



Township of Douro-Dummer Agenda for a Regular Meeting of Council

**Tuesday, May 20, 2025, 5:00 p.m.
Council Chambers in the Municipal Building**

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business.

Hybrid Meetings

Regular and Special meetings of Council are being held in person and electronically. Regular Meetings are recorded and live-streamed on the Township YouTube channel. Special Meetings will be recorded and live-streamed where feasible.

To watch the meeting live or access a recording please visit the Township's YouTube Channel
https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please contact the Clerk if you require an alternative method to virtually attend the meeting.
mchaithartwig@dourodummer.ca or 705-652-8392 x210

	Pages
1. Call to Order	
2. Land Acknowledgement	
3. Moment of Silent Reflection	
4. Disclosure of Pecuniary Interest:	
5. Adoption of Agenda: May 20, 2025	
6. Adoption of Minutes and Business Arising from the Minutes	
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7. Consent Agenda (Reports voted upon by ONE motion) - No Debate	
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7.2 Ontario Provincial Police (OPP), Crime Prevention and Community Support Bureau - Information Regarding Internal Restructuring	18
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8.2	Wayne Edwards, Demers Road Residents – Request for Removal of Dead Trees	99
8.3	Kevin Errington, The Market on Stoney Lake - Urgent Concerns Regarding the Building Department	105
9.	Public Comment Period - No Debate or Decision	
	The deadline to register for this meeting has been extended to Tuesday, May 20, 2025 at 11:00 a.m. due to the Victoria Day long weekend. A list of registrants will be released at 4:00 p.m. prior to the meeting	
10.	Staff Reports	
10.1	Report and Capital Project Status - May 2025	110
10.2	Community Grant Requests - May 2025 - Treasurer-2025-13	116
10.3	Procurement Update - May 20, 2025 - Treasurer-2025-14	120
10.4	Peterborough County OPP Detachment Board Remuneration - Treasurer-2025-15	123
10.5	Alternative Voting Methods for the 2026 Municipal Election - Clerk's Office-2025-15	130
10.6	Joint RFP for Legal Services - Clerk's Office-2025-16	138
11.	Committee Minutes and Other Reports:	
11.1	Township of Douro-Dummer - Library Board Meeting Minutes - March 11, 2025	141
11.2	Peterborough County OPP Detachment Board Meeting Minutes - March 24, 2025	145
12.	Correspondence – Action Items:	
12.1	City of Orangeville - Responsible Growth and Opposition to Elements of Bill 5	150
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12.3 Ministry of Municipal Affairs and Housing - Bill 17, Protect Ontario by Building Faster and Smarter Act

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- 13. By-laws: None
- 14. Reports derived from previous Notice of Motions
- 15. Notices of Motion - No Debate
- 16. Announcements:
- 17. Closed Session: None
- 18. Rise from Closed Session with or without a Report
- 19. Matters Arising from Closed Session
- 20. Confirming By-law 2025-21
- 21. Next Meeting Regular Council Meeting - June 3, 2025
- 22. Adjournment

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Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**May 6, 2025, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston**

Staff Present: **C.A.O. - Todd Davis
Clerk/Deputy C.A.O. - Martina Chait-Hartwig
CBO - Don Helleman
Legislative Services Assistant - Anu Mundahar**

Staff Absent: **Treasurer - Paul Creamer**

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: May 6, 2025

Resolution Number 123-2025

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the agenda for the Regular Council Meeting, dated May 6, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - January 10, 2023

6.2 Special Council Meeting Minutes - April 15, 2025

6.3 Regular Council Meeting Minutes - April 15, 2025

Resolution Number 124-2025

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the minutes for the Special Council meeting, dated January 10, 2023, and Special and Regular Council meetings, dated April 15, 2025, all be adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Peterborough County Council Minutes - April 9, 2025

7.2 County of Peterborough - Notice of Decision - File No.: 15OP-24005, OPA#79 - 181 County Road 4

7.3 Tony Fleming, Integrity Commissioner, Cunningham Swan Carty Little & Bonham LLP - Annual Report 2024

7.4 Ministry of Agriculture, Food and Agribusiness (OMAFRA) - Letter regarding Agricultural System Implementation

Resolution Number 125-2025

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

The Consent Agenda for May 6, 2025, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Delegation - David Scott - Birchcliff Property Owners Association (BPOA) - Request to Install Radar Speed Boards

Resolution Number 126-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the delegation from David Scott on behalf of the Birchcliff Property Owners Association (BPOA) regarding the request to install radar speed boards, be received; and

That Council accepts the BPOA's offer of radar speed boards and that a meeting with the staff be held to explore solutions to various matters, including data management, storage, maintenance, and ownership, with the meeting to be scheduled as soon as possible. Carried

8.2 Delegation – Eric DeCou - Ice Storm Response and Cleanup Efforts:

Sent regrets.

10. Staff Reports

10.1 Report and Capital Project Status - May 2025

Resolution Number 127-2025

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Report and Capital Project Status document be received. Carried

10.2 Discretionary Sewage System Maintenance Inspection Program - 2025 - Building Department-2025-02

Resolution Number 128-2025

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report Building Department-2025-02, dated May 6, 2025, regarding the Discretionary Sewage System Maintenance Inspection Program (DDSMIP), be received; and

That staff be engaged to carry out inspections in Schedules A to E, capturing shoreline properties abutting Township-identified waterbodies (as defined in the Township's Zoning By-law). The high-risk waterfront areas are as follows:

Schedule	Area	Affected properties
A	Highway 28	58
B	Youngs Point	68
C	West Stoney	325
D	Middle Stoney	446
E	East Stony	241

Carried

Resolution Number 129-2025

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Discretionary Sewage System Maintenance Inspection Program proceed for one full cycle, with a review of the program to be complete at the request of a future Council.

Carried

Resolution Number 130-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Voluntary Inspection Program will not proceed. Carried

Resolution Number 131-2025

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That staff be directed to review the option of offering in-person workshops at various locations within the Township of Douro-Dummer regarding septic maintenance, that these workshops be made available to all residents and that a mailout campaign not be pursued. Carried

10.3 Appoint Designate Building Inspectors - Building Department-2025-05

Resolution Number 132-2025

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report Building Department-2025-05, dated May 6, 2025, regarding the Appointment of Designate Building Inspectors be received, that Council directs the current Chief Building Official to utilize the services of RSM Consultants for the issuance of building permits when required that it not exceed the set budget and that the required By-law be approved at the appropriate time during the meeting. Carried

10.4 Procurement Update - May 2025 - Treasurer-2025-12

Resolution Number 133-2025

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report Treasurer-2025-12, dated May 6, 2025, regarding the Purchasing Report for May 2025 be received; and

That Council award the 2025 Surface Treatment program to Dufferin Construction Company in the amount of \$574,208.28 (inclusive of applicable taxes). Carried

10.5 By-law to License, Regulate and Govern Mobile Canteens - Clerk's Office-2025-14

Resolution Number 134-2025

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Clerk's Office-2025-14 report, dated May 6, 2025, regarding the draft By-law to License, Regulate, and Govern Mobile Canteens within the Township of Douro-Dummer be received and that Council approve the proposed By-law as presented and that By-law Number 2016-45 be repealed at the appropriate time in the meeting. Carried

10.6 Non-Recyclable Waste Collection Contract Extension - C.A.O.-2025-08

Resolution Number 135-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report C.A.O.-2025-08, dated May 6, 2025, regarding an extension of the non-recyclable waste collection contract be received with thanks and that Council approve the short-term extension as proposed. Carried

11. Committee Minutes and Other Reports:

11.1 Committee of the Whole - Meeting Minutes - April 16, 2025

Resolution Number 136-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the minutes from the Committee of the Whole meeting held on April 16, 2025, be received and approved. Carried

- 11.2 Report to Committee of the Whole - Municipal Road Allowances Policy and Procedure - Policy Intern - Tammy Francis - Clerk's Office-2025-09

Resolution Number 137-2025

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That Council approved the recommendation of the Committee of the Whole as follows:

That Improvement and/or Opening of Municipal Road Allowances, Policy No. T-35 and procedure No. T-35 are approved and replace Policy No.18 with thanks, and that the User Fees and Charges By-law be updated with the new fees at the appropriate time in the meeting. Carried

12. Correspondence – Action Items:

- 12.1 Letters from Various Municipalities - Opposition to Proposed Amendments to O.Reg. 530/22 to Expand Strong Mayor Powers

Resolution Number 138-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Letters from the Municipality of Bluewater, Town of Amherstburg, Town of Aylmer, Town of Deep River, Town of Greater Napanee, Town of Kingsville, Town of Parry Sound, Town of Petawawa, Town of Saugeen Shores, Town of Tillsonburg, Township of Rideau Lakes, Township of Zorra regarding Opposition to Proposed Amendments to O. Reg. 530/22 to Expand Strong Mayor Powers all be received and supported. Carried

- 12.2 Douro-Dummer Local Taxpayers - Letter from Ministry of Environment, Conservation and Parks regarding a conservation land proposal in Haliburton

Resolution Number 139-2025

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the correspondence from the Douro-Dummer Local Taxpayers - Letter from Ministry of Environment, Conservation and Parks dated April 14, 2025, regarding a conservation land proposal in Haliburton be received. Carried

12.3 Township of Larder Lake - Support Resolution from the Town of Fort Frances Regarding the Sovereignty of Canada

Resolution Number 140-2025

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Resolution from the Township of Larder Lake, endorsed by the Town of Fort Frances, dated April 25, 2025, regarding the sovereignty of Canada be received. Carried

12.4 Township of Otonabee-South Monaghan - Proposal to End Daylight Savings Time in Ontario

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Resolution from the Township of Otonabee-South Monaghan, dated April 29, 2025, regarding a proposal to end Daylight Savings Time in Ontario be received. Failed

Resolution Number 141-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Resolution from the Township of Otonabee-South Monaghan, dated April 29, 2025, regarding a proposal to end Daylight Savings Time in Ontario be received and supported. Carried

13. By-laws:

13.1 By-law 2025-17 - To License, Regulate and Govern Mobile Canteens Within the Township of Douro-Dummer and Repeal By-law 2016-45

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the By-law 2025-17 - To License, Regulate and Govern Mobile Canteens Within the Township of Douro-Dummer and Repeal By-law 2016-45 be passed, in open Council this 6th day of May 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.2 By-law 2025-18 - Being a By-law to appoint Building Inspectors under the Building Code Act for the Corporation of Douro-Dummer

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the By-law 2025-18 - To appoint Building Inspectors under the Building Code Act for the Corporation of Douro-Dummer be passed, in open Council this 6th day of May 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.3 By-law 2025-19 - Amendment to User Fees and Charges By-law 2024-71 - Charges regarding the Opening or Improving of Road Allowances

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the By-law 2025-19 - Amendment to User Fees and Charges By-law 2024-71 - Charges regarding the Opening or Improving Road Allowances be passed, in open Council this 6th day of May 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate

15.1 Redirecting Bottle Return Proceeds to Support Local Youth Sports (Mayor Watson)

Whereas the beginning in 2015. the Township of Douro-Dummer has collected returnable bottles at the Transfer Station with proceeds, typically around \$1,500 annually, donated to United Way Peterborough; and

Whereas United Way Peterborough is a well-respected organization that provides meaningful support across the region, helping improve lives through a wide range of programs and services; and

Whereas the Township recognizes the value of investing in local initiatives where even modest funds can make a significant difference to residents, especially young people; and

Whereas many youth sports organizations in Douro-Dummer, such as hockey, baseball, and soccer, operate with limited budgets and rely on community support to keep programming accessible and inclusive; and

Whereas participation in sports contributes to the physical, mental, and social development of young people and fosters a strong sense of community, belonging, and leadership; and

Whereas United Way Peterborough raises approximately \$1.2 million annually, and the Township's contribution may now have greater impact when directed to grassroots initiatives in our own community;

Now Therefore Be It Resolved That beginning in June of 2025, the proceeds from the Township's returnable bottle collection program be redirected to support youth sports and recreation programs within the Township; and

Be It Further Resolved That Council request that staff bring forward a report outlining option for the process to award the bottles and/or funds annually along with timelines and a communication strategy to the first Council meeting in August.

15.2 Proposed Township Road Tour (Councillor Johnston)

That staff be requested to coordinate and schedule a Council Road Tour within the Township of Douro-Dummer.

16. Announcements:

Councillor Watt announced that it is the 25th anniversary of the Millennium Garden and invited any residents with knowledge of the location of the time capsule to come forward so that it may be uncovered as part of marking the occasion.

Councillor Johnston announced that the Knights of Columbus Pancake Breakfast will be held on Mother's Day, Sunday, May 11th, from 9:00 a.m. to 12:00 noon at the St. Joseph Parish Hall in Douro.

Mayor Watson thanked staff for the successful annual Easter Egg Hunt held at the Douro Park North on Saturday, April 19, 2025.

17. Closed Session: None
18. Rise from Closed Session with or without a Report: None
19. Matters Arising from Closed Session: None
20. Confirming By-law: By-law 2025-20
Moved by: Deputy Mayor Nelson
Seconded by: Councillor Watt
That By-law Number 2025-20, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 6th day of May 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried
21. Next Meeting: Regular Council Meeting - May 20, 2025
22. Adjournment
Resolution Number 142-2025
Moved by: Deputy Mayor Nelson
Seconded by: Councillor Johnston
That this meeting adjourn at 6:58 p.m. Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, April 23, 2025

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

Present: Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Ron Black, Councillor Lori Burt, Councillor Peter Franzen, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

Regrets:

Staff Present: Chief Administrative Officer Sheridan Graham; CFO/CIO/Deputy CAO Jennifer Stover; Chief of Paramedics Patricia Bromfield; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning, Development and Public Works Iain Mudd; Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Communications and Tourism Tracie Bertrand; General Manager of People Services Allison Young; General Manager of Economic Development Rhonda Keenan;

1. Call To Order

Warden Clark called the meeting to order at 9:30 a.m.

2. Land Acknowledgement

3. Moment of Silent Reflection/Silence

4. Adoption of Agenda

Resolution No. 79-2025

Moved by Councillor Graham

Seconded by Councillor Lamshead

That the agenda be adopted as circulated.

Carried

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 80-2025

Moved by Deputy Warden Senis
Seconded by Councillor Burt

That the minutes of the Regular Council meeting of April 9, 2025, be adopted as circulated.

Carried

Warden Clark announced that Peterborough County has officially ended the State of Emergency, effective April 23, 2025, as the region transitions from the Emergency phase to the Recovery phase following the March 28-30 ice storm.

She extended her sincere thanks to residents, local businesses, volunteers, the governments of Ontario and Canada, and especially to the hydro crews, public works teams, and first responders whose dedication and hard work continue to be instrumental in our recovery.

She encouraged residents to continue monitoring official channels for safety updates, to exercise caution around waterways due to potential flooding, and to remain vigilant for falling tree limbs in forested areas.

7. Delegations and Presentations

- a. **Claire Pidduck, Student Researcher, Trent University**
Re: The Oral History of Peterborough County Wardens

Resolution No. 81-2025

Moved by Councillor Franzen
Seconded by Councillor Nelson

That the presentation from Claire Pidduck, Student Researcher, Trent University, regarding the Oral History of Peterborough County Wardens be received.

Carried

- b. **Jason St. Pierre, CEO, EORN**
Lisa Severson, Director of Communications, Eastern Ontario Regional Network (EORN)
Re: EORN Cell Gap Project Annual Update

Resolution No. 82-2025

Moved by Councillor Wilford

Seconded by Councillor Huntley

That the presentation from Jason St. Pierre, CEO, EORN and Lisa Severson, Director of Communications, EORN, regarding the EORN Cell Gap Project Annual Update be received.

Carried

- c. **Jason St. Pierre, CEO, EORN**
Zach Drinkwalter, CFO, EORN
Kristen Myers, Project Manager, EORN
Re: EORN Peterborough County Municipal Services Corporation Project Update

Resolution No. 83-2025

Moved by Councillor Black
Seconded by Councillor Martin

That the presentation from Jason St. Pierre, CEO, EORN, Zach Drinkwalter, CFO, EORN and Kristen Myers, Project Manager, EORN, regarding the EORN Peterborough County Municipal Services Corporation Project Update be received; and,

That EORN be engaged to conduct the feasibility study for Peterborough County related to rural communal systems and municipal services corporations and that the study review and define the financial obligations of any participating municipalities and user fees and show other alternatives available to the Townships and the County.

Carried

8. Closed Session

Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:

(b) personal matters about an identifiable individual, including municipal or local board employees

Resolution No. 84-2025

Moved by Councillor Nelson
Seconded by Councillor Watson

That Council move into Closed Session at 10:48 a.m. under Section 239 (2) (b) of the Municipal Act, 2001.

Carried

9. Rise from Closed Session

Resolution No. 85-2025

Moved by Councillor Martin
Seconded by Councillor Burt

That Council rise from closed session at 11:26 a.m.

Carried

Councillor Huntley left the meeting at 11:08 a.m.

10. Matters Arising from Closed Session

Resolution No. 86-2025

Moved by Councillor Whelan
Seconded by Councillor Amyotte

That the minutes of the Closed Session dated March 19, 2025 be adopted.

Carried

11. Consent Items

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Staff Reports**
Kari Stevenson, Director of Legislative Services/Clerk
Re: 2024 Integrity Commissioner Annual Report
- b. **Staff Reports**
Michelle Fisher, General Manager, Finance/Deputy Treasurer
Re: 2024 Treasurer's Statement of Development Charges Revenue
- c. **Staff Reports**
Marissa Martin, Records and Information Management Coordinator
Re: Amendments to Records Management Policy
- d. **Correspondence Report**
- e. **Committee Minutes**
Lang Pioneer Village Museum Advisory Committee
Re: Minutes of March 25, 2025
- f. **Liaison Reports from External Committees, Boards and Agencies**
Fairhaven Committee of Management
Re: Minutes of March 12, 2025

Resolution No. 87-2025

Moved by Councillor Franzen
Seconded by Councillor Lambshead

That the 2024 Integrity Commissioner Annual Report be received; and,

That report FIN 2025-12, 2024 Treasurer's Statement of Development Charges Revenue, be received; and,

That Report CPS 2025-12, Amendments to Records Management Policy, be received; and

That the amendments to the policy be approved and the policy be renamed to "Records and Information Management Policy"; and,

That Report CPS 2025-13, Correspondence Report, be received; and,

That the minutes of the Lang Pioneer Village Museum Advisory Committee dated March 25, 2025 be adopted; and,

That the minutes of the Fairhaven Committee of Management dated March 12, 2025, be received.

Carried

12. Staff Reports - Direction

- a. **Jennifer Stover, CFO/CIO/Deputy CAO**
Rhonda Keenan, General Manager, Economic Development
Tracie Bertrand, General Manager, Tourism and Communications
Re: Proposed 2025 Economic Development and Tourism Budget

Resolution No. 88-2025

Moved by Deputy Warden Senis
Seconded by Councillor Lambshead

That report FIN 2025-06, Proposed 2025 Economic Development and Tourism Budget, be received; and

That the 2025 Economic Development and Tourism Budget, as recommended by the Economic Development Advisory Committee, be approved as outlined in the report.

Carried

13. Notices of Motion

14. Announcements

Warden Clark proclaimed May 2025 as "May is Museum Month" in Peterborough County and encouraged all residents and tourists to visit local museums in May.

15. By-laws

16. Confirming By-law

Resolution No. 89-2025

Moved by Councillor Watson
Seconded by Councillor Black

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

17. Adjournment

Resolution No. 90-2025

Moved by Councillor Martin
Seconded by Councillor Taylor

That the Council meeting adjourn at 11:44 a.m.

Carried



Warden, Bonnie Clark



Clerk, Kari Stevenson

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Crime Prevention and Community
Support Bureau
Bureau de la prévention du crime et du
soutien communautaire**

777 Memorial Ave.
Orillia ON L3V 7V3

777, av. Memorial
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Tel: 705 329-7680
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Tél. : 705 329-7680
Télec. : 705 329-7593

File Reference: GOV-1200

May 13, 2025

Mayor Reeve and Clerk CAO,

The Ontario Provincial Police (OPP) regularly evaluates its operations to ensure the effective use of resources while maintaining high-quality service. As part of this process, the OPP has undertaken an organizational realignment to better align with its strategic goals and priorities.

Effective immediately Municipal Policing Bureau has been dissolved. Municipal Policing Unit and Financial Service Unit have been realigned and will fall under the OPP's Crime Prevention and Community Support Bureau.

Municipal Policing Unit and Financial Services Unit will continue their regular business, including managing the cost recovery process for municipal policing services in accordance with the *Community Safety and Policing Act (CPSA) O. Reg. 413/23 Amount Payable by Municipalities for Policing from Ontario Provincial Police*, managing municipal policing agreements under the CSPA, delivering presentations, and providing clarifications on municipal inquiries.

Please continue to direct all future inquiries on municipal policing billing, requests for presentations, etc. to OPP.MunicipalPolicing@opp.ca. Please note, the general email inbox OPP.MPB.Financial.Services.Unit@opp.ca will be decommissioned and will no longer be monitored. We also encourage you to visit www.opp.ca/billingmodel where the 2025 estimate updates have been posted for your reference and planning purposes.

The OPP remains committed to working collaboratively with municipalities to ensure effective, efficient and sustainable policing services across Ontario.

Thank you for your continued cooperation. I look forward to your support during this transition and to a successful partnership.

J.G. (John) Dumond,
Chief Superintendent
Bureau Commander
Crime Prevention and Community Support Bureau

cc: OPP Regional and Detachment Commanders

Delegation to Council or Committee of the Whole Request Form

If you would like to attend as a delegation before Council for the Township of Douro-Dummer or the Committee of the Whole, you must complete this form and submit it to the Municipal Office. Please note that the deadline for delegation requests is 12-noon, on the Tuesday prior to the meeting date (seven days before the meeting date).

A copy of any presentation or supporting materials is also required to be submitted at 12-noon, on the Tuesday prior to the meeting date. The only formats accepted are as follows: PFD, PowerPoint, Word, Excel or Jpeg.

Please note that as per Procedural By-law 2022-21, as amended, only three Delegations shall be scheduled for each meeting. The time limit of 10 minutes shall be strictly enforced.

Name of Individual(s) *

Michael Gisinsky

Name of Organization:

Please provide the name of the organization you may be representing.

Please Provide an Email Address:

Please provide a phone number:

[Redacted]

Nature of delegation request: *

Road improvements on 8th line road , North Dummer

Please upload any additional information you wish to submit.

Please provide a signature *

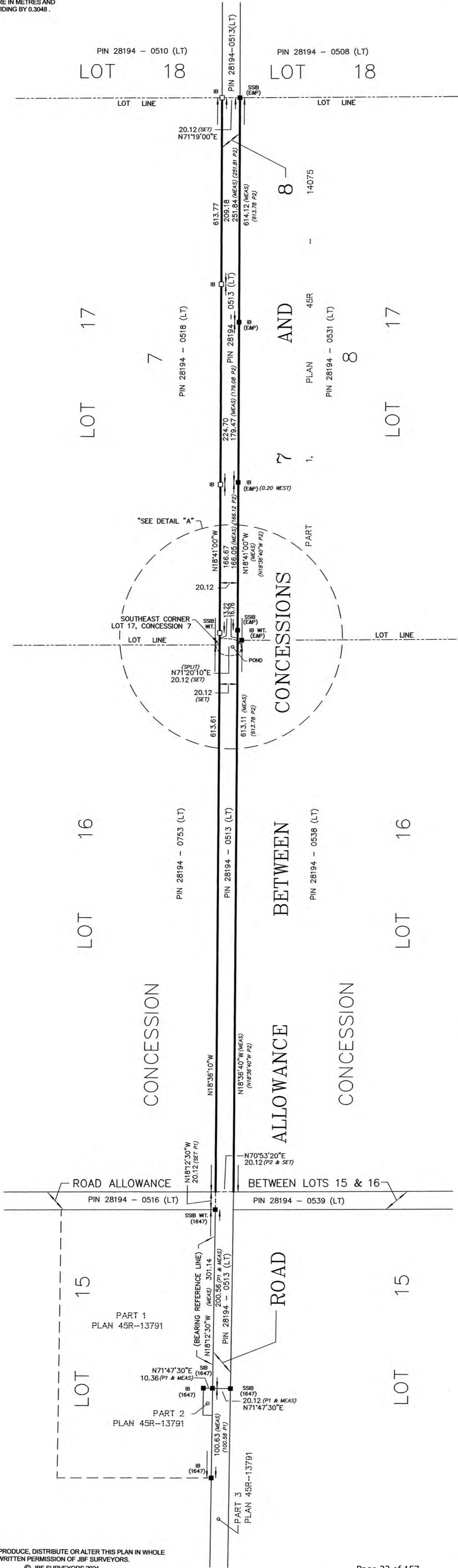
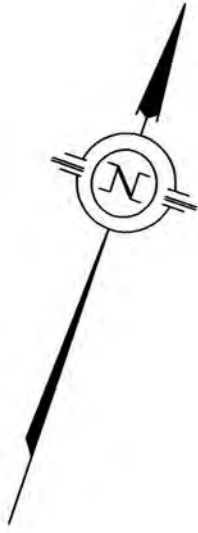
[Redacted]

For the purposes of the Freedom of Information and Protection of Privacy Act, by submitting this form, I/we authorize and consent to the use by, or the disclosure, to any person or public body or publishing on the Municipal website any information that is contained in this submission and recognize that my/our name may become part of the public record.

Thank You

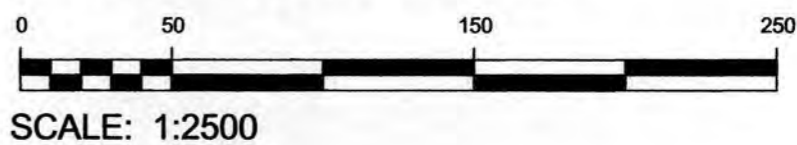
Thank you for submitting your Delegation request. The Clerk's Office will reach out to you shortly.

METRIC:
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND
CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048 .



PLAN OF SURVEY OF
PART OF THE ROAD ALLOWANCE BETWEEN
CONCESSIONS 7 AND 8
GEOGRAPHIC TOWNSHIP OF DUMMER
TOWNSHIP OF DOURO-DUMMER

COUNTY OF PETERBOROUGH



SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND ARE IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THE SURVEY WAS COMPLETED ON 9th MARCH, 2021

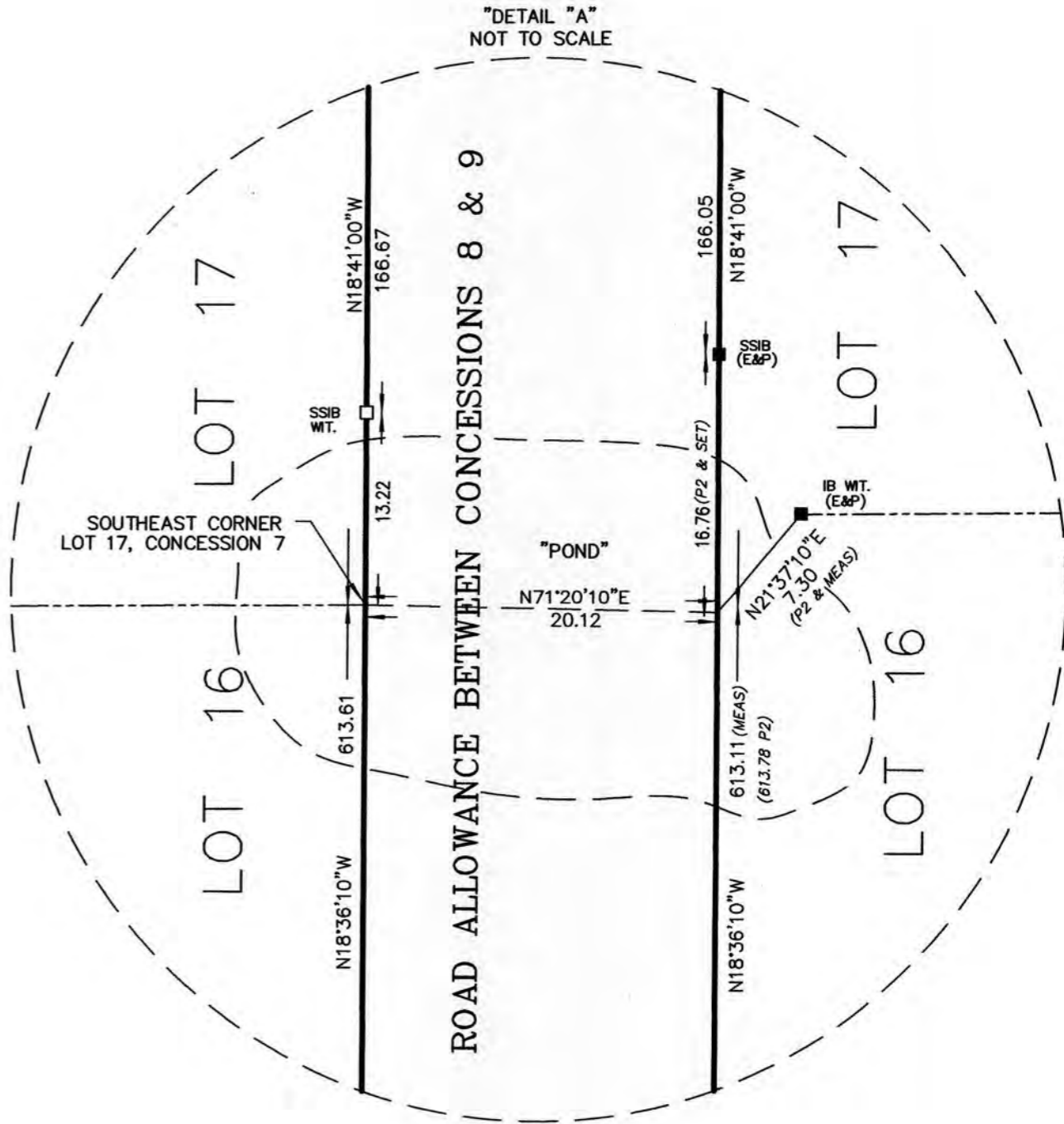
SIGNED AT LAKEFIELD, ONTARIO
THIS 10th DAY OF JUNE, 2021

CHRISTOPHER E. MUSCLOVE
ONTARIO LAND SURVEYOR

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT PLANTED
- WT. DENOTES WITNESS
- E&P DENOTES ELLIOTT & PARR, O.L.S.
- 1647 DENOTES J.B. FLEGUEL, O.L.S.
- P1 DENOTES PLAN 45R-13791
- P2 DENOTES PLAN 45R-14075

BEARINGS SHOWN HEREON ARE ASTRONOMIC DERIVED FROM THE
EASTERLY LIMIT OF PARTS 1 & 2, PLAN 45R-13791, HAVING A
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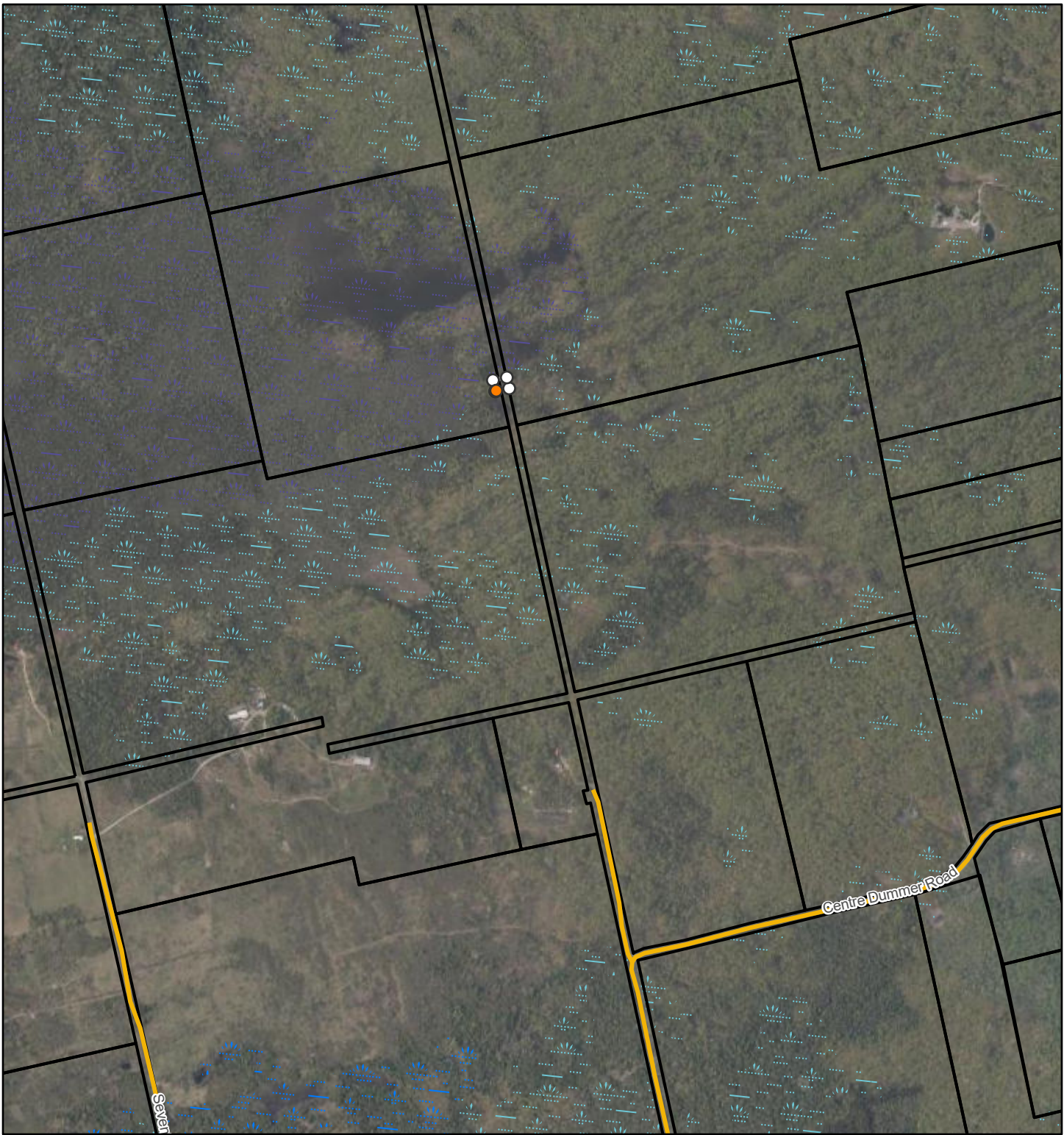
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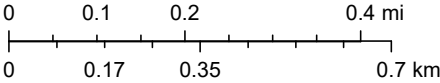
County of Peterborough Map



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- Roads
- Township Road
- County of Peterborough Parcel Fabric
- Wetland
- Provincially Significant Wetlands
 - Locally Significant Wetlands
 - Non-evaluated Wetlands
 - Peterborough County Boundary



Scoped Environmental Impact Study Eighth Line Road, North Dummer Township of Douro-Dummer

Prepared For:

Mr. Michael Gisinsky

Prepared By:

Beacon Environmental Limited

Date: Project:

August 2021 220044

Markham ❖ Bracebridge ❖ Guelph ❖ Peterborough ❖ Barrie www.beaconenviro.com

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1. Introduction

Beacon Environmental Limited (Beacon) has been retained by Mr. Michael Gisinsky to prepare a Scoped Environmental Impact Study (EIS) in support establishing a gravel access road on an unopened municipal road allowance for the property located at Eighth Line Road, North Dummer, Part of Lot 17, Concession 7, Township of Douro-Dummer, County of Peterborough (herein referred to as 'study area', **Figure 1**). The study area is approximately 1.5ha (3.7 acres) and is located east of County Road 40 and north of Centre Dummer Road.

The study area is primarily wooded with an All-Terrain Vehicle (ATV) trail through the southern portion. Natural features present on and in the vicinity of the study area include the Center Dummer Bog and Swamp Life Science Area of Natural and Scientific Interest (ANSI), the Dummer Swamp Provincially Significant Wetland (PSW) to the north as well as woodlands and unevaluated wetlands. It is our understanding that Mr. Gisinsky is seeking to construct a gravel access road along the unopened road allowance to facilitate access to his property for recreational activities.

The Growth Plan for the Greater Golden Horseshoe (GPGGH), County of Peterborough and Township of Douro-Dummer Official Plans require the identification of natural heritage features and their functions to confirm there will be no negative impacts on the feature from the proposed unopened road allowance application.

The purpose of this EIS is to identify Key Natural Heritage Features (KNHF) and Key Hydrologic Features (KHF) and functions on or adjacent to the study area, assess impacts of the proposed unopened road allowance and recommend mitigation measures to ensure that there are no negative impacts to the features or their functions.

2. Environmental Policy Framework

2.1 Provincial Policy Statement (2020)

Natural Heritage Policy 2.1 of the *Provincial Policy Statement* (PPS) (MMAH 2020) provides direction to regional and local municipalities regarding planning policies for the protection and management of natural heritage features and resources for applications pursuant to the *Planning Act*. It took effect on May 1, 2020 superseding the PPS of 2014. The PPS defines natural heritage features and provides planning policies for each. The key text from the PPS that applies to the study area is reproduced below. The study area is situated in Ecoregion 6E.

2.1.4 *Development and site alteration* shall not be permitted in:

- a) *significant wetlands* in Ecoregions 5E, 6E and 7E; and
- b) *significant coastal wetlands*.

2.1.5 *Development and site alteration* shall not be permitted in:

- a) *significant wetlands* in the Canadian Shield north of Ecoregions 5E, 6E and 7E;
- b) *significant woodlands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- c) *significant valleylands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- d) *significant wildlife habitat*;
- e) *significant areas of natural and scientific interest*; and
- f) *coastal wetlands* in Ecoregions 5E, 6E and 7E that are not subject to policy 2.1.4(b).

Unless it has been demonstrated that there will be no *negative impacts* on the natural features or their *ecological functions*.

2.1.6 *Development and site alteration* shall not be permitted in *fish habitat* except in accordance with *provincial and federal requirements*.

2.1.7 *Development and site alteration* shall not be permitted in *habitat of endangered species and threatened species*, except in accordance with *provincial and federal requirements*.

Of these features, provincially significant wetlands (PSW) and significant ANSIs are identified directly by the Ministry of Natural Resources and Forestry (MNR). Woodlands and other significant features may be identified using MNR criteria or municipal criteria that meet the same standard. In Ontario, Fisheries and Oceans Canada (DFO) manages fish habitat and the MNR manages fisheries. Habitat of endangered and threatened species is mainly governed by the provincial *Endangered Species Act* (2007) (See Section 2.5).

Furthermore, development and site alteration shall not be permitted on “adjacent lands” to the natural heritage features/areas (i.e., within 120 m) addressed in policies 2.1.4, 2.1.5, 2.1.6 and 2.1.7 “unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated [through an EIS] that there will be no negative impacts on the natural features or on their ecological functions.” Adjacent lands are defined in the PPS as “those lands contiguous to a specific natural heritage feature or area where it is likely that development or site alteration would have a negative impact on the feature or area.” Therefore, it can be assumed that any development or site alteration on lands that lie beyond 120 m of the feature will 1) not have a negative impact and 2) does not require an EIS.

2.2 Growth Plan for the Greater Golden Horseshoe (2020)

The GPGGH has been prepared under the *Places to Grow Act*, 2005. This Plan guides decisions on a wide range of issues such as: transportation, infrastructure planning, land-use planning, urban form, housing, natural heritage and resource protection and builds on the PPS, Greenbelt, Niagara Escarpment and Oak Ridges Moraine Plans.

Subject Property

Site Location		Figure 1
Eighth Line Dummer DD		
Project: 220044 Last Revised: June 2020		
Client:	Prepared by: BD Checked by:	
	Inset Map:	
Contains information licensed under the Open Government License—Ontario Orthoimagery Baselayer: (Google)		

Subject Property
C:\Dropbox\Dropbox (Beacon)\All GIS Projects\2020\220044 Eighth Line Dummer DD\Q Project Files\2020-06-04 - Eighth Line Dummer DD - 220044.qgz

The GPGGH recognizes the following KNHF:

- Habitat of endangered and threatened species;
- Fish habitat;
- Wetlands;
- Life Science ANSIs;
- Significant valleylands;
- Significant woodlands;
- Significant wildlife habitat (including habitat of special concern species);
- Sand barrens, savannahs, and tallgrass prairies; and
- Alvars.

KHF under the GPGGH are:

- Permanent and intermittent streams;
- Inland lakes and their littoral zones;
- Seepage areas and springs; and
- Wetlands.

Section 4.2.3 states:

Outside of settlement areas, development or site alteration is not permitted in key natural heritage features that are part of the Natural Heritage System for the Growth Plan or in key hydrologic features, except for:
... small-scale structures for recreational uses, including boardwalks, footbridges, fences, docks, and picnic facilities, if measures are taken to minimize the number of such structures and their negative impacts.

Section 4.2.4 states:

Outside settlement areas, a proposal for new development or site alteration within 120 metres of a key natural heritage feature within the Natural Heritage System for the Growth Plan or a key hydrologic feature will require a natural heritage evaluation or hydrologic evaluation that identifies a vegetation protection zone, which:

Is of sufficient width to protect the key natural heritage feature or key hydrologic feature and its functions from the impacts of the proposed change;

Is established to achieve and be maintained as natural self-sustaining vegetation; and

For key hydrologic features, fish habitat, and significant woodlands, is no less than 30 metres measured from the outside boundary of the key natural heritage feature or key hydrologic feature.

Evaluations undertaken in accordance with policy 4.2.4.1 will identify any additional restrictions to be applied before, during, and after development to protect the hydrologic functions and ecological functions of the feature.

1.3 County of Peterborough Official Plan (Office Consolidation 2020)

The County of Peterborough published its latest Official Plan Office Consolidation in March 2020 and recognizes the important contribution that natural systems, natural heritage features and natural resources make to the social, economic, and environmental health of local municipalities. In this regard, the County has identified the following areas to ensure that the appropriate land use and resource management protection policies are applied to them:

- Floodplains;
- Wetlands;
- Endangered and threatened species habitat;
- Fish habitat;
- Wildlife habitat;
- Woodlands;
- Valleylands;
- ANSI's; and
- Oak Ridges Moraine.

Section 4.1.3 states that “development and site alterations within provincially significant wetlands and in significant portions of the habitat of endangered and threatened species is not permitted.” Outside of the Oak Ridge Moraine, development or site alteration such as filling, grading and excavating may be permitted within or adjacent to the remaining natural heritage features listed provided that an environmental impact assessment prepared in accordance with Section 4.1.3.1 demonstrates that there will be no negative impact on the natural features or functions.

2.3.1 Township of Douro-Dummer Official Plan

The County of Peterborough Official Plan functions as the Official Plan for the Township of Douro- Dummer with local policies outlined in Section 6 and 7.

The study area is mapped as Rural within an ANSI Life Science and a PSW to the north on Schedule A4-2 Land Use and Transportation Dummer Ward. All forms of development and site alteration within 120 m of a PSW require the completion of an environmental study.

1.4 Otonabee Region Conservation Authority

2.4.1 Ontario Regulation 167/06 (2006)

ORCA regulates hazard lands, including creeks, valleylands, shorelines, and wetlands under Ontario Regulation 167/06, under the *Conservation Authorities Act*.

For any development proposals located within 30 m of an unevaluated wetland (of any size) or within 120 m of a PSW, ORCA can require that an Environmental Impact Study (EIS) be prepared to the satisfaction of ORCA. The regulation requires the issuance of a permit from ORCA to allow “interference” with a wetland.

2.4.2 Watershed Planning & Regulation Policy Manual (2015)

Policy 2.3.2 (5) and 2.3.2 (6) of the manual refers to any proposed new development within areas of interference of a wetland.

New development will be permitted within 120 m of a designated PSW provided that:

- Development will be setback from the wetland boundary by at least 30 m; and
- It can be demonstrated through an EIS that there will be no negative impact on the hydrological function of the wetland.

Section 7.2 (10) states that passive low intensity recreational uses associated with public parks, outdoor recreation and education, trail systems or watercourse access points will be permitted within an area of interference provided that there will be no negative impact on the hydrologic function of the wetland.

Section 7.2 (16) addresses fill placement, excavation and/or grade modifications and states fill placement, excavation and/or grade modifications: associated with existing access roads and driveways; required for the construction of a new access route to serve an existing residential, agricultural, commercial, industrial or institutional use ... will be permitted within an area of interference provided that there will be no negative impact on the hydrologic function of the wetland and inert fill material will be used. The proponent may be required to provide proof of the origin and quality of the fill material to ensure the control of pollution and the conservation of land is not impacted.

1.5 **Endangered Species Act (2007)**

Ontario's *Endangered Species Act* (2007, ESA) came into effect on June 30, 2008, with over 200 species in Ontario identified as extirpated, endangered, threatened, or of special concern. The Ministry of Environment, Conservation and Parks (MECP) provides oversight of the ESA for the regulation of Species at Risk (SAR) in Ontario. Under the ESA, native species that are in danger of becoming extinct or extirpated from the province are identified as being extirpated, endangered, threatened and special concern. These designations are defined as follows:

- Extirpated - a species that no longer exists in the wild in Ontario but still occurs elsewhere;
- Endangered – a species facing imminent extinction or extirpation in Ontario which is a candidate for regulation under Ontario's *Endangered Species Act*;
- Threatened - a species that is at risk of becoming endangered in Ontario if limiting factors are not reversed; and
- Special Concern (formerly Vulnerable) - a species with characteristics that make it sensitive to human activities or natural events.

Section 9 of the ESA prohibits the killing, harming or harassing of a threatened or endangered species, as well as the destruction of its habitat. Section 10 of the ESA prohibits the damage or destruction of the habitat of all endangered and threatened species. Permitting or approval is required to kill, harm or harass species protected un the ESA or to conduct works within habitat for threatened or endangered species. Species designated as Special Concern require management plans from the MECP but are not directly protected under the ESA. Seasonally appropriate field investigations are typically required to confirm the presence or absence when potentially suitable habitat exists.

2. **Study Methodology**

To characterize natural heritage resources and functions associated with the study area and adjacent lands, Beacon completed a review of available background information and undertook seasonal field investigations. A summary of the information reviewed, and field investigations completed is provided below.

2.1 **Background Review and Agency Scoping**

Background information pertaining to the natural resources and physical setting of the study area and environment was gathered and reviewed at the outset of the project. This included the following sources:

- County of Peterborough Official Plan (2020);
- Township Douro-Dummer Official Plan;
- Otonabee Region Conservation Authority (ORCA) Regulations and Policies; and
- MNRF Natural Heritage Information Centre (NHIC).

Other sources of information, such as aerial photography and topographic maps, were also consulted prior to commencing field assessments.

The scope for the EIS was confirmed with ORCA on August 31, 2020 (**Appendix A**).

2.2 Species at Risk Screening

A desktop review of available information sources was undertaken to determine potential species at risk. As part of the desktop screening, the following information sources were reviewed:

- Natural Heritage Information Centre (NHIC) Data via the Make-A-Map application;
- Databases of the Ontario Breeding Bird Atlas (OBBA) project;
- Ontario Reptile and Amphibian Atlas (ORAA);
- SAR range maps <https://www.ontario.ca/environment-and-energy/species-risk-ontario-list>;
- Aquatic SAR maps <http://www.dfo-mpo.gc.ca/species-especies/fpp-ppp/index-eng.htm>;
- High Resolution aerial photography of the property; and
- Natural and physical feature layers from Land Information Ontario (LIO).

The information sources referenced above were reviewed in a Geographic Information System (GIS) mapping environment that Beacon uses to assess the likelihood that sensitive fish habitat or potential SAR present in an area of interest.

2.3 Field Investigations

Beacon ecologists undertook field investigations in the study area and adjacent lands in 2020 and 2021. A summary of the field visits and survey dates are presented in **Table 1**. More detailed survey descriptions are provided in the subsections that follow.

Table 1. Dates of Field Investigations

Survey	Date of Survey(s)
Freshet Condition Review	April 5, 2021
Ecological Land Classification & Floristic Inventory	June 9, 2020, and July 23, 2021
Breeding Bird Surveys	June 9 and 19, 2021
Amphibian Surveys	April 5, May 20, July 6 2021

3.3.1 Ecological Land Classification

Vegetation communities were mapped and described according to the Ecological Land Classification (ELC) system for southern Ontario (Lee *et al.*, 1998), which involved delineating vegetation communities on an aerial photograph of the property and recording pertinent information concerning the structure and composition of the vegetation in each community. At the same time as vegetation community mapping was undertaken, a floral inventory occurred, which consisted of a compilation of a list of plants observed on the property. The vegetation communities were delineated by an OWES and ELC certified Beacon Ecologist.

3.3.2 Breeding Bird Surveys

Breeding bird surveys were undertaken for the entire study area, which will also address the presence/absence of regulated bird species under the ESA. This consisted of two early morning roving surveys in appropriate weather conditions (without rain or excessive wind) in which the entire study area was walked to within 50 m of all portions and all habitats were sampled. All birds heard or observed and showing some inclination toward breeding were recorded as breeding species and recorded in the location observed on an aerial photograph. The site visits were made more than one week apart in accordance with standard southern Ontario breeding bird survey protocols. An annotated species list was compiled indicating provincial breeding status, as well as any provincial and federal endangered and threatened species encountered.

The start times of these investigations were between 5:00 AM and 6:15 AM, while the temperature was within 5° C of normal, it was not raining, nor excessively windy.

3.3.3 Amphibian Breeding Surveys

Breeding amphibian surveys were completed according to Environment Canada's Marsh Monitoring Program protocol and

consisted of auditory surveys undertaken during the prime breeding period to record calling males that are present. Three surveys are spread throughout the breeding season in an attempt to include the short temporal peak for each species of interest. Survey dates are spaced so as

to record different amphibian species that call during different times in the spring. These surveys are conducted to record the presence or absence of breeding amphibians in potentially suitable habitat.

Breeding amphibian surveys on the study area were completed after dusk and during suitable temperature conditions. All areas that contained potential breeding amphibian habitat (i.e., wetlands) were surveyed from a distance that would enable calling amphibians to be heard. Survey conditions are provided in **Table 2**; wind conditions are provided using the Beaufort Scale.

Table 2. Breeding Amphibian Survey Conditions

Survey Date	Weather
April 5, 2021	12°C, Wind: 0. Precip.: None
May 20, 2021	27°C, Wind: 1. Precip.: None
July 6, 2021	23°C, Wind: 3. Precip.: None

3. Existing Conditions

The study area is primarily wooded with an ATV trail through the southern portion (**Photograph 1**; **Figure 2**). Per the terms of refence scoped with ORCA the occurrence of pooling water within the unopened road allowance was reviewed under spring conditions on April 5, 2021. During this review within the study area no pooling of standing water or evidence of recent occurrence was present with the road allowance (**Photograph 2**).

Photograph 1. Looking North along Existing Trail (July 23, 2021)





Legend Study Area Ecological Communities Provincially Significant Wetlands (PSW) (MNRF 2020) ANSI - Life Science (MNRF 2019) Estimated Wetland Edge Amphibian Station Locations	Existing Conditions		Figure 2A	
	Eighth Line Dummer DD			
	Project: 220044 Last Revised: August 2021			
	Client: Frontop Engineering Limited			Prepared by: BD Checked by: LW
	Contains information licensed under the Open Government License– Ontario Orthoimagery Baselayer: (Google)			

Photograph 2. Dry Conditions Within the Unopened Road Allowance (April 5, 2021)

3.1 Terrestrial Resources

4.1.1 Ecological Land Classification

Vegetation units within the study area were described and mapped on current colour ortho-photography of the lands using the Ecological Land Classification (ELC) system for southern Ontario (Lee et al. 1998) on June 9, 2020. This is the standard method used for describing vegetation communities in southern Ontario. The vegetation units were later confirmed on July 23, 2021. No changes were noted to the pre-existing vegetation communities. The vegetation communities were delineated by an OWES and ELC certified Beacon Ecologist and are illustrated on **Figure 2**.

4.1.1.1 Wetland Communities

Horsetail Mineral Meadow Marsh (MAM2-7)

This community is located at the northern extent of the unopened road allowance. Vegetation is dominated by Water Horsetail (*Equisetum fluviatile*) with Lake Sedge (*Carex lacustris*) and Broad-leaved Cattail (*Typha latifolia*; **Photograph 3**). This wetland is currently unevaluated for provincial significance however based on its proximity to the adjacent PSW if it were to be evaluated it would likely be designated a PSW.

Photograph 3. Horsetail Mineral Meadow Marsh (July 23, 2021)

4.1.1.2 Forest Communities

Fresh-Moist White Cedar Coniferous Forest (FOC4-1)

A small area of FOC4-1 is present within the northern portion of the unopened road allowance. This community is dominated by White Cedar (*Thuja occidentalis*) with all trees less than 50 cm in diameter (**Photograph 4**). The understory and ground flora are sparse, primarily comprised of White Cedar and Balsam Fir (*Abies balsamifera*) saplings.

Photograph 4. Fresh-Moist White Cedar Coniferous Forest (July 23, 2021)

Dry-Fresh Sugar Maple Mixed Forest (FOM3-2)

This community has a mixed canopy dominated by Sugar Maple (*Acer saccharum*) with Balsam Fir, Trembling Aspen (*Populus tremuloides*) and Red Oak (*Quercus rubra*). The majority of trees are less than 50 cm in diameter. The understory is dominated by Sugar Maple and Balsam Fir saplings and ground flora includes Wild Sarsaparilla (*Aralia nudicaulis*), Long-stalked Sedge (*Carex pedunculata*) and Canada Yew (*Taxus canadensis*; **Photograph 5**).

Photograph 5. Dry-Fresh Sugar Maple Mixed Forest (July 23, 2021)

Dry-Fresh Sugar Maple Deciduous Forest (FOD5-1)

This community is the dominant vegetation type within the study area and is dominated by Sugar Maple with Red Oak and Basswood (*Tilia americana*). The sub-canopy is predominantly Sugar Maple with Ironwood (*Ostrya virginiana*) and White Ash (*Fraxinus americana*). The majority of trees are less than 50 cm in diameter. The understory and ground flora includes Chokecherry (*Prunus virginiana*), Flowering Raspberry (*Rubus odoratus*), Wild Sarsaparilla, Long-stalked Sedge, Blue Cohosh (*Caulophyllum thalictroides*), and Canada Yew (**Photograph 6**).

Photograph 6. Dry-Fresh Sugar Maple Forest (July 23, 2021)

4.1.2 Flora

A total of 42 vascular plant species were recorded within the study area during the July 23, 2021 vegetation survey. Of these approximately 90% of the species recorded are considered native to the region. Collectively the study area supports a

moderate level of native species diversity. This can be attributed to the diversity of woodlands and natural wetland vegetation communities associated with, and adjacent to, the study area which includes: mixed, deciduous and coniferous forest and marshes.

No Species at Risk (i.e. provincially endangered, threatened or special concern species) were observed within or directly adjacent to the study area.

A search of the NHIC website revealed Butternut (*Juglans cinerea*) within a 5 km radius of the study area. No Butternut or other rare and/or significant plant species were observed within or directly adjacent to the subject property. A list of the vascular plants identified on the property can be found in **Appendix B**.

4.1.3 Breeding Birds

A total of 38 species of breeding birds were recorded within the study area during the 2021 surveys (**Appendix C**). This avian diversity is reflective of the habitat diversity within the study area discussed in the preceding sections, with a marsh community and forest communities.

The majority of breeding records were common species regularly found in rural fringes and urbanizing areas of south-central Ontario, including the most abundant in descending order: Red-eyed Vireo (*Vireo olivaceus*), Ovenbird (*Seiurus aurocapillus*) and Yellow-bellied Sapsucker (*Sphyrapicus varius*). Other

species observed with more than one breeding territory included Great Crested Flycatcher (*Myiarchus crinitus*), Blue Jay (*Cyanocitta cristata*), Black-capped Chickadee (*Poecile atricapillus*) and Veery (*Catharus fuscescens*).

One wetland specialist was observed, meaning this bird is reliant on wetland habitats to fulfill its life cycle: Swamp Sparrow (*Melospiza georgiana*). This species was found within the meadow marsh at the northern end of the study area, in the forest communities just south of this marsh, and near the unevaluated wetlands to the west and east of the subject property. Additionally, a number of birds typically associated with moist habitats were present, including: Alder Flycatcher (*Empidonax alnorum*), Common Yellowthroat (*Geothlypis trichas*), Winter Wren (*Troglodytes hiemalis*) and Northern Waterthrush (*Parkesia noveboracensis*).

Many species associated with forest habitats were also recorded during the breeding bird surveys and included: Ruffed Grouse (*Bonasa umbellus*), Eastern Wood-Pewee (*Contopus virens*), Black-throated Blue Warbler (*Setophaga caerulescens*) and Ovenbird.

Area-sensitive birds require larger tracts of suitable habitat in which to breed or have higher breeding success in larger areas of suitable habitat. As anticipated, eleven such woodland species were recorded. These species included: Yellow-bellied Sapsucker, Hairy Woodpecker (*Picoides villosus*), White-breasted Nuthatch (*Sitta carolinensis*), Winter Wren, Veery, Hermit Thrush (*Catharus guttatus*), Black-throated Blue Warbler, Black-throated Green Warbler (*Setophaga virens*), Black-and-White Warbler (*Mniotilta varia*), Ovenbird and Scarlet Tanager (*Piranga olivacea*).

Two breeding territories of Eastern Wood-Pewee, a special concern species both federally and provincially, were recorded in the forested habitat in the central and southern portion of the study area. Similarly, two pairs of Wood Thrush (*Hylocichla mustelina*) which is federally threatened and provincially of special concern, were located within the forest community. This species is also subject to the provincial ESA. Two breeding territories were recorded in the forested habitat in the central portion of the study area.

Although none of the species recorded during the breeding bird survey were endangered or threatened, an Eastern Whip-poor-will (*Antrosotmus vociferus*) which is a threatened species, was heard during the amphibian survey of May 20, 2021. Given the time of year, it may be a migrant. However, species- specific surveys are required to confirm the presence/absence of a breeding territory of this species as this species is not captured during standard breeding bird surveys.

No species ranked as S1 through S3 (Critically Imperiled through Vulnerable) by the province were present during the 2021 breeding season.

4.1.4 Breeding Amphibians

The results of the amphibian breeding surveys are summarized in **Table 3** below and survey locations are shown on **Figure 2**.

Surveys for breeding amphibians were conducted on the study area with a focus on the two wetlands to the north and northeastern portions of the property. The study area had little to no background noise and no breeding amphibian habitat is present within the portion of the road allowance proposed to be opened as an access road.

During the first survey, station 1 had a full chorus of Wood Frogs (*Lithobates sylvaticus*) and Spring Peepers (*Pseudacris crucifer*) calling at a code of 3 with two Chorus Frogs (*Pseudacris triseriata*) calling at a code of 1. Station 2 also had a full chorus of Wood Frogs (*Lithobates sylvaticus*) and Spring Peepers (*Pseudacris crucifer*) calling at a code of 3 with one Chorus Frog (*Pseudacris triseriata*) calling at a code of 1.

During the second survey, station 1 had a full chorus of Gray Treefrogs (*Hyla versicolor*) and Spring Peepers calling at a code of 3. Station 2 also had a full chorus of Gray Treefrogs and Spring Peepers calling at a code of 3. With one American Toad (*Anaxyrus americanus*) calling at a code of 1.

During the third survey, stations 1 and 2 had a full chorus of Gray Treefrog calling at a code of 3.

Table 3. Breeding Amphibian Survey Results

Survey Station	Survey Date		
	April 5, 2021	May 20, 2021	July 6, 2021
1	Wood Frog 3 Spring Peeper 3 Chorus Frog 1 ²	Gray Treefrog 3 Spring Peeper 3 American Toad 1 ¹	Gray Treefrog 3
2	Wood Frog 3 Spring Peeper 3 Chorus Frog 1 ¹	Gray Treefrog 3 Spring Peeper 3	Gray Treefrog 3

Chorus Code:

- 1. individuals of one species can be counted, calls not simultaneous;
- 2. some calls of one species simultaneous, numbers can be reliably estimated; and,
- 3. full chorus, calls continuous and overlapping. Superscript indicates the number of individuals recorded

No threatened or endangered amphibian species were recorded and all those observed are common and abundant in Ontario (NHIC 2021).

3.2 Threatened and Endangered Species

Review of background information and provincial databases has indicated that there are records of 15 endangered and threatened species with potential suitable habitat recorded on or within a 5 km radius of the study area. The results of the endangered and threatened species assessment are based on site review combined with knowledge of the habitat preferences and natural history of the species known to occur within 5 km of the study area (Table 4).

Table 4. Potential Endangered and Threatened Species which may occur on the Study Area

Species	ESA ¹ Status	SARA ² Status	COSEWIC ³ Status	Species /Habitat Present on the Study Area
Eastern Meadowlark <i>Sturnella magna</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Blanding's Turtle <i>Emydoidea blandingii</i>	Threatened	Threatened schedule 1	Endangered	Potential suitable habitat is present adjacent to the study area within the wetland communities.
Least Bittern <i>Ixobrychus exilis</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area
Northern Myotis <i>Myotis septentrionalis</i>	Endangered	Endangered schedule 1	Endangered	Potential suitable habitat is present on study area within the woodland communities.
Little Brown Myotis <i>Myotis lucifugus</i>	Endangered	Endangered schedule 1	Endangered	Potential suitable habitat is present on study area within the woodland communities.
Chimney Swift <i>Chaetura pelagica</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Cerulean Warbler <i>Setophaga cerulea</i>	Threatened	Endangered	Endangered	Not recorded during breeding bird surveys.

Bobolink <i>Dolichonyx oryzivorus</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Butternut <i>Juglans cinerea</i>	Endangered	Endangered	Endangered	Butternut not present within or immediately adjacent to the study area
Tri-colored Bat <i>Perimyotis subflavus</i>	Endangered	Endangered schedule 1	Endangered	Potential suitable habitat is present on study area within the woodland communities.
Eastern Hog-nosed Snake <i>Heterodon platirhinos</i>	Threatened	Threatened schedule 1	Threatened	Low likelihood of occurrence in woodlands.
Eastern Whip-poor-will <i>Antrostomus vociferus</i>	Threatened	Threatened schedule 1	Threatened	Potential suitable habitat is present on study area within the woodland communities.
Bank Swallow <i>Riparia riparia</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Barn Swallow <i>Hirundo rustica</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Eastern Small-footed Myotis <i>Myotis leibii</i>	Endangered	N/A	N/A	Potential suitable habitat is present on study area within the woodland communities.

- 1- ESA – *Endangered Species Act*
- 2- SARA – *Species at Risk Act*
- 3- COSEWIC – *Committee on the Status of Endangered Wildlife in Canada*

3.3 Other Wildlife

Any wildlife species or signs of wildlife (i.e. scat, tracks etc.) observed on the study area during field investigations not considered within the preceding sections of this report were recorded as incidental observations. Signs of Black Bear (*Ursus americanus*), White-tailed Deer (*Odocoileus virginianus*), Red Squirrel (*Sciurus vulgaris*) and Coyote (*Canis latrans*) were noted.

3.4 Significant Wildlife Habitat

Significant Wildlife Habitat designation is the responsibility of the planning authority and determination of it on a site-by-site basis is generally not an appropriate manner in which to determine this function.

The Township of Douro-Dummer Official Plan does not identify Significant Wildlife Habitat. It is possible that the presence of eleven pairs (and numerous pairs of several of those species) of area-sensitive special concern woodland bird species, could constitute significant wildlife habitat for specialised habitats for wildlife (habitat for area-sensitive species). Additionally, the presence of two pairs each of two species of conservation concern (woodland) may also constitute Significant Wildlife Habitat as habitats of species of conservation concern.

3.5 Landscape Connectivity

Landscape connectivity is recognized as an important component of natural heritage planning. A wide range of benefits can be attributed to maintaining connectivity within the natural landscape. Corridors allow organisms to move between areas of high habitat importance. Conservation of distinct habitat types to protect species may be less effective unless the corridors between them are also protected or restored.

From a wildlife perspective, the woodlands within the study area forms part of a larger natural feature corridor comprised of a mosaic of forest and wetland areas which forms part of a terrestrial corridor within the local landscape. This corridor extends beyond the study area to the north, east and west.

4. Summary of Key Natural Heritage Feature Attributes

The findings of the background review and field investigations have been relied upon to confirm whether the study area supports any of the natural heritage components recognized under the PPS, GPGGH, and the regional and municipal Official Plan policies. The Natural Heritage Reference Manual (MNRF 2010) were consulted to provide additional technical guidance

where required.

The study area is within 120 m of a PSW. Within and adjacent to the unopened road allowance are unevaluated wetlands and an ANSI.

The woodland communities within the study area (FOC4-1 FOM3-2 and FOD5-1) could meet the OMNR criteria for significant woodlands, however they have not been designated as significant by either the province or the municipality. The woodland communities are in proximity to other KNHF and forms part of a larger woodland greater than 50 ha that extends off the study area limits.

Seasonal field investigations and habitat assessment confirm that there is potential habitat for threatened or endangered within and adjacent to the study area. Should the proposed works have the potential to have an adverse effect to any of the species or habitats identified in **Table 4** as potentially occurring within the study area consultation with the MECP is recommended to ensure compliance with the ESA.

The Planning Authority has not identified Significant Wildlife Habitat within or adjacent to the study area.

5. Proposed Undertaking

The proposed undertaking is comprised of establishing a gravel access road on the unopened municipal road allowance and creating parking/turn around area at the terminus of the access road (**Figure 3**). The intent of the undertaking is to gain access via vehicle to the property at the end of unopened allowance for recreational uses by the landowner. The proposed access road will coincide with an existing ATV trail where present in the study area and will traverse a portion of the Center Dummer Bog and Swamp ANSI and upland woodland. The road allowance is approximately 20 m wide and 800 m in length however the access road is anticipated to only require sufficient width for a single lane (estimated to be approx. 3 m).

6. Impact Assessment and Mitigation Measures

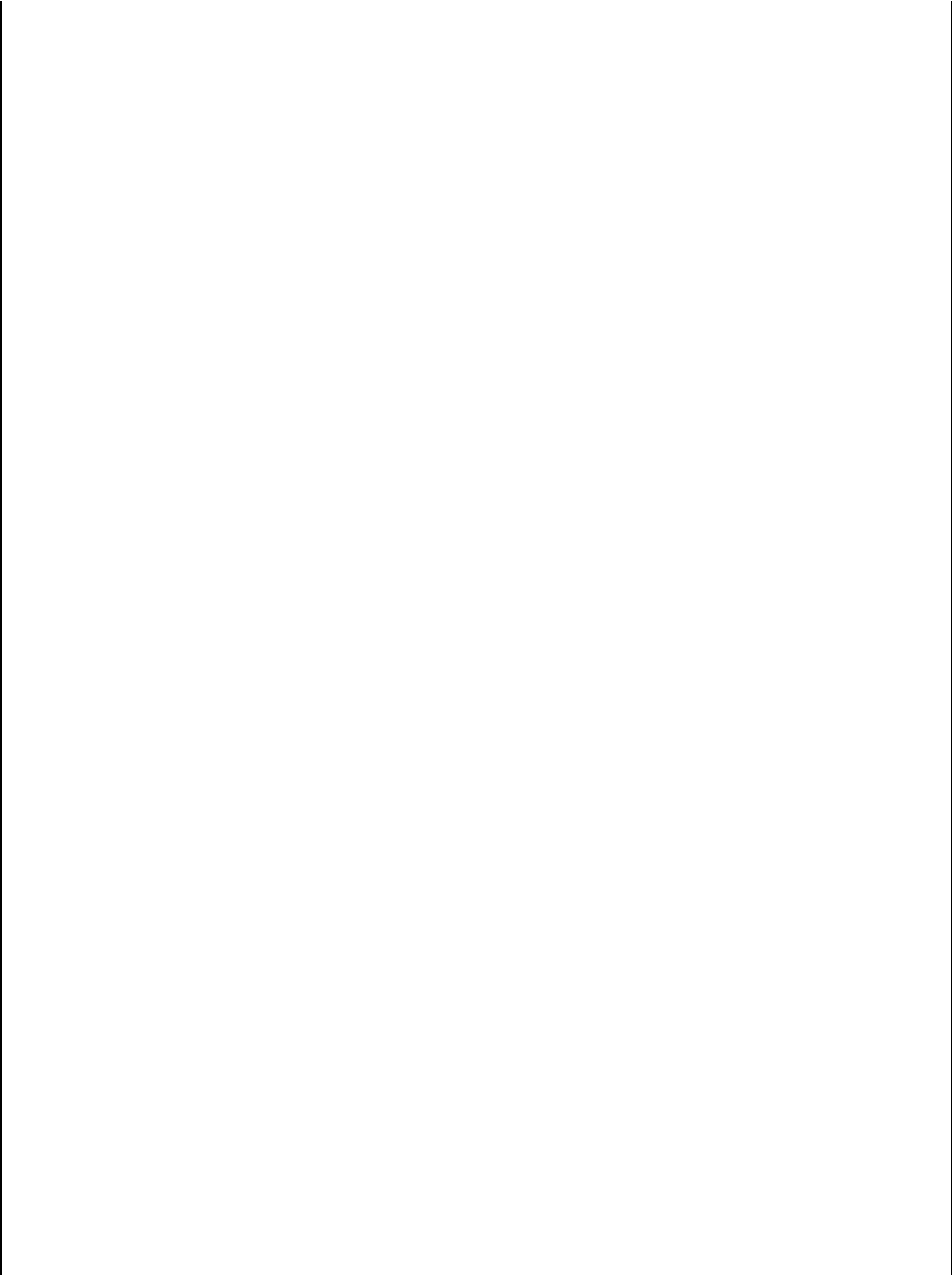
The following section details the anticipated impacts of the proposed undertaking, recommend vegetation protection zones (VPZs) and identify mitigation measures to be utilized to minimize effects of the project.

The proposed creation of a gravel access road on the unopened municipal road allowance is situated in an undeveloped area with KNHF and KHF within and adjacent to the study area. It is recognized that the road allowance is currently used and disturbed by off road vehicles. It is understood that ORCA is supportive of the access road as it will have potential to reduce the impacts to adjacent lands from motorized vehicles.

Given the proposed undertaking and existing natural features and functions potential for negative effects could occur in an unmitigated scenario either during or post establishment of the gravel access road and could include the following:

- Removal of habitat for local wildlife related to loss of woodland communities;
- Changes in hydrological conditions; and
- Erosion and sedimentation impacts.

These are discussed in the following subsections and mitigation recommendations have been included as necessary to reduce or eliminate potential impacts.



Legend

Study Area

Proposed Access

Figure 3

Road			
Eighth Line Dummer DD			
Project: 220044 Last Revised: August 2021			
Client: Frontop Engineering Limited			
			Prepared by: BD Checked by: LW
Contains information licensed under the Open Government License–Ontario Orthoimagery Baselayer: (Google)			

C:\Dropbox\Dropbox (Beacon)\All GIS Projects\2020\220044 Eighth Line Dummer DD\Q Project Files\2020-06-04 - Eighth Line Dummer DD - 220044.qgz

As impact avoidance is generally the most effective means of reducing the risk of negative effects on the natural environment, the extent of the undertaking has been minimized and is proposed to be confined to the extent of the unopened road allowance and does not encroach in a 30 m VPZ from the unevaluated wetland communities on and adjacent to the road allowance as well as a 30 m VPZ from the PSW.

To accommodate the proposed undertaking some tree and understory removal within a narrow, linear swath of woodland will be required. The area is estimated to be 0.12 ha in an approximate 3 m x 400 m configuration for the road and an approximate 20 m by 30 m area for parking and turnaround area, which occurs primarily within the road allowance (**Figure 3**). A portion of this area coincides with the ANSI. Another 0.12 ha of the proposed access road occurs where an existing ATV trail is located and minimal tree and vegetation removals are anticipated to be required through this portion of the study area.

The study area currently provide habitat for local bird and wildlife communities typical of woodland communities. The removal of these areas are not anticipated to result in a measurable effect on the species that use these areas as the extending communities surrounding the road allowance provides suitable habitat for the locally occurring birds and wildlife species and will persist with the gravel access road.

To address the possibility of hydrological changes the access road is to be constructed of gravel which is permeable and will limit changes in infiltration. The road allowance was reviewed under spring conditions and no standing or flowing water was noted in the alignment for which the road will alter surface flow routes. It is recommended that all materials used to establish the access road be inert materials and proof of origin and quality be provided to ORCA if requested.

To avoid encroachment beyond the limits of the road allowance it is recommended that the alignment be clearly delineated

prior to commencing works.

Timing of the tree and vegetation removals will be key in avoiding sensitive life processes of local wildlife. The federal *Migratory Birds Convention Act*, 1994 protects the nests, eggs and young of most bird species from harassment, harm or destruction. Environment Canada considers the “risk period” for breeding birds in southern Ontario to be from the end of March to late August, and so the most cautious approach is to confine approved vegetation and tree removal from September 1 to March 31 to accommodate nesting birds. Bats form maternity roosts and day roosts in treed areas from the early spring to early fall. Bats are protected under the provincial *Fish and Wildlife Conservation Act* and endangered bats are protected provincially under the ESA. To avoid causing harm or harassing bats it is recommended that tree removal occur outside the active bat season of April 1 – September 30.

Sedimentation and Soil Erosion

Activities associated with the removal of vegetation from the road allowance and installation of the gravel access road have the potential to expose soils and transport sediment into the adjacent natural

features. To mitigate it is recommended that an erosion and sediment control (ESC) plan been developed and implemented. Recommended components of the ESC plan include:

- Prior to commencing works, the perimeter of road allowance should be delineated and sediment fencing should be erected to limit the movement of sediment outside the work area;
- Sediment fencing should be checked on a weekly basis and maintained in good condition throughout the duration of construction. Any repairs to the sediment fencing should be completed within 24 hours of being noted;
- Fencing should be removed upon completion of works after exposed soils have been stabilized;
- A spill kit and spill response plan shall be kept on site readily available; and
- Machinery and material staging and storage should be limited to the delineated work area or existing roadway and not occur within the wetlands or their VPZs.

Based on correspondence between the landowner and ORCA it is understood that an ESC plan will be required as part of a submission for a permit under Ontario Regulation 167/06.

7. Policy Conformity

Section 2 of this report provided an overview of the natural heritage policies and regulations of the Provincial Policy Statement, County of Peterborough, Township of Douro-Dummer, ORCA and the *Endangered Species Act*. This section examines conformity with those policies and regulations.

7.1 Provincial Policy Statement

Within the study area natural heritage features identified by the PPS include significant wetlands and Life Science ANSI. The woodland has not been designated as significant by the province or the planning authority.

The Dummer Swamp PSW is considered a component of the natural heritage system. This feature is being protected through the implementation of appropriate VPZ's. No negative impacts are anticipated on the Dummer Swamp PSW.

Tree and vegetation removal within the unopened road allowance from the Dummer Bog and Swamp ANSI will be required to establish the gravel access road. The removal of some trees and vegetation from a narrow linear area within the ANSI is not anticipated to have a negative impact the feature.

A habitat screening assessment has identified the potential for threatened and endangered species and habitat to occur within the study area. Consultation with the MECP is recommended to ensure the undertaking can be completed in compliance with the ESA.

The Planning Authority has not identified Significant Wildlife Habitat within the study area, but field investigations may indicate SWH conditions present (habitat for species of conservation concern and specialised habitat for wildlife [area-sensitive woodland]). These functions will not be negatively impacted by the proposed undertaking.

7.2 Growth Plan for the Greater Golden Horseshoe

The proposed gravel access road is in accordance with the GPGGH as VPZ will be provided to the PSW and unevaluated wetlands which is a sufficient width to protect the features from the proposed undertaking. Consistent with Section 4.2.3 the undertaking is to facilitate recreational uses and measures have been taken to minimize the area and prevent negative impacts to KNHF and KHF.

7.3 County of Peterborough/ Township of Douro-Dummer Official Plan

Key Natural Heritage Features are shown in the OP within and immediately north of the study area. The limits of these features have been determined through this EIS and there will be no negative impacts to these areas. This EIS has recommended appropriate mitigation to ensure no negative impacts on the features or functions of the KNHF and KHF as they occur within and adjacent to the study area.

7.4 Otonabee Region Conservation Authority

The PSW and unevaluated wetlands within and immediately north of the study area are regulated by ORCA. The occurrence of and limits of the unevaluated wetland within the study area were determined in the field by an OWES certified ecologist. The PSW and unevaluated wetlands will be provided VPZs to ensure no adverse impacts from the proposed undertaking. The access road is to be established using gravel to ensure a permeable surface to avoid altering infiltration and avoid hydrological changes to the wetlands. Inert material is recommended to be used for the access road.

As the proposed works are regulated under ORCA and is located within 30 m of unevaluated wetlands (of any size) as well as within 120 m of a PSW, a permit is required under Ontario Regulation 167/06, under the *Conservation Authorities Act*.

7.5 Endangered Species Act

A habitat screening assessment has identified the potential for threatened and endangered species and habitat to occur within the study area. Consultation with the MECP is recommended to ensure the undertaking can be completed in compliance with the ESA.

8. Summary

Beacon has conducted a background review and seasonal field investigations in order to prepare this scoped EIS for the proposed establishment of a gravel access road on an unopened road allowance. The proposed gravel access road is in conformance with applicable natural heritage policies as set out in the PPS, GPGGH, County of Peterborough and Township of Douro-Dummer Official Plan. Potential habitat for species protected under the ESA have been identified and consultation with MECP is recommended to ensure compliance with the ESA. Mitigation measures have been recommended to

address any potential negative impacts on the natural heritage features and function, including natural feature protection and VPZs.

ORCA policies and regulations have been addressed and a permit will be required for the gravel access road within the regulated areas.

Report prepared by:
Beacon Environmental

Report reviewed by:
Beacon Environmental

Hayley Brown, B.Sc. (Hons.)
Ecologist

Lindsey Waterworth, B.Sc.
Senior Ecologist

9. References

County of Peterborough Official Plan. 2020.

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Appendix A

ORCA Correspondence

Guiding Solutions in the Natural Environment

January 22, 2021 BEL 220044

Ms. Chait-Hartwig
Temporary CAO/Deputy Clerk Township of Douro-Dummer 894 South Street
Warsaw, ON K0L 3A0
Mr. Matt Wilkinson Planner
Otonabee Conservation 250 Milroy Drive
Peterborough, ON K9H 7M9

Re: Terms of Reference for a Scoped Environmental Impact Study– Eighth Line Road, North Dummer, Part of Lot 17, Concession 7, Township of Douro-Dummer

Beacon Environmental Limited (Beacon) is pleased to present you with this Terms of Reference (ToR) for a scoped Environmental Impact Study (EIS) to be prepared in support of a proposed construction of an access road along an unopened municipal road allowance on Eighth Line Road, North Dummer, Part of Lot 17, Concession 7, Township of Douro-Dummer, County of Peterborough (herein referred to as ‘study area; **Figure 1**). The study area is approximately 1.5ha (3.7 acres) and is located east of County Road 40 and north of Centre Dummer Road. The study area is designated under the Township of Douro-Dummer Official Plan as Rural within the Centre Dummer Bog and Swamp Life Science Area of Natural and Scientific

Interest (ANSI) and the Dummer Swamp Provincially Significant Wetland (PSW) to the north on Schedule A4-2 Land Use and Transportation Dummer Ward. All forms of development and site alteration within 120 m of a PSW require the completion of an environmental study.

A scoped EIS is required due to the proximity to the PSW, ANSI, and potential habitat for threatened or endangered species. A preliminary assessment of the extent of wetland within the unopened road allowance was conducted by Beacon on June 6, 2020. The study area is primarily wooded with an ATV trail through the southern portion. The results of the wetland review were provided to the Otonabee Region Conservation Authority (ORCA) and response was received on August 31, 2020. The response requested a scoped EIS to address the possible hydrological/ecological impacts to the adjacent wetland/natural heritage features and recommend possible mitigation measures.

The following subsections present the proposed ToR to undertake scoped EIS.

Background Review

Available relevant background data will be collected including a review of air photos and mapping in the Township of Douro Dummer Official Plan, occurrence of natural areas from the Ministry of Natural Resources and Forestry (MNRF), review of the MNRF’s Natural Heritage Information Centre database, and request for relevant data from ORCA.

Markham ❖ Bracebridge ❖ Guelph ❖ Peterborough ❖ Barrie www.beaconenviro.com

Field Investigations

A site survey tasked with characterizing existing vegetation community has been completed on June 6, 2020. During this reconnaissance, vegetation communities were delineated and described using the Ecological Land Classification (ELC) for Southern Ontario (Lee *et al.* 1998). The results of the 2020 site survey will be supplemented by seasonal field investigation in 2021. Beacon will characterize natural heritage features within the study area using a combination of primary and secondary information sources. Proposed field surveys are as follows:

- One site visit during the spring freshet to review extend of water present in the right-of-way;
- Two breeding bird surveys;
- Three breeding amphibian surveys; and
- Detailed flora vegetation inventory, including review for Butternut (*Juglans cinerea*) and American Ginseng (*Panax quinquefolis*).

Site visits will occur between late March and June 2021 during suitable conditions.

Scoped EIS Report

The scoped EIS report will summarize the findings of the background review and field investigations, assess the function of natural heritage features, evaluate impacts of the proposed access road, recommend mitigation and enhancement opportunities, and assess conformity with provincial, municipal, and ORCA policies and regulations. The scoped EIS will be prepared according to the following outline:

Introduction

This section of the report will include introductory remarks regarding the purpose and scope of the study, a general description of the site and the site location, and a brief description of the proposed development.

Policy Review

The report will include a summary of applicable provincial, municipal and conservation authority natural heritage policies and legislation, and their relevance to the property, including the Provincial Policy Statement, Township of Douro-Dummer Official Plan, and ORCA policies and regulations including Otonabee Conservation policies 7.2(10) and (16).

Methodology

This section of the report will include a description of the methods used to characterize the site’s natural heritage features and functions. A list of background information sources consulted as well as details of all field work and assessments will be included.

Existing Conditions

The report will provide a detailed description of existing conditions based on the results of the background review and field investigations. We will characterize existing biophysical resources within the study area, using available information from background resources and field work.

Description of Proposed Access Road

This section of the report will provide a description and map of the proposed access road and parking area.

Impact Assessment

An evaluation of potential direct and indirect effects on the natural heritage features and ecological functions on or immediately adjacent to the study area including an impact assessment for the wetland that occur in the vicinity of the road allowance.

Mitigation and Enhancement Recommendations

This section of the report will recommend mitigation measures to prevent, minimize, or offset impacts to natural heritage features from the proposed access road. Mitigation measures may include ESCs and replanting/soil stabilization techniques as applicable to the proposed undertaking.

Policy Conformity

We will review the proposed access road with respect to applicable provincial, municipal and conservation authority policies and regulations, including Otonabee Conservation policies 7.2(10) and (16).

We propose that the approach described above be used to as the ToR for the scoped EIS. Beacon welcomes the opportunity to discuss the proposed ToR and project approach with the Township of Douro-Dummer and ORCA. Should you have any comments or questions, please do not hesitate to contact the undersigned at (705) 243-7251 ext. 403 or waterworth@beaconenviro.com.

Prepared by:
Beacon Environmental

Hayley Brown, B.Sc. (Hons.) Ecologist
Reviewed by:
Beacon Environmental

Lindsey Waterworth, B.Sc. Senior Ecologist

Subject Property

Site Location		Figure 1
Eighth Line Dummer DD		
Project: 220044 Last Revised: June 2020		
Client:	Prepared by: BD Checked by:	
	Inset Map:	
Contains information licensed under the Open Government License–Ontario Orthoimagery Baselayer: (Google)		

Appendix B

Plant List

Appendix B

Plant List

Family	Scientific Name	Common Name	COSEWIC	SARO	SRank	Nat Status
Pinaceae	<i>Abies balsamea</i>	Balsam Fir			S5	N
Aceraceae	<i>Acer saccharinum</i>	Silver Maple			S5	N
Aceraceae	<i>Acer saccharum</i>	Sugar Maple			S5	N
Pteridaceae	<i>Adiantum pedatum</i>	Northern Maidenhair Fern			S5	N
Fabaceae	<i>Amphicarpaea bracteata</i>	American Hog-peanut			S5	N
Araliaceae	<i>Aralia nudicaulis</i>	Wild Sarsaparilla			S5	N
Cyperaceae	<i>Carex lacustris</i>	Lake Sedge			S5	N
Cyperaceae	<i>Carex pedunculata</i>	Long-stalked Sedge			S5	N
Cyperaceae	<i>Carex pensylvanica</i>	Pennsylvania Sedge			S5	N
Juglandaceae	<i>Carya cordiformis</i>	Bitternut Hickory			S5	N
Berberidaceae	<i>Caulophyllum thalictroides</i>	Blue Cohosh			S5	N
Apiaceae	<i>Cicuta maculata</i>	Spotted Water-hemlock			S5	N
Onagraceae	<i>Circaea canadensis</i>	Broad-leaved Enchanter's Nightshade			S5	N
Cyperaceae	<i>Dulichium arundinaceum</i>	Three-way Sedge			S5	N
Poaceae	<i>Elymus hystrix</i>	Bottlebrush Grass			S5	N
Orchidaceae	<i>Epipactis helleborine</i>	Broad-leaved Helleborine			SE5	I
Equisetaceae	<i>Equisetum fluviatile</i>	Water Horsetail			S5	N
Equisetaceae	<i>Equisetum hyemale</i>	Common Scouring-rush			S5	N
Oleaceae	<i>Fraxinus americana</i>	White Ash			S4	N
Lamiaceae	<i>Glechoma hederacea</i>	Ground-ivy			SE5	I
Liliaceae	<i>Maianthemum racemosum</i>	Large False Solomon's Seal			S5	N
Betulaceae	<i>Ostrya virginiana</i>	Eastern Hop-hornbeam			S5	N
Oxalidaceae	<i>Oxalis stricta</i>	Upright Yellow Wood-sorrel			S5	N
Salicaceae	<i>Populus tremuloides</i>	Trembling Aspen			S5	N
Rosaceae	<i>Prunus serotina</i>	Black Cherry			S5	N
Fagaceae	<i>Quercus rubra</i>	Northern Red Oak			S5	N
Grossulariaceae	<i>Ribes rubrum</i>	European Red Currant			SE5	I
Rosaceae	<i>Rubus allegheniensis</i>	Allegheny Blackberry			S5	N
Rosaceae	<i>Rubus idaeus</i>	Red Raspberry			S5	N
Rosaceae	<i>Rubus odoratus</i>	Purple-flowering Raspberry			S5	N
Papaveraceae	<i>Sanguinaria canadensis</i>	Bloodroot			S5	N

Family	Scientific Name	Common Name	COSEWIC	SARO	SRank	Nat Status
Asteraceae	<i>Solidago flexicaulis</i>	Zigzag Goldenrod			S5	N
Liliaceae	<i>Streptopus lanceolatus</i>	Rose Twisted-stalk			S5	N
Asteraceae	<i>Symphyotrichum cordifolium</i>	Heart-leaved Aster			S5	N
Taxaceae	<i>Taxus canadensis</i>	Canada Yew			S4	N
Cupressaceae	<i>Thuja occidentalis</i>	Eastern White Cedar			S5	N
Tiliaceae	<i>Tilia americana</i>	Basswood			S5	N
Anacardiaceae	<i>Toxicodendron radicans</i>	Poison Ivy			S5	N

Liliaceae	<i>Trillium erectum</i>	Red Trillium			S5	N
Liliaceae	<i>Trillium grandiflorum</i>	White Trillium			S5	N
Asteraceae	<i>Tussilago farfara</i>	Coltsfoot			SE5	I
Typhaceae	<i>Typha latifolia</i>	Broad-leaved Cattail			S5	N

Appendix C

Breeding Bird List

Appendix C

Common Name	Scientific Name	Status						# Breeding Pairs/ Territories
		National Species at Risk COSEWICa	Species at Risk in Ontario Listing a	Provincial breeding season SRANK b	TRCA Status d	Regional Status	Area-sensitive (OMNR)c	
Ruffed Grouse	<i>Bonasa umbellus</i>			S4	L2			2
Mourning Dove	<i>Zenaida macroura</i>			S5	L5			1
Black-billed Cuckoo	<i>Coccyzus erythrophthalmus</i>			S5	L3			1
Yellow-billed Cuckoo	<i>Coccyzus americanus</i>			S4	L3			1
Yellow-bellied Sapsucker	<i>Sphyrapicus varius</i>			S5	L3		A	3
Hairy Woodpecker	<i>Picoides villosus</i>			S5	L4		A	1
Northern Flicker	<i>Colaptes auratus</i>			S4	L4			1
Eastern Wood-Pewee	<i>Contopus virens</i>	SC	SC	S4	L4			2
Alder Flycatcher	<i>Empidonax alnorum</i>			S5	L3			1
Eastern Phoebe	<i>Sayornis phoebe</i>			S5	L5			1
Great Crested Flycatcher	<i>Myiarchus crinitus</i>			S4	L4			2
Blue Jay	<i>Cyanocitta cristata</i>			S5	L5			2
Common Raven	<i>Corvus corax</i>			S5	L4			1
Black-capped Chickadee	<i>Poecile atricapillus</i>			S5	L5			2
White-breasted Nuthatch	<i>Sitta carolinensis</i>			S5	L4		A	1
Winter Wren	<i>Troglodytes hiemalis</i>			S5	L3		A	1
Veery	<i>Catharus fuscescens</i>			S4	L3		A	2
Hermit Thrush	<i>Catharus guttatus</i>			S5	L3		A	1
Wood Thrush	<i>Hylocichla mustelina</i>	THR	SC	S4	L3			2
American Robin	<i>Turdus migratorius</i>			S5	L5			1
Gray Catbird	<i>Dumetella carolinensis</i>			S4	L4			1
Red-eyed Vireo	<i>Vireo olivaceus</i>			S5	L4			6
Nashville Warbler	<i>Oreothlypis ruficapilla</i>			S5	L3			1
Chestnut-sided Warbler	<i>Setophaga pensylvanica</i>			S5	L3			1
Black-throated Blue Warbler	<i>Setophaga caerulescens</i>			S5	L3		A	2

Common Name	Scientific Name	Status						# Breeding Pairs/ Territories
		National Species at Risk COSEWICa	Species at Risk in Ontario Listing a	Provincial breeding season SRANK b	TRCA Status d	Regional Status	Area-sensitive (OMNR)c	

Black-throated Green Warbler	<i>Setophaga virens</i>			S5	L3		A	1
Black-and-white Warbler	<i>Mniotilta varia</i>			S5	L2		A	1
Ovenbird	<i>Seiurus aurocapillus</i>			S4	L3		A	4
Northern Waterthrush	<i>Parkesia noveboracensis</i>			S5	L3			1
Common Yellowthroat	<i>Geothlypis trichas</i>			S5	L4			1
Scarlet Tanager	<i>Piranga olivacea</i>			S4	L3		A	1
Rose-breasted Grosbeak	<i>Pheucticus ludovicianus</i>			S4	L4			2
Indigo Bunting	<i>Passerina cyanea</i>			S4	L4			1
Song Sparrow	<i>Melospiza melodia</i>			S5	L5			2
Swamp Sparrow	<i>Melospiza georgiana</i>			S5	L4			2
White-throated Sparrow	<i>Zonotrichia albicollis</i>			S5	L3			1
Common Grackle	<i>Quiscalus quiscula</i>			S5	L5			1
Purple Finch	<i>Haemorhous purpureus</i>			S4	L4			1

Field Work Conducted On: June 9 & 19, 2021

Number of Species: 38
Number of (provincial and national) Species at Risk: 2 - EWPE and WOTH Number of S1 to S3 Species: 0
Number of Forest Area-sensitive Species: 11 - YBSA, HAWO, WBNU, WIWR, VEER, HETH, BTBW, BTGW, BAWW, OVEN, SCTA Number of Grassland Area-sensitive Species: 0

Recommendation:

That the Clerk/Planning-2021-39 report, dated May 17, 2022, regarding the delegation request from Mr. Gisinsky requesting approval to commence work on the road allowance and the removal of the requirement for a turning circle be received and that staff be requested to prepare all documentation and present it at the next Council meeting for Council's review.

Overview:

Mr. Gisinsky is the agent for Dzmitry and Volha Hershtynovic. They approached Council in 2020 with a request to open the Eighth Line Road Allowance going north from Centre Dummer Road to reach their parcel of land. Council directed staff to complete a consultation with the community and bring back information for review. From that consultation Council passed the following Resolution in January 2020:

Resolution Number 12-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report to Council, dated December 12, 2019, regarding the proposed work on the 8th Line Road Allowance north of Centre Dummer Road be received and that the applicants be advised that Council will not be making any decision on this matter until an Environmental Impact Study is complete. Carried

In December 2020 Mr. Gisinsky came in front of Council to request to be allowed to survey the road allowance while the environmental report was in progress. In response Council passed the following Resolution:

Resolution Number 451-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the CAO-2020-72 report, dated December 7, 2020 regarding the Eighth Line Road Allowance North Dummer – Request to Survey be received and that the request to proceed with survey work be approved by Council while the Environmental Study is being completed and prior to Council deciding on the request to complete works on the unopened road allowance, that the requester be advised that work will be done at his own expense and risk, and further that a copy of the survey produced be given to the Township in paper and electronic formats. Carried

The Township has received the survey and the Environmental Study is now complete and has been reviewed by Otonabee Region Staff. The report in conjunction with the survey shows that there are issues with the possibility of a parking area and a turning circle due to natural features in the area.

Conclusion:

Mr. Gisinsky is requesting that Council remove the requirement to have a 30 metre turning circle at the terminus of the road allowance and that vehicles be allowed to park on the road allowance if the work on the allowance to open it is approved.

Financial Impact: N/A

Strategic Plan Applicability: To effectively respond to the challenges of addressing the Township's municipal infrastructure needs as well as effectively managing the assets of the corporation.

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Follow-up on Request to Open Eighth Line Road Allowance.docx
Attachments:	<ul style="list-style-type: none">- EIS - Eighth Line Road.pdf- ORCA Comments on EIS Report.pdf- Letter - Hershtynovic - 8th Line Rd Allowance - Council Decision 12 15 2020.docx.pdf- Email String regarding Pond and work on allowance.docx
Final Approval Date:	May 11, 2022

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs

Scoped Environmental Impact Study Eighth Line Road, North Dummer Township of Douro-Dummer

Prepared For:

Mr. Michael Gisinsky

Prepared By:

Beacon Environmental Limited

Date: Project:

August 2021 220044

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- Appendix B. Plant List
- Appendix C. Breeding Bird List

1. Introduction

Beacon Environmental Limited (Beacon) has been retained by Mr. Michael Gisinsky to prepare a Scoped Environmental Impact Study (EIS) in support establishing a gravel access road on an unopened municipal road allowance for the property located at Eighth Line Road, North Dummer, Part of Lot 17, Concession 7, Township of Douro-Dummer, County of Peterborough (herein referred to as 'study area', **Figure 1**). The study area is approximately 1.5ha (3.7 acres) and is located east of County Road 40 and north of Centre Dummer Road.

The study area is primarily wooded with an All-Terrain Vehicle (ATV) trail through the southern portion. Natural features present on and in the vicinity of the study area include the Center Dummer Bog and Swamp Life Science Area of Natural and Scientific Interest (ANSI), the Dummer Swamp Provincially Significant Wetland (PSW) to the north as well as woodlands and unevaluated wetlands. It is our understanding that Mr. Gisinsky is seeking to construct a gravel access road along the unopened road allowance to facilitate access to his property for recreational activities.

The Growth Plan for the Greater Golden Horseshoe (GPGGH), County of Peterborough and Township of Douro-Dummer Official Plans require the identification of natural heritage features and their functions to confirm there will be no negative impacts on the feature from the proposed unopened road allowance application.

The purpose of this EIS is to identify Key Natural Heritage Features (KNHF) and Key Hydrologic Features (KHF) and functions on or adjacent to the study area, assess impacts of the proposed unopened road allowance and recommend mitigation measures to ensure that there are no negative impacts to the features or their functions.

2. Environmental Policy Framework

2.1 Provincial Policy Statement (2020)

Natural Heritage Policy 2.1 of the *Provincial Policy Statement* (PPS) (MMAH 2020) provides direction to regional and local municipalities regarding planning policies for the protection and management of natural heritage features and resources for applications pursuant to the *Planning Act*. It took effect on May 1, 2020 superseding the PPS of 2014. The PPS defines natural heritage features and provides planning policies for each. The key text from the PPS that applies to the study area is reproduced below. The study area is situated in Ecoregion 6E.

2.1.4 *Development and site alteration* shall not be permitted in:

- a) *significant wetlands* in Ecoregions 5E, 6E and 7E; and
- b) *significant coastal wetlands*.

2.1.5 *Development and site alteration* shall not be permitted in:

- a) *significant wetlands* in the Canadian Shield north of Ecoregions 5E, 6E and 7E;

- b) *significant woodlands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- c) *significant valleylands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- d) *significant wildlife habitat*;
- e) *significant areas of natural and scientific interest*; and
- f) *coastal wetlands* in Ecoregions 5E, 6E and 7E that are not subject to policy 2.1.4(b).

Unless it has been demonstrated that there will be no *negative impacts* on the natural features or their *ecological functions*.

2.1.6 *Development and site alteration* shall not be permitted in *fish habitat* except in accordance with *provincial and federal requirements*.

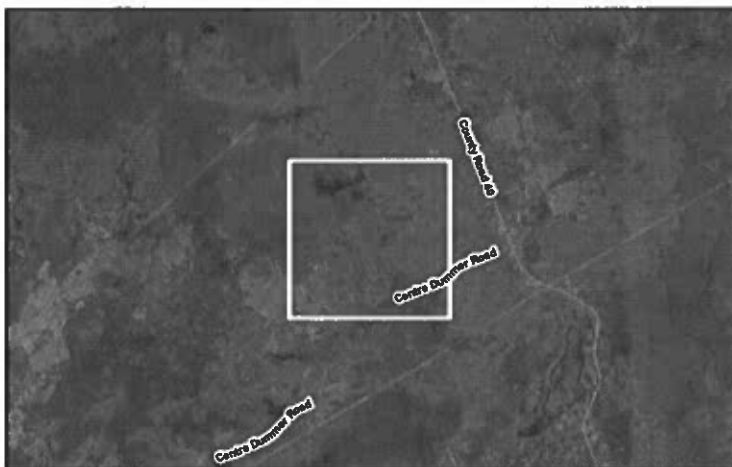
2.1.7 *Development and site alteration* shall not be permitted in *habitat of endangered species and threatened species*, except in accordance with *provincial and federal requirements*.



Of these features, provincially significant wetlands (PSW) and significant ANSIs are identified directly by the Ministry of Natural Resources and Forestry (MNR). Woodlands and other significant features may be identified using MNR criteria or municipal criteria that meet the same standard. In Ontario, Fisheries and Oceans Canada (DFO) manages fish habitat and the MNR manages fisheries. Habitat of endangered and threatened species is mainly governed by the provincial *Endangered Species Act* (2007) (See Section 2.5).

Furthermore, development and site alteration shall not be permitted on "adjacent lands" to the natural heritage features/areas (i.e., within 120 m) addressed in policies 2.1.4, 2.1.5, 2.1.6 and 2.1.7 "unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated [through an EIS] that there will be no negative impacts on the natural features or on their ecological functions." Adjacent lands are defined in the PPS as "those lands contiguous to a specific natural heritage feature or area where it is likely that development or site alteration would have a negative impact on the feature or area." Therefore, it can be assumed that any development or site alteration on lands that lie beyond 120 m of the feature will 1) not have a negative impact and 2) does not require an EIS.

2.2 Growth Plan for the Greater Golden Horseshoe (2020)

The GPGGH has been prepared under the *Places to Grow Act*, 2005. This Plan guides decisions on a wide range of issues such as: transportation, infrastructure planning, land-use planning, urban form, housing, natural heritage and resource protection and builds on the PPS, Greenbelt, Niagara Escarpment and Oak Ridges Moraine Plans.



Site Location		Figure 1
Eighth Line Dummer DD		
		Project: 220044 Last Revised: June 2020
Client:		Prepared by: BD Checked by:
	1:10,800	Inset Map: 1:90,000
Contains information licensed under the Open Government License—Ontario Orthomagery Baselayer: (Google)		

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The GPGGH recognizes the following KNHF:

- Habitat of endangered and threatened species;
- Fish habitat;
- Wetlands;
- Life Science ANSIs;
- Significant valleylands;
- Significant woodlands;
- Significant wildlife habitat (including habitat of special concern species);
- Sand barrens, savannahs, and tallgrass prairies; and
- Alvars.

KHF under the GPGGH are:

- Permanent and intermittent streams;
- Inland lakes and their littoral zones;
- Seepage areas and springs; and
- Wetlands.

Section 4.2.3 states:

Outside of settlement areas, development or site alteration is not permitted in key natural heritage features that are part of the Natural Heritage System for the Growth Plan or in key hydrologic features, except for:

... small-scale structures for recreational uses, including boardwalks, footbridges, fences, docks, and picnic facilities, if measures are taken to minimize the number of such structures and their negative impacts.

Section 4.2.4 states:

Outside settlement areas, a proposal for new development or site alteration within 120 metres of a key natural heritage feature within the Natural Heritage System for the Growth Plan or a key hydrologic feature will require a natural heritage evaluation or hydrologic evaluation that identifies a vegetation protection zone, which:

- *Is of sufficient width to protect the key natural heritage feature or key hydrologic feature and its functions from the impacts of the proposed change;*
- *Is established to achieve and be maintained as natural self-sustaining vegetation; and*
- *For key hydrologic features, fish habitat, and significant woodlands, is no less than 30 metres measured from the outside boundary of the key natural heritage feature or key hydrologic feature.*

Evaluations undertaken in accordance with policy 4.2.4.1 will identify any additional restrictions to be applied before, during, and after development to protect the hydrologic functions and ecological functions of the feature.

2.3 County of Peterborough Official Plan (Office Consolidation 2020)

The County of Peterborough published its latest Official Plan Office Consolidation in March 2020 and recognizes the important contribution that natural systems, natural heritage features and natural resources make to the social, economic, and environmental health of local municipalities. In this regard, the County has identified the following areas to ensure that the appropriate land use and resource management protection policies are applied to them:

- Floodplains;
- Wetlands;
- Endangered and threatened species habitat;
- Fish habitat;
- Wildlife habitat;
- Woodlands;
- Valleylands;
- ANSI's; and
- Oak Ridges Moraine.

Section 4.1.3 states that "development and site alterations within provincially significant wetlands and in significant portions of the habitat of endangered and threatened species is not permitted." Outside of the Oak Ridge Moraine, development or site alteration such as filling, grading and excavating may be permitted within or adjacent to the remaining natural heritage features listed provided that an environmental impact assessment prepared in accordance with Section 4.1.3.1 demonstrates that there will be no negative impact on the natural features or functions.

2.3.1 Township of Douro-Dummer Official Plan

The County of Peterborough Official Plan functions as the Official Plan for the Township of Douro-Dummer with local policies outlined in Section 6 and 7.

The study area is mapped as Rural within an ANSI Life Science and a PSW to the north on Schedule A4-2 Land Use and Transportation Dummer Ward. All forms of development and site alteration within 120 m of a PSW require the completion of an environmental study.

2.4 Otonabee Region Conservation Authority

2.4.1 Ontario Regulation 167/06 (2006)

ORCA regulates hazard lands, including creeks, valleylands, shorelines, and wetlands under Ontario Regulation 167/06, under the *Conservation Authorities Act*.

For any development proposals located within 30 m of an unevaluated wetland (of any size) or within 120 m of a PSW, ORCA can require that an Environmental Impact Study (EIS) be prepared to the satisfaction of ORCA. The regulation requires the issuance of a permit from ORCA to allow "interference" with a wetland.

2.4.2 Watershed Planning & Regulation Policy Manual (2015)

Policy 2.3.2 (5) and 2.3.2 (6) of the manual refers to any proposed new development within areas of interference of a wetland. New development will be permitted within 120 m of a designated PSW provided that:

- Development will be setback from the wetland boundary by at least 30 m; and
- It can be demonstrated through an EIS that there will be no negative impact on the hydrological function of the wetland.

Section 7.2 (10) states that passive low intensity recreational uses associated with public parks, outdoor recreation and education, trail systems or watercourse access points will be permitted within an area of interference provided that there will be no negative impact on the hydrologic function of the wetland.

Section 7.2 (16) addresses fill placement, excavation and/or grade modifications and states fill placement, excavation and/or grade modifications: associated with existing access roads and driveways; required for the construction of a new access route to serve an existing residential, agricultural, commercial, industrial or institutional use ... will be permitted within an area of interference provided that there will be no negative impact on the hydrologic function of the wetland and inert fill material will be used. The proponent may be required to provide proof of the origin and quality of the fill material to ensure the control of pollution and the conservation of land is not impacted.

2.5 Endangered Species Act (2007)

Ontario's *Endangered Species Act* (2007, ESA) came into effect on June 30, 2008, with over 200 species in Ontario identified as extirpated, endangered, threatened, or of special concern. The Ministry of Environment, Conservation and Parks (MECP) provides oversight of the ESA for the regulation of Species at Risk (SAR) in Ontario. Under the ESA, native species that are in danger of becoming extinct or extirpated from the province are identified as being extirpated, endangered, threatened and special concern. These designations are defined as follows:

- Extirpated - a species that no longer exists in the wild in Ontario but still occurs elsewhere;
- Endangered – a species facing imminent extinction or extirpation in Ontario which is a candidate for regulation under Ontario's *Endangered Species Act*;
- Threatened - a species that is at risk of becoming endangered in Ontario if limiting factors are not reversed; and
- Special Concern (formerly Vulnerable) - a species with characteristics that make it sensitive to human activities or natural events.

Section 9 of the ESA prohibits the killing, harming or harassing of a threatened or endangered species, as well as the destruction of its habitat. Section 10 of the ESA prohibits the damage or destruction of the habitat of all endangered and threatened species. Permitting or approval is required to kill, harm or harass species protected under the ESA or to conduct works within habitat for threatened or endangered species. Species designated as Special Concern require management plans from the MECP but are not directly protected under the ESA. Seasonally appropriate field investigations are typically required to confirm the presence or absence when potentially suitable habitat exists.

3. Study Methodology

To characterize natural heritage resources and functions associated with the study area and adjacent lands, Beacon completed a review of available background information and undertook seasonal field investigations. A summary of the information reviewed, and field investigations completed is provided below.

3.1 Background Review and Agency Scoping

Background information pertaining to the natural resources and physical setting of the study area and environment was gathered and reviewed at the outset of the project. This included the following sources:

- County of Peterborough Official Plan (2020);
- Township Douro-Dummer Official Plan;
- Otonabee Region Conservation Authority (ORCA) Regulations and Policies; and
- MNRF Natural Heritage Information Centre (NHIC).

Other sources of information, such as aerial photography and topographic maps, were also consulted prior to commencing field assessments.

The scope for the EIS was confirmed with ORCA on August 31, 2020 (**Appendix A**).

3.2 Species at Risk Screening

A desktop review of available information sources was undertaken to determine potential species at risk. As part of the desktop screening, the following information sources were reviewed:

- Natural Heritage Information Centre (NHIC) Data via the Make-A-Map application;
- Databases of the Ontario Breeding Bird Atlas (OBBA) project;
- Ontario Reptile and Amphibian Atlas (ORAA);
- SAR range maps <https://www.ontario.ca/environment-and-energy/species-risk-ontario-list>;
- Aquatic SAR maps <http://www.dfo-mpo.gc.ca/species-especes/fpp-ppp/index-eng.htm>;
- High Resolution aerial photography of the property; and
- Natural and physical feature layers from Land Information Ontario (LIO).

The information sources referenced above were reviewed in a Geographic Information System (GIS) mapping environment that Beacon uses to assess the likelihood that sensitive fish habitat or potential SAR present in an area of interest.

3.3 Field Investigations

Beacon ecologists undertook field investigations in the study area and adjacent lands in 2020 and 2021. A summary of the field visits and survey dates are presented in **Table 1**. More detailed survey descriptions are provided in the subsections that follow.

Table 1. Dates of Field Investigations

Survey	Date of Survey(s)
Freshet Condition Review	April 5, 2021
Ecological Land Classification & Floristic Inventory	June 9, 2020, and July 23, 2021
Breeding Bird Surveys	June 9 and 19, 2021
Amphibian Surveys	April 5, May 20, July 6 2021

3.3.1 Ecological Land Classification

Vegetation communities were mapped and described according to the Ecological Land Classification (ELC) system for southern Ontario (Lee *et al.*, 1998), which involved delineating vegetation communities on an aerial photograph of the property and recording pertinent information concerning the structure and composition of the vegetation in each community. At the same time as vegetation community mapping was undertaken, a floral inventory occurred, which consisted of a compilation of a list of plants observed on the property. The vegetation communities were delineated by an OWES and ELC certified Beacon Ecologist.

3.3.2 Breeding Bird Surveys

Breeding bird surveys were undertaken for the entire study area, which will also address the presence/absence of regulated bird species under the ESA. This consisted of two early morning roving surveys in appropriate weather conditions (without rain or excessive wind) in which the entire study area was walked to within 50 m of all portions and all habitats were sampled. All birds heard or observed and showing some inclination toward breeding were recorded as breeding species and recorded in the location observed on an aerial photograph. The site visits were made more than one week apart in accordance with standard southern Ontario breeding bird survey protocols. An annotated species list was compiled indicating provincial breeding status, as well as any provincial and federal endangered and threatened species encountered.

The start times of these investigations were between 5:00 AM and 6:15 AM, while the temperature was within 5° C of normal, it was not raining, nor excessively windy.

3.3.3 Amphibian Breeding Surveys

Breeding amphibian surveys were completed according to Environment Canada's Marsh Monitoring Program protocol and consisted of auditory surveys undertaken during the prime breeding period to record calling males that are present. Three surveys are spread throughout the breeding season in an attempt to include the short temporal peak for each species of interest. Survey dates are spaced so as

to record different amphibian species that call during different times in the spring. These surveys are conducted to record the presence or absence of breeding amphibians in potentially suitable habitat.

Breeding amphibian surveys on the study area were completed after dusk and during suitable temperature conditions. All areas that contained potential breeding amphibian habitat (i.e., wetlands) were surveyed from a distance that would enable calling amphibians to be heard. Survey conditions are provided in **Table 2**; wind conditions are provided using the Beaufort Scale.

Table 2. Breeding Amphibian Survey Conditions

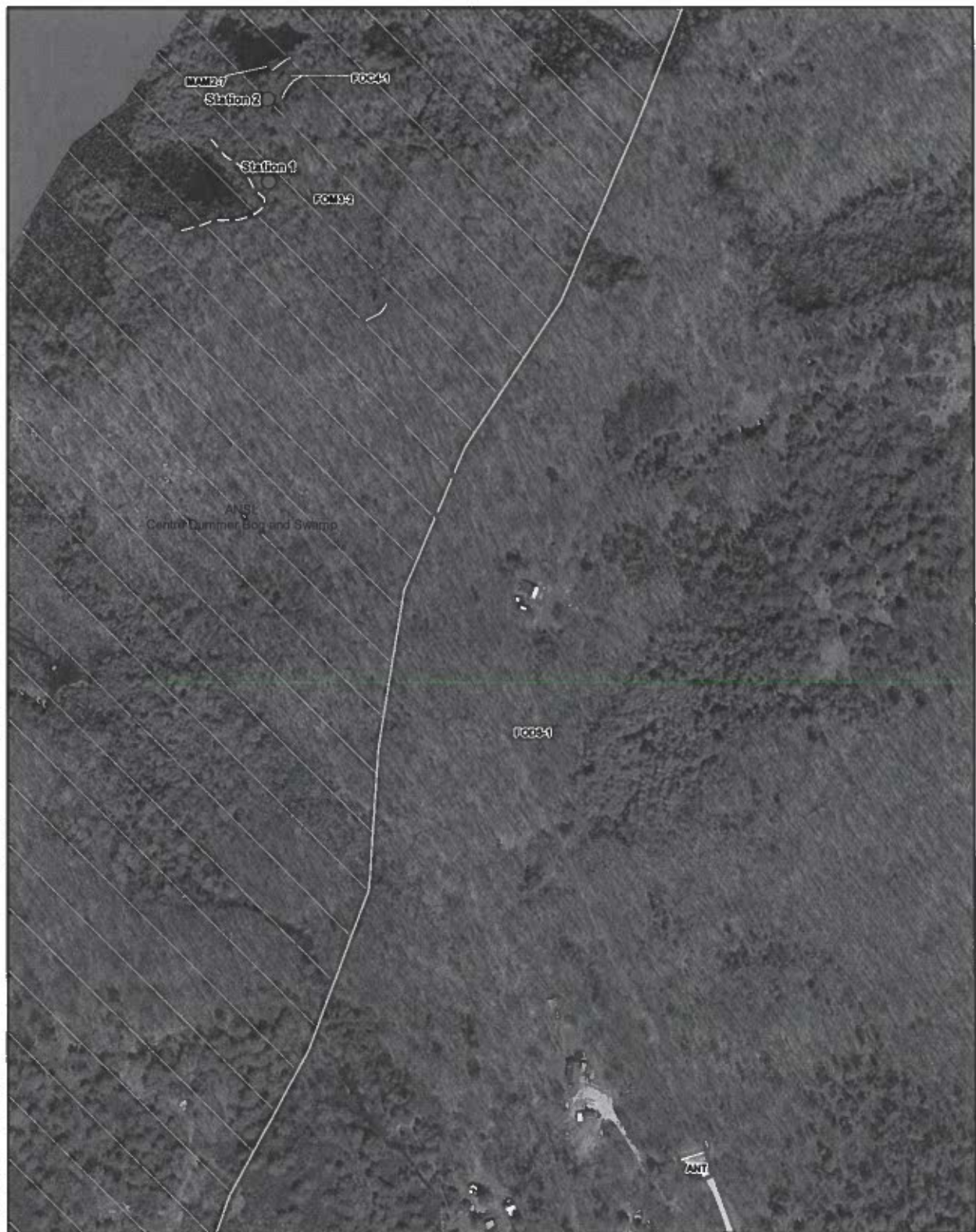
Survey Date	Weather
April 5, 2021	12°C, Wind: 0. Precip.: None
May 20, 2021	27°C, Wind: 1. Precip.: None
July 6, 2021	23°C, Wind: 3. Precip.: None

4. Existing Conditions

The study area is primarily wooded with an ATV trail through the southern portion (**Photograph 1; Figure 2**). Per the terms of reference scoped with ORCA the occurrence of pooling water within the unopened road allowance was reviewed under spring conditions on April 5, 2021. During this review within the study area no pooling of standing water or evidence of recent occurrence was present with the road allowance (**Photograph 2**).



Photograph 1. Looking North along Existing Trail (July 23, 2021)



Legend

- Study Area
- Ecological Communities
- Provincially Significant Wetlands (PSW) (MNRF 2020)
- ANSI - Life Science (MNRF 2019)
- Estimated Wetland Edge
- Amphibian Station Locations

Code	Community Description
Wetland Communities	
MAM2-7	Horseshoe Mineral Meadow Marsh
Forest Communities	
FOC4-1	Fresh - Moist White Cedar Coniferous Forest
FOD5-1	Dry - Fresh Sugar Maple Deciduous Forest
FOM3-2	Dry - Fresh Sugar Maple - Hemlock Mixed Forest
Other Communities	
ANT	Anthropogenic

Existing Conditions

Figure 2A

Eighth Line Dummer DD

BEACON
ENVIRONMENTAL

Project: 220044
Last Revised: August 2021

Client: Frontop
Engineering Limited

Prepared by: BD
Checked by: LW



1:2,700

0 50 100 m

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Orthoregistry Basemap: (Google)



Photograph 2. Dry Conditions Within the Unopened Road Allowance (April 5, 2021)

4.1 Terrestrial Resources

4.1.1 Ecological Land Classification

Vegetation units within the study area were described and mapped on current colour ortho-photography of the lands using the Ecological Land Classification (ELC) system for southern Ontario (Lee et al. 1998) on June 9, 2020. This is the standard method used for describing vegetation communities in southern Ontario. The vegetation units were later confirmed on July 23, 2021. No changes were noted to the pre-existing vegetation communities. The vegetation communities were delineated by an OWES and ELC certified Beacon Ecologist and are illustrated on **Figure 2**.

4.1.1.1 Wetland Communities

Horsetail Mineral Meadow Marsh (MAM2-7)

This community is located at the northern extent of the unopened road allowance. Vegetation is dominated by Water Horsetail (*Equisetum fluviatile*) with Lake Sedge (*Carex lacustris*) and Broad-leaved Cattail (*Typha latifolia*; **Photograph 3**). This wetland is currently unevaluated for provincial significance however based on its proximity to the adjacent PSW if it were to be evaluated it would likely be designated a PSW.



Photograph 3. Horsetail Mineral Meadow Marsh (July 23, 2021)

4.1.1.2 Forest Communities

Fresh-Moist White Cedar Coniferous Forest (FOC4-1)

A small area of FOC4-1 is present within the northern portion of the unopened road allowance. This community is dominated by White Cedar (*Thuja occidentalis*) with all trees less than 50 cm in diameter (**Photograph 4**). The understory and ground flora are sparse, primarily comprised of White Cedar and Balsam Fir (*Abies balsamifera*) saplings.



Photograph 4. Fresh-Moist White Cedar Coniferous Forest (July 23,2021)

Dry-Fresh Sugar Maple Mixed Forest (FOM3-2)

This community has a mixed canopy dominated by Sugar Maple (*Acer saccharum*) with Balsam Fir, Trembling Aspen (*Populus tremuloides*) and Red Oak (*Quercus rubra*). The majority of trees are less than 50 cm in diameter. The understory is dominated by Sugar Maple and Balsam Fir saplings and ground flora includes Wild Sarsaparilla (*Aralia nudicaulis*), Long-stalked Sedge (*Carex pedunculata*) and Canada Yew (*Taxus canadensis*; **Photograph 5**).



Photograph 5. Dry-Fresh Sugar Maple Mixed Forest (July 23,2021)

Dry-Fresh Sugar Maple Deciduous Forest (FOD5-1)

This community is the dominant vegetation type within the study area and is dominated by Sugar Maple with Red Oak and Basswood (*Tilia americana*). The sub-canopy is predominantly Sugar Maple with Ironwood (*Ostrya virginiana*) and White Ash (*Fraxinus americana*). The majority of trees are less than 50 cm in diameter. The understory and ground flora includes Chokecherry (*Prunus virginiana*), Flowering Raspberry (*Rubus odoratus*), Wild Sarsaparilla, Long-stalked Sedge, Blue Cohosh (*Caulophyllum thalictroides*), and Canada Yew (**Photograph 6**).



Photograph 6. Dry-Fresh Sugar Maple Forest (July 23, 2021)

4.1.2 Flora

A total of 42 vascular plant species were recorded within the study area during the July 23, 2021 vegetation survey. Of these approximately 90% of the species recorded are considered native to the region. Collectively the study area supports a moderate level of native species diversity. This can be attributed to the diversity of woodlands and natural wetland vegetation communities associated with, and adjacent to, the study area which includes: mixed, deciduous and coniferous forest and marshes.

No Species at Risk (i.e. provincially endangered, threatened or special concern species) were observed within or directly adjacent to the study area.

A search of the NHIC website revealed Butternut (*Juglans cinerea*) within a 5 km radius of the study area. No Butternut or other rare and/or significant plant species were observed within or directly adjacent to the subject property. A list of the vascular plants identified on the property can be found in **Appendix B**.

4.1.3 Breeding Birds

A total of 38 species of breeding birds were recorded within the study area during the 2021 surveys (**Appendix C**). This avian diversity is reflective of the habitat diversity within the study area discussed in the preceding sections, with a marsh community and forest communities.

The majority of breeding records were common species regularly found in rural fringes and urbanizing areas of south-central Ontario, including the most abundant in descending order: Red-eyed Vireo (*Vireo olivaceus*), Ovenbird (*Seiurus aurocapillus*) and Yellow-bellied Sapsucker (*Sphyrapicus varius*). Other

species observed with more than one breeding territory included Great Crested Flycatcher (*Myiarchus crinitus*), Blue Jay (*Cyanocitta cristata*), Black-capped Chickadee (*Poecile atricapillus*) and Veery (*Catharus fuscescens*).

One wetland specialist was observed, meaning this bird is reliant on wetland habitats to fulfill its life cycle: Swamp Sparrow (*Melospiza georgiana*). This species was found within the meadow marsh at the northern end of the study area, in the forest communities just south of this marsh, and near the unevaluated wetlands to the west and east of the subject property. Additionally, a number of birds typically associated with moist habitats were present, including: Alder Flycatcher (*Empidonax alnorum*), Common Yellowthroat (*Geothlypis trichas*), Winter Wren (*Troglodytes hiemalis*) and Northern Waterthrush (*Parkesia noveboracensis*).

Many species associated with forest habitats were also recorded during the breeding bird surveys and included: Ruffed Grouse (*Bonasa umbellus*), Eastern Wood-Pewee (*Contopus virens*), Black-throated Blue Warbler (*Setophaga caerulescens*) and Ovenbird.

Area-sensitive birds require larger tracts of suitable habitat in which to breed or have higher breeding success in larger areas of suitable habitat. As anticipated, eleven such woodland species were recorded. These species included: Yellow-bellied Sapsucker, Hairy Woodpecker (*Picoides villosus*), White-breasted Nuthatch (*Sitta carolinensis*), Winter Wren, Veery, Hermit Thrush (*Catharus guttatus*), Black-throated Blue Warbler, Black-throated Green Warbler (*Setophaga virens*), Black-and-White Warbler (*Mniotilta varia*), Ovenbird and Scarlet Tanager (*Piranga olivacea*).

Two breeding territories of Eastern Wood-Pewee, a special concern species both federally and provincially, were recorded in the forested habitat in the central and southern portion of the study area. Similarly, two pairs of Wood Thrush (*Hylocichla mustelina*) which is federally threatened and provincially of special concern, were located within the forest community. This species is also subject to the provincial ESA. Two breeding territories were recorded in the forested habitat in the central portion of the study area.

Although none of the species recorded during the breeding bird survey were endangered or threatened, an Eastern Whip-poor-will (*Antrosotmus vociferus*) which is a threatened species, was heard during the amphibian survey of May 20, 2021. Given the time of year, it may be a migrant. However, species-specific surveys are required to confirm the presence/absence of a breeding territory of this species as this species is not captured during standard breeding bird surveys.

No species ranked as S1 through S3 (Critically Imperiled through Vulnerable) by the province were present during the 2021 breeding season.

4.1.4 Breeding Amphibians

The results of the amphibian breeding surveys are summarized in **Table 3** below and survey locations are shown on **Figure 2**.

Surveys for breeding amphibians were conducted on the study area with a focus on the two wetlands to the north and northeastern portions of the property. The study area had little to no background noise and no breeding amphibian habitat is present within the portion of the road allowance proposed to be opened as an access road.

During the first survey, station 1 had a full chorus of Wood Frogs (*Lithobates sylvaticus*) and Spring Peepers (*Pseudacris crucifer*) calling at a code of 3 with two Chorus Frogs (*Pseudacris triseriata*) calling at a code of 1. Station 2 also had a full chorus of Wood Frogs (*Lithobates sylvaticus*) and Spring Peepers (*Pseudacris crucifer*) calling at a code of 3 with one Chorus Frog (*Pseudacris triseriata*) calling at a code of 1.

During the second survey, station 1 had a full chorus of Gray Treefrogs (*Hyla versicolor*) and Spring Peepers calling at a code of 3. Station 2 also had a full chorus of Gray Treefrogs and Spring Peepers calling at a code of 3. With one American Toad (*Anaxyrus americanus*) calling at a code of 1.

During the third survey, stations 1 and 2 had a full chorus of Gray Treefrog calling at a code of 3.

Table 3. Breeding Amphibian Survey Results

Survey Station	Survey Date		
	April 5, 2021	May 20, 2021	July 6, 2021
1	Wood Frog 3 Spring Peeper 3 Chorus Frog 1 ²	Gray Treefrog 3 Spring Peeper 3 American Toad 1 ¹	Gray Treefrog 3
2	Wood Frog 3 Spring Peeper 3 Chorus Frog 1 ¹	Gray Treefrog 3 Spring Peeper 3	Gray Treefrog 3

Chorus Code:

1. individuals of one species can be counted, calls not simultaneous;
2. some calls of one species simultaneous, numbers can be reliably estimated; and,
3. full chorus, calls continuous and overlapping.

Superscript indicates the number of individuals recorded

No threatened or endangered amphibian species were recorded and all those observed are common and abundant in Ontario (NHIC 2021).

4.2 Threatened and Endangered Species

Review of background information and provincial databases has indicated that there are records of 15 endangered and threatened species with potential suitable habitat recorded on or within a 5 km radius of the study area. The results of the endangered and threatened species assessment are based on site review combined with knowledge of the habitat preferences and natural history of the species known to occur within 5 km of the study area (Table 4).

Table 4. Potential Endangered and Threatened Species which may occur on the Study Area

Species	ESA ¹ Status	SARA ² Status	COSEWIC ³ Status	Species /Habitat Present on the Study Area
Eastern Meadowlark <i>Sturnella magna</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Blanding's Turtle <i>Emydoidea blandingii</i>	Threatened	Threatened schedule 1	Endangered	Potential suitable habitat is present adjacent to the study area within the wetland communities.
Least Bittern <i>Ixobrychus exilis</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area
Northern Myotis <i>Myotis septentrionalis</i>	Endangered	Endangered schedule 1	Endangered	Potential suitable habitat is present on study area within the woodland communities.
Little Brown Myotis <i>Myotis lucifugus</i>	Endangered	Endangered schedule 1	Endangered	Potential suitable habitat is present on study area within the woodland communities.
Chimney Swift <i>Chaetura pelagica</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Cerulean Warbler <i>Setophaga cerulea</i>	Threatened	Endangered	Endangered	Not recorded during breeding bird surveys.
Bobolink <i>Dolichonyx oryzivorus</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Butternut <i>Juglans cinerea</i>	Endangered	Endangered	Endangered	Butternut not present within or immediately adjacent to the study area
Tri-colored Bat <i>Perimyotis subflavus</i>	Endangered	Endangered schedule 1	Endangered	Potential suitable habitat is present on study area within the woodland communities.
Eastern Hog-nosed Snake <i>Heterodon platirhinos</i>	Threatened	Threatened schedule 1	Threatened	Low likelihood of occurrence in woodlands.
Eastern Whip-poor-will <i>Antrostomus vociferus</i>	Threatened	Threatened schedule 1	Threatened	Potential suitable habitat is present on study area within the woodland communities.
Bank Swallow <i>Riparia riparia</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Barn Swallow <i>Hirundo rustica</i>	Threatened	Threatened schedule 1	Threatened	There is no suitable habitat for this species on the study area and was not recorded during breeding bird surveys.
Eastern Small-footed Myotis <i>Myotis leibii</i>	Endangered	N/A	N/A	Potential suitable habitat is present on study area within the woodland communities.

1-ESA – Endangered Species Act

2-SARA – Species at Risk Act

3-COSEWIC – Committee on the Status of Endangered Wildlife in Canada

4.3 Other Wildlife

Any wildlife species or signs of wildlife (i.e. scat, tracks etc.) observed on the study area during field investigations not considered within the preceding sections of this report were recorded as incidental observations. Signs of Black Bear (*Ursus americanus*), White-tailed Deer (*Odocoileus virginianus*), Red Squirrel (*Sciurus vulgaris*) and Coyote (*Canis latrans*) were noted.

4.4 Significant Wildlife Habitat

Significant Wildlife Habitat designation is the responsibility of the planning authority and determination of it on a site-by-site basis is generally not an appropriate manner in which to determine this function.

The Township of Douro-Dummer Official Plan does not identify Significant Wildlife Habitat. It is possible that the presence of eleven pairs (and numerous pairs of several of those species) of area-sensitive special concern woodland bird species, could constitute significant wildlife habitat for specialised habitats for wildlife (habitat for area-sensitive species). Additionally, the presence of two pairs each of two species of conservation concern (woodland) may also constitute Significant Wildlife Habitat as habitats of species of conservation concern.

4.5 Landscape Connectivity

Landscape connectivity is recognized as an important component of natural heritage planning. A wide range of benefits can be attributed to maintaining connectivity within the natural landscape. Corridors allow organisms to move between areas of high habitat importance. Conservation of distinct habitat types to protect species may be less effective unless the corridors between them are also protected or restored.

From a wildlife perspective, the woodlands within the study area forms part of a larger natural feature corridor comprised of a mosaic of forest and wetland areas which forms part of a terrestrial corridor within the local landscape. This corridor extends beyond the study area to the north, east and west.

5. Summary of Key Natural Heritage Feature Attributes

The findings of the background review and field investigations have been relied upon to confirm whether the study area supports any of the natural heritage components recognized under the PPS, GPPGH, and the regional and municipal Official Plan policies. The Natural Heritage Reference Manual (MNR 2010) were consulted to provide additional technical guidance where required.

The study area is within 120 m of a PSW. Within and adjacent to the unopened road allowance are unevaluated wetlands and an ANSI.

The woodland communities within the study area (FOC4-1 FOM3-2 and FOD5-1) could meet the OMNR criteria for significant woodlands, however they have not been designated as significant by either the

province or the municipality. The woodland communities are in proximity to other KNHF and forms part of a larger woodland greater than 50 ha that extends off the study area limits.

Seasonal field investigations and habitat assessment confirm that there is potential habitat for threatened or endangered within and adjacent to the study area. Should the proposed works have the potential to have an adverse effect to any of the species or habitats identified in **Table 4** as potentially occurring within the study area consultation with the MECP is recommended to ensure compliance with the ESA.

The Planning Authority has not identified Significant Wildlife Habitat within or adjacent to the study area.

6. Proposed Undertaking

The proposed undertaking is comprised of establishing a gravel access road on the unopened municipal road allowance and creating parking/turn around area at the terminus of the access road (**Figure 3**). The intent of the undertaking is to gain access via vehicle to the property at the end of unopened allowance for recreational uses by the landowner. The proposed access road will coincide with an existing ATV trail where present in the study area and will traverse a portion of the Center Dummer Bog and Swamp ANSI and upland woodland. The road allowance is approximately 20 m wide and 800 m in length however the access road is anticipated to only require sufficient width for a single lane (estimated to be approx. 3 m).

7. Impact Assessment and Mitigation Measures

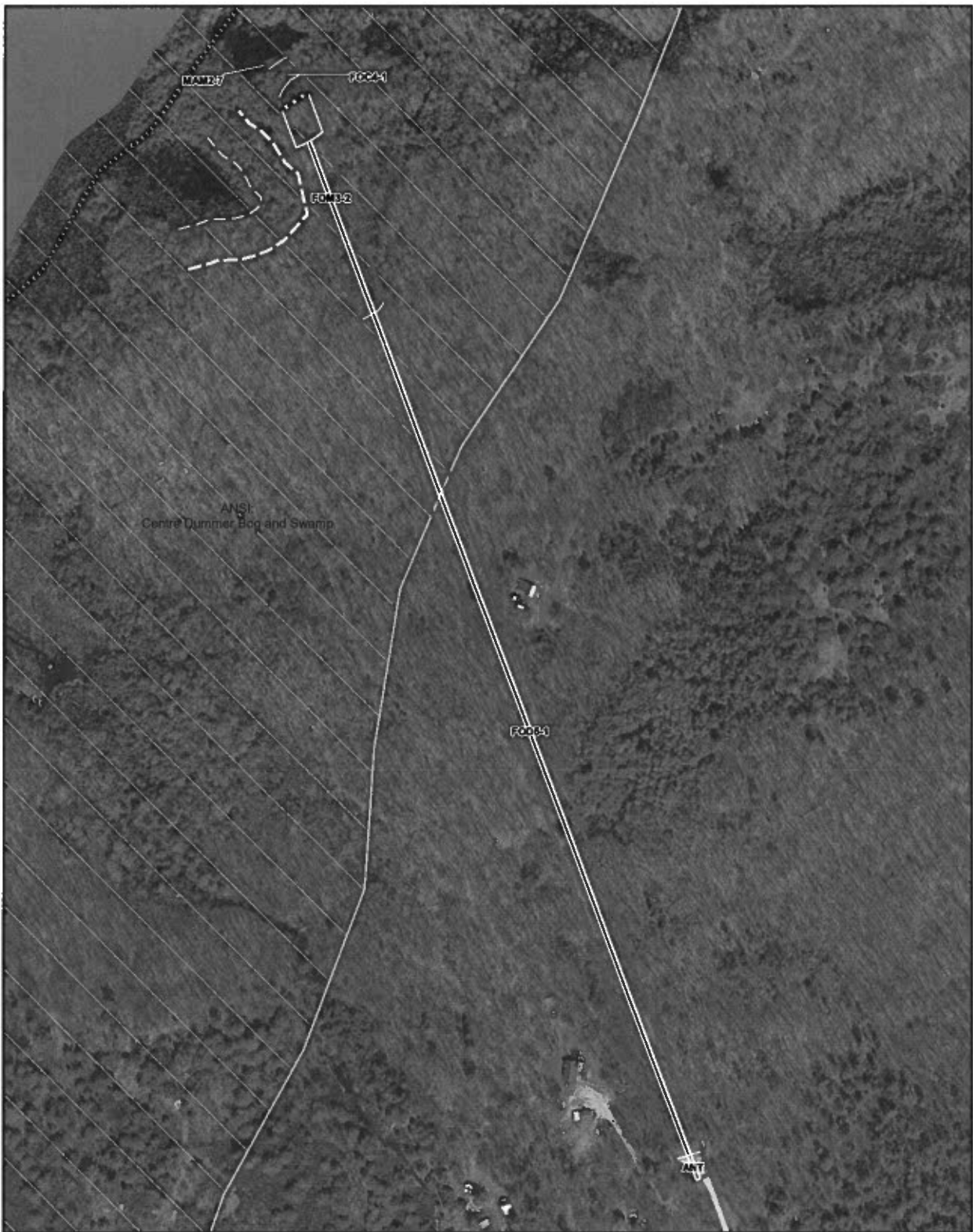
The following section details the anticipated impacts of the proposed undertaking, recommend vegetation protection zones (VPZs) and identify mitigation measures to be utilized to minimize effects of the project.

The proposed creation of a gravel access road on the unopened municipal road allowance is situated in an undeveloped area with KNHF and KHF within and adjacent to the study area. It is recognized that the road allowance is currently used and disturbed by off road vehicles. It is understood that ORCA is supportive of the access road as it will have potential to reduce the impacts to adjacent lands from motorized vehicles.

Given the proposed undertaking and existing natural features and functions potential for negative effects could occur in an unmitigated scenario either during or post establishment of the gravel access road and could include the following:

- Removal of habitat for local wildlife related to loss of woodland communities;
- Changes in hydrological conditions; and
- Erosion and sedimentation impacts.

These are discussed in the following subsections and mitigation recommendations have been included as necessary to reduce or eliminate potential impacts.



Legend

- Study Area
- Ecological Communities
- Wetland (Beacon 2020)
- Provincially Significant Wetlands (PSW) (MNR 2020)
- ANS - Life Science (MNR 2019)
- MAM2-7 + 30 m
- PSW + 30 m
- Estimated Wetland Edge + 30 m
- Proposed Parking/Turnaround

Code	Community Description
Wetland Communities	
MAM2-7	Horseshoe Mineral Meadow Marsh
Forest Communities	
FOC4-1	Fresh - Moist White Cedar Coniferous Forest
FOD5-1	Dry - Fresh Sugar Maple Deciduous Forest
FOM3-2	Dry - Fresh Sugar Maple - Hemlock Mixed Forest
Other Communities	
ANT	Anthropogenic

Proposed Access Road

Figure 3

Eighth Line Dummer DD

BEACON
ENVIRONMENTAL

Project: 220044

Last Revised: August 2021

Client: Frontop
Engineering Limited

Prepared by: BD
Checked by: LW



1:2,700

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50

100 m

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Orthoreimagery Base Layer: (Google)

Vegetation Protection Zones

As impact avoidance is generally the most effective means of reducing the risk of negative effects on the natural environment, the extent of the undertaking has been minimized and is proposed to be confined to the extent of the unopened road allowance and does not encroach in a 30 m VPZ from the unevaluated wetland communities on and adjacent to the road allowance as well as a 30 m VPZ from the PSW.

Vegetation Removal and Impacts to Adjacent Features and Functions

To accommodate the proposed undertaking some tree and understory removal within a narrow, linear swath of woodland will be required. The area is estimated to be 0.12 ha in an approximate 3 m x 400 m configuration for the road and an approximate 20 m by 30 m area for parking and turnaround area, which occurs primarily within the road allowance (**Figure 3**). A portion of this area coincides with the ANSI. Another 0.12 ha of the proposed access road occurs where an existing ATV trail is located and minimal tree and vegetation removals are anticipated to be required through this portion of the study area.

The study area currently provide habitat for local bird and wildlife communities typical of woodland communities. The removal of these areas are not anticipated to result in a measurable effect on the species that use these areas as the extending communities surrounding the road allowance provides suitable habitat for the locally occurring birds and wildlife species and will persist with the gravel access road.

To address the possibility of hydrological changes the access road is to be constructed of gravel which is permeable and will limit changes in infiltration. The road allowance was reviewed under spring conditions and no standing or flowing water was noted in the alignment for which the road will alter surface flow routes. It is recommended that all materials used to establish the access road be inert materials and proof of origin and quality be provided to ORCA if requested.

To avoid encroachment beyond the limits of the road allowance it is recommended that the alignment be clearly delineated prior to commencing works.

Timing of the tree and vegetation removals will be key in avoiding sensitive life processes of local wildlife. The federal *Migratory Birds Convention Act*, 1994 protects the nests, eggs and young of most bird species from harassment, harm or destruction. Environment Canada considers the "risk period" for breeding birds in southern Ontario to be from the end of March to late August, and so the most cautious approach is to confine approved vegetation and tree removal from September 1 to March 31 to accommodate nesting birds. Bats form maternity roosts and day roosts in treed areas from the early spring to early fall. Bats are protected under the provincial *Fish and Wildlife Conservation Act* and endangered bats are protected provincially under the ESA. To avoid causing harm or harassing bats it is recommended that tree removal occur outside the active bat season of April 1 – September 30.

Sedimentation and Soil Erosion

Activities associated with the removal of vegetation from the road allowance and installation of the gravel access road have the potential to expose soils and transport sediment into the adjacent natural

features. To mitigate it is recommended that an erosion and sediment control (ESC) plan been developed and implemented. Recommended components of the ESC plan include:

- Prior to commencing works, the perimeter of road allowance should be delineated and sediment fencing should be erected to limit the movement of sediment outside the work area;
- Sediment fencing should be checked on a weekly basis and maintained in good condition throughout the duration of construction. Any repairs to the sediment fencing should be completed within 24 hours of being noted;
- Fencing should be removed upon completion of works after exposed soils have been stabilized;
- A spill kit and spill response plan shall be kept on site readily available; and
- Machinery and material staging and storage should be limited to the delineated work area or existing roadway and not occur within the wetlands or their VPZs.

Based on correspondence between the landowner and ORCA it is understood that an ESC plan will be required as part of a submission for a permit under Ontario Regulation 167/06.

8. Policy Conformity

Section 2 of this report provided an overview of the natural heritage policies and regulations of the Provincial Policy Statement, County of Peterborough, Township of Douro-Dummer, ORCA and the *Endangered Species Act*. This section examines conformity with those policies and regulations.

8.1 Provincial Policy Statement

Within the study area natural heritage features identified by the PPS include significant wetlands and Life Science ANSI. The woodland has not been designated as significant by the province or the planning authority.

The Dummer Swamp PSW is considered a component of the natural heritage system. This feature is being protected through the implementation of appropriate VPZ's. No negative impacts are anticipated on the Dummer Swamp PSW.

Tree and vegetation removal within the unopened road allowance from the Dummer Bog and Swamp ANSI will be required to establish the gravel access road. The removal of some trees and vegetation from a narrow linear area within the ANSI is not anticipated to have a negative impact the feature.

A habitat screening assessment has identified the potential for threatened and endangered species and habitat to occur within the study area. Consultation with the MECP is recommended to ensure the undertaking can be completed in compliance with the ESA.

The Planning Authority has not identified Significant Wildlife Habitat within the study area, but field investigations may indicate SWH conditions present (habitat for species of conservation concern and specialised habitat for wildlife [area-sensitive woodland]). These functions will not be negatively impacted by the proposed undertaking.

8.2 Growth Plan for the Greater Golden Horseshoe

The proposed gravel access road is in accordance with the GPGGH as VPZ will be provided to the PSW and unevaluated wetlands which is a sufficient width to protect the features from the proposed undertaking. Consistent with Section 4.2.3 the undertaking is to facilitate recreational uses and measures have been taken to minimize the area and prevent negative impacts to KNHF and KHF.

8.3 County of Peterborough/ Township of Douro-Dummer Official Plan

Key Natural Heritage Features are shown in the OP within and immediately north of the study area. The limits of these features have been determined through this EIS and there will be no negative impacts to these areas. This EIS has recommended appropriate mitigation to ensure no negative impacts on the features or functions of the KNHF and KHF as they occur within and adjacent to the study area.

8.4 Otonabee Region Conservation Authority

The PSW and unevaluated wetlands within and immediately north of the study area are regulated by ORCA. The occurrence of and limits of the unevaluated wetland within the study area were determined in the field by an OWES certified ecologist. The PSW and unevaluated wetlands will be provided VPZs to ensure no adverse impacts from the proposed undertaking. The access road is to be established using gravel to ensure a permeable surface to avoid altering infiltration and avoid hydrological changes to the wetlands. Inert material is recommended to be used for the access road.

As the proposed works are regulated under ORCA and is located within 30 m of unevaluated wetlands (of any size) as well as within 120 m of a PSW, a permit is required under Ontario Regulation 167/06, under the *Conservation Authorities Act*.

8.5 *Endangered Species Act*

A habitat screening assessment has identified the potential for threatened and endangered species and habitat to occur within the study area. Consultation with the MECP is recommended to ensure the undertaking can be completed in compliance with the ESA.

9. Summary

Beacon has conducted a background review and seasonal field investigations in order to prepare this scoped EIS for the proposed establishment of a gravel access road on an unopened road allowance. The proposed gravel access road is in conformance with applicable natural heritage policies as set out in the PPS, GPGGH, County of Peterborough and Township of Douro-Dummer Official Plan. Potential habitat for species protected under the ESA have been identified and consultation with MECP is recommended to ensure compliance with the ESA. Mitigation measures have been recommended to

address any potential negative impacts on the natural heritage features and function, including natural feature protection and VPZs.

ORCA policies and regulations have been addressed and a permit will be required for the gravel access road within the regulated areas.

Report prepared by:
Beacon Environmental



Hayley Brown, B.Sc. (Hons.)
Ecologist

Report reviewed by:
Beacon Environmental



Lindsey Waterworth, B.Sc.
Senior Ecologist

10. References

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Appendix A

ORCA Correspondence

January 22, 2021

BEL 220044

Ms. Chait-Hartwig
Temporary CAO/Deputy Clerk
Township of Douro-Dummer
894 South Street
Warsaw, ON K0L 3A0

Mr. Matt Wilkinson
Planner
Otonabee Conservation
250 Milroy Drive
Peterborough, ON K9H 7M9

Re: Terms of Reference for a Scoped Environmental Impact Study– Eighth Line Road, North Dummer, Part of Lot 17, Concession 7, Township of Douro-Dummer

Beacon Environmental Limited (Beacon) is pleased to present you with this Terms of Reference (ToR) for a scoped Environmental Impact Study (EIS) to be prepared in support of a proposed construction of an access road along an unopened municipal road allowance on Eighth Line Road, North Dummer, Part of Lot 17, Concession 7, Township of Douro-Dummer, County of Peterborough (herein referred to as 'study area; **Figure 1**). The study area is approximately 1.5ha (3.7 acres) and is located east of County Road 40 and north of Centre Dummer Road. The study area is designated under the Township of Douro-Dummer Official Plan as Rural within the Centre Dummer Bog and Swamp Life Science Area of Natural and Scientific Interest (ANSI) and the Dummer Swamp Provincially Significant Wetland (PSW) to the north on Schedule A4-2 Land Use and Transportation Dummer Ward. All forms of development and site alteration within 120 m of a PSW require the completion of an environmental study.

A scoped EIS is required due to the proximity to the PSW, ANSI, and potential habitat for threatened or endangered species. A preliminary assessment of the extent of wetland within the unopened road allowance was conducted by Beacon on June 6, 2020. The study area is primarily wooded with an ATV trail through the southern portion. The results of the wetland review were provided to the Otonabee Region Conservation Authority (ORCA) and response was received on August 31, 2020. The response requested a scoped EIS to address the possible hydrological/ecological impacts to the adjacent wetland/natural heritage features and recommend possible mitigation measures.

The following subsections present the proposed ToR to undertake scoped EIS.

Background Review

Available relevant background data will be collected including a review of air photos and mapping in the Township of Douro Dummer Official Plan, occurrence of natural areas from the Ministry of Natural Resources and Forestry (MNRF), review of the MNRF's Natural Heritage Information Centre database, and request for relevant data from ORCA.

Field Investigations

A site survey tasked with characterizing existing vegetation community has been completed on June 6, 2020. During this reconnaissance, vegetation communities were delineated and described using the Ecological Land Classification (ELC) for Southern Ontario (Lee *et al.* 1998). The results of the 2020 site survey will be supplemented by seasonal field investigation in 2021. Beacon will characterize natural heritage features within the study area using a combination of primary and secondary information sources. Proposed field surveys are as follows:

- One site visit during the spring freshet to review extend of water present in the right-of-way;
- Two breeding bird surveys;
- Three breeding amphibian surveys; and
- Detailed flora vegetation inventory, including review for Butternut (*Juglans cinerea*) and American Ginseng (*Panax quinquefolis*).

Site visits will occur between late March and June 2021 during suitable conditions.

Scoped EIS Report

The scoped EIS report will summarize the findings of the background review and field investigations, assess the function of natural heritage features, evaluate impacts of the proposed access road, recommend mitigation and enhancement opportunities, and assess conformity with provincial, municipal, and ORCA policies and regulations. The scoped EIS will be prepared according to the following outline:

Introduction

This section of the report will include introductory remarks regarding the purpose and scope of the study, a general description of the site and the site location, and a brief description of the proposed development.

Policy Review

The report will include a summary of applicable provincial, municipal and conservation authority natural heritage policies and legislation, and their relevance to the property, including the Provincial Policy Statement, Township of Douro-Dummer Official Plan, and ORCA policies and regulations including Otonabee Conservation policies 7.2(10) and (16).

Methodology

This section of the report will include a description of the methods used to characterize the site's natural heritage features and functions. A list of background information sources consulted as well as details of all field work and assessments will be included.

Existing Conditions

The report will provide a detailed description of existing conditions based on the results of the background review and field investigations. We will characterize existing biophysical resources within the study area, using available information from background resources and field work.

Description of Proposed Access Road

This section of the report will provide a description and map of the proposed access road and parking area.

Impact Assessment

An evaluation of potential direct and indirect effects on the natural heritage features and ecological functions on or immediately adjacent to the study area including an impact assessment for the wetland that occur in the vicinity of the road allowance.

Mitigation and Enhancement Recommendations

This section of the report will recommend mitigation measures to prevent, minimize, or offset impacts to natural heritage features from the proposed access road. Mitigation measures may include ESCs and replanting/soil stabilization techniques as applicable to the proposed undertaking.

Policy Conformity

We will review the proposed access road with respect to applicable provincial, municipal and conservation authority policies and regulations, including Otonabee Conservation policies 7.2(10) and (16).

We propose that the approach described above be used to as the ToR for the scoped EIS. Beacon welcomes the opportunity to discuss the proposed ToR and project approach with the Township of Douro-Dummer and ORCA. Should you have any comments or questions, please do not hesitate to contact the undersigned at (705) 243-7251 ext. 403 or lwaterworth@beaconenviro.com.

Prepared by:
Beacon Environmental

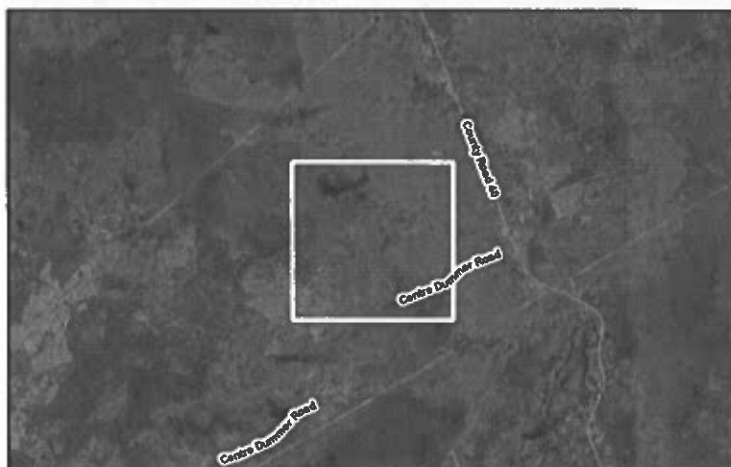




Hayley Brown, B.Sc. (Hons.)
Ecologist

Reviewed by:
Beacon Environmental



Lindsey Waterworth, B.Sc.
Senior Ecologist



Site Location		Figure 1
Eighth Line Dummer DD		
		Project: 220044 Last Revised: June 2020
Client:		Prepared by: BD Checked by:
	1:10,800	Inset Map: 1:90,000
Contains information licensed under the Open Government License—Ontario Orthoimagery Basemap: (Google)		

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Appendix B

Plant List

Appendix B

Plant List

Family	Scientific Name	Common Name	COSEWIC	SARO	SRank	Nat Status
Pinaceae	<i>Abies balsamea</i>	Balsam Fir			S5	N
Aceraceae	<i>Acer saccharinum</i>	Silver Maple			S5	N
Aceraceae	<i>Acer saccharum</i>	Sugar Maple			S5	N
Pteridaceae	<i>Adiantum pedatum</i>	Northern Maidenhair Fern			S5	N
Fabaceae	<i>Amphicarpaea bracteata</i>	American Hog-peanut			S5	N
Araliaceae	<i>Aralia nudicaulis</i>	Wild Sarsaparilla			S5	N
Cyperaceae	<i>Carex lacustris</i>	Lake Sedge			S5	N
Cyperaceae	<i>Carex pedunculata</i>	Long-stalked Sedge			S5	N
Cyperaceae	<i>Carex pensylvanica</i>	Pennsylvania Sedge			S5	N
Juglandaceae	<i>Carya cordiformis</i>	Bitternut Hickory			S5	N
Berberidaceae	<i>Caulophyllum thalictroides</i>	Blue Cohosh			S5	N
Apiaceae	<i>Cicuta maculata</i>	Spotted Water-hemlock			S5	N
Onagraceae	<i>Circaea canadensis</i>	Broad-leaved Enchanter's Nightshade			S5	N
Cyperaceae	<i>Dulichium arundinaceum</i>	Three-way Sedge			S5	N
Poaceae	<i>Elymus hystrix</i>	Bottlebrush Grass			S5	N
Orchidaceae	<i>Epipactis helleborine</i>	Broad-leaved Helleborine			SE5	I
Equisetaceae	<i>Equisetum fluviatile</i>	Water Horsetail			S5	N
Equisetaceae	<i>Equisetum hyemale</i>	Common Scouring-rush			S5	N
Oleaceae	<i>Fraxinus americana</i>	White Ash			S4	N
Lamiaceae	<i>Glechoma hederacea</i>	Ground-ivy			SE5	I
Liliaceae	<i>Maianthemum racemosum</i>	Large False Solomon's Seal			S5	N
Betulaceae	<i>Ostrya virginiana</i>	Eastern Hop-hornbeam			S5	N
Oxalidaceae	<i>Oxalis stricta</i>	Upright Yellow Wood-sorrel			S5	N
Salicaceae	<i>Populus tremuloides</i>	Trembling Aspen			S5	N
Rosaceae	<i>Prunus serotina</i>	Black Cherry			S5	N
Fagaceae	<i>Quercus rubra</i>	Northern Red Oak			S5	N
Grossulariaceae	<i>Ribes rubrum</i>	European Red Currant			SE5	I
Rosaceae	<i>Rubus allegheniensis</i>	Allegheny Blackberry			S5	N
Rosaceae	<i>Rubus idaeus</i>	Red Raspberry			S5	N
Rosaceae	<i>Rubus odoratus</i>	Purple-flowering Raspberry			S5	N
Papaveraceae	<i>Sanguinaria canadensis</i>	Bloodroot			S5	N

Family	Scientific Name	Common Name	COSEWIC	SARO	SRank	Nat Status
Asteraceae	<i>Solidago flexicaulis</i>	Zigzag Goldenrod			S5	N
Liliaceae	<i>Streptopus lanceolatus</i>	Rose Twisted-stalk			S5	N
Asteraceae	<i>Symphyotrichum cordifolium</i>	Heart-leaved Aster			S5	N
Taxaceae	<i>Taxus canadensis</i>	Canada Yew			S4	N
Cupressaceae	<i>Thuja occidentalis</i>	Eastern White Cedar			S5	N
Tiliaceae	<i>Tilia americana</i>	Basswood			S5	N
Anacardiaceae	<i>Toxicodendron radicans</i>	Poison Ivy			S5	N
Liliaceae	<i>Trillium erectum</i>	Red Trillium			S5	N
Liliaceae	<i>Trillium grandiflorum</i>	White Trillium			S5	N
Asteraceae	<i>Tussilago farfara</i>	Coltsfoot			SE5	I
Typhaceae	<i>Typha latifolia</i>	Broad-leaved Cattail			S5	N

Appendix C

Breeding Bird List

Appendix C

Common Name	Scientific Name	Status						# Breeding Pairs/ Territories
		National Species at Risk COSEWIC ^a	Species at Risk in Ontario Listing ^a	Provincial breeding season SRANK ^b	TRCA Status ^d	Regional Status	Area- sensitive (OMNR) ^c	
Ruffed Grouse	<i>Bonasa umbellus</i>			S4	L2			2
Mourning Dove	<i>Zenaidura macroura</i>			S5	L5			1
Black-billed Cuckoo	<i>Coccyzus erythrophthalmus</i>			S5	L3			1
Yellow-billed Cuckoo	<i>Coccyzus americanus</i>			S4	L3			1
Yellow-bellied Sapsucker	<i>Sphyrapicus varius</i>			S5	L3		A	3
Hairy Woodpecker	<i>Picoides villosus</i>			S5	L4		A	1
Northern Flicker	<i>Colaptes auratus</i>			S4	L4			1
Eastern Wood-Pewee	<i>Contopus virens</i>	SC	SC	S4	L4			2
Alder Flycatcher	<i>Empidonax alnorum</i>			S5	L3			1
Eastern Phoebe	<i>Sayornis phoebe</i>			S5	L5			1
Great Crested Flycatcher	<i>Myiarchus crinitus</i>			S4	L4			2
Blue Jay	<i>Cyanocitta cristata</i>			S5	L5			2
Common Raven	<i>Corvus corax</i>			S5	L4			1
Black-capped Chickadee	<i>Poecile atricapillus</i>			S5	L5			2
White-breasted Nuthatch	<i>Sitta carolinensis</i>			S5	L4		A	1
Winter Wren	<i>Troglodytes hiemalis</i>			S5	L3		A	1
Veery	<i>Catharus fuscescens</i>			S4	L3		A	2
Hermit Thrush	<i>Catharus guttatus</i>			S5	L3		A	1
Wood Thrush	<i>Hylocichla mustelina</i>	THR	SC	S4	L3			2
American Robin	<i>Turdus migratorius</i>			S5	L5			1
Gray Catbird	<i>Dumetella carolinensis</i>			S4	L4			1
Red-eyed Vireo	<i>Vireo olivaceus</i>			S5	L4			6
Nashville Warbler	<i>Oreothlypis ruficapilla</i>			S5	L3			1
Chestnut-sided Warbler	<i>Setophaga pensylvanica</i>			S5	L3			1
Black-throated Blue Warbler	<i>Setophaga caerulescens</i>			S5	L3		A	2

Common Name	Scientific Name	Status						# Breeding Pairs/ Territories
		National Species at Risk COSEWICa	Species at Risk in Ontario Listing a	Provincial breeding season SRANK b	TRCA Status d	Regional Status	Area-sensitive (OMNR)c	
Black-throated Green Warbler	<i>Setophaga virens</i>			S5	L3		A	1
Black-and-white Warbler	<i>Mniotilta varia</i>			S5	L2		A	1
Ovenbird	<i>Seiurus aurocapillus</i>			S4	L3		A	4
Northern Waterthrush	<i>Parkesia noveboracensis</i>			S5	L3			1
Common Yellowthroat	<i>Geothlypis trichas</i>			S5	L4			1
Scarlet Tanager	<i>Piranga olivacea</i>			S4	L3		A	1
Rose-breasted Grosbeak	<i>Pheucticus ludovicianus</i>			S4	L4			2
Indigo Bunting	<i>Passerina cyanea</i>			S4	L4			1
Song Sparrow	<i>Melospiza melodia</i>			S5	L5			2
Swamp Sparrow	<i>Melospiza georgiana</i>			S5	L4			2
White-throated Sparrow	<i>Zonotrichia albicollis</i>			S5	L3			1
Common Grackle	<i>Quiscalus quiscula</i>			S5	L5			1
Purple Finch	<i>Haemorhous purpureus</i>			S4	L4			1

Field Work Conducted On: June 9 & 19, 2021

Number of Species: 38

Number of (provincial and national) Species at Risk: 2 - EWPE and WOTH

Number of S1 to S3 Species: 0

Number of Forest Area-sensitive Species: 11 - YBSA, HAWO, WBNU, WIWR, VEER, HETH, BTBW, BTGW, BAWW, OVEN, SCTA

Number of Grassland Area-sensitive Species: 0

From: Donald Allin

Sent: Friday, October 15, 2021 4:04 PM

To: Motorhead Speed Shop; Martina Chait <MartinaC@dourodummer.on.ca>

Subject: ORCA Review - Extension of the 8th Line Rd Dummer (ORCA File POTD-8)

Martina (and Michael),

ORCA has reviewed the final Environmental Impact Study completed by Beacon: Scoped Environmental Impact Study (EIS, Project: 220044) prepared by Beacon Environmental Limited, August 2021

In summary, ORCA is supportive of the development for the roadway's extension provided the minor comments below are satisfied and an ORCA permit under S.28 of the *Conservation Authorities Act* is sought and issued by the proponent.

Technical staff concur with Beacon's findings and recommendations in principle, and emphasize the following key findings to planning (municipal) and ORCA permitting staff:

- The MAM2-7 wetland appears connected to a PSW. In the absence of an evaluation this wetland should be treated as significant until otherwise determined by the province.
- The intent of PPS policy 4.6 is to evaluate features in the absence of Official Plan policies to support Planning Act applications. Therefore, based on size, habitat, and proximity to water and other significant features, the woodlands are significant (see Section 8.1, EIS).
- No Butternut is present within the road corridor. However, faunal species occurrences at the appropriate time of year confirms significant wildlife habitat, including wood thrush and eastern wood pewee (both special concern species in Ontario), and potential threatened and endangered habitat within the work area. Therefore, the applicant is responsible for compliance with the Endangered Species Act (the ESA), which may include project registration and/or permit prior to commencement of work (see Sections 8.1 & 8.5, EIS). Staff note that the ESA applies only to threatened and endangered species.
- Based on the information provided, if a Planning Act or Environmental Assessment application is required, the proposal appears consistent with Growth Plan and PPS policies provided development and site alteration adhere to the EIS recommendations outlined in Figure 3 and Sections 7 and 8.5 (ESA compliance).
- Contrary to the EIS, MECP has advised technical staff that tree removal and other disturbances should be avoided until bats begin hibernation, e.g., October/November. Initiating work post October 31st appears more appropriate to protect endangered bats
- Given the work is within 120-metres of a PSW, an Otonabee Conservation permit is still required for the northern portions of the access road and parking area.

Based on the information provided, the proposal satisfies Otonabee Conservation wetland policies 7.2(10 & 16) provided construction adheres to EIS Figure 3, i.e., no development and/or site alteration (grading, excavation) within 30-metres of MAM2-7, as well as EIS Section 7 'Vegetation Removal'/working in the dry and 'Sedimentation and Soil Erosion'/ESC conditions of permit. Total quantity of gravel/fill within the regulated is also required in support of the permit application.

If you have any further questions, do not hesitate to reach out.

Don Allin

Acting Manager, Plan Review & Permitting Services
Otonabee Region Conservation Authority

On Tue, Apr 5, 2022 at 12:22 PM <> wrote:
Hello Martina, hope all is well.

I'm writing to you with a request for help.

We have purchased our lot directly from the township of Douro-Dummer via a tender,
The only available geolocation at that time was the GIS map.

After investing a lot of time and money in accomplishing all of the requirements from the authorities for the purpose of constructing a road to the lot we have discovered a discrepancy in the mapping and notified the authorities right away.

After a long discussion with both ORCA(Don) And our environmental company(Beacon Env.) We where told that the EIS study for the pond portion including ecological and hydrological compensation and engineering work etc... May cost up to 100,000\$ more just for the pond portion of the road, on top of what we have already accomplished and paid.

We simply cannot afford such expanse in studies, especially without any concrete evidence that we will be allowed to proceed with construction after the completion of the studies.
That price is obviously does not include the construction itself nor the material need for it.

After a long thought about this situation,
We have decided to ask the township to allow us to construction the road up to the pond while keeping the required 30m away from the any wetland, by ORCA.

ORCA has approved the original EIS that was done, the only issue is we physically cannot make a 30m x 30m turnaround that is requested by the municipal building department.

As per the township's council "the road after completion if such event will happen, will not be adopted by the township nor will it be maintained by the township "

On that note we are kindly asking for an amended to the requirements of the turnaround to be changed to 20 x 40m that will allow for a big space to turn around at the road's terminus.

And perhaps bringing this situation in front of the council.

So we can finally get this project going and gain easier access to our lot.

Please advise!

As always, thank you very much in advance!
Michael

On Tue, Nov 30, 2021 at 5:14 PM Martina Chait <MartinaC@dourodummer.on.ca> wrote:

Hi Michael,

I apologize for the delay in responding to your most recent emails. Staff from the Township Office and Otonabee Region Conservation Authority have attended the road allowance to view the pond and the area leading up to your property.

From that visit Don at ORCA provided the following comments:

Brief Summary

1. The surveyor has determined that the actual lot lines to the subject property (Lot 17 Conc 7) are a little further North, meaning that a small pond (not shown as part of a PSW or mapped as wetland) is now a barrier to completing the roadway and a required turnaround area. The pond easily meets the definition of being a wetland under the CA Act and likely under the Provincial Policy Statement.
2. The EIS did not speak to this feature and the study effectively terminated at the southern edge of the pond
3. Therefore, the EIS did not carry forward any recommendations for how the roadway would be continued through the pond, speak to its feasibility of even doing so, nor its potentially required ecological and hydrological offsetting/compensation that would be required under ORCA permitting policies.

Conclusion – there is now no plan in place to construct the road to the **actual** property and further complications in determining where to locate a turnaround/parking area that meets municipal standards/sizing while also complying to ORCA permitting requirements. In order to proceed, additional environmental work will be needed, and it is recommended that consultation be sought with Conservation Authority staff prior to initiating any further work. For your reference my prior comments regarding our review of the EIS completed is attached- this was scoped for the entire road allowance south of the pond feature.

Based on your comments below and Don's comments above I need to know how you would like to proceed. I am able to bring a report to Council regarding your

request to start work on the road allowance but I don't believe it would be the best course of action until you and your team have a plan for how the pond may be addressed. It is hard to make a recommendation in favour of you being able to start the road work if there is no suitable location for a parking area on your property and space for the turning circle.

I understand your frustration through this process but now that we are aware the mapping was not correct we need to act based on the correct information provided through the survey.

All the best,

Martina

From: <>

Sent: Tuesday, November 23, 2021 1:42 PM

To: Donald Allin <dallin@otonabeeconservation.com>; Martina Chait <MartinaC@dourodummer.on.ca>

Subject: Re: ToRs for 8th Line Rd Dummer (ORCA File POTD-8)

Hello Martina and Don,

I hope that you have some news or an update for me on how to proceed...

Thank you,

Michael

On Tue, Nov 2, 2021 at 11:47 AM <> wrote:

Hello Martina , Don and everyone else involved,

First I would like to state that no work has commenced on the road allowance, also i would gladly cooperate and attend the site visit, just let me know the time and date so i can make arrangements to be there.

Second, after a conversation with Beacon and especially the Surveyor, I've found out that the GIS maps on which all the proposed development is planned upon are incorrect.

According to the surveyor the property line or corner in our case starts in the middle of the pond and not 30m before the pond. (Please see attached Survey)

Which changes everything in our planning and as per my understanding, please correct me if i'm wrong... in order to accommodate the 30 x 30m parking at the road terminus and to deed the 10 x 30m from our property to the township,

The road has to reach our property which means constructing the road thru the pond.

I will be honest, this is extremely frustrating, after over 2 years in the making and close to 20,000 dollars spent we are back starting from scratch.

Please let technical staff review the document and please advise on what to do next.

Thank you in advance !

Michael

On Mon, Nov 1, 2021 at 9:14 AM Martina Chait <MartinaC@dourodummer.on.ca> wrote:

Hi Michael,

I hope you and your family are doing well. In our last email, I had stated that I would be taking a report to Council regarding the EIS on November 2, 2021. In reviewing the report and ORCA's comments with colleagues at the Township and ORCA some concerns have arisen that need to be addressed prior to me sending my report to Council with a positive recommendation.

In reading the report from Beacon, they have identified that the parking location to access your property will be on the road allowance. This will need to be modified as the road allowance cannot be blocked. Further to that, we will need a turning circle at the end of the road to ensure that plow trucks can turn around. While this circle can use the road allowance, some of your property will need to be used as well to ensure that there is sufficient space. In other instances, similar to yours the requirement is a 100' turning circle.

As well, the Township's enforcement staff and ORCA would like to attend the project to ensure that no work on the project has commenced such as tree cutting on the allowance, the placement of culverts or the filling in of any low or wet locations prior to any recommendation to council.

Staff would like to complete this visit as soon as possible not only to help move this project along by answering any outstanding questions but also to view the site prior to the arrival of winter and snow.

Thank you and we look forward to continuing to work with you.

All the best,

Martina

Delegation to Council or Committee of the Whole Request Form

If you would like to attend as a delegation before Council for the Township of Douro-Dummer or the Committee of the Whole, you must complete this form and submit it to the Municipal Office. Please note that the deadline for delegation requests is 12-noon, on the Tuesday prior to the meeting date (seven days before the meeting date).

A copy of any presentation or supporting materials is also required to be submitted at 12-noon, on the Tuesday prior to the meeting date. The only formats accepted are as follows: PFD, PowerPoint, Word, Excel or Jpeg.

Please note that as per Procedural By-law 2022-21, as amended, only three Delegations shall be scheduled for each meeting. The time limit of 10 minutes shall be strictly enforced.

Name of Individual(s) *

Wayne Edwards

Name of Organization:

Please provide the name of the organization you may be representing.

The seven residents of Demers Road

Please Provide an Email Address:

Please provide an email address for contact

Please provide a phone number:

Please provide a phone number for contact

[Redacted]

Nature of delegation request: *

Please provide information on what you wish to present or discuss with Council

Request to have the dead trees on Demers Rd. cut down and removed as per the call for service request.

Please upload any additional information you wish to submit.

Please provide a signature *

[Redacted]

For the purposes of the Freedom of Information and Protection of Privacy Act, by submitting this form, I/we authorize and consent to the use by, or the disclosure, to any person or public body or publishing on the Municipal website any information that is contained in this submission and recognize that my/our name may become part of the public record.

Thank You

Thank you for submitting your Delegation request. The Clerk's Office will reach out to you shortly.

Call for Service Form

Please use this form to report service issues such as a concern regarding road maintenance, snow plowing, waste collection and parks and recreation.

Your request for service will be sent to the responsible Township Department.

Please identify the type of call for service you are requesting. *

Road Maintenance

What was the date of the issue? *

2025

What is the location of the issue? *

Demers Road DouroDummer

What is your name? *

What is your phone number? *

What is your email address? *

Please tell us about the issue. *

On behalf of the 7 owners residing on Demers Road we request the township to cut down and remove the large number of dead trees that are a safety concern and address other liabilities of the township.

Please provide any photos or documents regarding your concerns.

Thank You!

The Township has received your submission and will be in touch if required.

Delegation to Council or Committee of the Whole Request Form

If you would like to attend as a delegation before Council for the Township of Douro-Dummer or the Committee of the Whole, you must complete this form and submit it to the Municipal Office. Please note that the deadline for delegation requests is 12-noon, on the Tuesday prior to the meeting date (seven days before the meeting date).

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Please note that as per Procedural By-law 2022-21, as amended, only three Delegations shall be scheduled for each meeting. The time limit of 10 minutes shall be strictly enforced.

Name of Individual(s) *

Kevin Errintgon

Name of Organization:

The Market on Stoney Lake

Please Provide an Email Address:

Please provide a phone number:

[REDACTED]

Nature of delegation request: *

Subject: Request for Delegation at Council Meeting – Urgent Concerns Regarding the Building Department

Dear Clerk,

I am writing to formally request the opportunity to speak as a delegate at an upcoming Township of Douro-Dummer Council meeting. The purpose of my delegation is to publicly address significant and ongoing issues that have prevented us from operating our business fairly and effectively in this township.

Since acquiring our property in November 2021, we have encountered persistent and unreasonable delays from the Building Department in connection with a commercial renovation project. These delays have severely impacted our ability to generate revenue from our property and have caused financial and reputational harm.


Throughout this period, we have engaged with three separate engineering firms, an architectural company, a consulting firm, legal counsel, and even representatives of the Provincial Government. Despite this broad and credible professional input, the situation remains unresolved. Many of these professionals have independently described the Township's Building Department as either "closed for business" or alarmingly uncooperative.

Additionally, it should be noted that the property in question has a long and well-documented history of providing the same or similar services that we intend to offer once fully operational. In fact, this property has served the community in this capacity for over a century—long before the Township of Douro-Dummer was even incorporated. This historical use further supports the appropriateness and continuity of our project and underscores how unreasonable the current obstruction has become.

We believe the council should be made fully aware of the risk this situation poses—not just to individual property owners, but to the township as a whole. At best, the conduct of the Building Department demonstrates gross mismanagement; at worst, it may indicate a deliberate obstruction that raises serious questions of bad faith or systemic dysfunction. Either possibility exposes the Township to potential legal liability and damages public trust in local governance.

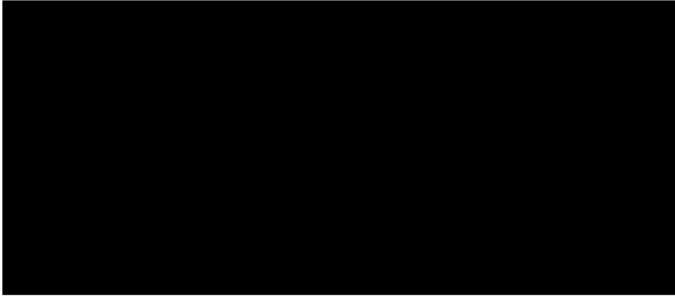
As a long-standing member of this community and a property owner, I respectfully request the opportunity to present these matters before council, in public, so they may be transparently addressed.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,
Kevin Errington
The Market on Stoney Lake
2374 Crowes Landing Road
Douro-Dummer, ON K0L 2H0


Please upload any additional information you wish to submit.

Please provide a signature *



For the purposes of the Freedom of Information and Protection of Privacy Act, by submitting this form, I/we authorize and consent to the use by, or the disclosure, to any person or public body or publishing on the Municipal website any information that is contained in this submission and recognize that my/our name may become part of the public record.

Thank You

Thank you for submitting your Delegation request. The Clerk's Office will reach out to you shortly.

Township of Douro-Dummer

Report and Capital Project Status

- Directed by Council and/or CAO
- Directed by the Province/legislation
- Directed by an Agency
- New items and updates are highlighted in Yellow

Report Status

Department	Date Requested	Directed By	Resolution/Direction	Est. Report Date
Corporate	May 3, 2022	Council	Future Gravel Resources	2025
Finance/Clerk	February 21, 2023	Council	Policy to allow for multi-year budgets	Summer 2024
Public Works/CAO	March 7, 2023	Council	Indacom Drive Lot 3	Deferred
Clerk	May 6, 2025	Council	New Canteen By-law – Update the website	Completed May 2025
Finance	May 6, 2025	Council	Procurement - Roads Needs Study	Summer 2025

Capital Project/Program Status

Department	Capital Project List	Status
Council	Council Chamber A/V Upgrades	Summer 2025
CAO Office	Computer Hardware – Corporate IT Requirement	Summer 2025
CAO Office	Consultant Fees – Facility Maintenance Plan	2025
CAO Office	Land Improvement – Tree Program	September 2025
CAO Office	Costs for Elevator Repair at Office	Summer 2025
Clerk	Computer Software – Record Management Software	Summer 2025
Clerk	Township Website Migration	Start date: Q2 2025
Finance	Asset Retirement Obligation Cost Study	Received February 2025
Finance	Asset Management Study and Data Updates	Summer 2025
Fire	Station 1 Building Review and Drawings	Due 2025

Fire	Protection Service Station 4 Pick-up Truck (2020)	Summer 2025
Fire	Pumper 1 and 4	Due 2026 - Delivery
General Government	New Sloped Roof – Town Hall	Under Investigation
General Government	Computer Modernization	Ongoing
General Government	Finance Modernization	In progress – will continue into 2025
General Government	Computer IT Hardware Replacements	In progress
General Government	Storage Room Exterior Door Replacement	Due 2025
Municipal Office	Bldg Imp - Elevators	Due 2025
Parks and Recreation	Lime Kiln Restoration – 2022 Budget	Spring 2023
Parks and Recreation	Consultant Fees – Arena Facilities Future Ad-Hoc Committee	Fall 2023
Parks and Recreation	Energy Audit	In progress
Parks and Recreation	Equipment – Picnic tables and Tennis Court Wind Screens	In Process

Parks and Recreation	Floor Machines for Douro and Warsaw Community Centre	In progress
Parks and Recreation	North Park Parking Lot Expansion	Summer 2025
Planning	Zoning By-Law Update	On hold until Province Approves OP
Public Works	Gravel Pit Purchase	Ongoing
Public Works	Plow Truck	RFP Awarded – 2025 Delivery
Public Works	Consultant Fees – Road needs study incl Condition Assessment	RFP Awarded
Public Works	Equipment - Water Tank for Roads Vehicle	Due 2025
Public Works	<p style="text-align: center;"><u>Gravel</u></p> <p>12th Line from forced Rd section to private lane</p> <p>12th Line Rd from Hwy 7 to 12th Line S, Dummer</p> <p>12th Line Rd from Hwy 7 to North limit</p> <p>Centre Dummer Road from 4th Line to Cty Rd 40</p> <p>Centre Road from Douro 3rd line to Douro 5th line</p> <p>Centre Road from Douro 5th Line Rd to Highway 28</p> <p>Cooney Island Rd from Douro 4th line to East limit</p>	Due 2025

	<p>Douro 4th Line Rd from Division Rd to Cooney Island Rd</p> <p>Douro 5th Line Rd from Centre Rd to Cty Rd 4</p> <p>Douro 7th Line Rd from Centre Rd to Hickey Rd</p> <p>Douro 8th Line from Cty Rd 32 to Nassau Rd</p> <p>Douro Third Line from County Rd 4 to Cedar Cross Rd</p> <p>Douro Third Line from County Rd 4 to south limit</p> <p>Hickey Rd from Douro 7th to Cty Rd 32</p> <p>Hickson Rd from County Rd 40 to west limit</p> <p>Oke Rd from Cty Rd 4 to Payne Line Rd</p> <p>Rusaw Lane from Cty Rd 40 to east limit</p>	
Public Works	<p><u>Surface Treatment</u></p> <p>4th Line Road South Dummer from Clifford Rd to Cty Rd 8</p> <p>Banks Avenue from County Rd 38 to east limit</p> <p>Campline Rd from Henderson to Birchview Rd</p> <p>Campline Rd from Henderson to Cty Rd 6</p> <p>Caves Road from Cty Rd 4 to Cooper Rd</p> <p>Clifford Road from South St to 3rd Line Mid Dummer</p> <p>Mill Line Road from Cty Rd 40 to Bridge</p>	Due 2025

	Rock Rd from Cooper Rd to Douglas Rd	
	Rock Rd from Douglas Rd to Rock Rd	

Report to Council

Re: Treasurer-2025-13

From: Paul Creamer

Date: May 20, 2025

Re: Community Grant Requests – May 2025

Recommendation:

That the report Treasurer-2025-13, dated May 20, 2025, regarding Community Grant Requests – May 2025 be received and;

That Council provide staff with direction regarding the Community Grant requests from Douro 200th Anniversary Committee, Kawartha Lake Stewards Association and Morton Community Healthcare Centre.

Overview:

The Township has received three grant requests that require Council direction, the details of which are summarized below:

Application #1

Applicant: Douro 200th Anniversary Committee

Amount: \$2,500

Purpose: To cover event costs for the Douro 200th Anniversary event scheduled for July 4, 2025.

Conclusion: 2025 marks the bicentennial of Douro's rich history – a significant milestone for the community. This event aims to bring together approximately 2,000 attendees over the course of the weekend, fostering a spirit of unity and creating lasting, positive memories.

The event is eligible for funding under the Cultural and Heritage Activities section of the policy as it aims to preserve and share cultural identity while bringing people together. The funding also supports the Township's commitment to providing financial assistance for events that bring people together within the community and attract visitors from outside the Township.

The request is over \$750 and therefore staff require Council's direction.

Application #2

Applicant: Kawartha Lakes Stewards Association

Amount: \$1,500

Purpose: To cover a portion of the \$5,000 cost to produce and publish KLSA Annual Lake Water Quality Report.

Commentary: Kawartha Lakes Stewards Association has received yearly support from the Township since 2011, typically in the amount of \$1,000.

Conclusion: Peterborough County Plowmen's Association continues to be a valued non-profit organization with a focus on lake health in the Kawarthas and educate the public about the importance of protecting the Kawartha Lakes. Staff have determined this request is eligible under the public safety enhancement services criteria in the policy which aims to improve and maintain the safety and wellbeing of the Douro-Dummer community.

The request is over \$750 and therefore staff require Council's direction.

Application #3

Applicant: Morton Community Healthcare Centre

Amount: A portion of the 2025 municipal taxes. Municipal portion of the Morton's property taxes for 2025 is approximately \$8,461.64

Purpose: Morton Community Healthcare Centre has indicated in its application that the funds requested will be used for capital expenditures aimed at reducing the organization's carbon footprint through the Peterborough GreenUP Association.

Conclusion: Morton Community Healthcare Centre continues to support healthcare services in our community. The organization has received funding from the Township since 2012, including a contribution of \$3,500 in 2024.

The request is over \$750 and therefore staff require Council's direction.

Financial Impact:

The total budget allocated for the 2025 Community Grant Program is \$5,000 and the current remaining budget \$4,250. The following requests have been made:

- Douro 200th Anniversary Committee - \$2,500
- Kawartha Lakes Stewards Association - \$1,500
- Morton Community Healthcare Center – a portion of \$8,461.64

Township of Douro-Dummer Strategic Plan 2023-2027



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Infrastructure Renewal

Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	Community Grant Requests - May 2025 - Treasurer-2025-13.docx
Attachments:	
Final Approval Date:	May 15, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Recommendation:

That the report Treasurer-2025-14, dated May 20, 2025, regarding Purchasing Report – May 20, 2025 be received and;

That Scott Drummond Motors Limited be awarded the contract to supply and deliver the pickup trucks for Public Works and Fire & Emergency Services.

Overview:

For Council's information, this report includes staff approved purchasing awards and change orders up to May 20, 2025.

PWFD-2025-01 – Supply and delivery of two pickup trucks

Project Background – The existing trucks are displaying signs of age and have reached the end of their operational lifespan. Additionally, the cost of repairs has significantly increased, forming a need for replacement.

Budget – \$120,000 – The budget allocation includes \$65,000 for the Fire pickup truck and \$55,000 for the Public Works pickup truck.

Procurement Results – The Township issued the RFT in accordance with the Township Purchasing Policy through the Bids and Tenders system.

A total of 6 suppliers registered through Bids and Tenders showing interest in the opportunity. The Township received one bid from Scott Drummond Motors Limited.

The pricing of the trucks are as follows:

Department	Truck Capacity	Price
Fire & Emergency Services	½ Ton	\$59,093.00
Public Works	¾ Ton	\$68,750.89
Sub-total		\$127,843.89
Estimated sale through GovDeals		\$10,000
Total after sale of current trucks:		\$117,843.89

The current trucks will be disposed through GovDeals. The estimated value for both trucks is \$10,000. This anticipated value will offset costs and ensure the procurement remains within budget.

Commentary – Scott Drummond Motors Limited has demonstrated reliability and competence, having successfully supplied trucks to the Township in previous years. Given their track record, they remain a strong candidate for continued procurement.

Procurement Recommendation: Six vendors registered for the tender through Bids and Tenders but there was only one response to our tender. Staff cannot explain for

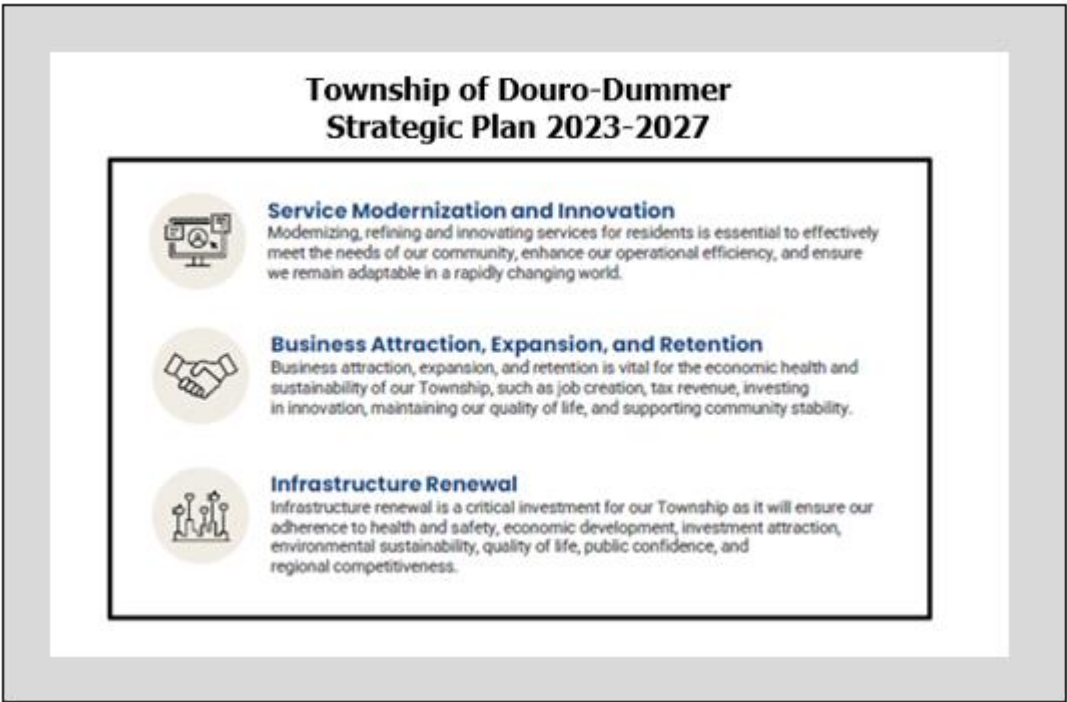
certain why some vendors did not respond, however, given that the proposed price will be within budget, the trucks meet the required specifications and the ongoing cost uncertainty due to tariffs, staff are recommending purchasing the trucks from Scott Drummond Motors Limited. If staff were to go back out to market costs may increase and the delivery of the trucks would be delayed.

Conclusion:

Staff are confident that Scott Drummond Motors Limited is capable of supplying the required trucks to the Township.

Financial Impact:

All projects will be funded with approved budgets.



Report Approval Details

Document Title:	Procurement Update - May 20, 2025 - Treasurer-2025-14.docx
Attachments:	
Final Approval Date:	May 14, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Report to Council

Re: Peterborough County Police Service
Board Remuneration Treasurer-2025-15
From: Paul Creamer
Date: May 20, 2025

Recommendation:

That the report Treasurer-2025-15, dated May 20, 2025 regarding the Peterborough County OPP Detachment Board Remuneration be received and

That Council approve the remuneration rates for Representative Appointees at \$100/Board meeting and Provincial Appointees at \$100/Board meeting.

Overview:

There is a new Peterborough County OPP Detachment Board that represents seven member municipalities. At the April 25, 2025, Board meeting the following Resolution was passed:

Resolution 44-2025

That the Board recommend to the seven member municipalities that each approve the remuneration rates for Board members as follows:

Per Board Meeting Rate:

Community Representative Appointee: \$100/Board meeting

Provincial Appointee: \$100/Board meeting

And that Policy 2.01 Board Remuneration and Expenses be approved

Moved by Member Henry

Seconded by Vice Chair Watson

CARRIED.

Conclusion:


For the remuneration of the provincial appointees and community representatives, the Board requires formal approval from all seven municipal members.

Per Section 16 of the Board's Terms of Reference, the amount of remuneration paid to municipal and First Nations members is determined and paid by their respective municipality or First Nation Council.


Financial Impact:

The remuneration amounts proposed have already been budgeted for in the 2025 Budget and therefore only require Council approval of the rates.


Township of Douro-Dummer Strategic Plan 2023-2027



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Report Approval Details

Document Title:	Police Services Board Remuneration - Treasurer-2025-15.docx
Attachments:	- 2025-05-06 Peterborough County OPP Detachment Board Remuneration Letter to Member Municipalities2.pdf
Final Approval Date:	May 15, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Report to Peterborough County OPP Detachment Board

To: Chair Braybrook & Board Members
From: Emmanuel Pinto, Board Administrator
Date: April 28, 2025
Report # ADM2025-04
Re: Member Remuneration and Expenses

Recommendation:

THAT the Board recommend to the seven member municipalities that each approve the remuneration rates for Board members as follows:

Per Board Meeting Rate:

Community Representative Appointee: \$100/Board meeting

Provincial Appointee: \$100/Board meeting

AND THAT Policy 2.01 Board Remuneration and Expenses be approved.

Background:

Section 67(3) of the Community Safety and Policing Act, 2019 ('CSPA') provides that the term, remuneration and expenses of board members shall be as provided by regulations made by the Minister. There currently is no regulation regarding remuneration for council and community representative appointees. However, section 7 of Ontario Regulation 135/24 provides remunerations for board members appointed by the Province. The regulation does not specify the amount to be paid to Provincial Appointees but allows individual boards to set the amount.

Section 16 of the Peterborough County OPP Detachment Board Terms of Reference outline that remuneration for Municipal appointees and First Nation appointees shall be paid by their respective council. The approved 2025 budget assumes that mileage for these members will also be paid by their respective municipalities or First Nation.

The proposed Policy 2.01 Board Remuneration and Expenses outlines the process for Board members and staff to claim per diems, mileage, and expenses in compliance with the CSPA, Terms of Reference, and direction of the 2025 Budget.

Analysis:

Remuneration – Provincial Appointees

Section 7 of the Regulation can be summarized as follows:

- The amount of remuneration to be paid to provincial appointees is to be determined by unanimous agreement by the member municipalities comprising the detachment board. If the municipalities cannot unanimously agree, the Minister will determine the remuneration.
- The member municipalities will split the costs of the remuneration equally unless they unanimously agree to share the costs on a basis other than equal shares.
- The detachment board will periodically provide each municipality with a statement of account for remuneration owed in respect of the provincial appointees. Municipalities are required to pay the amounts due within thirty days of receiving the statement and the board shall pay the provincial appointees from the amounts received.

The Board has provided the municipalities with an estimate for remuneration in the 2025 budget. The recommendation is a requirement for the municipalities to formally approve the per diem amount for members.

The Ontario Association of Police Service Boards (OAPSB) conducted a survey in July 2024 of OPP Detachment Boards regarding remuneration paid to board members. Responses from new OPP Detachment Boards ranged from paying members \$50 per meeting to annual amounts of up to \$4,000.

The rate of \$100 per meeting is consistent with the per diem rate paid to County Council Members for appointments on Boards. It is also comparable with the amount paid to members in neighbouring OPP Detachment Boards (\$100 - Northumberland, \$80 - Haliburton, \$100 - Leeds County). Payment of an amount per meeting is ideal to encourage attendance.

Remuneration – Community Member Appointees

There is no requirement or guidance from the Province regarding remuneration of community representative board members. The following table lists some considerations:

Pay Remuneration	Do Not Pay Remuneration
Recognizes value of members' time and commitment to the Board	View position as one of true volunteerism.
May attract higher quality candidates	May attract candidates who wish to volunteer their time without an expectation of remuneration
Treats community representative members like provincial appointee members	Creates an imbalance in treatment of community representatives and provincial appointees
Higher cost to operate the board (more expensive for member municipalities)	Lower cost of operating the board

Should the Board choose to remunerate community representative board members, the rate should be comparable to the rate set for provincial appointees. Such an approach recognizes that both types of appointees have the same function and responsibilities on the Board. With the board seeking to recruit community representatives in the coming months, it is recommended that they be compensated to encourage potential applicants.

Travel and Expenses

It is recommended that the Board have a framework for travel, meal and hospitality expenses incurred on Board-related business. Sections Five (5) to Nine (9) of the Draft Policy (Appendix A) concerns member and staff expenses. It is consistent with the expense policy of Peterborough County with appropriate modifications to reflect the operation of a detachment board (e.g. the Board will be the approval authority for travel, etc.). This consistency is important given that the Peterborough County Finance department will be administering reimbursement of these expenses.

Alternatives

The Board is required to set a remuneration rate for Provincial appointees. The Board may decide to forgo offering a per diem to community representatives.

Financial Implications:

In the 2025 OPP Detachment Board Budget approved on March 24, 2025 the amounts for per diems, mileage, and expenses as outlined in this report were considered and approved.

The actual cost of mileage and per diems for 2025 will likely be lower than the budgeted amount since the board does not have a full slate of Provincial Appointees or Community Representatives at this time.

In Consultation

Municipal CAOs

County of Peterborough Finance Department

Appendices:

[Appendix A - OAPSB OPP Detachment Board Remuneration Survey Report](#)

[Appendix B – Draft Policy 2.01 Board Remuneration and Expenses](#)

Submitted by:

Emmanuel Pinto

Emmanuel Pinto, Board Administrator
Peterborough County

Recommendation:

That the report Clerk's Office-2025-15, dated May 20, 2025, regarding alternative voting methods for the 2026 Municipal Election be received; and further
That Council direct staff to prepare a by-law authorizing the alternative voting methods of internet and telephone voting for the 2026 Municipal Election for Council's approval, as required by Section 42(1b) of the Municipal Elections Act.

Overview:

The next Municipal and School Board Election will be held on October 26, 2026. In anticipation of this, and in order to proceed through the procurement process, staff are seeking direction on the preparation of a by-law in accordance with Section 42(1b) of the Municipal Elections Act for the alternative voting methods to be used in the 2026 Municipal Election.

Section 42(1) of the Municipal Elections Act sets out that Council may pass a by-law authorizing the use of voting and vote counting equipment and/or authorize an alternative voting method provided the by-law is passed before May 1 in the year of the election.

There are three main voting methods used in Ontario Municipal Elections:

- Electronic Voting (Internet and/or Telephone)
- Paper Ballot with Tabulators
- Vote by Mail

Since the 2006 election, the Township has seen voter turnout range from a high of 36.9% in 2022 to a low of 31.82% in 2014. Please see the chart below for a breakdown of voter turnout by year and by Ward for the past four elections.

Comparators	2022	2018	2014	2010	2006
Total number of Electors	7230	6878	6842	6,650	7,316
Elector turnout for municipality	36.91%	34.68%	31.82%	33.37%	34.81%
Elector turnout for Douro Ward	42.00%	42.68%	32.07%	38.66%	34.22%
Elector turnout for Dummer Ward	41.71%	28.38%	31.62%	29.16%	35.28%

The chart below provides a breakdown of the type of device used by electors to cast a ballot in both 2022:

Type of Device	Number of Votes	2022 Votes (%)
Internet	2167	81.2
Telephone	377	14.1
Kiosk	125	4.7

Below is a high level synopsis of each of the three voting methods with considerations for each method.

Electronic Voting

With Electronic Voting, electors receive their voter information letter in the mail providing the date of the voting period, voting website/telephone number and their personal, unique voting PIN. Electors can visit the website or call the telephone number, anywhere or anytime, and enter their PIN and birthdate information, as an additional security feature, in order to cast their vote. At the close of voting on Election Day, the electronic voting system will produce cumulative totals of all votes cast and the totals will be compiled to produce the final election results.

Considerations

Electronic Voting, including the use of internet and/or telephone voting, has been increasingly implemented across Ontario municipalities. Electronic voting modernizes the election experience for voters. It offers a convenient, accessible and secure way to cast a vote without the need to attend a physical voting location and inherently offers flexible voting times. In addition to the ease of casting a vote, it is also easy, quick and secure for election administration staff to issue new PIN letters should voters not receive or misplace their original.

Electronic Voting offers benefits such as the integration of accessible technology and enables the voter to identify errors in the ballot selections prior to casting a ballot. This voting method also allows for automated election processes like online ballot processing, striking names off the voters' list, and an effective and rapid count of the votes at the close of voting. Douro-Dummer voters are familiar with the voting method as it was solely used in the 2018 Municipal Election and 2022 Municipal Election.

For voters that still prefer to attend a physical location to vote during the voting period, the Municipality will continue to set up a Help Centre in the Council Chambers during the advance voting period and Election Day with iPads and telephones for voters to electronically cast their vote and to assist voters that are unfamiliar with the technology.

There are cyber security risks with electronic voting that need to be mitigated. When choosing a vendor for electronic voting, it is an important part of the process to get information on the voting system's security features and to perform testing in advance of the Municipal Election.

Electronic voting has been a benefit to voters by offering increased accessibility, transparency and accountability. The Municipality has seen a significant increase in electronic participation in a variety of other municipal activities, including the viewing and participation in electronic Council meetings, the transition to electronic building permits and procurement submissions and other electronic interactions with staff

through the many adjusted methods of service delivery. The 2022 election was impacted by the COVID-19 pandemic and a key element of planning for a safe election that could continue despite COVID-19 restrictions was the use of electronic voting and not requiring voters to physically attend a polling station to vote. The use of electronic voting provides assurance that a safe and effective election can be planned with as little interruption as possible if other challenges similar to COVID-19 were to occur.

While there were no known challenges with electronic voting in the 2022 Municipal Election, some municipalities did experience issues in the 2018 Municipal Election due to unauthorized bandwidth restrictions. As a result of the highly public nature of this issue, and in response to overall global concerns surrounding cybersecurity, electronic voting system vendors altered their services or developed additional tools to improve security and reliability for the 2022 Municipal Election. These adjustments to their services proved to be beneficial as there were no known issues regarding cybersecurity in the 2022 Municipal Elections.

Electronic voting has been used by all lower tier municipalities in Peterborough County for the last two elections and it is anticipated that all will continue to use electronic voting, potentially in combination with other forms of voting, for the 2026 Municipal Election. Continuing with electronic voting will benefit the Municipality by being able to participate in a joint procurement for the voting system, shared advertisements leading up to and during the voting period, and support from colleagues on policy creation and throughout the election.

Staff recommend electronic voting as it would be the most cost effective and inclusive option for the Municipality. Electronic voting effectively serves a variety of voters, including persons with disabilities, seasonal residents, business travelers, snowbirds, and students away at school, in addition to our permanent residents.

Paper Ballots with Tabulators

Paper Ballots with Tabulators is an in-person voting method that requires the voter to attend the voting station to vote. Ballots are marked by indicating the voters' choices and the ballot is then inserted into the tabulator. The tabulator reads and records how ballots are marked and stores that information in the unit. At the close of voting on Election Day, the tabulator will produce cumulative totals of all votes cast and the totals will be compiled to produce the final election results.

Considerations

The use of tabulators has become a generally accepted alternative vote counting method in Ontario Municipal Elections and has also been used for provincial elections, including the most recent provincial election. As a result, there are established and recognized best practices for municipalities to use for effective implementation with the

vendor providing step by step guides, troubleshooting and effective accuracy testing protocols.

The system is precise, easy to use for voters, and capable of generating final election results very quickly following the close of voting without the use of manual counting.

As a voting method, paper ballots with tabulators requires significant election staff resources. In speaking to neighbouring municipalities who used the hybrid voting method, paper ballots were only used on Election Day as managing two different voting methods through the entire voting period is cumbersome. Also, there was significant staff time dedicated to programming and getting trained on the tabulators, as well as coordinating the two voting methods to occur simultaneously. For the use of any voting and vote-counting equipment or alternative voting methods, the Clerk is required to establish procedures for their use. Updating the existing procedures to include tabulators required considerable time.

Additionally, there are limited suppliers of tabulators in Ontario. Dominion Voting is one of the largest suppliers and their equipment is reserved quickly with larger municipal clients having their order fulfilled first. The tabulators used for the 2022 Municipal Election were shipped from the United States which may be impacted by tariffs and possible issues with cross-border trade. When tabulators are used, it's important to have a back-up tabulator for each tabulator in use at a polling station.

The use of paper ballots does not allow the voter to vote anywhere at their leisure and therefore convenience is an issue with this voting method. This is especially important due to the high seasonal population of Douro-Dummer, specifically at the end of October when seasonal residents are not typically at their seasonal residence. Additionally, paper ballots do not provide the same level of accessibility as voters with visual and/or physical disabilities may find it difficult to vote if required to vote in-person with paper ballots.

The use of paper ballots and the tabulators in the 2022 Municipal Election had an additional cost of just over \$7,000.00 for a neighbouring Township who used this method as well as Internet and Telephone Voting.

If Council opts to proceed with the option of Paper Ballots with Tabulators, it is recommended that this not be the sole voting method and that it be combined with an electronic voting method.

Vote by Mail

Vote by Mail is a voting method that allows voters to receive instructions and their ballots by mail, which are then completed without attending a physical voting location and returned by mail. There are deadlines to provide the ballots by mail to ensure they can be counted by the time of the election. After the deadline, voters would be required to attend a Help Centre or Polling Station in person to drop off their ballot. This voting method would be combined with the use of a tabulator in order to avoid the manual counting of votes.

Considerations

Although this option would be similar to electronic voting insofar as voters may be able to vote without attending a physical location, there are some challenges associated with the Vote by Mail option. Mail processing times may impact when voters receive their vote by mail packages and when election administrators get the returned ballots to be counted. Also, over the past few elections, the expiry of the union contract term for Canada Post workers has coincided with the Municipal Election. When Canada Post workers went on strike at the end of 2024, many municipal services that rely on the postal service were impacted and delayed. This causes uncertainty for using a voting method that heavily relies on the postal service as there is always the possibility for workers to strike. Additionally, there is the potential for marked ballots to get lost in the mail or for ballots to be returned missing the appropriate signatures.

Furthermore, with Vote by Mail, there may be more opportunities for errors in ballot marking as voters do not have the assistance of election staff readily available like they would at a polling station for in-person paper ballots. The paper ballots provided in vote by mail do not provide the same level of accessibility as voters with visual and/or physical disabilities may find it difficult to vote if required to return a paper ballot by mail or vote in-person with paper ballots after the vote by mail period closes.

For the use of any voting and vote-counting equipment or alternative voting methods, the Clerk is required to establish procedures for their use. Updating the existing procedures to include procedures for vote by mail will require considerable staff time.

The use of the Vote by Mail method would be combined with the use of a tabulator and may require electors to vote in-person when the vote by mail period has closed. Many of the considerations outlined in the Paper Ballots with Tabulators section will also need to be taken into account for the Vote by Mail method.

There would be increased costs associated with the Vote by Mail option as the Municipality will need to send the voting instructions and ballots by mail, along with a prepaid return envelope. Additional staff resources will be used as election staff may see increased calls from residents calling to confirm their ballot has been received. Using the Vote by Mail option in combination with Electronic Voting may pose additional

issues related to crossing voters off the list resulting in a security gap between the time the mail-in ballot is received and the issuance of an electronic ballot.

Conclusion:

Overall, staff recommend the use of Electronic Voting as the sole voting method for the 2026 Municipal Election. Although there are benefits and drawbacks to all the Alternative Voting Methods outlined, Electronic Voting balances providing the most flexibility to the varying lifestyles of Douro-Dummers' residents, while also being the most effective and efficient method for the Municipality. The other methods outlined have been used by election staff in the past, but they have not proven to improve voter turnout or make the election process any smoother for staff, rather it increases the administrative time and resources required.


Electronic Voting is a safe and effective way to hold an election and is a widely used method across Ontario. Staff are meticulous in reviewing specifications and perform due diligence from the procurement process, to ensure the security requirements are met when choosing a vendor, through to logistic and accuracy testing leading up to the Municipal Election. Further, staff will continue to provide on-site services to assist voters in person or over the phone to guide them through casting their ballot electronically.

Staff are seeking direction on which voting and vote counting equipment and/or alternative voting methods to proceed with for the 2026 Municipal Election. Based on the direction, staff will prepare the necessary by-law for adoption at the next Council meeting.

Financial Impact:


In 2022, staff budgeted \$58,500 and spent \$24,701.06 due to savings found using in house staff during the election, various operational efficiencies and a joint RFP process with the other municipalities located in the County of Peterborough. Staff have budgeted \$56,000 for the 2026 election

Township of Douro-Dummer Strategic Plan 2023-2027




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Report Approval Details

Document Title:	Alternative Voting Methods for the 2026 Municipal Election - Clerk's Office-2025-15.docx
Attachments:	
Final Approval Date:	May 13, 2025

This report and all of its attachments were approved and signed as outlined below:

Todd Davis

Recommendation:

That the report Clerk's Office-2025-16, dated May 20, 2025 regarding the results of the Joint RFP for Legal Services be received, that the Mayor and Clerk be directed to sign agreements with Aird and Berlis and Hicks Morley Hamilton Stewart Storie LLP for the delivery of legal services for a five-year term with the option of two additional one-year terms.

Overview:

The Township of Douro-Dummer along with the County of Peterborough and the Townships of Asphodel-Norwood, North Kawartha, Otonabee-South Monaghan, Selwyn and the Municipality of Trent Lakes participated in a Request for Proposal (RFP) for legal services in early spring 2025. The County of Peterborough issued and administered the proposal. The proposal requested bids to obtain qualified legal services on an as needed basis without a retainer for a five-year term with the option of two additional one-year terms in the following areas of practice:

- General Municipal Law
- Municipal Finance, Tax and Assessment
- Environmental Law
- Real Estate Law
- Construction Law
- Municipal Planning
- Labour and Employment Law
- General Civil Litigation
- Tax Registration

Seventeen bids were received, providing a range of services. The bids were reviewed in accordance with the scoring matrix in the RFP. After the evaluation process was complete the successful proponents of the RFP are Aird & Berlis LLP for all areas of practice except for Labour and Employment Law and Hicks Morley Hamilton Stewart Storie LLP for the practice of Labour and Employment Law.

Conclusion:

The Township has ongoing relationships with both Aird & Berlis LLP and Hicks Morley Hamilton Stewart Storie LLP. Both firms have provided high quality service when called upon and staff are confident that the Township will continue to receive the same level and quality of service for the firms.

Financial Impact:

The annual budget accounts for legal services that may be required for each department and such services are billed on an as needed basis.

Township of Douro-Dummer Strategic Plan 2023-2027



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Report Approval Details

Document Title:	Joint RFP for Legal Services - Clerk's Office-2025-16.docx
Attachments:	
Final Approval Date:	May 14, 2025

This report and all of its attachments were approved and signed as outlined below:

Todd Davis

(APPROVED)

Minutes of the Township of Douro-Dummer Public Library Board Meeting

March 11, 2025, 4:00 PM

Present: **Darla Milne**
 Georgia Gale-Kidd
 Diane Bonner
 Tina Fridgen

Regrets: **Tom Watt**

Staff Present: **Library CEO Maggie Pearson**

1. Call to Order

With a quorum of the Board being present, the Secretary called the meeting to order at 4:02PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of February 11, 2025 Minutes

Resolution Number 07-2025

Moved by: Darla Milne

Seconded by: Diane Bonner

That the February 11, 2025 draft minutes be approved.

Carried

4. Business Arising from Minutes:

4.1 Friends of the Library

Verbal report from Georgia Gale-Kidd: the Friends are planning and developing the spring program season. Saturday March 15th will be artist Rob Niezen's artist talk on exhibition "Cross Cut". The April speaker series will be Tina Fridgen's presentation on local frog species and frog calls. Saturday May 10th will be the annual Friends of the Library Plant, Seed & Book sale. The Friends of the Library recently donated \$1,500.00 to the library to use for programming.

4.2 Art Gallery Committee

Verbal Report from Tina Fridgen: Rob Niezen's show "Cross Cut" will hang until the end of April. Tina Fridgen's show "Biophilia" will hang for April and May. The committee will reach out to local schools to potentially hang student art work for the summer months.

4.3 Policy Committee

4.3.1 DDPL-OP-015 Inclement Weather and Unscheduled Closures

Verbal Report from Maggie Pearson: following several unexpected closures due to emergent facility systems repair and inclement weather the CEO brings this new policy to the Board.

Resolution Number 08-2025

Moved by: Diane Bonner

Seconded by: Darla Milne

That the Board adopt DDPL-OP-015 with minor revisions.

Carried

5. Financial Report

2025 budget passed; budget to actuals report deferred to next meeting

6. Librarian Reports:

6.1 Report to Board: Stats February 2025

6.2 Report to Board: Operations and Projects

Resolution Number 09-2025

Moved by: Darla Milne

Seconded by: Diane Bonner

That these librarian reports be accepted for information

Carried

7. Correspondence:

7.1 Strategic Plan Deliverables and Timeline

Resolution Number 10-2025

Moved by: Tina Fridgen

Seconded by: Darla Milne

That the CEO sign the contract and schedule three sessions between April and June.

Carried

8. Adjournment

Resolution Number 11-2025

Moved by: Tina Fridgen

That the meeting be adjourned at 5:00 PM

Carried

9. Next Meeting:

Tuesday, May 13th, 2025 at 4:00 PM in the Douro-Dummer Public Library

Chair, Georgia Gale-Kidd

Secretary, Maggie Pearson

**Minutes
Peterborough County OPP Detachment
Board
Monday, March 24, 2025 - 1:00 PM
Hybrid Committee Room and Electronic**



Present: Chair John Braybrook
Vice-Chair Heather Watson
Member Carolyn Amyotte
Member Caroline Goodenough
Member Brian Henry
Member Hart Webb
Member Patrick Wilford

Regrets: Member Joe Taylor
Appointee Laurie Carr
Appointee Jeffrey Jacobs

OPP Representatives Present: Inspector Chris Galeazza, Detachment Commander, Peterborough County OPP
Acting Staff Sergeant Angie Kerr, Peterborough County OPP

Staff Present: Emmanuel Pinto, Board Administrator

1. Opening Ceremonies

1.1 Call to Order

Chair Braybrook called the meeting to order at 1:00pm.

1.2 Roll Call

Emmanuel Pinto, Board Administrator conducted the Roll Call. A quorum was deemed to be present.

1.3 Land Acknowledgement and Moment of Reflection

Chair Braybrook asked for the Land Acknowledgement to be played and led the board in a moment of reflection.

2. Disclosure of a Conflict of Interest

No conflicts of interest were declared.

3. Approval of Agenda

3.1 Resolution No. 27-2025

That the agenda be approved as printed.

Moved by Member Webb
Seconded by Vice-Chair Watson

Carried

4. Adoption of Minutes

4.1 Peterborough OPP Detachment Board Minutes of February 24, 2025

Resolution No. 28-2025

That the minutes of the February 24, 2025 Peterborough County OPP Detachment Board meeting be approved.

Moved by Member Goodenough
Seconded by Member Amyotte

Carried

5. Business Arising Out of a Previous Meeting

5.1 Verbal Update - Peterborough Situation Table Funding

Inspector Chris Galeazza, Detachment Commander, Peterborough County OPP

Resolution No. 29-2025

That the Board receive the verbal update from the Detachment Commander on the Peterborough Situation Table.

Moved by Member Wilford
Seconded by Member Webb

Carried

6. Delegations and Presentations

7. Reports/Correspondence

7.1 OPP Board Draft Budget

Jennifer Stover, CFO/CIO/Deputy CAO, Peterborough County

Resolution No. 30-2025

That the Peterborough County OPP Board recommends the 2025 budget for approval; and

That the 2025 budget be sent to the participating municipalities for their respective Council approval.

Moved by Member Amyotte
Seconded by Member Webb

Carried

7.2 Draft Detachment Board Work Plan

Emmanuel Pinto, Board Administrator

Resolution No. 31-2025

That the Board receive the report from the Board Administrator regarding the March 2025 – Draft Board Work Plan for information with the revisions suggested by Members and OPP.

Moved by Member Wilford
Seconded by Member Webb

Carried

7.3 2025 Spring Conference & AGM - Ontario Association of Police Service Boards

John Braybrook, Board Chair

Resolution No. 32-2025

That the Board authorize Board Chair John Braybrook and Board Administrator Emmanuel Pinto to attend the OAPSB Annual Conference on June 3-5, 2025, in London, ON.

Moved by Member Wilford
Seconded by Member Amyotte

Carried

7.4 2025-03-22 Reply Message from Ministry of Solicitor General re Oaths and Affirmations

John Braybrook, Board Chair

Resolution No. 33-2025

That the Board receive the March 22, 2025 correspondence from the Ministry of the Solicitor General

Moved by Member Amyotte
Seconded by Member Goodenough

Carried

8. By-laws

9. Notice of Motion

10. Information Items

10.1 Letter of Thanks from Lakefield Community Food Bank to OPP Detachment

10.2 2025-03-17 OAPSB Email - Call for Nominations and Conference Information

Resolution No. 34-2025

That all information items be received.

Moved by Member Amyotte
Seconded by Member Goodenough

Carried

11. Closed Meeting

There was no Closed Session.

12. Business Arising from Closed Session

There was no Business Arising from Closed Session.

13. Adjournment

13.1 The next meeting is scheduled for April 28, 2025 at 1:00p.m.

13.2 Adjournment

Resolution No. 35-2025

That the Board meeting adjourn at 1:55 p.m.

Moved by Member Webb

Seconded by Member Amyotte

Carried



Board Chair, John Braybrook

Board Administrator, Emmanuel Pinto



Resolution

Meeting Date: May 12, 2025

Resolution No. 2025-093

Moved: Councillor Prendergast

Seconded: Councillor Andrews

Responsible Growth and Opposition to Elements of Bill 5

Whereas the Government of Ontario has introduced Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025, which proposes substantial changes to environmental planning legislation, including the repeal of the Endangered Species Act and the creation of “Special Economic Zones” that may override local planning authority; and

Whereas the Town of Orangeville supports increasing housing supply and economic growth, but believes this must be achieved without undermining environmental protections or compromising the integrity of municipal planning processes; and

Whereas Bill 5, as proposed, risks weakening safeguards for Ontario’s natural heritage and reducing the role of municipalities in managing growth in a responsible and locally informed manner;

Now therefore be it resolved that Council for the Town of Orangeville:

- Opposes the provisions in Bill 5 that would reduce environmental protections or override municipal planning authority;
- Urges the Province of Ontario to advance housing and infrastructure growth through policies that respect sound environmental planning principles and uphold the planning tools available to local governments;
- Directs that this resolution be forwarded to:
 - The Honourable Doug Ford, Premier of Ontario
 - The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks
 - The Honourable Sylvia Jones, Deputy Premier, Minister of Health and MPP for Dufferin–Caledon
 - The Association of Municipalities of Ontario (AMO)
 - All Ontario municipalities for their awareness and consideration.

Result: Carried Unanimously



TOWNSHIP OF RUSSELL

CERTIFIED RESOLUTION

Date: May 12, 2025

Item(s) no.: 15 a

Subject: Notice of Motion – Marc Lalonde - USA Tariffs on Canadian Goods

Moved by: Marc Lalonde

Seconded by: Lisa Deacon

WHEREAS the United States of America (USA) has placed unjustified tariffs of 25% on Canadian goods (steel and aluminum) and is threatening to add more tariffs on Canadian manufactured automobiles; and

WHEREAS trade between Ontario and the USA is very important to our residents and our local economies and requires all levels of government to work together in the best interest of those residents; and

WHEREAS according to data from the Association of Municipalities of Ontario, across Ontario, municipalities are expected to spend between 250 and 290 billion dollars on infrastructure over the next 10 years; and

WHEREAS municipalities have treated trade partners equally and fairly in all procurements in accordance with our established international trade treaties; and

WHEREAS municipalities play a crucial role in as part of the Team Canada approach to combat these unjustified tariffs and support businesses in our procurement of capital and infrastructure programs; and

WHEREAS there exist trade barriers between Canadian provinces and territories.

NOW THEREFORE be it resolved that the Township of Russell support the Team Canada initiatives and;

THAT the province of Ontario and the government of Canada provide guidance on how to give preference to Canadian companies while adhering to requirements under trade agreements and;

THAT the province of Ontario and the government of Canada work to remove interprovincial trade barriers to support Canadian companies and supply chains in delivering made-in -Canada options for municipal procurement requirements and;

THAT the province of Ontario and the government of Canada provide clarity and direction on the intent and scope of the call to ban USA suppliers from municipal procurement.

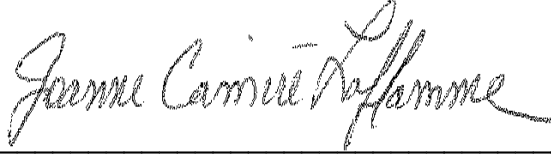
BE IT FURTHER RESOLVED that the Clerk forward this resolution to the following organizations:

- Ontario Municipalities

- The Rural Ontario Municipal Association and the Association of Municipalities of Ontario
- The Premier of Ontario
- The Prime Minister of Canada
- The local MP and MMP

MOTION APPROVED

I, Joanne Camiré Laflamme, Clerk of the Corporation of the Township of Russell, hereby certify that the foregoing is a true copy of the resolution adopted by the Council of the Corporation of the Township of Russell on the 12th day of May 2025.



Joanne Camiré Laflamme
Clerk

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2025-2204

May 13, 2025

Dear Head of Council,

On May 12, 2025 I introduced the *Protect Ontario by Building Faster and Smarter Act, 2025* ([Bill 17](#)). Through this legislation, and other changes, we are responding to recommendations and requests from municipal leaders to make it easier and faster to build new homes and infrastructure Ontario needs like transit, roads, water, and wastewater systems.

The bill contains bold actions to protect Ontario from the Ministry of Municipal Affairs and Housing, the Ministry of Infrastructure and the Ministry of Transportation. Details about the range of measures can be found in the [news release](#).

Building Code Act – Ministry of Municipal Affairs and Housing

Schedule 1 of the Bill proposes changes to the *Building Code Act* which include:

- Adding a provision to clarify that municipalities do not have the authority to create or enforce their own construction standards.
- Eliminating the requirement for a secondary provincial approval of innovative construction products for products that have already undergone a “Canadian Code Compliance Evaluation” by the federal Canadian Construction Materials Centre ([25-MMAH0042](#)). Comments can be made through the Regulatory Registry of Ontario (RR) from May 12, 2025, to June 11, 2025.

Development Charges Act – Ministry of Municipal Affairs and Housing

Schedule 4 of the Bill proposes changes to the *Development Charges Act, 1997*, to standardize the development charge (DC) methodology and framework and improve predictability of costs, include:

- Creating a regulation-making authority to merge service categories for DC credits.
- Creating a regulation-making authority to specify what constitutes a “local service.”
- Expanding the DC deferral to non-rental residential developments. Related changes include:

.../2

- Providing municipalities authority, in circumstances set out in regulation, to require financial security for payment of deferred DCs for non-rental residential developments; and
- Removing authority for municipalities to charge interest on any legislated DC deferral amounts.
- Enabling municipalities to make any changes to their DC by-laws for the sole purpose of reducing DCs or removing indexing without undertaking certain procedural requirements.
- Creating a regulation-making authority to prescribe exceptions, including conditional exceptions, to capital costs that are eligible to be recovered from DCs.
- Providing that the frozen DC rates on a development would not be applicable if the current DC rates in effect would result in a lower payment.
- Exempting long-term care homes within the meaning of subsection 2 (1) of the *Fixing Long-Term Care Act, 2021* from municipal DCs.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Regulatory Registry of Ontario (RR) from May 12, 2025, to June 11, 2025:

- [RR 25-MMAH003](#): Changes to the *Development Charges Act, 1997*, to Simplify and Standardize the Development Charge (DC) Framework.

Planning Act – Ministry of Municipal Affairs and Housing

Schedules 3 and 7 of the Bill propose changes to the *Planning Act* and the *City of Toronto Act, 2006* that would help streamline and standardize municipal development processes. If passed, the proposed changes would:

- Provide authority for regulations to limit municipal complete application studies and provide greater recognition of planning reports prepared by prescribed certified professionals,
- Remove the need for certain minor variances,
- Give the Minister of Municipal Affairs and Housing the authority to impose conditions on a use permitted by a Minister's zoning order, and
- Streamline planning approvals for publicly funded kindergarten to grade 12 schools.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario from May 12, 2025, to June 11, 2025:

- [ERO 025-0461](#): Proposed Planning Act and City of Toronto Act, 2006 Changes (Schedules 3 and 7 of Bill 17- Protect Ontario by Building Faster and Smarter Act, 2025).

We are also interested in receiving any comments you may have on associated regulatory changes. The government is undertaking 45-day consultations on the following proposals from May 12, 2025, to June 26, 2025:

- [ERO 025-0462](#): Proposed Regulations – Complete Application (seeking feedback on proposed regulations to address complete application requirements (study/report requirements) and submissions from certified professionals)
- [ERO 025-0463](#): Proposed Regulation – As-of-right Variations from Setback Requirements (seeking feedback on a proposed regulation that would allow variations to be permitted “as-of-right” if a proposal is within 10% of requirements for setbacks from property lines applicable to specified lands)

The Environmental Registry postings provide additional details regarding the proposed changes.

Ministry of Infrastructure Act – Ministry of Infrastructure

Schedule 6 of the Bill proposes changes to the *Ministry of Infrastructure Act, 2011* (MOIA), to provide the Minister of Infrastructure with the authority to request information and data from municipalities and municipal agencies, where needed to support provincially funded infrastructure projects. This would help speed up the delivery of critical infrastructure that our growing communities need, while also supporting jobs and economic growth. Comments can be made through the Regulatory Registry of Ontario ([RR-25MOI003](#)) from May 12, 2025, to June 11, 2025.

Transit-Oriented Communities Act – Ministry of Infrastructure

Proposed changes to the *Transit-Oriented Communities (TOC) Act, 2020*, would reduce barriers to implementing the Transit Oriented Communities (TOC) by:

- Amending the definition of a “Transit Oriented Communities project” to include projects along the GO and LRT network more efficiently,
- Removing OIC approval requirements for any agreements between the Minister (or an entity with delegated powers) and a municipality, and
- Enabling the Minister to delegate certain responsibilities to Infrastructure Ontario for the purpose of developing TOCs.

We are interested in receiving your comments on these proposed changes. Comments can be made through the Environmental Registry of Ontario from May 12, 2025, to June 11, 2025:

- [ERO 025-0504](#): Proposed *Transit-Oriented Communities Act, 2020*, changes to reduce barriers to implementing municipal agreements.

Ministry of Transportation

Schedule 2 of the bill proposes a change to the *Building Transit Faster Act, 2020* (BTFA) that, if passed, would extend the use of the BTFA measures to all provincial transit projects. This change would remove barriers to building transit faster and get shovels in the ground quicker to build major provincial transit projects that connect communities.

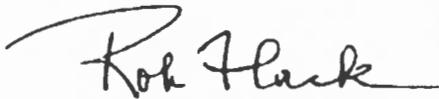
A proposed amendment to the *Metrolinx Act, 2006*, permits the Minister of Transportation to request certain information and data from municipalities or municipal agencies necessary to support the development of provincial transit projects or Transit-Oriented Communities projects.

You may provide your comments on the proposed change to the BTFA through the Environmental Registry of Ontario (ERO) notice [ERO 025-0450](#) and the Ontario Regulatory Registry notice ([RR 25-MTO005](#)) and the Metrolinx Act ([RR 25-MTO006](#)) from May 12, 2025 to June 11, 2025.

The government invites you to review the [Environmental Registry of Ontario](#) and [Regulatory Registry of Ontario](#) posting links provided above and share any feedback you may have. If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at Tanner.Zelenko@ontario.ca.

In the face of economic uncertainty, we must protect Ontario by speeding up construction so we can lower housing costs and keep workers on the job. I look forward to continued collaboration with you, our municipal partners, to create the homes that Ontario need today, tomorrow, and in the decades to come.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. The Honourable Kinga Surma, Minister of Infrastructure
 The Honourable Prabmeet Sarkaria, Minister of Transportation
 The Honourable Graydon Smith, Associate Minister of Municipal Affairs and Housing
 Robert Dodd, Chief of Staff, Minister's Office
 Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing
 Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing
 Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing
 Martha Greenberg, Deputy Minister, Municipal Affairs and Housing
 David McLean, Assistant Deputy Minister, Municipal Affairs and Housing
 Caspar Hall, Assistant Deputy Minister, Municipal Affairs and Housing
 Municipal Chief Administrative Officers

The Corporation of the Township of Douro-Dummer

By-law Number 2025-21

Being a By-law of The Corporation of the Township of
Douro-Dummer to confirm the proceedings of the Regular Council Meeting of
Council held on the 20th day of May 2025

The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its Regular Council Meeting held on 20th May 2025, in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.
2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 20th day of May 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig