

**Minutes of the Emergency Meeting of Council of the
Township of Douro-Dummer**

**September 24, 2024, 3:30 PM
Closed Session**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Douro Ward Councillor Ray Johnston
Councillor at Large Thomas Watt
Dummer Ward Councillor Adam Vervoort

Staff Present: Interim CAO, Mike Rutter
Clerk, Martina Chait-Hartwig

1. Call to Order

The Mayor called the meeting to order at 3:31 p.m.

2. Land Acknowledgement:

The Mayor recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Approval of Agenda: September 24, 2024

Resolution Number 340-2024

Moved By: Deputy Mayor Nelson
Seconded By: Councillor Johnston

That the agenda for the Emergency Council meeting, dated September 24, 2024,
be adopted, as circulated. Carried

5. Move into the Closed Session:

Resolution Number 341-2024

Moved By: Councillor Vervoort
 Seconded By: Deputy Mayor Nelson

That Council move into Close Session for the matters under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25(b) personal matters about an identifiable individual, including municipal or local board employee (CAO Recruitment). (3:33 p.m.)

Carried

6. Rise from Closed Session with or without a Report

Resolution Number 342-2024

Moved By: Councillor Johnston
 Seconded By: Deputy Mayor Nelson

That Council come out of closed session at 3:40 p.m. with a report.

Carried

7. Matters Arising from Closed Session

Resolution Number 343-2024

Moved By: Deputy Mayor Nelson
 Seconded By: Councillor Johnston

That staff prepare a By-law to appoint Todd Davis as Chief Administrative Officer (CAO) and Martina Chait-Hartwig as Deputy Chief Administrative Officer (Deputy CAO - Clerk) along with her title of Clerk, effective October 21, 2024.

Carried

8. Confirming By-law: 2024-56

Moved By: Deputy Mayor Nelson
 Seconded By: Councillor Vervoort

That By-law Number 2024-56, being a By-law to confirm the proceedings of the Special Closed Meeting of Council, held on the 6th day of September 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

9. Adjournment

Resolution Number 344-2024

Moved By: Councillor Watt

Seconded By: Deputy Mayor Nelson

That this meeting adjourn 3:51 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig