

## Minutes of the Committee of the Whole of the Township of Douro-Dummer

**February 12, 2025, 10:00 AM  
Council Chambers in the Municipal Building**

**Present:** Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Ray Johnston

**Members Absent:** Mayor Heather Watson  
Councillor Adam Vervoort

**Staff Present:** C.A.O. - Todd Davis  
Clerk - Deputy C.A.O. - Martina Chait-Hartwig  
CBO - Don Helleman  
Treasurer - Paul Creamer  
Manager of Public Works - Jake Condon  
Manager of Recreation Facilities - Mike Mood  
Planner - Christina Coulter  
Fire Chief - Chuck Pedersen

1. Call to Order

With a quorum of the Committee being present, the Clerk called the meeting to order at 10:02 a.m.

2. Nominations for Committee Chair

**Resolution Number 001-2025**

Moved By: Deputy Mayor Nelson  
Seconded By: Councillor Johnston

That Councillor Watt be nominated for the position of Chair of the Committee of the Whole. Carried

Councillor Watt accepted the position of Chair.

**Resolution Number 002-2025**

Moved By: Councillor Johnston

Seconded By: Councillor Watt

Deputy Mayor Harold Nelson be nominated as Vice-Chair of the Committee of the Whole. Carried

Deputy Mayor Nelson accepted the position of Vice-Chair.

3. Land Acknowledgement

The Chair recited the Land Acknowledgement.

4. Disclosure of Pecuniary Interest:

The Chair reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: February 12, 2025

**Resolution Number 003-2025**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the agenda for the Committee of the Whole Meeting, dated February 12, 2025, be adopted, as circulated. Carried

6. Delegations, Petitions or Presentations: None

7. Reports - Managers' Updates

7.1 Parks and Recreation Department Update Report - December 2024 to January 2025 - Recreation Facilities-2025-01

**Resolution Number 004-2025**

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Parks and Recreation Departmental Update report from December 2024 to January 2025, Recreation Facilities-2025-01 be received with thanks. Carried

7.2 Fire Department Update Report - December 2024 to February 2025 - Fire Chief-2025-01

**Resolution Number 005-2025**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Fire Departmental Update Report from December 2024 to February 2025, Fire Chief-2025-01 be received with thanks.  
Carried

7.3 Public Works Department Update Report - December 2024 to February 2025 - Public Works-2025-01

**Resolution Number 006-2025**

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Public Works Departmental Update Report from December 2024 to February 2025, Public Works-2025-01 be received with thanks.  
Carried

- 7.4 Building Department Update Report - December 2024 to February 2025 - Building Department-2025-01

**Resolution Number 007-2025**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Building Departmental Update Report from December 2024 to February 2025, Building Department-2025-01 be received with thanks.

Carried

- 7.5 Planning Department Update Report - December 2024 to February 2025, Planning-2025-05

**Resolution Number 008-2025**

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Planning Departmental Update Report from December 2024 to February 2025, Planning-2025-05 be received with thanks.

Carried

- 7.6 Finance Department Update report - December 2024 to February 2025 - Treasurer-2025-02

The Committee recessed at 10:41 a.m. due to a lack of quorum.

The Committee resumed with quorum at 10:43 a.m.

**Resolution Number 009-2025**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Finance Departmental Update report from December 2024 to February 2025 to Treasurer-2025-02, be received with thanks.

Carried

- 7.7 Clerk's Department Update Report - December 2024 to February 2025 - Clerk's Office-2025-02

**Resolution Number 010-2025**

Moved By: Deputy Mayor Nelson  
Seconded By: Councillor Johnston

That the Clerk's Departmental Update Report from December 2024 to February 2025, Clerk's Office-2025-02 be received with thanks. Carried

- 7.8 CAO's Department Update Report - December 2024 to February 2025 - C.A.O.-2025-02

**Resolution Number 011-2025**

Moved By: Councillor Johnston  
Seconded By: Deputy Mayor Nelson

That the CAO's Departmental Update Report from December 2024 to February 2025, C.A.O.-2025-02 be received with thanks. Carried

8. New Business to be requested for next Meeting: None

9. Adjournment

**Resolution Number 012-2025**

Moved By: Deputy Mayor Nelson  
Seconded By: Councillor Johnston

That this meeting adjourn 11:10 a.m. Carried

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Chair, Tom Watt

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Clerk, Martina Chait-Hartwig