



Township of Douro-Dummer Agenda for a Regular Meeting of Council

Tuesday, February 4, 2025, 5:00 p.m.
Council Chambers in the Municipal Building

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business.

Hybrid Meetings

Regular and Special meetings of Council are being held in person and electronically. Regular Meetings are recorded and live-streamed on the Township YouTube channel. Special Meetings will be recorded and live-streamed where feasible.

To watch the meeting live or access a recording please visit the Township's YouTube Channel
https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please contact the Clerk if you require an alternative method to virtually attend the meeting.
mchaithartwig@dourodummer.ca or 705-652-8392 x210

	Pages
1. Call to Order	
2. Land Acknowledgement	
3. Moment of Silent Reflection	
4. Disclosure of Pecuniary Interest:	
5. Adoption of Agenda: February 04, 2025	
6. Adoption of Minutes and Business Arising from the Minutes	
6.1 Regular Meeting Minutes - January 21, 2025	1
6.2 Special Meeting Minutes - January 23, 2025	14
7. Consent Agenda (Reports voted upon by ONE motion) - No Debate	
7.1 Peterborough County Council Minutes - December 18, 2024	18
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7.3	Ministry of Rural Affairs - Letter regarding Enable Opportunity: Ontario's Rural Economic Development Strategy	28
8.	Delegations, Petitions, Presentations or Public Meetings:	
8.1	Public Meeting - Presentation - Township of Douro-Dummer 2025 Budget	32
8.2	Delegation - Lois Wallace, Environment Council for Clear, Stoney and White Lakes - Concerns regarding Proposed Subdivision at Hall's Glen on County Road 6	61
9.	Public Comment Period - No Debate or Decision	
	A list of registered speakers will be released no later than Monday at 4:30 p.m. The deadline to register is 12-noon on Monday prior to the meeting.	
10.	Staff Reports: None	
11.	Committee Minutes and Other Reports:	
11.1	Committee of Adjustment meeting Minutes - December 13, 2024	77
12.	Correspondence – Action Items:	
12.1	Township of Puslinch – Resolution regarding the Top Aggregate Producing Municipalities of Ontario (TAPMO) Letter on Pre-Budget Announcement	81
12.2	Township of Woolwich - Resolution regarding Election Advocacy and Preparation	94
12.3	City of Peterborough - Resolution regarding - Bill 242, Safer Municipalities Act, 2024	96
12.4	Town of Halton Hills - Requested for support - Sovereignty of Canada	99
13.	By-laws:	
13.1	By-law 2024-45 – Authorizing the Third and Final Reading of the Franchise Agreement Between the Township of Douro-Dummer and Enbridge Gas Inc.	102
14.	Reports derived from previous Notice of Motions	
15.	Notices of Motion - No Debate	

16. **Announcements:**
17. **Closed Session: None**
18. **Rise from Closed Session with or without a Report**
19. **Matters Arising from Closed Session**

20. **Confirming By-law - 2025-07**

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21. **Next Meeting:**

Committee of the Whole - February 12, 2025 at 10:00 a.m.
Regular Council Meeting - February 18, 2025

22. **Adjournment**

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**January 21, 2025, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor Adam Vervoort
 Councillor Ray Johnston

Staff Present: **C.A.O. - Todd Davis**
 Clerk - Deputy C.A.O. - Martina Chait-Hartwig
 Treasurer - Paul Creamer
 Planner - Christina Coulter

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. Councillor Vervoort declared a pecuniary interest with items 8.1 and 13.4 as he is the applicant for Zoning By-law Amendment File R-15-24 (Vervoort and 245582 Ontario Inc.).

8.1 Public Metering - Zoning By-law Amendment File R-15-24 (Vervoort and 2405582 Ontario Inc.) Public Meeting Report, Planning-2025-32

13.4 By-law 2025-05 - Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" File: R-15-24 Roll No. 1522-020-001-10400

5. Adoption of Agenda: January 21, 2025

Resolution Number 008-2025

Moved by: Deputy Mayor Nelson
Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated January 21, 2025, be adopted, as circulated. Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - December 17, 2024

6.2 Special Council Meeting Minutes - January 7, 2025 and January 9, 2025

Resolution Number 009-2025

Moved by: Councillor Watt
Seconded by: Deputy Mayor Nelson

That the Regular Council Meeting Minutes from December 17, 2024, and Special Council Meeting Minutes from January 7, 2025, and January 9, 2025, both be received and approved. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate
- 7.1 Peterborough County Council Minutes - December 6, 2024
- 7.2 Notice of Complete Application for Approval of Official Plan Amendment - File Number 15OP-24005 - 181 County Road 4, Douro Ward
- 7.3 City of Peterborough - Notice of Public Meeting - Central Area Community Improvement Plan Amendment - File Number O2403
- 7.4 City of Peterborough - Notice of Public Meeting - Official Plan Housekeeping Updates - File Number O2404
- 7.5 City of Peterborough - Notice of Public Meeting - Zoning By-law Amendment, Parking, Loading Driveways - File Number Z2411

Resolution Number 010-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

The Consent Agenda for January 21, 2025, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

- 8.1 Public Metering - Zoning By-law Amendment File R-15-24 (Vervoort and 2405582 Ontario Inc.) Public Meeting Report, Planning-2025-32

Councillor Vervoort declared a conflict on this item.

Councillor Vervoort left the meeting and took no part in the discussion or vote regarding Zoning By-law Amendment File R-15-24 (Vervoort and 2405582 Ontario Inc.).

Property Address -277 Sixth Line Road-S-Dummer Part Lot 4, Concession 6 (Dummer Ward) Parts 6, 7 and 8, Plan 45R-17754 Roll No.: 1522-020-001-10400

Resolution Number 011-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Public Meeting regarding the proposed Zoning By-law Amendment file R-15-24 (Vervoort and 2405582 Ontario Inc.) be declared open. (5:05 p.m.)

Carried

In attendance and comments:

Murray Lobb – In favor

Cindy Mathew – asked clarifying question

Carrie O'Marra-Latimer - asked clarifying question

Comments received:

- Enbridge Gas Inc.: No objections to the application.
- Kawartha Pine Ridge District School Board (KPRDSB): No concerns or issues related to their mandate.
- Otonabee Region Conservation Authority:

Existing Otonabee Conservation mapping indicates that portions of the proposed retained lot fall within mapped unevaluated wetlands and watercourses. Otonabee Conservation staff note that the proposed severed lot is located outside of these features. Therefore, it is the opinion of Otonabee Conservation staff that the application is consistent with Chapter 5 of the Provincial Policy Statement referencing Natural Hazards.

Otonabee Conservation mapping indicates that the lands are partially subject to Ontario Regulation 41/24 Otonabee Conservation's "Prohibited Activities, Exemptions and Permits" regulation. Permits from this agency may be required prior to any site alteration or construction in those areas regulated by Otonabee Conservation.

It was determined that the subject property is not located within a vulnerable area that is subject to Trent Source Protection Plan (SPP) policies. Significant drinking water threats are not possible, and Restricted Land Use Notice is not required.

Otonabee Conservation also reviewed the application through their mandated responsibility under Ontario Regulation 686/21. Staff recommended that the mapped unevaluated wetland and watercourses and their associated area of influence be rezoned Environmental Conservation Zone or equivalent.

While ORCA has recommended that these features and their associated area of influence be rezoned, these features are located on the retained lands and rezoning of the retained lands was not required as a condition of the Decision of Peterborough County.

ORCA's comments note that rezoning of the lands as a condition of consent for a lot of severance of an existing dwelling and the use of a hobby farm should not create new or aggravate existing hazards.

Based on these comments, Township Staff contacted ORCA to ensure their agency would have no concerns with rezoning the severed parcel. In e-mail correspondence dated January 14, 2025, ORCA indicated that since rezoning of the retained lot is not a condition of severance, their agency would have no objections to rezoning the severed lot only. Should the retained lands require a Planning Act application in the future, ORCA confirmed that a technical study would be recommended to determine the exact boundary of the hazardous features.

The application was circulated to Senior Staff on December 17, 2024, and there were no concerns identified.

Resolution Number 012-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Public Meeting regarding the proposed Zoning By-law Amendment file R-15-24 (Vervoort and 2405582 Ontario Inc.) be declared closed. (5:15 p.m.) Carried

Resolution Number 013-2025

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Report, dated January 21, 2025, regarding File R-15-24 (Vervoort & 2405582 Ontario Inc.) be received; and

That Council receives all comments related to File R-15-24; and

That the By-law to enact the amendment be passed at the appropriate time in the meeting. Carried

- 13.4 By-law 2025-05 - Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" File: R-15-24 Roll No. 1522-020-001-10400

Moved by: Deputy Mayor Nelson
Seconded by: Councillor Johnston

That the By-law 2025-05 - Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" File: R-15-24 Roll No.1522-020-001-10400 be passed, in open Council this 21st day of January 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

Councillor Vervoort rejoined the Council meeting. (5:17 p.m.).

- 8.2 Delegation - Elaine Hilker, The Friends of the Drumlins of Dummer Inc. - Concerns regarding Proposed Subdivision on County Road 6

Motion

Moved by: Councillor Johnston
Seconded by: Councillor Watt

That a public meeting be held regarding the proposed subdivision on County Road 6. An update report will be presented to Council, and Peterborough County staff will be invited to provide an update on the subdivision on the County Road 6.

Councillor Vervoort called for the vote to be taken.

Councillor Johnston requested a recorded vote. The roll was called by the Clerk and the vote was as follows:

Councillor Vervoort – No

Councillor Johnston – Aye

Councillor Watt – Aye

Deputy Mayor Nelson – No

Mayor Watson – No

For the Motion – 2, Against the Motion – 3

Failed

Resolution Number 014-2025

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the delegation from Elaine Hilker, representing the Friends of the Drumlins of Dummer Inc., regarding concerns about the proposed subdivision on County Road 6, along with an additional supporting document be received.

Carried

9. Public Comment Period - No Debate or Decision

9.1 Registered Speakers List – Public Comment Period for January 21, 2025

The following person(s) provided a public comment on the following item(s):

- Kevin Duguay - Item 10.4 - Improvements to Unopened Road Allowance - Lobb - Second Report - Clerk's Office-2025-01

10. Staff Reports

10.1 Report and Capital Project Status - January 2025

Resolution Number 015-2025

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Report and Capital Project Status document be received. Carried

10.2 County of Peterborough Official Plan Update, Planning-2025-01

Resolution Number 016-2025

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Report Planning-2025-01, dated January 21, 2025, regarding the County of Peterborough Official Plan update be received. Carried

10.3 Community Grant Requests - January 2025 - Treasurer-2025-01

Resolution Number 017-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Report Treasurer-2025-01, dated January 21, 2025, regarding Community Grant requests January 2025 be received with thanks.

Carried

10.4 Improvements to Unopened Road Allowance - Lobb - Second Report - Clerk's Office-2025-01

Resolution Number 018-2025

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Report Clerk's Office-2025-01 , dated January 21, 2025, regarding a request to make improvements to the Seventh Line South Dummer Road allowance be received and that Council approve the request from Mr. Lobb to improve and use the road allowance provided that the following conditions are met:

That permits are obtained from the Otonabee Region Conservation Authority; and

That all requirements outlined in Township Policy No. 18 are complied with; and

Finally, that a constructed roadway agreement be entered into with the Township and registered on title.

Carried

11. Committee Minutes and Other Reports:

11.1 Committee of Adjustment Meeting Minutes - November 29, 2024

Resolution Number 019-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Committee of Adjustment Meeting Minutes November 29, 2024,
be received. Carried

12. Correspondence – Action Items:

12.1 City of Toronto - Requested for Support - MM23.1 - Declaring Toronto a Paid-Plasma-Free Zone

Resolution Number 020-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the letter from the City of Toronto requested support for Resolution
MM23.1 declaring Toronto a Paid-Plasma-Free Zone be received and
supported. Carried

12.2 Ministry of Municipal Affairs and Housing - Minister's Letter - Municipal Codes of Conduct

Resolution Number 021-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the letter from the Ministry of Municipal Affairs and Housing dated
December 12, 2024, concerning possible change to Municipal Codes of
Conduct be received. Carried

- 12.3 County of Northumberland - Resolution regarding 'Protection of Agricultural Lands and Sustainable Development'

Resolution Number 022-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the letter from the County of Northumberland dated January 7, 2025, regarding 'Protection of Agricultural Lands and Sustainable Development' be received. Carried

13. By-laws:

- 13.1 By-law 2025-02 - Being a By-law to assume certain parcels into the Township Road System. Severance Files: B-61-21 & B-62-21, Parent Roll: 020-004-10800 and Severance File B-22-24, Parent Roll: 010-002-03100

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the By-law 2025-02 - Being a By-law to assume certain parcels into the Township Road System Severance Files: B-61-21 & B-62-21, Parent Roll: 020-004-10800 and Severance File B-22-24, Parent Roll: 010-002-03100 be passed, in open Council this 21st day of January 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

- 13.2 By-law 2025-03 - Being a By-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2025

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the By-law 2025-03 - Being a By-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2025, be passed, in open Council this 21st day of January 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.3 By-law 2025-04 - Being a By-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the By-law 2025-04 - Being a By-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2025 be passed, in open Council this 21st day of January 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

13.4 By-law 2025-05 - Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning Bylaw" File: R-15-24 Roll No. 1522-020-001-10400

By-law 2025-05 is approved earlier at meeting.

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate: None

16. Announcements: None

17. Close Session

Resolution Number 023-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

Reason for Closed Session: Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(b) personal matters about an identifiable individual, including municipal or local board employees (personnel);

(d) labour relations or employee negotiations;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (6:09 p.m.).

Carried

17.1 Approval Closed Session Minutes

Closed Session Minutes - September 24, 2024

Closed Session Minutes - October 15, 2024

Closed Session Minutes - December 3, 2024

17.2 Staffing Report - C.A.O.-2025-01

18. Rise from Closed Session with or without a Report

Resolution Number 024-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Council rise from Closed Session without a report (6:36 p.m.). Carried

19. Matters Arising from Closed Session: None

20. Confirming By-law 2025-06

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That By-law Number 2025-06, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 21 day of January, 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meetings

Budget Working Session Meeting - January 23, 2025

Committee of Adjustment - January 24, 2025

Regular Council Meeting - February 4, 2025

22. Adjournment

Resolution Number 026-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That this meeting adjourn at 6:37 p.m. Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes of the Special Meeting of Council of the Township of Douro-Dummer

**January 23, 2025, 10:00 AM
Town Hall
894 South Street
Warsaw, ON K0L 3A0**

- Present:** Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston
- Staff Present:** C.A.O. - Todd Davis
Clerk - Deputy C.A.O. - Martina Chait-Hartwig
Treasurer - Paul Creamer
Fire Chief - Chuck Pedersen
Manager of Public Works - Jake Condon
Manager of Recreation Facilities - Mike Mood
Library CEO – Maggie Pearson
- Staff Absent:** Planner - Christina Coulter
CBO - Don Helleman

1. Reason(s) for Special Meeting:

The Mayor called the meeting to order at 10:02 a.m. and stated that the reason for the Special Meeting is to allow for an informal working sessions regarding the draft 2025 Budget and further that Resolutions regarding the draft Budget will not be voted on at this meeting.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda:**Resolution Number 027-2025**

Moved By: Deputy Mayor Nelson
 Seconded By: Councillor Vervoort

That the agenda for the Special meeting of Council, dated January 23, 2025, be adopted, as circulated. Carried

5. Other Business:5.1 2025 Draft Budget: Council Working Session

Council reached consensus on the following budget items; an omnibus vote on the items listed will be taken at the next Regular Council meeting:

- To exclude the additional three roads projects from the draft 2025 budget.
- That the request for a new Fire Department Pickup Truck be included in the draft 2025 budget.
- That the Clintonia Park Shelter Capital Project be removed from the draft 2025 budget.
- That the \$3800.00 donation for Morton Medical Centre be removed from the 2025 draft budget

The following motions were made by Council members; they are to be debated and voted on at the next Regular Council meeting:

Motion

Moved by: Councillor Johnston Seconded by: Councillor Vervoort

That a replacement for Public Works Truck No. 24 be removed from the draft 2025 budget.

Motion

Moved by: Councillor Vervoort Seconded by: Deputy Mayor Nelson

That the request to convert the Seasonal Operator Position in the Parks and Recreation Department to a Full Time position be included in the draft 2025 budget.

Motion

Moved by: Councillor Vervoort Seconded by: Councillor Johnston

That the repairs to the Municipal Office Elevator (mechanical lift) be removed from the draft 2025 budget.

Motion

Moved by: Councillor Johnston Seconded by: Deputy Mayor Nelson

That the Township Tree Program be reduced from \$10,000.00 to \$5,000.00 in the draft 2025 budget.

Motion

Moved by: Deputy Mayor Nelson Seconded by: Councillor Watt

That \$7500.00 be added to the draft 2025 budget for the purchase of new microphones for the Township Council Chambers.

Motion

Moved by: Councillor Vervoort Seconded by: Councillor Watt

That the Facilities Maintenance Plan project be included in the draft 2025 budget.

Motion

Moved by: Councillor Vervoort Seconded by: Deputy Mayor Nelson

That the By-law Review Project be substituted in the 2025 draft budget to replace the transfer of \$10,000.00 to the Reserve for the new Township Zoning By-law.

6. Adjournment

Resolution Number 028-2025

Moved By: Councillor Vervoort
Seconded By: Deputy Mayor Nelson

That this meeting adjourn at 2:30 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, December 18, 2024

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

Present: Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

Regrets: Councillor Carolyn Amyotte and Councillor Matthew Graham

Staff Present: Chief Administrative Officer Sheridan Graham; Chief of Paramedics Patricia Bromfield; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning, Development and Public Works Iain Mudd; Director of Strategic Services Lynn Fawn; Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of People Services Allison Young; General Manager of Engineering and Construction Doug Saccoccia; General Manager of Planning Keziah Holden;

1. Call To Order

Warden Clark called the meeting to order at 9:31 a.m.

2. Land Acknowledgement

3. Moment of Silent Reflection/Silence

4. Adoption of Addendum Agenda

Resolution No. 269-2024

Moved by Councillor Taylor

Seconded by Councillor Huntley

That the addendum agenda be adopted as amended.

Carried

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 270-2024

Moved by Councillor Webb
Seconded by Councillor Burr

That the minutes of the Special Council meeting of December 4, 2024 and the minutes of the Regular Council meeting of December 6, 2024 be adopted as circulated.

Carried

7. Delegations and Presentations

- a. **Kari Stevenson, Director of Legislative Services/Clerk**
Re: Oath of Office of Deputy Warden Sherry Senis

Deputy Warden Sherry Senis recited her oath of office.

- b. **Christopher Reid, Barrister & Solicitor, Kawartha Nishnawbe First Nation**
Councillor Nodin Webb, Kawartha Nishnawbe First Nation
Re: Proposed Lovesick Lake Trailer Park Expansion

Resolution No. 271-2024

Moved by Councillor Lambshead
Seconded by Councillor Webb

That the presentation from Christopher Reid, Barrister & Solicitor, Kawartha Nishnawbe First Nation and Councillor Nodin Webb, Kawartha Nishnawbe First Nation regarding the Proposed Lovesick Lake Trailer Park Expansion be received.

Carried

- c. **Alisa R. Lombard, Lawyer/Principal, Lombard Law**
Re: Proposed Lovesick Lake Trailer Park

Resolution No. 272-2024

Moved by Councillor Martin
Seconded by Councillor Wilford

That the presentation from Alisa R. Lombard, Lawyer/Principal, Lombard Law regarding the Proposed Lovesick Lake Trailer Park Expansion be received.

Carried

- d. **Diana Keay, Manager, Planning Services, D.M. Wills Associates Limited**
Re: Proposed Lovesick Lake Trailer Park Expansion

Resolution No. 273-2024

Moved by Councillor Watson

Seconded by Councillor Burt

That the presentation from Diana Keay, Manager, Planning Services, D.M. Wills Associates Limited regarding the Proposed Lovesick Lake Trailer Park Expansion be received.

Carried

At this time Council dealt with item 9. e), however the minutes reflect the order of the agenda.

8. Consent Items

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. Staff Reports**
Brent Abell, Deputy Chief of Community Programs and Emergency Management
Re: Replacement of By-law No. 2019-98
- b. Correspondence Report**
- c. Committee Minutes**
Lang Pioneer Village Museum Advisory Committee
Re: November 26, 2024
- d. Committee Minutes**
Nominating Committee
Re: December 5, 2024
- e. Liaison Reports from External Committees, Boards and Agencies**
Resolution No. 274-2024

Moved by Councillor Huntley
Seconded by Councillor Black

That Report PAR 2024-07, Replacement of By-law No. 2019-98, be received;

That organizational title changes be reflected, the designation of a new Emergency Information Officer, Municipal Emergency Control Group membership changes, and renaming of By-law to "Emergency Management" By-law; and

That the by-law, substantially in the form attached as appendix "A" to the report, be adopted; and,

That the correspondence report CPS 2024-40 be received; and,

That the minutes of the Lang Pioneer Village Museum Advisory Committee dated November 26, 2024 be adopted; and,

That the minutes of the Nominating Committee dated December 5, 2024 be adopted.

Carried

9. Staff Reports - Direction

a. CAO

Sheridan Graham, CAO/Deputy Clerk/Deputy Treasurer

Re: CAO 2024-29 Federation of Canadian Municipalities Green Municipal Fund Full Feasibility Application Opportunity

Resolution No. 275-2024

Moved by Councillor Wilford

Seconded by Councillor Armstrong

That Report CAO 2024-29 Federation of Canadian Municipalities Green Municipal Fund Full Feasibility Study Application Opportunity be received; and

That on the recommendation of the County Administration Building Working Group, staff be directed to submit the full application to the Federation of Canadian Municipalities Green Municipal Fund Program for feasibility study related to the design of a proposed new high-efficiency municipal, community and PCCP buildings; and

That council approve the expenditure from the courthouse carry-forward capital project of 50% or \$200,000, as our portion of the grant.

Carried

b. Staff Reports

Doug Saccoccia, General Manager of Engineering & Construction

Re: Road Rationalization Process

Resolution No. 276-2024

Moved by Deputy Warden Senis

Seconded by Councillor Nelson

That Report PPW-2024-27, Road Rationalization Policy, be received; and

That members of Council advise the General Manager of Engineering & Construction of any comments prior to January 6, 2025.

Carried

c. Planning and Development

Iain Mudd, Director of Planning, Development and Public Works

Re: Official Plan Red-Line Revision Process Report

Resolution No. 277-2024

Moved by Councillor Taylor

Seconded by Councillor Black

That report PPW 2024-24 Official Plan Red-Line Revision Process Report be received;

That staff be directed to proceed with public and First Nations consultation on proposed Provincial Planning Statement revisions to the new Official Plan; and

That staff bring a report back for consideration at the conclusion of the consultation process.

Carried

- d. Planning and Development**
Iain Mudd, Director of Planning, Development and Public Works
Re: Economic Development Committee Year End Report

Resolution No. 278-2024

Moved by Councillor Watson
Seconded by Councillor Martin

That report PPW 2024-29 Economic Development Transition Committee Year End Report be received;

That the Economic Development Transition Committee be renamed the Economic Development Advisory Committee which will consist of Councillor Jim Martin; Deputy Warden Sherry Senis; Councillor Heather Watson; CAO; Director of Planning, Development and Public Works; CIO/CFO; General Manager of Economic Development; General Manager of Tourism and Communications; and, all Township CAO's or their alternates; and further recognizing that external representatives from the business community may be invited to participate on sub-working groups from time to time;

That the composition of this committee be evaluated again at the end of 2025;

That an Economic Development Working Group be formed consisting of the General Manager of Economic Development; General Manager of Tourism and Communications; Manager of Community Development; and, Township Economic Development Officers/representatives, to meet on a minimum quarterly basis to discuss economic development initiatives/strategies and opportunities for the region; and,

That a half-day planning session with County Council be held in January to provide focus and direction on the development and implementation of a County Economic Development Plan.

Carried

- e. Planning and Development**
Keziah Holden, General Manager of Planning
Re: File 15OP-22011 - Lovesick Lake Trailer Park Expansion (OPA 75)

Resolution No. 279-2024

Moved by Councillor Taylor
Seconded by Councillor Martin

That Report PPW 2024-30, Official Plan Amendment No. 75 – Lovesick Lake Trailer Park Expansion, be received; APPROVED

That Official Plan Amendment No. 75, County File No. 15OP-22011 be approved and adopted by by-law;

That the required Notice of Decision be circulated in accordance with the provisions of the Planning Act; and

That the Director of Planning, Development and Public Works be authorized to sign the approval certificate at the conclusion of the appeal period if no appeals are received.

Carried

10. Notices of Motion

11. Announcements

Councillor Taylor announced that 2025 marks the 200th anniversary of the establishment of the Village of Keene. There will be a series of events to recognize this, the first being the Mayor's New Years Levee which will be held on January 1, 2025 from 1-4 p.m. at the Keene Lion's Den.

12. Closed Session

Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:

(b) personal matters about an identifiable individual, including municipal or local board employees (Nominating Committee minutes)

Resolution No. 280-2024

Moved by Deputy Warden Senis
Seconded by Councillor Lambshead

That Council move into Closed Session at 11:11 a.m. under Section 239 (2) (b) of the Municipal Act, 2001.

Carried

13. Rise from Closed Session

Resolution No. 281-2024

Moved by Councillor Huntley
Seconded by Councillor Wilford

That Council rise from closed session at 11:13 a.m.

Carried

14. Matters Arising from Closed Session

Resolution No. 282-2024

Moved by Councillor Whelan
Seconded by Councillor Burt

That the minutes of the Closed Session dated October 16, 2024 be adopted;
and

That Jim Glenn, John Jennings, Carol Warner, Tracey Taylor and Kathryn Wilson be re-appointed as the community representatives to the Lang Pioneer Village Museum Advisory Committee until November 30, 2026;

That J. Murray Jones be appointed to as a community representative to the Lang Pioneer Village Museum Advisory Committee until November 30, 2026;

That the appointment of members of Council to the Peterborough County Land Division Committee be for a four-year term commencing after the next municipal election;

That the appointment of members of Council to the local health board be for a four-year term commencing after the next municipal election;

That Councillor Watson replace Councillor Huntley on the Trent County Liaison Committee; and

That the following appointments be approved for 2025 and 2026:

Awards and Bursaries Committee

Warden Clark
Councillor Huntley
Councillor Nelson
Councillor Taylor
Councillor Webb

Fairhaven Committee of Management

Councillor Armstrong
Councillor Wilford

Housing Action Task Force

Councillor Webb
Councillor Nelson

Housing and Homelessness Plan Steering Committee

Councillor Watson

Lang Pioneer Village Museum Advisory Committee

Councillor Amyotte (Warden's Designate)
Councillor Lamshead

Peterborough County Federation of Agriculture
Councillor Burt

Peterborough County Land Division Committee
Councillor Burt
Councillor Taylor
Councillor Watson (Warden's Designate)
Councillor Webb
Councillor Whelan

Peterborough Housing Corporation
Councillor Graham

Haliburton Kawartha Northumberland Peterborough Health Unit
Warden Clark
Councillor Black

Planning Advisory Committee
Councillor Lambshead
Councillor Whelan

Public Hearing Representative on Planning Matters
Councillor Lambshead
Councillor Whelan

Warden's Advisory Committee
Warden Clark
Deputy Warden Senis
Councillor Amyotte
Councillor Armstrong
Councillor Huntley
Councillor Wilford

Joint City/County Waste Management Committee
Warden Clark
Deputy Warden Senis
Councillor Martin

Waste Management Committee
Warden Clark
Deputy Warden Senis
Councillor Martin
Councillor Nelson

Carried

15. By-laws

- a. By-law No. 2024-48 being, "A by-law to confirm the Committee, Board and Agency and Liaison Representative Appointments for 2025 and 2026".

- b. By-law No. 2024-49 being, "A by-law to confirm the appointment of Councillor Sherry Senis as Deputy Warden for the County of Peterborough".
- c. By-law No. 2024-50 being, "A by-law to adopt an Emergency Management Program and Emergency Response Plan and to meet the requirements under the Emergency Management and Civil Protection Act".
- d. By-law No. 52, being "A by-law to adopt County of Peterborough Official Plan Amendment No. 75, File No. 15OP-22011, 3340 Strickers Lane, Smith Ward, Selwyn Township."

Resolution No. 283-2024

Moved by Councillor Taylor
Seconded by Councillor Armstrong

That By-law Nos. 2024-48, 2024-49, 2024-50 and 2024-52 be read and passed and that these by-laws shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

Carried

16. Confirming By-law

Resolution No. 284-2024

Moved by Councillor Huntley
Seconded by Councillor Martin

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

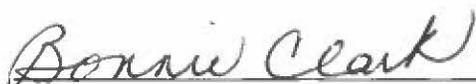
17. Adjournment

Resolution No. 285-2024

Moved by Councillor Wilford
Seconded by Councillor Lambshead

That the Council meeting adjourn at 11:16 a.m.

Carried



Warden, Bonnie Clark



Clerk, Karl Stevenson

Ministry of the Solicitor General

Office of the Associate Minister of Auto Theft and Bail Reform

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1 866 517-0571
AssociateMinister.SOLGEN@ontario.ca

Ministère du Solliciteur général

Bureau du ministre associé de la Lutte contre le vol d'automobiles et de la Réforme relative aux mises en liberté sous caution

25, rue Grosvenor, 18^e étage
Toronto (Ontario) M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1 866 517-0571
AssociateMinister.SOLGEN@ontario.ca



132-2024-3435
By mail

October 10, 2024

Your Worship Heather Watson
Mayor
Township of Douro-Dummer
894 South Street PO Box 92
Warsaw ON K0L 3A0

Dear Mayor Watson:

My name is Graham McGregor, and I am writing to share some exciting news with you. I have recently been appointed as the Associate Minister of Auto Theft and Bail Reform. After serving as Parliamentary Assistant to the Solicitor General earlier this year, I am honoured to take on this new role in strengthening public safety across Ontario.

The rise in auto theft and violent carjackings has become a significant concern, threatening the safety and security of our communities. Our government is committed to tackling these crimes head-on. Equally important is our focus on bail reform—ensuring that violent and repeat offenders remain behind bars and face the full consequences of their actions.

Your leadership is crucial to the safety and well-being of our communities, and I want to express my sincere thanks for your ongoing dedication to public safety. I am looking forward to working closely with you to address these challenges and strengthen the security of our province.

If we have not yet had the opportunity to meet, I hope to do so soon. Please stay in touch through Manvir Hundal at manvir.hundal@ontario.ca. I am eager to hear your insights and discuss how we can work together to enhance public safety.

Thank you once again for your dedication and service.

Sincerely,

A handwritten signature in blue ink that reads "G. McGregor".

Graham McGregor
Associate Minister of Auto Theft and Bail Reform

Ministry of Rural Affairs

Ministère des Affaires rurales

Office of the Minister

Bureau du ministre

777 Bay, 17th Floor
Toronto, Ontario M7A 2J3
Tel: 647-329-1485

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 647-329-1485



January 19, 2025

Heather Watson
Mayor
Township of Douro-Dummer
hwatson@dourodummer.on.ca

Dear Her Worship Watson:

It is my pleasure to share our government's new plan to support rural economic development, increase and nurture a rural workforce, and strengthen rural communities.

[Enabling Opportunity: Ontario's Rural Economic Development Strategy](#) is designed to help rural communities leverage new economic opportunities and prepare themselves for growth.

The Strategy focuses on three key pillars:

- **Safe and Strong Rural Communities** – Improving local economic development capacity and championing local leadership, supporting the rehabilitation of municipal and community infrastructure, optimizing rural connectivity, and supporting communities in developing plans for housing and transportation to ensure rural communities are places where people want to live, work and play.
- **Business Development and Attraction**- Supporting rural and Indigenous communities and other economic development partners in strengthening and growing rural business, encouraging entrepreneurship and innovation, attracting investment, revitalizing downtowns and diversifying regional economies.
- **Growing the Rural Workforce** – Helping grow local talent, raising awareness of job opportunities available in rural Ontario, supporting workers in obtaining the skills needed to succeed, and attracting and retaining workers so that rural communities and small towns thrive.

We brought together municipal and Indigenous leaders and rural stakeholders to provide input into the development of the new strategy. We held 13 regional roundtables to hear the thoughts, experiences, ideas, and inspiration of those living and working in rural Ontario and received many online submissions through our website.

By listening to rural residents, we created a Strategy that represents their concerns. My thanks go out to all of those who participated in the consultation process and I look forward to continuing these conversations.

.../2

Our government has a vision for thriving rural communities and believes that a strong and dynamic rural Ontario is essential for the success of the province's economy. As a proud resident of rural Ontario, I am confident in saying the future is bright for rural Ontario, especially when we work together

By working together, we can continue to build strong economies and position rural Ontario as a destination of choice for individuals, families, and businesses.

Sincerely,

A handwritten signature in blue ink that reads "Lisa M. Thompson". The signature is fluid and cursive, with the first name "Lisa" and last name "Thompson" clearly legible.

Lisa M. Thompson
Minister of Rural Affairs

Ministry of Rural Affairs

Ministère des Affaires rurales

Office of the Minister

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Bonjour,

J'ai le plaisir de vous faire part du nouveau plan de notre gouvernement pour favoriser le développement économique des collectivités rurales, accroître et cultiver une main-d'œuvre en milieu rural et renforcer les collectivités rurales.

Meilleures perspectives : Stratégie ontarienne de développement économique des collectivités rurales vise à aider les collectivités rurales à tirer profit de nouvelles possibilités économiques et à se préparer à la croissance.

La stratégie est axée sur trois piliers clés :

- **Des collectivités sécuritaires et fortes** — soutenir les petites villes et les collectivités rurales en abolissant les obstacles au développement économique et en s'assurant que les régions rurales de l'Ontario ont de solides éléments fondamentaux en place pour permettre la réussite des collectivités rurales.
- **Le développement et l'attraction des entreprises** — aider les collectivités rurales et d'autres partenaires du développement économique à renforcer et à faire croître les entreprises rurales, à encourager l'entrepreneuriat et l'innovation, à attirer des investissements, à revitaliser les centres-ville et à diversifier les économies régionales.
- **La croissance de la main-d'œuvre en milieu rural** — faire croître le talent local, accroître la sensibilisation sur les possibilités d'emploi offertes dans l'Ontario rural, aider les travailleurs à obtenir les compétences nécessaires pour réussir et attirer et retenir les travailleurs afin que les collectivités rurales et les petites villes prospèrent.

Nous avons réuni des dirigeants municipaux et autochtones ainsi que des intervenants du milieu rural afin qu'ils fournissent des observations relativement à l'élaboration de la nouvelle stratégie. Nous avons tenu 13 tables rondes régionales pour écouter les réflexions, les expériences, les idées et l'inspiration des personnes qui vivent et travaillent dans les régions rurales ontariennes, en plus d'avoir reçu plusieurs commentaires en ligne par le truchement de notre site Web.

Les gouvernements précédents ont ignoré les besoins des régions rurales de l'Ontario. Leur vue à court terme a laissé ces collectivités se débrouiller seules et a entravé leur capacité de faire croître la main-d'œuvre locale, d'attirer des investissements et d'appuyer les collectivités. Notre gouvernement adopte une approche très différente. En écoutant les résidents des régions rurales, nous avons créé une stratégie qui répond à leurs préoccupations. Je tiens à remercier tous ceux et celles qui ont participé au processus consultatif et j'ai hâte de poursuivre ces conversations.

.../2

Notre gouvernement a une vision pour la prospérité des collectivités rurales et croit qu'un Ontario rural fort et dynamique est essentiel au succès de l'économie de la province. En tant que fière résidente de l'Ontario rural, je n'hésite pas à affirmer que l'avenir est prometteur pour les régions rurales de l'Ontario, en particulier lorsque nous travaillons ensemble.

En travaillant ensemble, nous pouvons continuer à bâtir de solides économies et à positionner l'Ontario rural comme une destination de choix pour les particuliers, les familles et les entreprises.

Veillez recevoir mes plus cordiales salutations.

A handwritten signature in blue ink that reads "Lisa M. Thompson". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Lisa M. Thompson
La ministre des Affaires rurales,



2025 Budget – Public Meeting Presentation

Township of Douro-Dummer
February 4, 2025



Budget Summary

Section 1

Budget Process

Meeting Schedule:

- 1st Draft Presentations – January 7th and January 9th
- Budget Working Session – January 23rd
- Public Meeting – February 4th 
- Council Budget Deliberation – February 18th
- Budget Passage – March 4th

Next Steps:

- Update budget with any decisions made by Council at the Working Session for the Public Meeting being held on February 4th.
- Make any further updates

Impact to the Levy

Summary of Change to the 2025 Levy

	2024	2025	\$ Change	% Change	Tax Impact
Township Departments					
Operating Budget	\$3,916,301	\$4,091,499	\$175,198	4.5%	2.5%
Capital Budget	\$1,238,329	\$1,304,973	\$66,644	5.4%	1.0%
Less: Assessment Growth in 2024					-1.2%
Total Township Departments	\$5,154,630	\$5,396,472	\$241,842	4.7%	2.3%
Township Boards and Agencies					
Police Budget	\$954,071	\$983,605	\$29,534	3.1%	0.4%
Library Budget	\$155,957	\$168,922	\$12,966	8.3%	0.2%
Otanabee Conservation Authority	\$108,030	\$116,221	\$8,191	7.6%	0.1%
Capital Levy For Joint Building	\$514,537	\$583,409	\$68,872	13.4%	1.0%
Total Levy Requirement	\$6,887,225	\$7,248,630	\$361,405	5.2%	
Percent Change to the Tax Rate as at 1st Draft:					4.0%

	2024	2025	Annual Change	Monthly Change
Impact at 4.0%				
Residential Impact Per \$100,000 of Assessment	\$453.67	\$471.94	\$18.27	\$1.52
Impact on Median Property of \$256,000	\$1,161.40	\$1,208.18	\$46.78	\$3.90

Changes Since First Draft

	2025	\$ Change	% Change	Tax Impact
Levy as at 1st Draft	\$7,201,430	\$314,205		3.3%
Consensus changes approved at working session:				
Add Fire Pickup Truck Replacement	\$65,000			0.9%
Remove Clintonia Park Shelter	-\$14,000			-0.2%
Remove Donation to Morton Medical Centre	-\$3,800			-0.1%
Do not add Surface Treatment Projects from Recommended List (\$121,766) - there is no levy impact as these projects were not in the target budget.				
Levy after Council Working Session	\$7,248,630	\$361,405		4.0%

Items to be Voted on by Council

	Amount	Tax Impact
Motions on items that were included in first draft:		
Remove Roads Pickup Truck #24	-\$55,000	-0.8%
Remove Elevator Repair at Municipal Office	-\$22,000	-0.3%
Reduce Township Tree Program	-\$5,000	-0.1%
Motions on Recommended Projects in First Draft:		
Approve Facilities Maintenance Plan	\$25,000	0.4%
Approve By-law Review Project	\$10,000	0.1%
Motion for Additional Project:		
Add Microphone Replacement for Council Chambers	\$7,500	0.1%
Remaining Operating Requests:		
1. Corporate Admin Assistant*	\$77,000	1.1%
2. Deputy Fire Chief*	\$122,000	1.8%

** Staff were directed to report back to Council on alternative options to these positions at the February 18th Council meeting.*

Operating

Section 2

Summary of Key Operating Changes

		Impact on Levy	
		\$	%
Inflationary Pressures			
Salary and Wage Cost of Living Adjustment	As part of the employee Compensation Agreement Council approves a salary grid increase as per the annual OMERS pension inflation index. OMERS uses the average of the CPI for the 12-month period ending in October and compares it to the average for the same period the previous year. CPI from September to September was 2.61%	\$68,639	1.0%
Insurance	All across the country municipalities are continuing to see large increases in general liability insurance costs. The total amount of insurance paid for by the Township in 2023 will be \$281,453; this represents a \$34,483 increase, or 14%, from the previous budget.	\$34,483	0.5%
OMPF	The Province increased OMPF funding to reflect municipal cost increases.	-\$28,400	-0.4%
Legislative Changes			
Manadatory Firefighter Certification	Volunteer costs - 2025 increase due to phase 1 of mandatory certification. Pump Ops \$30K alone. Will need to finish phase one and begin specialty rescue certification in 2026	\$49,711	0.7%
Additional Vehicle Safety Requirements	Increase to costs related to the new additional safety requirements. This impact Public Works, Fire and Parks. The stricter safeties are also now requiring repair work that would not have been required in the past.	\$25,000	0.4%
Reserve Transfers			
Reserves	The decrease in reserve transfers is related to transfers to reserves for the licensing and purchase of a gravel pit. These transfers are calculated based on the tonnes of gravel that are being used in the capital budget. The 2024 budget is forecasted to have less than 2023.	-\$19,241	-0.3%

Summary of Key Operating Changes

Departmental Adjustments		Impact on Levy	
		\$	%
Council	Increase to professional development budget,	\$10,000	0.1%
	Added support for Morton Community Health Center	\$3,800	0.1%
Corporate Services	Salary Grid and Benefit Adjustments	\$8,500	0.1%
	Adjustments to Supplemental Taxes, Tax Penalties and Taxes Written Off	-\$35,000	-0.5%
	Increase software budget in Finance - this increase is required to fund the additional ongoing costs related to HRIS MyWay and the new Project Costing module that were implemented in 2023. Also, the budget was incorrectly decreased in 2024 as some costs were believed to be related to costs to our previous IT provider but were not.	\$35,000	0.5%
	Microsoft Office 365 - this was implemented in 2024 and these costs reflect the ongoing subscription costs.	\$9,000	0.1%
	Audit Fees - this is to reflect an increase in audit fees that have not been captured in previous budgets.	\$12,000	0.2%
Parks and Recreation	Increase in rental income (\$33,300) which is offset by additional wages required to staff the rentals (\$10,300).	-\$23,000	-0.3%
	Change in Staffing costs from grid changes	\$9,960	0.1%
	Increase to various accounts for building repairs, software, professional development, utilities and vehicle repairs.	\$14,000	0.2%
Waste Services	Increased costs related to ground water monitoring but also increased revenues to reflect prior years tipping fees.	-\$14,000	-0.2%
Other operating adjustments	These reflect the adjustments that staff make to various line items to reflect recent spending and current needs. Details can be found in each department's budget detail.	\$18,524	0.3%
Total Operating Impact		\$178,975	2.6%

Operating Request #1

1 Additional FTE for a Corporate Admin Assistant

Cost - \$77,000 which includes the salary and benefits.

There are several functions and projects in the Clerk's Department that are not able to be completed, at all or at the desired service level, with current staff and this additional position would be able to support:

- Digitizing past records and management of current records
- Implementing a digital records management system as per Strat Plan
- Increased volume of FOI and Requests for Information
- Support for Council Members such as assist members with logistics, research, support with writing motions ect....
- Communication – Both Service Delivery Report and Strategic Plan recommend the Township improve and enhances it communication with the public through channels such as newsletters (paper and digital), the website, social media, information campaigns, attending community events, ect....
- Transition the website to GovStack as iCreate is being phased out and do an overhaul on the site as per Strat Plan and then ongoing maintenance
- Maintenance and ongoing review of Policy Manual – improve access to Policies for users, phase out Policies which are no long relevant, enhance/review existing policies, provide training on policies to users
- Create process maps to find and remove inefficiencies, roadblocks and provide enhanced value to users and stakeholders.
- Creation and holding of new special events – Mayor for a Day, outreach to schools, Open Houses, attendance and pop-ups at public events
- Ongoing maintenance of the Voters List (currently only happens during the election period, not best practice)
- Undertake special projects – By-law updates, Archives in concert with Library, Public Education, ect....

Operating Request #2

Full-time Deputy Fire Chief - \$122,000 (includes salary and benefits)

The need for a Deputy Fire Chief has been identified through both the Community Risk Assessment and the Master Fire Plan. The duties would be focused on Fire Prevention/Education and administrative support to implement the Master Fire Plan recommendations. The following is a detailed breakdown of the proposed duties of the Deputy Fire Chief:

1. Community Risk Assessment (CRA) indicates the need to increase fire inspections
 - Inspections of all commercial, industrial, and mercantile occupancies every two years.
 - Annual inspections of legacy buildings, community buildings, and any buildings considered to have a substantial economic loss due to fire
 - Vacant building inspections to ensure proper security and/or process for demolition
 - Home inspections for rural occupied properties as needed to ensure compliance with smoke alarm & CO requirements and pro-active suggestions for fire extinguishers and fire-safe housekeeping practices.

2. Meet with local builders annually and discuss fire protection strategies, including residential sprinklers

Operating Request #2 cont'd

Full-time Deputy Fire Chief - \$122,000 (includes salary and benefits)

3. Community Risk Assessment indicates the need to increase Fire Public Education
 - Engaging seniors
 - Attend local events to promote fire safety education
 - Engaging Youth
 - School presentations for children
 - Targeted education focusing on cooking practices
4. Wildfire Education through FireSmart initiatives in the community
5. The Master Fire Plan has 56 recommendations, where nearly 90% are administrative tasks and over 80% are suggested in the short-term window to be accomplished (1-3 years).
6. The next step for both the CRA & MFP is to create an implementation plan. One of the recommendations is to hire a Deputy Chief, if this is done, then the implementation plan will look much different than without the extra resources.

Capital

Section 3

Joint Public Works and Fire Hall Building

- Since 2022 Council has been allocating a portion of the levy towards the Joint Building. This has been increasing each year in order to get to an annual debenture payment of \$914,537. This annual amount is based on \$12million construction cost and a 4.4% 20-year debenture.
- 2024 saw Council allocate an additional \$376,025 which resulted in a 5.9% levy increase. This reduced future year increases.
- Construction has been delayed due to environmental factors at the site and we expect tendering and site preparation and to commence in 2025. Once tendering has been completed, we will be able to able to finalize the financing strategy. Interest rates declined in 2024 and the rates are now back to where they were when we began planning for this project in 2022.
- A 2026 construction date would mean that the first debenture payment would be made in 2027. The following table shows an updated funding strategy based on the current timeframes.

Year	Reserves	Levy	Debt Payment	Levy Increase
2022		\$67,872		1.2%
2023		\$138,512		1.2%
2024		\$514,537		5.9%
2025		\$583,409		1.0%
2026		\$654,003		1.0%
2027	\$188,176	\$726,361	\$914,537	1.0%
2028	\$114,009	\$800,529	\$914,538	1.0%
2029	\$37,988	\$876,551	\$914,539	1.0%
2030	\$0	\$914,540	\$914,540	0.5%

Corporate Capital Projects

1. IT Hardware Replacements - \$20,000 (Levy)

- The IT Hardware replacements is a strategic initiative aimed at ensuring the continued efficiency, security and reliability of our IT infrastructure. This allocation will allow for replacement of computers, servers, network equipment and other IT infrastructure in the Township.
- This is the second year of this project. The first year of the program provided for a server replacement and some equipment purchases like a TV display for the meeting room.
- Year 2 of this project will see several laptops replaced based on both age and condition, equipment needed for the implementation of VoIP and a security badge system.

2. Elevator Restoration and Modernization – \$22,000 (Levy)

- This project will repair the elevator at the Municipal Office.
- The elevator at the Municipal Office has been out of commission since 2023 which can make accessing the Building and Planning Departments, storage areas and Council Chambers difficult for both staff and residents.

3. Tree Replacement Program – \$10,000 (Levy)

- It is being proposed to allocate \$10,000 for Tree Replacement program. This program was well received by the residents in 2023 and 2024 and will continue to help replace the trees lost during the 2022 Derecho Storm.

Corporate Capital Projects Continued

4. **Asset Retirement Obligation Costs** – \$20,000 (Levy) – Preapproved

- This project will test for and identify any asbestos in our facilities.
- This study is required to be completed in accordance with the Public Sector Account Board's (PSAB) PS 3280 which requires liabilities to be identified in our financial statements for asbestos abatement when demolishing buildings in the future.
- Our financial statements cannot be finalized until this is completed.

5. **Asset Management Plan & Data Updates** – \$20,000 (Levy)

- Part 1 of this project is to receive some support in reviewing the Township's tangible capital asset data in order to implement a dedicated Asset Management Software (Citywide). This review will also ensure that we incorporate the findings of the Facility Maintenance Plan into our data.
- Part 2 of this project will be to update our Asset Management Plan to meet the legislated July 1, 2025, requirements of O. Reg. 588/17 which requires asset management plans to include proposed levels of service, including detailed financial strategies in their asset management plans.
- Having an up-to-date asset management plan ensures that the organization can make well-informed decisions regarding maintenance, repairs, and future investments. Accurate, current data enables effective prioritization of resources, helps mitigate risks, and optimizes the lifespan and performance of assets, ultimately saving costs in the long run.

Corporate Capital Projects Continued

6. **Township Webpage Update** – \$20,000 (Levy) - Preapproved

- This project was pre-approved by Council at the December 17, 2024, meeting for the migration of the Township website to the new GovStack platform.

7. **Records Management Software - Phase 1 of 3** – \$22,500 (Modernization Grant)

- This project will create a digital records management system for the Township.
- Currently, digital records are held in a Shared Corporate Drive. With this program we will move to a system routed in Office365 which will allow the Township to safeguard electronic records, increase efficiencies in finding items and sharing data with the public. It will also allow for more digital collaboration, removing the need to save multiple versions of files and creating confusion. The preferred vendor solution automates document retention and destruction with built in approval processes and information audits.
- This project was approved in 2022 with an allocation of \$35,000 from Modernization Funding. We have received multiple quotes, and the preferred vendor has proposed an approach that will see the Township implement this over 3 years at a cost of \$20k to \$25k per year. Therefore, 2025 is fully funded but funds will need to be committed for 2026 and 2027.

Corporate Capital Projects Continued

8. Council Chamber A/V Upgrades – \$16,300 (Levy)

- The project would see upgrades to Council Chambers audio and video.
- This was a recommendation from the Strategic Plan and resident feedback.
- Staff had a 3rd party on-site technical assessment (OTA) completed of the Chambers which provided a list of recommendations. Staff have costed out the recommendations which will cover the main pain points in the Chambers while also allowing for further upgrades should funds become available. The OTA can be provided in Closed Session if requested.
- The following is a summary of the work proposed in 2025:
 - Video - Install two 98' monitors to replace failing projectors. Relocate one of the existing PTZ cameras to the ideal position in the room to provide a wide shot of the room. Configure and commission existing PTZ cameras so they can start being utilized. Configure Blackmagic video hardware to interface with Zoom application and allow client to switch between PTZ cameras. Configure preset shots on respective cameras. Configure network access to camera control so client can easily recall different preset shots (i.e. from Delegate/Podium to Gallery) as needed.
 - Audio - Configure all AV components within the same subnet/VLAN. Install dedicated audio DSP to provide proper audio routing, processing, and integration between the in-room microphone/speaker system and Zoom. Replace intermittent consumer-grade audio cabling with commercial-grade cabling wherever possible (TOA unit only offers consumer-grade inputs/outputs). Re-zone/disconnect existing ceiling speakers which are causing feedback.

Excluded Corporate Capital Project

The following project has not been included in the budget in order to meet the inflationary target. This project is recommended to maximize our asset management plan but is not required to meet any legislative or safety needs.

1. Facility Maintenance Plan – \$25,000

- This goal of this project would be to create a replacement/maintenance plan for all our facilities.
- It was identified during the development of our Asset Management Plan that we need to have a better understanding and plan of the required maintenance needed at our buildings to maximize the time they can be in service. Currently, we are typically reactive to problems that arise at our facilities and this study will create a comprehensive plan for each component that will include timing and costing.
- This data would be then incorporated into our updated 2025 Asset Management Plan.
- Staff would explore whether we can pair this project with the Asset Retirement Obligation project to potentially find economies of scale.

Public Works Capital Projects

1. **Plow Truck #23** – \$370,000 (Capital Reserve) - Preapproved

- Replacement of 2011 Plow Truck.
- The estimated purchase price is \$400,000, with an estimated trade-in value of \$30,000 for the current truck.

2. **Pickup Truck #24** – \$55,000 (Levy)

- Replacement of 2014 pickup truck that is due for replacement after its 10-year service life.
- The estimated purchase price is \$65,000, with an estimated trade-in value of \$10,000 for the current truck.

3. **Road Needs Study** – \$32,500 (Levy)

- Road Needs Study is required every 4 years, with the last study completed in 2021.
- This study provides critical data on road conditions, helping the Township prioritize and determine necessary transportation work.

4. **Water Tank for Roads Vehicle** – \$30,000 (Levy)

- Purchase of a new poly water tank to replace the current one that is due for replacement and has shown continued defects.
- The estimated purchase price is \$35,000, with an estimated resale value of \$5,000 for the current tank.

5. **Scale Replacement (Hall's Glen)** – \$55,000 (Levy)

- The scale deck structure at the landfill is failing and is due for replacement.

2025 Road Program

	Road Length (km)	Cost
Gravel		
12th Line from forced Rd section to private lane	0.2	\$917
12th Line Rd from Hwy 7 to 12th Line S, Dummer	2.2	\$18,048
12th Line Rd from Hwy 7 to North limit	6.3	\$79,665
Centre Dummer Road from 4th Line to Cty Rd 40	7.9	\$16,920
Centre Road from Douro 3rd line to Douro 5th line	2.9	\$47,700
Centre Road from Douro 5th Line Rd to Highway 28	1.3	\$36,755
Cooney Island Rd from Douro 4th line to East limit	2.5	\$31,020
Douro 4th Line Rd from Division Rd to Cooney Island Rd	1.8	\$52,793
Douro 5th Line Rd from Centre Rd to Cty Rd 4	1.3	\$16,356
Douro 7th Line Rd from Centre Rd to Hickey Rd	1.2	\$23,070
Douro 8th Line from Cty Rd 32 to Nassau Rd	3.9	\$74,219
Douro Third Line from County Rd 4 to Cedar Cross Rd	5.3	\$72,545
Douro Third Line from County Rd 4 to south limit	0.4	\$2,256
Hickey Rd from Douro 7th to Cty Rd 32	0.5	\$22,542
Hickson Rd from County Rd 40 to west limit	0.4	\$2,115
Oke Rd from Cty Rd 4 to Payne Line Rd	1.4	\$19,740
Rusaw Lane from Cty Rd 40 to east limit	1.4	\$17,625
Gravel Total	40.9	\$534,284
Surface Treatment		
4th Line Road South Dummer from Clifford Rd to Cty Rd 8	3.2	\$363,253
Banks Avenue from County Rd 38 to east limit	0.2	\$12,400
Campline Rd from Henderson to Birchview Rd	2.7	\$110,355
Campline Rd from Henderson to Cty Rd 6	1.8	\$80,655
Caves Road from Cty Rd 4 to Cooper Rd	1.6	\$185,282
Clifford Road from South St to 3rd Line Mid Dummer	2	\$69,300
Mill Line Road from Cty Rd 40 to Bridge	1.3	\$110,800
Rock Rd from Cooper Rd to Douglas Rd	2	\$71,800
Rock Rd from Douglas Rd to Rock Rd	0.5	\$6,600
Surface Treatment Total	15.3	\$1,010,445
Grand Total	56.2	\$1,544,729

Fire and Emergency Services Capital Projects

1. **Pumper 1 & 4** – \$500,000 (Capital Reserves) - Preapproved

- To stay compliant with CSA, NFPA standards, and maintain insurance ratings (tanker shuttle accreditation), a 20-year pumper replacement plan is in place..
- The budgeted amount covers the cost for 2 chassis as part of the replacement plan, the remainder of the purchase is to be made in 2026 when the trucks are delivered.
- This purchase was preapproved by Council during the procurement phase to ensure timely replacement.

2. **Bunker Gear** – \$62,000 – 18 sets (Levy)

- 10-year replacement plan as per CSA & NFPA standards.

3. **Thermal Imaging Cameras** – \$12,500 (Levy) - Preapproved

- TICs are crucial for interior operations in deep-seated and smoldering fires, as well as for chimney fires, car accidents, and car fires.
- Having a Thermal Imaging Camera (TIC) at each station enables quick and effective size-up of fire scenes, aiding in the detection of fire growth, area and spread.
- This project has been pre-approved by Council to take advantage of lower pricing.

4. **Annual Minor Equipment Replacement** – \$10,000 (Levy)

- Fire hoses, single gas detection and one piercing nozzle.
- Replacing minor yet critical equipment like fire hoses, nozzles, and gas detectors on time ensures that all gear is functional, safe, and ready for use during emergency responses.

Parks Capital Projects

1. **Clintonia Park Shelter** - \$14,000 (Levy)

- The previous structure at the Clintonia Park was torn down in 2019, and the project had been requested by the Donwood Parks Committee.
- The new shelter will be 12' x 20', featuring a steel roof, 6" x 6" posts, and a concrete slab foundation.

2. **Picnic Tables** – \$12,000 (Levy)

- New picnic tables will replace the lost wooden picnic that has deteriorated over time and need replacement to restore the parks amenities.

3. **Back Dam Survey** – \$7,000 (Levy)

- The current land lease has expired, and the survey will facilitate the process for a new 20-year lease agreement with the Ministry of Natural Resources.

4. **Tennis Court Wind Screens at Douro South Park** – \$5,000 (Levy)

- Community members have reported that strong winds at times affects the gameplay.
- Installing wind screens around the court's fencing will help reduce the impact of wind, improving the quality of play during games.

5. **North Park Parking Lot Expansion** – \$70,000 (Development Charges)

- This project would expand the lower parking lot. There are concerns regarding safety and traffic obstruction during multiple or large events, leading to overflow and crowding.
- The park is going to be hosting the Provincial finals for archery in the summer of 2025 and this project would make the event safer.

Douro Community Centre Capital Projects

1. Floor Machine – \$7,000 (Levy) - Preapproved

- Replacement of the current machine that is past its life expectancy.

2. Ice Surface Floor Design and Drawings - \$100,000 (CSRIF Grant if awarded)

- As per report Recreation Facilities-2024-05 the Township applied to the Community Sport and Infrastructure Fund to replace the ice surface floor at Douro Arena.
- The project will require a design and drawings to be completed, it is proposed that these ideas are completed in 2025 in order to complete construction in 2026.
- This project will only proceed if the Township is approved for funding. If the grant application is not approved, staff will present an alternative plan for the arena floor.

Warsaw Community Centre Capital Projects

Warsaw Community Centre

1. Floor Machine – \$7,000 (Levy) - Preapproved

- Replacement of the current machine that is past its life expectancy.

2. Upstairs Room Window Replacement – \$4,500 (Levy)

- Replacement of the current windows since they no longer open and close properly and are beginning to deteriorate.

3. Olympia Hot Water Tank – \$10,000 (Levy)

- Replacement of the existing oil-fired hot water tank that can no longer be filled by our fuel supplier.

Library Services Projects

1. **Library Strategic Plan** - \$12,500 (Library Capital Reserve)

- The Library Board aims to create a 5-10 year strategic plan for the library, addressing growth and service goals to better communicate with the community and Council, with the support of a free consultant from Ontario Library Service.
- The 8-12 month project will cover the development of the plan, including travel recovery costs and additional staff hours to ensure the Library CEO can focus on the project without interrupting public-facing services.
- The strategic plan will provide a clear roadmap for library development, ensuring alignment with community needs and Council priorities for the future.

2. **Books and Material** - \$14,000 (Library Operating Grant)

- New books for library collection
- Standard practice for library collections management

3. **Drop Box** - \$5,000 (Library Capital Reserve)

- The current handmade book drop at the Douro location is at the end of its life, often falling apart when multiple books are deposited, with a makeshift cardboard flap that fails to protect from wind and wet conditions.
- A new book drop is needed at the Warsaw Township office building to provide better access for residents who are further away from the Douro location, improving convenience and service for the community.

Reserve and Asset Management

Section 4

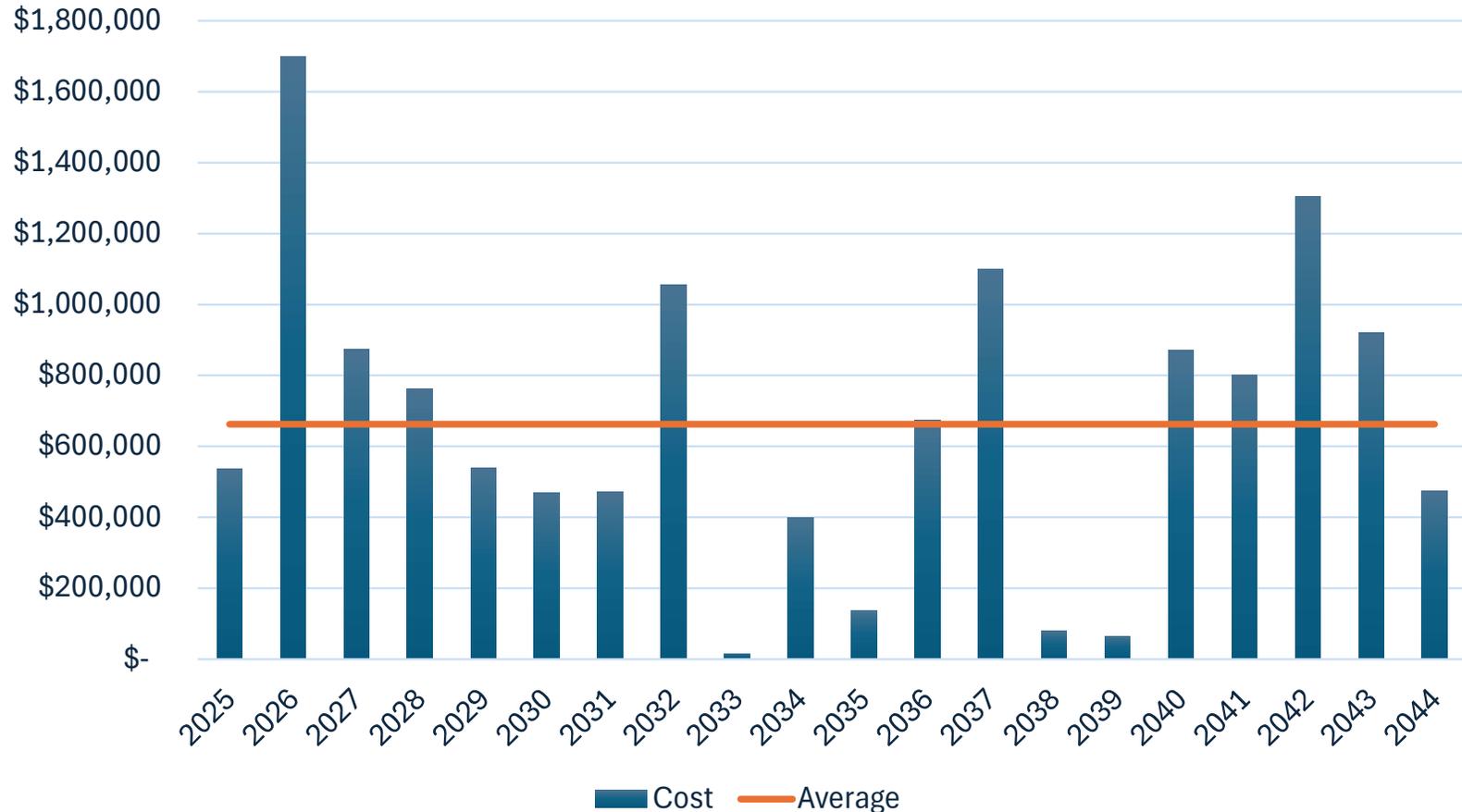
Reserve Summary

- The table below outlines the Township’s reserves and the forecasted use in the 2025 Budget
 - Finance staff are working on an updated reserve policy that will see funds moved to meet the current needs of the Township
 - The table shows that the Township would have approximately \$4 million in uncommitted reserves at the end of 2025.

Opening Balance:			\$7,467,609
Contributions:	Joint Building Fund		\$583,409
Withdrawals:	Pumper Chassis x2	-\$500,000	
	Surface Treatment - 4th Line Road South Dummer	-\$363,253	
	Plow Truck	-\$370,000	
	Library Strategic Plan and Drop Box	-\$17,500	-\$1,250,753
Forecasted Ending Balance			\$6,800,265
Major Commitments:	Joint Building	-\$1,000,000	
	Remainder of Pumper Cost	-\$774,096	
	Arena Floor Replacement (Township share after grant)	-\$1,000,000	-\$2,774,096
Uncommitted Reserves:			\$4,026,169

Asset Management Forecast - Vehicles

- The graph below outlines the Township's forecasted vehicle replacement costs over the next 20 years. This shows that we are currently in a period that requires significant replacements.
- Due to the cyclical nature of replacements, reserves allow the Township to manage the varying annual funding requirements.
- The average annual replacement amount based on current replacement costs is \$662,650.



Delegation to Council or Committee of the Whole Request Form

If you would like to attend as a delegation before Council for the Township of Douro-Dummer or the Committee of the Whole, you must complete this form and submit it to the Municipal Office. Please note that the deadline for delegation requests is 12-noon, on the Tuesday prior to the meeting date (seven days before the meeting date).

A copy of any presentation or supporting materials is also required to be submitted at 12-noon, on the Tuesday prior to the meeting date. The only formats accepted are as follows: PFD, PowerPoint, Word, Excel or Jpeg.

Please note that as per Procedural By-law 2022-21, as amended, only three Delegations shall be scheduled for each meeting. The time limit of 10 minutes shall be strictly enforced.

Name of Individual(s) *

Lois Wallace

Name of Organization:

Environment Council for Clear, Stoney and White Lakes.

Please Provide an Email Address:

[REDACTED]

Please provide a phone number:

[Redacted]

Nature of delegation request: *

The purpose of my delegation on behalf of the Environment Council for Clear, Stoney and White Lakes is to update our January 20, 2025 letter to Council and staff outlining our concerns about the planned sub-division development at Hall's Glen.

There was very little time to research this issue after we became aware of Elaine Hilker's planned January 21 delegation and before submission of our letter. Since then, we have been able to review almost all of the project-related documents.

This has included review of documentation regarding approval of Zoning By-law Amendment (ZBA) No. 2018-45 at the July 24, 2018 Council meeting, the notification process carried out by the Township in advance of that public meeting, and the decision of the Local Planning Appeal Tribunal (LPAT, now OLT), which heard the appeal of the ZBA.

We are satisfied that the Township's public notification process was carried out in accordance with the Planning Act. And it is clear to us that the March 25, 2021 LPAT decision, dismissing the appeal, is final. So, we withdraw the first two bullet point recommendations in our January 20 letter. The rest of our letter still stands. We remain concerned by the very real possibility that the 52 new wells planned for the sub-division will severely impact the well water supplies of existing residences.

Our research revealed that the project hydrogeological studies and reports are even older than we had been told (Genivar, first report June 2012; first Stantec peer review, November 2012; Genivar response, March 2013; second Stantec peer review, May 2013).

Stantec's 2012 peer review questioned the adequacy of Genivar's information about the potential impacts on existing wells. But Genivar's response showed no new work done on the issue – this concern was simply ignored from 2012 on.

The County's conditions report, last revised May 13, 2024, states that the sub-division wells "should be drilled as deep as possible (minimum 12 metres)", and that "prior to the issuance of building permits, a hydrogeologist shall certify that each lot is capable of supplying water of acceptable quality and in sufficient quantity ..." (conditions 12 and 14).

This clearly indicates uncertainty about the adequacy of water supply for the site, and therefore for the surrounding area. The groundwater flow in the area is from southeast to northwest (Genivar, 2012) so it is quite probable that 52 new, deep wells would drain water away from nearby residents' existing wells.

Given this, and the fact that the hydrogeological studies are 12 years old, we again strongly recommend that the Township and County require the developer, at his cost, to undertake a rigorous new hydrogeological study, paying particular attention to potential impacts of the new development on the well water supplies of the immediately surrounding community.

We ask that Council pass a motion at its February 4 meeting, directing staff to consult with the County Planning Department, with the objective of requiring the developer to carry out a new hydrogeological study prior to consideration of final approvals.

The County conditions report makes it clear that the Township is responsible for ensuring that the conditions regarding wells and septic systems are satisfied. If the sub-division is built, and issues arise afterward regarding its water supply, or that of the surrounding residences, the Township will be held responsible.

The genuine water supply concerns of the Halls' Glen community have been ignored for too long. We urge you to take proactive steps now to ensure that a new hydrogeological study is undertaken.

Please upload any additional information you wish to submit.

Please provide a signature *



For the purposes of the Freedom of Information and Protection of Privacy Act, by submitting this form, I/we authorize and consent to the use by, or the disclosure, to any person or public body or publishing on the Municipal website any information that is contained in this submission and recognize that my/our name may become part of the public record.

Thank You

Change the text for this message.



January 20, 2025

Via email to:

Mayor Watson and members of Douro-Dummer Council

Todd Davis, Chief Administrative Officer (CAO); Martina Chait-Hartwig, Clerk & Assistant CAO

Don Helleman, Chief Building Official (CBO); Christina Coulter, Planner

Iain Mudd, Director, Planning & Public Works, Peterborough County

Keziah Holden, General Manager of Planning, Peterborough County

Re: January 21, 2025 Council agenda item 8: Delegation by Elaine Hilker, Chair, Friends of the Drumlins of Dummer Inc.

We are writing to let Council know that the Environment Council for Clear, Stoney and White Lakes shares with the Friends of the Drumlins group a number of concerns about the planned 52-residence development at Hall's Glen.

There are legitimate concerns about the adequacy of the current well water supply for the two dozen surrounding residences, and the extreme strain that an additional 52 households would put on this supply. Local residents are already experiencing water shortages, and expect them to get worse with increasing summer temperatures and periods of drought. The 2016 hydrogeological study for the project may not have been rigorously done, compared to current requirements, and is now almost 10 years out of date.

This water supply concern is real, and in a broader way is well known to the Township. CBO Don Helleman's December 3, 2024 Report to Council regarding the septic re-inspection program refers to water quantity issues in the Township, citing shallow dug wells, limited water quantity, and rural lots that share the same aquifer. It states, "Douro-Dummer has long standing water quantity issues and protecting our limited potable water sources is important."

We also share the Friends of the Drumlins concerns about the potential for 52 additional septic systems to contaminate drinking water wells and the natural drainage from the site, which slopes toward Stoney Lake.

The site contains many important terrestrial wetlands, noted by ORCA, along with wooded areas, and is home to a variety of birds, mammals and other wildlife, possibly including Species at Risk. Only about one-sixth of the site has been rezoned by the Township as an Environmental Conservation zone; and we share the local community's desire to see all of the site's valuable natural heritage retained, rather than largely destroyed by the development.

We have an additional concern: The potential for many more boats on Stoney Lake, which already has a high level of boat traffic. Many of the 52 new residents would be likely to launch boats at McCracken's Landing.

Overall, we do not believe that full approval of this development would represent good planning. Such a large development is not appropriate for this site, and may be unsustainable. It does not align with Provincial and County policies and plans (past and present) directing larger scale development to settlement areas with already existing communal services.

We do not subscribe to any allegations which may have been made about Township wrong doings with respect to this development.

However, we question whether Council (current and previous) has given sufficient attention to the project documentation, the very real impacts that this development would have on the surrounding residents, and their strong opposition to it. There have been many changes made to the development plan over its long history and there may have been gaps in public process.

We believe it would be to the benefit of all concerned for the Township, in partnership with the County Planning Department as necessary, to take the following steps and report back to the community and ourselves as soon as possible, well in advance of consideration of final approvals:

- To make the current status of the Planning Application and complete project documentation (including up-to-date site plan, environmental and other project studies, peer reviews, and approval conditions to be met) readily available to local residents and community organizations. (We have been unable to obtain the project documentation in the short time since the January 21 Council Agenda was posted. County file 15T-90011 is listed on the County website Planning Application Dashboard, but the Details feature does not link to any project documentation.)
- To ask legal counsel to review the Township's public notification and approval processes for this project to determine if these were fully and openly carried out at key steps; and to determine whether "Hamlet Residential", as the majority of the site has been re-zoned, is a legally recognized zoning category. (Zoning By-law Amendment No. 2018-45, approved by Council July 24, 2018)
- To require the developer, at his own cost, to undertake a rigorous new hydrogeological study and provide a report assessing the current water supply in the surrounding area and the expected impacts on it by the proposed development and climate change.

Respectfully submitted,

Lois Wallace

Executive Member, Environment Council for Clear, Stoney and White Lakes

c/o tina.warren@mac.com

416 463 4808 (winter)

File No. : 15T-90011
Applicant: Timberline Custom Homes (Ray Northey)
Municipality: Township of Douro-Dummer (Dummer Ward)
Location: Part Lot 26, Concession 3
Draft Approved: May 11, 1995
Last Revised: May 13, 2024

The County's conditions and amendments to final plan approval for registration of this draft plan of subdivision, file no. 15T-90011, are as follows:

No. Conditions

- 1) That this approval applies to the draft plan of subdivision prepared Elliot and Parr, Ontario Land Surveyor, dated April 2, 1990, revised as drawing No. 6299-01 by the Greer Galloway Group Inc. Engineers and Planners on January 26, 1995, and last revised as drawing P1 by EcoVue Consulting Services Inc. on August 16, 2018 showing a total of:
 - Fifty-two single residential lots (Lots 1-52 inclusive)
 - Three blocks for stormwater management and/or wetlands (Block 53, 54, 55)
 - Four internal roads (Street 'A', 'B', 'C', 'D')
- 2) That the road allowances included in this draft plan shall be shown on the final plan and dedicated as public highways.
- 3) That the internal roads shall be named to the satisfaction of the Township of Douro-Dummer.
- 4) That the internal roads and entrances be constructed to the satisfaction of the Municipality.
- 5) That any dead ends and open sides of road allowance created by this draft plan shall be terminated in 0.3 metre reserves to be conveyed to, and held in trust, by the Municipality.
- 6) That the owner is responsible for all costs and the installation of the required road signage and street signage to the satisfaction of the Municipality.
- 7) That the owner shall agree in writing to convey cash-in-lieu of parkland to the Township representing 5% of the value of the property as per Section 51.1 of the Planning Act.

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Applicant: Timberline Custom Homes (Ray Northey)
Municipality: Township of Douro-Dummer (Dummer Ward)
Location: Part Lot 26, Concession 3

- 8) That prior to final approval by the County, we are to be advised by the Township of Douro-Dummer that the proposed subdivision conforms to the zoning by-law in effect.
- 9) A subdivision agreement between the Municipality and the Owner shall be executed. The owner shall agree in the subdivision agreement to satisfy all the requirements, financial and otherwise, of the municipality concerning the provision of roads, installation of services and drainage.
- 10) That the subdivision shall include (but not limited to) provisions to address the following:
 - a. That the subdivision agreement between the Owner and the Municipality contain a provision that Blocks 53, 54, and 55 be conveyed to the Township of Douro-Dummer.
 - b. That the ownership of Blocks 53, 54, and 55 are to be conveyed to the Township of Douro-Dummer upon registration of the plan of subdivision.
 - c. That the ownership of the stormwater management facilities, inclusive of construction and maintenance, will remain the property and responsibility of the Owner until they are assumed by the Township of Douro-Dummer.
 - d. That the Owner registers legal agreement over all drainage easements and Blocks 53, 54, and 55 to the Municipality for stormwater management system maintenance purposes.
- 11) That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
- 12) To decrease the potential for cross contamination of wells, the wells should be drilled as deep as possible (minimum 12 metres), without encountering naturally poorer quality water. All wells are to be constructed in accordance with Ontario Regulation 903.
- 13) Wells must be separated a minimum distance of 15 metres from a septic system.

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Applicant: Timberline Custom Homes (Ray Northey)
Municipality: Township of Douro-Dummer (Dummer Ward)
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- 14) Prior to the issuance of building permits, a hydrogeologist shall certify that each lot is capable of supplying water of acceptable quality and in sufficient quantity and to assess the need for storage and treatment.
- 15) Wetlands that have been identified for retention be zoned Environmental Constraint (EC) or a similar appropriate designation/zone in the Township of Douro-Dummer Zoning By-law. The wetlands are to remain in a natural state except where identified with the approval by the Otonabee Region Conservation Authority.
- 16) An updated Wetland Offsetting Plan, completed by an environmental consultant, is to be provided to and approved by the Otonabee Region Conservation Authority prior to construction.
- 17) Terrestrial passage details shall be provided to and approved by the Otonabee Region Conservation Authority.
- 18) A fence barrier shall be constructed along the rear/side of lots 1-6, 9, 10, 13, 14, 29, 36 and 46-51 that are adjacent to either Blocks 53, 54, 55 or the identified drainage easements. The fence should not be equipped with gates and should of a design and height to prevent encroachments and the dumping of yard waste.
- 19) A vegetation plan shall be provided to and approved by the Otonabee Region Conservation Authority for within the flat-bottomed stormwater control ditches. Vegetation plans shall have monitoring requirements for survivability.
- 20) The developer/owner shall ensure that the “Homeowner Natural Systems Stewardship Information” brochure is provided to all prospective and subsequent purchasers of all lots within the subdivision. This education brochure will be based on the template developed by the Otonabee Region Conservation Authority, the City of Peterborough and the County of Peterborough, and shall be customized to the development at the developer’s expense.
- 21) The boundaries of the development envelope are to be clearly delineated on the ground prior to any site preparation or construction activities on lots with retained wetlands. A snow and heavy duty silt fence is to be installed and maintained along the development envelopes. All sediment and erosion control measure are to be in place before any site alteration. All disturbed areas of the site are to be stabilized and revegetated immediately.

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Applicant: Timberline Custom Homes (Ray Northey)
Municipality: Township of Douro-Dummer (Dummer Ward)
Location: Part Lot 26, Concession 3

- 22) Notwithstanding conditions 27 and 28, minor grading, site alteration, clearing of vegetation; site preparation; land clearing; and initiation activity works within areas of habitat are permitted, subject to agreement and approval (written clearance) by the appropriate authority/authorities (e.g. MECP, ORCA), and provided that works are not in contravention of the Endangered Species Act (ESA).”
- 23) The developer/owner shall undertake any avoidance or mitigation measure as required by the Ministry of Environment, Conservation and Parks (MECP) or appropriate authority under the Endangered Species Act, 2007 (ESA).
- 24) Prior to final registration of the plan of subdivision and any on-site grading and construction, the Otonabee Region Conservation Authority must have reviewed and approved detailed reports describing:
 - a. The intended means of controlling stormwater runoff in terms of quantity, frequency and duration for all events up to and including the 1:100 years storm;
 - b. The intended means of conveying stormwater flow from the site, including use of stormwater management water quality measures, both temporary and permanent, which are appropriate and in accordance with the Ministry of Environment, Conservation and Parks (MECP) “Stormwater Management Planning and Design Manual”, March 2003 and the Credit Valley Conservation (CVC) and Toronto and Region Conservation Authority (TRCA) “Low Impact Development Stormwater Management Planning and Design Guide,” 2010;
 - c. The means whereby erosion and sedimentation and their effects will be minimized on the site during and after construction. These means should be in accordance with the Greater Golden Horseshoe Area (GGHA) “Erosion and Sediment Control Guidelines for Urban Construction,” December 2006. At a minimum, the erosion and sediment control plan shall incorporate the following:
 - i. A proactive, multi-barrier approach to erosion and sediment control, with an emphasis of preventing erosion on site during all phases of construction.
 - ii. A phased approach whereby the extent of grading and disturbed area is limited to only those areas necessary for immediate construction.

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Applicant: Timberline Custom Homes (Ray Northey)
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- d) Detailed construction staging plans, including installation details, inspection, repair and maintenance requirements, a spill management plan and contingency for additional measures.
 - e) Site grading plans;
 - f) Detailed means of maintaining a pre-development water balance on the site.
 - g) Notwithstanding 24) e), minor grading, site alteration, clearing of vegetation; site preparation; land clearing; and initiation activity works within areas of habitat are permitted, subject to agreement and approval (written clearance) by the appropriate authority/authorities (e.g. MECP, ORCA) and provided that works are not in contravention of the Endangered Species Act (ESA).
- 25) The Subdivision Agreement between the owner and municipality shall contain the following provisions in wording acceptable to the Otonabee Region Conservation Authority:
- a. That the owner agrees to implement the works referred to in condition 24. The approved report(s) should be referenced in the subdivision agreement.
 - b. That the owner agrees to maintain all stormwater management, erosion and sedimentation control structures operating in good repair during the construction period. During construction and on an ongoing basis, inspection and monitoring of the installation, maintenance and performance of all erosion and sediment control measures shall be conducted by a qualified environmental or engineering consultant.
 - c. That the Owner agrees to provide the Otonabee Region Conservation Authority for review, all relevant inspection and testing reports related to the construction of the stormwater management infrastructure.

In order to expedite the clearance of the conditions, a copy of the signed subdivision agreement should be sent to the Otonabee Region Conservation Authority.

- 26) That the Owner agrees to notify the Otonabee Region Conservation Authority at least 48 hours prior to the initiation of any on-site development.

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Municipality: Township of Douro-Dummer (Dummer Ward)
Location: Part Lot 26, Concession 3

- 27) No land clearing/construction should occur between April 15th through to and including August 15th, in order to protect nesting migratory birds and peak bird breeding season, unless a qualified professional can review the areas to be cleared to determine if clearing/construction can take place on or after April 15th, through to and including and August 15th, subject to written clearance by the Ministry of Environment, Conservation and Parks (MECP). Clearances related to Species at Risk Ontario (SARO) will be required from the Ministry of Environment, Conservation and Parks (MECP).
- 28) Prior to site preparation and clearing it is required that the developer/owner undertake a further diligence exercise to ascertain if any SAR are present onsite or on abutting lands to ensure that activities conducted will not contravene the Endangered Species Act, 2007 (ESA).
- 29) The developer/owner will obtain authorization(s) required under the ESA. These authorizations may be either in the form of registrations under Ontario Regulation 242/08 or in the form of a permit under Section 17(2)(c) of the ESA, whichever is appropriate under the circumstances. Authorization(s) will be obtained prior to initiation of activities that would otherwise contravene the ESA.
- 30) That the subdivision agreement between the owner and the Municipality contain a provision wherein granular sand fill will be imported and placed on lots 12 and 29 to the satisfaction of the Peterborough Public Health.
- 31) That the subdivision agreement between the owner and the Municipality be registered against the lands to which it applies once the plan of subdivision has been registered.
- 32) That a 0.3 metre reserve adjacent to, but outside of the widened limit of County Road 6, shall be conveyed to the County of Peterborough.
- 33) That the detailed stormwater management report be reviewed and approved by the County of Peterborough Public Works Department.
- 34) That the Owner shall design and construct the site entrance to the satisfaction of the County of Peterborough Public Works Department, including an illumination warrant.
- 35) The Owner shall secure the necessary Entrance and Road Cut/Occupancy Permits from the County of Peterborough Public Works Department for the construction of the site entrance and for any works undertaken within the

File No. : 15T-90011
Applicant: Timberline Custom Homes (Ray Northey)
Municipality: Township of Douro-Dummer (Dummer Ward)
Location: Part Lot 26, Concession 3

County of Peterborough Right-of-Way. The proposed intersection onto County Road 6 shall be constructed as per OPSD 300.010.

- 36) That an Archaeological Assessment be undertaken. Prior to final approval the owner shall provide a written clearance from the Ministry of Tourism, Culture and Sport that the Stage 1 and/or 2 studies are satisfactory.
- 37) That prior to final approval by the County, we are to be advised in writing by the Township of Douro-Dummer, how conditions 2-15 have been satisfied.
- 38) That prior to final approval by the County, we are to be advised in writing by the Otonabee Region Conservation Authority, how conditions 16-26 have been satisfied.
- 39) That prior to final approval by the County, we are to be advised in writing by the Peterborough Public Health, how condition 30 has been satisfied.
- 40) That prior to final approval by the County, we are to be advised in writing by Peterborough County Public Works Department, how conditions 32-35 have been satisfied.
- 41) That prior to final approval by the County, we are to be advised in writing by the Ministry of Environment, Conservation and Parks, how conditions 27-29 have been satisfied.
- 42) This draft plan approval shall lapse on September 14, 2025 under Section 51(33) of the Planning Act, RSO 1990, as amended.

File No. : 15T-90011
Applicant: Timberline Custom Homes (Ray Northey)
Municipality: Township of Douro-Dummer (Dummer Ward)
Location: Part Lot 26, Concession 3

NOTES TO DRAFT APPROVAL

1. It is the applicant's responsibility to fulfil the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the Peterborough County Planning Department, quoting the County file number.

2. Clearances are required from the following agencies:

CAO
Township of Douro-Dummer
894 South Street
P.O. Box 92
Warsaw, ON
K0L 3A0

Mr. Donald Allin
Otonabee Region Conservation Authority
250 Milroy Drive
Peterborough, ON
K9H 7M9

Ms. Kathleen Shepherd
Peterborough Public Health
185 King Street
Peterborough, ON
K9J 2R8

Mr. Doug Saccoccia
County of Peterborough Public Works Department
310 Armour Road
Peterborough, ON
K9H 1Y6

Ministry of Environment, Conservation and Parks
District Planner
Peterborough District
300 Water Street
Peterborough, ON
K9J 3C7

File No. : 15T-90011
Applicant: Timberline Custom Homes (Ray Northey)
Municipality: Township of Douro-Dummer (Dummer Ward)
Location: Part Lot 26, Concession 3

3. We suggest that you make yourself aware of the requirements subsection 144(1) of the Land Titles Act which requires all new plans to be registered in a Land Titles System if the land is situated in a land titles division.
4. The final plan approved by the County must be registered within 30 days or the County may withdraw its approval under subsection 51(32) of the Planning Act, R.S.O. 1990, as amended.

**Minutes of the Township of Douro-Dummer Committee of Adjustment
Meeting**

**December 13, 2024, 9:30 AM
Council Chambers in the Municipal Building**

Present: **Chair - Jim Patterson**
 Member - Harold Nelson
 Member - Mark Porter
 Member - Robert Lamarre

Members Absent **Member - Rod Manley**

Staff Present **Secretary-Treasurer/Acting Clerk - Martina Chait-
Hartwig**
 Planner - Christina Coulter

1. Call to Order by Chair:

The Chair called the meeting to order at 9:30 a.m.

2. Disclosure of Pecuniary Interest:

The Chair reminded members of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of Minutes:

3.1 Committee of Adjustment Minutes - November 29, 2024

Resolution Number 13-2024

Moved By Mark Porter

Seconded By Robert Lamarre

That the Minutes from the Committee of Adjustment Meeting, held on November 29, 2024, be received and approved, as circulated. Carried

4. Minor Variance Applications:

4.1 A-04-24 (Scott and Shaylene Pind and Gavin and Elise Black), Planning-2024-29

Applicants: Scott and Shaylene Pind and Gavin and Elise Black

Property Description: Part Lot 19, Con. 2 (Dummer)

1452 Third Line Road-N-Dummer

Roll No:1522-020-003-30900

Township Planner, Christina Coulter reviewed the report.

In attendance: Scott Pind, Owner

Comments Received: The Otonabee Region Conservation Authority (ORCA) indicated that the application is consistent with Chapter 5 of the Provincial Planning Statement (PPS), referencing Natural Hazards.

The development will not create new or is proposing to aggravate existing hazards and the subject property is not located within an area that is subject to the policies contained in the Trent Source Protection Plan.

ORCA noted that the second dwelling unit is beyond regulatory jurisdiction on the property and permits from Otonabee Conservation are not required.

As of the writing of this Report, there have been no other written or verbal comments received from the prescribed persons or public bodies.

Senior Staff of the Township have not identified any concerns with the application.

Verbal Comments: The Owner asked if Condition iii) could be revised to have Molly Conlin verify that the structures comply with the zoning requirements and ensure compliance with any relief granted by the Committee rather than having an Ontario Land Surveyor verify.

Resolution Number 14-2024

Moved By: Harold Nelson

Seconded By: Robert Lamarre

That the Committee review and consider all verbal and written comments received regarding Minor Variance Application File A-04-24;

That the Committee approve Minor Variance Application A-04-24 to permit an increase in the ground floor area of the second dwelling unit from 76.79 m² to 167.2 m², for the life of the structure, to facilitate the issuance of a building permit for the construction of a new, two-storey detached second dwelling as shown on the site plan prepared by Molly Conlin, dated November 2024 attached to the Decision as Schedule 'A' and to bring the proposed construction into compliance with the Zoning By-law.

This variance is deemed to be minor in nature and is appropriate for the development of this land. The application maintains the general intent and purpose of the Official Plan and Zoning By-law. Approval is conditional on the following:

- i. Obtaining any necessary permits from ORCA, Douro-Dummer Building Department and any other required ministry/agency;
- ii. That the issuance of Building Permit No. DD-2024-0144 for the proposed dwelling clearly identifies the structure as an "additional dwelling unit" to ensure compliance with the Official Plan and to prevent a future severance of the second dwelling unit.
- iii. That verification from an Ontario Land Surveyor be provided to the Township's Chief Building Official after the structures are framed to confirm that all applicable setback requirements have been met and to ensure compliance with any relief granted by this decision of the Committee;
- iv. That if any archaeological resources should be discovered during the course of development, all excavation must stop immediately, and an archaeologist must be contacted. Potential significance of the findings will be assessed and mitigative options will be identified. The recommendations of the archaeologist must be followed.

Carried

5. Next Meeting Date: January 24, 2025, at 9:30 am

6. Adjournment

Resolution Number 15-2025

Moved By: Robert Lamarre

Seconded By: Mark Porter

That this meeting adjourn at 9:43 a.m.

Carried

Chair, Jim Patterson

Secretary-Treasurer, Martina Chait-Hartwig



Finance Minister Chrystia
Freeland
VIA EMAIL:
chrystia.freeland@parl.gc.ca

Hon. Paul Calandra
VIA EMAIL:
minister.mah@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

December 13, 2024

Association of Municipalities
of Ontario (AMO)
VIA EMAIL:
amo@amo.on.ca

Top Aggregate Producing
Municipalities of Ontario
(TAPMO)
VIA EMAIL:
info@tapmo.ca

Rural Ontario Municipalities
Association (ROMA)
VIA EMAIL:
roma@roma.on.ca

Hon. Ted Arnott, MPP
VIA EMAIL:
ted.arnottco@pc.ola.org

RE: TAPMO Letter regarding Pre Budget Announcement

Please be advised that Township of Puslinch Council, at its meeting held on November 27, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-430:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items listed with the exception of items 6.10, 6.11, and 6.12 for NOVEMBER 27, 2024 Council meeting be received for information; and

Whereas the Township of Puslinch Council supports the information provided by TAPMO to member municipalities of TAPMO; and

Whereas the Township of Puslinch Council sees the value and significance of circulating this information provided by TAPMO to all Ontario municipalities;



Therefore, that Council directs staff to forward items 6.10, 6.11, and 6.12 to all Ontario municipalities; and

That Council direct staff to forward the following resolution to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation:

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;

Whereas the Ministry of Finance’s plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;

Whereas there is significant concern that the government’s actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario’s legal and tax frameworks;

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited then aggregate industry, and the new



property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Therefore be it resolved that the Council of the Township of Puslinch strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.

1. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.

2. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.

3. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.

4. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

5. Further be it resolved that the Council Township of Puslinch supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, ROMA,



Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: All Ontario Municipalities, Municipal Property Assessment Corporation (MPAC), Local school board trustees



Sent via email

November 1, 2024

Premier Doug Ford
Legislative Building
Quenn's Park
Toronto, ON M7A 1A1

Minister of Finance Peter Bethlenfalvy
Ministry of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Premier Ford and Minister Bethlenfalvy:

Re: Pre Budget Announcement

As you are aware there was a lengthy Assessment Review Board hearing as well as a divisional court ruling increasing the taxes paid by the aggregate sector due to an inappropriate tax relief mechanism implemented by MPAC.

TAPMO recognizes funding for rural, small and northern municipalities is proposed to see an increase in OMPF funding. This increase is very much appreciated. This increase will begin to address the farm tax rebate shortfalls that rural, small and northern municipalities have been experiencing under the former program. Increasing this funding ensures all Ontarians are supporting farmers and not just the residents that call home to small, rural and northern communities. The impact of Provincially significant programs needs to be absorbed by all Ontarians.

If it is the desire of the Government to provide special treatment to one sector and burdening this special treatment on small, rural and northern communities (where most aggregate operations exist), TAPMO is of the opinion that an aggregate subsidy is not appropriate and should be borne by all Ontarians.

The pre budget announcement provides \$200 to every Ontarian, adding approximately \$3 billion to the Ontario budget. If the Government is willing to add \$3 billion to the deficit. Carrying over the 95% reduction in education tax relief absorbed by all Ontarians for 2024, would have added \$7 million to the total deficit for 2025 or 0.11666667% additional deficit.

TAPMO request the following questioned to be answered:

Explain the justification of increasing taxes on small, rural and northern municipalities which are host to most aggregate operations, to provide a preferential tax relief to the aggregate sector, versus absorbing any relief through increased deficit for all Ontarians?

Yours truly,



James Seeley
Board Chair

Ministry of Finance

Provincial-Local
Finance Division

Frost Building North
95 Grosvenor Street
Toronto ON M7A 1Y7

Ministère des Finances

Division des relations provinciales-
municipales en matière de finances

Édifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Y7



October 31, 2024

His Worship James Seeley
Chair, Top Aggregate Producing Municipalities of Ontario (TAPMO)
jseeley@puslinch.ca

Don MacLeod
Executive Director, TAPMO
executivedirector@tapmo.ca

Dear Mayor Seeley and Mr. MacLeod:

Thank you for your letter about the new aggregate extraction property class.

As noted in my letter of October 3, the Province will be setting municipal tax ratios and education tax rates for the new aggregate extraction property class to provide tax mitigation for properties in the class. The plan is to provide an overall \$6M tax reduction to properties in the class relative to the original 2024 tax level, comprised of \$3M municipal tax and \$3M education tax. While the specific tax ratios and impacts will not be available until after the assessments for 2025 are finalized by the Municipal Property Assessment Corporation (MPAC), the intention is that municipalities overall will still benefit from the majority of the incremental tax revenues that resulted from the assessment methodology changes implemented by MPAC for 2024.

More details will be shared when they become available. We appreciate the importance of providing municipalities with as much time as possible to support their budgetary planning. We have taken note of your request to receive this information by November 30th and will endeavour to provide the data as close to this date as possible.

Regarding your request that TAPMO be included in consultations during 2025, that is an important part of our plan. We will be reaching out to TAPMO as well as the aggregate sector, and working with MPAC and the Ministry of Natural Resources, to seek more detailed information regarding aggregate activities and discuss possible updates to the definition of the property class.

The government understands the challenges small and rural municipalities face. In this regard, in the 2024 Fall Economic Statement announced the Ontario Municipal Partnership Fund will be increased by \$100 million (20% increase) annually. This will be phased in over two years with an immediate \$50 million increase in 2025.

.../2

TAPMO

November Newsletter



INTRODUCING TAPMO'S EXECUTIVE DIRECTOR

Don MacLeod held the position of Chief Administrative Officer for the Township of Zorra from 1996 to 2024. The Township of Zorra is in the top 10 aggregate producing municipalities in Ontario. Recently, Don transitioned into the role of Executive Director for TAPMO. With this wealth of experience, Don is particularly well-suited to continue the success of TAPMO in developing a sustainable plan for aggregate extraction across Ontario.

NOVEMBER HIGHLIGHTS

- **Introducing Don MacLeod, TAPMO Executive Director**
- **Aggregate Property Taxation Assessment Challenges: What to expect in 2025**
- **Meet the Board of Directors and membership!**

STAY CONNECTED

What to stay in the know?

Visit the TAPMO website to review agendas and minutes from previous meetings:

<https://www.tapmo.ca/resources#agenda>

Next TAPMO meeting: Monday November 18, 2024 @ 2:30pm



[tapmo.ca](https://www.tapmo.ca)
executivedirector@tapmo.ca

TAPMO

November Newsletter

Property Taxation Changes and Concerns for Municipalities

Following an appeal decision of the Divisional Court, the Municipal Property Assessment Corporation (MPAC) revised the assessment methodology and property tax classification of aggregate sites to ensure sector-wide consistency, resulting in tax changes for pits and quarries across the province for 2024 (an increase of \$12M municipal and \$5M education). These properties continue to be assessed based on the province-wide valuation date of January 1, 2016, but the methodology used to derive those values has been modified in line with the court ruling. This legal process was spearheaded by Wellington County. In a troubling response to the Divisional Court decision, the Ministry of Finance has introduced a one-time (2024) \$7 million education tax reduction, to mitigate the impact of these changes on the aggregate industry. This reduction will be absorbed by the province through a 95% reduction in education taxes, which is the first time this kind of a subsidy is being provided by the province for any industry.

Looking ahead to the 2025 tax year, a new aggregate property sub-class is set to be introduced, but the intent to create improved tax stability and predictability feels hollow. The sub-class will result in a \$6 million subsidy for the aggregate industry, \$3 million of which is being transferred back to the municipal (primarily residential) tax base. The tax subsidy will be funneled through a temporary property tax sub-class within the industrial property category, with MPAC and local municipalities tasked with its implementation. However, the claim that this newly established sub-class will provide stability and predictability raises serious concerns. Instead of genuinely addressing the inequities in the system, it seems to merely provide an unwarranted tax break to the aggregate industry, while shifting the burden onto municipal taxpayers and perpetuating an unjust structure.

The government's approach appears to prioritize the interests of the aggregate sector over the financial realities faced by municipalities and their constituents. MPAC's collaboration with the aggregate sector and the Ministry of Finance (MOF) to gather detailed information on aggregate sites may result in more of the same, rather than meaningful reform. While the government claims this refined data will support future discussions with the Ontario Stone, Sand & Gravel Association (OSSGA) and municipalities, the focus seems skewed toward accommodating industry demands rather than ensuring fairness and accountability for all taxpayers. This direction threatens to undermine any hope of establishing a principled and sustainable approach to aggregate taxation, leaving communities to bear the consequences.

Property Taxation Changes and Concerns for Municipalities

continued from page 2

In light of these changes, TAPMO wishes to voice serious concerns regarding the new tax class ratio established by the Ministry of Finance. Contrary to fostering a revenue-neutral outcome, this adjustment is expected to lead to \$3 million being refunded directly from local taxpayers to the aggregate industry starting in 2025 and beyond. Neither the Ministry nor representatives from the aggregate industry have provided sufficient justification for what seems to be a residential taxpayer-funded subsidy to benefit a for-profit industry. Concerns from both the Ministry of Finance and the aggregate sector highlight that potential cost increases for residential housing stemming from the Assessment Review Board (ARB) ruling have not been adequately assessed or documented. Claims suggesting a mere \$3-4 increase per Ontarian fail to capture the disproportionate impact this assessment framework will have on rural residents, who predominantly host these aggregate operations.

The OSSGA has yet to provide conclusive evidence of the industry's inability to contribute its fair share of taxes. In fact, TAPMO has presented evidence indicating that aggregate producers can meet their tax obligations. For example, Dufferin (CRH) paid \$2 million in royalties to the University of Guelph in 2023, while St. Mary's Cement (CBM Canada) reported total net revenues of \$109,785,000 USD for aggregate products in their 2022 financial statements.

While TAPMO recognizes that tax increases on any property class may be unpopular, we argue that the aggregate industry has long benefited from an inappropriate tax discount. The Divisional Court ruling clarified that MPAC lacked the authority to grant such tax relief. The municipal taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry has come to expect. The new property tax class ratio fails to maintain revenue neutrality and threatens to erode trust in Ontario's legal frameworks. Ontarians deserve confidence that these processes are respected and upheld.

TAPMO remains committed to advocating for fair and equitable taxation practices that support both municipal taxpayers and the sustainability of our communities. The future of Ontario's aggregate taxation framework must prioritize transparency, fairness, and the principles of revenue neutrality.

Property Taxation Changes and Concerns for Municipalities - What's Next?

TAPMO is urging members to raise awareness of this issue by requesting your Municipal Council consider supporting the following motion:

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry;

Whereas the Ministry of Finance's plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system;

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations;

Whereas there is significant concern that the government's actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario's legal and tax frameworks;

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies;

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited the aggregate industry, and the new property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Therefore be it resolved that the Council [INSERT MUNICIPALITY] strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

1. Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.
2. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.
3. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.
4. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.
5. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

Further be it resolved that the Council [INSERT MUNICIPALITY] supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school boards, AMO, ROMA, Local MPP, all Ontario Municipalities and the Municipal Property Assessment Corporation.



Chair
Mayor James Seeley
 Township of Puslinch



Vice-Chair
Mayor Jennifer Coughlin
 Township of Springwater

Board of Directors



Mayor Dave Barton
 Township of Uxbridge



Mayor Jim Hegadorn
 Loyalist Township



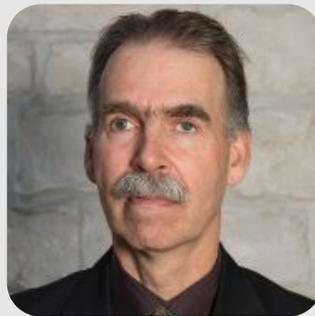
Councillor Tony Brunet
 Town of Lincoln



Mayor Kevin Eccles
 Municipality of West Grey



Deputy Mayor Peter Lavoie
 Township of Oro-Medonte



Councillor Matthew Bulmer
 County of Wellington



Deputy Mayor Katie Grigg
 Township of Zorra

TOWNSHIP OF
Southgate



TOWNSHIP OF
EAST GARAFRAXA



TOWN OF
MONO



Jump In

CITY OF
Burlington



WOOLWICH
 TOWNSHIP

TOWN OF
ERIN



Township of
Springwater



Town of
Lincoln



Township of
SOUTH-WEST OXFORD





October 24, 2024

Sent via email

Minister of Finance Peter Bethlenfalvy
Ministry of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Minister Bethlenfalvy:

Re: Aggregate Assessment

I am writing to raise TAPMO's concerns with the new tax class ratio for aggregate operations that does not maintain a revenue neutral outcome. TAPMO has been informed that the new tax class ratio will result in \$3 million of assessment being refunded to the aggregate industry for 2025 and beyond.

To date, neither the Ministry nor the aggregate industry has provided any justification for this residential taxpayer funded subsidy. The concerns raised by the MOF and the aggregate industry indicate that the potential cost increase for residential housing resulting from the ARB ruling applied across the province has not been thoroughly assessed or documented. Impacts of \$3-4 dollars per Ontarian are not accurate. Most aggregate operations are located in rural municipalities, thus rural residents will be providing this relief on a disproportionate level.

I would draw your attention to the developments in the Town of Erin. Developers are largely paying nearly \$200 million in up-front cost to build a wastewater treatment facility. This cost will be a direct pass through to the cost of the homes serviced by the treatment plant. In comparison, a revenue neutral tax class would be adding less than a quarter dollar to the cost of per tonne of aggregate.

Generally speaking, in Ontario, the provincial framework we strive to achieve is known at the municipal level as "Growth pays for Growth". Taxing aggregate properly brings us as a society closer to achieving that result. The aggregate tax class ratio does not support the revenue neutral tax outcome, nor does it support the principle of "Growth pays for Growth".

The OSSGA has failed to bring definitive evidence of the industry's inability to pay their fair share of taxes. Quite contrary, TAPMO has provided evidence of the ability of producers to pay their fair share. We are referencing the royalties Dufferin paid the University of Guelph (\$2 million in 2023). Further to the point, St. Mary's Cement's (CBM Canada) audited 2022 Financial Statements indicate a total net revenue for aggregate products at a whopping \$109,785,000 USD.

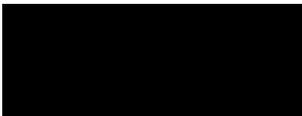
TAPMO recognizes that any increase of taxes on any property class would likely not be welcome. Unfortunately, as recorded in the Divisional Court decision, MPAC did not have the legislative authority to be providing tax relief (page 12 note 55 of the decision) that the industry experienced from 2016 onward. The aggregate industry is accustomed to an inappropriate tax discount. In TAPMO's view, residential taxpayers should not have to provide tax relief to the industry as a result of correcting an inappropriate tax benefit that the industry had come to expect. We respectfully reassert our position that OSSGA has not brought forward evidence to support their claim, other than highlighting the displeasure of paying more taxes. We have also not received evidence from the MOF supporting this relief for 2025 and beyond.

Lastly, we are deeply concerned that the lengthy and expensive legal process undertaken by Wellington County, and the decisions ordered by both the Assessment Review Board and Divisional Court is being undermined. This is particularly concerning given that the ARB decision was upheld. The new property tax class ratio fails to maintain a revenue-neutral tax assessment and undermines the legal process, which incurred significant costs for Wellington County taxpayers. This is extremely disturbing; Ontarians must have confidence in the legal processes in Ontario. Undermining the ARB assessment through a property tax class ratio that does not preserve revenue neutrality erodes that trust.

It is essential that discussions be inclusive and that any future assessment changes involve a fair and balanced approach in consultation with municipal partners, not just the aggregate sector.

TAPMO thanks the Ministry for the opportunity to comment on this very important issue and we look forward to strengthening this relationship.

Yours truly,

A solid black rectangular box used to redact the signature of James Seeley.

James Seeley
Board Chair



THE TOWNSHIP OF
WOOLWICH

BOX 158, 24 CHURCH ST. W.
ELMIRA, ONTARIO N3B 2Z6
TEL. 519-669-1647 / 1-877-969-0094
COUNCIL/CAO/CLERKS FAX 519-669-1820
PLANNING/ENGINEERING/BUILDING FAX 519-669-4669
FINANCE/RECREATION/FACILITIES FAX 519-669-9348

January 17, 2025

The Honourable Doug Ford, Premier of Ontario

BY EMAIL

Dear Premier,

RE: Resolution Passed by Woolwich Township Council – Election Advocacy and Preparation

This letter is to inform you that the Council of the Township of Woolwich passed the following resolution at their meeting held on January 14, 2025:

That the Council of the Township of Woolwich, considering Report C02-2025 respecting Election 2026 Report 1 – Election Advocacy and Preparation:

- 1. Endorse the resolutions from municipalities across Ontario including that from the Township of Terrace Bay calling on the Province of Ontario to update the Municipal Elections Act, 1996 with priority amendments as outlined by AMCTO before the summer of 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections; and***
- 2. Forward this resolution to all municipalities in Ontario, the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public Business Service Delivery, Ministry of Finance, our local Minister of Provincial Parliament (MPP), the Association of Municipalities of Ontario (AMO) and the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO).***

Township of Terrace Bay Resolution:

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

AND WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

AND WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

AND WHEREAS the Municipal Elections Act 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

AND WHEREAS the MEA sets out the rules for local elections, the Assessment Act 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for

voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

AND WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

AND WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

AND WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape with impacts elections administration including privacy, the threats of foreign interference, increased spread of mis-disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

AND WHEREAS the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendation for amendments ahead of the 2030 elections;

THEREFORE BE IT RESOLVED THAT Council for the Township of Terrace Bay calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections;

AND FURTHER THAT this resolution be forwarded to all municipalities in Ontario for support that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public Business Service Delivery, Ministry of Finance, the Premier of Ontario, Thunder Bay MPP's, AMO and AMCTO.

Should you have any questions, please contact Tanya Bettridge, by email at tbettridge@woolwich.ca or by phone at 519-669-6004.

Yours truly,



Jeff Smith, Municipal Clerk

Corporate Services
Township of Woolwich

Cc: Minister of Municipal Affairs and Housing
Minister of Education
Minister of Public Business Service Delivery
Minister of Finance
Mike Harris, Member of Provincial Parliament (MPP)
Association of Municipalities of Ontario (AMO)
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
Municipalities of Ontario

"Proudly remembering our past; Confidently embracing our future."



January 21, 2025

Peterborough - Kawartha MPP Dave Smith;
Honourable Doug Ford, Premier;
Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
Honourable Doug Downey, Attorney General;
Association of Municipalities of Ontario; and
Councils of each of Ontario's municipalities.

Subject: Bill 242, Safer Municipalities Act, 2024

The following resolution, adopted by City Council at its meeting held on January 13, 2025, is forwarded for your consideration.

Whereas:

- 1. A municipality's parks and open spaces are critical infrastructure that support a strong community, and the public's shared and safe use of the municipality's parks and open spaces is integral to ensuring that support.**
- 2. Ontario's municipalities are struggling to maintain their parks and open spaces for their shared and safe use by the public as a result of the increasing proliferation of encampments and illicit activities related thereto.**
- 3. Municipalities that enforce their standards regulating or prohibiting encampments in their parks and open spaces must have regard to the availability of shelter space for those who need shelter.**
- 4. On January 27, 2023, Justice Valente of the Ontario Superior Court of Justice rendered his judgment in *Waterloo (Regional Municipality) v. Persons Unknown and to be Ascertained* (2023), [2023] O.J. No. 417 (Waterloo Decision) which declared that the municipality's by-law violated section 7 of the *Charter* and was therefore inoperative insofar as it applied to prevent encampment residents from erecting temporary shelters on a site when the number of homeless individuals in the region exceeded the number of accessible shelter beds.**
- 5. The Waterloo Decision's analysis of the adequacy of shelter beds suggests an unworkable and unclear standard that goes beyond the number of shelter**

spaces and that includes the requirement to provide shelter spaces that must accommodate illicit drug use and other activities that could put shelter residents, workers and volunteers at risk. The result is that municipalities are impaired in their enforcement of their standards and have lost or are losing control of their parks and open spaces.

6. On December 12, 2024, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, introduced Bill 242, Safer Municipalities Act, 2024. Among its various initiatives, Bill 242 proposes to amend section 2 of the Trespass to Property Act by adding aggravating factors that must be considered in the court's determination of a penalty under that section. However, the key challenge is that a municipality's exercise of its rights at common law and under section 9 of the Trespass to Property Act to remove encampments from the municipality's parks and open spaces remains potentially subject to the unworkable and unclear standard for the adequacy of shelter space suggested by the Waterloo Decision.
7. In these circumstances, municipalities need provincial legislation that clearly defines a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.

Now therefore, be it resolved:

1. That the provincial government be respectfully requested to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
2. That, without limitation, Bill 242 provides that a municipality will have met the standard for shelter space for the purposes of the municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces:
 - a) despite the establishment and enforcement of shelter rules including rules that prohibit drug use and other activities that could put shelter residents, workers and volunteers at risk; and
 - b) if an official designated by the municipality is satisfied that the number of available shelter spaces is at least equal to the aggregate of the number of individuals actually seeking shelter and the number of individuals against whom the municipality is planning to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
3. That a copy of this resolution be sent to:

- a) Peterborough - Kawartha MPP Dave Smith;
- b) Honourable Doug Ford, Premier;
- c) Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
- d) Honourable Doug Downey, Attorney General;
- e) Association of Municipalities of Ontario; and to
- f) Councils of each of Ontario's municipalities.

Sincerely,



John Kennedy
City Clerk

cc:
City of Peterborough Council
City of Peterborough Staff

January 29, 2025

All Municipalities in Ontario
Via Email

Re: Sovereignty of Canada

Please be advised that Council of the Town of Halton Hills at its meeting of Monday, January 20, 2025, adopted Resolution No. 2025-0010 regarding Sovereignty of Canada.

Attached for your information is a copy of Resolution No. 2025-0010.

Respectfully,



Melissa Lawr, AMP
Deputy Clerk – Legislation



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2025-0010
Title: Sovereignty of Canada
Date: January 20, 2025
Moved by: Councillor D. Keene
Seconded by: Councillor J. Brass

Item No. 12.2

WHEREAS incoming President Trump has suggested that with the use of "economic force" such as tariffs, Canada should become the 51st state of the United States, and further he suggests that many Canadians would agree;

AND WHEREAS residents of our community, known as Canada's Most Patriotic Town, have demonstrated passion for and loyalty to our nation by opposing past "Buy America" trade measures; by celebrating Canada's 150th anniversary by simultaneously flying over 57,000 Canadian flags and along with other activities, by annually hosting popular Canada Day festivities throughout our municipality; and

AND WHEREAS Canada is a sovereign nation with a peaceful history of self-governance dating to its Confederation in 1867; and

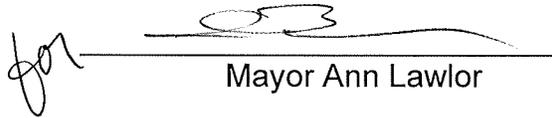
AND WHEREAS the Canadian identity is marked by a deep-rooted pride in its heritage and culture founded by French and British settlement, enriched by Indigenous culture and traditions and by more than a century and a half of multi-cultural immigration;

AND WHEREAS Canada has significant global standing, consistently supporting its allies, including the United States, in global conflicts such as two world wars, and wars in Korea and Afghanistan; and in international coalitions and in being consistently recognized as among the top countries in the world for quality of life;

AND WHEREAS the shared history of the United States and Canada has been one of friendship, respect and neighbourly relations;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills categorically rejects any efforts by incoming President Trump or any others to undermine the sovereignty of Canada. We stand united with our Ontario Premier Doug Ford and our Canadian Prime Minister Justin Trudeau for a Canada that remains strong, free, independent, and characterized by peace, order, and good government.

AND FURTHER THAT the Mayor prepare correspondence containing this resolution for circulation to the office of the American president through our Canadian diplomatic channels with copies to The Right Honourable Justin Trudeau, Prime Minister, The Honourable Melanie Joly, Minister of Foreign Affairs, MP Michael Chong, Premier Doug Ford, The Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade of Ontario, MPP Ted Arnott, Leaders of the Opposition Parties, AMO, FCM, and all municipalities in Ontario.


Mayor Ann Lawlor

The Corporation of the Township of Douro-Dummer

By-Law Number 2024-45

Being a By-law to authorize a Franchise Agreement Between the Corporation of the Township of Douro-Dummer and Enbridge Gas Inc.

Whereas the Council of the Corporation of the Township of Douro-Dummer deems it expedient to enter into the attached franchise agreement (the "Franchise Agreement") with Enbridge Gas Inc.;

And Whereas the Ontario Energy Board by its Order issued pursuant to the *Municipal Franchises Act* on the **12** day of **December, 2024** has approved the terms and conditions upon which and the period for which the franchise provided in the Franchise Agreement is proposed to be granted, and has declared and directed that the assent of the municipal electors in respect of this By-Law is not necessary:

Now Therefore the Council of the Corporation of the Township of Douro-Dummer enacts as follows:

1. That the Franchise Agreement between the Corporation of the Township of Douro-Dummer and Enbridge Gas Inc. attached hereto and forming part of this by-law, is hereby authorized and the franchise provided for therein is hereby granted.
2. That the Mayor and Clerk be and they are hereby authorized and instructed on behalf of the Corporation of the Township of Douro-Dummer to enter into and execute under its corporate seal and deliver the Franchise Agreement, which is hereby incorporated into and forming part of this By-Law.
3. That the following by-law be hereby repealed:
 - By-law Number 2005-26 for the Corporation of the Township of Douro-Dummer, passed in Council on the 28th day of February, 2005.
4. That this by-law shall come into force and take effect as of the final passing thereof.

Read a first time this 6 day of August,2024.

Read a second time this 6 day of August,2024.

Read a third time and finally passed this 4 day of February,2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

2000 Model Franchise Agreement

THIS AGREEMENT effective this day of , 2024

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

hereinafter called the "Corporation"

- and -

ENBRIDGE GAS INC.

hereinafter called the "Gas Company"

WHEREAS the Gas Company desires to distribute, store and transmit gas in the Municipality upon the terms and conditions of this Agreement;

AND WHEREAS by by-law passed by the Council of the Corporation (the "By-law"), the duly authorized officers have been authorized and directed to execute this Agreement on behalf of the Corporation;

THEREFORE, the Corporation and the Gas Company agree as follows:

Part I - Definitions

1. In this Agreement

- (a) "decommissioned" and "decommissions" when used in connection with parts of the gas system, mean any parts of the gas system taken out of active use and purged in accordance with the applicable CSA standards and in no way affects the use of the term 'abandoned' pipeline for the purposes of the *Assessment Act*;
- (b) "Engineer/Road Superintendent" means the most senior individual employed by the Corporation with responsibilities for highways within the Municipality or the person designated by such senior employee or such other person as may from time to time be designated by the Council of the Corporation;

- (c) "gas" means natural gas, manufactured gas, synthetic natural gas, liquefied petroleum gas or propane-air gas, or a mixture of any of them, but does not include a liquefied petroleum gas that is distributed by means other than a pipeline;
- (d) "gas system" means such mains, plants, pipes, conduits, services, valves, regulators, curb boxes, stations, drips or such other equipment as the Gas Company may require or deem desirable for the distribution, storage and transmission of gas in or through the Municipality;
- (e) "highway" means all common and public highways and shall include any bridge, viaduct or structure forming part of a highway, and any public square, road allowance or walkway and shall include not only the travelled portion of such highway, but also ditches, driveways, sidewalks, and sodded areas forming part of the road allowance now or at any time during the term hereof under the jurisdiction of the Corporation;
- (f) "Model Franchise Agreement" means the form of agreement which the Ontario Energy Board uses as a standard when considering applications under the *Municipal Franchises Act*. The Model Franchise Agreement may be changed from time to time by the Ontario Energy Board;
- (g) "Municipality" means the territorial limits of the Corporation on the date when this Agreement takes effect, and any territory which may thereafter be brought within the jurisdiction of the Corporation;
- (h) "Plan" means the plan described in Paragraph 5 of this Agreement required to be filed by the Gas Company with the Engineer/Road Superintendent prior to commencement of work on the gas system; and
- (i) whenever the singular, masculine or feminine is used in this Agreement, it shall be considered as if the plural, feminine or masculine has been used where the context of the Agreement so requires.

Part II - Rights Granted

2. To provide gas service

The consent of the Corporation is hereby given and granted to the Gas Company to distribute, store and transmit gas in and through the Municipality to the Corporation and to the inhabitants of the Municipality.

3. To Use Highways

Subject to the terms and conditions of this Agreement the consent of the Corporation is hereby given and granted to the Gas Company to enter upon all highways now or at any time hereafter under the jurisdiction of the Corporation and to lay, construct, maintain, replace, remove, operate and repair a gas system for the distribution, storage and transmission of gas in and through the Municipality.

4. Duration of Agreement and Renewal Procedures

(a) If the Corporation has not previously received gas distribution services, the rights hereby given and granted shall be for a term of 20 years from the date of final passing of the By-law.

or

(b) If the Corporation has previously received gas distribution services, the rights hereby given and granted shall be for a term of 20 years from the date of final passing of the By-law provided that, if during the 20 year term of this Agreement, the Model Franchise Agreement is changed, then on the 7th anniversary and on the 14th anniversary of the date of the passing of the By-law, this Agreement shall be deemed to be amended to incorporate any changes in the Model Franchise Agreement in effect on such anniversary dates. Such deemed amendments shall not apply to alter the 20 year term.

(c) At any time within two years prior to the expiration of this Agreement, either party may give notice to the other that it desires to enter into negotiations for a renewed franchise upon such terms and conditions as may be agreed upon. Until such renewal has been settled, the terms and conditions of this Agreement shall continue, notwithstanding the expiration of this Agreement. This shall not preclude either party from applying to the Ontario Energy Board for a renewal of the Agreement pursuant to section 10 of the *Municipal Franchises Act*.

Part III – Conditions

5. Approval of Construction

- (a) The Gas Company shall not undertake any excavation, opening or work which will disturb or interfere with the surface of the travelled portion of any highway unless a permit therefor has first been obtained from the Engineer/Road Superintendent and all work done by the Gas Company shall be to his satisfaction.
- (b) Prior to the commencement of work on the gas system, or any extensions or changes to it (except service laterals which do not interfere with municipal works in the highway), the Gas Company shall file with the Engineer/Road Superintendent a Plan, satisfactory to the Engineer/Road Superintendent, drawn to scale and of sufficient detail considering the complexity of the specific locations involved, showing the highways in which it proposes to lay its gas system and the particular parts thereof it proposes to occupy.
- (c) The Plan filed by the Gas Company shall include geodetic information for a particular location:
 - (i) where circumstances are complex, in order to facilitate known projects, including projects which are reasonably anticipated by the Engineer/Road Superintendent, or
 - (ii) when requested, where the Corporation has geodetic information for its own services and all others at the same location.
- (d) The Engineer/Road Superintendent may require sections of the gas system to be laid at greater depth than required by the latest CSA standard for gas pipeline systems to facilitate known projects or to correct known highway deficiencies.
- (e) Prior to the commencement of work on the gas system, the Engineer/Road Superintendent must approve the location of the work as shown on the Plan filed by the Gas Company, the timing of the work and any terms and conditions relating to the installation of the work.
- (f) In addition to the requirements of this Agreement, if the Gas Company proposes to affix any part of the gas system to a bridge, viaduct or other structure, if the Engineer/Road Superintendent approves this proposal, he may require the Gas Company to comply with special conditions or to enter into a separate agreement as a condition of the approval of this part of the construction of the gas system.

- (g) Where the gas system may affect a municipal drain, the Gas Company shall also file a copy of the Plan with the Corporation's Drainage Superintendent for purposes of the *Drainage Act*, or such other person designated by the Corporation as responsible for the drain.
- (h) The Gas Company shall not deviate from the approved location for any part of the gas system unless the prior approval of the Engineer/Road Superintendent to do so is received.
- (i) The Engineer/Road Superintendent's approval, where required throughout this Paragraph, shall not be unreasonably withheld.
- (j) The approval of the Engineer/Road Superintendent is not a representation or warranty as to the state of repair of the highway or the suitability of the highway for the gas system.

6. **As Built Drawings**

The Gas Company shall, within six months of completing the installation of any part of the gas system, provide two copies of "as built" drawings to the Engineer/Road Superintendent. These drawings must be sufficient to accurately establish the location, depth (measurement between the top of the gas system and the ground surface at the time of installation) and distance of the gas system. The "as built" drawings shall be of the same quality as the Plan and, if the approved pre-construction plan included elevations that were geodetically referenced, the "as built" drawings shall similarly include elevations that are geodetically referenced. Upon the request of the Engineer/Road Superintendent, the Gas Company shall provide one copy of the drawings in an electronic format and one copy as a hard copy drawing.

7. **Emergencies**

In the event of an emergency involving the gas system, the Gas Company shall proceed with the work required to deal with the emergency, and in any instance where prior approval of the Engineer/Road Superintendent is normally required for the work, the Gas Company shall use its best efforts to immediately notify the Engineer/Road Superintendent of the location and nature of the emergency and the work being done and, if it deems appropriate, notify the police force, fire or other emergency services having jurisdiction. The Gas Company shall provide the Engineer/Road Superintendent with at least one 24 hour emergency contact for the Gas Company and shall ensure the contacts are current.

8. Restoration

The Gas Company shall well and sufficiently restore, to the reasonable satisfaction of the Engineer/Road Superintendent, all highways, municipal works or improvements which it may excavate or interfere with in the course of laying, constructing, repairing or removing its gas system, and shall make good any settling or subsidence thereafter caused by such excavation or interference. If the Gas Company fails at any time to do any work required by this Paragraph within a reasonable period of time, the Corporation may do or cause such work to be done and the Gas Company shall, on demand, pay the Corporation's reasonably incurred costs, as certified by the Engineer/Road Superintendent.

9. Indemnification

The Gas Company shall, at all times, indemnify and save harmless the Corporation from and against all claims, including costs related thereto, for all damages or injuries including death to any person or persons and for damage to any property, arising out of the Gas Company operating, constructing, and maintaining its gas system in the Municipality, or utilizing its gas system for the carriage of gas owned by others. Provided that the Gas Company shall not be required to indemnify or save harmless the Corporation from and against claims, including costs related thereto, which it may incur by reason of damages or injuries including death to any person or persons and for damage to any property, resulting from the negligence or wrongful act of the Corporation, its servants, agents or employees.

10. Insurance

- (a) The Gas Company shall maintain Comprehensive General Liability Insurance in sufficient amount and description as shall protect the Gas Company and the Corporation from claims for which the Gas Company is obliged to indemnify the Corporation under Paragraph 9. The insurance policy shall identify the Corporation as an additional named insured, but only with respect to the operation of the named insured (the Gas Company). The insurance policy shall not lapse or be cancelled without sixty (60) days' prior written notice to the Corporation by the Gas Company.
- (b) The issuance of an insurance policy as provided in this Paragraph shall not be construed as relieving the Gas Company of liability not covered by such insurance or in excess of the policy limits of such insurance.
- (c) Upon request by the Corporation, the Gas Company shall confirm that premiums for such insurance have been paid and that such insurance is in full force and effect.

11. **Alternative Easement**

The Corporation agrees, in the event of the proposed sale or closing of any highway or any part of a highway where there is a gas line in existence, to give the Gas Company reasonable notice of such proposed sale or closing and, if it is feasible, to provide the Gas Company with easements over that part of the highway proposed to be sold or closed sufficient to allow the Gas Company to preserve any part of the gas system in its then existing location. In the event that such easements cannot be provided, the Corporation and the Gas Company shall share the cost of relocating or altering the gas system to facilitate continuity of gas service, as provided for in Paragraph 12 of this Agreement.

12. **Pipeline Relocation**

- (a) If in the course of constructing, reconstructing, changing, altering or improving any highway or any municipal works, the Corporation deems that it is necessary to take up, remove or change the location of any part of the gas system, the Gas Company shall, upon notice to do so, remove and/or relocate within a reasonable period of time such part of the gas system to a location approved by the Engineer/Road Superintendent.
- (b) Where any part of the gas system relocated in accordance with this Paragraph is located on a bridge, viaduct or structure, the Gas Company shall alter or relocate that part of the gas system at its sole expense.
- (c) Where any part of the gas system relocated in accordance with this Paragraph is located other than on a bridge, viaduct or structure, the costs of relocation shall be shared between the Corporation and the Gas Company on the basis of the total relocation costs, excluding the value of any upgrading of the gas system, and deducting any contribution paid to the Gas Company by others in respect to such relocation; and for these purposes, the total relocation costs shall be the aggregate of the following:
 - (i) the amount paid to Gas Company employees up to and including field supervisors for the hours worked on the project plus the current cost of fringe benefits for these employees,
 - (ii) the amount paid for rental equipment while in use on the project and an amount, charged at the unit rate, for Gas Company equipment while in use on the project,
 - (iii) the amount paid by the Gas Company to contractors for work related to the project,

- (iv) the cost to the Gas Company for materials used in connection with the project, and
 - (v) a reasonable amount for project engineering and project administrative costs which shall be 22.5% of the aggregate of the amounts determined in items (i), (ii), (iii) and (iv) above.
- (d) The total relocation costs as calculated above shall be paid 35% by the Corporation and 65% by the Gas Company, except where the part of the gas system required to be moved is located in an unassumed road or in an unopened road allowance and the Corporation has not approved its location, in which case the Gas Company shall pay 100% of the relocation costs.

Part IV - Procedural And Other Matters

13. Municipal By-laws of General Application

The Agreement is subject to the provisions of all regulating statutes and all municipal by-laws of general application, except by-laws which have the effect of amending this Agreement.

14. Giving Notice

Notices may be delivered to, sent by facsimile or mailed by prepaid registered post to the Gas Company at its head office or to the authorized officers of the Corporation at its municipal offices, as the case may be.

15. Disposition of Gas System

- (a) If the Gas Company decommissions part of its gas system affixed to a bridge, viaduct or structure, the Gas Company shall, at its sole expense, remove the part of its gas system affixed to the bridge, viaduct or structure.
- (b) If the Gas Company decommissions any other part of its gas system, it shall have the right, but is not required, to remove that part of its gas system. It may exercise its right to remove the decommissioned parts of its gas system by giving notice of its intention to do so by filing a Plan as required by Paragraph 5 of this Agreement for approval by the Engineer/Road Superintendent. If the Gas Company does not remove the part of the gas system it has decommissioned and the Corporation requires the removal of all or any part of the decommissioned gas system for the purpose of altering or improving a highway or in order to facilitate the construction of utility or other works in any highway, the Corporation may remove and dispose of so much of the decommissioned gas system

as the Corporation may require for such purposes and neither party shall have recourse against the other for any loss, cost, expense or damage occasioned thereby. If the Gas Company has not removed the part of the gas system it has decommissioned and the Corporation requires the removal of all or any part of the decommissioned gas system for the purpose of altering or improving a highway or in order to facilitate the construction of utility or other works in a highway, the Gas Company may elect to relocate the decommissioned gas system and in that event Paragraph 12 applies to the cost of relocation.

16. Use of Decommissioned Gas System

- (a) The Gas Company shall provide promptly to the Corporation, to the extent such information is known:
 - (i) the names and addresses of all third parties who use decommissioned parts of the gas system for purposes other than the transmission or distribution of gas; and
 - (ii) the location of all proposed and existing decommissioned parts of the gas system used for purposes other than the transmission or distribution of gas.
- (b) The Gas Company may allow a third party to use a decommissioned part of the gas system for purposes other than the transmission or distribution of gas and may charge a fee for that third party use, provided
 - (i) the third party has entered into a municipal access agreement with the Corporation; and
 - (ii) the Gas Company does not charge a fee for the third party's right of access to the highways.
- (c) Decommissioned parts of the gas system used for purposes other than the transmission or distribution of gas are not subject to the provisions of this Agreement. For decommissioned parts of the gas system used for purposes other than the transmission and distribution of gas, issues such as relocation costs will be governed by the relevant municipal access agreement.

17. Franchise Handbook

The Parties acknowledge that operating decisions sometimes require a greater level of detail than that which is appropriately included in this Agreement. The Parties agree to look for guidance on such matters to the Franchise Handbook prepared by the Association of Municipalities of Ontario and the gas utility companies, as may be amended from time to time.

18. **Other Conditions**

None.

19. **Agreement Binding Parties**

This Agreement shall extend to, benefit and bind the parties thereto, their successors and assigns, respectively.

IN WITNESS WHEREOF the parties have executed this Agreement effective from the date written above.

THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

Per: _____
Heather Watson, Mayor

Per: _____
Martina Chait-Hartwig, Clerk

ENBRIDGE GAS INC.

Per: _____
Mark Kitchen, Director, Regulatory Affairs

Per: _____
Neil MacNeil, Director, Regional Operations

2000 Model Franchise Agreement

THIS AGREEMENT effective this day of , 2024

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

hereinafter called the "Corporation"

- and -

ENBRIDGE GAS INC.

hereinafter called the "Gas Company"

WHEREAS the Gas Company desires to distribute, store and transmit gas in the Municipality upon the terms and conditions of this Agreement;

AND WHEREAS by by-law passed by the Council of the Corporation (the "By-law"), the duly authorized officers have been authorized and directed to execute this Agreement on behalf of the Corporation;

THEREFORE, the Corporation and the Gas Company agree as follows:

Part I - Definitions

1. In this Agreement

- (a) "decommissioned" and "decommissions" when used in connection with parts of the gas system, mean any parts of the gas system taken out of active use and purged in accordance with the applicable CSA standards and in no way affects the use of the term 'abandoned' pipeline for the purposes of the *Assessment Act*;
- (b) "Engineer/Road Superintendent" means the most senior individual employed by the Corporation with responsibilities for highways within the Municipality or the person designated by such senior employee or such other person as may from time to time be designated by the Council of the Corporation;

- (c) "gas" means natural gas, manufactured gas, synthetic natural gas, liquefied petroleum gas or propane-air gas, or a mixture of any of them, but does not include a liquefied petroleum gas that is distributed by means other than a pipeline;
- (d) "gas system" means such mains, plants, pipes, conduits, services, valves, regulators, curb boxes, stations, drips or such other equipment as the Gas Company may require or deem desirable for the distribution, storage and transmission of gas in or through the Municipality;
- (e) "highway" means all common and public highways and shall include any bridge, viaduct or structure forming part of a highway, and any public square, road allowance or walkway and shall include not only the travelled portion of such highway, but also ditches, driveways, sidewalks, and sodded areas forming part of the road allowance now or at any time during the term hereof under the jurisdiction of the Corporation;
- (f) "Model Franchise Agreement" means the form of agreement which the Ontario Energy Board uses as a standard when considering applications under the *Municipal Franchises Act*. The Model Franchise Agreement may be changed from time to time by the Ontario Energy Board;
- (g) "Municipality" means the territorial limits of the Corporation on the date when this Agreement takes effect, and any territory which may thereafter be brought within the jurisdiction of the Corporation;
- (h) "Plan" means the plan described in Paragraph 5 of this Agreement required to be filed by the Gas Company with the Engineer/Road Superintendent prior to commencement of work on the gas system; and
- (i) whenever the singular, masculine or feminine is used in this Agreement, it shall be considered as if the plural, feminine or masculine has been used where the context of the Agreement so requires.

Part II - Rights Granted

2. To provide gas service

The consent of the Corporation is hereby given and granted to the Gas Company to distribute, store and transmit gas in and through the Municipality to the Corporation and to the inhabitants of the Municipality.

3. To Use Highways

Subject to the terms and conditions of this Agreement the consent of the Corporation is hereby given and granted to the Gas Company to enter upon all highways now or at any time hereafter under the jurisdiction of the Corporation and to lay, construct, maintain, replace, remove, operate and repair a gas system for the distribution, storage and transmission of gas in and through the Municipality.

4. Duration of Agreement and Renewal Procedures

(a) If the Corporation has not previously received gas distribution services, the rights hereby given and granted shall be for a term of 20 years from the date of final passing of the By-law.

or

(b) If the Corporation has previously received gas distribution services, the rights hereby given and granted shall be for a term of 20 years from the date of final passing of the By-law provided that, if during the 20 year term of this Agreement, the Model Franchise Agreement is changed, then on the 7th anniversary and on the 14th anniversary of the date of the passing of the By-law, this Agreement shall be deemed to be amended to incorporate any changes in the Model Franchise Agreement in effect on such anniversary dates. Such deemed amendments shall not apply to alter the 20 year term.

(c) At any time within two years prior to the expiration of this Agreement, either party may give notice to the other that it desires to enter into negotiations for a renewed franchise upon such terms and conditions as may be agreed upon. Until such renewal has been settled, the terms and conditions of this Agreement shall continue, notwithstanding the expiration of this Agreement. This shall not preclude either party from applying to the Ontario Energy Board for a renewal of the Agreement pursuant to section 10 of the *Municipal Franchises Act*.

Part III – Conditions

5. Approval of Construction

- (a) The Gas Company shall not undertake any excavation, opening or work which will disturb or interfere with the surface of the travelled portion of any highway unless a permit therefor has first been obtained from the Engineer/Road Superintendent and all work done by the Gas Company shall be to his satisfaction.
- (b) Prior to the commencement of work on the gas system, or any extensions or changes to it (except service laterals which do not interfere with municipal works in the highway), the Gas Company shall file with the Engineer/Road Superintendent a Plan, satisfactory to the Engineer/Road Superintendent, drawn to scale and of sufficient detail considering the complexity of the specific locations involved, showing the highways in which it proposes to lay its gas system and the particular parts thereof it proposes to occupy.
- (c) The Plan filed by the Gas Company shall include geodetic information for a particular location:
 - (i) where circumstances are complex, in order to facilitate known projects, including projects which are reasonably anticipated by the Engineer/Road Superintendent, or
 - (ii) when requested, where the Corporation has geodetic information for its own services and all others at the same location.
- (d) The Engineer/Road Superintendent may require sections of the gas system to be laid at greater depth than required by the latest CSA standard for gas pipeline systems to facilitate known projects or to correct known highway deficiencies.
- (e) Prior to the commencement of work on the gas system, the Engineer/Road Superintendent must approve the location of the work as shown on the Plan filed by the Gas Company, the timing of the work and any terms and conditions relating to the installation of the work.
- (f) In addition to the requirements of this Agreement, if the Gas Company proposes to affix any part of the gas system to a bridge, viaduct or other structure, if the Engineer/Road Superintendent approves this proposal, he may require the Gas Company to comply with special conditions or to enter into a separate agreement as a condition of the approval of this part of the construction of the gas system.

- (g) Where the gas system may affect a municipal drain, the Gas Company shall also file a copy of the Plan with the Corporation's Drainage Superintendent for purposes of the *Drainage Act*, or such other person designated by the Corporation as responsible for the drain.
- (h) The Gas Company shall not deviate from the approved location for any part of the gas system unless the prior approval of the Engineer/Road Superintendent to do so is received.
- (i) The Engineer/Road Superintendent's approval, where required throughout this Paragraph, shall not be unreasonably withheld.
- (j) The approval of the Engineer/Road Superintendent is not a representation or warranty as to the state of repair of the highway or the suitability of the highway for the gas system.

6. **As Built Drawings**

The Gas Company shall, within six months of completing the installation of any part of the gas system, provide two copies of "as built" drawings to the Engineer/Road Superintendent. These drawings must be sufficient to accurately establish the location, depth (measurement between the top of the gas system and the ground surface at the time of installation) and distance of the gas system. The "as built" drawings shall be of the same quality as the Plan and, if the approved pre-construction plan included elevations that were geodetically referenced, the "as built" drawings shall similarly include elevations that are geodetically referenced. Upon the request of the Engineer/Road Superintendent, the Gas Company shall provide one copy of the drawings in an electronic format and one copy as a hard copy drawing.

7. **Emergencies**

In the event of an emergency involving the gas system, the Gas Company shall proceed with the work required to deal with the emergency, and in any instance where prior approval of the Engineer/Road Superintendent is normally required for the work, the Gas Company shall use its best efforts to immediately notify the Engineer/Road Superintendent of the location and nature of the emergency and the work being done and, if it deems appropriate, notify the police force, fire or other emergency services having jurisdiction. The Gas Company shall provide the Engineer/Road Superintendent with at least one 24 hour emergency contact for the Gas Company and shall ensure the contacts are current.

8. Restoration

The Gas Company shall well and sufficiently restore, to the reasonable satisfaction of the Engineer/Road Superintendent, all highways, municipal works or improvements which it may excavate or interfere with in the course of laying, constructing, repairing or removing its gas system, and shall make good any settling or subsidence thereafter caused by such excavation or interference. If the Gas Company fails at any time to do any work required by this Paragraph within a reasonable period of time, the Corporation may do or cause such work to be done and the Gas Company shall, on demand, pay the Corporation's reasonably incurred costs, as certified by the Engineer/Road Superintendent.

9. Indemnification

The Gas Company shall, at all times, indemnify and save harmless the Corporation from and against all claims, including costs related thereto, for all damages or injuries including death to any person or persons and for damage to any property, arising out of the Gas Company operating, constructing, and maintaining its gas system in the Municipality, or utilizing its gas system for the carriage of gas owned by others. Provided that the Gas Company shall not be required to indemnify or save harmless the Corporation from and against claims, including costs related thereto, which it may incur by reason of damages or injuries including death to any person or persons and for damage to any property, resulting from the negligence or wrongful act of the Corporation, its servants, agents or employees.

10. Insurance

- (a) The Gas Company shall maintain Comprehensive General Liability Insurance in sufficient amount and description as shall protect the Gas Company and the Corporation from claims for which the Gas Company is obliged to indemnify the Corporation under Paragraph 9. The insurance policy shall identify the Corporation as an additional named insured, but only with respect to the operation of the named insured (the Gas Company). The insurance policy shall not lapse or be cancelled without sixty (60) days' prior written notice to the Corporation by the Gas Company.
- (b) The issuance of an insurance policy as provided in this Paragraph shall not be construed as relieving the Gas Company of liability not covered by such insurance or in excess of the policy limits of such insurance.
- (c) Upon request by the Corporation, the Gas Company shall confirm that premiums for such insurance have been paid and that such insurance is in full force and effect.

11. **Alternative Easement**

The Corporation agrees, in the event of the proposed sale or closing of any highway or any part of a highway where there is a gas line in existence, to give the Gas Company reasonable notice of such proposed sale or closing and, if it is feasible, to provide the Gas Company with easements over that part of the highway proposed to be sold or closed sufficient to allow the Gas Company to preserve any part of the gas system in its then existing location. In the event that such easements cannot be provided, the Corporation and the Gas Company shall share the cost of relocating or altering the gas system to facilitate continuity of gas service, as provided for in Paragraph 12 of this Agreement.

12. **Pipeline Relocation**

- (a) If in the course of constructing, reconstructing, changing, altering or improving any highway or any municipal works, the Corporation deems that it is necessary to take up, remove or change the location of any part of the gas system, the Gas Company shall, upon notice to do so, remove and/or relocate within a reasonable period of time such part of the gas system to a location approved by the Engineer/Road Superintendent.
- (b) Where any part of the gas system relocated in accordance with this Paragraph is located on a bridge, viaduct or structure, the Gas Company shall alter or relocate that part of the gas system at its sole expense.
- (c) Where any part of the gas system relocated in accordance with this Paragraph is located other than on a bridge, viaduct or structure, the costs of relocation shall be shared between the Corporation and the Gas Company on the basis of the total relocation costs, excluding the value of any upgrading of the gas system, and deducting any contribution paid to the Gas Company by others in respect to such relocation; and for these purposes, the total relocation costs shall be the aggregate of the following:
 - (i) the amount paid to Gas Company employees up to and including field supervisors for the hours worked on the project plus the current cost of fringe benefits for these employees,
 - (ii) the amount paid for rental equipment while in use on the project and an amount, charged at the unit rate, for Gas Company equipment while in use on the project,
 - (iii) the amount paid by the Gas Company to contractors for work related to the project,

- (iv) the cost to the Gas Company for materials used in connection with the project, and
 - (v) a reasonable amount for project engineering and project administrative costs which shall be 22.5% of the aggregate of the amounts determined in items (i), (ii), (iii) and (iv) above.
- (d) The total relocation costs as calculated above shall be paid 35% by the Corporation and 65% by the Gas Company, except where the part of the gas system required to be moved is located in an unassumed road or in an unopened road allowance and the Corporation has not approved its location, in which case the Gas Company shall pay 100% of the relocation costs.

Part IV - Procedural And Other Matters

13. Municipal By-laws of General Application

The Agreement is subject to the provisions of all regulating statutes and all municipal by-laws of general application, except by-laws which have the effect of amending this Agreement.

14. Giving Notice

Notices may be delivered to, sent by facsimile or mailed by prepaid registered post to the Gas Company at its head office or to the authorized officers of the Corporation at its municipal offices, as the case may be.

15. Disposition of Gas System

- (a) If the Gas Company decommissions part of its gas system affixed to a bridge, viaduct or structure, the Gas Company shall, at its sole expense, remove the part of its gas system affixed to the bridge, viaduct or structure.
- (b) If the Gas Company decommissions any other part of its gas system, it shall have the right, but is not required, to remove that part of its gas system. It may exercise its right to remove the decommissioned parts of its gas system by giving notice of its intention to do so by filing a Plan as required by Paragraph 5 of this Agreement for approval by the Engineer/Road Superintendent. If the Gas Company does not remove the part of the gas system it has decommissioned and the Corporation requires the removal of all or any part of the decommissioned gas system for the purpose of altering or improving a highway or in order to facilitate the construction of utility or other works in any highway, the Corporation may remove and dispose of so much of the decommissioned gas system

as the Corporation may require for such purposes and neither party shall have recourse against the other for any loss, cost, expense or damage occasioned thereby. If the Gas Company has not removed the part of the gas system it has decommissioned and the Corporation requires the removal of all or any part of the decommissioned gas system for the purpose of altering or improving a highway or in order to facilitate the construction of utility or other works in a highway, the Gas Company may elect to relocate the decommissioned gas system and in that event Paragraph 12 applies to the cost of relocation.

16. Use of Decommissioned Gas System

- (a) The Gas Company shall provide promptly to the Corporation, to the extent such information is known:
 - (i) the names and addresses of all third parties who use decommissioned parts of the gas system for purposes other than the transmission or distribution of gas; and
 - (ii) the location of all proposed and existing decommissioned parts of the gas system used for purposes other than the transmission or distribution of gas.
- (b) The Gas Company may allow a third party to use a decommissioned part of the gas system for purposes other than the transmission or distribution of gas and may charge a fee for that third party use, provided
 - (i) the third party has entered into a municipal access agreement with the Corporation; and
 - (ii) the Gas Company does not charge a fee for the third party's right of access to the highways.
- (c) Decommissioned parts of the gas system used for purposes other than the transmission or distribution of gas are not subject to the provisions of this Agreement. For decommissioned parts of the gas system used for purposes other than the transmission and distribution of gas, issues such as relocation costs will be governed by the relevant municipal access agreement.

17. Franchise Handbook

The Parties acknowledge that operating decisions sometimes require a greater level of detail than that which is appropriately included in this Agreement. The Parties agree to look for guidance on such matters to the Franchise Handbook prepared by the Association of Municipalities of Ontario and the gas utility companies, as may be amended from time to time.

18. **Other Conditions**

None.

19. **Agreement Binding Parties**

This Agreement shall extend to, benefit and bind the parties thereto, their successors and assigns, respectively.

IN WITNESS WHEREOF the parties have executed this Agreement effective from the date written above.

THE CORPORATION OF THE TOWNSHIP OF DOURO-DUMMER

Per: _____
Heather Watson, Mayor

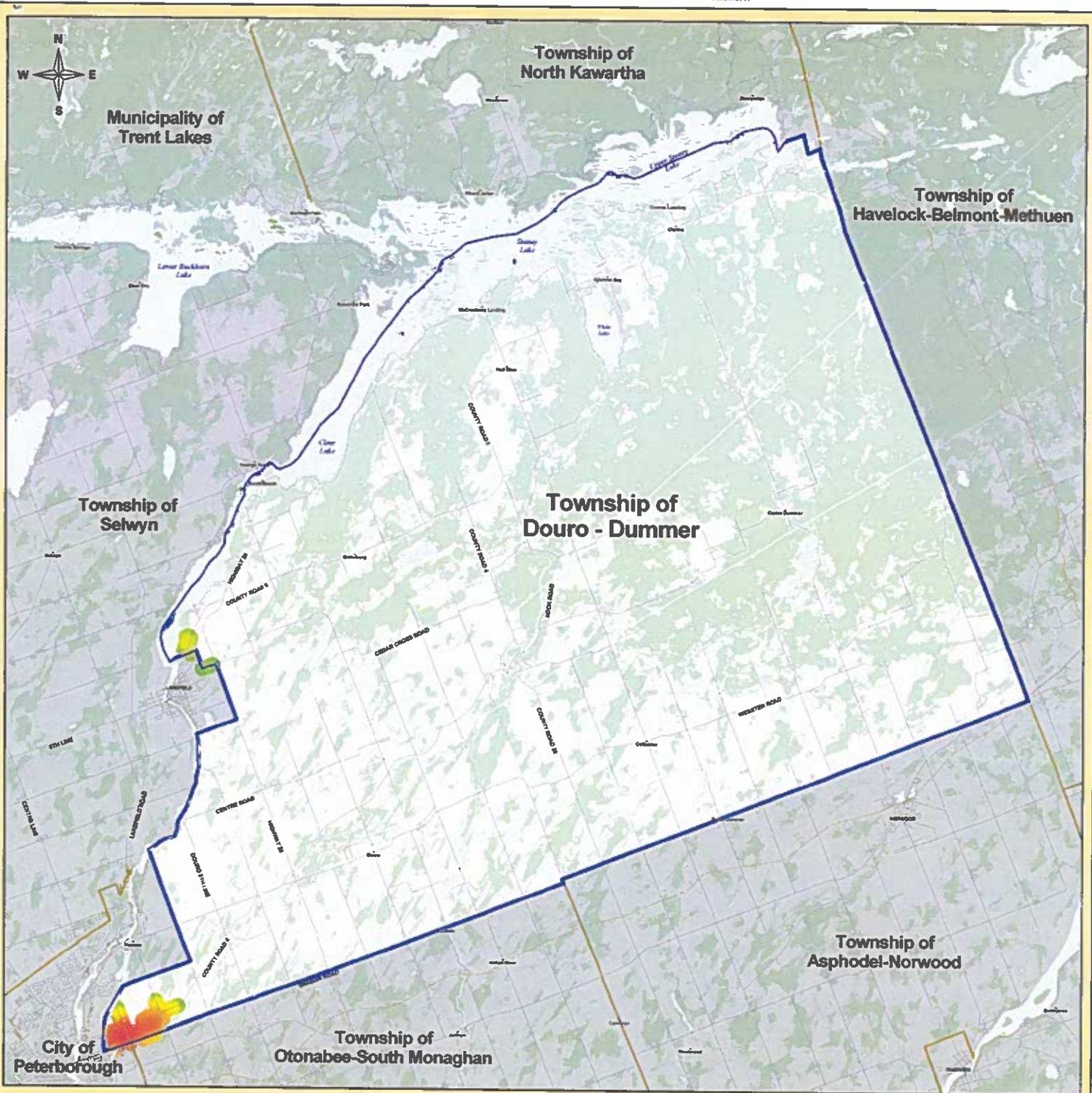
Per: _____
Martina Chait-Hartwig, Clerk

ENBRIDGE GAS INC.

Per: _____
Mark Kitchen, Director, Regulatory Affairs

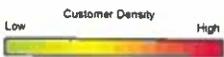
Per: _____
Neil MacNeil, Director, Regional Operations

SCHEDULE B
MAP OF THE TOWNSHIP OF DOURO-DUMMER
ENBRIDGE GAS INC.
EB-2024-0277
DECEMBER 12, 2024



Legend

-  Enbridge Gas Pipeline Coverage Area
-  Township of Douro - Dummer
-  Roads
-  Railways
-  Municipal and Township Boundaries
-  First Nation Boundaries



Township of Douro - Dummer



Disclaimer:
 The map is provided with no warranty express or implied and is subject to change at any time. Any Person using the Density Map shall do so at its own Risk and the Density Map is not intended in any way As a tool to locate underground infrastructure for the purposes of excavation



The Corporation of the Township of Douro-Dummer

By-law Number 2024-07

Being a By-law of The Corporation of the Township of Douro-Dummer to confirm the proceedings of the Regular Council Meeting of Council held on the 4th day of February 2025

The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its Regular Council Meeting held on February 4th, 2025, in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.
2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 4th day of February 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig