

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**March 18, 2025, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston**

**Staff Present:**       **C.A.O. - Todd Davis  
Clerk - Deputy C.A.O. - Martina Chait-Hartwig  
Treasurer - Paul Creamer  
CBO - Don Helleman**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:45 p.m. Due to technical issues in the Council Chamber, a live stream or video of the meeting is not available. Only an audio recording is being provided.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: March 18, 2025

**Resolution Number 093-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council meeting, dated March 18, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

**6.1 Regular Council Meeting Minutes - March 4, 2025**

**Resolution Number 094-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the minutes for the Regular Council meeting, dated March 4, 2025, be adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

**7.1 Peterborough County Council Minutes - February 19, 2025**

**7.2 Delegation of Powers and Duties - Lottery License Issued**

**Resolution Number 095-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

The Consent Agenda for March 18, 2025, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Public Comment Period - No Debate or Decision: None

10. Staff Reports

10.1 Report and Capital Project Status - March 2025

**Resolution Number 096-2025**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the report and Capital Project Status document be received. Carried

10.2 Annual Building Department Financial Report – 2024, Treasurer-2025-06

**Resolution Number 097-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Treasurer-2025-06, dated March 18, 2025, regarding the Annual Building Department Financial report – 2024 be received. Carried

10.3 2024 Council Remuneration, Treasurer-2025-07

**Resolution Number 098-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report Treasurer-2025-07, dated March 18, 2025, regarding 2024 Council Remuneration be received. Carried

10.4 2025 Salary Step Increases - C.A.O.-2025-03

**Resolution Number 099-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report C.A.O.-2025-03, dated March 18, 2025, regarding Salary Step Increases 2025 be received and that Martina Chait-Hartwig, Jake Condon, Don Helleman, Jessyka McArthur, Mike Mood and Vanessa Sweeting be provided a step increase in accordance with the Township of Douro Dummer Compensation By-law. Carried

10.5 Youngs Point Signage Opportunity - C.A.O.-2025-04

**Resolution Number 100-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report C.A.O.-2025-04, dated March 18, 2025, regarding the Young's Point community signage opportunity be received; and

That Council direct staff to negotiate and action a lease for the property located at 400 South Beach Road for the installation of Young's Point community signage with the Township of Selwyn.

Carried

11. Committee Minutes and Other Reports:

11.1 Township of Douro-Dummer Public Library Board Meeting Minutes - February 11, 2025

**Resolution Number 101-2025**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Township of Douro-Dummer Public Library Board Meeting Minutes for February 11, 2025 be received.

Carried

12. Correspondence – Action Items:

12.1 Town of Bradford West Gwillimbury - Request for Landlord Tenant Board Reforms

**Resolution Number 102-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the Resolution from the Town of Bradford West Gwillimbury, dated March 12, 2025, regarding request for Landlord Tenant Board Reforms be received and supported.

Carried

14. Reports derived from previous Notice of Motions: None
15. Notices of Motion - No Debate: None
16. Announcements: None
17. Closed Session: None
18. Rise from Closed Session with or without a Report: None
19. Matters Arising from Closed Session: None
20. Confirming By-law 2025-12

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That By-law Number 2025-12, being a By-law to confirm the proceedings of the Special and Regular Meeting of Council, both be held on the 18 day of March, 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting

Regular Council Meeting - April 15, 2025 at 5:00 PM

Committee of the Whole - April 16, 2025 at 10:00 AM

22. Adjournment

**Resolution Number 103-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That this meeting adjourn at 6:04 p.m. Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig