scott Vollerling** .

Purpose and Effect

The purpose of the application is to request the consent of the Land Division Office to the conveyance of a parcel of land having a frontage of approximately **23m** and an area of approximately **0.15 hectares**.

The effect of the application is to create a new residential lot

Location of Land

Municipality: (Ward of) **Douro** Lot **4** Concession **4**. Plan _____ Block _____
911 Address: 295 Douro Fourth Line

Other Planning Act Applications: This land is the subject of the application is the subject of another application under the Planning Act for:

- | | |
|---|-------------------|
| <input type="checkbox"/> Official Plan Amendment: | File Number _____ |
| <input type="checkbox"/> Zoning By-Law Amendment: | File Number _____ |
| <input type="checkbox"/> Minor Variance: | File Number _____ |
| <input type="checkbox"/> Minister's Zoning Order Amendment: | File Number _____ |

Decision and Appeal

If you wish to be notified of the decision in respect of the proposed consent, you must make a written request to the Land Division Office at the address noted below.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make a written submission to the Land Division Office before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

Last Day for Receiving Comments:

Pursuant to Section 53 (14) of the Planning Act, if an application is made for a consent and a decision regarding the application is not made within 60 days after the day the application is received by the Land Division Office, the applicant may appeal to the Local Planning Appeal Tribunal.

It is the policy of the Land Division Committee that there be 35 consecutive days allowed for agencies to submit their comments.

Therefore, your comments are required to be received prior to September 12, 2024. If comments are not received, prior to this date, the Committee may proceed with the hearing of this application.

Please quote the name of the applicant and the file number, which is located at the top right hand corner of the application form, on your correspondence which is directed to this office.

Additional information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

**County of Peterborough, Land Division Office,
County Court House, 470 Water Street, Peterborough, Ontario. K9H 3M3**

If you require this information in an accessible format, please contact Ann Hamilton at ahamilton@ptbocounty.ca 705-743-0380 extension 2406

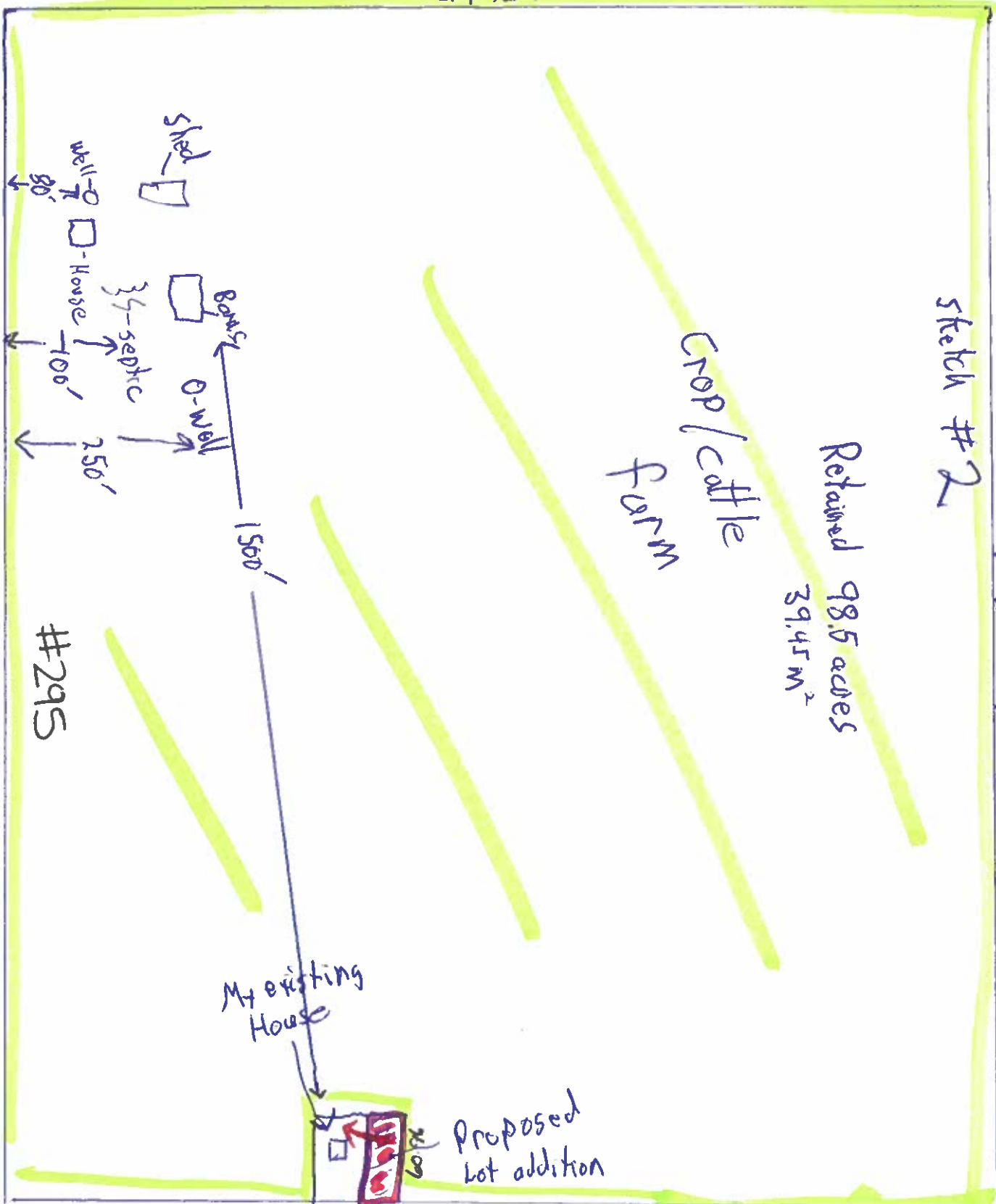
↑ N

John Conroy
crop farm

Sketch #2

Retained 98.5 acres
39,450 m²

Crop/cattle
farm



Douro 4th Line

#295

Existing House

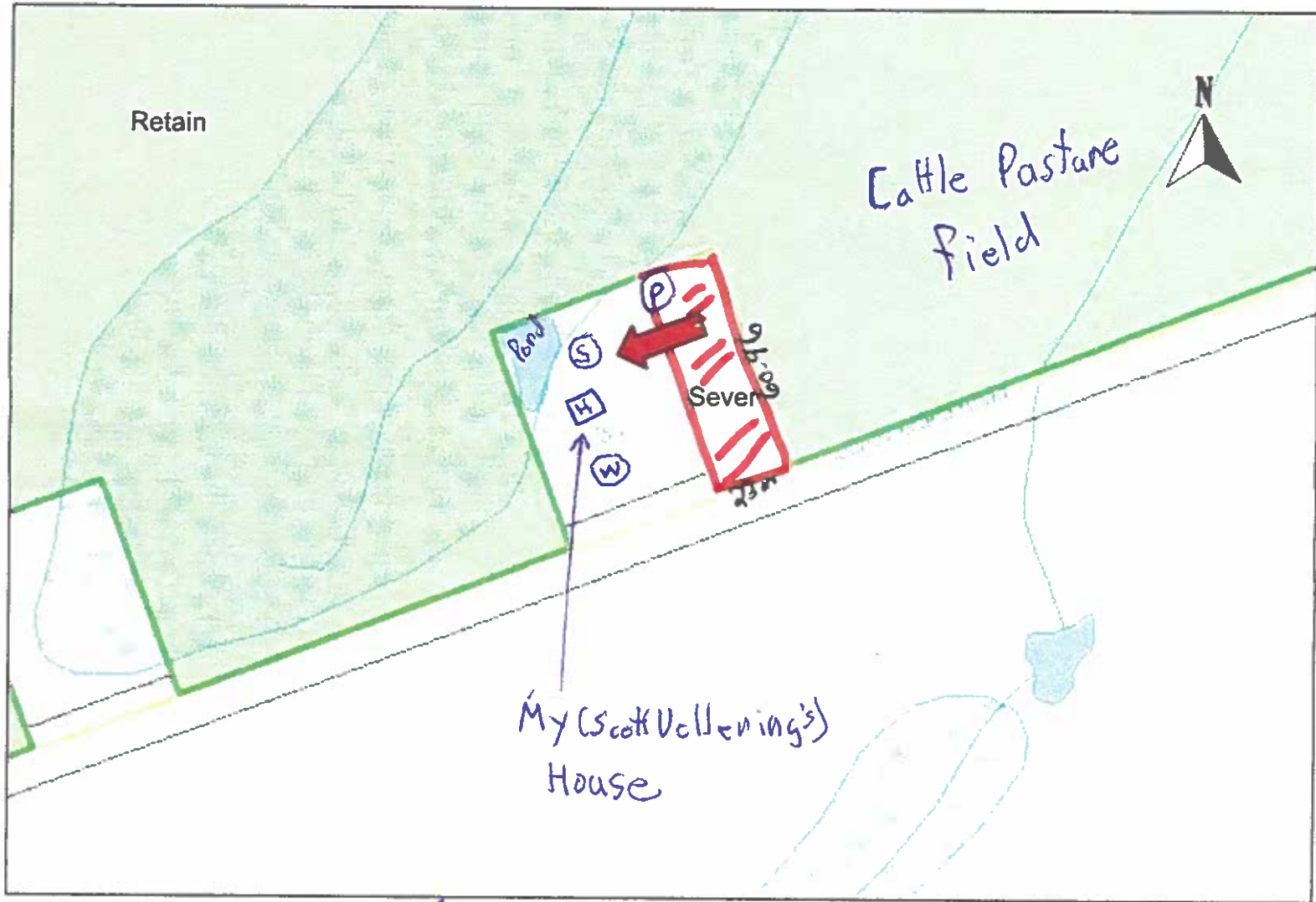
Proposed lot addition

23m

60m

Cooney Island Road

Sketch #1



House to well 40'
House to septic bed 60'

Scale (metric)
1:2,400
Page 51 of 80

H = House
W = well
S = Septic
P = Solar Panels

Township of Douro-Dummer

Report and Capital Project Status

- Directed by Council and/or CAO
- Directed by the Province/legislation
- Directed by an Agency
- New items and updates are highlighted in Yellow

Report Status

Department	Date Requested	Directed By	Resolution/Direction	Est. Report Date
Corporate	May 3, 2022	Council	Future Gravel Resources	Winter 2023/2024
Finance/Clerk	February 21, 2023	Council	Policy to allow for multi-year budgets	Summer 2024
Planning	June 7, 2022	Council/Province	Bill 109 – Update to Site Plan Control By-law, Create Pre-Consultation By-law, ensure the language in Official Plan allows for Peer Review as part of Complete Application	Report no Longer needed as recent Provincial legislation has removed these requirements.
Public Works/CAO	March 7, 2023	Council	Indacom Drive Lot 3	Deferred Pending Budget
Planning	March 19, 2024	Council	ZBA – Setback for Septic System and remove from list of structures	September 2024
Corporate	April 16, 2024	Council	Approval of Strategic Plan	Complete

Finance	June 4, 2024	Council	Funds for Asphodel-Norwood Medical Centre for 2024 and 2025	Late Summer 2024
Finance	June 18, 2024	Council	Donation of \$300.00 to Curve Lake First Nation Pow Wow	Completed
Building	June 4, 2024	Council	Report regarding Septic Re-Inspection Program	Fall 2024
Planning	September 3, 2024	Council	Report regarding new Provincial Planning Statement	Fall 2024

Capital Project Status

Department	Capital Project List	Status
Clerk/C.A.O.	Enbridge Franchise Renewal Agreement	Ongoing
Clerk	Agreement with AMO for the Canada Community-Building Fund	Complete
Finance	Development Charges By-law	Complete
Fire	Douro Station Reconfiguration	Ongoing
Fire	Resurfacing of the parking lot at Fire Station 2	Regrading and Gravel Application are complete.
Fire	Master Fire Plan & Community Risk Assessment	Due October 2024
Fire	Station 1 Building Review and Drawings	Due 2024
Fire	Station 2 Parking Lot Resurfacing – Paving	Complete
Fire	Boat 4 – Trailered Boat	Complete
By-law Enforcement	Truck Purchase	Complete

General Government	New Sloped Roof – Town Hall	Under Investigation
General Government	Asset Management Plan	Ongoing
General Government	Computer Modernization	Ongoing
General Government	Finance Modernization	In progress – will continue into 2024 - New Payroll Module in place – Jan 2023
General Government	Development Charge Study	Summer 2024
General Government	Computer IT Hardware Replacements	Due 2024
General Government	Tree Program	Trees to arrive September 19, 2024
General Government	Storage Room Exterior Door Replacement	Due 2024
Parks and Recreation	Parks and Rec Master Plan – Implementation	On hold due to Covid-19
Parks and Recreation	Windows in Harvest Room	Complete
Parks and Recreation	Lime Kiln Restoration – 2022 Budget	Spring 2023
Parks and Recreation	Consultant Fees – Arena Facilities Future Ad-Hoc Committee	Fall 2023

Parks and Recreation	Compressor Replacement Reserve Contribution	Complete
Parks and Recreation	New Park Trailer	Complete
Parks and Recreation	30Hp Compressor Replacement	Complete
Parks and Recreation	Roof Repair	Due 2024
Parks and Recreation	Energy Audit	Due 2024
Parks and Recreation	New Players Benches at Douro Park	Complete
Planning	Zoning By-Law Update	On hold until Province Approves OP
Public Works	Gravel Pit Purchase	Ongoing
Public Works	Brushing Unit	RFP Awarded – waiting on delivery
Public Works	Plow Truck	RFP Awarded – 2025 Delivery

Recommendation:

That the Treasurer-2024-17 report, September 17, 2024, regarding Community Grant Requests be received, and;

That Council provide staff with direction regarding the Community Grant request from the Peterborough County Plowmen’s Association.

Overview:

The Township has received a total of seven grant requests to date, and the details of the approved grants are summarized below:

Application Date:	Applicant:	Project:	Amount:	Approved By:
12/8/23	Kawartha Lake Stewards Association	General Operations	\$1,000.00	Council
1/17/24	INSPIRE: The Women's Portrait Project	International Women's Day Event (Cancelled)	\$0.00	Staff
2/20/24	Morton Community Healthcare Centre	General Operations	\$3,500.00	Council
3/8/24	The Warsaw and District Lions Club	General Operations	\$1,295.29	Council
4/5/24	Girls Rugby Thomas A. Stewart S.S. and Boys Rugby ASCVI	AAA OFSAA Girls Rugby Championship	\$250.00	Staff
6/18/24	Curve Lake First Nation	Curve Lake Traditional Pow Wow	\$300.00	Council
		Year-to-date Actual	\$6,345.29	
		2024 Budget	\$5,000.00	
		Remaining Budget	(\$1,345.29)	

Application #7

Applicant: Peterborough County Plowmen’s Association

Amount: \$200.00

Purpose: To cover a portion of the operational costs for their 2024 Plowing Match event to be held on September 28th, 2024, at 1396 Bradfield Rd, Douro-Dummer.

Commentary: Peterborough County Plowmen’s Association has received yearly support from the Township since 2003, typically in the amount of \$200.

Possible Outcome: Staff reviewed the application and have determined that it meets the requirements of the Community Grant Policy. However, given that the program is over budget for the year, Council must approve any further applications.

Conclusion:

Peterborough County Plowmen’s Association continues to be a valued non-profit organization with a focus on supporting farmers, advancing the interest of Agriculture by emphasizing the importance of proper cultivation and encourage modern soil and water conservation practices.

Financial Impact:

The total budget allocated for the 2024 Community Grant Program is \$5,000 and \$6,345.29 has been spent. As mentioned in a previous report, any overages can be funded through the overall Township surplus at year end; or if the Township ends the year in a deficit, then the Working Fund Reserve would be used.



Service Modernization and Innovation

Modernizing, refining and innovating services for residents is essential to effectively meet the needs of our community, enhance our operational efficiency, and ensure we remain adaptable in a rapidly changing world.



Business Attraction, Expansion, and Retention

Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.



Infrastructure Renewal

Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	Community Grant Requests - September 2024.docx
Attachments:	- PCPA - Application 2024.pdf
Final Approval Date:	Sep 12, 2024

This report and all of its attachments were approved and signed as outlined below:

Paul Creamer

Martina Chait-Hartwig

Mike Rutter

Community Grant Application

Please complete the Community Grant Application. Applicants are encouraged to submit their application through the Township's website. Alternatively, completed paper submissions can be mailed, hand delivered or placed in our drop-box at the Municipal Office, 894 South Street, P.O. Box 92, Warsaw, ON K0L 3A0.

Applicant Information

Name: Denise Humphries

Phone Number: (705) 760-5590

Email Address: Denisehumphries675@yahoo.ca

Organization Name (If Applicable): Peterborough County Plowmen's Association

Address (including Postal Code): 25 Alexander Avenue, Peterborough, ON, K9J 6B3

Are you applying on behalf of an organization or as an individual?

Organization

Individual

Are you a non-profit organization or registered charity?

Registered Charity

Non-Profit Organization

Do any of the following apply to you?

For-profit organization

Political organization

Township/Council affiliated boards or committees

Organization that receives funding through Douro-Dummer's municipal budget process.

Application Details

Amount of Grant Request: _____

Project/Event/Program Date: 2024 Plowing Match - September 28, 2024

Please select one of the following that apply to your application:

- Cultural and heritage activity
- Charitable community service
- Public safety enhancement service
- Program that enhances the health and well-being of the community
- Festival, event, gathering, exhibition, artistic activity, public presentation that is centered around public engagement.
- Research project that culminates in a talk, presentation, display, exhibit, or free publication.
- Creation of new activities or expansion of existing/previously offered activities.
- I'm an individual who will be participating in a national or international competition.

Please complete the following questions, enter N/A if not applicable:

Describe how the Community Grant Funding will be utilized upon approval:

The Peterborough County Plough Plowmen's Association is a non-profit, volunteer run organization. All donations are used to run our annual plowing match. Participants are able to attend various matches / in counties throughout Ontario and eventually in hopes of participating at the International Plowing Match. This year, The IPM (International Plowing Match) will be in Lindsay, October 1st-5th. Our annual event is free for visitors and provides an opportunity to promote agriculture and the Art of plowing joining rural and urban members of Peterborough County together to celebrate the heritage of agriculture within Peterborough County. Each year our match rotates within the various townships.

Township of Douro-Dummer
Community Grant Program Application
Policy No. F-9

Please provide a description of how the organization intends to measure the success of the project/event/program:

One of the measures of success is definitely attendance numbers but also media attention. Our goal is to continue to ~~each~~ educate residents and provide opportunities for those to observe and ~~learn~~ learn agricultural practices (art of plowing) the great history of our organization (over 100 years strong) and celebrate ~~of~~ the history of agriculture within Peterborough County.

What is the approximate geographic audience demographic that you plan to target? (e.g. 300 Adults and 50 kids)

Each year spectators throughout Peterborough County attend between the ages of 0 to 100. Approximately 100 or more attend the event with approximately 30 /plus plowing participants.

Please indicate how the Municipality's financial support will be acknowledged. If possible, provide an example:

Acknowledgement in advertisement flyers and on the day of the Plowing Match.

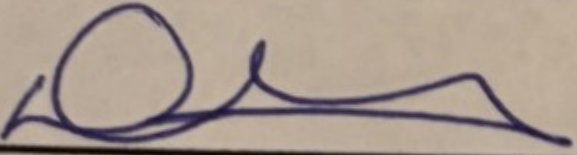
Any additional information you find necessary:

Community Grant Application Attestation

Having requested financial assistance from the municipality, the applicant agrees to the following conditions if a grant in any amount is awarded:

- a. The applicant confirms that the representations contained in the application for financial assistance are true and correct in every aspect and that in the event that the funds are not used for the project or programs as described in the application, or if there are misrepresentations in the application, the full amount of the financial assistance will be payable to the Municipality.
- b. If there are any changes in the funding of the project from that contemplated in the application, the Municipality will be notified of such changes through the Treasurer.
- c. That if the programs or services proposed in the application are not commenced, or are not completed and there remain Municipality's funds on hand, or are completed without requiring the full use of the Municipality's funds, such funds will be returned to the Municipality.
- d. That the project/event/program or services not be represented as a Municipal program or service, and that the recipient does not have the authority to represent itself as an agency of the Municipality in any way, the only relationship being that the Municipality has approved the granted financial assistance to the recipient.
- e. I/We certify that to our knowledge, that I/We are not in any form of litigation with the Township.
- f. I/We certify that to our knowledge, that I/We are in good financial standing with the Township and confirm compliance with Township by-laws and policies.

Name: Denise Humphries

Signature: 

Date (MM/DD/YYYY): 08/28/24

Notice with respect to Collection of Personal Information

This information is collected under the legal authority of the Municipal Act, 2001, S.O. 2001, c. 25, Section 23(1) as amended. The information will be used in respect to determining the eligibility of a group or individual to receive a Community Grant from the Township of Douro-Dummer and ensuring compliance with rules and regulations. Personal information will be disclosed to the Township in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56 as amended. For more information, please contact: Martina Chait-Hartwig, Clerk (705) 652-8392 ext. 210

Recommendation:

That the Clerk's Office report 2024-19, dated September 17, 2024, regarding the schedule of the Regular Council meeting in 2025 and the proposed draft schedule for the Committee of the Whole meetings in 2025, be received and approved.

Overview:

Section 3.2 of the Procedural By-law states that "The Clerk shall, by November 30th of each calendar year, submit a schedule of the upcoming meetings for each Council year for consideration and adoption by the Council." Staff have prepared the proposed meeting schedule for the 2025 regular council meetings as required by the Procedural By-law based on the schedule from years past. By adopting this schedule ahead of the year, it makes it easier to inform our ratepayers through our website and newsletter.

Additionally, Council has previously expressed interest in changing the Committee of the Whole (COW) meeting day from Tuesday to Wednesday. If Council wishes to proceed with this change, staff will require direction from Council to draft a By-law to amend Section 19.4 of the Procedural By-law for Council approval at the next meeting.

Attached to this report is the draft schedule for Regular Council meetings in 2025 and further there is a proposed draft schedule for Committee of the Whole meetings in 2025 with the meetings moved to Wednesday instead of Tuesday.

The staff have reviewed the 2025 County Council schedule to ensure that there are no conflicts with the Committee of the Whole meetings.

Conclusion:

By providing the 2025 Council meeting schedule in advance, both Council and the public can plan for the meetings in 2025 which adds transparency and increased public engagement.

Financial Impact: None



Service Modernization and Innovation
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Business Attraction, Expansion, and Retention
Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.

Infrastructure Renewal
Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	2025 Regular Council Meeting Schedule.docx
Attachments:	- 2025 Schedule Council Date.docx - Proposed 2025 COW Meeting Schedule.docx
Final Approval Date:	Sep 12, 2024

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Paul Creamer

Martina Chait-Hartwig

Mike Rutter

2025 Council Meeting Schedule

Please note, this schedule only outlines the regularly scheduled meetings of Council. Other Council meetings (i.e. special, emergency, budget, etc.) may be held in addition to the following. Please check the Township’s website www.dourodummer.ca on a regular basis to view agendas for Council meetings.

Regular Council Meetings

Month	First Meeting	Second Meeting
January	No Meeting	21
February	4	18
March	4	18
April	1	15
May	6	20
June	3	17
July	No Meeting	No Meeting
August	5	No Meeting
September	2	16
October	7	21
November	4	18
December	2	16

2025 Committee of the Whole Meeting Schedule

Please note, this schedule only outlines the regularly scheduled meetings of Council. Other Council meetings (i.e. special, emergency, budget, etc.) may be held in addition to the following. Please check the Township’s website www.dourodummer.ca on a regular basis to view agendas for Council meetings.

Committee of the Whole

Meeting Date
February 12
April 16
June 18
August 27 – To avoid conflict with County Council and AMO Conference
October 8
December 10

Report to Council

Re: Group Benefits Program Report –
November 1, 2024 - Clerk's Office-
2024-20

From: Martina Chait-Hartwig

Date: September 17, 2024

Recommendation:

That the Clerk's Office-2024-20 report, September 17, 2024, regarding the Group Benefits Program – November 1, 2024, Renewal Report be received for information.

Overview:

The Township of Douro-Dummer employees are provided with benefits that include health, dental, basic life, dependent life, weekly indemnity, long term disability and the employee assistance program through Manulife Financial. In addition, the Accidental Death & Dismemberment insurance is underwritten by AIG Insurance. Each year a renewal is provided based on the claims experience partially realized by the Township of Douro-Dummer and partially pooled under the Peterborough County-Wide Program with those municipalities that chose to participate, and the County of Peterborough.

As per the most recent amendments to the Compensation Agreements, staff are to provide the benefit costing to Council annually, prior to the renewal date.

Conclusion:

The renewal report from Jeff Fitzpatrick at Mosey and Mosey outlines the Township's negotiated rates for the program. The Township's negotiated rates saw reductions in the rates for Long Term Disability by 10% and Weekly Indemnity by 26.8%. An increase in rates were seen in Extended Health Care – Family and in Dental coverage. The other categories listed saw no change to their rates. Overall, the Township will see a decrease in the cost of the program by \$2,753 or 1.1%.

Financial Impact:

The 2025 operating budget see a decrease of \$2,753 for the cost of the group benefits plan.

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Report Approval Details

Document Title:	Group Benefits Renewal Report - 2024.docx
Attachments:	- Township of Douro Dummer November 1 2024 Renewal Rates.pdf
Final Approval Date:	Sep 10, 2024

This report and all of its attachments were approved and signed as outlined below:

Mike Rutter

**THE COUNTY OF PETERBOROUGH, COUNTY-WIDE PROGRAM
Group No. 106228**

**Township of Douro-Dummer, Acct. 006
November 2024 Renewal**

Benefit	Volume	Current Cost		Proposed Renewal Cost			Negotiated Renewal Cost			
		Unit Rate	Monthly Premium	Unit Rate	Monthly Premium	Adjustment	Unit Rate	Monthly Premium	Adjustment	
Basic Life	3,529,500	\$ 0.372	\$1,313	\$ 0.413	\$1,457	11.0%	\$ 0.372	\$1,313	0.0%	
Basic AD&D (AIG)	3,529,500	0.030	\$106	0.030	\$106	0.0%	0.030	\$106	0.0%	
Dependent Life - Class C	20	4.59	\$92	4.91	\$98	7.0%	4.59	\$92	0.0%	
Dependent Life - Classes C2, CR	1	4.48	\$4	4.79	\$5	7.0%	4.48	\$4	0.0%	
Long Term Disability	89,757	5.561	\$4,991	5.394	\$4,842	-3.0%	5.005	\$4,492	-10.0%	
Weekly Indemnity	20,439	0.725	\$1,482	0.531	\$1,085	-26.8%	0.531	\$1,085	-26.8%	
Extended Health Care	Single	9	159.92	\$1,439.28	168.88	\$1,520		162.48	\$1,462	
	Family	21	367.76	\$7,722.96	388.35	\$8,155	5.6%	373.64	\$7,846	1.6%
Dental	Single	9	47.16	\$424.44	58.57	\$527		54.71	\$492	
	Family	21	134.44	\$2,823.24	166.97	\$3,506	24.2%	155.95	\$3,275	16.0%
Employee Assistance Program	30	2.99	\$90	2.99	\$90	0.0%	2.99	\$90	0.0%	
TOTAL MONTHLY PREMIUM - ALL BENEFITS			\$20,488	\$21,391			\$20,259			
TOTAL ANNUAL PREMIUM - ALL BENEFITS			\$245,856	\$256,696			\$243,103			
Variance To Current Cost				\$10,840	4.4%		-\$2,753	-1.1%		

Recommendation:

That the Clerk's Office-2024-21 report, September 17, 2024, regarding an update on the Events Committee be received and that a letter of thanks be sent to Julie Chatten for her work on the Events Committee.

Overview:

Township staff have begun to plan for Remembrance Day and the Santa Claus Parade. As part of the preparations, a meeting of the Events Committee was called by the Chair, sadly that meeting could not be held. Staff have recently received a notice of resignation from Julie Chatten, a member of the Committee. The Chair and Staff thank Ms. Chatten for her work on the Committee and at past events. The current iteration of the Events Committee has been in place since April of 2023. The Terms of Reference requires a minimum of three residents to sit on the Committee. At this time, the Committee has only two community members which is not sufficient for quorum.

Staff have met with the Committee Chair, Councillor Johnston, to discuss the upcoming events and how to move forward. To ensure that these events can proceed Councillor Johnston and staff will work together with the remaining Board members and event volunteers to plan and execute the above noted events. During the planning phase if new members become available, we will bring a report to Council to have them added to the Committee via Resolution.

Conclusion:

The Township's Remembrance Day ceremony and the Santa Claus Parade are both beloved events for the Township and surrounding communities. The Chair of the Events Committee, remaining members and volunteers will move forward with organizing these events while also welcoming new members and volunteers.

Financial Impact:

There is no financial impact to this report. The 2024 Budget contains sufficient funds to support the upcoming events.

	<p>Service Modernization and Innovation Modernizing, refining and innovating services for residents is essential to effectively meet the needs of our community, enhance our operational efficiency, and ensure we remain adaptable in a rapidly changing world.</p>
	<p>Business Attraction, Expansion, and Retention Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.</p>
	<p>Infrastructure Renewal Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.</p>

Report Approval Details

Document Title:	Update regarding Events Committee.docx
Attachments:	
Final Approval Date:	Sep 12, 2024

This report and all of its attachments were approved and signed as outlined below:

Mike Rutter

(APPROVED)

Minutes of the Township of Douro-Dummer Public Library Board Meeting

July 9, 2024, 4:00 PM

Present: **Tom Watt**
 Darla Milne
 Georgia Gale-Kidd
 Diane Bonner
 Tina Fridgen

Staff Present **Paul Creamer**
 Maggie Pearson

1. Call to Order

With a quorum of the Board being present, the Secretary called the meeting to order at 4:00PM

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of May 14, 2024 Minutes

Resolution Number 26-2024

Moved by: Darla Milne

Seconded by: Diane Bonner

That the May 14, 2024 draft minutes be approved

Carried

4. Business Arising from Minutes

4.1 Committee Reports

4.1.1 Friends of the Library

Verbal report from Georgia Gale-Kidd: Speaker Series will launch again in September beginning with a presentation from Peterborough Police Chief Stuart Betts on Sept 21st. Culture Days planning is well under way, scheduled for Sat Oct 5th; event programming so far includes an art workshop and bus tour of local geographic/ historic sites of interest.

4.1.2 Art Gallery Committee

Verbal report from Tina Fridgen: committee report on gallery mission and vision to be deferred until next meeting.

Verbal report from Maggie Pearson: Gillian Turnham's art show launches today; ca. twenty participants registered for her artist talk to be held September 18th. Debra Brown scheduled to hang show at end of August 2024, with possibility of integrating an artist talk into Culture Days event.

Resolution Number 27-2024

Moved by: Diane Bonner

Seconded by: Darla Milne

That these committee reports be accepted for information

Carried

5. Financial Report Dated June 30 2024

Resolution Number 28-2024

Moved by: Thomas Watt

Seconded by: Diane Bonner

That the financial report be accepted for information

Carried

6. Librarian Reports:

6.1 Stats Report: May & June 2024

6.2 Report to Board: Projects/ Operations

6.3 Report to Board: Expanding Library Services

Board discussion re: logistics of using space at the township office to deliver library programs and services

Resolution Number 29-2024

Moved by: Diane Bonner

Seconded by: Tina Fridgen

That these librarian reports be accepted for information and that,
The CEO schedule a meeting with township staff to discuss space availability in the township offices and report back to the Board

Carried

7. New Business:

7.1 Art Donation

Verbal report from Maggie Pearson: The library recently received two donations of art: first, a single piece from artist David Goyette following his show in the gallery, and second, a ca. twenty-piece collection left in the last will and testament of community member Patrick Sheehan. Board discussion re: the need for a Donation Policy to guide the library CEO in accepting donations in future.

Resolution Number 30-2024

Moved by: Tina Fridgen

Seconded by: Darla Milne

That the policy committee draft and bring a Donation Policy to the Board for adoption

Carried

8. Adjournment

Resolution Number 31-2024

Moved by: Darla Milne

That the meeting be adjourned at 5:05 PM

Carried

9. Next Meeting:

Tuesday, September 10, 2024 in the Douro-Dummer Public Library

Chair, Georgia Gale Kidd

Secretary, Maggie Pearson

Honourable MP Doug Shipley
Doug.Shipley@parl.gc.ca

Sent via electronic mail

Honourable MPP Doug Downey
Doug.Downey@pc.ola.org

September 5, 2024

Dear Honourable MP Doug Shipley and Honourable MPP Doug Downey

At its Regular meeting on September 4, 2024, the Township of Springwater's Council passed resolution C439-2024 endorsing the Growth and Economic Viability Ad Hoc Committee's (GEVC) resolution below:

Resolution

Moved by: Coughlin

Seconded by: Alexander

That the Committee recommend to Council that a letter be drafted requesting that local Members of Provincial Parliament and Members of Parliament, be requested to provide regular communications to their represented municipalities specifically relating to the Standing Committee on Heritage, Infrastructure and Cultural Policy regarding the Study on Regional Governance, as well as other provincial and federal processes, consultations, etc., that may affect their municipality.

Carried

The GEVC's resolution followed a discussion noting concerns that the Township was not notified of the public hearings held by the Standing Committee on Heritage, Infrastructure and Cultural Policy regarding the Study on Regional Governance. The County of Simcoe is included in the governance review, and these public hearings would have provided an opportunity for the Township to express its opinion on a matter that significantly impacts Springwater.

Please have your offices confirm a commitment to regular communications, including advance notifications of public hearings, meetings, and processes involving Springwater and, more broadly, Simcoe County.

I can be reached via email at jennifer.coughlin@springwater.ca or by phone at 705-728-4784.

Regards,



Jennifer Coughlin
Mayor, Township of Springwater

cc. All Ontario Municipalities and the Association of Municipalities of Ontario

The Corporation of the Township of Douro-Dummer

By-Law Number 2024-54

Being a By-Law to Appoint a Treasurer

Whereas the Section 286 (1) of the Municipal Act, 2001, S.O. 2001 c.25 as amended provides that a municipality shall appoint a Treasurer;

And Whereas the Municipality of The Township of Douro-Dummer deems it advisable to appoint a Treasurer;

Now Therefore the Council for the Corporation of the Township of Douro-Dummer enacts as follows:

1. That Paul Creamer be and is hereby appointed as Treasurer for the Township of Douro-Dummer.
2. That By-law Numbers 2006-11 and 2020-63 are all hereby repealed.
3. That this By-Law shall come into force and effect upon the passage of such.

Passed in open council this 17th day of September, 2024.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

The Corporation of the Township of Douro-Dummer

By-law Number 2024-55

Being a By-law of The Corporation of the Township of Douro-Dummer to confirm the proceedings of the Regular Council Meeting of Council held on the 17th day of September 2024

The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its Regular Council Meeting held on September 17th, 2024, in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.
2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 17th day of September 2024.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig