

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**March 4, 2025, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson**  
                              **Deputy Mayor Harold Nelson**  
                              **Councillor Thomas Watt**  
                              **Councillor Adam Vervoort**  
                              **Councillor Ray Johnston**

**Staff Present:**       **C.A.O. - Todd Davis**  
                              **Clerk - Deputy C.A.O. - Martina Chait-Hartwig**  
                              **Treasurer - Paul Creamer**  
                              **CBO - Don Helleman**  
                              **Manager of Public Works - Jake Condon**  
                              **Manager of Recreation Facilities - Mike Mood**  
                              **Diana Keay**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection, and moment of silent for the recent passing of Robert "Bob" Cornelios Allen, past Township employee and member of Council and Linda Siple, Mother of Councillor Adam Vervoort.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: March 4, 2025

**Resolution Number 070-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated March 4, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - February 18, 2025

**Resolution Number 071-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the minutes for the Regular Council Meeting, dated February 18, 2025, be adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 County of Peterborough Council Meeting Minutes - February 5, 2025

**Resolution Number 072-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

The Consent Agenda for March 4, 2025, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Presentation - Long-Standing Commitment Award

Presented to Paul McMahon, Starfra Feed and Family for winning the Long-Standing Commitment Award from the Peterborough County Cattlemen Association.

8.2 Public Meeting - Official Plan Amendment File No. 15OP-24005  
(Shaughnessy-Duguay), Planning-2025-07

**Property Address:**

**181 County Road 4, Douro ward  
Douro-Dummer, ON  
Roll No - 1522-010-00408-8000**

**Resolution Number 073-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Public Meeting regarding the Official Plan Amendment File No. 15OP-24005 (Shaughnessy-Duguay), Planning-2025-07 be declared open. (5:04 p.m.). Carried

In attendance:

Kevin Duguay, Agent

Tom and Brenda Shaughnessy, Owners

Jennifer Clinesmith, Planner, County of Peterborough

Peterborough County Council, Planning Representation and Deputy Mayor  
Jim Whelan, Township of North-Kawartha

In-person Comments: None

Comments received: Senior Staff from the Township were circulated for comment on December 18, 2024. The Manager of Public Works commented that he does not have any concerns/issues for the shared driveway entrance to the proposed severed lots. There were no other comments or concerns received.

Township Staff have not received any verbal or written comments from members of the public as they relate to this application.

**Resolution Number 074-2025**

Moved by: Councillor Vervoort  
 Seconded by: Deputy Mayor Nelson

That the Public Meeting regarding the Official Plan Amendment File No. 15OP-24005 (Shaughnessy-Duguay), Planning-2025-07 be declared closed. (5:22 p.m.). Carried

**Resolution Number 075-2025**

Moved by: Councillor Watt  
 Seconded by: Councillor Johnston

That Report Planning-2025-07, dated March 4, 2025, regarding OPA File No. 15OP-24005 (Shaughnessy-Duguay) be received; and

That Council receive all comments related to OPA File No. 15OP-24005 (Shaughnessy-Duguay); and further

That Council advises the County of Peterborough that the Township of Douro-Dummer supports proposed Official Plan Amendment File No. 15OP-24005 which represents Amendment No. 79 to the County Official Plan as described in the document prepared by the County of Peterborough Planning Department and attached to this Report. Carried

10. Staff Reports:10.1 2025 Budget Approval, Treasurer-2025-04**Resolution Number 076-2025**

Moved by: Councillor Watt  
 Seconded by: Deputy Mayor Nelson

That the report Treasurer-2025-04, dated March 4, 2025, regarding 2025 Budget Approval be received;

That Council approves the conversion of a seasonal Parks and Recreation employee to full-time at a cost of \$8,577;

That Council approve the tax levy needed for the 2025 Budget in the amount of \$7,395,601; and

That staff be requested to bring forward a Tax Rate By-Law for approval. Carried

10.2 Future Hiring Committee Appointment - Deputy Fire Chief - Clerk's Office-2025-05

**Resolution Number 077-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report Clerk's Office-2025-05, dated March 4, 2025, regarding the appointment of the a Council member to the Deputy Fire Chief recruitment committee be received; and that Councillor Johnston will be the Council representative when the recruitment process begins.

Carried

10.3 Amendment to 2025 Council Meeting Schedule - Clerk's Office-2025-06

**Resolution Number 078-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report Clerk's Office-2025-06, dated March 4, 2025, regarding an amendment to the Regular Council meeting schedule for 2025 be received, that the Council meeting scheduled for April 1, 2025, be cancelled and finally that an updated calendar be published on the Township website.

Carried

11. Committee Minutes and Other Reports: None

12. Correspondence – Action Items:

- 12.1 Eastern Ontario Wardens' Caucus (EOWC), Town of Parry Sound, Township of The Archipelago, and Township of Uxbridge - Resolution to Support Federal-Provincial Call for "Buy Canadian" Strategy in Response to U.S. Tariffs

**Resolution Number 079-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Resolution from the Eastern Ontario Wardens' Caucus (EOWC), Town of Parry Sound, Township of The Archipelago, and Township of Uxbridge regarding to Support Federal-Provincial Call for "Buy Canadian" strategy in response to U.S. Tariffs be received and supported. Carried

- 12.2 Township of McGarry - Resolution requesting Amendments to the Ontario Building Code

**Resolution Number 080-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Resolution from the Township of McGarry, dated February 18, 2025, requesting amendments to the Ontario Building Code be received. Carried

- 12.3 Douro Dummer Local Taxpayers - Comments regarding 2025 Township Budget Deliberations

**Resolution Number 081-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the letter from the Douro Dummer Local Taxpayers, dated February 14, 2025, Comments regarding 2025 Township Budget Deliberations be received. Carried

12.4 Municipality of Trent Lakes - Issues Affecting Ontario's Waterfront Communities

**Resolution Number 082-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the resolution from the Municipality of Trent Lakes, dated February 19, 2025, regarding the issues affecting Ontario's waterfront communities be received and supported. Carried

12.5 Town of Halton Hills - Resolution regarding Ontario's Deposit Return Program

**Resolution Number 083-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Resolution from the Town of Halton Hills, February 20, 2025, regarding Ontario's Deposit Return Program be received. Carried

12.6 Town of Niagara on the Lake - Request to Province to Reconsider the Amendment of Section 29(1.2) of the Ontario Heritage Act

**Resolution Number 084-2025**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Resolution from the Town of Niagara on the Lake, dated February 26, 2025, request to Province to reconsider the amendment of Section 29(1.2) of the Ontario Heritage Act be received. Carried

12.7 Douro Dummer Local Taxpayers - Request and Article regarding Corruption in Local Government

**Resolution Number 085-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the article from the Douro Dummer Local Taxpayers, dated February 22, 2025, regarding corruption in local government not be received.

Carried

13. By-laws: None

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate: None

16. Announcements:

Councillor Johnston – The Warsaw Lions Club will be hosting an auction and dinner on April 26, 2025, at the Warsaw Townhall.

17. Closed Session: None

18. Rise from Closed Session with or without a Report: None

19. Matters Arising from Closed Session: None

20. Confirming By-law - 2025-11

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That By-law Number 2025-011, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 4th day of March 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried



21. Next Meeting - Regular Council Meeting, March 18, 2025

22. Adjournment

**Resolution Number 086-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That this meeting adjourn at 5:42 p.m.

Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig