

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**June 3, 2025, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:** Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Ray Johnston

**Member Absent:** Councillor Adam Vervoort

**Staff Present:** C.A.O. - Todd Davis  
Clerk - Deputy C.A.O. - Martina Chait-Hartwig  
Treasurer - Paul Creamer  
CBO - Don Helleman  
Emily Fitzgerald - Planner

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m. and Mayor introduced Emily Fitzgerald and welcomed her to her first Council Meeting.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 3, 2025

**Resolution Number 162-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council Meeting, dated June 3, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - May 20, 2025

**Resolution Number 163-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the minutes for the Regular Council meeting, dated May 20, 2025, be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Otonabee Region Conservation Authority (ORCA) - 2024 Financial Statements and Annual Report

7.2 City of Peterborough - Notice of Adoption of an Official Plan Amendment - Affordable Housing Community Improvement Project Area

7.3 City of Peterborough - Request for Extension to Draft Plan of Subdivision Approval File Number 15T-17502

7.4 Ministry of Natural Resources - Notification Letter Reintroduction of the Geologic Carbon Storage Act

7.5 CAMSafe - Enhancing Community Safety Through Camera Registration

**Resolution Number 164-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

The Consent Agenda for June 3, 2025, be received and that item 7.5 be moved to Section 12 – Correspondence – Action Items for discussion.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Delegation – Eric DeCou - Ice Storm Response and Cleanup Efforts:

Did not attend meeting.

9. Public Comment Period - No Debate or Decision: None

10. Staff Reports

10.1 Zoning By-law Amendment R-11-24 (Parkhill Storage) - Planning-2025-08

**Resolution Number 165-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report Planning-2025-08, dated May 20, 2025, regarding R-11-24 (Parkhill Storage) – Planning-2025-08 be received, that Council receives all comments related to File R-11-24; and that the By-law to enact the Zoning By-law Amendment be passed at the appropriate time in the meeting.

Carried

10.2 Bill 17 - Council Update - Building Department-2025-06

**Resolution Number 166-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Building Department-2025-06, dated June 3, 2025, regarding Bill 17 be received.

Carried

11. Committee Minutes and Other Reports: None

12. Correspondence – Action Items:

12.1 Douro-Dummer Local Taxpayers - Correspondence regarding Alternative Voting Methods

**Resolution Number 167-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the correspondence from the Douro-Dummer Local Taxpayers regarding alternative voting methods be received with thanks.

Carried

12.2 CAMSafe - Enhancing Community Safety Through Camera Registration

**Resolution Number 168-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the letter from CAMSafe regarding enhancing community safety through camera registration be received and supported. Carried

13. By-laws:

13.1 By-law 2025-22 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" File R-11-24 Roll No. 1522-010-004-10500

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the By-law 2025-22 to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" File R-11-24 Roll No.1522-010-004-10500, be passed, in open Council this 3rd day of June 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.2 By-law 2025-23 - Authorize Vote and Vote-Counting Equipment and Alternative Voting Methods

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the By-law 2025-23 to authorize vote and vote-counting equipment and alternative voting methods be passed, in open Council this 3rd day of June 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

15. Notices of Motion

15.1 Redirecting Bottle Return Proceeds to Support Local Youth Sports (Mayor Watson) (May 6, 2025)

**Resolution Number 169-2025**

Moved by: Mayor Watson

Seconded by: Deputy Mayor Nelson

Whereas the beginning in 2015 the Township of Douro-Dummer has collected returnable bottles at the Transfer Station with proceeds, typically around \$1,500 annually, donated to United Way Peterborough; and

Whereas United Way Peterborough is a well-respected organization that provides meaningful support across the region, helping improve lives through a wide range of programs and services; and

Whereas the Township recognizes the value of investing in local initiatives where even modest funds can make a significant difference to residents, especially young people; and

Whereas many youth sports organizations in Douro-Dummer, such as hockey, baseball, and soccer, operate with limited budgets and rely on community support to keep programming accessible and inclusive; and

Whereas participation in sports contributes to the physical, mental, and social development of young people and fosters a strong sense of community, belonging, and leadership; and

Whereas United Way Peterborough raises approximately \$1.2 million annually, and the Township's contribution may now have greater impact when directed to grassroots initiatives in our own community; and

Now Therefore Be It Resolved That beginning in June of 2025, the proceeds from the Township's returnable bottle collection program be redirected to support youth sports and recreation programs within the Township; and

Be It Further Resolved That Council request that staff bring forward a report outlining option for the process to award the bottles and/or funds annually along with timelines and a communication strategy to the first Council meeting in August.

Carried

15.2 Proposed Township Road Tour (Councillor Johnston) (May 6, 2025)

**Resolution Number 170-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That staff be requested to coordinate and schedule a Council Road Tour within the Township of Douro-Dummer in September. Carried

15.3 Proposal to Reduce Speed Limit on Douro Second Line (Councillor Johnston) (June 3, 2025)

That staff be requested to investigate and report back on the possibility of reducing the speed limit to 60 km/h on Douro Second Line Road between County Road 8 and Division Road.

16. Announcements:

**Ray Johnston** – The annual Douro-Dummer Canada Day Parade will take place on Tuesday, July 1, 2025, starting to form at 2:00 p.m., with the parade starting at 2:30 p.m. heading south on Douro Fourth Line Road.

**Heather Watson** – The Lemonade & Listening Community Engagement Event will take place on Tuesday, July 8, 2025, from 6:00 to 8:00 p.m. at Millennium Park.

17. Closed Session:

17.1 Approval Closed Session Minutes:

Closed Session Minutes - January 21, 2025

Closed Session Minutes - March 18, 2025

**Resolution Number 172-2025**

**Moved by:** Councillor Johnston

**Seconded by:** Deputy Mayor Nelson

That the minutes for the Closed Session meetings held on January 21, 2025, and March 18, 2025, both be received and adopted, as circulated.

Carried

**Resolution Number 173-2025**

**Moved by:** Councillor Watt

**Seconded by:** Councillor Johnston

That Council enter into Closed Session for the following reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25:

(b) personal matters about an identifiable individual, including municipal or local board employees (Personnel), (Building Department Matters);

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (Legal Matters)

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (5:37 p.m.)

Carried

17.2 Report to Council - C.A.O.-2025-10

18. Rise from Closed Session with or without a Report

**Resolution Number 174-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council rise from Closed Session with a report ( 6:11 p.m.).

Carried

19. Matters Arising from Closed Session

**Resolution Number 175-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That Council authorize an increased scope of work for Cambium Engineering and Engage Engineering to allow for both firms to act as project management consultants on the Joint PW/Fire Facility.

Carried

20. Confirming By-law 2025-24

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That By-law Number 2025-24, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 3rd day of June 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting

Regular Council Meeting - June 17, 2025 at 5:00 p.m.

Committee of the Whole - June 18, 2025 at 10:00 a.m.

22. Adjournment

**Resolution Number 176-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 6:13 p.m. Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig