



Township of Douro-Dummer Agenda for a Regular Meeting of Council

**Tuesday, August 5, 2025, 5:00 p.m.
Council Chambers in the Municipal Building**

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business.

Hybrid Meetings

Regular and Special meetings of Council are being held in person and electronically. Regular Meetings are recorded and live-streamed on the Township YouTube channel. Special Meetings will be recorded and live-streamed where feasible.

To watch the meeting live or access a recording please visit the Township's YouTube Channel
https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please contact the Clerk if you require an alternative method to virtually attend the meeting.
mchaithartwig@dourodummer.ca or 705-652-8392 x210

	Pages
1. Call to Order	
2. Land Acknowledgement	
3. Moment of Silent Reflection	
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5. Adoption of Agenda: August 5, 2025	
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10.	Staff Reports	
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14. Reports derived from previous Notice of Motions:

14.1 Bottle Return Proceeds Report - C.A.O.-2025-16

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15. Notices of Motion

15.1 Review Processes related to Building and Planning Department (Deputy Mayor Nelson) (June 17, 2025)

Whereas the Township of Douro-Dummer completed a Service Delivery and Organizational review in 2020 which provided recommendations to the way in which building and planning services are delivered; and

Whereas the Council of the Township of Douro-Dummer adopted a new Strategic Plan in 2024 which laid out Core Values of Service Excellence and Transparency and Strategic Pillars of Service Modernization and Innovation along with Business Attraction, Expansion and Retention; and

Whereas there has been a change in the operations of the Building and Planning Department due to the retirement of the Township Planner; and

Whereas the delivery of Economic Development Services has been moved from the former Peterborough and Kawartha Economic Development Corporation to the County of Peterborough;

Now therefore it be resolved that the Council of the Township of Douro-Dummer direct staff to engage a third part consultant to review the processes related to Building and Planning Department along with the Economic Development portfolio with the goal of improving efficiency and customer service; and

Be it further resolved that the review process includes consultation with staff and members of the community; and

Be it further resolved that the outcome of this review include but not be limited to:

1. Finding efficiencies that do not compromise public safety.
2. Increasing communication and processes between Township Department.
3. Including metrics by which community satisfaction can be measured and monitored.
4. Producing “plain language” models of understanding for the general public.

16. Announcements:

17. Closed Session:

Council will be going into Closed Session for the following reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25:

(b) personal matters about an identifiable individual, including municipal or local board employees; (Employees and others)

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

17.1 Approval Closed Session Minutes - June 3, 2025

17.2 Active Investigations Update - Building Department-2025-12

17.3 Enforcement File Update - C.A.O.-2025-14

17.4 Matters falling under the Municipal Freedom of Information and Protection of Privacy Act (MFFIPA) - Clerk's Office-2025-20

17.5 Township Property Matters - C.A.O.-2025-15

18. Rise from Closed Session with or without a Report

19. Matters Arising from Closed Session

20. Confirming By-law 2025-28

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21. Next Meeting

Committee of the Whole - August 27, 2025 at 10:00 a.m.

Regular Council Meeting - September 2, 2025 at 5:00 p.m.

22. Adjournment

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**June 17, 2025, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Ray Johnston**

Staff Present: **C.A.O. - Todd Davis
Clerk - Deputy C.A.O. - Martina Chait-Hartwig
Treasurer - Paul Creamer
CBO - Don Helleman**

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 17, 2025

Resolution Number 177-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated June 17, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Council Meeting Minutes - June 3, 2025

Resolution Number 178-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the minutes for the Regular Council meeting, dated June 3, 2025, be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Birchcliff Property Owners Association (BPOA) - Invitation to Attend AGM

7.2 Eastern Ontario Wardens' Caucus (EOWC) - June 2025 Newsletter

7.3 Peterborough County - National Observer - AI Climate Misinformation Article

7.4 Peterborough Public Health - Smoke-Free Outdoor Spaces

7.5 Municipal Appraisal Form - Severance - B-29-25 Lynett and Moloney

7.6 Municipal Appraisal Form - Severance - B-30-25 Lynett and Moloney

7.7 Municipal Appraisal Form - Severance - B-34-25 Leahy

7.8 Municipal Appraisal Form - Severance - B-35-25 Milne

Resolution Number 179-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

The Consent Agenda for June 17, 2025, be received and that items 7.1 and 7.7 be moved to Section 12 – Correspondence – Action Items for discussion. Carried

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Public Comment Period - No Debate or Decision

9.1 Registered List of Speakers

Adam Vervoort – Item 10.4 - Township Council Vacancy Declaration -
Dummer Ward - Clerk's Office - 2025-17

Mike Mazzacato – Item 10.6 – 2025 Ice Storm Wrap Up and MDRA
Funding Report - C.A.O. - 2025-11

10. Staff Reports

10.1 Report and Capital Project Status - June 2025

Resolution Number 180-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Report and Capital Project Status document be received. Carried

10.2 2026 Budget Schedule - Treasurer - 2025-17

Resolution Number 181-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Treasurer - 2025-17, dated June 17, 2025, regarding the
2026 Budget Schedule be received and that the budget schedule be
approved. Carried

Resolution Number 182-2025

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council direct staff to use the Consumer Price Index (CPI) as a
baseline target for departmental budgets, and to provide a comparison
between the required and requested including amounts from agencies,
boards, and committees excluding the special levy and OPP costs for
Council's review at the first budget meeting. Carried

10.3 2024 Development Charge Statement - Treasurer - 2025-18

Resolution Number 183-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Treasurer - 2025-18, dated June 17, 2025, regarding the 2024 Development Charge Statement be received and posted to the Township website. Carried

10.4 Township Council Vacancy Declaration - Dummer Ward - Clerk's Office - 2025-17

Resolution Number 184-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Clerk's Office - 2025-17, dated June 17, 2025, regarding the vacancy on Township Council be received and that Council declares the seat of Councillor Adam Vervoort, Dummer Ward Councillor, to be vacant as per Section 262 of the Municipal Act, 2001. Carried

10.5 Method to Fill a Vacancy for Office of Councillor - Dummer Ward - Clerk's Office - 2025-19

Resolution Number 185-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report Clerk's Office - 2025-19, dated June 17, 2025, regarding methods to fill the Dummer Ward Councillor vacancy be received and that Council direct Staff to proceed with Option #1A – Appointment from 2022 Municipal Election Candidates, in order to fill the vacancy and if needed that a Special Council meeting be called. Carried

10.6 2025 Ice Storm Wrap Up and MDRA Funding Report - C.A.O. - 2025-11

Resolution Number 186-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That Council extend the free brush and storm debris drop-off period at the Halls Glen Transfer Station until July 5, 2025, during regular operating hours and that transfer station card must be shown. Carried

Resolution Number 187-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report C.A.O. - 2025-11, dated June 17, 2025, regarding the 2025 Ice Storm Recovery be received with thanks; and

That Council supports an application to the Province of Ontario's Municipal Disaster Relief Assistance Program seeking financial assistance for the recovery of extraordinary costs associated with this natural disaster.

Carried

11. Committee Minutes and Other Reports:

11.1 Douro-Dummer Public Library - Board Meeting Minutes - May 13, 2025

Resolution Number 188-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the minutes from the Township of Douro-Dummer Library Board meeting held on May 13, 2025, be received.

Carried

12. Correspondence – Action Items:

12.1 Municipality of North Grenville - Resolution regarding Bill 5 - Protecting Ontario by Unleashing Our Economy Act, 2025

Resolution Number 189-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Resolution from the Municipality of North Grenville, dated June 4, 2025, regarding Bill 5 Protecting Ontario by Unleashing Our Economy Act, 2025, be received. Carried

12.2 City of Peterborough - Resolution regarding Bill 6 - Safer Municipalities Act, 2025

Resolution Number 190-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Resolution from the City of Peterborough, dated May 20, 2025, regarding Bill 6 - Safer Municipalities Act, 2025, be received. Carried

12.3 Peterborough County Staff Report - Comments on Bill 17 - Protect Ontario by Building Faster and Smarter Act, 2025

Resolution Number 191-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the comments from the Peterborough County Staff Report dated June 4, 2025, regarding Bill 17 – *Protecting Ontario by Building Faster and Smarter Act, 2025*, be received and supported. Carried

12.4 Town of Whitchurch-Stouffville - Council Resolution regarding Provincial Funding Shortfall of Human and Health Programs and Services

Resolution Number 192-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Resolution from the Town of Whitchurch-Stouffville, dated May 30, 2025, regarding the provincial funding shortfall for human and health programs and services be received and supported. Carried

12.5 City of Pickering - Resolution regarding Raising Ontario Works (OW) and Ontario Disability Support Program (ODSP)

Resolution Number 193-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Resolution from the City of Pickering, dated June 4, 2025, regarding the raising of Ontario Works (OW) and Ontario Disability Support Program (ODSP) rates be received and supported. Carried

12.6 District of Perry Sound Municipal Association - Supporting Municipal Ethics Through Access and Education

Resolution Number 194-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the letter from the District of Parry Sound Municipal Association, titled Supporting Municipal Ethics Through Access and Education, be received. Carried

12.7 Birchcliff Property Owners Association (BPOA) - Invitation to Attend AGM

Resolution Number 195-2025

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the invitation from the Birchcliff Property Owners Association (BPOA) to attend the Annual General Meeting be received and supported. Carried

12.8 Municipal Appraisal Form - Severance - B-34-25 Leahy

Resolution Number 196-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Municipal Appraisal Form for Severance File B-34-25 (Leahy) be received, that Council requests that the County of Peterborough defer the file, and that Township staff be directed to bring a report back to the Regular Council Meeting on August 5, 2025, regarding the severance conditions recommended. Carried

13. By-laws: None

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate

15.1 Proposal to Reduce Speed Limit on Douro Second Line (Councillor Johnston) (June 3, 2025)

Resolution Number 197-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That staff be requested to investigate and report back on the possibility of reducing the speed limit to 60 km/h on Douro Second Line Road between County Road 8 and Division Road. Carried

15.2 Review Processes related to Building and Planning Department (Deputy Mayor Nelson) (June 17, 2025)

Whereas the Township of Douro-Dummer completed a Service Delivery and Organizational review in 2020 which provided recommendations to the way in which building and planning services are delivered; and

Whereas the Council of the Township of Douro-Dummer adopted a new Strategic Plan in 2024 which laid out Core Values of Service Excellence and Transparency and Strategic Pillars of Service Modernization and Innovation along with Business Attraction, Expansion and Retention; and

Whereas there has been a change in the operations of the Building and Planning Department due to the retirement of the Township Planner; and Whereas the delivery of Economic Development Services has been moved from the former Peterborough and Kawarthas Economic Development Corporation to the County of Peterborough;

Now therefore it be resolved that the Council of the Township of Douro-Dummer direct staff to engage a third part consultant to review the processes related to Building and Planning Department along with the Economic Development portfolio with the goal of improving efficiency and customer service; and

Be it further resolved that the review process includes consultation with staff and members of the community; and

Be it further resolved that the outcome of this review include but not be limited to:

1. Finding efficiencies that do not compromise public safety.
2. Increasing communication and processes between Township Department.
3. Including metrics by which community satisfaction can be measured and monitored.
4. Producing "plain language" models of understanding for the general public.

16. Announcements:

Councillor Johnston – The annual Douro-Dummer Canada Day Parade will take place on Tuesday, July 1, 2025, with assembly starting at 2:00 p.m. and the parade beginning at 2:30 p.m., heading south on Douro Fourth Line Road.

Councillor Johnston – On July 5 and 6, 2025, the community will be hosting celebrations for the 200th Anniversary of the Hamlet of Douro.

Councillor Johnston – The Warsaw Lions Club is hosting their Cruise Night on Wednesdays from 4:30 p.m. to dusk, starting May 22, 2025, and continuing until September 18, 2025, weather permitting.

Mayor Watson – The Lemonade & Listening Community Engagement Event will take place on Tuesday, July 8, 2025, from 6:00 to 8:00 p.m. in the Millennium Park, rain or shine.

17. Closed Session: None

18. Rise from Closed Session with or without a Report: None

19. Matters Arising from Closed Session: None

20. Confirming By-law: 2025-25

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That By-law Number 2025-25, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 17th day of June 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting

Committee of the Whole - June 18, 2025 – 10:00 a.m.

Regular Council Meeting - August 5, 2025 – 5:00 p.m.

22. Adjournment

Resolution Number 198-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That this meeting adjourn at 6:42 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, June 4, 2025

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

Present: Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

Regrets:

Staff Present: Chief Administrative Officer Sheridan Graham; CFO/CIO/Deputy CAO Jennifer Stover; Chief of Paramedics Patricia Bromfield; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning, Development and Public Works Iain Mudd; Director of Strategic Services Lynn Fawn; Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Communications and Tourism Tracie Bertrand; General Manager of Planning Keziah Holden; General Manager of Engineering & Construction Doug Saccoccia; Manager of Waste Management & Sustainability Kerri Snoddy;

1. Call To Order

Warden Clark called the meeting to order at 9:31 a.m.

2. Land Acknowledgement

3. Moment of Silent Reflection/Silence

4. Adoption of Agenda

Resolution No. 101-2025

Moved by Councillor Webb

Seconded by Councillor Amyotte

That the agenda be adopted as circulated.

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 102-2025

Moved by Councillor Lambshead
Seconded by Deputy Warden Senis

That the minutes of the Regular Council meeting of May 7, 2025, be adopted as circulated.

Carried

7. Delegations and Presentations

**a. Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer
Re: Spring 2025 Employee Recognition Award Winners**

Sheridan Graham introduced and recognized the Spring 2025 Employee Recognition Award Winners:

Outstanding Team: Operations and Fleet Division;

Focus on Results: Dena Kempt, Corporate Process Analyst;

Honesty and Integrity: Dan Farrow, Shift Superintendent, PCCP;

Professionalism: Arya Hejazi, Planner;

Customer Service Orientation: Shae-Lyn Burnett, Administrative Services Assistant, Clerk's Division;

Teamwork: Sandra Giles, Superintendent of Quality, Clinical Development & Support.

Council recessed from 9:42 a.m. until 9:47 a.m.

**b. Devin Brough, Project Manager - Waste Resource Management, Cambium
Stephanie Reeder, Group Manager - Waste Resources Management, Cambium
Re: Waste Management Master Plan Update**

Resolution No. 103-2025

Moved by Councillor Nelson
Seconded by Councillor Black

That the presentation from Devin Brough, Project Manager - Waste Resource Management, Cambium and Stephanie Reeder, Group Manager - Waste Resources Management, Cambium, regarding the Waste Management Master Plan Update be received.

Carried

- c. **Kerri Snoddy, Manager, Waste Management & Sustainability**
Re: Waste Management Master Plan Update

Resolution No. 104-2025

Moved by Deputy Warden Senis
Seconded by Councillor Watson

That report PDPW 2025-14, Waste Management Master Plan Update, be received; and

That the updated Waste Management Master Plan be endorsed in principle with the direction for staff to present phased program implementation over the next five years as a part of annual budget considerations.

Carried

8. Consent Items

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Staff Reports**
Karla Sampson, Senior Executive Assistant to the CAO/Special Projects Lead
Re: AMO Delegations
- b. **Staff Reports**
Karla Sampson, Senior Executive Assistant to the CAO/Special Projects Lead
Re: Strategic Plan - Update
- c. **Warden Clark**
Re: Municipal Disaster Recovery Assistance
- d. **Policy Draft**
Allison Young, General Manager, People Services
Re: Employee Code of Conduct Policy
- e. **Michelle Fisher, General Manager, Finance/Deputy Treasurer**
Re: 2026 Budget Schedule
- f. **Correspondence Report**
- g. **Committee Minutes**
Waste Management Committee
Re: Minutes of November 22, 2024
- h. **Liaison Reports from External Committees, Boards and**

Agencies
Fairhaven Committee of Management
Re: Minutes of April 9, 2025

- i. **Liaison Reports from External Committees, Boards and Agencies**
Haliburton Kawartha Northumberland Peterborough Board of Health
Re: Meeting Summary of May 15, 2025

The entire correspondence report, item 8. f., was pulled from the Consent Agenda to be dealt with separately.

Resolution No. 105-2025

Moved by Councillor Amyotte
Seconded by Councillor Lambshead

That the Canada's National Observer article regarding weaponized AI chatbot be received and that this article be shared with the City of Peterborough and our eight lower-tier municipalities.

Carried

Resolution No. 106-2025

Moved by Councillor Huntley
Seconded by Councillor Burt

That the balance of the Correspondence Report be received.

Carried

Resolution No. 107-2025

Moved by Councillor Webb
Seconded by Councillor Wilford

That Report CAO 2025-06, AMO Delegations, be received; and,

That Report CAO 2025-07, Strategic Plan – Update, be received; and

That staff be directed to report back to Council at the end of Q3-2025 on KPI performance; and,

That the Province of Ontario, through the Minister of Municipal Affairs and Housing, be requested to provide Peterborough County with assistance through the Municipal Disaster Recovery Assistance Program for the declared Emergency under the Emergency Management Act 1990 for the emergency described as "March 2025 Ice Storm"; and,

That Policy CORP-01, Employee Code of Conduct, be adopted as no substantial changes were made to the draft policy attached to Report PS 2025-01 received April 9, 2025; and,

That the 2026 Budget Schedule, be received for information; and,

That the minutes of the Waste Management Committee dated November 22, 2024 be adopted; and,

That the minutes of the Fairhaven Committee of Management dated April 9, 2025 be received; and,

That the meeting summary of the Haliburton Kawartha Northumberland Peterborough Board of Health dated May 15, 2025 be received.

Carried

9. Staff Reports - Direction

- a. Doug Saccoccia, General Manager, Engineering & Construction
Re: School Zone Changes**

Resolution No. 108-2025

Moved by Councillor Whelan
Seconded by Councillor Huntley

That Report PDPW 2025-15, School Zone Changes, be received; and

That the Consolidated Speed Limit By-law and Community Safety Zone By-law, be approved.

Carried

- b. Keziah Holden, General Manager, Planning
Re: Official Plan Amendment No. 63 - Lakefield South**

Resolution No. 109-2025

Moved by Deputy Warden Senis
Seconded by Councillor Armstrong

That Report PDPW 2025-16, Official Plan Amendment No. 63 – Lakefield South, be received;

That Official Plan Amendment No. 63, County File No. 15OP-21006 be approved as modified by the Township and adopted by by-law;

That the required Notice of Decision be circulated in accordance with the provisions of the Planning Act; and

That the Director of Planning, Development and Public Works be authorized to sign the approval certificate at the conclusion of the appeal period if no appeals are received.

Carried

- c. Keziah Holden, General Manager, Planning**
Re: Plan of Subdivision - 15T-21001 - Lakefield South

Resolution No. 110-2025

Moved by Councillor Black
Seconded by Councillor Burt

That Report PDPW 2025-17, Plan of Subdivision – 15T-21001 – Lakefield South, be received;

That the application for subdivision approval submitted on behalf of Triple T Holdings (County file No. 15T-21001) be granted draft plan approval, with conditions, and the required Notice of Decision be circulated in accordance with the provisions of the Planning Act; and

That the Director of Planning, Development and Public Works be authorized to date stamp and sign the draft plan certificate if no appeals are received at the conclusion of the appeal period.

Carried

- d. Keziah Holden, General Manager, Planning**
Re: Consent Application B-3-25 – Approved Contrary to County Official Plan Policy

Resolution No. 111-2025

Moved by Councillor Burt
Seconded by Councillor Taylor

That Report PDPW 2025-18, Consent Application B-3-25 - Approved Contrary to County Official Plan Policy, be received; and

That an appeal not be filed.

Carried

- e. Keziah Holden, General Manager, Planning**
Jennifer Stover, CFO/CIO/Deputy CAO
Re: Comments on Bill 17 - Protect Ontario by Building Faster and Smarter Act, 2025

Resolution No. 112-2025

Moved by Councillor Graham
Seconded by Councillor Armstrong

That Report PDPW 2025-19, Comments on Bill 17 – the Protect Ontario by Building Faster and Smarter Act, 2025, be received;

That staff be directed to submit Report PDPW 2025-19 on the Environmental Registry of Ontario (ERO) posting number 025-0461 as the formal response from Peterborough County on the proposed Bill; and

That a copy of the report be forwarded to each local Township and to our local MPPs for their information.

Carried

10. Notices of Motion

11. Announcements

Councillor Graham announced that the 174th annual Millbrook Fair will be held on Thursday, June 12th until Sunday, June 15th.

Warden Clark advised that June 2nd to June 8th is Local Food Week in Ontario and encouraged everyone to Support Local and Buy Local.

Councillor Wilford announced that a Peter Robinson Bicentennial Homecoming Picnic will be held on June 22nd from 11 a.m. until 5 p.m. in Asphodel-Norwood Township.

Warden Clark advised that May 13th was the Provincial Day of Action on Litter. She recognized and thanked all volunteer Adopt-A-Road groups that have completed clean ups so far this year in Peterborough County. She also thanked Peterborough County staff who helped coordinate and complete litter clean ups, and who administer and provide equipment for our Adopt-A-Road program.

12. Closed Session

13. Rise from Closed Session

14. Matters Arising from Closed Session

15. By-laws

- a. By-law No. 2025-19 being, "A by-law to adopt County of Peterborough Official Plan Amendment No. 63, File No. 15OP-21006, Part Lots 26 and 27, Concession 7, Lakefield Ward, Selwyn Township".
- b. By-law No. 2025-20 being, "A by-law to regulate speed limits on certain highways under the jurisdiction of the County of Peterborough and to repeal all previous related by-laws".
- c. By-law No. 2025-21 being, "A by-law to designate community safety zones throughout the County of Peterborough".

Resolution No. 113-2025

Moved by Councillor Martin
Seconded by Councillor Burt

That By-law Nos. 2025-19, 2025-20, and 2025-21 be read and passed and that these by-laws shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

Carried

16. Confirming By-law

Resolution No. 114-2025

Moved by Councillor Lambhead
Seconded by Councillor Whelan

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

17. Adjournment

Resolution No. 115-2025

Moved by Councillor Huntley
Seconded by Councillor Nelson

That the Council meeting adjourn at 11:04 a.m.

Carried



Warden, Bonnie Clark



Clerk, Kari Stevenson



COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: David and Kerri Keough (Agent: Brad and Chantelle Watts)

FILE B – **48-25**

LOT: 1, CON.: 2 MUNICIPAL WARD: Douro

911 address: 1688 Division Road, Roll #: 1522-010-002-04500, Island # or other: _____

APPLICATION FOR: Addition to a Lot

RECOMMENDATION:

Application **conforms** to the Official Plan. Severed parcel **does not conform** to the Zoning By-Law. Retained parcel **conforms** to the Zoning By-Law. The Township **recommends** this application. If the application is approved, the following conditions are requested:

1. ☐ **\$1250** Cash-in-lieu of parkland fee be paid to the Municipality.
2. ☐ Rezoning of the severed parcel to the satisfaction of the Municipality.
3. ☐ Rezoning of the retained parcel to the satisfaction of the Municipality.
4. ☐ Minor Variance for the severed parcel to the satisfaction of the Municipality.
5. ☐ Minor Variance for the retained parcel to the satisfaction of the Municipality.
6. ☒ A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
7. ☐ The applicant be responsible for the costs of upgrading _____ Road to Municipal Standards to provide a minimum of 150' of frontage to the satisfaction of the Manager of Public Works.
8. ☐ The Manager of Public Works confirm that a safe entrance is possible.
9. ☐ A Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations outlined in Section _____ of the _____ prepared by _____ dated _____.
10. ☐ An Agreement is to be entered into between the Applicant & the Municipality and registered on title at the applicants expense which would _____.
11. ☒ A Merger Agreement is to be entered into between the Transferor, Transferee and Municipality, pursuant to Section 51(26) and Section 53(12) of the *Planning Act, R.S.O., 1990*, and registered on title to merge the severed parcel with the abutting (or separated) land identified by property roll # **1522-010-002-04550**, such that these 2 parcels shall be considered as one lot and shall not be dealt with separately. *(To be used in the case of an addition to a lot which was previously created by severance, plan of subdivision or is physically separated)*. **OR**
12. ☒ The solicitor for the applicant is to provide an undertaking, whereby he informs the Committee, in writing, that the lands are being conveyed to an abutting property owner and a merger of title shall take place. *(To be used in the case of an addition to a lot which had not been created by severance – usually created before subdivision control began in 1979)*.
13. ☐ A test hole for the septic system be inspected, there is a fee to inspect test holes to ensure a septic system would be viable – current fees are \$150 per severed lot severed and applicant is responsible for the digging of the test holes.
14. ☐ An up-to-date site plan survey be completed on the retained and severed (after the lot is merged with the adjacent property) lots to assist with the rezoning process.
15. ☐ An Ontario Land Surveyor provide a measurement of the frontage on the retained portion to assist with the rezoning.
16. ☐ A Right-of-way be obtained to provide access to the newly merged lot.
17. ☐ The depth of the severed lot be increased to ensure that the lot is a minimum of 0.4 ha (1 acre) in size (which does not include the 3-metre strip of frontage deeded to the municipality).
18. ☐ An Easement be granted by the County of Peterborough to allow access to the severed parcel over the County Trail.
19. ☐ The existing buildings and setbacks from the new lot lines be shown on the draft R-Plan and if any deficiencies are found then a rezoning/minor variance will be required.
20. ☐ _____
21. ☐ _____

Comments: Severed parcel does not meet the minimum lot frontage requirement for the Rural (RU) zone. However, the parcel is being added to an adjacent property at 50 Douro First Line which is also zoned RU and will serve to bring said property into compliance with the minimum lot area requirement for the RU zone. A rezoning/minor variance is not required.

OFFICIAL PLAN:

Application **conforms** to the Township Official Plan policies, Section(s) **6.2.2.2, 6.2.2., 7.12.21.**

Severed Parcel:

- a) Proposed Use: Residential.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the severed parcel (i.e. OPA): N/A.

Retained Parcel(s):

- a) Proposed Use: Farm & Residential.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the retained parcel (i.e. OPA): N/A.



COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel **does not conform** to the Township Zoning By-Law provisions, Section(s) 9.1, 9.2.4.
- b) ☒ A rezoning **is not** required for the severed parcel.
- c) ☒ A minor variance **is not** required for the severed parcel.
- d) The existing zoning of the severed parcel is: RU.
- e) The recommended zoning of the severed parcel would be: RU.

Retained Parcel(s):

- a) The retained parcel **conforms** to the Township Zoning By-Law provisions, Section(s) 9.1, 9.2.1.
- b) ☒ A rezoning **is not** required for the retained parcel.
- c) ☒ A minor variance **is not** required for the retained parcel.
- d) The existing zoning of the retained parcel is: RU & EC.
- e) The recommended zoning of the retained parcel would be: RU & EC.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council **supports** a rezoning and/or minor variance.

Completed By: Emily Fitzgerald

Date: July 23, 2025

Amended Date: _____



Application for Consent

Note to Applicant: Application Fee: \$1150.00 along with Please provide the Original Signed and 1 copy of this application.	Office Use: File No. B- <u>48.25</u>
	Date Received: RECEIVED MAY 28 2025 LAND DIVISION

Preliminary Severance Review with the County of Peterborough Planning Department Completed: Y/N Date: March 28, 2025

Were there any Studies required? Y/N N
(i.e. Traffic Study, Archaeological Study and Environmental Impact Analysis (EIA).
If Yes please provide an electronic copy to the Land Division Secretary.

1. Owner Information

Name(s): David & Terri Keough Address: [REDACTED]
P.O. Box: [REDACTED] City/Province: Douro-Dummer, ON
Postal Code: K0L 2B0 Phone: [REDACTED]
E-mail: [REDACTED]
Do you wish to receive all communications? ☐ Yes ☒ No

Authorized Agent/Solicitor/Purchaser

Name(s): Brad & Chantelle Watts Address: [REDACTED]
P.O. Box: [REDACTED] City/Province: Douro-Dummer, ON
Postal Code: K0L 2B0 Phone: [REDACTED]
E-mail: [REDACTED]
Do you wish to receive all communications? ☒ Yes ☐ No

2. Property Description

Ward: Douro Township: Douro-Dummer Lot: 1 Concession: 2
Municipal (911) Address: 1688 Division Road Tax Roll #: 1522 010 002 04500
Registered Plan #: 1 Block/Lot: [REDACTED]

3. Type and Purpose of Proposed Transaction

Transfer: ☐ Creation of a New Lot ☒ Addition to a Lot (moving/adjusting lot line)
Other: ☐ Right-of-Way ☐ Easement ☐ Correction of Title(merged property)
☐ Charge ☐ Lease

4. Transferee

If known, the name of the person(s), to whom land or interest in land is intended to be transferred, charged or leased: Brad & Chantelle Watts
Relationship to owner: [REDACTED]

5. Information regarding the land intended to be severed, the land to be retained and the land to be added to (if applicable)

		Severed	Retained	Lands to be added to (if applicable)
Dimensions	Road Frontage	34 m	535 m	45.72 m
	Depth	110 ⁺ m	600 m	64 m
	Area	0.57 ha	45 ha	0.29 ha
Use of Property	Existing Use	Rural Res	Rural Res	Residential.
	Proposed Use	Residential	same	No change
Building or Structure	Existing	none	house, barn	house
	Proposed	none	none	none
Septic System Installed	Date of installation	n/a	unknown	unknown.
	Distance from lot line	m	540 ⁺ m	m
	Distance from well	m	m	m

Have you shown the well & septic locations and setbacks on the sketch? Y/N _____

Roll # of Lot receiving the addition 1522 010 002 04550

Access

	Severed	Retained	Lands being added to
Municipal maintained road	X	X	X
Seasonally maintained municipal road			
County Road			
Provincial Highway			
Private Road or right-of-way			
Water Access			
Other			

If Water Access only please provide a description of parking and docking facilities
(include approximate distance of these facilities from the subject land and the nearest public road)

Water Supply, type of existing service OR type that would be used if the land were developed

	Severed	Retained	Lands being added to
Publicly owned/operated piped water system			
Privately owned/operated individual well	+	+	+
Privately owned/operated communal well			
Lake or other water body			
Other			

Sewage Disposal: (if existing, show on sketch)

	Severed	Retained	Lands being added to
Publicly owned/operated sanitary sewage system			
Privately owned/operated individual septic tank	+	+	+
Privately owned/operated communal septic tank			
Privy			
Other			

6. Local Planning Documents

	Severed	Retained	Lands being added to
Township Official Plan Designation	Rural	Rural / 1 SW	Rural
County Official Plan Designation	Rural	Rural	Rural
Current Zoning	R4	R4/EC	R4

Explain how the application Conforms with the current Official Plans

meets relevant policies

7. Provincial Policy

Is the application consistent with the Provincial Policy Statements? ☒ Yes ☐ No
(information is available from the Preliminary Severance Review)

Explain how the application is consistent:

meets relevant policies

Is the subject property within an area of land designated under any provincial plan(s)?

☐ Yes ☒ No(Oak Ridges Moraine Conservation Plan applies to portions of Cavan Ward only;
Growth Plan applies to the entire County of Peterborough so answer should be yes)

If yes, explain how the application conforms or does not conflict with provincial plan(s)?

11. Request for Certificate for Retained Lands

Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

☐ Yes ☒ No

If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening Section 50 of the Act.

☐ Yes ☐ No

And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

☐ Yes ☐ No

12. Minimum Distance Separation (MDS)

Are there any barns within 750-1,500 metres of the subject property which ☐ Yes ☒ No currently house or are capable of housing livestock?

Are there any anaerobic digesters within 750-1,500 metres of the subject ☐ Yes ☐ No property?

If yes please complete an "MDS Data Sheet" for each barn

13. Agricultural Severances (for lands within the agricultural designation only) ☒ N/A

Is the severance to dispose of a residence surplus to a farming operation ☐ Yes ☐ No (must have 2 houses)?

Is this severance to create a new farm parcel approximately 40 hectares (100 ☐ Yes ☐ No acres) in size?

Is this severance for a commercial or industrial "agriculture-related" use? ☐ Yes ☐ No

14. Adjacent Lands Surrounding the Landholding

If more room is needed, please add extra Schedule page.

Direction	Name of Owner (only when known to the applicant)	Use of Land – (must be filled in) (i.e. farm, residential etc.)	Buildings (must be filled in) (i.e. house, barn etc.)
North		Rural	house, barn
South		Farm	house, barn
East		Residential	house
West		Farm	house, barn

15. Driving Directions

Please describe in detail driving directions to the subject property:

East from Peterborough on Hwy 7, take Hwy 28 (134) North
to Division Road, turn right on Division, property on

the left hand side just before the 1st line of Dows, turn
left on 1st line of Dows, several lot is on the left behind 50 Dows 1st line

Declaration

This section must be signed before a Commissioner for Taking Affidavits or a designated Official of the Municipality

(i.e. Mayor, Reeve, Clerk, Secretary-Treasurer of the Land Division Committee, lawyer, etc.)

I/we, Chantelle Watts of the Township, City, etc. of Dowry-Dummer, in the County/Region/Municipality, etc. of Peterborough, solemnly declare that all the statements contained in this application are true, and I make this solemn declaration as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the City
City, Township

of Peterborough
Name of City, etc.

in the County
County, Region, etc.

of Peterborough

this 28 day of May, 2025.

[Redacted Signature]
Commissioner, etc. for taking affidavits

[Redacted Signature]
Owner or authorized Agent

[Redacted Signature]
Owner or authorized Agent

Ann Frances Hamilton,
a Commissioner, etc., Province of Ontario, for
The Corporation of the County of Peterborough.
Expires December 29, 2026.

Personal information contained on this form is legally authorized under Sec.53 of the Planning Act and O.Reg.197/96 for the purpose of processing your planning application and will become part of a public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Pursuant to Sec.1.0.1 of the Planning Act, and in accordance with Sec.32(e) of the Municipal Freedom of Information and Protection of Privacy Act the County of Peterborough may make all planning applications and supporting material available to the public in hard copy or electronically. If you have any questions about the collection, use or disclosure of this information by the County of Peterborough, please contact the CAO or Clerk, County of Peterborough, 470 Water Street, Peterborough, Ontario K9H 3M3

An "original" signed copy of the application and sketch must be submitted, together with 1 copy of both the application and sketch. All copies of the sketch or survey must be coloured – red for severed lots, green for retained, yellow for right-of-way. Please submit application with a cheque for \$1150.00 payable to the "County of Peterborough".

(If applicable, please complete one of the following.)

If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I David & Terri Keough am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Chantelle Watts to make this application and provide instruction/information on my/our behalf.

April 22, 2025
Date

[Redacted Signature]
Signature of Owner

April 22, 2025
Date

[Redacted Signature]
Signature of Owner

If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, , am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation: _____

Date Signature of Corporate Representative & Title

Date Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

Power of Attorney

If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for _____
the owner/applicant of the subject lands appointed on the _____ day of _____, 20 ____.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

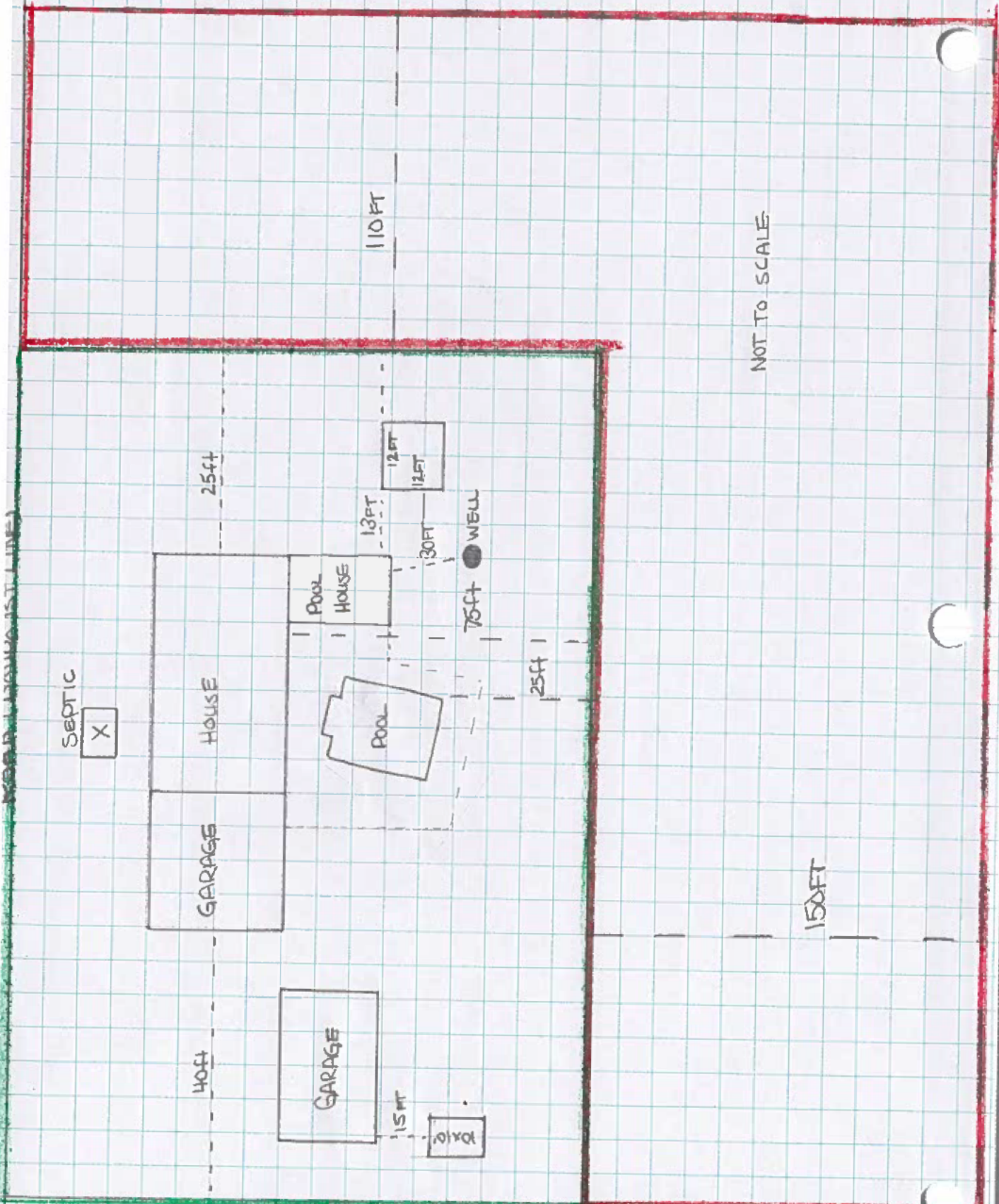
1688 Division Road, Lot 1, Concession 2, Douro Ward
 Watts (Keough)
 Severance Sketch



Scale (metric)
 1:9,028

DANE + TERRI KEOUGH PROPERTY

NOT TO SCALE





Staff Report

Meeting Date: June 25, 2025
To: County Council
Report Number: PDPW 2025-22
Title: Proposed Amendments to Blue Box Regulation
Author: Kerri Snoddy, Manager, Waste Management & Sustainability
Approved by: Sheridan Graham, CAO/Deputy Clerk/Deputy Treasurer
Recommendation: That Report PDPW 2025-22, Proposed Amendments to Blue Box Regulation, be received;

That staff be directed to submit Report PDPW 2025-22 on the Environmental Registry of Ontario (ERO) posting number 025-0009 as the formal response from Peterborough County on the proposed changes; and

That a copy of the report be forwarded to each local Township and to our local MPPs for their information.

Overview

On June 4, 2025 the Ministry of the Environment, Conservation and Parks posted a proposal to amend the Blue Box Regulation on the Environmental Registry of Ontario. This report provides comments on the proposed changes. The commenting period ends July 4, 2025.

Background

The Blue Box Regulation (Ontario Regulation 391/21) under the Resource Recovery and Circular Economy Act, 2016 makes producers responsible for operating blue box programs. The Ministry of Environment is stating that they have heard from producers that unanticipated cost increases are creating affordability concerns that could negatively



Council Report

impact businesses and consumers in Ontario. The Ministry is proposing changes to help manage costs.

The Ministry states in the posting that the actions being proposed are a first step as the government considers broader measures to help stabilize system costs.

Overall, the ERO posting is not transparent about what consultation occurred between the Ministry and producers that led to these proposed changes.

Analysis

The major changes to the regulation that the Ministry is proposing with staff comments are provided below.

Delaying Recovery Targets by 5 years

The current blue box regulation sets recovery targets for producers to meet. The recovery targets were set to be enforceable starting in 2026 to ensure that producer blue box material was being recycled and diverted from landfill. The Ministry is proposing that “best efforts” be made to achieve these targets and delay any enforcement until 2031 to allow producers more time to plan and make appropriate investments needed for collection and recycling.

With no targets or enforcement, we are trusting the producers to “do the right thing” or make “best efforts” to ensure the material they are producing is actually being recycled. It is unclear how delaying recovery targets will result in cost savings without more material going to landfill. The ministry has suggested they may change “best efforts” to implementing language stating the material must go to a processing facility and not directly to the landfill. What would prevent the material from simply being transferred to landfill after it is received at the recycling facility? For materials where it may be cheaper to send it to landfill than recycle it, what would motivate producers to recycle the material? Targets should be enforced beginning in 2026 as originally intended. If producers are unable to meet the regulation’s recycling targets in 2026 because investments into



Council Report

recycling technology need to be made, then a baseline target to meet the previous municipal recovery rates should still be set for the time being at minimum. This should not result in any increased costs.

Remove planned expansion for multi-residential buildings, schools, and specified long term care homes and retirement homes to reduce future costs

The current regulation states that starting in 2026 blue box producers would be required to collect recycling from multi-residential buildings, schools, and not for-profit long-term care and retirement homes that were not serviced by municipal programs before transition.

With these changes any new multi residential buildings or facilities built in Ontario or existing facilities that previously did not receive municipal collection would not be eligible for the producer responsibility recycling program. This would expand the list of non-eligible source properties in the province. These residents would either not be able to recycle or the company managing these facilities would be required to pay for private collection. This could also result in more residential recyclable material going to landfill or increased costs to municipalities who may wish to ensure that their residents are able to recycle to preserve landfill space. This approach is arbitrary and not fair or equal to every resident in Ontario. Producers should be required to service all residents in the province as eligible sources.

Remove planned expansion for public space collection

The Ministry states that during the transition period producers are required to establish and operate blue box recycling bins in the same public spaces as were provided by municipalities. The current regulation states that starting in 2026 producers must expand the number of public spaces based on a per-capita formula for the number of receptacles in each community. Producers have informed the Ministry that this will not be cost



Council Report

effective to service. The Ministry is proposing that producers will only be required to be responsible for public space bins that municipalities were previously providing.

During the transition period producers were only required to collect from public spaces on existing curbside collection routes. This does not include all public space bins being serviced in municipalities. This change seems to infer that municipalities would remain responsible for any public space recycling bins not on regular curbside collection routes. This change would mean that municipalities would still be responsible for any costs and operations associated with these bins, or they could make a decision not to provide recycling in public spaces resulting in more recycling going to landfill.

Overall, this change is keeping the status quo, and not committing to improving or enhancing recycling in the province which was the overall goal of the regulation.

Reduce recovery target for flexible plastic to 5% and delay recovery target by 5 years

The current regulation obligates producers to collect and manage packaging and single use items made from flexible plastic like food wraps, pouches, and bags. The current recovery target for flexible plastic is 25% for 2026. The producers have stated that this is challenging given technological limitations. The Ministry is proposing to reduce the recovery target to 5% and delay any enforcement of this target until 2031.

It is likely that this material including flexible plastic bags etc. will be continued to be collected in the blue box program and then go to landfill. The goals of the producer responsibility legislation stated by the province were to promote waste diversion by setting province wide targets and innovate new and alternative collection methods to divert materials that currently can't be recycled in the blue box. These changes go against these objectives.

Allow Energy Recovery to Count Towards Diversion (up to 15% for a single material category)



Council Report

The current blue box regulation prohibits producers from including materials supplied for energy recovery activities in the materials used to meet management targets including materials sent to an incinerator or materials recovered for use as fuel or fuel supplement. Producers have told the ministry that this is prohibitive, and it fails to recognize factors like packaging design or contamination in determining what can be recycled. The Ministry is proposing that material recovery should be able to be counted towards diversion (up to 15% for a single material category).

Producers have influence on how their own packaging is designed and could make efforts to reduce packaging or make it more recyclable. This is one of the major principles behind producer responsibility legislation and there are many resources and examples that show that minimizing packaging or making it more recyclable is one of the best ways to reduce costs in producer responsibility programs. Producers also have requirements under the regulation for promotion and education. Additional efforts can be made with promotion and education to reduce contamination rates.

Recyclable material should not be sent for incineration or to be used for fuel. The changes proposed would allow this to take place as it would allow producers to send up to 15% for energy recovery in a single material category. This does not contribute to a circular economy (the entire purpose and intent behind this legislation) and could result in the need for additional raw materials to be produced and used in blue box packaging rather than recycling the products to be used more than once.

Finally, there is a note at the end of the proposed changes listed where the Ministry states that they have heard that PROS could work more closely with municipalities on the collection of blue box material from small businesses located along residential routes. There could be efficiencies to consider if business located along blue box collection routes were to be serviced by the same trucks that manage residential blue box waste. The ministry is looking for feedback on this issue to improve efficiency.



Council Report

This is also discussed in a corresponding proposed amendment to the Resource Recovery and Circular Economy Act that was posted on the ERO the same day as the proposed blue box regulation changes. The proposal states that the Ministry is considering enable the government to make regulations that require PROs to make an offer to municipalities or other specified entities to service small businesses.

The intent is to maintain the current approach to small business collection, where municipalities and PROs negotiate commercial agreements to have blue box collection for small businesses, at municipal expense.

Municipalities would welcome this change as some cost savings and efficiencies would be realized through the ability to collect eligible and non-eligible material on the same collection vehicles. This would also reduce greenhouse gas emissions and wear and tear on our roads from additional collection vehicles. No additional operational changes would be necessary to the current system in place as this is already occurring province wide. However, the MECP should take this one step further and include these properties under producer responsibility to reduce costs to taxpayers and make producers responsible to collect their blue box material generated at these small businesses.

Financial Impact

There is no immediate financial impact to the County of Peterborough's budget. However, if these changes contribute to more recyclable material going to the Peterborough County, City, Waste Management Facility this would have impacts on the landfill site life and ultimately result in increased costs to the County. Any additional changes to the regulation that the Ministry has noted they are considering could also have financial impact.

Anticipated Impacts on Local and/or First Nations Communities

N/A

In consultation with:

Council Report

1. Iain Mudd, Director of Planning, Development and Public Works

Communication Completed/required:

Submission of this report to the Ministry of Environment, Conservation and Parks via the relevant ERO posting.

Respectfully submitted,

Kerri Snoddy, Manager, Waste Management & Sustainability

MISSION

Peterborough County is an upper tier municipal government serving residents, visitors, and eight townships to meet the needs of our community, in consultation with First Nations. The County provides paramedic services (emergency and community); public works and land use planning services as well as partnered services including public health, economic development and tourism, municipal long-term care, social and children's services, and housing support.

VISION

Working together with our townships and service delivery partners to provide high quality municipal services to our communities.



Report Background

Monitoring waste metrics is essential for evaluating waste management strategies. Annually, the County of Peterborough produces the waste management report to distribute to Townships. This report is based on data submitted by Township and City staff, along with contractors who report diverted material tonnage. Data includes measured and estimated weights, reported in metric tonnes. With the transition to Producer Responsibility model effective January 1, 2024 (O.Reg. 392/21), Municipalities no longer submit diversion data through Resource Productivity and Recovery Authority (RPRA). As a result, the County is reviewing which metrics best support performance tracking and data-driven decision-making.

Key Metrics

Diversion rate: Percentage of waste diverted from landfill for recycling or reuse.

$$\text{Diversion rate} = (\text{Total Diverted Waste} / \text{Total Waste Generated}) \times 100$$

Target: 60% diversion, Waste Management Master Plan, 2025.

Per Capita Waste Generation: Average amount of waste (kilograms) generated per Resident.

$$\text{Per Capita Waste Generation} = \text{Total Waste Generated} / \text{Population}$$

Light as a feather, big as a truck — Interpreting Waste Diversion rates.

Waste diversion rates are measured by weight, but materials vary in density, so equal volumes don't always mean equal weight. Therefore, trends in packaging — such as lightweighting (shift from heavy to light) — complicate the interpretation of diversion trends over time, especially for Blue Box materials, as even more items are recycled, the total weight might not directly represent a volume increase.

Report Summary

Peterborough County's Diversion rate was 53% in 2024, down slightly from 54% in 2023, and below the 60% target set in the Waste Management Master Plan.

Township diversion rates varied from 44% to 60% with mixed year-over-year changes. Residential garbage totaled 11,136 metric tonnes, a 3% increase from 2023. This represented 47% of all residential waste generated and accounted for 25% of total landfilled material received at the Peterborough County City Waste Management Facility (PCCWMF). Monthly disposal averaged 916 ± 144 tonnes, with 64% from curbside collection. Disposal peaked in summer, reflecting seasonal resident activity. On Average, households generated 897 kg of waste (418 kg landfilled, 479 kg diverted), while per capita generation was 374 kg (174 kg landfilled, 199 kg diverted). Household and per capita disposal rates varied by township. County-wide diversion included Blue Box (22% of total generated), Organics (10%), Leaf and Yard waste (8%), HHW (1%), WEEE (1%), and other Township-led initiatives (13%). Waste audits suggest that expanding the organics collection program could reduce landfilled residential garbage by up to 51%, diverting 5,846 tonnes annually, and extending landfill life by 1.5 years.

2024 Diversion Rate, Peterborough County

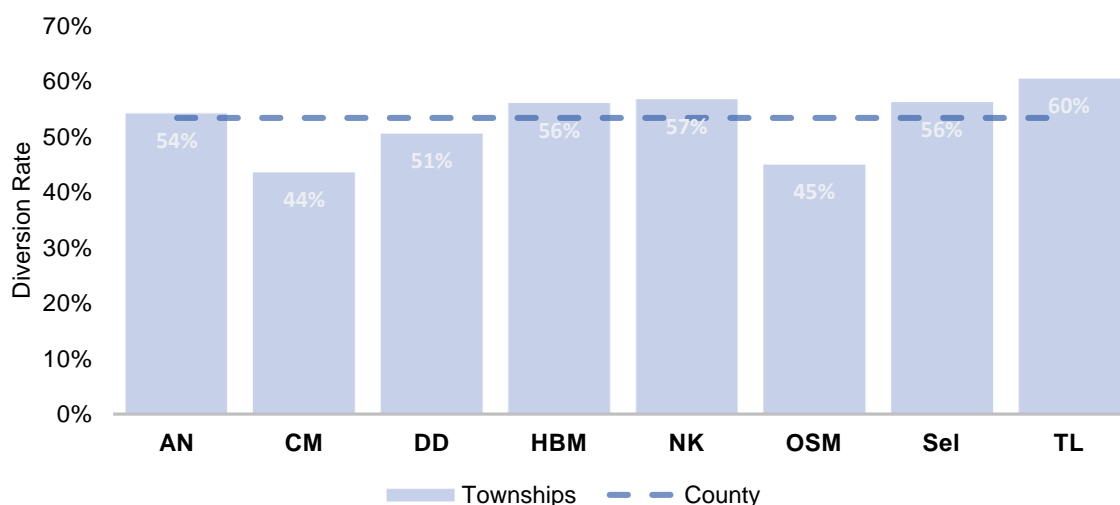


Figure 1: County and Township Diversion Rates 2024. The County diversion rate is 53% with Township diversion rates ranging from 44% to 60%.

Waste Management Report 2024

Township of Douro-Dummer

In 2024, Peterborough County recorded an overall waste diversion rate of 53%, a slight decrease from 54% in 2023. While this represents a minor step back from the 60% target outlined in the Waste Management Master Plan, it highlights ongoing opportunities for improvement. While several Townships saw a slight increase in diversion (range 0 to 3%), decreased diversion was seen among others (range -1 to -5%).

In 2024, landfilled garbage represented 47% of total residential waste in Peterborough County. A total of 11,136 metric tonnes of County residential garbage were disposed at the PCCWMF, representing a 3% increase from 2023. County residential garbage contributes 25% of annual waste disposed of at the PCCWMF.

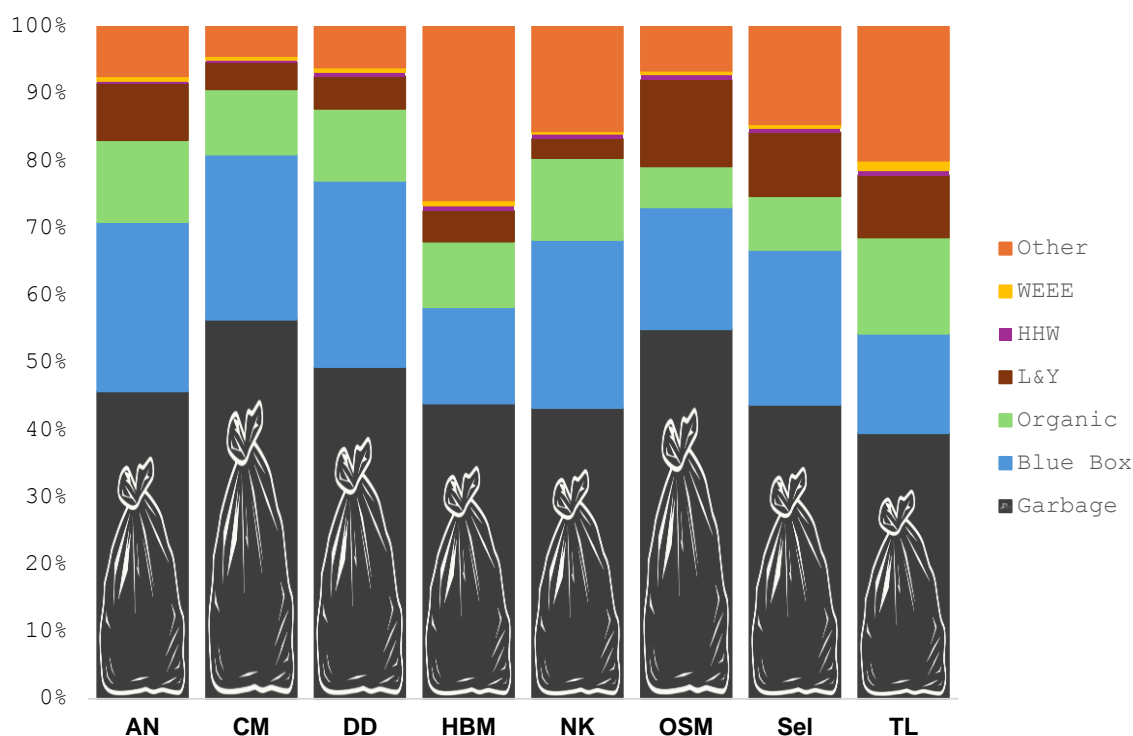


Figure 2. Composition of total residential waste generation by Township, 2024. Categories include landfilled garbage, blue box, organic material, leaf and yard waste (L&Y), household hazardous waste (HHW), waste electronic and electrical equipment (WEEE), and other diverted materials. Garbage totals include curbside collection, depot drop-off, and residential drop-off at PCCWMF. Blue Box, organics, and L&Y include curbside and depot collections; organics also includes backyard and countertop composting estimates based on cumulative units sold. HHW and WEEE include depot only collections. Other diverted material represents additional

Waste Management Report 2024 Township of Douro-Dummer



Township-led diversion initiatives such as scrap metal, construction and demolition (C&D), tires, mattresses, textiles, deposit return, reuse centers, and other programs reported to County staff.

Diverted materials, encompassing all waste categories not sent to landfill, include programs led by Producer Responsibility Organizations (PROs), Peterborough County, and Townships. These collectively determine the diversion rate calculated for Peterborough County. Blue box material, which makes up 22% of all waste generated, currently includes collection from non-eligible sources. Organics collection remains limited in the County. The diverted organics included in this report include backyard composting estimates (88% of reported County values) based on cumulative annual composter sales in addition to actual curbside and depot organics (12% of reported County values). Together, these sources of organics account for 10% of waste generated.

Unlocking Organics for Diversion and Landfill Capacity Gains.



Waste audit results (Cambium, 2025) reveal that a substantial portion of what ends up in the garbage is organic material that could be diverted. Expanding the County's organic waste collection program could reduce landfilled garbage by **up to 51%**. Currently, an estimated 5,846 metric tonnes of organic waste are

landfilled each year through County residential garbage, representing 13% of all material received at the PCCWMF. By diverting this organic waste, the County could raise the diversion rate to 77%, exceeding current targets. If fully implemented and widely adopted, it could also extend the landfill's operational life by an estimated **1.5 years** (15% of remaining capacity). Additional benefits include a reduction in locally landfilled waste at the Smith landfill in Selwyn Township.

Monthly Garbage Disposal, Peterborough County 2024

In 2024, Townships collectively landfilled an average of 916 ± 144 metric tonnes of garbage per month (figure 3). With the majority (64%) collected at the curbside. An

Waste Management Report 2024 Township of Douro-Dummer



additional 541 metric tonnes were disposed of through residential drop-off to PCCWMF. Variability in monthly garbage disposal weights reflect seasonal changes in resident behaviour, including increased demand from seasonal residents and visitors during the summer months.

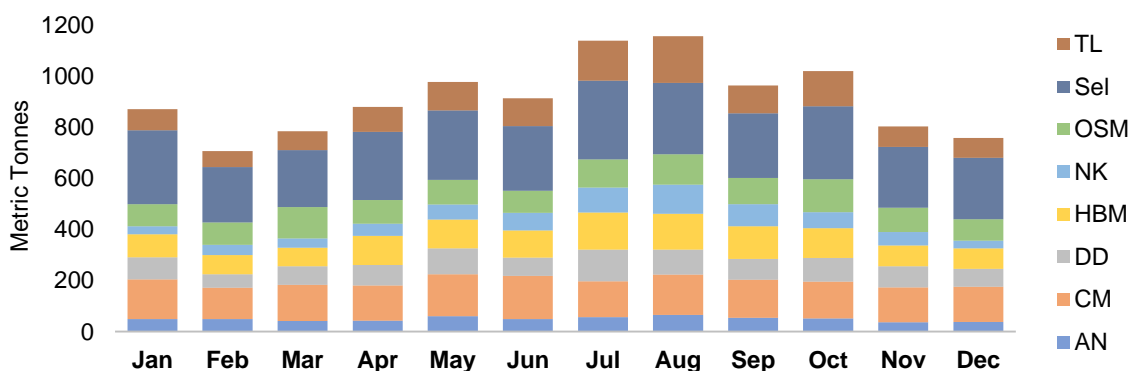


Figure 3. Monthly garbage to landfill in Peterborough County. Total garbage including curbside, depot, and local landfill (Sel only) in metric tonnes by Township are represented.

Waste Generation Per Household, Peterborough County 2024

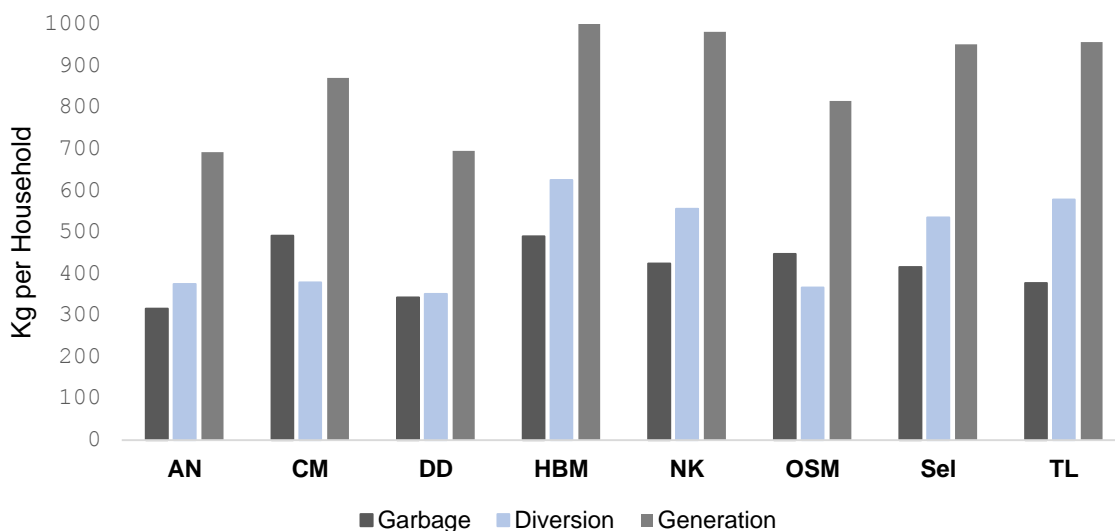


Figure 4. Annual waste generation, landfilled garbage, and material diversion per household in 2024. To allow for comparisons between Townships, the reported rate is adjusted for equivalent permanent households, based on an assumed occupancy rate of 17% among seasonal residents (CSR, 2003). Household counts retrieved in November 2024 (MPAC, 2024).

In 2024, Peterborough County experienced 1% growth in permanent households from 2023. The County waste generation rate was 897 kg per Household in 2024 comprised of 418 kg per household landfilled garbage, and 479 kg per household of measured diverted materials. At the household level, garbage disposal rates range from 344 to 491 kg per household in 2024. Diverted material ranged from 368 to 626 kg per household per year.

Waste Generation Per Capita, Peterborough County 2024

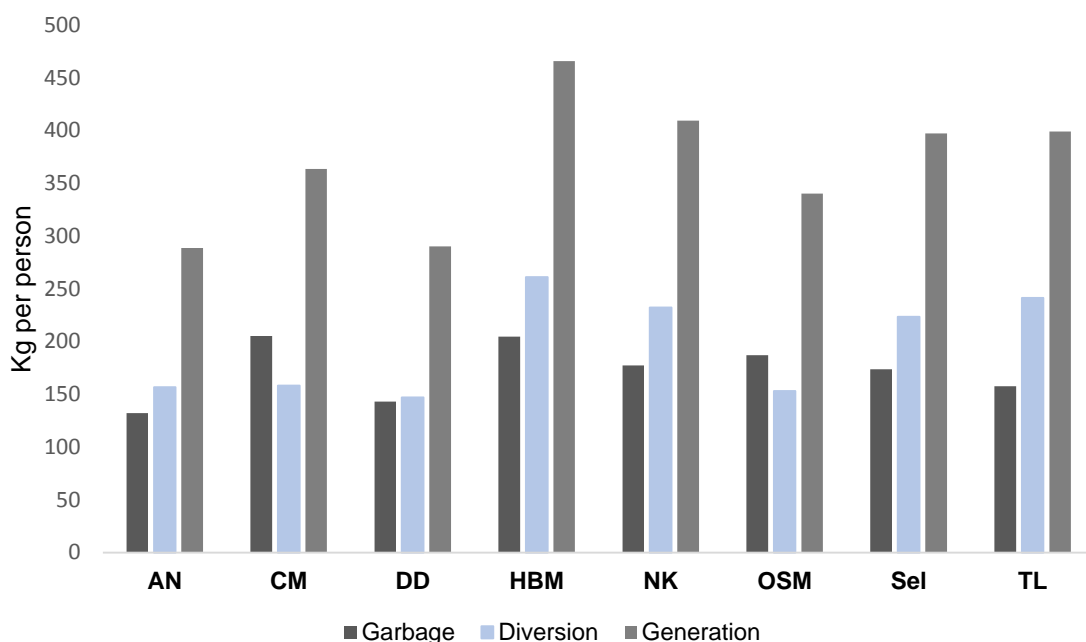


Figure 5. Annual waste generation, landfilled garbage, and material diversion per capita in 2024. To allow for comparisons between Townships, the reported rate is adjusted for equivalent permanent households, based on an assumed occupancy rate of 17% among seasonal residents (CSR, 2003).

Peterborough County's waste generation rate was 374 kg per person in 2024, comprised of 174 kg per person landfilled garbage, and 199 kg per person of measured diverted materials. Among Townships, per capita garbage disposal rates range from 132 to 205 kg per person, while diverted material range from 147 to 261 kg per person per year.

Douro-Dummer, 2024

Douro-Dummer (DD) saw slight growth of 1% in permanent households in 2024, however diversion increased to 51% (table 1), and per capita garbage sent to landfill decreased slightly (-0.4 %) year over year.

Table 1. County and Douro-Dummer generation trend, 2024. Equivalent residential households and per capita rates generated from MPAC data and census averages from Statistics Canada.

		Garbage		Diversion
		kg per household	kg per capita	%
DD	2023	345	144	49
	2024	344	143	51
	Trend	↓ -0.4%	↓ -0.4%	↑ 2%
County	2023	397	166	54
	2024	418	174	53
	Trend	↑ 5%	↑ 5%	↓ -1%

Beyond changes in waste collection and diversion program delivery, annual fluctuations in waste composition are expected, due to evolving resident disposal behaviours, household circumstances, and broader economic trends.

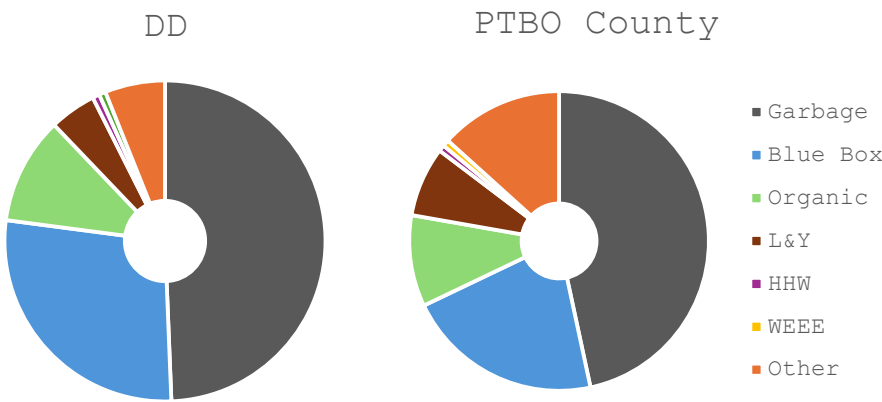


Figure 6: Composition of waste (by weight) generated in Douro-Dummer compared with Peterborough County in 2024.

Waste Management Report 2024 Township of Douro-Dummer



2024 waste composition in Douro-Dummer (figure 6), generally reflected the overall waste composition for Peterborough County, with above County-average contributions from Blue Box (28%), and organics (11%). These figures reflect strong resident engagement in local diversion programs, including depot organics drop-off (Moloks) use and the Garbage to Garden backyard composting program.

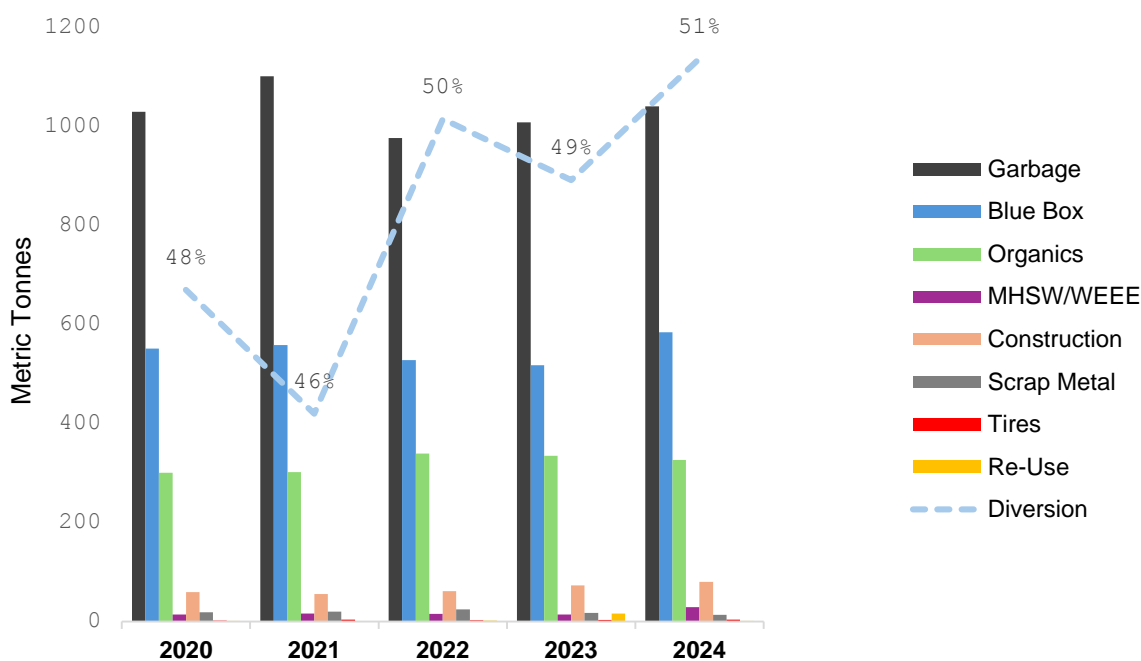


Figure 7. Five-year waste composition in Douro-Dummer. Dashed line indicates trend in calculated diversion rates from year to year. Organics includes all compostable material including leaf and yard waste.

While year to year fluctuations are anticipated (figure 7), current trends suggest increasing community participation and continued progress toward higher diversion outcomes. Given this momentum, maintaining engagement and exploring additional diversion opportunities could build on existing success.

HHW and WEEE diversion in Peterborough County, 2024

The collection of household hazardous waste (HHW) and waste electronic and electrical equipment (WEEE) plays an important role in diversion, and the protection the environment and human health by ensuring these materials are

Waste Management Report 2024

Township of Douro-Dummer



managed responsibly. The diversion of these materials also helps to recover valuable non-renewable resources.

In 2024, a combined total of approximately 165 metric tonnes of HHW and 173 metric tonnes of WEEE was collected and diverted from landfill in Peterborough County. The material collected was managed by various PROs with the material processed for recycling, reuse, and stabilization, with contaminated materials likely landfilled or incinerated.

HHW Diversion in Douro-Dummer, 2024

Seasonal HHW events at Halls Glen transfer station had low resident turn out in 2024, with 84 cars counted across the events held on May 25th and August 17th. However, Douro Dummer residents accounted for 13% of County HHW users at the County/City recycling facility at 400 Pido Rd.

WEEE Diversion in Douro-Dummer, 2024

Through depot WEEE collection in 2024, Douro Dummer collected 9.7 metric tonnes of material. Of this, 71% of collected material was program material, and generated revenue. Within all material collected, contamination by hazardous materials (most commonly appliances containing freon) resulted in a 19% revenue loss (loss of \$263), which would have otherwise been transferred to the township. Further efforts to reduce contamination in the collected WEEE material by Staff could reduce this revenue loss.

Common items that result in revenue loss from in WEEE include:

- Appliances containing freon (A/C units, watercoolers etc.)
- Compressed gas cylinders (HHW)
- Fluorescent and halogen bulbs (HHW)
- Items containing mercury such as old thermostats (HHW)
- Other HHW materials

Waste Management Report 2024 Township of Douro-Dummer



Sources

City of Peterborough scale reports (Landfill and Material Recycling Facility)

Township Staff – estimates and/or scale records

Household Data – Municipal Property Assessment Corporation (MPAC) and
County Planning Department

Statistics Canada. 2023. (table). *Census Profile*. 2021 Census of Population.
Statistics Canada Catalogue no. 98-316-X2021001. Ottawa. Released
November 15, 2023. [https://www12.statcan.gc.ca/census-
recensement/2021/dp-pd/prof/index.cfm?Lang=E](https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E) (accessed May 30,
2025)

CSR (2003). Residential GAP – Manual on Generally Accepted Principles
(GAP) for Calculating Municipal Solid Waste System Flow: Development
of a Methodology for Measurement of Residential Waste Diversion in
Canada. <https://rpra.ca/wp-content/uploads/Complete-GAP-Manual.pdf>

Cambium (2025). Waste Management Master Plan Update, County of
Peterborough. May 12, 2025.

For more information about this report, contact:

Harriet Walker,
Waste Management Administrative Coordinator
Peterborough County
hwalker@ptbocounty.ca

2025 Garbage Report: Quarter 1



Report Summary

In Q1 2025, residential garbage collection in Peterborough County totalled 2168 metric tonnes. Among Townships, per capita disposal dropped to 33 kg per person (-6%) compared with Q1 in 2024. Per capita disposal ranged from 24.6 kg to 41.3 kg per person. Existing organics collection programs (curbside and depot) resulted in the diversion of 64 metric tonnes during this quarter. Waste audit results indicate that expansion of organics collection could further decrease garbage sent to landfill by 51%. This report includes solely material sent to the Peterborough County City Waste Management Facility (PCCWMF) for disposal.

Year to Date (YTD) Quarterly Garbage Tonnes (metric) by Township, 2025

Year to Date Garbage				Q1	Q2	Q3	Q4
Township	kg per Capita	Trend (yr/yr)	Metric Tonnes	Jan—Mar	Apr—Jun	Jul—Sep	Oct—Dec
AN	27.2	↓ -5%	134.3	134.3			
CM	41.3	↓ -9%	381.7	381.7			
DD	27.6	↓ -5%	200.6	200.6			
TL	24.6	↓ -8%	202.7	202.7			
HBM	38.2	↓ -1%	237.5	237.5			
NK	26.8	↑ +3%	110.8	110.8			
OSM	35.5	↓ -13%	257.4	257.4			
SEL*	34.7	↓ -6%	642.9	642.9			
County	33.0	↓ -6%	2167.9	2167.9			

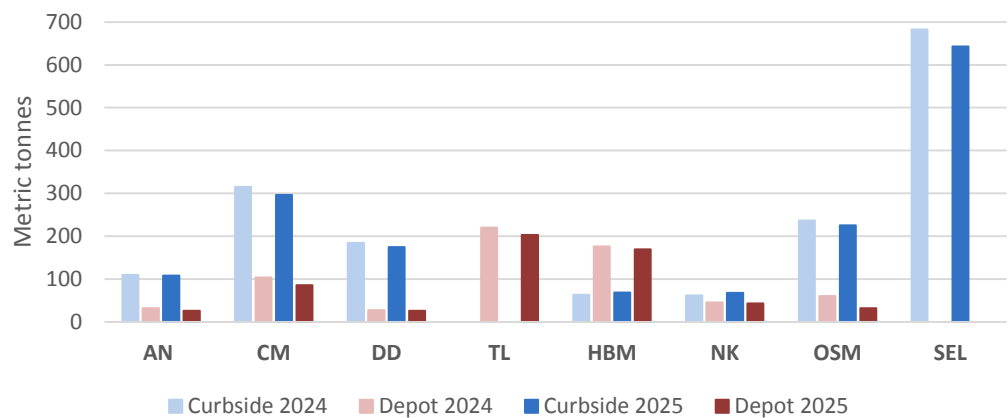
*Waste disposed of at Smith Landfill is excluded from Selwyn totals.

Beyond changes in waste collection and diversion program delivery, annual fluctuations in waste composition are expected, due to evolving resident disposal behaviours, household circumstances, and broader economic trends.

Peterborough County Garbage, 2025

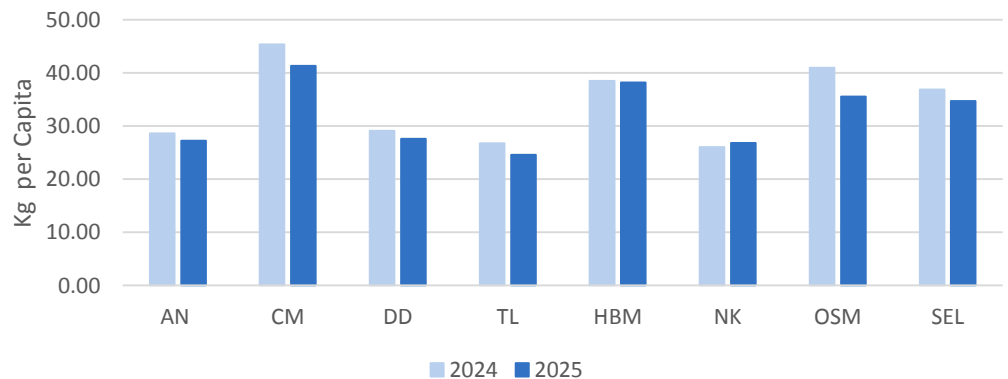
Residential garbage within Peterborough County is managed by Townships and collected at residential and commercial curbside locations in a combination of urban and rural areas. Additionally, residential drop-off garbage collection occurs at Township transfer stations (depots).

YTD Garbage Curbside & Depot by Township 2024 to 2025



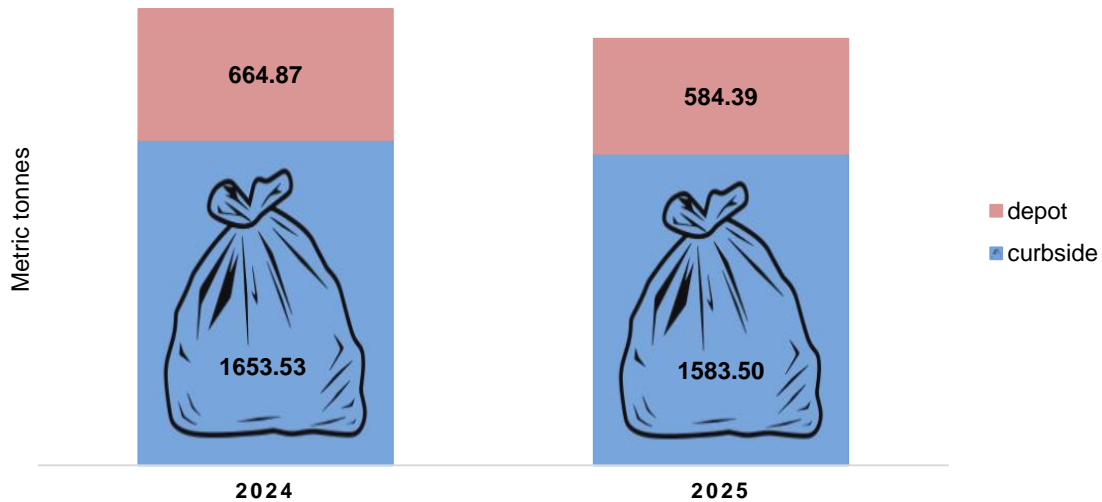
There are 25,311 Permanent, and 12,357 seasonal households in the County (MPAC, 2024). In the 2025 first quarter, 2168 metric tonnes of garbage were disposed of at the PCCWMF, translating to 33 kg per person, and an overall decrease of 6% year over year.

YTD total Garbage per Capita by Township 2024 to 2025



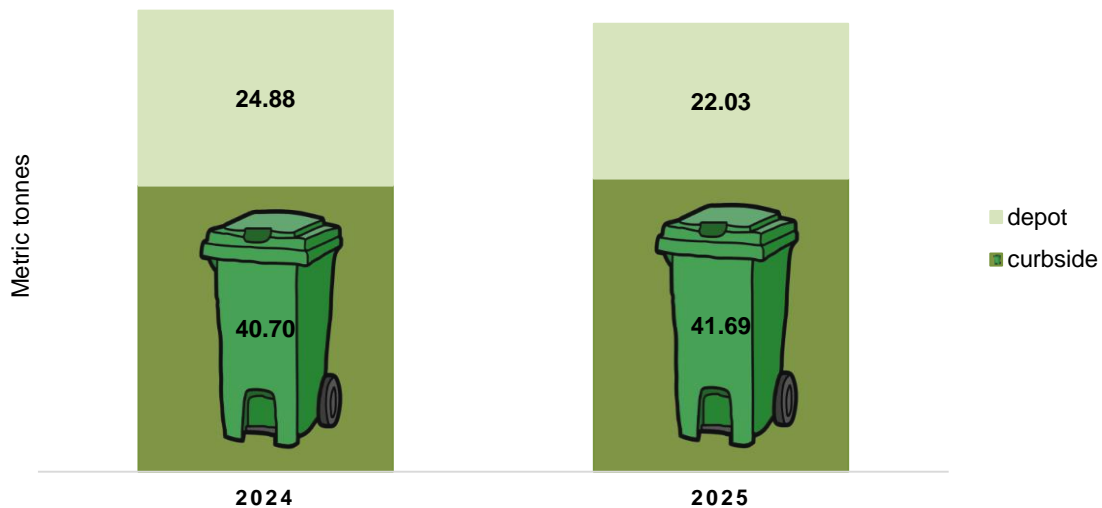
2025 Garbage Report: Quarter 1

Peterborough County Year to Date Garbage



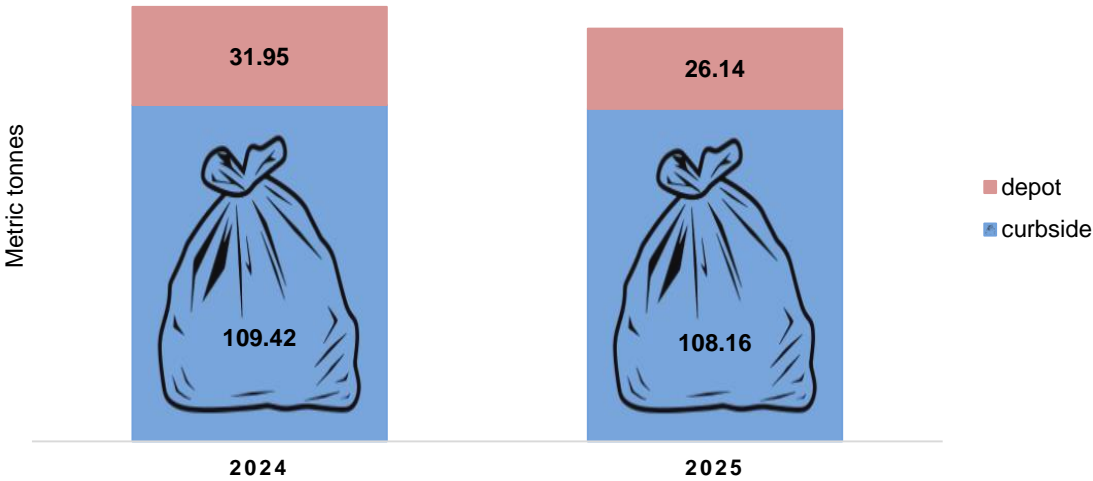
County curbside and depot garbage disposal at the PCCWMF decreased by 151 metric tonnes in quarter 1 of 2025. Waste audit results show that 51% of what ends up in the garbage is organic material that could otherwise be composted.

Peterborough County Year to Date Organic Collection

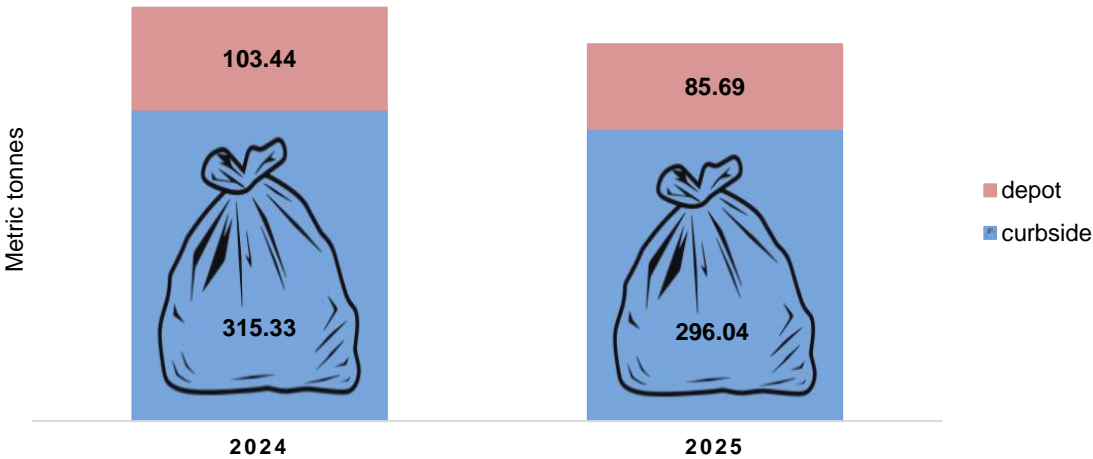


In 2025, 64 metric tonnes of organics were diverted from the garbage. Curbside organic collections increased by 2.4% (0.99 tonnes). In contrast, depot collections decreased by 11.5% (-2.85 tonnes) leading to a decline in organics diversion over the first quarter.

Asphodel Norwood (AN) Year to Date Garbage



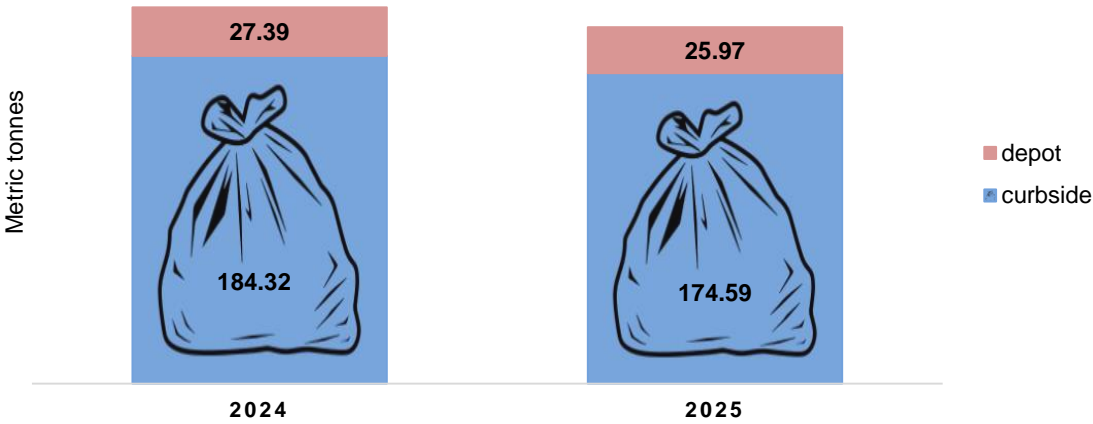
Cavan Monaghan (CM) Year to Date Garbage



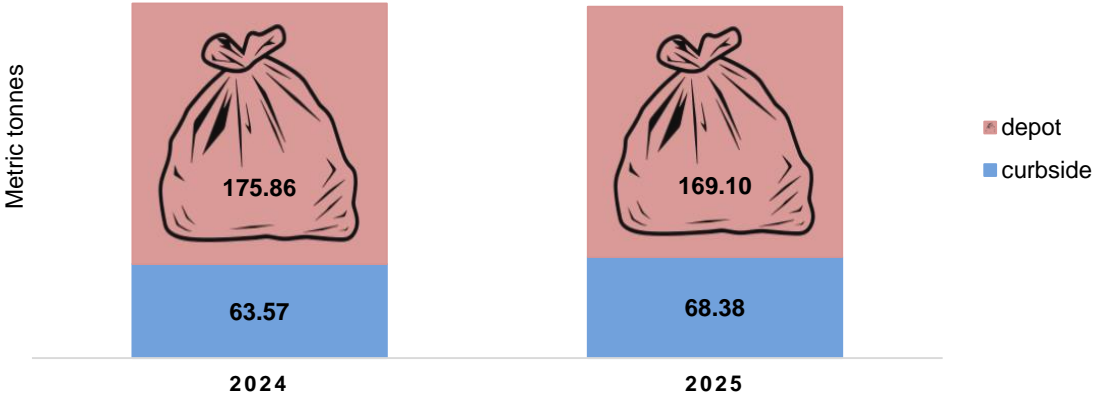
2025 Garbage Report: Quarter 1



Douro Dummer (DD) Year to Date Garbage



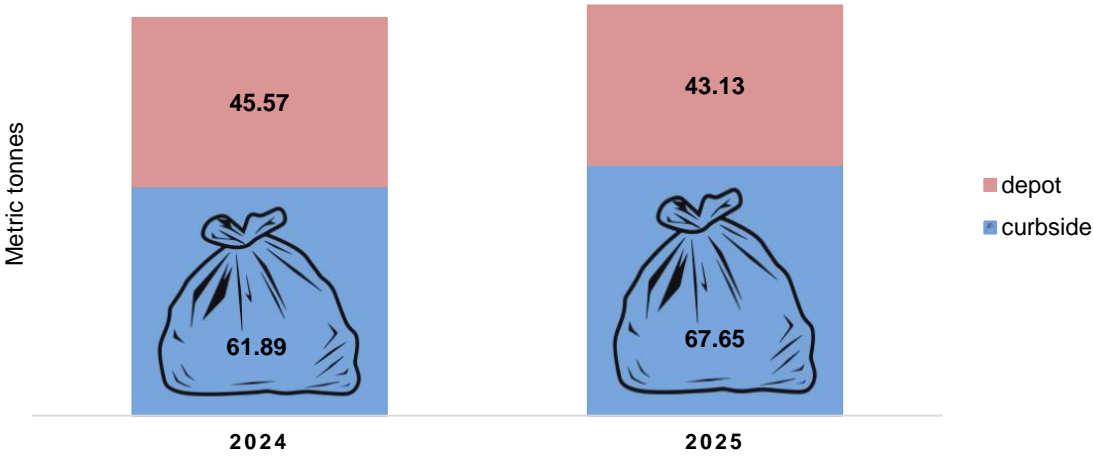
Havelock Belmont Methuen (HBM) Year to Date Garbage



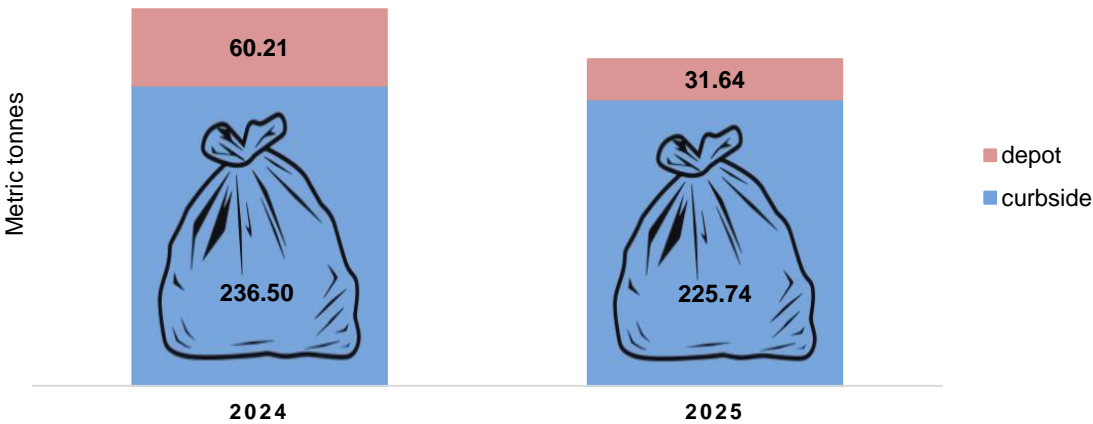
2025 Garbage Report: Quarter 1



North Kawartha (NK) Year to Date Garbage

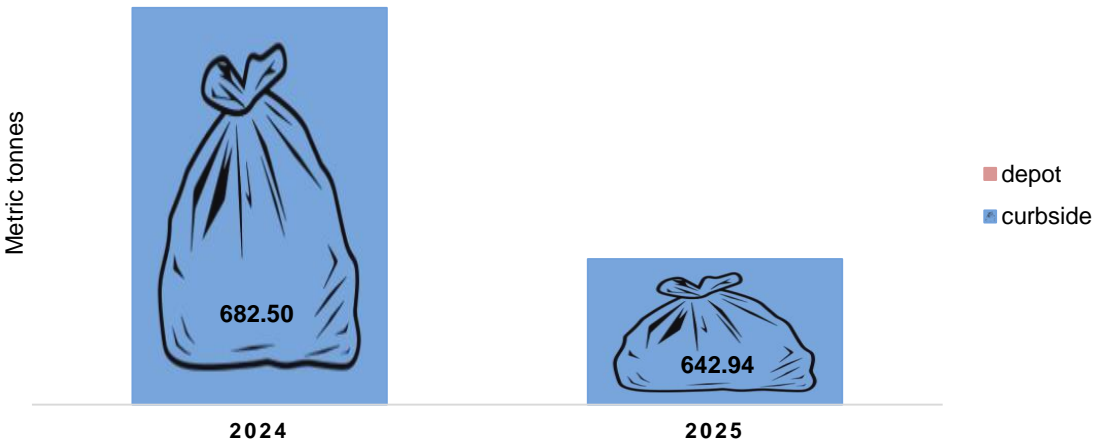


Otonabee South Monaghan (OSM) Year to Date Garbage



2025 Garbage Report: Quarter 1

Selwyn (SEL) Year to Date Curbside Garbage



*SEL depot waste is not included as it is disposed of onsite at the Smith landfill.

Trent Lakes (TL) Year to Date Garbage



Unlocking Organics for Diversion and Landfill Capacity Gains.



Waste audit results show that expanding the County's organic waste collection program could reduce landfilled garbage by up to 51%. Currently, an estimated 5,846 metric tonnes of organic waste are landfilled each year through County residential garbage, representing 13% of all material received at the PCCWMF. If fully implemented and widely adopted, it could also extend the landfill's operational life by an estimated 1.5 years (15% of remaining capacity).

Key Metrics

Per Capita Waste Generation: Average amount of waste (kilograms) generated per Resident.

$$\text{Per Capita Waste Generation} = \text{Total Waste Generated} / \text{Population}$$

Per capita disposal calculated as total garbage by total household count, with an assumption of 2.4 people per household (2021 Census). For reporting purposes, a 17% occupancy rate was applied to seasonal households, in line with Generally Accepted Principles (GAP) for Calculating Municipal Solid Waste (2003).

Sources

Statistics Canada. 2023. (table). *Census Profile*. 2021 Census of Population.

Statistics Canada Catalogue no. 98-316-X2021001. Ottawa. Released November 15, 2023. <https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E> (accessed May 30, 2025)

CSR (2003). Residential GAP – Manual on Generally Accepted Principles (GAP) for Calculating Municipal Solid Waste System Flow: Development of a Methodology for Measurement of Residential Waste Diversion in Canada. <https://rpra.ca/wp-content/uploads/Complete-GAP-Manual.pdf>

Cambium (2025). Waste Management Master Plan Update, County of Peterborough. May 12, 2025.

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Municipal Policing Bureau
Bureau des services policiers des municipalités**

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Téléc.: 705 330-4191

File Reference:

612-10

September 6, 2023

To All OPP-policed Municipalities

Re: Distribution of Police Record Check Revenue to Municipalities

In June 2022, the Ontario Provincial Police (OPP) centralized the police record check process by transferring the responsibility for the process from detachment staff to an Online Police Record Check Unit (OPRCU). The centralization of the police record check process eliminates the need for detachment staff to perform duties associated with the police record checks, with the exception of fingerprinting. This OPRCU has been staffed by reinvesting numerous administrative detachment positions from across the province. The change in staffing at OPP detachment locations will be captured in the overall municipal policing cost-recovery in accordance with the terms set out in *Police Services Act*, Ontario Regulation 267/14.

Historically, the revenue generated from detachment staff completing record checks for municipal residents has been credited back to the applicable municipalities. With the reassignment of the police record check workload to the OPRCU, there will be a gradual reduction of the revenue provided to municipalities, except for the revenue for fingerprinting. Fingerprinting remains a detachment responsibility and, therefore, the revenue for conducting fingerprint services at the detachments will continue to be allocated to municipalities. The gradual reduction of police record check revenue (not related to fingerprinting) will be accompanied by the introduction of some cost savings for municipalities resulting from the impact of reinvesting some detachment positions into the OPRCU. This will provide municipalities with an extended period of time to make appropriate adjustments to any impacted financial plans.

OPP-policed municipalities will continue to receive police record check revenue in 2023 and 2024. Commencing in 2025, the revenue will be reduced by 25% per year. In 2028, OPP-policed municipalities will cease to receive police record check revenue associated with police record checks processed by the OPRCU. Municipalities will continue to receive revenue for fingerprinting services provided at the detachment.

The OPP will continue to deliver adequate and effective policing services while focusing on meeting the municipalities' unique policing needs.

Should you have any questions, please email the OPP Municipal Policing Bureau Financial Services Unit at OPP.Financial.Services.Unit@opp.ca.

Respectfully,

A handwritten signature in black ink, appearing to read "Phil Whitton", with a long horizontal flourish extending to the right.

Phil Whitton Superintendent
Commander,
Municipal Policing Bureau

cc OPP Deputy Commissioner Chris Harkins
 OPP Provincial Commander Mary Silverthorn
 A/Inspector Kirsten Buligan, Community Safety Services
 OPP Detachment Commanders

Memorandum

To: Ontario Division Registrars

From: Sirad Mohamoud
Deputy Registrar General
Office of the Registrar General, ServiceOntario

Date: June 26, 2025

Re: Medical Certificate of Death and Expanding the Scope of Practice for Nurses

On November 28, 2024, the Government of Ontario [announced it was expanding the scopes of practice for nurse practitioners and registered nurses](#).

Effective July 1, 2025, regulatory amendments made under the *Vital Statistics Act, 1990*, will allow:

- Nurse practitioners to certify deaths in a broader range of circumstances; and
- Registered nurses to certify deaths in limited circumstances by completing and signing Medical Certificates of Death in specific situations.

This initiative is a collaboration between the Ministry of Health and Ministry of Public and Business Service Delivery and Procurement (MPBSDP).

To support the implementation of these changes, MPBSDP has developed new and updated training materials regarding how to certify deaths and how to complete the Medical Certificate of Death (MCOD), including a [video tutorial](#) and more, which can be accessed via [Publications Ontario](#).

The paper and electronic versions of the MCOd have been updated to include a box for RNs when certifying the death. Updates have also been made to the eMCOD in

preparation for a future time when the electronic death registration initiative is implemented.

We kindly ask that you share this information with your sector partners, stakeholders, and affected staff from the Association of Municipalities of Ontario to ensure they are aware of the regulatory changes and available resources.

Thank you for your ongoing partnership and dedication to enhancing access to vital records and services for communities across Ontario.

If you have any questions or require further clarification about this memo, please do not hesitate to contact the dedicated division registrar helpline at (807) 343-7431.

For any questions regarding the scope of practice for nurses, please contact the College of Nurses of Ontario using this link: [practice support form](#).

Sincerely,



Sirad Mohamoud
Deputy Registrar General
Office of the Registrar General, ServiceOntario

- c. Robin Jones, Association of Municipalities of Ontario
- David Arbuckle, Association of Municipal Managers, Clerks and Treasurers of Ontario
- Kelly McCarthy, City of Toronto
- Allan Thompson, Rural Ontario Municipal Association
- Marc Gagnon, L'Association fran^aaise des municipalites de l'Ontario
- Jim Cassimatis, Bereavement Authority of Ontario



MC-994-2025-921S

June 2025

To Ontario's Energy Community:

I'm proud to share that our government has released Ontario's first-ever Integrated Energy Plan: [*Energy for Generations: Ontario's Integrated Plan to Build the Strongest Economy in the G7.*](#)

This Plan lays out a clear path to ensure Ontario families, businesses and communities have the affordable, secure, reliable and clean energy they need – not just today, but for decades to come.

Ontario is growing fast. People are coming here to build their lives, invest in growing industries and create good jobs. That growth is driving record demand for electricity and continued demand for fuels – from homes and transit, to factories, farms and data centres.

This Plan responds with action. It advances the largest expansion of nuclear generation on the continent, accelerates transmission development, maintains access to natural gas and other fuels, and embraces new solutions like distributed energy resources, hydrogen, battery storage and carbon capture. It ends siloed planning by bringing electricity, fuels and natural gas under one co-ordinated vision.

At every step, the focus is on building a more competitive, self-reliant and affordable energy future – while keeping costs down.

Thank you for the role you play in shaping Ontario's energy future. Together, we're building an energy system that will power our economy, support our communities, and provide for our children and grandchildren for generations to come.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephen Lecce".

Stephen Lecce
Minister

DECLARATION OF OFFICE

(Section 232 of the *Municipal Act, 2001*)

I _____, having been elected or appointed to the office
(*name of person*)

of _____
(*name of office*)

in the municipality of _____
(*name of municipality*)

do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.
2. I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or any improper manner.
3. I will disclose any pecuniary interest, direct or indirect, in accordance with the *Municipal Conflict of Interest Act*.
4. I will be faithful and bear true allegiance to His Majesty King Charles the Third.

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the)	_____
at the.....)	signature of declarant
.....)	
.....)	
on)	
_____)	

Commissioner for taking Affidavits

Code of Conduct Value Statement – Council Members

At the start of each new Council Session, or following the adoption of any new or replacement Code of Conduct, all Members of Council shall recite the following and sign this Value Statement.

As Member of the Township of Douro-Dummer Council, I am committed to discharging my duties conscientiously and to the best of my ability.

I have read the Township of Douro-Dummer Code of Conduct and I support and will follow the Code in my undertakings relating to my position as a Member of Council. Specifically:

- I will act with honesty and integrity, and conduct myself in a manner that generates community and employee trust and confidence, and enhances the image of the Council and the Corporation.
- I will treat all Members of Council, employees and others in my undertakings on behalf of the Township with respect.
- I will be informed in my understanding of the roles and responsibilities of Council and staff. Further I will ensure that I will not use my position to intimidate or threaten others.
- I will be responsible for the disclosure of any situation where my personal interests may conflict with the Corporation's.
- I will follow the provisions of the Municipal Act and relevant Township By-Laws and policies with respect to accepting any remuneration, fee, reward, or other favour for any act done or not done by virtue of my responsibilities as a Member of Council, and will also adhere to the principles of this Code. Further, I will not solicit nor accept any gift, or derive benefit, directly or indirectly, the acceptance of which would compromise my ability to make an impartial decision.
- I will honour the need for confidentiality and ensure that confidential information to which I may be privy as a result of my position as a Member of Council shall remain confidential and not be made public during and/or following my term of office.
- I will ensure that my communications are consistent, open, honest and transparent and in the best interests of the Corporation and the community.

Signed by the member of Council and witnessed by the Township Clerk on this ____day of _____, 2025.

Signature of Township Clerk

Signature of member of
Council

Recommendation:

That Report Planning-2025-12, dated August 5, 2025, regarding Zoning By-law Amendment Application File R-01-25 (Stratton) be received; and

That Council receive all comments related to File R-01-25; and

That Council proceed to enact the amending By-law at the appropriate time in the meeting.

Overview:

On behalf of the Owners, Kevin Duguay (KMD Planning Inc.) (Agent) has applied to amend the existing zoning on the property located at 2357 Lakeside Drive, located in Part of Lot 32, Concession 11, in the Dummer Ward, being Roll No. 1522-020-005-63200. The subject property is currently zoned the Limited Service Residential (LSR) Zone and the Environmental Conservation Provincially Significant Wetland (EC(P)) Zone as shown on Schedule B10 to Zoning By-law No. 10-1996, as amended.

The subject property is an existing waterfront lot of record which is 0.18 hectares in area. At present, the property is developed for recreational residential use in the form of a dwelling with sun porches, a detached garage, and a utility shed. The existing dwelling and sun porch are non-complying with water yard setbacks of 8.0 metres and 5.5 metres to the respective closest points. The existing dwelling is serviced by a privately owned and operated well and septic system.

The Owner proposes to demolish the existing one-storey dwelling of 94.1 square metres in area and replace it with a new two-storey dwelling with attached decks, as shown on the attached site plan. The new dwelling will be located in the same general footprint as the existing dwelling with a ground floor area of 98.9 square metres and a gross floor area of 138.9 square metres. Open, attached decks and stairs having an aggregate area of 53.3 square metres are also proposed. The new will be serviced by the existing privately owned and operated well and a new privately owned and operated septic system in the same general location as the existing.

The purpose and effect of the amendment is to rezone a portion of the subject property from the Limited Service Residential (LSR) Zone to the Special District 262 (S.D. 262) Zone to facilitate the proposed development.

As shown on the site plan, the proposed amendment seeks to permit minimum water yard setbacks of 10.2 metres and 8.0 metres to the northeast and southeast corners of the principal dwelling, respectively, whereas the minimum water yard otherwise required is 30 metres (s. 7.2.1 h)).

The proposed amendment further seeks to permit the proposed open, attached decks and stairs to have an area of 53.3 square metres and project into the required water yard to minimum water yard setbacks of 9.1 metres and 5.5 metres to the northeast and southeast corners, respectively. The maximum extent and projection of such

structures are otherwise limited to 3.8 square metres in area and 1.5 metres in depth (s. 3.1.9).

A maximum building height of 9.25 metres for the principal dwelling is also proposed, whereas the maximum building height permitted on properties zoned LSR is 9 metres (s. 7.2.1 l)).

The proposed amendment will also serve to recognize the existing deficient lot area of 0.18 hectares (1,800 square metres). The LSR Zone otherwise requires a minimum lot area of 0.405 hectares (4,050 square metres) (s. 7.2.1 a))

All other applicable zones and provisions of the Township's Zoning By-law No. 10-1996 will continue to apply.

A copy of the draft amending By-law is attached to this report.

Notices of complete application and public meeting were given in accordance with the regulations of the Planning Act. A copy of the Notice of public meeting is attached to this report.

Provincial Planning Statement (PPS):

The PPS is considered a policy statement for the purpose of Section 3 of the Planning Act. All municipal decisions, as well as comments, submissions or advice affecting planning matters are required to be consistent with the PPS pursuant to subsections 3(5) and 3(6) of the Planning Act.

The subject property is considered rural lands as per Section 2.6 of the PPS. Permitted uses on rural lands include resource-based recreational uses, including recreational dwellings not intended as permanent residences. Development that can be sustained by rural service levels shall be promoted and development shall be appropriate to available or planned infrastructure.

Staff agree with the opinion offered in the Planning Justification Report (PJR) prepared by the Agent, dated January 2025, which provides that the proposed recreational dwelling is permitted under the PPS and its replacement and enlargement are not anticipated to overburden existing rural service levels.

A pre-consultation meeting concerning the proposed development was held on April 25, 2024. The pre-consultation notes identify that the subject property is adjacent to a Provincially Significant Wetland, known as the Hull South Bay Wetland, and was flagged for having potential habitat for Species at Risk and adjacent to a Spawning Area. As part of the complete application for the Zoning By-law Amendment, an Environmental Impact Study (EIS) was required to demonstrate consistency with Section 4.1 of the PPS regarding Natural Heritage.

While the application was in process, the EIS was sent for peer review by a third party. The peer reviewer confirmed the purpose and scope of the EIS is appropriate and that the EIS conforms to the applicable federal, provincial, and municipal requirements. The peer reviewer agreed with the author of the report regarding the natural heritage features identified, the assessment of potential impacts, and the mitigation measures recommended. No concerns were noted provided the recommended mitigation measures are adhered to.

Section 4.6 of the PPS speaks to Cultural Heritage and Archaeology. Policy 4.6.2 prohibits planning authorities from permitting development and site alteration on lands having archaeological potential or containing archaeological resources unless significant archaeological resources have been conserved. As part of the complete application for Zoning By-law Amendment, the Owners were required to consult with Curve Lake First Nation (CLFN) regarding the development proposal. CLFN identified the area as having archaeological potential; however, given that additional ground disturbance is anticipated to be minimal, an Archaeological Assessment was not requested.

Otonabee Region Conservation Authority (ORCA) noted that a portion of the property regulated due to the floodplain of Stony Lake. Comments received from ORCA, dated July 2, 2025, and attached hereto note that the contours illustrate the highest recorded water level of Stony Lake, being 235.58 metres CGVD28. All proposed development is outside of this hazard; therefore, the application is consistent with Chapter 5 of the PPS regarding Natural Hazards.

The application is consistent with the PPS.

Official Plan:

The subject property is designated Lakeshore Residential and Environmental Constraint Area on Schedule 'A4-2' to the Official Plan. The Lakeshore Residential designation permits single detached permanent and recreational dwellings (s. 6.2.6.2). The Environmental Constraint Area designation appears to correspond to the floodplain of Stony Lake. As noted previously, the application has demonstrated that the proposed development is outside of this area. The existing and proposed use of the subject property conforms to the Official Plan.

Policies of the Lakeshore Residential designation require a 30-metre setback from the high-water mark for all new development; however, legally existing buildings which do not meet this setback requirement may be replaced on the same footprint if the replacement is deemed necessary due to structural defect (s. 6.2.6.3 c)). A report prepared by a qualified professional engineer was submitted together with the application which concluded that repair of the existing dwelling is not practical and that replacement is suggested.

The Official Plan further states that such legally existing buildings within 30-metres of the high-water mark may be enlarged in accordance with the Zoning By-law, provided

that no further encroachment towards the waterbody results (s. 6.2.6.3 c)). As noted above, the existing deficient water setbacks are to be maintained, and no further encroachment will result. The Owners are seeking an amendment to the Zoning By-law to permit an expansion of the replacement dwelling beyond the permissions of the Zoning By-law.

The application conforms to the Official Plan.

Zoning By-law:

The subject property is zoned the Limited Service Residential (LSR) Zone and the Environmental Conservation Provincially Significant Wetland (EC(P)) Zone. The LSR Zone permits single detached permanent and recreational dwellings, subject to compliance with the applicable general provisions and zone-specific regulations of the Zoning By-law.

All new development is required to have a water yard of 30 metres (s. 7.2.1 h)). Notwithstanding, structures which are legally existing which do not meet the required setback and/or yard may be enlarged, reconstructed, repaired, altered, or renovated provided that existing deficient setbacks and/or yards are not further reduced (s. 3.28.1 a)) and that all other provisions of the Zoning By-law are complied with (s. 3.28.1 b)).

As discussed in detail at the beginning of this report, relief is required from sections 7.2.1 a), h), and I), and 3.1.9 to facilitate the proposed development. The purpose of the amendment is to permit reduced water yard setbacks and an increased height for the proposed dwelling, as well as additional expanse and depth for an open, attached deck projecting into the required water yard. The amendment will also recognize the existing deficient lot area.

The PJR addendum prepared by the Agent, dated July 2025, provides further rationale for the requested relief from the Zoning By-law. No further encroachment will result from the construction of the proposed dwelling. The built form is in keeping with that of surrounding properties and represents an appropriate balance between built and natural forms. Adherence to the recommendations of the EIS is anticipated to further assist in this manner. Staff concur with the commentary regarding the Township's Zoning By-law provided in the PJR addendum.

Other than the relief described above, the proposed development is compliant with the applicable provisions of the Zoning By-law.

Comments:

At the time of writing this report, no comments were received from members of the public or Senior Staff. Any such comments received will be provided to Council prior to or during the public meeting.

Comments were received from the following agencies:

- Enbridge Gas Inc.: No objections to the application.
- Peterborough County E&C Division: No objections, comments, or concerns with respect to the application.
- Otonabee Region Conservation Authority:

ORCA's review of the application determined that the application is consistent with Chapter 5 of the PPS regarding Natural Hazards, and the development is not anticipated to create new or aggravate existing hazards.

As per Ontario Regulation 41/24, the subject property lies partially within ORCA's regulated area. Permits from ORCA are required prior to any site alteration or construction.

The subject property is not located within a vulnerable area subject to Source Protection Plan (SPP) policies. A Restricted Land Use Notice is not required.

- Curve Lake First Nation:

The Owners consulted with CLFN prior to the circulation of the application. CLFN noted that the proposed construction method of rebuilding over the existing footprint and using post blocks for the deck appears to minimize ground disturbance.

CLFN requested to be notified immediately if remains or archaeological resources are unearthed, or if any new, undisclosed, or unforeseen issues potentially impacting the environment or Treaty and Aboriginal rights arise.

Copies of the agency comments are attached to this report.


Conclusion:

The Zoning By-law Amendment proposes to rezone a portion of the subject property from the Limited Service Residential (LSR) Zone to the Special District 262 (S.D. 262) Zone to permit the construction of the new dwelling as proposed. The application meets the intent of applicable provincial and municipal policies and is recommended for approval.


Financial Impact:

All expenses are incurred by the applicant.


Township of Douro-Dummer Strategic Plan 2023-2027



Service Modernization and Innovation
Modernizing, refining and innovating services for residents is essential to effectively meet the needs of our community, enhance our operational efficiency, and ensure we remain adaptable in a rapidly changing world.



Business Attraction, Expansion, and Retention
Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.



Infrastructure Renewal
Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	R-01-25 - Planning-2025-12.docx
Attachments:	<ul style="list-style-type: none"> - R-01-25 Application_Redacted.pdf - R-01-25 Site Plan.pdf - R-01-25 EIS_Redacted.pdf - R-01-25 Engineer Report_Redacted.pdf - R-01-25 Planning Justification Report_Redacted.pdf - R-01-25 PJR Addendum July 2025_Redacted.pdf - R-01-25 - Draft By-law.pdf - CLFN Comments May 29, 2025_Redacted.pdf - Enbridge NPM.pdf - Ptbo County EC.pdf - ORCA-comments.pdf - R-01-25 - ZBA Notice - Public Meeting.pdf
Final Approval Date:	Jul 31, 2025

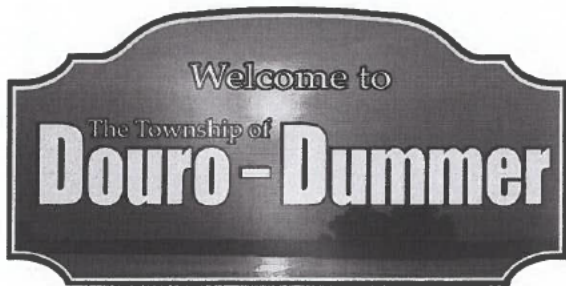
This report and all of its attachments were approved and signed as outlined below:

No Signature found

Don Helleman

Martina Chait-Hartwig

Todd Davis

**Office Use Only**

File No. R-01-25
 Date App. Submitted Jan 15/2025
 Application Fee \$ 1685
 Date Fee Received Jan 15/2025
 Date Application Deemed Complete
 Roll No. 022 005-63200

**Township of Douro-Dummer Application for
 Amendment to Zoning By-law #10-1996, as amended**

(Section 34 of the Planning Act, R.S.O. 1990, c. P. 13, as amended)

1.0 Applicant Information

Registered Owner(s): Laura and Scott Stratton
 (Please Indicate Name(s) *Exactly* as Shown on the Transfer/Deed of Land)

Address: [REDACTED]

Email: [REDACTED]

Phone: (home) N/A

Phone: (work) N/A

Phone: (cell) [REDACTED]

Fax: N/A

2.0 Agent Information

Authorized Agent (if any): Karin M. Dwyer, MCIP, RPP

Address: [REDACTED]

Email: [REDACTED]

Phone: (home) N/A

Phone: (work) [REDACTED]

Phone: (cell) [REDACTED]

Fax: N/A

3.0 Other Information – Charges Against the Land

If known, the name(s) and address(es) of holder(s) of any mortgages, charges or other encumbrance(s) in respect of the subject land: N/A

4.0 Legal Description/Location/Property Characteristics/Access to Subject Land:

County <u>Peterborough</u>	Township <u>Douro-Dummer</u>	Ward (Former Township) <u>Dummer</u>
Concession Number(s) <u>11</u>	Lot Number(s) <u>Part 32</u>	Legal Description:
Registered Plan No:	Lot(s)/ Block No.	Civic/911 Address: <u>2357 Lakeside Road.</u>
Reference Plan No:	Part Number(s):	Are there any easements or restrictive covenants affecting the property? <u>yes, overhead, hydroline</u>
Date subject land was purchased by current		

4.1 Dimensions of the Subject Land

Frontage: <input checked="" type="checkbox"/> <u>42.18</u>	Depth: <input checked="" type="checkbox"/> <u>47.7</u> South	Area: <u>0.18 hectares</u>
<input type="checkbox"/> Water:	<input type="checkbox"/> Min:	
<input type="checkbox"/> Road: <u>30.35</u> <u>(West)</u>	<input checked="" type="checkbox"/> Max: <u>38.4</u> North	

4.2 Access to the Subject Land

Access to Subject Property –		<input checked="" type="checkbox"/> Existing or <input type="checkbox"/> Proposed
<input checked="" type="checkbox"/> Municipal Road – maintained year round	<input type="checkbox"/> Private Road	
<input type="checkbox"/> County Road	<input type="checkbox"/> Right-of-way	
<input type="checkbox"/> Provincial Highway	<input type="checkbox"/> Water	
<input type="checkbox"/> Other public road (Specify):		
Name of Road/Street:		
If access to the land is by water only:		
Where are parking and docking facilities:	<u>N/A</u>	
Approximate distance from subject land:		
Approximate distance from nearest public road:		

5.0 Official Plan Designation and ZoningOfficial Plan Designation: Lakeshore Residential.

Please provide an explanation of how the application for rezoning will conform to the Official Plan

Please refer to the Planning Justification Report for detailsZoning By-law : LSP - Limited Service ResidentialIs the subject land in an area where zoning conditions apply? ☐ Yes ☒ No. If yes, please explain how the application conforms to the Official Plan policies relating to zoning with conditions: N/A**5.1 Density and Height Requirements**Are there minimum and maximum density requirements on the property: ☒ Yes ☐ No
If Yes, what are they and are they being met? One dwelling unit per lotAre there minimum and maximum height requirements on the property: ☐ Yes ☒ No
If Yes, what are they and are they being met? As per building plans**6.0 Purpose of the Application**

Please describe the nature and extent of the rezoning request:

To permit a replacement dwelling to be constructed (generally) within the same location of the existing dwelling. (New dwelling 147.2 m² area).

Please explain the reason for the requested rezoning:

To recognize the existing / proposed deficient water yard (Section 7.2.1 (e)), and to permit an increase in building height of 9 metres**7.0 Settlement/Employment Areas**

Does the application propose to implement or alter a boundary of an area of settlement:

☐ Yes ☒ No If Yes, please explain the details of the Official Plan or Official Plan Amendment that deal with this matter? N/ADoes the application propose to remove land from an area of employment (Hamlet or Special Industrial properties): ☐ Yes ☒ No If Yes, please explain the details of the Official Plan or Official Plan Amendment that deal with this matter? N/A

8.0 Property Characteristics, Access and Servicing Information**Water Supply:**

Please identify the type of water supply serving the subject property:

- ☒ Existing
☒ Proposed

- ☒ Privately-owned/operated individual well
☐ Privately-owned/operated communal well
☐ Publicly-owned/operated piped water system
☐ Lake or other water body
☐ Other (specify): _____

Storm Drainage:

Please identify the type of storm drainage serving the subject property:

- ☒ Existing
☐ Proposed

- ☐ Sewers ☐ Ditches ☐ Swales
☒ Other (specify): Grass infiltration

Sewage Disposal:

Please identify the type of sewage disposal serving the subject property:

- ☒ Existing
☐ Proposed

- ☒ Privately-owned/operated individual septic system
☒ Privately-owned/operated communal septic system
☐ Publicly-owned/operated sanitary sewage system
☐ Privy
☐ Other (specify): _____

If the sewage disposal system is proposed, have you obtained a permit from the Township of Douro-Dummer? ☐ Yes or ☐ No

N/A

Permit Number: _____

Does the application permit development on Privately-owned/operated individual or communal septic systems and more than 4500 Litres of effluent would be produced per day as a result of the development being completed?

(this is usually anything above or beyond a regular single family dwelling)

☐ Yes or ☒ No

If yes, the following are required:

a) A servicing options report

Date received: _____

b) A hydrogeological report

Date received: _____

N/A

Source Water Protection Area:

Is your property within a vulnerable area as defined by the Source Water Protection Plan? ☐ Yes or ☒ No

If yes, have you attached the required clearance notice from the Risk Management Official with your application? ☐ Yes or ☐ No

9.0 Existing and Proposed Uses and Structures:What is the subject land currently used for? ResidentialHow long have the existing uses of the subject land continued? 40+ yearsWhat are the proposed uses of the subject land? Residential

In the tables below, please provide information regarding all existing and proposed structures (this information must also be included on the site plan provided with the application). **Please note** that an up-to-date location survey will be required.

Existing Structures (in metric)

Type of Structure	Ground Floor Area	Gross Floor Area	Number of Storeys	Length	Width	Height	Date Constructed
Dwelling	94.1m ²	94.1m ²	1	≈ 11 m	≈ 8.5m	≈ 3m	1967
Garage	53.8m ²	53.8m ²	1	8m	6.7m	2.8m	1989
Bunkie	10m ²	10m ²	< 1	≈ 3m	≈ 3m	≈ 2.6m	uncertain

Please place an asterisk (*) beside any existing structure that will be demolished.

Proposed Structures (in metric)

Type of Structure	Ground Floor Area	Gross Floor Area	Number of Storeys	Length	Width	Height
Dwelling	94.3	94.3	1-2	≈ 11m	≈ 8.7	9m
Garage	No	change	—————→			
Bunkie	No	change	—————→			

Will the proposal add any of the following?

	Yes	No	If yes, please provide:	Existing	Proposed
Total Living Area	<input type="checkbox"/>	<input type="checkbox"/>	Size	Similar	
Bedrooms	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Number	2	4
Bathrooms	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Number	1	2
New Plumbing Fixtures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Number of Fixtures	See Floor Plans	

10.0 Existing and Proposed Structures: Setbacks

In the tables below, please provide information regarding all existing and proposed structures (this information must also be included on the site plan provided with the application). **Please note** that an up-to-date location survey will be required.

Existing Structures (in metric)

Type of Structure	Front Lot Line	Rear Lot Line	Side Lot Line	Side Lot Line	Water yard	Other (specify)
Dwelling	≈ 15M	N/A	N 17.6m	S 6.96m	8 M	N/A
Garage	3.85	N/A	N 13.8 m	S 4.05m	See Plan	N/A
Bunkie	≈ 25M	N/A	N 2.66m	See Plan	10.5m	N/A

Please place an asterisk (*) beside any existing structure that will be demolished.

Proposed Structures (in metric)

Type of Structure	Front Lot Line	Rear Lot Line	Side Lot Line	Side Lot Line	Water yard	Other (specify)
Dwelling	≈ 15 M	N/A	N 17.6m	S 6.96m	8m	
Garage	No Change					→
Bunkie	No Change					→

Note: Information regarding the definitions of the requested dimensions and setbacks can be obtained from the Township's Zoning By-law 2010-55.

Lot Coverage (in metric and percentage)

	Existing	Proposed
Principle Use (i.e. Dwelling)	94 m ² /	94.3 m ² /
Accessory Structures	63.8 m ² /	63.8 m ² /
Total	157.8 m ² / 50%	158.1 m ² / 50%

11.0 Other Information:

Please provide any additional information that you feel may be relevant in the review of this application on additional pages as necessary along with any required studies.

12.0 Other Planning Applications

Please indicate if the subject land is or has been the subject of an application under the Planning Act.

Type of Planning Application	Yes	No	File Number	Status
Approval of Plan of Subdivision (under Section 51)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	
Consent (Severance) (Section 53)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Minor Variance (Section 45)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

13.0 Provincial Plans

Is the application consistent with the Provincial Policy Statements? ☒ Yes or ☐ No (2024 PPS)

Is the subject property within an area of land designated under any provincial plan(s)? ☒ Yes or ☐ No
(Growth Plan applies to the entire County of Peterborough)

If yes, does the application conform to or meet the intent of the provincial plan(s)? ☒ Yes or ☐ No

Please refer to the Planning Justification Report for details.

14.0 Public Consultation Strategy:

Please provide a description of the Public Consultation Strategy that will be used by the applicant during the zoning by-law amendment process to ensure that the public is consulted, please attached additional pages if needed:

Reliance upon the statutory provisions of the Planning Act - process.

15.0 Authorization by Owner to Appoint an Agent:

I/We Scott Strath and Laura Strath, being the owner(s) of the subject land, hereby, authorize Kenn M. Surphey to be the applicant in the submission of this application.

Signature [Redacted]

Date 10 Jan 2025

Signature [Redacted]

Date 10 Jan 2025

16.0 Freedom of Information:

For the purposes of the Freedom of Information and Protection of Privacy Act, I/We authorize and consent to the use by or the disclosure to any person or public body or publishing on the Municipal website any information that is collected under the authority of the Planning Act for the purposes of processing this application.


Owner/Applicant/Agent Signature

January 15, 2025
Date

Owner/Applicant/Agent Signature

Date

17.0 Access to Property:

I/We Laura and Scott Stratton, hereby, authorize the members of the Council of the Township of Douro-Dummer or their agent(s)/representative(s) to attend at the subject property located at [insert address] 2357 Lakeside Road.


Owner/Applicant/Agent Signature

January 15, 2025
Date

18.0 Declaration of Applicant:

I/We Kevin W. Auger of the Peterborough in the
(name of owner(s)/agent(s) (city/town/township in which you reside)
Peterborough in Ontario solemnly
(County/Upper-tier municipality, if applicable) (Province/Territory)
 declare that:

All the statements contained in this application and provided by me are true and I
 make this solemn declaration conscientiously believing it to be true and knowing
 that it is of the same force and effect as if made under oath

Declared before me at the (Township) of City
Douro-Dummer in the County of Peterborough
 this 15 day of January, 2025.

[Signature]
 Signature of Commissioner, etc.

NATALIE GARNETT
 COMMISSIONER OF OATHS
 DEPUTY CITY CLERK
 CITY OF PETERBOROUGH

**To be signed in the presence
 of a Commissioner for taking affidavits**

[Signature]
 Owner/Applicant Agent Signature

[Signature]
 Owner/Applicant Agent Signature

This application must be accompanied by the Township of Douro-Dummer Zoning By-law
 Amendment Fee (\$1650.00) plus the ORCA Fee in cash, by Interac or cheque made payable to
 the Treasurer of the Township of Douro-Dummer).

Personal information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of
 responding to the initial application. Questions should be directed to the Freedom of Information and Privacy Coordinator at
 the institution conducting the procedures under the Act.

File Name/No. _____
Roll No. _____

Affidavit

In the Matter of a **Zoning By-law** application to the Township of Douro-Dummer,

I/We, Kevin M. Luguay, make oath and say that:
[Print Owner/Applicant/Agent name]

1. I am: [Place a clear mark within the square opposite one of the following paragraphs that describes capacity of deponents.]

- ☐ the applicant or one of the applicants in the Application(s).
- ☒ the authorized agent acting in this matter for the applicant or applicants.
- ☐ an officer of the corporate applicant named in the Application(s).

2. On or before the [Insert date] Date to be determined,
I will ensure that the notice or notices of the Application(s) provided to me (or the Applicant, as the case may be) by the Township of Douro-Dummer have been posted so as to be clearly visible and legible from a public highway, or other place to which the public has access, at every separately assessed property in the area that constitutes the subject land of the Application(s) or, where posting on the property was impractical, at a nearby location so as to adequately indicate to the public what property is the subject of the Application(s).

Should the notice(s) be removed, by any means from the posting area(s), I will immediately contact the Township of Douro-Dummer Planning Department for replacement copies of the notice(s).

Declared before me at the (Township of) City
Peterborough (Douro-Dummer) in the County of Peterborough
this 15 day of January, 2025.

[Signature]
Signature of Commissioner, etc.

**To be signed in the presence
of a Commissioner for taking affidavits**

[Signature]
Owner/Applicant Agent Signature

[Signature]
Owner/Applicant Agent Signature

Note: Failure to post the notices, as required by this Affidavit, may result in additional costs and/or delays with your application.

NATALIE GARNETT
COMMISSIONER OF OATHS
DEPUTY CITY CLERK
CITY OF PETERBOROUGH



Township of Douro-Dummer

Planning Application Costs Acknowledgement Form

I/We, Kevin M. Sugway
[Print Owner/Applicant/Agent name]

do hereby acknowledge and agree that the payment of the fee that is submitted with this application for a Zoning By-law Amendment, as being an application fee only, will be used to defray the costs of processing this application, and;

do also hereby acknowledge and agree to assume all costs** incurred by the Township of Douro-Dummer associated with the processing of this application that exceed the amount of the application fee, including, but not restricted to, Professional Planning Fees, Engineering Fees and Legal Fees, in addition to the municipal costs associated with this application, and;

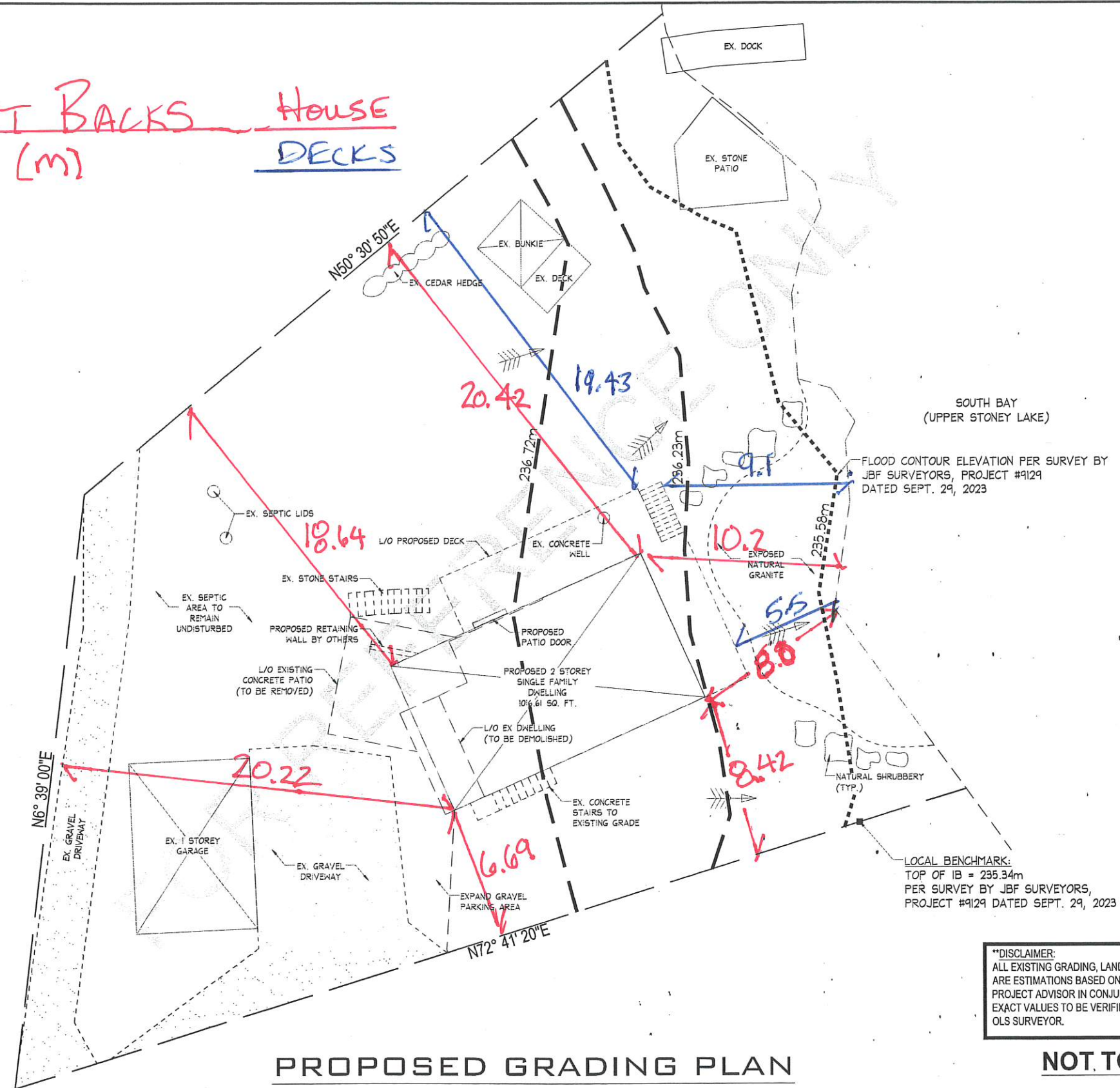
do also hereby acknowledge and agree to assume all costs** incurred by the Township of Douro-Dummer associated with any Appeal to the Ontario Land Tribunal with respect to this application.

Dated this 15th day of January, 2025


Owner/Applicant/Agent Signature

****** Written consent from the applicant will be obtained prior to any such additional costs being incurred.

SET BACKS (m) House DECKS



PROPOSED GRADING PLAN

NOT TO SCALE

****DISCLAIMER:**
ALL EXISTING GRADING, LANDSCAPE FEATURES, AND CONTOURS ARE ESTIMATIONS BASED ON INFORMATION PROVIDED BY THE PROJECT ADVISOR IN CONJUNCTION WITH THE CLIENT/OWNER. EXACT VALUES TO BE VERIFIED AS REQUIRED BY A REGISTERED OLS SURVEYOR.

Version 1.1

2357 Lakeside Road in the
Township of Douro-Dummer

October 2024

Environmental Impact Study





Sumac Environmental Consulting
200 Muirfield Drive, Barrie Ontario, L4N 6K7
(249) 880-4676
sumacenvironmental@gmail.com
www.sumacenvironmental.ca

October 28, 2024

SEC 24-082

Sent by e-mail to:

Laura Stratton
[REDACTED]

Re: Environmental Impact Study at 2357 Lakeside Road in the Township of Douro-Dummer

Dear Ms. Stratton,

Thank you for retaining Sumac Environmental Consulting to prepare an Environmental Impact Study at 2357 Lakeside Road in the Township of Douro-Dummer. The following report identifies the form and function of natural heritage on the subject property and assesses the potential impacts to said features with respect to a proposed development. Recommendations and mitigation strategies have been included. This report has been prepared for Laura Stratton and the undersigned accepts no responsibility for future use by other parties.

We thank you for the opportunity to be part of this project and should you have any questions, please do not hesitate to contact the undersigned.

Sumac Environmental Consulting

[REDACTED]

Cassandra Fligg, M.Sc.
Environmental Consultant

[REDACTED]

Nathan Fligg, M.Sc.
Environmental Consultant/GIS Technician

Report Summary

Sumac Environmental Consulting has prepared an Environmental Impact Study at 2357 Lakeside Road in the Township of Douro-Dummer. It is our understanding that this report has been requested by the County of Peterborough and Otonabee Conservation in response to a development application that supports the construction of a single-family dwelling in the approximate location of the existing cottage. A Species at Risk Habitat Assessment was completed to screen for absent, candidate and confirmed habitat of endangered and threatened species (HETS). A Significant Wildlife Habitat (SWH) Assessment was completed to screen for absent, candidate and confirmed SWH. Fish habitat, HETS, wetland and SWH were identified on or near the subject property. Significant impacts to the identified features are not anticipated, should the proponent follow the recommendations provided herein.

The recommendations provided in Section 8.2 are summarized as follows:

- All disturbed portions of the subject property should be re-seeded and planted with native non-invasive vegetation immediately following the completion of site works.
- The proponent is encouraged to re-vegetate all disturbed portions of wetland/fish habitat buffer remaining post-development with non-invasive native trees, shrubs and groundcover, where feasible.
- A silt fence should be used during construction to protect aquatic features (Figure 3).
- To protect roosting Eastern small-footed myotis, there should be no disturbance (e.g., construction access, digging, trenching, compaction, changes in grade or other soil disturbance) beyond the limits of silt fence.
- An emergency response plan should be prepared for all works involving machinery in case of fluid leaks.
- All machinery should be kept in a clean condition and free of fluid leaks.
- Washing, fueling and servicing machinery should not occur within 30 m of aquatic features.
- Stockpiling of fill and/or construction material should not occur within 30 m of aquatic features.
- The proposed design should direct rainwater runoff from the proposed rooftop to a permeable surface by directing downspouts to a softscape area that will allow for infiltration during high-flow conditions.
- To protect breeding migratory birds, vegetation removal should not occur between April 5 and August 28 of any given year unless otherwise directed by a qualified biologist at the time of site works.

- To protect roosting bats, tree clearing should not occur between April 1 and September 30 of any given year unless otherwise directed by a qualified biologist at the time of site works.
- Encountered wildlife should be allowed to exit the site on their own, via safe routes, or be removed/relocated by qualified wildlife service providers working in accordance with applicable laws.

Key Staff

Environmental Consultant – Cassandra Fligg, M.Sc.

Mrs. Fligg received a master's degree in science from Lakehead University in 2018. She is proficient in the preparation of natural heritage reports in southern and central Ontario, particularly those that include policy of the Lake Simcoe Protection Plan, Greenbelt Plan, Oak Ridges Moraine Conservation Plan and Niagara Escarpment Plan. Mrs. Fligg has prepared species at risk screenings to the satisfaction of the Ministry of Environment, Conservation and Parks and assisted proponents in demonstrating avoidance to the harm and/or destruction of species at risk and their habitat, and navigated proponents through the overall benefit permit process where complete avoidance was not possible. Mrs. Fligg is a certified arborist as recognized by the International Society of Arboriculture, certified butternut health assessor as recognized by the Ministry of Natural Resources and Forestry, certified level 2 backpack electrofisher (crew leader) and has completed a fish identification workshop, turtle identification and handling workshop, and diatom algae culture and isolation workshop.

Environmental Consultant – Nathan Fligg, M.Sc.

Mr. Fligg is a well-versed ecologist with more than 15 years experience in both plant and wildlife identification. He is actively building on his identification skills and knowledge through the review of relevant flora literature and the undertaking of field studies for Sumac's natural heritage reports and species at risk screenings in southern and central Ontario. Mr. Fligg has performed various habitat and species-specific studies across southern and central Ontario to the satisfaction of municipalities, conservation authorities, environmental associations, land trust organizations, Niagara Escarpment Commission, Department of Fisheries and Oceans Canada, Ministry of Natural Resources and Forestry, as well as, the Ministry of Environment, Conservation and Parks. Mr. Fligg completed an undergraduate degree in Environmental Sustainability and further went on to receive a master's degree in science from Lakehead University. He is a provincially certified wetland evaluator, certified butternut health assessor, certified level 2 backpack electrofisher (crew leader) and is experienced in the safe handling and release of small mammals, birds, fish, amphibians and reptiles.

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1.0 Introduction

Sumac Environmental Consulting (Sumac) was retained to prepare an Environmental Impact Study (EIS) at 2357 Lakeside Road in the Township of Douro-Dummer (hereinafter referred to as the 'subject property'). It is our understanding that this report has been requested by the County of Peterborough and Otonabee Conservation in response to a development application that supports the construction of a single-family dwelling in the approximate location of the existing cottage.

The subject property is approximately 0.18 ha in size and consists of a cottage, amenity space and natural cover (Figure 1). The subject property is situated on the shoreline of South Bay, a bay of Stony Lake. Schedule A4-2 to the County of Peterborough Official Plan (office consolidation 2022) shows the 'Lakeshore Residential' land use designation as occurring on the subject property. A portion of the Provincially Significant Wetland, Hull South Bay Wetland, has been mapped on the subject property (Appendix A). The surrounding area is predominantly composed of shoreline residential properties and natural cover.

2.0 Planning Context

2.1. Federal

2.1.1. Fisheries Act

The fish and fish habitat protection provisions of the *Fisheries Act* include two (2) core prohibitions against persons carrying on works, undertaking or activities that result in the following:

- the death of fish, by means other than fishing; and
- the harmful alteration, disruption, or destruction of fish habitat.

2.2. Provincial

2.2.1. Endangered Species Act

Ontario's *Endangered Species Act* (ESA) provides protection, designation, recovery and other relevant aspects of conservation for species at risk, including habitat protection in the Province.

As per Section 9 (1) of the ESA, no person shall

- a. kill, harm, harass, capture or take a living member of a species that is listed on the Species at Risk in Ontario List as an extirpated, endangered or threatened species;
- b. possess, transport, collect, buy, sell, lease, trade or offer to buy, sell, lease or trade,
 - (i) a living or dead member of a species that is listed on the Species at Risk in Ontario List as an extirpated, endangered or threatened species,
 - (ii) any part of a living or dead member of a species referred to in subclause (i),

- (iii) anything derived from a living or dead member of a species referred to in subclause (i); or
- c. sell, lease, trade or offer to sell, lease or trade anything that the person represents to be a thing described in subclause (b) (i), (ii) or (iii). 2007, c. 6, s. 9 (1).

As per Section 10 (1) of the ESA, no person shall damage or destroy the habitat of,

- a. a species that is listed on the Species at Risk in Ontario List as an endangered or threatened species; or
- b. a species that is listed on the Species at Risk in Ontario List as an extirpated species, if the species is prescribed by the regulations for the purpose of this clause. 2007, c. 6, s. 10 (1).

2.2.2. Provincial Planning Statement

The Provincial Planning Statement was issued under section 3 of the *Planning Act* and comes into effect on October 20, 2024. It replaces the Provincial Policy Statement, 2020 and A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019.

As per Section 4.1.4 of the Provincial Planning Statement, development and site alteration shall not be permitted in:

- a) significant wetlands in Ecoregions 5E, 6E and 7E¹; and
- b) significant coastal wetlands.

As per Section 4.1.5 of the Provincial Planning Statement, development and site alteration shall not be permitted in:

- a) significant wetlands in the Canadian Shield north of Ecoregions 5E, 6E and 7E¹;
- b) significant woodlands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River)¹;
- c) significant valleylands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River)¹;
- d) significant wildlife habitat;
- e) significant areas of natural and scientific interest; and
- f) coastal wetlands in Ecoregions 5E, 6E and 7E¹ that are not subject to policy 4.1.4.b),

unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.

As per Section 4.1.6 of the Provincial Planning Statement, development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements.

As per Section 4.1.7 of the Provincial Planning Statement, development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements.

As per Section 4.1.8 of the Provincial Planning Statement, development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 4.1.4, 4.1.5, and 4.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

2.2.3. Conservation Authorities Act

Regulated lands of the Otonabee Region Conservation Authority (ORCA) have been mapped on the subject property (Appendix B). Conservation Authorities are empowered by the *Conservation Authorities Act* to regulate development and activities in or adjacent to river or stream valleys, Great Lakes and inland lakes' shorelines, watercourses, hazardous lands and wetlands.

2.3. Municipal

2.3.1. County of Peterborough Official Plan

The County of Peterborough Official Plan (office consolidation 2022) identifies the following land use designations and/or features on the subject property:

- Lakeshore Residential (Schedule A4-2);
- Provincially Significant Wetlands (Schedule A4-2); and,
- Environmental Constraint (Peterborough GIS).

As per Section 4.1.3.1 of the County of Peterborough Official Plan (office consolidation 2022), development and site alterations within provincially significant wetlands and in significant portions of the habitat of endangered and threatened species is not permitted.

Moreover, where a feature is of more than one type, or the adjacent lands of nearby features overlap, the most restrictive provisions apply.

Moreover, development and site alteration will not be permitted in fish habitat except in accordance with provincial and federal requirements.

Moreover, development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas listed above unless the ecological function of the adjacent lands has been evaluated in accordance with an environmental impact assessment as described in Section 4.1.3.1 and it has been determined that there will be no new negative impacts on the natural features or on their ecological functions.

Moreover, notwithstanding any other policy of Section 4.4.3, local plans and zoning by-laws will require that all new development and leaching beds be set back at least 30 metres from the ordinary high water marks of all waterbodies.

Moreover, local municipalities may authorize minor variances from the 30 metre setback requirement, without the variance being considered to be inconsistent with the general intent and purpose of the local plan, in the following situations:

- on a lot existing on the date this Official Plan Amendment No. 3 comes into effect;
- the addition to an existing building.

As per Section 6.2.6.3 c. of the County of Peterborough Official Plan (office consolidation 2022), the preservation of naturally-vegetated shoreline is encouraged in order to minimize destruction to the shoreline and wet beach habitat, minimize visual impact on the waterbody, maintain wildlife habitats and corridors and improve water quality.

As per Section 6.2.15.1 of the County of Peterborough Official Plan (office consolidation 2022), the Environmental Constraint Area designation includes those lands having inherent environmental hazards such as flood or erosion susceptibility, poor drainage, organic soils, instability or any other similar physical characteristic or limitation and includes other non provincially-significant wetlands which, if developed upon, could result in the deterioration or degradation of the environment and cause property damage or loss of life.

As per Section 6.2.16.3 d. of the County of Peterborough Official Plan (office consolidation 2022), if any development or site alteration is to be considered on lands adjacent to a Provincially Significant Wetland (within 120 metres), an Environmental Impact Assessment shall be required to evaluate the ecological function of the adjacent lands and to determine if there will be negative impact on the wetland or its ecological functions, and recommend measures to mitigate such impacts.

As per Section 6.2.16.3 f. of the County of Peterborough Official Plan (office consolidation 2022), the Environmental Impact Assessment must address to the satisfaction of the Township and/or the County as appropriate that the development or site alteration shall not result in a loss of wetland

functions, not create a subsequent demand for future development which will negatively impact on existing wetland functions, not conflict with existing site-specific wetland management practices, and, not result in a loss of contiguous Wetland area.

2.3.2. Township of Douro-Dummer

The Township of Douro-Dummer Official Plan is located in sections 6 and 7 of the County of Peterborough Official Plan (office consolidation 2022).

3.0 Background Review

The following resources were reviewed to gain a deeper understanding of natural heritage with the potential of occurring on the subject property and adjacent lands (i.e., up to 120 m):

- Atlas Square No. 17QK33 of the Ontario Butterfly Atlas;
- Atlas Square No. 17QK33 of the Ontario Reptile and Amphibian Atlas;
- Atlas Square No. 17QK3639 of the Natural Heritage Information Centre;
- Atlas Square No. 17TQK33 of the Ontario Breeding Bird Atlas;
- County of Peterborough Official Plan (office consolidation 2022);
- eBird;
- iNaturalist; and
- Land Information Ontario.

Given the relevant planning jurisdiction, the following features are being considered in the EIS, where applicable to the subject property and adjacent lands:

- Area of Natural and Scientific Interest;
- Fish habitat;
- Habitat of Endangered and Threatened Species;
- Significant wildlife Habitat; and
- Wetland.

4.0 Characterizing the Natural Environment: Approach and Methodology

Sumac staff, Nathan Fligg, carried out field studies on the subject property on August 26, 2024.

4.1. Vegetation

4.1.1. Botanical Inventory

A vascular plant inventory was completed for the vegetation communities that occur on or extend onto the subject property.

4.1.2. Vegetation Communities

Orthographic imagery of the subject property and adjacent lands was used for the basis of Ecological Land Classification (ELC) and further refined through a ground-truthing exercise. Vegetation communities were classified following protocol of the Ecological Land Classification (ELC) for Southern Ontario (Lee, H. et al., 1998) and associated Vegetation Type List (Lee, H., 2008), where applicable.

4.2. Area of Natural and Scientific Interest

Background mapping from the MNRF was reviewed to identify the nearest Area of Natural and Scientific Interest.

4.3. Fish Habitat

Fish habitat is defined in subsection 2(1) of the *Fisheries Act* to include all waters frequented by fish and any other areas upon which fish depend directly or indirectly to carry out their life processes. The subject property was screened for evidence of surface water features (e.g., watercourse, seeps, spring, vernal pool, inland lakes). Identified surface water feature(s) were mapped, characterized and assessed for the potential to function as fish habitat.

4.4. Habitat of Endangered and Threatened Species

For the purpose of this study, we have defined “Species at Risk” (SAR) to include species designated special concern, threatened and endangered under O. Reg. 230/08 in accordance with the ESA. Species occurrence data from sources outlined in Section 3.0 of this report was used to determine which species at risk are known to occur in proximity to the subject property. An ELC exercise was completed to identify potential habitat opportunities for the listed species at risk. A SAR Habitat Assessment was completed to identify candidate, confirmed and absent SAR habitat on the subject property.

4.5. Wetland

The subject property was screened for wetland feature(s) by a qualified wetland evaluator and if present, delineated following the appropriate method (e.g., 50% vegetation rule) as described in the Ontario Wetland Evaluation System: Southern Manual 4th Edition. Digital terrain models and orthographic imagery were used to identify candidate wetland on the adjacent lands.

4.6. Wildlife Habitat

Incidental observations of wildlife, wildlife signs (e.g., scat, tracks, remains of food, claw marks on trees or shrubs, trails or corridors, stunted vegetation, stick nests, turned stones) and habitat opportunities were noted during Sumac's field investigation.

The potential for Significant Wildlife Habitat (SWH) on the subject property was assessed following criteria and thresholds outlined in the Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E (MNRF, 2015).

5.0 Data Analysis

5.1. Vegetation

5.1.1. Botanical Inventory

A list of vascular plant species for the vegetation communities that occur on or extend onto the subject property has been provided for reference (Table 1).

5.1.2. Vegetation Communities

The subject property contained three (3) distinct communities (Figure 2):

1. G015oTt Very Shallow, Dry to Fresh Red Pine - White Pine Mixedwood: Approximately 236 m² of open woodland occurred along the northern edge of the subject property and extended into the adjacent lands. The canopy consisted mostly of mid-aged white pine with hardwood associates (e.g., Northern red oak, white oak, etc.). A well vegetated mid-layer consisted of successional tree species (e.g., balsam fir, white ash, Eastern white cedar) and shrubs (e.g., staghorn sumac and European buckthorn). The ground level was well vegetated with a mixture of forbs (e.g., wild sarsaparilla, European lily-of-the-valley, large-leaved aster, common speedwell, etc.). Multiple woodland patches with similar vegetation characteristics occurred throughout the adjacent lands. Substrates consisted of shallow mineral substrates with inclusions of exposed bedrock.
2. G150H Open Water Marsh: Floating-leaved: This aquatic community occurred along the eastern edge of the subject property within Stony Lake. The community consisted of floating leaved vegetation (i.e., white water-lily, variegated pond-lily, watershield and lesser duckweed), submergent vegetation (i.e., American eelgrass, Canada waterweed, Eurasian water-milfoil and Richardson's pondweed) and to a lesser extent, emergent vegetation (i.e., Northern water-horehound, broad-leaved cattail, sensitive fern, and Eastern marsh fern). The community exhibited average water depths of less than 2 m and mineral dominated substrates.
3. G151H Open Water Marsh – Mineral: This aquatic community occurred along the northeastern edge of the subject property within Stony Lake. The community consisted of

submergent vegetation (i.e., American eelgrass, Canada waterweed, Eurasian Water-milfoil and Richardson's pondweed) and to a lesser extent, floating leaved vegetation (i.e., white water-lily, variegated pond-lily, watershield and lesser duckweed). The community exhibited average water depths of less than 2 m and mineral dominated substrates.

The portion of the subject property that includes a single family-dwelling, gravel driveway, accessory buildings, decks, walkways and other amenity space is characteristic of a more cultural and anthropogenic community and therefore, has been given the descriptor of 'Maintained Area'. This area contained some exposed bedrock and measured approximately 1,239 m² in size.

5.2. Area of Natural and Scientific Interest

The nearest life science Area of Natural and Scientific Interest is mapped approximately 1.5 km southwest of the subject property. No further analysis required.

5.3. Fish Habitat

The subject property is situated on the shoreline of South Bay, a bay of Stony Lake. Data extracted from the Aquatic Resource Area Polygon Segment of the Land Information Ontario (accessed October 8, 2024) identified Stony Lake as having a warmwater thermal regime. Fish species known to occur in Stony Lake include cisco, lake whitefish, largemouth bass, muskellunge, pumpkinseed, rainbow smelt, rock bass, sauger, smallmouth bass, trout-perch, walleye, white sucker and yellow perch among others. The Ministry of Natural Resources and Forestry Fish Activity Area dataset identifies Muskellunge Spawning Area along the shoreline of the subject property.

5.4. Habitat of Endangered and Threatened Species

The SAR Habitat Assessment identified candidate habitat of endangered and threatened species on the subject property (Table 2).

5.4.1. Mammals

Eastern Small-footed Myotis: Rock features with the potential of functioning as roosting habitat for Eastern small-footed myotis were encountered on the subject property (Figure 3). Foraging habitat may include forest edge and wetland, should this species be present.

Little Brown Myotis: The G015oTt community has the potential of functioning as roost habitat for little brown myotis. Foraging habitat may include forest edge and wetland, should this species be present.

5.4.2. Reptiles

Blanding's Turtle: Blanding's turtle may occur in the Hull South Bay Wetland. No turtle nesting habitat identified on the subject property.

5.5. Wetland

The Provincially Significant Wetland, Hull South Bay Wetland Complex, has been mapped along the eastern boundary of the subject property. The limits of said wetland feature that occurs on and near the subject property was refined during Sumac's site visit and generally consistent with background mapping (Figure 3). The wetland feature can be described as lacustrine and was comprised of open-water marsh dominated by floating and submergent vegetation.

5.6. Wildlife Habitat

The following wildlife were observed during Sumac's field investigations:

- American goldfinch (*Spinus tristis*);
- Black-capped chickadee (*Poecile atricapillus*);
- Eastern chipmunk (*Tamias striatus*);
- Gray treefrog (*Hyla versicolor*);
- Midland painted turtle (*Chrysemys picta marginata*);
- Mourning dove (*Zenaida macroura*);
- Pumpkinseed (*Lepomis gibbosus*); and
- Smallmouth bass (*Micropterus dolomieu*).

The SWH Assessment identified six (6) candidate SWH as occurring on the subject property (Table 3).

5.6.1. Seasonal Concentration Areas of Animals

Waterfowl Stopover and Staging Areas (Aquatic): The G150H and G151H communities have the potential to function as the SWH, Waterfowl Stopover and Staging Area.

Turtle Wintering Area: The G150H and G151H communities have the potential to function as SWH, Turtle Wintering Area.

5.6.2. Specialized Habitats of Wildlife Considered SWH

Amphibian Breeding Habitat (Woodland): The G150H and G151H communities have the potential to function as the SWH, Amphibian Breeding Habitat (Woodland).

Amphibian Breeding Habitat (Wetland): The G150H and G151H communities have the potential to function as the SWH, Amphibian Breeding Habitat (Wetland).

5.6.3. Habitats of Species of Conservation Concern Considered SWH

Marsh Breeding Bird Habitat: The G150H and G151H communities have the potential to function as the SWH, Marsh Breeding Bird Habitat.

Special Concern and Rare Wildlife Species: Special concern species were identified as having the potential to occur on the subject property (Table 2). No provincially rare vascular plant species were encountered on the subject property (Table 1).

Black Tern: Black tern may occur in the Hull South Bay Wetland.

Monarch: Monarch breeding may occur in the Maintained Area near the existing roadway where common milkweed occurs. Adult monarch are not anticipated to forage on the subject property due to the lack of favorable nectar sources.

Northern Map Turtle: Northern map turtle may occur in the Hull South Bay Wetland. No turtle nesting habitat identified on the subject property.

6.0 Project Description

The proponent wishes to demolish the existing cottage and construct a permanent residential dwelling in its approximate location. The impact assessment below reviews impacts associated with a development contained within the area of work as depicted on Figure 3.

7.0 Impact Assessment

7.1. Vegetation

The proposed development will disturb up to 245 m² of the Maintained Area. The proponent is encouraged to re-vegetate all disturbed areas remaining post-development with non-invasive native trees, shrubs and groundcover (Section 8.2.1).

7.2. Fish Habitat

The proposed development is not located in South Bay and as such, direct impacts to fish habitat are not anticipated. With consideration of the identified Muskellunge Spawning Area along the shoreline of the subject property, a 30 m setback to South Bay is recommended to protect fish habitat. The proposed development is located in the prescribed buffer area, in the approximate location of the existing cottage and portions of the Maintained Area (Figure 3). Areas with low

native species diversity and fewer ecological functions, such as the Maintained Area that comprises a portion of fish habitat buffer, are generally less sensitive to impacts or stressors. The encroachment to fish habitat buffer as outlined above may be considered ‘minor’ in size (i.e., <1% of buffer area surrounding the bay) and does not appear to require removal of riparian trees or shrubs. Given this information, the proposed development is not anticipated to significantly impact the performance of the remaining portion of fish habitat buffer. Site specific measures are recommended to prevent the deposition of sediments and deleterious substances to fish habitat (Section 8.2.2 and 8.2.3). The proponent is encouraged to re-vegetate all disturbed portions of fish habitat buffer remaining post-development with non-invasive native trees, shrubs and groundcover, where feasible (Section 8.2.1).

7.3. Habitat of Endangered and Threatened Species

7.3.1. Mammals

Eastern Small-footed Myotis: The proposed development is not located in candidate roosting habitat and foraging habitat for Eastern small-footed myotis and as such, direct impacts to Eastern small-footed myotis and its habitat are not anticipated. Site specific measures are recommended to protect candidate roosting habitat for Eastern small-footed myotis (Section 8.2.2).

Little Brown Myotis: The proposed development is not located in the G015oTt community and foraging habitat for little brown myotis and as such, direct impacts to little brown myotis and its habitat are not anticipated. To protect roosting little brown myotis, tree clearing should not occur during the active bat season (Section 8.2.4).

7.3.2. Reptiles

Blanding’s Turtle: The proposed development is not located in the Hull South Bay Wetland and turtle nesting habitat and as such, no direct impacts to Blanding’s turtle and its habitat are anticipated. Any wildlife, including turtles, encountered during site clearing or subsequent construction activities should be allowed to exit the site on their own, via safe routes (Section 8.2.5).

7.4. Wetland

The proposed development is not located in the Hull South Bay Wetland and as such, no direct impacts to wetland are anticipated. A 30 m buffer to Provincially Significant Wetland is generally recommended to protect said feature and its functions by mitigating impacts of the proposed land use. The proposed development is located in the prescribed buffer area, in the approximate location of the existing cottage and portions of the Maintained Area (Figure 3). Areas with low native species diversity and fewer ecological functions, such as the Maintained Area that comprises a portion of wetland buffer, are generally less sensitive to impacts or stressors. The

encroachment to wetland buffer as outlined above may be considered ‘minor’ in size (i.e., <1% of buffer area surrounding the wetland feature that extends across the greater landscape) and does not appear to require removal of trees or shrubs. Given this information, the proposed development is not anticipated to significantly impact the performance of the remaining portion of wetland buffer. Site specific measures are recommended to prevent the deposition of sediments and deleterious substances to wetland (Section 8.2.2 and 8.2.3). The proponent is encouraged to re-vegetate all disturbed portions of wetland buffer remaining post-development with non-invasive native trees, shrubs and groundcover, where feasible (Section 8.2.1).

7.5. Wildlife Habitat

7.5.1. Seasonal Concentration Areas of Animals

Waterfowl Stopover and Staging Areas (Aquatic): The proposed development is not located in the G150H and G151H communities and as such, direct impacts to the candidate SWH, Waterfowl Stopover and Staging Area, are not anticipated. Recommendations to protect wetland as described above in Section 7.4 should appropriate mitigate impacts to this SWH.

Turtle Wintering Area: The proposed development is not located in the G150H and G151H communities and as such, direct impacts to the candidate SWH, Turtle Wintering Area, are not anticipated. Recommendations to protect wetland as described above in Section 7.4 should appropriate mitigate impacts to this SWH.

7.5.2. Specialized Habitats of Wildlife Considered SWH

Amphibian Breeding Habitat (Woodland): The proposed development is not located in the G150H and G151H communities and as such, direct impacts to the candidate SWH, Amphibian Breeding Habitat (Woodland), are not anticipated. Recommendations to protect wetland as described above in Section 7.4 should appropriate mitigate impacts to this SWH.

Amphibian Breeding Habitat (Wetland): The proposed development is not located in the G150H and G151H communities and as such, direct impacts to the candidate SWH, Amphibian Breeding Habitat (Wetland), are not anticipated. Recommendations to protect wetland as described above in Section 7.4 should appropriate mitigate impacts to this SWH.

7.5.3. Habitats of Species of Conservation Concern Considered SWH

Marsh Breeding Bird Habitat: The proposed development is not located in the G150H and G151H communities and as such, direct impacts to the candidate SWH, Marsh Breeding Bird Habitat, are not anticipated. Recommendations to protect wetland as described above in Section 7.4 should appropriate mitigate impacts to this SWH.

Special Concern and Rare Wildlife Species: Special concern species were identified as having the potential to occur on the subject property (Table 2). No provincially rare vascular plant species were encountered on the subject property (Table 1).

Black Tern: The proposed development is not located in the Hull South Bay Wetland and as such, direct impacts to black tern and its habitat are not anticipated.

Monarch: No common milkweed is proposed for removal to facilitate the proposed development and as such, no direct impacts to monarch and monarch breeding habitat are anticipated.

Northern Map Turtle: The proposed development is not located in the Hull South Bay Wetland and as such, direct impacts to Northern map turtle and its habitat are not anticipated.

8.0 Conclusion and Recommendations

8.1. Conclusion

Should the proponent adhere to the proposed development plan and follow the prescribed recommendations as noted below (Section 8.2), negative impacts to the overall form and function of the identified natural heritage on the subject property will be appropriately mitigated. Furthermore, it is our understanding that the proposed development as described herein would not contravene applicable environmental policy and regulations as described in Section 2.0 of this report.

8.2. Recommendations

8.2.1. Native Plantings

All disturbed portions of the subject property should be re-seeded and planted with native non-invasive vegetation immediately following the completion of site works. The proponent is encouraged to re-vegetate all disturbed portions of wetland/fish habitat buffer remaining post-development with non-invasive native trees, shrubs and groundcover, where feasible.

8.2.2. Perimeter Control

A silt fence consisting of non-woven geotextile material wire looped to wooden/metal stakes installed at 2-m intervals for support should be erected prior to the onset of siteworks in the approximate location as depicted on Figure 3. The silt fence should remain in place for the duration of all construction activity. The silt fence should be buried into the ground a minimum

30 cm and compacted with native materials. We recommend diligent monitoring of said fence throughout the entirety of the development to ensure the integrity of the fence does not fail.

To protect roosting Eastern small-footed myotis, there should be no disturbance (e.g., construction access, digging, trenching, compaction, changes in grade or other soil disturbance) beyond the limits of silt fence.

8.2.3. Preventing Entry of Deleterious Substances in Aquatic Feature(s)

Deleterious substances should never be deposited and/or enter aquatic features. A response plan should be prepared prior to the onset of site works and an emergency spill kit should be kept on-site during site activities. All machinery should be kept in a clean condition and free of fluid leaks. Washing, fueling and servicing machinery should not occur within 30 m of aquatic features. Stockpiling of fill and/or construction material should not occur within 30 m of aquatic features.

In an effort of reducing the amount of pollutants from entering the South Bay, the proponent is encouraged to direct rainwater runoff from the proposed rooftop to a permeable surface by directing downspouts to a softscape area that will allow for infiltration during high-flow conditions.

8.2.4. Sensitive Timing Window

To protect breeding migratory birds, vegetation removal should not occur between April 5 and August 28 of any given year unless otherwise directed by a qualified biologist at the time of site works.

To protect roosting bats, tree clearing should not occur between April 1 and September 30 of any given year unless otherwise directed by a qualified biologist at the time of site works.

8.2.5. Wildlife Encounters

Any wildlife encountered during site clearing or subsequent construction activities should be allowed to exit the site on their own, via safe routes. Construction staff should not attempt to capture or handle most kinds of wildlife, unless an animal is in imminent peril or is injured and cannot wait for rescue by qualified personnel. Improper handling can result in injuries to both workers and wildlife, and may in some cases contravene provincial or federal legislation. Removal and relocation of mammals, in particular, should only be done by qualified wildlife service providers working in accordance with applicable laws (i.e., *Fish and Wildlife Conservation Act*). Observation records should include the observer's name, date and time, species, location (descriptive and georeferenced), photographs, and action taken.

9.0 References

- County of Peterborough Official Plan (office consolidation 2022).
- Banton, Erin, J. Johnson, H. Lee, G. Racey, P. Uhlig, and M. Wester, 2009 (Banton *et al*, 2009). Ecosites of Ontario, Operational Draft, April 20th, 2009. Ontario Ministry of Natural Resources, Ecological Classification Working Group.
- Ministry of Natural Resources and Forestry, 2015 (MNRF, 2015). Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E.
- R.S.C., 1985. c. F-14. Fisheries Act.
- R.S.O. 1990, c C.27. Conservation Authorities Act.
- R.S.O. 1990, c. P.13. Planning Act.
- S.C. 1994, c. 22. Migratory Birds Convention Act.
- S.O. 1997, c. 41. Fish and Wildlife Conservation Act.
- S.O. 2007, c. 6. Endangered Species Act.

Limitations:

This report was prepared using the most current site plan provided to Sumac's office. The conclusion and recommendations provided herein may no longer be applicable should changes be made to the site plan following submission of this report. The assessment provided herein is valid at the time of inspection.

Disclaimer:

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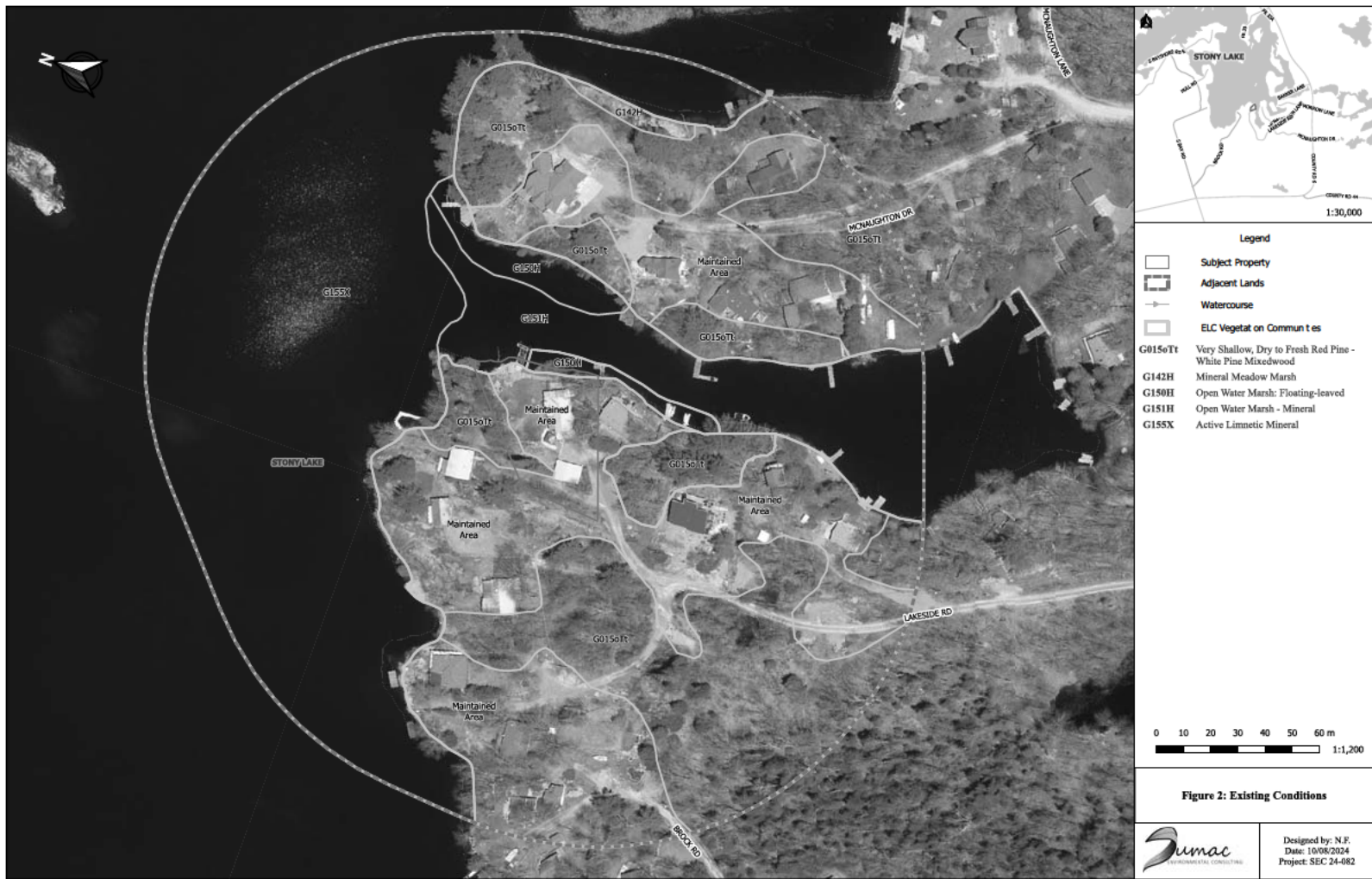




Table 1: Vascular Plant Inventory

SEC 24-082 Lakeside Road

Scientific Name	Common Name	Vegetation Community ^A				S-Rank ^B	G-Rank ^C	Provincially Tracked	Species at Risk Status		Non-native Status	Coefficient of Wetness
		G015OI ^T	G150H	G151H	Maintained Area				Provincial ^D	Federal ^E		
<i>Abies balsamea</i>	Balsam Fir	✓				S5	G5	N				-3
<i>Acer rubrum</i>	Red Maple	✓				S5	G5	N				0
<i>Aegopodium podagraria</i>	Goutweed	✓			✓	SNA	GNR	N			SE5	0
<i>Amelanchier arborea</i>	Downy Serviceberry	✓				S5	G5	N				3
<i>Aralia nudicaulis</i>	Wild Sarsaparilla	✓				S5	G5	N				3
<i>Asclepias syriaca</i>	Common Milkweed				✓	S5	G5	N				5
<i>Berberis thunbergii</i>	Japanese Barberry	✓				SNA	GNR	N			SE5	3
<i>Betula papyrifera</i>	Paper Birch	✓				S5	G5	N				3
<i>Brasenia schreberi</i>	Watershield		✓	✓		S5	G5	N				-5
<i>Convallaria majalis</i>	European Lily-of-the-valley	✓			✓	SNA	G5	N			SE5	5
<i>Daucus carota</i>	Wild Carrot	✓			✓	SNA	GNR	N			SE5	5
<i>Dianthus armeria</i>	Deptford Pink	✓				SNA	GNR	N			SE5	5
<i>Diervilla lonicera</i>	Northern Bush-honeysuckle	✓				S5	G5	N				5
<i>Dryopteris intermedia</i>	Evergreen Wood Fern	✓				S5	G5	N				0
<i>Elodea canadensis</i>	Canada Waterweed		✓	✓		S5	G5	N				-5
<i>Epipactis helleborine</i>	Broad-leaved Helleborine	✓				SNA	GNR	N			SE5	3
<i>Eurybia macrophylla</i>	Large-leaved Aster	✓				S5	G5	N				5
<i>Fragaria virginiana</i>	Wild Strawberry	✓	✓			S5	G5	N				3
<i>Fraxinus americana</i>	White Ash	✓				S4	G4	N				3
<i>Gentiana andrewsii</i>	Andrews' Bottle Gentian	✓				S4	G5?	N				-3
<i>Hypericum perforatum</i>	Common St. John's-wort		✓			SNA	GNR	N			SE5	5
<i>Ilex verticillata</i>	Common Winterberry		✓			S5	G5	N				-3
<i>Impatiens capensis</i>	Spotted Jewelweed		✓			S5	G5	N				-3
<i>Juniperus communis</i>	Common Juniper	✓			✓	S5	G5	N				3
<i>Lemna minor</i>	Small Duckweed		✓			S5	G5	N				-5
<i>Lycopus uniflorus</i>	Northern Water-horehound		✓			S5	G5	N				-5
<i>Medicago lupulina</i>	Black Medick	✓			✓	SNA	GNR	N			SE5	3
<i>Melilotus albus</i>	White Sweet-clover	✓				SNA	G5	N			SE5	3
<i>Myriophyllum spicatum</i>	Eurasian Water-milfoil		✓	✓		SNA	GNR	N			SE5	-5
<i>Nuphar variegata</i>	Variegated Pond-lily		✓	✓		S5	G5T5	N				-5
<i>Nymphaea odorata</i>	Fragrant Water-lily		✓	✓		S5	G5	N				-5
<i>Onoclea sensibilis</i>	Sensitive Fern		✓			S5	G5	N				-3
<i>Oxalis stricta</i>	Upright Yellow Wood-sorrel	✓			✓	SNA	G5	N			SE5	3
<i>Parthenocissus quinquefolia</i>	Virginia Creeper	✓				S4?	G5	N				3
<i>Phedimus spurius</i>	Two-row Stonecrop	✓			✓	SNA	GNR	N			SE1	5
<i>Philadelphus coronarius</i>	European Mock-orange	✓			✓	SNA	GNR	N			SE1	5
<i>Picea glauca</i>	White Spruce	✓			✓	S5	G5	N				3
<i>Pinus strobus</i>	Eastern White Pine	✓			✓	S5	G5	N				3
<i>Plantago major</i>	Common Plantain	✓			✓	SNA	G5	N			SE5	3
<i>Poa pratensis</i>	Kentucky Bluegrass	✓			✓	S5	G5	P				3
<i>Potamogeton richardsonii</i>	Richardson's Pondweed		✓	✓		S5	G5	N				-5

Table 1: Vascular Plant Inventory

SEC 24-082 Lakeside Road

Scientific Name	Common Name	Vegetation Community ^A				S-Rank ^B	G-Rank ^C	Provincially Tracked	Species at Risk Status		Non-native Status	Coefficient of Wetness
		G015OI/T	G150H	G151H	Maintained Area				Provincial ^D	Federal ^E		
<i>Potentilla recta</i>	Sulphur Cinquefoil	✓			✓	SNA	GNR	N			SE5	5
<i>Prunus pensylvanica</i>	Pin Cherry	✓				S5	G5	N				3
<i>Quercus rubra</i>	Northern Red Oak	✓			✓	S5	G5	N				3
<i>Rhamnus cathartica</i>	European Buckthorn	✓			✓	SNA	GNR	N			SE5	0
<i>Rhus typhina</i>	Staghorn Sumac	✓			✓	S5	G5	N				3
<i>Sambucus racemosa</i>	Red Elderberry	✓			✓	S5	G5	N				3
<i>Solidago canadensis</i>	Canada Goldenrod	✓			✓	S5	G5	N				3
<i>Symphotrichum ericoides</i>	White Heath Aster	✓			✓	S5	G5	P				3
<i>Syringa vulgaris</i>	Common Lilac	✓			✓	SNA	GNR	N			SE5	5
<i>Taraxacum officinale</i>	Common Dandelion	✓			✓	SNA	G5	N			SE5	3
<i>Thelypteris palustris</i> var. <i>pubescens</i>	Eastern Marsh Fern		✓			S5	G5T5	N				-3
<i>Thuja occidentalis</i>	Eastern White Cedar	✓			✓	S5	G5	N				-3
<i>Toxicodendron radicans</i> var. <i>rydbergii</i>	Western Poison Ivy	✓				S5	G5	N				0
<i>Trifolium repens</i>	White Clover	✓			✓	SNA	GNR	N			SE5	3
<i>Tussilago farfara</i>	Coltsfoot	✓			✓	SNA	GNR	N			SE5	3
<i>Ulmus americana</i>	White Elm	✓				S5	G4	N				-3
<i>Vallisneria americana</i>	American Eelgrass		✓	✓		S5	G5	N				-5
<i>Veronica officinalis</i>	Common Speedwell	✓			✓	SNA	G5	N			SE5	5
<i>Vicia cracca</i>	Tufted Vetch	✓			✓	SNA	GNR	N			SE5	5
<i>Viola sororia</i>	Woolly Blue Violet	✓				S5	G5	N				0
<i>Vitis riparia</i>	Riverbank Grape	✓				S5	G5	N				0
<i>Typha latifolia</i>	Broad-leaved Cattail		✓			S5	G5	N				-5

^ARefer to Figure 2 for Ecological Land Classification descriptors.^BProvincial Ranking Status. Definitions of each S-Rank can be found at the following website: https://caroliniancanada.ca/legacy/SpeciesHabitats_SRank.htm.^CGlobal Ranking Status. Definitions of each G-Rank can be found at the following website: https://caroliniancanada.ca/legacy/SpeciesHabitats_GRank.htm.^DSpecies at Risk status as per the O. Reg. 230/08.^ESpecies at Risk status as per the *Species at Risk Act* (S.C. 2002, c.29).

Table 2: Species at Risk Habitat Assessment

SEC 24-082 Lakeside Road

Species Grouping	Common Name	Scientific Name	Provincial Status ^A	Federal Status ^B	SAR Habitat Assessment
Birds	Bank Swallow	<i>Riparia riparia</i>	Threatened	Threatened	Absent. No suitable nesting sites for bank swallow identified on the subject property.
Birds	Barn Swallow	<i>Hirundo rustica</i>	Special Concern	Threatened	Absent. No barn swallow nests observed on the existing structures.
Birds	Black Tern	<i>Chlidonias niger</i>	Special Concern	Not Listed	Candidate. Black tern may occur in the Hull South Bay Wetland.
Birds	Bobolink	<i>Dolichonyx oryzivorus</i>	Threatened	Threatened	Absent. No suitable open habitat for bobolink identified on the subject property.
Birds	Canada Warbler	<i>Cardellina canadensis</i>	Special Concern	Threatened	Absent. No suitable forest habitat for Canada warbler identified on the subject property.
Birds	Cerulean Warbler	<i>Setophaga cerulea</i>	Threatened	Endangered	Absent. No suitable forest habitat for Cerulean warbler identified on the subject property.
Birds	Chimney Swift	<i>Chaetura pelagica</i>	Threatened	Threatened	Absent. No suitable nesting site for chimney swift on the existing structure.
Birds	Common Nighthawk	<i>Chordeiles minor</i>	Special Concern	Special Concern	Absent. No suitable open habitat for common nighthawk identified on the subject property.
Birds	Eastern Meadowlark	<i>Sturnella magna</i>	Threatened	Threatened	Absent. No suitable open habitat for Eastern meadowlark identified on the subject property.
Birds	Eastern Whip-poor-will	<i>Antrostomus vociferus</i>	Threatened	Threatened	Absent. No suitable treed/open habitat for Eastern whip-poor-will identified on the subject property.
Birds	Eastern Wood-Pewee	<i>Contopus virens</i>	Special Concern	Special Concern	Absent. No suitable treed habitat for Eastern wood-pewee identified on the subject property.
Birds	Evening Grosbeak	<i>Coccothraustes vespertinus</i>	Special Concern	Special Concern	Absent. No suitable forest habitat for evening grosbeak identified on the subject property.
Birds	Golden-winged Warbler	<i>Vermivora chrysoptera</i>	Special Concern	Threatened	Absent. No suitable open habitat for golden-winged warbler identified on the subject property.
Birds	Grasshopper Sparrow	<i>Ammodramus savannarum pratensis</i>	Special Concern	Special Concern	Absent. No suitable open habitat for grasshopper sparrow identified on the subject property.
Birds	Least Bittern	<i>Ixobrychus exilis</i>	Threatened	Threatened	Absent. No suitable wetland habitat for least bittern identified on the subject property.
Birds	Loggerhead Shrike	<i>Lanius ludovicianus</i>	Endangered	Endangered	Absent. No suitable open habitat for loggerhead shrike identified on the subject property.
Birds	Olive-sided Flycatcher	<i>Contopus cooperi</i>	Special Concern	Special Concern	Absent. No suitable open/forest habitat for olive-sided flycatcher identified on the subject property.
Birds	Peregrine Falcon	<i>Falco peregrinus</i>	Special Concern	Not Listed	Absent. No suitable cliffs or ledges for peregrine falcon identified on the subject property.
Birds	Red-headed Woodpecker	<i>Melanerpes erythrocephalus</i>	Endangered	Endangered	Absent. No suitable treed habitat with an abundance of dead/dying trees for red-headed woodpecker identified on the subject property. Moreover, no red-headed woodpecker cavities encountered on the subject property.
Birds	Short-eared Owl	<i>Asio flammeus</i>	Threatened	Special Concern	Absent. No suitable open habitat for short-eared owl identified on the subject property.
Birds	Wood Thrush	<i>Hylocichla mustelina</i>	Special Concern	Threatened	Absent. No suitable forest habitat for wood thrush identified on the subject property.
Insects	Monarch	<i>Danaus plexippus</i>	Special Concern	Endangered	Candidate. Monarch breeding may occur in the Maintained Area near the existing roadway where common milkweed occurs. Adult monarch are not anticipated to forage on the subject property due to the lack of favorable nectar sources.
Mammals	Eastern Small-footed Myotis	<i>Myotis leibii</i>	Endangered	Not Listed	Candidate. Rock features with the potential of functioning as roosting habitat for Eastern small-footed myotis were encountered on the subject property (Figure 3). Foraging habitat may include forest edge and wetland, should this species be present.
Mammals	Little Brown Myotis	<i>Myotis lucifugus</i>	Endangered	Endangered	Candidate. The G0156Tt community has the potential of functioning as roost habitat for little brown myotis. Foraging habitat may include forest edge and wetland, should this species be present.

Table 2: Species at Risk Habitat Assessment

SEC 24-082 Lakeside Road

Species Grouping	Common Name	Scientific Name	Provincial Status ^A	Federal Status ^B	SAR Habitat Assessment
Mammals	Northern Myotis	<i>Myotis septentrionalis</i>	Endangered	Endangered	Absent. Northern myotis is generally associated with old growth forests and relies on interior forest habitat with low edge-to-interior ratios. Given the size and maturity of forest that extends onto the subject property, this species and its habitat are not anticipated.
Mammals	Tri-colored Bat	<i>Perimyotis subflavus</i>	Endangered	Endangered	Absent. Evidence of a reliance on older forest has been shown for tri-colored bat. Leaf clusters in the canopy of deciduous trees may be used as roosting habitat for tri-colored bat. Given the age and lack of mature deciduous trees in the treed area that extends onto the subject property, this species and its habitat are not anticipated.
Reptiles	Blanding's Turtle	<i>Emydoidea blandingii</i>	Threatened	Endangered	Candidate. Blanding's turtle may occur in the Hull South Bay Wetland. No turtle nesting habitat identified on the subject property.
Reptiles	Eastern Hog-nosed Snake	<i>Heterodon platirhinos</i>	Threatened	Threatened	Absent. Eastern hog-nosed snake generally occur where American toad can be found and in sandy, well-drained habitats. Although American toad may occur in and near the Hull South Bay Wetland, the subject property does not exhibit favorable habitat features for Eastern hog-nosed snake.
Reptiles	Northern Map Turtle	<i>Graptemys geographica</i>	Special Concern	Special Concern	Candidate. Northern map turtle may occur in the Hull South Bay Wetland. No turtle nesting habitat identified on the subject property.
Reptiles	Snapping Turtle	<i>Chelydra serpentina</i>	Special Concern	Special Concern	Absent. The portion of Hull South Bay that extends onto the subject property is likely too deep to function as suitable aquatic habitat for snapping turtle.
Vascular Plants	Black Ash	<i>Fraxinus nigra</i>	Endangered	Not Listed	Absent. No black ash encountered on the subject property.
Vascular Plants	Butternut	<i>Juglans cinerea</i>	Endangered	Endangered	Absent. No butternut encountered on the subject property.

^AClassification of species as they are anticipated to appear on the updated O. Reg. 230/08 Species at Risk Ontario (SARO) list on January 25, 2023.^BClassification of species as they appear on Schedule 1 of the Species at Risk Act.

Table 3: Significant Wildlife Habitat Assessment

Source: Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E (MNRF, 2015)

SEC 24-082 Lakeside Road

Wildlife Category	Wildlife Habitat	SWH Assessment
Seasonal Concentration Areas of Animals	Waterfowl Stopover and Staging Areas (Terrestrial) Rationale: Habitat important to migrating waterfowl.	Absent. None of the appropriate ELC Ecosite Codes were identified on the subject property nor anticipated to occur within 100 m of the adjacent lands.
Seasonal Concentration Areas of Animals	Waterfowl Stopover and Staging Areas (Aquatic) Rationale: Important for local and migrant waterfowl populations during the spring or fall migration or both periods combined. Sites identified are usually only one of a few in the eco-district.	Candidate. The G150H and G151H communities have the potential to function as the SWH, Waterfowl Stopover and Staging Area.
Seasonal Concentration Areas of Animals	Shorebird Migratory Stopover Area Rationale: High quality shorebird stopover habitat is extremely rare and typically has a long history of use.	Absent. No suitable beach areas, bars, unvegetated shoreline with the potential to function as the SWH, Shorebird Migratory Stopover Area, identified on the subject property.
Seasonal Concentration Areas of Animals	Raptor Wintering Area Rationale: Sites used by multiple species, a high number of individuals and used annually are most significant.	Absent. The appropriate combination of field/forest required to function as the SWH, Raptor Wintering Area, does not extend onto the subject property.
Seasonal Concentration Areas of Animals	Bat Hibernacula Rationale: Bat hibernacula are rare habitats in all Ontario landscapes.	Absent. No candidate bat hibernacula encountered on the subject property.
Seasonal Concentration Areas of Animals	Bat Maternity Colonies Rationale: Known locations of forested bat maternity colonies are extremely rare in all Ontario landscapes.	Absent. None of the appropriate ELC Ecosite Codes were identified on the subject property.
Seasonal Concentration Areas of Animals	Turtle Wintering Areas Rationale: Generally sites are the only known sites in the area. Sites with the highest number of individuals are most significant.	Candidate. The G150H and G151H communities have the potential to function as SWH, Turtle Wintering Area.
Seasonal Concentration Areas of Animals	Reptile Hibernaculum Rationale: Generally sites are the only known sites in the area. Sites with the highest number of individuals are most significant.	Absent. No candidate reptile hibernacula encountered on the subject property nor anticipated to occur in up to 30 m of the adjacent lands.
Seasonal Concentration Areas of Animals	Colonially - Nesting Bird Breeding Habitat (Bank and Cliff) Rationale: Historical use and number of nests in a colony make this habitat significant. An identified colony can be very important to local populations. All swallow population are declining in Ontario.	Absent. No suitable banks or cliffs with the potential to function as the SWH, Colonially-Nesting Bird Breeding Habitat (Bank and Cliff) identified on the subject property.
Seasonal Concentration Areas of Animals	Colonially - Nesting Bird Breeding Habitat (Tree/Shrubs) Rationale: Large colonies are important to local bird population, typically sites are only known colony in area and are used annually.	Absent. None of the appropriate ELC Ecosites were identified on the subject property.

Table 3: Significant Wildlife Habitat Assessment

Source: Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E (MNRF, 2015)

SEC 24-082 Lakeside Road

Wildlife Category	Wildlife Habitat	SWH Assessment
Seasonal Concentration Areas of Animals	Colonially - Nesting Bird Breeding Habitat (Ground) Rationale: Colonies are important to local bird population, typically sites are only known colony in area and are used annually.	Absent. The subject property is not located on a rocky island or peninsula.
Seasonal Concentration Areas of Animals	Deer Yarding Areas Rationale: Winter habitat for deer is considered to be the main limiting factor for northern deer populations. In winter, deer congregate in "yards" to survive severe winter conditions. Deer	Absent. According to data extracted from Land Information Ontario (accessed October 8, 2024), no deer yarding areas have been mapped on the subject property.
Rare Vegetation Communities	Beach/ Beach Ridge/Bar/ Sand Dunes Rationale: Uncommon to rare in Ecoregion, some of the best examples are in the North Channel (e.g. Mississagi River delta).	Absent. None of the appropriate ELC Ecosites were identified on the subject property.
Rare Vegetation Communities	Shallow Atlantic Coastal Marsh Rationale: Provincially rare communities almost entirely restricted to Ecoregion 5E.	Absent. The indicator species, Virginia meadowbeauty, for the SWH, Shallow Atlantic Coastal Marsh, was not encountered nor anticipated to occur in the G150H and G151H communities.
Rare Vegetation Communities	Cliffs and Talus Slopes Rationale: Uncommon to rare in Ecoregion 5E, Calcium rich, marble cliffs are a much rarer feature.	Absent. No cliffs or talus slopes encountered on the subject property.
Rare Vegetation Communities	Rock Barren Rationale: Uncommon to rare in Ecoregion.	Absent. No rock barren of adequate size identified on the subject property.
Rare Vegetation Communities	Sand Barren Rationale: Uncommon to rare in Ecoregion.	Absent. No sand barren identified on the subject property.
Rare Vegetation Communities	Alvar Rationale: Alvars are extremely rare habitats in Ecoregion 5E. Most alvars in Ontario are in Ecoregions 6E and 7E. Alvars in 5E are small and highly localized just north of the Palaeozoic-Precambrian contact.	Absent. No alvars were identified on the subject property.
Rare Vegetation Communities	Old Growth Forest Rationale: Due to historic logging practices, extensive old growth forest is rare in the Ecoregion. Interior habitat provided by old growth forests is required by many wildlife species.	Absent. The forested communities identified on the subject property did not exhibit the appropriate characteristics to be considered as the SWH, Old Growth Forest.
Rare Vegetation Communities	Bog Rationale: Bogs are a fairly rare vegetation community in Ecoregion 5E.	Absent. No bogs identified on the subject property.

Table 3: Significant Wildlife Habitat Assessment

Source: Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E (MNR, 2015)

SEC 24-082 Lakeside Road

Wildlife Category	Wildlife Habitat	SWH Assessment
Rare Vegetation Communities	Tallgrass Prairie Rationale: In Ecoregion 5E, there are few if any tallgrass prairie remnants. Tallgrass plant species occur, often together, primarily along shorelines.	Absent. No tallgrass prairies identified on the subject property.
Rare Vegetation Communities	Savannah Rationale: Savannahs are extremely rare habitats in Ontario.	Absent. No savannahs identified on the subject property.
Rare Vegetation Communities	Rare Forest Type: Red Spruce Rationale: Stands containing red spruce trees are rare in Ecoregion 5E.	Absent. None of the appropriate ELC Ecosites were identified on the subject property.
Rare Vegetation Communities	Rare Forest Type: White Oak Rationale: Stands containing white oak trees are rare in Ecoregion 5E.	Absent. None of the appropriate ELC Ecosites were identified on the subject property.
Specialized Habitats of Wildlife considered SWH	Waterfowl Nesting Area Rationale: Important to local waterfowl populations, sites with greatest number of species and highest number of individuals are significant.	Absent. The available upland habitat adjacent to the appropriate aquatic ecosites do not exhibit the key habitat features and minimum of average width to function as the SWH, Waterfowl Nesting Area.
Specialized Habitats of Wildlife considered SWH	Bald Eagle and Osprey Nesting, Foraging and Perching Habitat Rationale: Nest sites are fairly uncommon in Eco-region 5E and are used annually by these species. Many suitable nesting locations may be lost due to increasing shoreline development pressures and scarcity of habitat.	Absent. No nests of bald eagle or osprey were observed on the subject property. Due to the size and maturity of the G015oTt community that extends onto the subject property, bald eagle and osprey are not anticipated to occur on the subject property.
Specialized Habitats of Wildlife considered SWH	Woodland Raptor Nesting Habitat Rationale: Nest sites for these species are rarely identified; these area sensitive habitats are often used annually by these species.	Absent. No nests of the listed species were encountered on the subject property and no raptors were observed through incidental occurrence. The forested community that extends onto the subject property is likely too small and young to function as the SWH, Woodland Raptor Nesting Habitat.
Specialized Habitats of Wildlife considered SWH	Turtle and Lizard Nesting Areas Rationale: These habitats are rare and when identified will often be the only breeding site for local populations of turtles.	Absent. No turtle nesting areas identified on the subject property. The appropriate ELC Ecosites for the SWH, Lizard Nesting Areas, were not identified on the subject property.
Specialized Habitats of Wildlife considered SWH	Seeps and Springs Rationale: Seeps/Springs are typical of headwater areas and are often at the source of coldwater streams.	Absent. No seeps or springs encountered on the subject property.
Specialized Habitats of Wildlife considered SWH	Aquatic Feeding Habitat Rationale: Aquatic Feeding Habitats are an extremely important habitat component for moose and other wildlife as they supply important nutrients.	Absent. Data extracted from Land Information Ontario (accessed October 8, 2024) does not suggest the presence of Aquatic Feeding Habitat for moose or deer on the subject property.

Table 3: Significant Wildlife Habitat Assessment

Source: Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E (MNRF, 2015)

SEC 24-082 Lakeside Road

Wildlife Category	Wildlife Habitat	SWH Assessment
Specialized Habitats of Wildlife considered SWH	Mineral Licks Rationale: Mineral licks are a valuable habitat component but are also very rare on the landscape.	Absent. No mineral licks identified on the subject property.
Specialized Habitats of Wildlife considered SWH	Denning Sites for Mink, Otter, Marten Fisher and Eastern Wolf Rationale: Species are important fur bearing mammals and specific denning habitat is becoming increasingly scarcer due to development pressures.	Absent. No evidence of denning site for mink, otter, marten, fisher and grey wolf observed on the subject property.
Specialized Habitats of Wildlife considered SWH	Amphibian Breeding Habitat (Woodland) Rationale: These habitats are extremely important to amphibian biodiversity within a landscape and often represent the only breeding habitat for local amphibian populations.	Candidate. The G150H and G151H communities have the potential to function as the SWH, Amphibian Breeding Habitat (Woodland).
Specialized Habitats of Wildlife considered SWH	Amphibian Breeding Habitat (Wetlands) Rationale: Wetlands supporting breeding for these amphibian species are extremely important and fairly rare within Central Ontario landscapes.	Candidate. The G150H and G151H communities have the potential to function as the SWH, Amphibian Breeding Habitat (Wetland).
Specialized Habitats of Wildlife considered SWH	Mast Producing Areas Rationale: Mast is a very important food requirement for many wildlife species.	Absent. The G015oTt community does not likely exhibit the required amount of mast producing trees of appropriate caliper to function as the SWH, Mast Producing Area.
Habitats of Species of Conservation Concern considered SWH	Marsh Breeding Bird Habitat Rationale: Wetlands for these bird species are very productive and rare in Central Ontario landscapes.	Candidate. The G150H and G151H communities have the potential to function as the SWH, Marsh Breeding Bird Habitat.
Habitats of Species of Conservation Concern considered SWH	Open Country Bird Breeding Habitat Rationale: This wildlife habitat is declining throughout Ontario and North America. Species such as the Upland Sandpiper have declined significantly the past 40 years based on CWS (2004) trend records.	Absent. None of the appropriate ELC Ecosites were identified on the subject property.
Habitats of Species of Conservation Concern considered SWH	Shrub/Early Successional Bird Breeding Habitat Rationale: This wildlife habitat is declining throughout Ontario and North America. The Brown Thrasher has declined significantly over the past 40 years based on CWS (2004) trend records.	Absent. No suitable shrub/early successional habitat of adequate size to function as the SWH, Shrub/Early Successional Bird Breeding Habitat, identified on the subject property.
Habitats of Species of Conservation Concern considered SWH	Special Concern and Rare Wildlife Species Rationale: These species are Provincially Rare or have experienced significant population declines in Ontario.	Candidate. Special concern species were identified as having the potential to occur on the subject property (Table 2). No provincially rare vascular plant species were encountered on the subject property (Table 1).

Table 3: Significant Wildlife Habitat Assessment

Source: Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E (MNR, 2015)

SEC 24-082 Lakeside Road

Wildlife Category	Wildlife Habitat	SWH Assessment
Animal Movement Corridors	Amphibian Movement Corridors Rationale: Movement corridors for amphibians moving from their terrestrial habitat to breeding habitat can be extremely important for local populations.	Absent. No waterway and adjoining vegetation with the potential of functioning as an amphibian movement corridor identified on the subject property.
Animal Movement Corridors	Cervid Movement Corridors Rationale: Corridors important for all species to be able to access seasonally important life-cycle habitats or to access new habitat for dispersing individuals by minimizing their vulnerability while travelling.	Absent. No deer movement corridors anticipated to occur on the subject property.
Animal Movement Corridors	Furbearer Movement Corridor Rationale: The identification of denning sites is rare, corridors to and from the habitat must be maintained as this habitat is extremely important for local populations.	Absent. No furbearer movement corridor anticipated to occur on the subject property.
Significant Wildlife Habitat Exceptions for Ecodistricts within EcoRegion 5E	5E-11	Absent. None of the appropriate ELC Ecosites were identified on the subject property.
Significant Wildlife Habitat Exceptions for Ecodistricts within EcoRegion 5E	5E-13	Absent. The subject property is not located in EcoDistrict 5E-13.

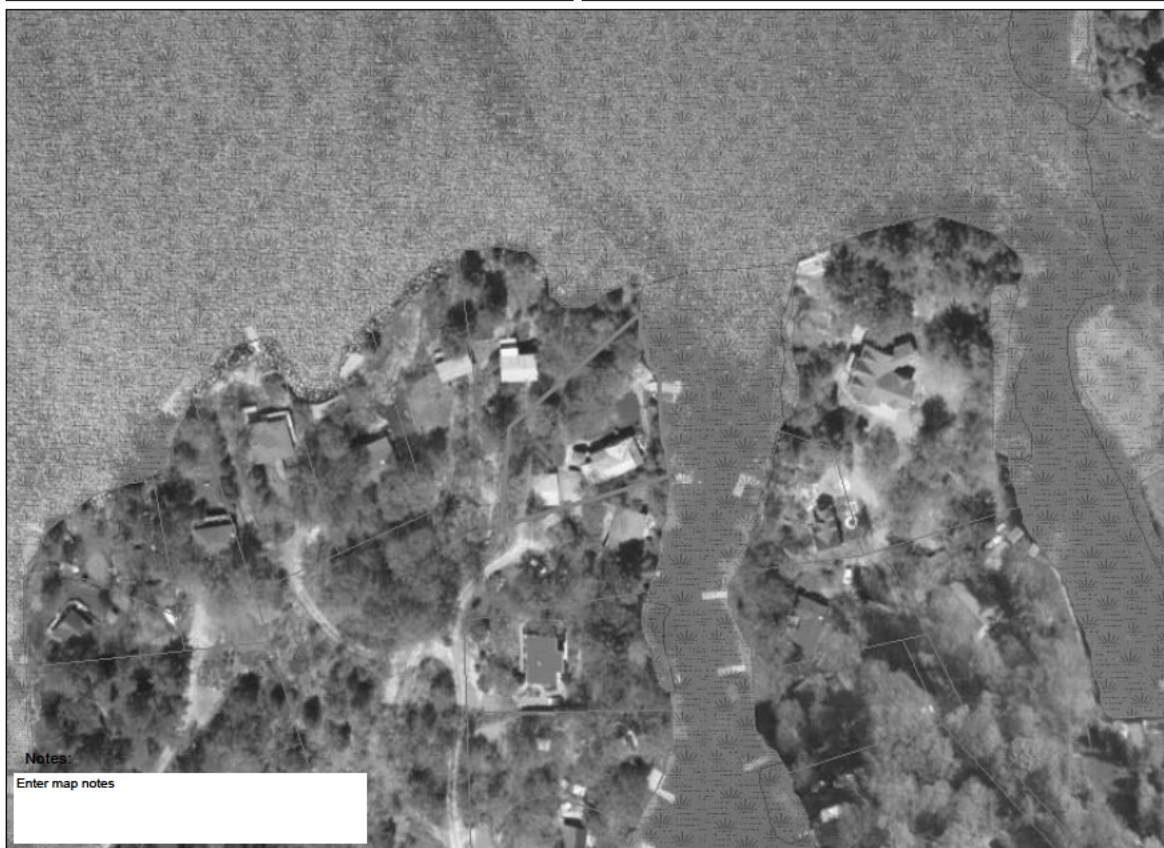
List of Appendices

- Appendix A: Natural Heritage Areas Mapping
- Appendix B: ORCA Regulated Lands Mapping

Appendix A: Natural Heritage Areas Mapping

Legend

- ☐ Assessment Parcel
- ☐ Evaluated Wetland
- ☐ Provincially Significant/considérée d'importance provinciale
- ☐ Non-Provincially Significant/non considérée d'importance provinciale
- ☐ Unevaluated Wetland



Notes:

Enter map notes

0.1 0 0.04 0.1 Kilometres

Absence of a feature in the map does not mean they do not exist in this area.

This map should not be relied on as a precise indicator of routes or locations, nor as a guide to navigation. The Ontario Ministry of Natural Resources(OMNR) shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

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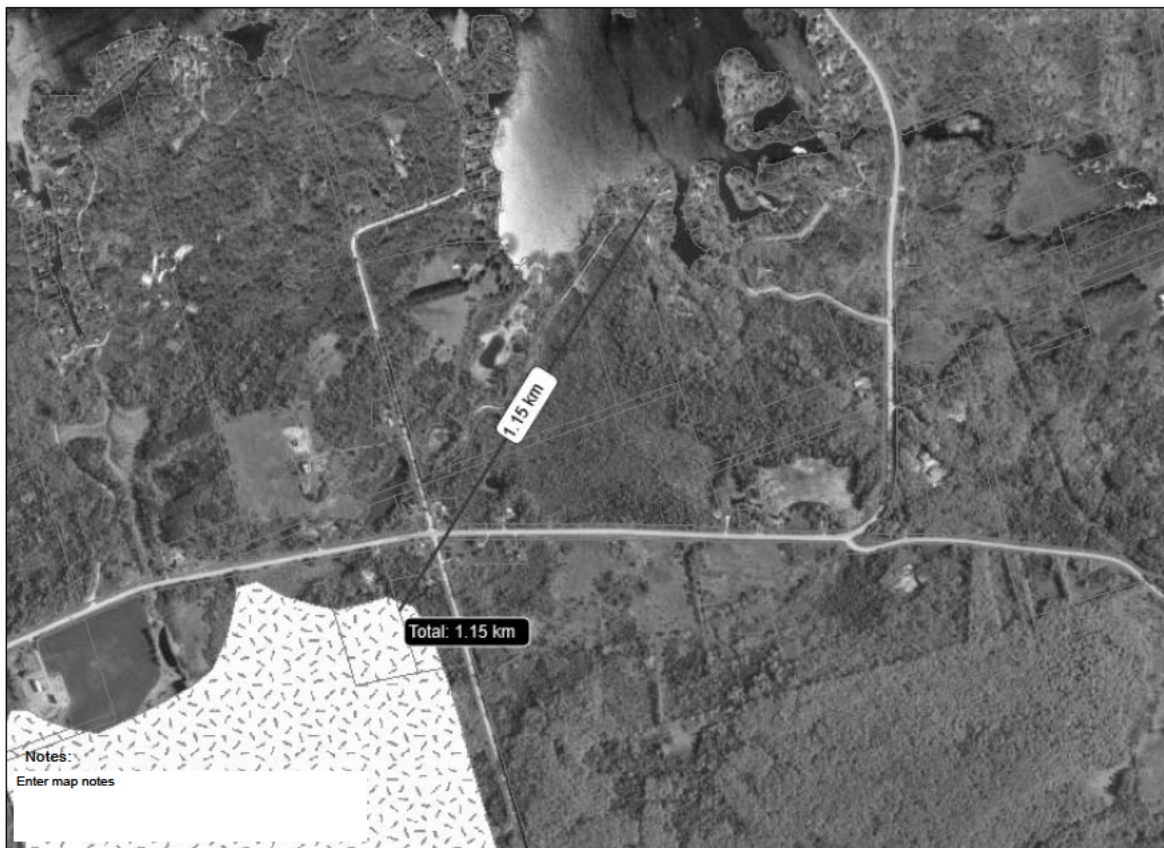


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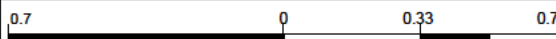


Legend

- ☐ Assessment Parcel
- ☐ ANSI
- ☐ Earth Science Provincially Significant/sciences de la terre d'importance provinciale
- ☐ Earth Science Regionally Significant/sciences de la terre d'importance régionale
- ☐ Life Science Provincially Significant/sciences de la vie d'importance provinciale
- ☐ Life Science Regionally Significant/sciences de la vie d'importance régionale



Notes:
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Kilometres Absence of a feature in the map does not mean they do not exist in this area.

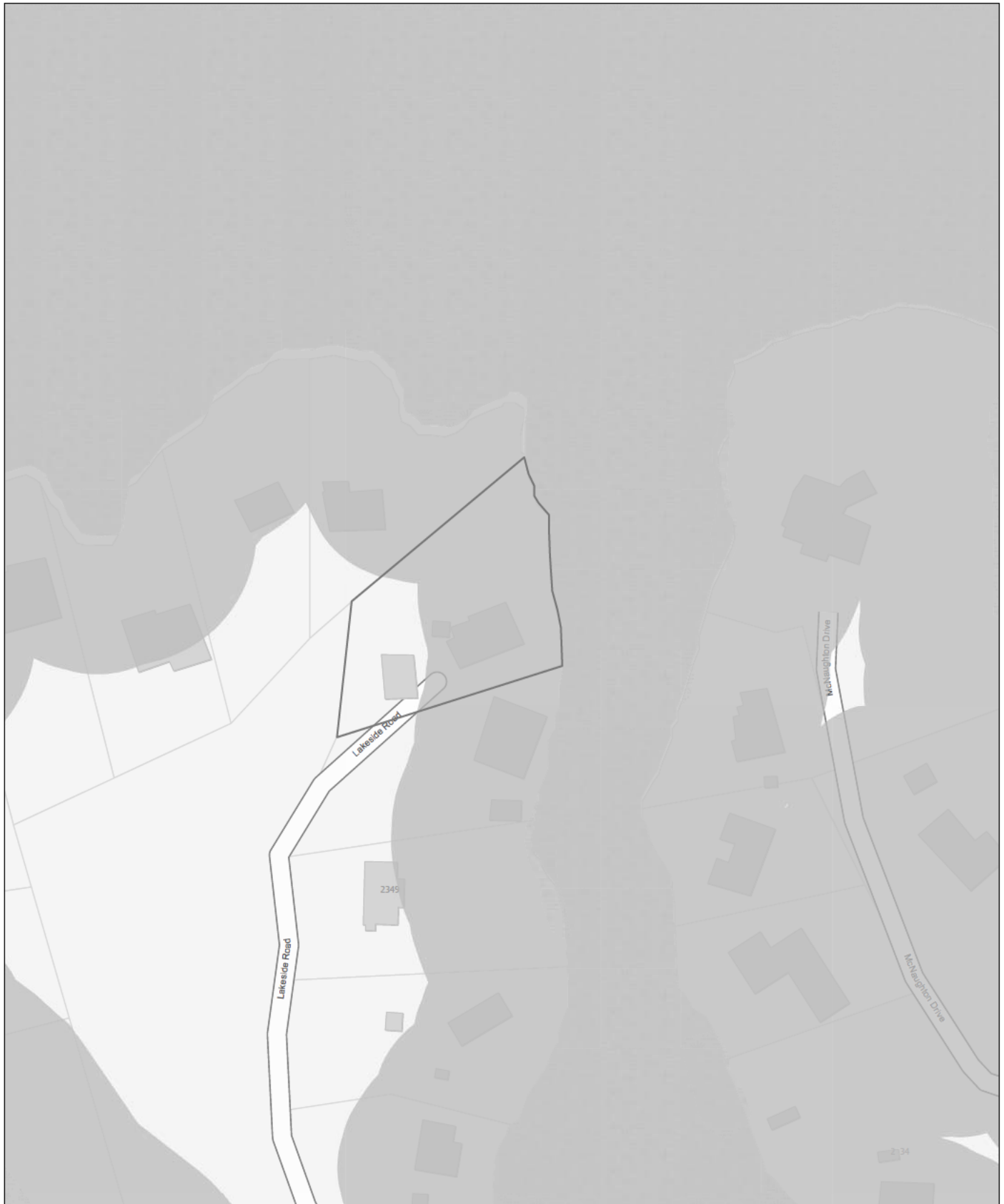
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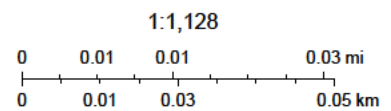
Appendix B: ORCA Regulated Lands Mapping

Appendix B

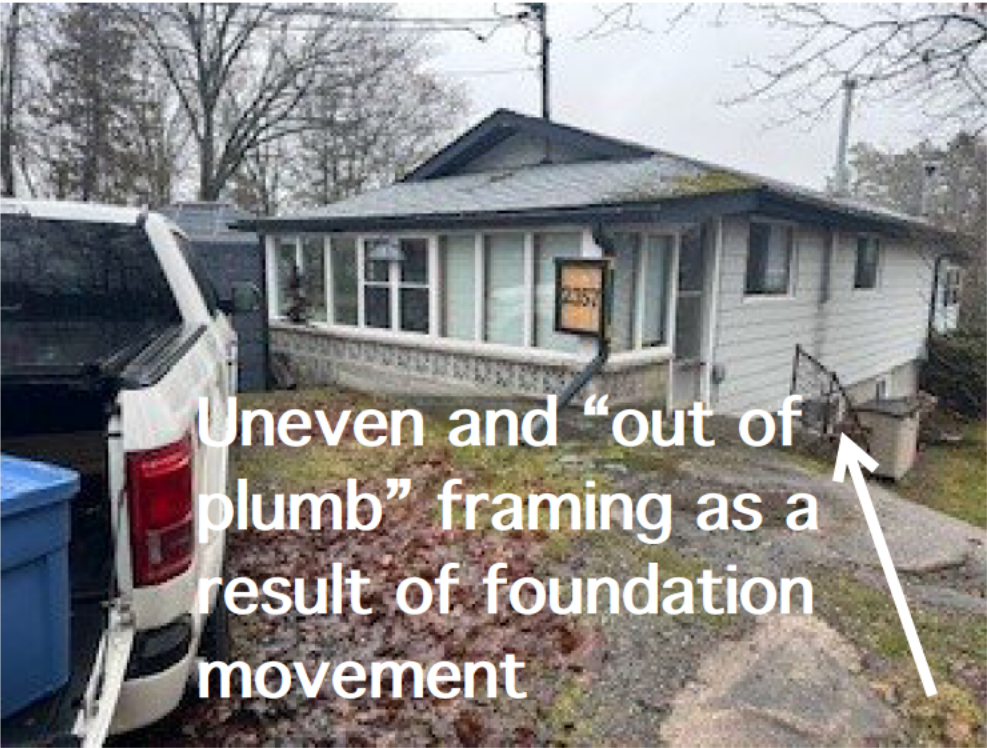


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Regulated Area



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, Esri Community Maps Contributors, Province of Ontario, Esri Canada, Esri, TomTom, Garmin,



Uneven and “out of plumb” framing as a result of foundation movement



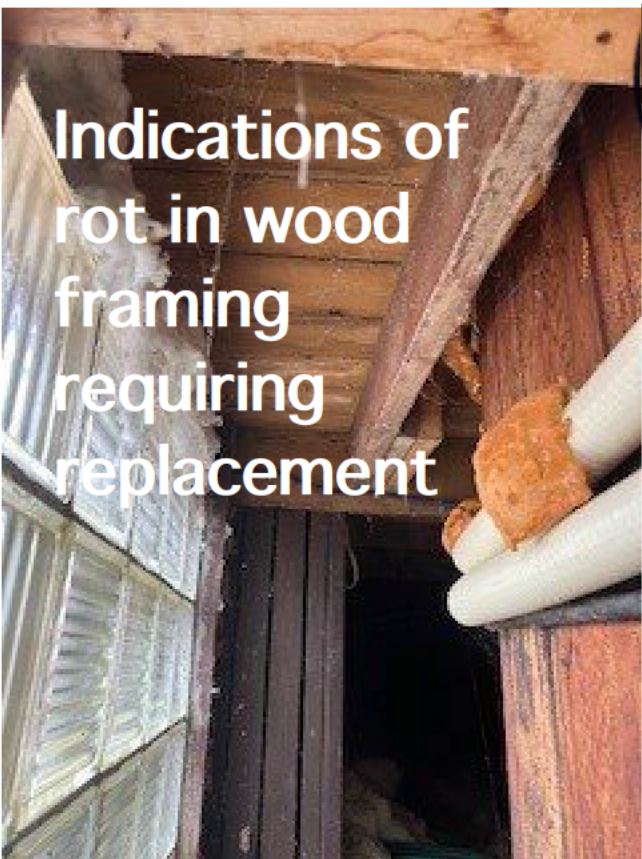
Poor drainage along foundation wall



Seasonal Heaving of foundation ca causing uneven settling and cracking



Damage failed block foundation requiring complete re-build



Indications of rot in wood framing requiring replacement

PROFESSIONAL ENGINEER
Mar 13, 2024
PROVINCE OF ONTARIO

Review of existing residence indicates block foundation wall failure and settlement causing cracks and wood rot. Repair would require complete re-build for foundation and framing above which I believe would not be practical in this case. Replacement suggested.

KSANDER & ASSOCIATES STRUCTURAL CONSULTING ENGINEERS (705) 743-9221 Ksanders@bellnet.ca		Stratton Residence - 2357 Lakeshore Road, Douro-Dummer Existing Foundation and framing review	
Date: Mar 13, 2024		Scale:	
Designed by: RK		Drawing: SK-q	



Planning Justification Report (January 2025) - Zoning By-law Amendment Application 2357 Lakeside Drive, Township of Douro-Dummer

Introduction

This Planning Justification Report (PJR) has been prepared in support of a Zoning By-law Amendment (ZBLA) Application filed with the Township of Douro-Dummer Planning Department, regarding the residential waterfront property known municipally as 2357 Lakeside Drive.

The Property

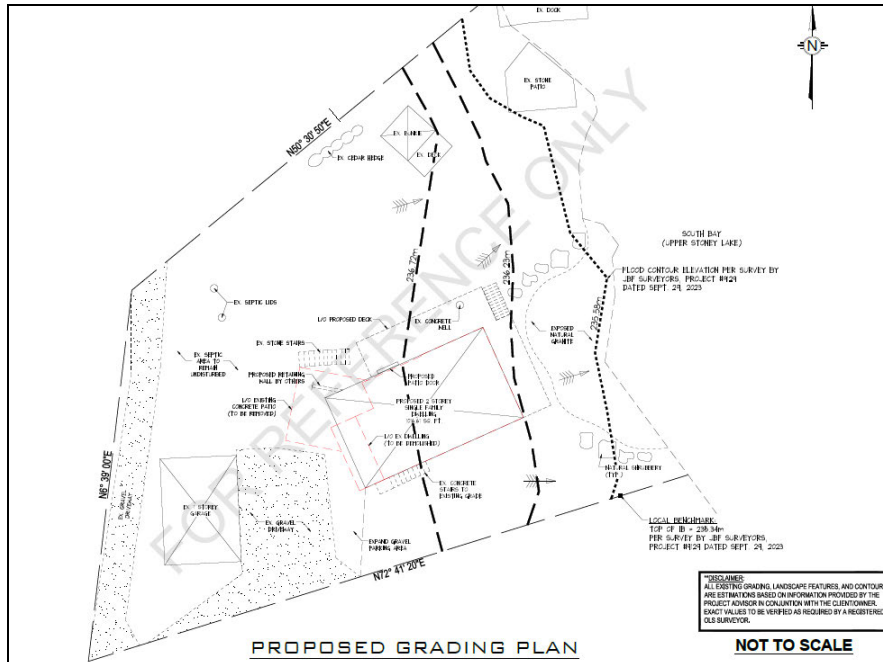


The Property

(Source: County of Peterborough GIS Website, January 2025)

The property is located on the west bank of a bay area of Stony Lake and is adjoined by a series of established waterfront residential properties.

The Concept Plan



(Source: Lindwood Custom Homes, December 2024)

The ZBLA Application is required to permit the proposed replacement of the existing seasonal dwelling with a new dwelling. The new dwelling will be located, generally, in the same area as the existing dwelling.

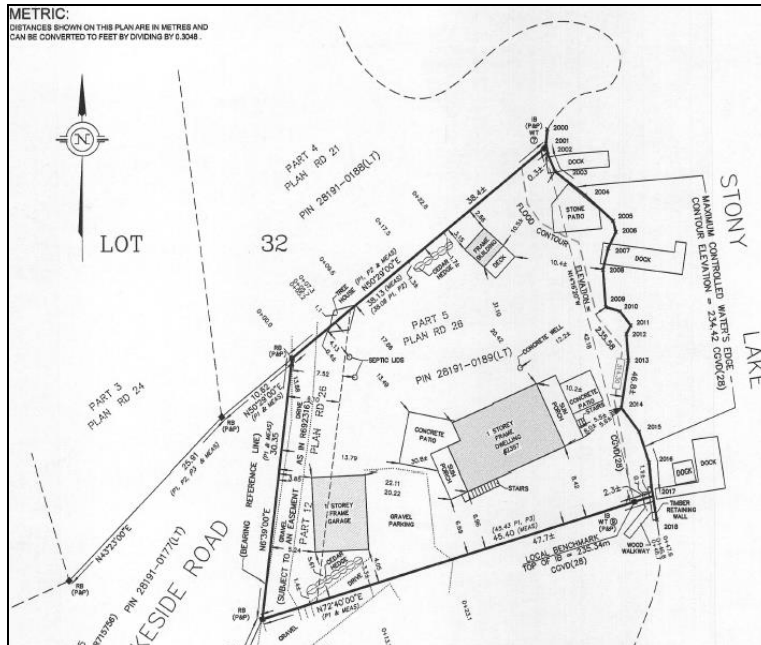
The property, as developed contains the following structures:

- i) 1 storey dwelling with sub porches (2) and 2 adjacent concrete patio area;
- ii) Free-standing garage, located west of the dwelling, separated by an open gravel parking area from the dwelling;
- iii) Small-scale bunkie with open deck, north-east part of the property; and
- iv) 2 in-water dock structures.

The existing septic area is located to the north and west of the dwelling.

Finally, there is an overhead hydro line (subject of an easement) located along the west limit of the property. A portion of the existing garage is located within the hydro easement.

The Existing Property Conditions/Survey



(Source: JBF Surveyors, September 2023)

The proposed redevelopment of the property will feature:

- Replacement Dwelling, maintaining the existing concrete patio – east limit of the building. The dwelling will have an area of 146 square metres;
- Existing Detach Garage, to remain;
- Septic and Well facilities to remain in current locations/configurations; and
- Small-scale Bunkie to remain in current location.

Finally, a small treehouse structure located along the north limit of the property will remain, as illustrated on the concept plan.

The Zoning By-law Amendment (ZBLA) Application

The ZBLA is required to permit the proposed replacement dwelling and is prescribed in the form of the following By-law Exception.

The Proposed By-law Exception

"Notwithstanding the provisions of Section 7.2.1 (e), the minimum water-yard setback shall be 5.5 metres (Deck) and 8.0 metres (Main Building).

The proposed redevelopment otherwise conforms to the regulatory provisions of the Township Zoning By-law.

Analysis

2024 Provincial Planning Statement (2024 PPS)

Relative to the ZBLA Application, the following policies of the 2024 PPS are considered to have direct relevancy:

Policy	Title, Details, Planning Opinion
2.3	Settlement Areas and Settlement Area Boundary Expansions
2.3.1	<p>General Policies for Settlement Areas</p> <p>1. Settlement areas shall be the focus of growth and development. Within settlement areas, growth should be focused in, where applicable, strategic growth areas, including major transit station areas.</p> <p>Opinion: The property does not form part of a designated settlement area.</p>
2.5	<p>Rural Areas in Municipalities</p> <p>1. Health, integrated and viable <i>rural areas</i> should be supported by:</p> <ul style="list-style-type: none"> a) building upon rural character, and leveraging rural amenities and assets; d) using rural <i>infrastructure</i> and <i>public service facilities</i> efficiently; g) conserving biodiversity and considering the ecological benefits provided by nature; <p>Opinion: The ZBLA Application seeks to permit the appropriate redevelopment of the property, considerate of it's setting and relationship with the built environment, as well as area natural assets.</p>
	<p>2. In rural areas, rural settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.</p>

	Opinion: The property does not form part of a designated rural settlement area.
2.6	<p>Rural Lands in Municipalities</p> <p>1. On rural lands located in municipalities, permitted uses are:</p> <p>b) resource-based recreational uses (including recreational dwellings not intended as permanent residences);</p> <p>c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services;</p> <p>Opinion: A replacement dwelling is proposed on a property enjoying a resourced based setting.</p>
	<p>2. Development that can be sustained by rural service levels should be promoted.</p> <p>Opinion: The property is currently developed and located in an area of several similar properties, which are sustained by rural service levels. The same scenario will apply post redevelopment.</p>
3.6	<p>Sewage, Water and Stormwater</p> <p>4. Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.</p> <p>Opinion: The property will continue to rely upon private water and waste-water services. This is common-place for all area residential properties.</p>
4.1	<p>7. Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements.</p>

	Opinion: The Sumac Environmental NHE Report did not identify any species-at-risk issues associated with the proposed redevelopment of the property.
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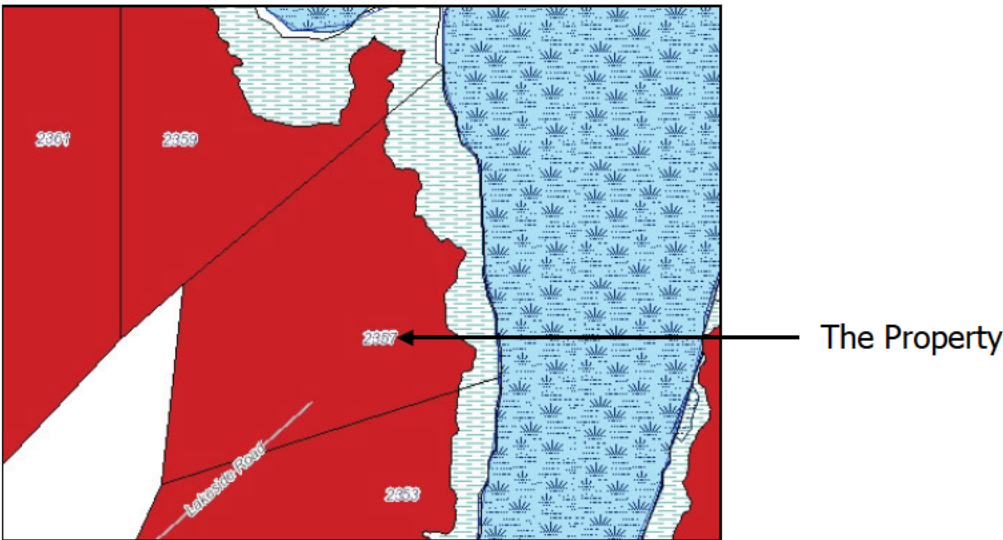
In summary, it is my professional planning opinion that the Zoning By-law Amendment Application demonstrates conformity with the policy directives of the 2024 Provincial Planning Statement.

County of Peterborough Official Plan (COP)

For purposes of this PJR, I employed the Pre-July 2022 version of the County of Peterborough Official Plan (COP).

The property and the surrounding waterfront residential properties are designated as “Lakeshore Residential”.

Official Plan Map Detail



(Source: County of Peterborough Website, January 2025)

Relative to the ZBLA Application, the following policies of the COP are considered to have direct relevancy:

Policy	Title, Details, Planning Opinion
4.1	<p>Natural Environment</p> <p>The County recognizes the important contribution that natural systems, natural heritage features and natural resources make to the social, economic, and environmental health of local municipalities. In this regard, the County has identified the following areas to ensure that the</p>

	<p>appropriate land use and resource management protection policies are applied to them.</p> <p>Natural Heritage Features</p> <ul style="list-style-type: none"> - Wetlands <p>Opinion: The Sumac Environmental NHE Report confirmed that the proposed redevelopment of the property will not create an impact upon natural features, including the adjacent waterbody/wetland.</p>
4.4	<p>Shoreland Areas and the Waterfront</p> <p>Shoreland Areas generally include all lands extending inland 150 metres from the ordinary high water mark of, any lake, river or waterway. Lands and land uses that are more than 150 metres from shore but which physically or functionally relate to the Shoreland Areas are considered to be part of the Shoreland Areas. All lands that are less than 150 metres from shore but which do not physically or functionally relate to the Shoreland Areas are not considered to be part of the Shoreland Areas. The entire areas of islands are normally considered to be part of the Shoreland Areas.</p> <p>Opinion: The property enjoys a waterfront setting on the south part of the Stony Lake shoreline.</p>
4.4.1	<p>Goal</p> <ul style="list-style-type: none"> • to improve and protect the waterfront areas in Peterborough County as a significant cultural, recreational, economic and natural environment resource and enhance land areas adjacent to the shore. <p>Opinion: The proposed redevelopment of the property will not detract from the area natural environment – context.</p>
4.4.2	<p>Objectives</p> <ul style="list-style-type: none"> • to permit sustainable shoreland development that allows for limited growth of existing and new tourist developments and innovatively designed residential developments; • to ensure that the built form along the shoreline is not overly concentrated or dominating to the detriment of the natural form; <p>Opinion: The property is currently developed for waterfront residential purposes. The proposed redevelopment scheme is</p>

	respectful of the property's relationship with the adjacent waterbody. Moreover, the redevelopment is not an over-concentration of built form.
4.4.3	<p>Policies</p> <ul style="list-style-type: none"> • The character of Shoreland Areas is linked to the natural and built form associated with the lakes and rivers in the County. For the most part, the natural form includes vegetated shorelines with thin soils over bedrock. The built form includes predominantly residential development interspersed with some commercial developments including resorts and marinas. The Shoreland Areas are generally associated with leisure, recreation, water supply, support for fisheries and wildlife habitat. As such, development occurring in the Shoreland Areas should enhance and protect, where possible, those qualities that contribute to the area's character; <p>Opinion: The proposed redevelopment of the property demonstrates conformity with the policy provisions of Section 4.4.2.</p> <p>The limited development associated with the replacement dwelling and detached garage (building coverage) together with the general natural setting and proposed Shoreline Restoration Plan creates an overall responsible and appropriate development form and approach.</p>
6.2.6	Lakeshore Residential
6.2.6.1	<p>General Principles</p> <p>Permanent single-detached dwellings and cottages in shoreline areas along publicly maintained roads are the predominant use of land within the Lakeshore Residential designation. However in the Township of Douro-Dummer, permanent single-detached dwellings and seasonal cottages may also be permitted on private roads and deeded right-of-ways subject to the provisions of the Township's Zoning By-Law. This designation provides for the conversion of seasonal cottages to permanent dwellings by amendment to the Zoning By-law, where necessary. For the purposes of this plan, the terms "cottage" and "seasonal residence" are used interchangeably.</p>
6.2.6.2	<p>Permitted Uses</p> <p>The predominant use of land within the Lakeshore Residential designation shall be for permanent single-detached dwellings and</p>

	<p>seasonal cottages on public roads. This category may include retail and service commercial uses of limited extent which provide primarily for the day-to-day commercial needs of the lakeshore residents.</p> <p>Opinion: The property is currently developed/used for residential purposes. The redevelopment scheme incorporates a replacement dwelling to be located in the area of the existing dwelling.</p>
6.2.6.3	<p>Lakeshore Residential Policies</p> <p>a) The intent of this category is to make provision for permanent single detached dwellings and seasonal cottages based on public road access. This designation also provides policies to guide the conversion of seasonal cottages to permanent dwellings by amendment to the Zoning By-law, where necessary.</p> <p>b) The Township shall have regard to the following when considering an amendment to the Zoning By-law to permit a conversion:</p> <p>i) The lot shall be adequately served by a year-round publicly-maintained road. No conversions shall be permitted on private roads unless otherwise permitted in this plan.</p> <p>ii) The lot shall have adequate frontage and area as set out in the implementing Zoning By-law.</p> <p>iii) The cottage has an adequate source of potable water supply whose year round use will not impair the supply of other nearby buildings and land uses and will satisfy the requirements of the Health Unit and/or the Ministry of the Environment.</p> <p>Opinion: The property (replacement context) be appropriately served by private water (drilled well) and waste-water (septic) facilities.</p> <p>v) The cottage has a sanitary sewage disposal system suitable for year round operation and will satisfy the requirements of the Health Unit and/or the Ministry of the Environment</p> <p>Opinion: The existing cottage/dwelling warrants replacement. The proposed new dwelling is to be located in the same area of the existing cottage/dwelling.</p> <p>It is noted that the water-yard setback is less than the standard 30 metres requirement.</p>

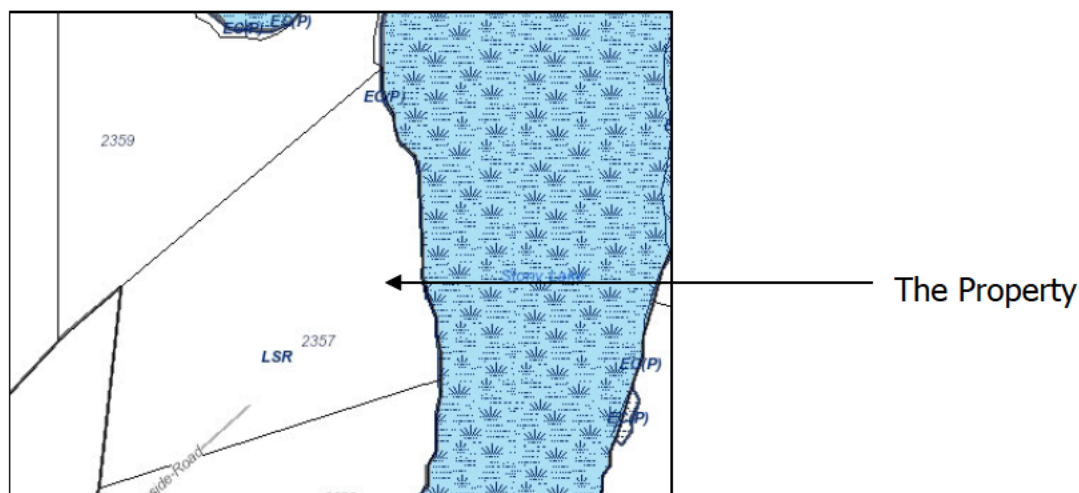
	The replacement dwelling respects the existing water-yard setback and represents a minimal disturbance to the property (only as it would relate to construction requirements).
	<p>Permitted Exceptions</p> <p>Notwithstanding anything in this section to the contrary, structures such as pump houses, boat houses, docks, open decks and stairs shall be a permitted use and may encroach into the 30 metre setback without a minor variance provided that the property owner can demonstrate to the Township's satisfaction and, if appropriate, the authority having jurisdiction over the waterway, that it does not negatively affect the waterfront environment. If addressed in the Zoning By-law, applicable standards must be met (i.e. deck width, area, etc.).</p> <p>Opinion: The existing dwelling structure is non-conforming in terms of its setback from the Shoreline of Stony Lake. The proposed replacement dwelling respects this water-yard setback context.</p>

In summary, it is my professional opinion that the Zoning By-law Amendment Application is in keeping with the general purpose and intent of the policies of the Pre-July 2022 County of Peterborough Official Plan.

Township of Douro-Dummer Zoning By-law (TZBL)

The property is zoned LSR – Limited Service Residential.

Zoning Map Detail



(Source: County of Peterborough Website, January 2025)

The ZBLA is limited to addressing the water-yard setback requirement of the LSR Zone.

The Proposed By-law Exception

"Notwithstanding the provisions of Section 7.2.1 (e), the minimum water-yard setback shall be 5.5 metres (Deck) and 8.0 metres (Main Building).

Summary

It is my professional planning opinion that the Zoning By-law Amendment Application is:

- In Conformity with the policy directives of the 2024 Provincial Planning Statement;
- In Keeping with the general purpose and intent of the policies of the County of Peterborough Official Plan;
- In Keeping with the general purpose and intent of the regulatory provisions of the Township of Douro-Dummer Zoning By-law;
- Not impactful upon any natural features, including the adjacent waterbody/wetland area; and
- Is Representative of Good Planning.

Respectfully Submitted,



Kevin M. Duguay, MCIP, RPP



Supplementary Planning Justification Report (July 2025) - Zoning By-law Amendment Application 2357 Lakeside Drive, Township of Douro-Dummer

Introduction

This **Supplementary** Planning Justification Report (PJR) has been prepared in support of a Zoning By-law Amendment (ZBLA) Application filed with the Township of Douro-Dummer Planning Department, regarding the residential waterfront property known municipally as 2357 Lakeside Drive. The original ZBLA Application- planning Justification Report was filed in mid-January 2025.

The Property



The Property

(Source: County of Peterborough GIS Website, July 2025)

PROPOSED GRADING PLAN

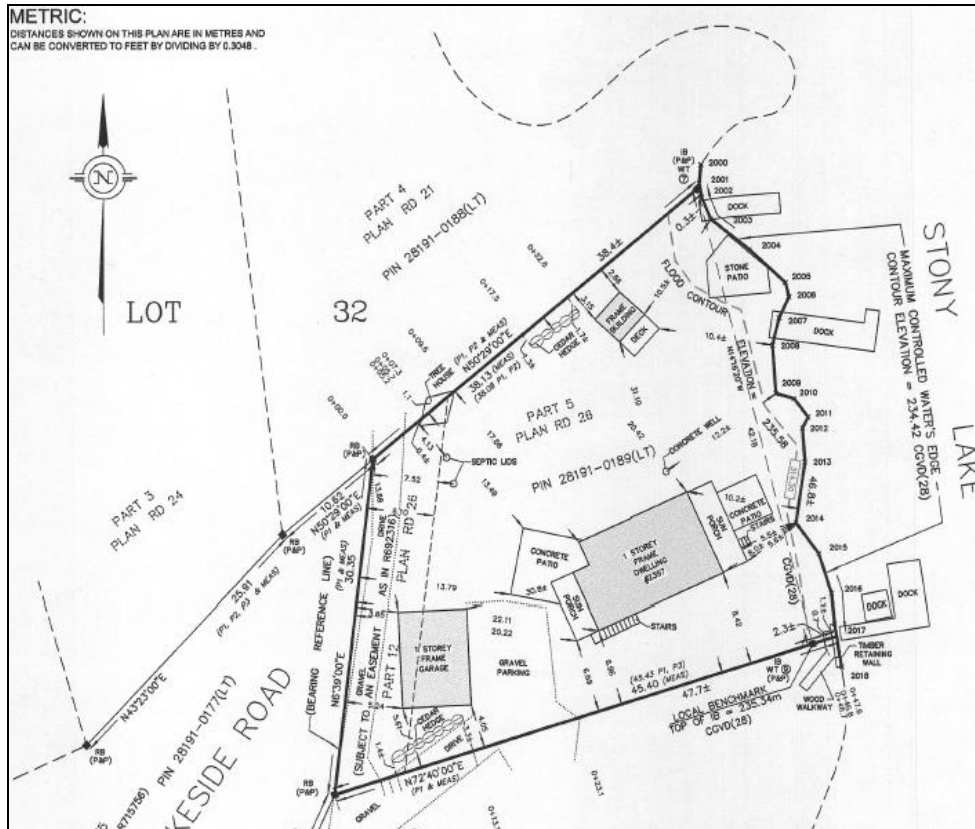
NOT TO SCALE

The ZBLA Application is required to permit a proposed replacement dwelling. The new dwelling will be located, generally, in the same area as the existing dwelling.

- i) 1 storey dwelling with sub porches (2) and 2 adjacent concrete patio area;
- ii) Free-standing garage, located west of the dwelling, separated by an open gravel parking area from the dwelling;
- iii) Small-scale bunkie with open deck, north-east part of the property; and
- iv) 2 in-water dock structures.

Finally, there is an overhead hydro line (subject of an existing easement) located along the west limit of the property. A portion of the existing garage is located within the applicable hydro easement.

The Existing Property Conditions/Survey



(Source: JBF Surveyors, September 2023)

The proposed redevelopment of the property will feature:

- Replacement Dwelling, maintaining the existing concrete patio – east limit of the building. The dwelling will have an area of 146 square metres;
- Existing Detach Garage, to remain;
- Septic and Well facilities to remain in current locations/configurations; and
- Small-scale Bunkie to remain in current location.

Finally, a small treehouse structure located along the north limit of the property will remain, as illustrated on the concept plan.

The Zoning By-law Amendment (ZBLA) Application “Revised”

The Revised ZBLA is required to permit the proposed replacement dwelling and is prescribed in the form of the following By-law Exception.

The Proposed By-law Exception

1. "Notwithstanding the provisions of Section 7.2.1 (e), the minimum water-yard setback shall be 5.5 metres (Deck) and 8.0 metres (Main Building).
2. "Notwithstanding the provisions of Section 7.2.1 (l), the maximum building height as measured from the front of building (waterfront) shall be 9.25 metres.

The proposed redevelopment otherwise conforms to the regulatory provisions of the Township Zoning By-law.

Analysis

2024 Provincial Planning Statement (2024 PPS)

Relative to the Revised ZBLA Application, the January 2025 review of the 2024 PPS remains valid.

In summary, it is my Professional Planning Opinion that the Revised Zoning By-law Amendment Application demonstrates conformity with the policy directives of the 2024 Provincial Planning Statement.

County of Peterborough Official Plan (COP)

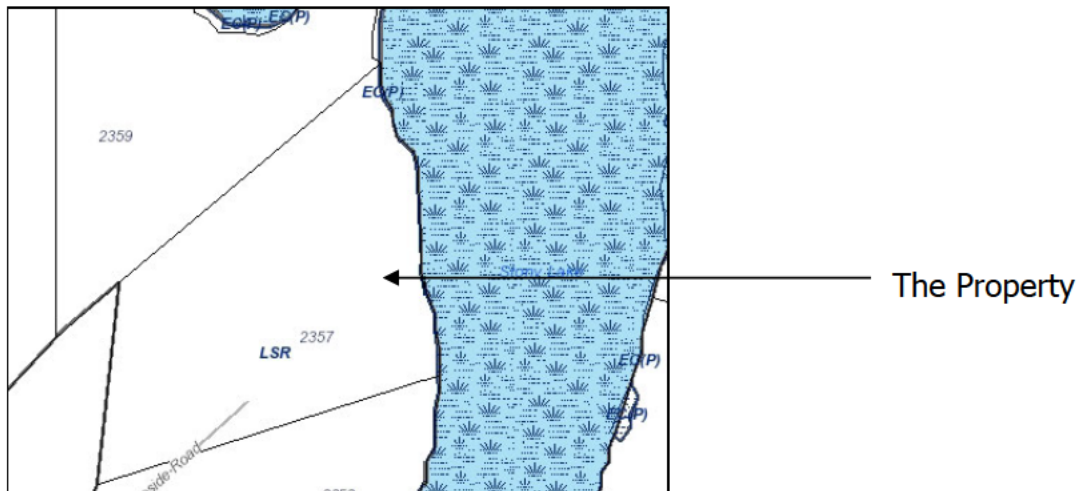
Relative to the "Revised" ZBLA Application, my analysis of the Pre-July 2022 version of the County of Peterborough Official Plan (COP) remains valid.

In summary, it is my Professional Planning Opinion that the Revised Zoning By-law Amendment Application is in keeping with the general purpose and intent of the policies of the Pre-July 2022 County of Peterborough Official Plan.

Township of Douro-Dummer Zoning By-law (TZBL)

The property is zoned LSR – Limited Service Residential.

Zoning Map Detail



(Source: County of Peterborough Website, July 2025)

The ZBLA is limited to addressing the water-yard setback requirement of the LSR Zone and the extent of the lateral expansion of the new dwelling.

The Proposed By-law Exception "Revised"

1. "Notwithstanding the provisions of Section 7.2.1 (e), the minimum water-yard setback shall be 5.5 metres (Deck) and 8.0 metres (Main Building).
2. "Notwithstanding the provisions of Section 7.2.1 (l), the maximum building height as measured from the front of building (waterfront) shall be 9.25 metres.

The proposed replacement dwelling is essentially to be constructed in the same (general) area of the existing dwelling.

Appropriate regard for the relationship between the proposed built form and natural form/context is appropriate. Furthermore, the Sumac Environmental Consultants Environmental Impact Study (EIS) will ensure the realization of this important relationship. The EIS outlined specific recommendations addressing construction and post-construction scenarios.

The overall massing-configuration-location of the replacement dwelling, together with other existing property buildings is compatible with area waterfront properties. My site-area tour confirmed that these properties, are generally developed in a similar manner. Collectively, same does not represent an overdevelopment nor an imbalance between natural and built forms.

The extent of zoning regulatory amendments is minimal. It is noted that the permitted building coverage is not being exceeded, and that the replacement dwelling is not closer to the Stony Lake shoreline than the existing dwelling.

Summary

It remains my Professional Planning Opinion that the Zoning By-law Amendment Application is:

- In Conformity with the policy directives of the 2024 Provincial Planning Statement;
- In Keeping with the general purpose and intent of the policies of the County of Peterborough Official Plan;
- In Keeping with the general purpose and intent of the regulatory provisions of the Township of Douro-Dummer Zoning By-law;
- Not impactful upon any natural features, including the adjacent waterbody/wetland area; and
- Is Representative of Good Planning.

Respectfully Submitted,

A black rectangular redaction box covering the signature of Kevin M. Duguay.

Kevin M. Duguay, MCIP, RPP

The Corporation of the Township of Douro-Dummer

By-law Number 2025-XX

Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law"

Whereas By-law Number 10-1996, as amended, regulates the use of land and the use and erection of buildings and structures within the Township of Douro-Dummer;

And Whereas Section 34 of The Planning Act, RSO 1990, as amended, permits the Council to pass an amending Zoning By-law;

And Whereas the Council of the Township of Douro-Dummer deems it advisable to further amend By-law No. 10-1996 as amended;

Now Therefore the Council of the Township of Douro-Dummer hereby enacts as follows:

- 1. Schedule B10 to By-law No. 10-1996, as amended, is hereby further amended by changing the zone category on a portion of lands known municipally as 2357 Lakeside Road and more particularly described Part Lot 32, Con. 11 (Dummer Ward) Part 5, Plan 26 and Part 12, Plan 45R-26 from the Limited Service Residential Zone (LSR) to the Special District 262 Zone (S.D. 262) as shown on Schedule "1" attached hereto and forming part of this By-law.
- 2. Section 21 Special Districts is amended by the addition of subsection "21.262 Special District 262 Zone (S.D. 262)" immediately following subsection "21.261 Special District 261 Zone (S.D. 261)" which shall read as follows:

21.262 Special District 262 Zone (S.D. 262) – Roll No. 1522-020-005-63200

No person shall within any Special District 262 Zone (S.D. 262) use any land, or erect, alter or use any building or structure except in accordance with the following provisions:

21.262.1 Permitted Uses

21.262.1.1 All uses permitted in Section 7.1 of the Limited Service Residential Zone (LSR) of By-law 10-1996, as amended.

21.262.2 Regulations for Permitted Uses

All regulations of Section 7.2.1 of the Limited Service Residential Zone (LSR) of By-law 10-1996, as amended, shall apply with the following exceptions:

- a) Minimum Lot Area 0.18 ha
- b) Minimum Water Yard Setback for principal structure
 - i. Northeast corner 10.2 m
 - ii. Southeast corner 8.0 m
- c) Maximum Building Height 9.25 m

21.262.3 Special Provisions

All provisions of Section 3, General Zone Provisions of By-law 10-1996, as amended, shall apply to the use of land, buildings or structures within the Special District 262 Zone (S.D. 262) with the following exception:

- a) Notwithstanding subsection 3.1.9, the maximum area for all open decks and stairs projecting into the required water yard shall be 53.3 m² and the minimum water yard setback shall be 5.5 m at the southeast corner and 9.1 m at the northeast corner.

3. All other relevant provisions of By-law 10-1996, as amended, shall apply.

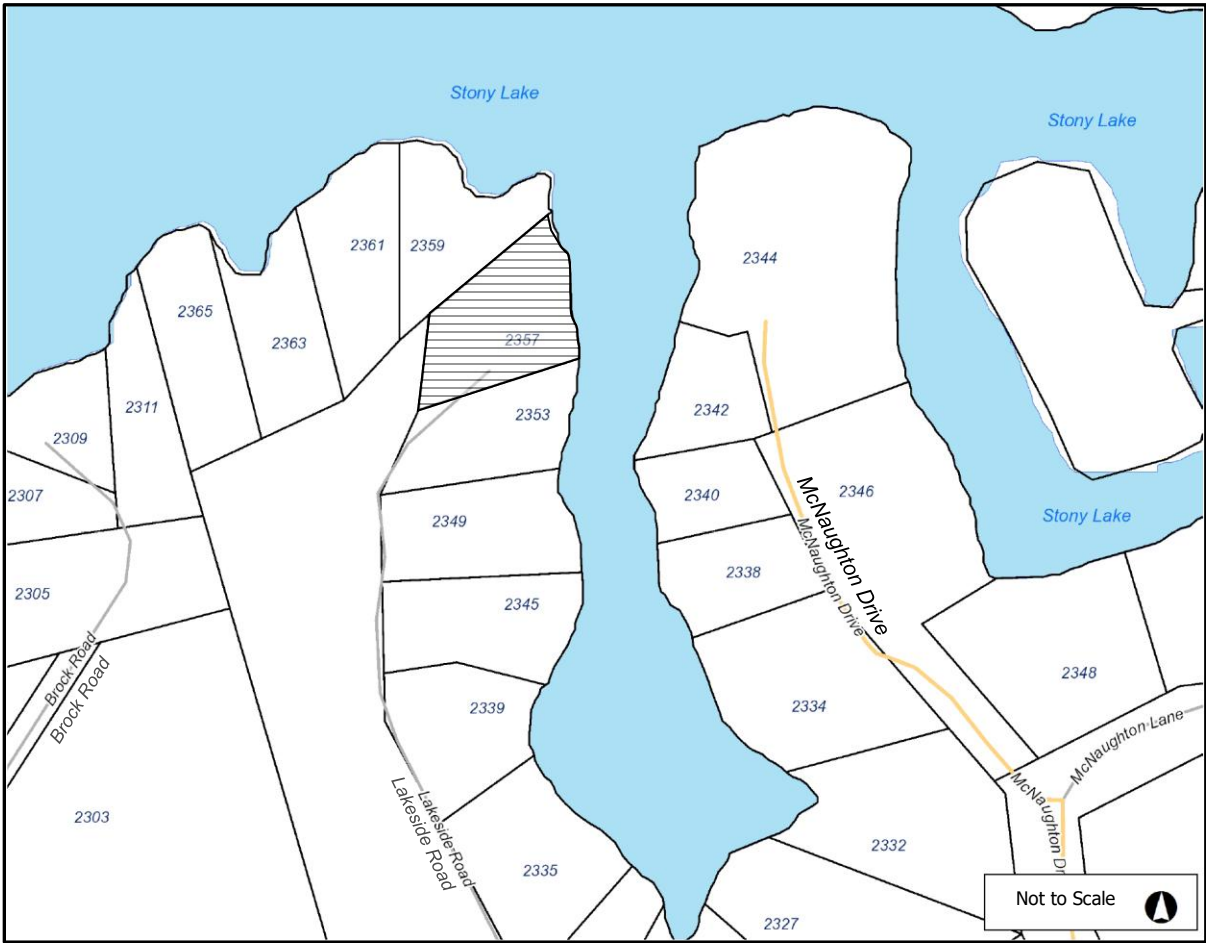
If no notice of objection is filed with the Clerk within the time provided, this By-law shall become effective on the date of passing hereof, subject to the provisions of The Planning Act, RSO 1990, as amended.

Passed in Open Council this 5th day of August, 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Schedule "1" to By-law 2025-XX



Land to be rezoned from the 'Limited Service Residential Zone (LSR)' to the 'Special District 262 Zone (S.D. 262)'

This is Schedule '1' to By-law No. 2025-XX passed this 5th day of August, 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig



Government Services Building
22 Winookeedaa Road
Curve Lake, Ontario K0L1R0

Phone: 705.657.8045
Fax: 705.657.8708
www.curvelakefirstnation.ca

May 29, 2025

Laura and Scott Stratton
2357 Lakeside Road
Part Lot 32, Con. 11 (Dummer)
Township of Douro-Dummer

Re: Curve Lake First Nation Consultation for the proposed demolition of the existing cottage, and proposed build of a permanent residence located at 2357 Lakeside Road in the Geographic Township of Dummer, Township of Douro-Dummer.

Subject: Acknowledgement of Cottage Addition Project - Stratton -
2357 Lakeside Road in the Geographic Township of Dummer, Township of Douro-Dummer

Aaniin Laura and Scott Stratton,

Thank you for proactively informing Curve Lake First Nation of your planned addition to your existing cottage at 2357 Lakeside Road in the geographic Township of Douro-Dummer. We understand that your project involves rebuilding over the original footprint without excavation and the construction of a wrap-around deck supported by post blocks.

Your proposed project is located within the Traditional Territory of Curve Lake First Nation, which is a signatory to several treaties. Specifically, it falls within Treaty 20 of 1818, the Williams Treaties of 1923, and the Williams Treaties First Nations Settlement Agreement of 2018. As you are aware, Curve Lake First Nation reserves the right to be consulted about projects and involved in decision making processes occurring in our Territory, especially where potential impacts to the Rights or interests of our community may exist. As such, we have developed [Consultation and Accommodation Standards](#) which outlines the minimum standards and expectations for consultation and engagement activities. We appreciate that you have proactively informed Curve Lake First Nation of your project and its associated activities, which begins the consultation process.

Upon review, we note the proximity of your property to a watercourse, as observed through available mapping. Our consultation typically focuses on potential impacts to the natural environment, particularly concerning species of specific cultural, spiritual, and relational value, as well as any potential effects on watercourses and waterbodies, including adjacent lands and wetlands. We also consider potential impacts to cultural heritage and archaeological resources. Curve Lake First Nation has adopted an [Archaeological Protocol](#), which outline the minimum standards we expect to be followed within our Territory. It is our expectation that terrestrial archaeological assessments occur before any new ground disturbance activities take place.



Government Services Building
22 Winookeedaa Road
Curve Lake, Ontario K0L1R0

Phone: 705.657.8045
Fax: 705.657.8708
www.curvelakefirstnation.ca

Should any permanent or temporary alterations to shorelines or underwater alterations take place, it is our expectation that an underwater archaeological assessment take place. This includes the expansion of docks or increase in boating traffic and propellor wash.

Please note that we have particular concern for the remains of our ancestors. Should your project unearth remains, bones or other such evidence of a native burial site or any Archaeological findings, we must be notified without delay. In the case of a burial site, Curve Lake First Nation reminds you of your obligations under the *Funeral, Burial and Cremation Services Act* to notify the nearest First Nation Government or other community of Aboriginal people which is willing to act as a representative and whose members have a close cultural affinity to the interred person. As I am sure you are aware, the regulations further state that the representative is needed before the remains and associated artifacts can be removed. Should such a find occur, we request that you contact our First Nation immediately.

Based on the preliminary information and images provided, the described construction method of rebuilding over the existing footprint and using post blocks for the deck appears to minimize ground disturbance.

At this time, we have no further concerns regarding the project. If any new, undisclosed or unforeseen issues should arise, that has potential for anticipated negative environmental impacts or anticipated impacts on our Treaty and Aboriginal rights we require that we be notified regarding these as well.

We kindly request that you keep us informed of any changes to your project plans.

Thank you for your cooperation.

Miigwech,

David Rewniak
Consultation Lead - Development
Curve Lake First Nation Government Services Building
22 Winookeedaa Road, Curve Lake, ON K0L 1R0
P: 705.657.8045 EXT 250 F: 705.657.8708
W: www.curvelakefirstnation.ca
E: DavidR@curvelake.ca

From: [Municipal Planning](#)
To: [Emily Fitzgerald](#)
Subject: RE: R-01-25 (Stratton) Notice of Public Meeting
Date: July 18, 2025 4:13:21 PM
Attachments: [image001.png](#)

Thank you for your circulation.

Enbridge Gas does not object to the proposed application(s) however, we reserve the right to amend or remove development conditions. This response does not signify an approval for the site/development.

Please continue to forward all municipal circulations and clearance letter requests electronically to MunicipalPlanning@Enbridge.com.

Regards,

Willie Cornelio CET (he/him)
Sr Analyst, Municipal Planning
Engineering

ENBRIDGE
TEL: 416-495-6411
500 Consumers Rd, North York, ON M2J1P8
enbridge.com
Safety. Integrity. Respect. Inclusion.

From: Emily Fitzgerald <efitzgerald@dourodummer.ca>
Sent: Tuesday, July 15, 2025 3:09 PM
Cc: Martina Chait-Hartwig <mchaithartwig@dourodummer.ca>; Don Helleman <delleman@dourodummer.ca>
Subject: [External] R-01-25 (Stratton) Notice of Public Meeting

CAUTION! EXTERNAL SENDER

Were you expecting this email? TAKE A CLOSER LOOK. Is the sender legitimate?
DO NOT click links or open attachments unless you are 100% sure that the email is safe.

Good afternoon,

Further to the notice of complete application previously given, the above noted Zoning By-law Amendment application has now been scheduled for consideration at a public

meeting. The public meeting is to take place on Tuesday, August 5, 2025, at 5:00 p.m. The purpose of the application is to facilitate the demolition of an existing legal non-complying dwelling proposed to be reconstructed and enlarged within the same general building footprint. A copy of the Notice of Public Meeting and Site Plan are attached and have been posted to the [Township's website](#). Additional information and supporting materials are also available on the Township's website.

Please provide any comments you may have regarding the application no later than 9:00 a.m. on Tuesday, August 5, 2025. If you provided comments on behalf of your agency in response to the previously circulated notice of complete application, you may disregard this request for comments. The purpose and effect of the application has not changed as a result of its review.

Best,

Emily Fitzgerald, BES (Hons.)
Planner

E: efitzgerald@dourodummer.ca

T: 705-652-8392 ext. 226 | **F:** 705-652-5044



From: [Hynes, Pete](#)
To: [Emily Fitzgerald](#)
Cc: [Martina Chait-Hartwig](#); [Don Helleman](#)
Subject: [EXTERNAL] RE: R-01-25 (Stratton) Notice of Complete Application
Date: June 11, 2025 9:58:21 AM
Attachments: [image002.png](#)
[image003.png](#)

[CAUTION] This email originated from outside the organization. **PLEASE BE MINDFUL** of links or attachments unless you know the sender and the content is safe.

Thank you for sending the notice for the above-referenced application.

The Engineering and Construction (E&C) Division of Planning, Development and Public Works (PDPW) Department for Peterborough County has no objections, comments or concerns with respect to this application.

Please note that County E&C Staff will not be in attendance for the public meeting.

Regards,

Pete Hynes, P.Eng. (he/him)

Senior Project Coordinator, Transportation Planning
Engineering and Construction, Peterborough County
705-775-7076
www.ptbocounty.ca



From: Emily Fitzgerald <efitzgerald@dourodummer.ca>
Sent: Wednesday, June 11, 2025 9:31 AM
Cc: Martina Chait-Hartwig <mchaithartwig@dourodummer.ca>; Don Helleman <dhelleman@dourodummer.ca>
Subject: R-01-25 (Stratton) Notice of Complete Application

Good morning,

The Township of Douro-Dummer is in receipt of a Zoning By-law Amendment application for the property located at 2357 Lakeside Road. The purpose of the application is to facilitate the demolition of an existing legal non-complying dwelling proposed to be reconstructed and enlarged within the same general building footprint. A copy of the Notice of Public Meeting and Site Plan are attached and have been posted to the

Township's website: <https://www.dourodummer.ca/en/news/notice-of-complete-application-of-zoning-by-law-amendment-file-r-01-25.aspx>. Additional information and supporting materials are available on the Township's website.

Please provide any comments you may have regarding the application no later than 4:30 pm on Wednesday, July 9, 2025.

Best,

Emily Fitzgerald, BES (Hons.)
Planner

E: efitzgerald@dourodummer.ca

T: 705-652-8392 ext. 226 | **F:** 705-652-5044





July 2, 2025

Emily Fitzgerald
Planner
Township of Douro-Dummer
894 South Street P.O Box 92
Warsaw, On K0L 3A0

Dear Emily Fitzgerald:

RE: Zoning By-law Amendment R-01-25, Stratton, 2357 Lakeside Road, Township of Douro-Dummer, Roll # 152202000563200; ORCA file: PPLD-2358

The Otonabee Region Conservation Authority (Otonabee Conservation) has received the circulation for a Zoning By-law Amendment for the above noted property on June 11, 2025. Otonabee Conservation has reviewed the application and supporting documentation in accordance with our mandate and policies:

- Proposed Grading Plan, "Setbacks" Stratton, prepared by Linwood Homes, dated December 17, 2024
- Plan of Survey, Pt Lot 32, Conc 11, Township of DD, JBF Surveyors, April 5, 2023

The purpose of the above noted application is to rezone a portion of the subject property from the Limited Service Residential (LSR) Zone to the Special District 262 (S.D. 262) Zone to facilitate the construction of a new two-storey dwelling with attached decks. The S.D. 262 Zone will permit the following:

- i) A minimum water yard setback of 8.0 metres for the principal dwelling and 5.5 metres for the attached deck and stairs, whereas a minimum water yard setback of 30 metres is otherwise required;

250 Milroy Drive, Peterborough ON K9H 7M9
P: 705-745-5791 F: 705-745-7488
otonabee@otonabeeconservation.com
otonabeeconservation.com

- ii) A maximum lateral width expansion of 30.4% whereas the maximum lateral width expansion otherwise permitted is 25% of the lateral width dimension of the existing building;
 - iii) A maximum building height of 9.25 metres whereas the maximum building height otherwise permitted is 9 metres; and
 - iv) The existing deficient lot area of 0.18 hectares (1,800 square metres) whereas the minimum lot area otherwise required is 0.405 hectares (4,050 square metres).
- Otonabee Conservation's interest in this application is four-fold:

1. *Otonabee Conservation has reviewed this application through our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in any planning statement or provincial plan issued under the Planning Act.*

The subject property fronts onto Stony Lake and contains a portion of the hazardous lands associated with that waterbody (floodplain). The supporting documentation maps the contour of 235.58 metres CGVD28 which represents the highest recorded water level of Stony Lake. The development is located outside of this hazard. **Therefore, it is the opinion of Otonabee Conservation that the application is consistent with Chapter 5 of the Provincial Planning Statement (PPS), referencing Natural Hazards.**

2. *Provincial policies dictate that development shall not create new or aggravate existing natural hazards. Otonabee Conservation has reviewed this application through our mandated responsibility under Ontario Regulation 686/21 and provide the following comments, technical support or information, and advice.*

The development is located outside of the highest recorded water level elevation of 235.58 CGVD28. **Therefore, the development is not anticipated to create new or aggravate existing hazards.**

3. *Otonabee Conservation has reviewed the application through a regulatory lens. Ontario Regulation 41/24 prohibits any development, interference with, or alteration within a flooding hazard, erosion hazard, hazardous lands, watercourse, wetland and/or their adjacent lands/areas of interference unless a permit has been issued by Otonabee Conservation under Section 28 of the Conservation Authorities Act.*

The site plan shows that the proposed 2 storey replacement dwelling will be located upland on or around the 236.72 metre elevation, and completely above the 236.23 metre elevation

(CGVD28). The development is therefore at minimum 0.65 metres above the flood elevation, sufficiently floodproofed, and at low risk of flooding.

The subject property fronts onto Stony Lake and is traversed by the associated floodplain and also immediately adjacent to a wetland (Hull South Bay Provincially Significant Wetland). Otonabee Conservation regulates 15 metres from the limit of a floodplain and 30 metres from the limit of a wetland. **Permits from this agency are required prior to any site alteration or construction.**

4. Otonabee Conservation has reviewed the proposed development to assess the applicability of the Clean Water Act (CWA). The CWA which is part of a [provincial multi-barrier approach to protect drinking water from source to tap](#) identifies [vulnerable areas](#) within which human activity can pose a [threat](#) to sources of drinking water. Policies in the [Trent Source Protection Plan](#) (SPP) manage existing and future [threats](#) in select vulnerable areas. The Provincial Planning Statement, 2024, applies to all vulnerable areas.

It has been determined that the subject property is in the following vulnerable area(s) and SPP policies do not apply. The proposed development is not subject to review by the Risk Management Official and a [Restricted Land Use Notice](#) is not required.

- Highly Vulnerable Aquifer
- Significant Groundwater Recharge Area

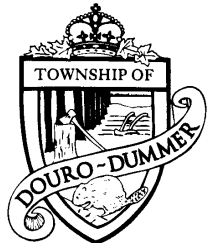
If you have any questions, please do not hesitate to contact staff.

Best Regards,



Donald Allin

Manager, Plan Review & Permitting Services



Township of Douro-Dummer

Notice of Complete Application and Public Meeting

Concerning a proposed Zoning By-law Amendment

Application R-01-25

Take Notice that the Council of The Corporation of the Township of Douro-Dummer previously provided Notice of Complete Application for a Zoning By-law Amendment in accordance with Section 34 of the Planning Act, R.S.O., 1990.

And Take Notice that the Council of the Corporation of the Township of Douro-Dummer will hold a public meeting to consider the proposed amendment to the Township of Douro-Dummer Comprehensive Zoning By-law under Section 34 of the Planning Act, R.S.O., 1990.

Date and Time: Tuesday, August 5, 2025, at 5:00 p.m.
Location: Council Chambers of the Municipal Office
894 South Street, Warsaw ON and
Electronic Meeting Site

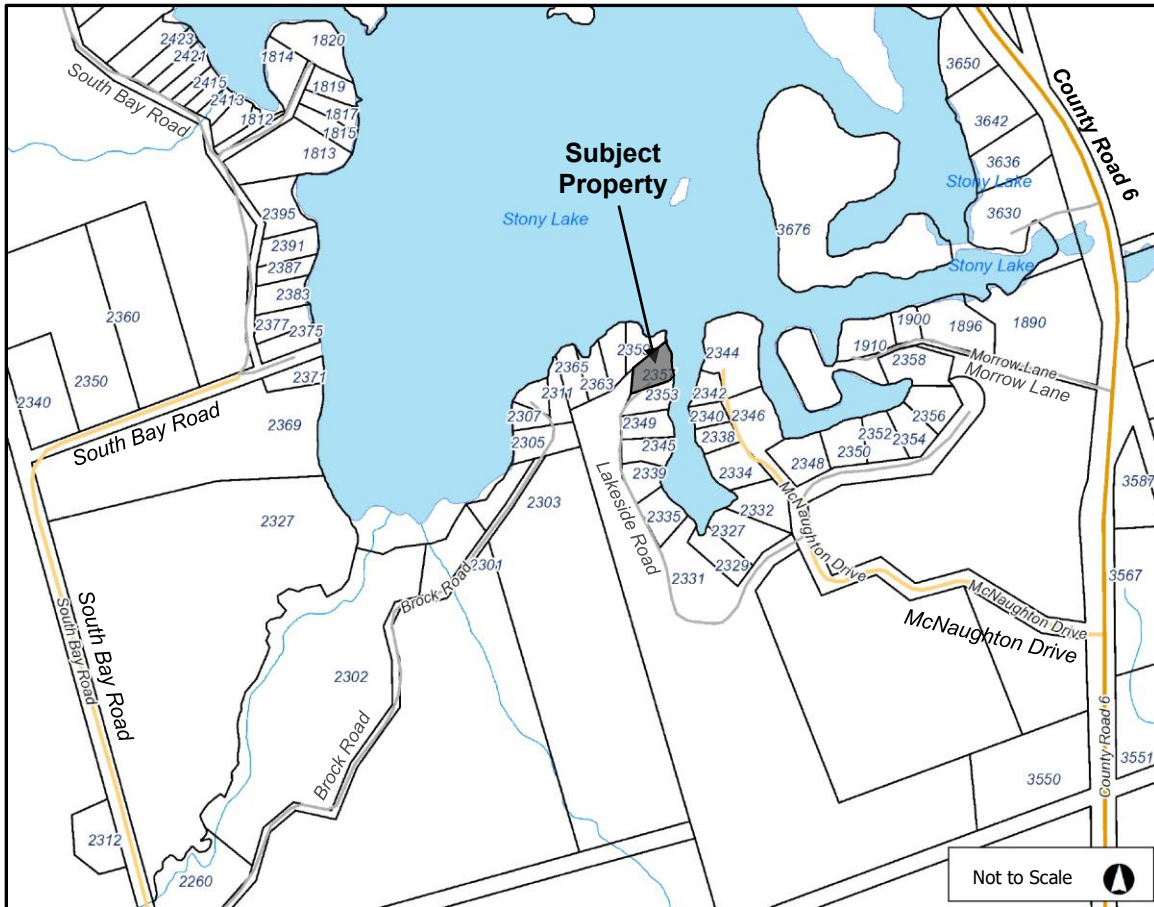
Public Hearing: The meeting will be held in person and electronically (virtual). Any person wishing to make written and/or oral submissions either in support of or opposition to the proposal must contact the Clerk by email at mchaithartwig@dourodummer.ca or call 705-652-8392 ext. 210 no later than 9:00 a.m. on the day of the scheduled public hearing. Please indicate if you wish to attend in person or virtually and you will be provided with the applicable instructions for participation.

If you wish to view the public meeting in real time, but do not wish to speak to the application, the meeting will be hosted on the [Township's YouTube Channel](#). The meeting will also be recorded and available after the meeting for public viewing on the same platform.

It is the responsibility of the interested member of the public to have technology in place to connect to the meeting.

Legal Description/ Address:	2357 Lakeside Road Part Lot 32, Con. 11 (Dummer Ward) Part 5, Plan 26 Part 12, Plan 45R-26 Roll No.: 1522-020-005-63200 A key map is provided on a subsequent page
Owner/Applicant:	Laura and Scott Stratton / Kevin Duguay (KMD Planning Inc.)
File Name:	R-01-25
Related Applications:	None

Key Map:



Purpose and Effect of Application: On behalf of the Owners, Kevin Duguay (KMD Planning Inc.) has applied to amend the existing zoning on the property located at 2357 Lakeside Road, in the former Township of Dummer, (now the Dummer Ward of the Township of Douro-Dummer) in the County of Peterborough.

The subject property is currently zoned the Limited Service Residential (LSR) Zone and Environmental Conservation Provincially Significant Wetland (EC(P)) Zone as shown on Schedule B10 to By-law No. 10-1996, as amended. The subject property is an existing lot of record that is 0.18 hectares in size. The property is developed with a one-storey dwelling with sun porches, a one-storey detached garage and a shed. The existing dwelling and sun porches are located within the LSR Zone and are non-complying with a water yard setback of 8.0 metres to the dwelling and 5.5 metres to the sun porch at the respective closest points.

The Owner desires to demolish the existing one-storey dwelling of 94.1 square metres in area and replace it with a new two-storey dwelling with attached open decks as shown on the proposed grading plan prepared by Linwood Custom Homes, dated December 17, 2024. The new dwelling will have a ground floor area of 98.9 square metres and a gross floor area of 138.9 square metres. The proposed dwelling and attached open decks will generally be located within the existing footprint.

The purpose and effect of the proposed Zoning By-law Amendment is to rezone a portion of the subject property from the Limited Service Residential (LSR) Zone to the Special District 262 (S.D. 262) Zone to facilitate the construction of a new two-storey dwelling with attached decks. The S.D. 262 Zone will permit the following:

1. A minimum water yard setback for the principal dwelling of 10.2 metres to the northeast corner and 8.0 metres to the southeast corner.
2. A maximum area of 53.3 square metres for all open decks and stairs within the required water yard with a minimum water yard setback of 5.5 metres to the southeast corner and 9.1 metres to the northeast corner.
3. A maximum building height of 9.25 metres.
4. The existing deficient lot area of 0.18 hectares (1,800 square metres).

All other applicable zones and provisions of By-law No. 10-1996, as amended will continue to apply.

Any person may attend the future public meeting when scheduled and/or make written or oral submissions either in support of or in opposition to the proposed zoning by-law amendment.

Additional Information relating to the proposed zoning by-law amendment is available by contacting the undersigned or by visiting the Township Website at:
<https://www.dourodummer.ca/modules/news/en>.

Accessibility: If you have accessibility needs and require alternative formats or other accommodations, please contact the undersigned.

Notification: If you wish to be notified of the decision of the Council of the Township of Douro-Dummer on the proposed zoning by-law amendment, you must make a written request to the Clerk of the Township of Douro-Dummer using the contact information provided below.

Privacy Disclosure: All written submissions, documents, correspondence, e-mails or other communications (including your name and address) are collected under the authority of the *Planning Act* and become part of the public record and may be made available for public viewing or distribution. Please note that by submitting any of this information, you are providing the Township with your consent to use and disclose this information as part of the planning process.

The Right to Appeal:

If a person or public body would otherwise have the ability to appeal the decision of the Township of Douro-Dummer to the Ontario Land Tribunal but the person or public body does not make oral submissions at the future public meeting or make written submissions to the Township of Douro-Dummer before the by-law is passed or refused, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at the future public meeting, or make written submissions to the Township of Douro-Dummer before the by-law is passed or refused, the person or public body may not be added as a party to the hearing of an appeal before the

Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Notwithstanding the above, subsection 34(19) of the Planning Act defines the parties that are eligible to appeal the decision to the Ontario Land Tribunal.

Dated this 15th day of July 2025 at the Township of Douro-Dummer.

Martina Chait-Hartwig
Clerk – Deputy CAO
705-652-8392 Ext. 210
mchaithartwig@dourodummer.ca

Emily Fitzgerald
Planner
705-652-8392 Ext. 226
efitzgerald@dourodummer.ca

Delegation to Council or Committee of the Whole Request Form

If you would like to attend as a delegation before Council for the Township of Douro-Dummer or the Committee of the Whole, you must complete this form and submit it to the Municipal Office. Please note that the deadline for delegation requests is 12-noon, on the Tuesday prior to the meeting date (seven days before the meeting date).

A copy of any presentation or supporting materials is also required to be submitted at 12-noon, on the Tuesday prior to the meeting date. The only formats accepted are as follows: PFD, PowerPoint, Word, Excel or Jpeg.

Please note that as per Procedural By-law 2022-21, as amended, only three Delegations shall be scheduled for each meeting. The time limit of 10 minutes shall be strictly enforced.

Name of Individual(s) *

Carl Drummond

Name of Organization:

Please provide the name of the organization you may be representing.

Please Provide an Email Address:

Please provide a phone number:

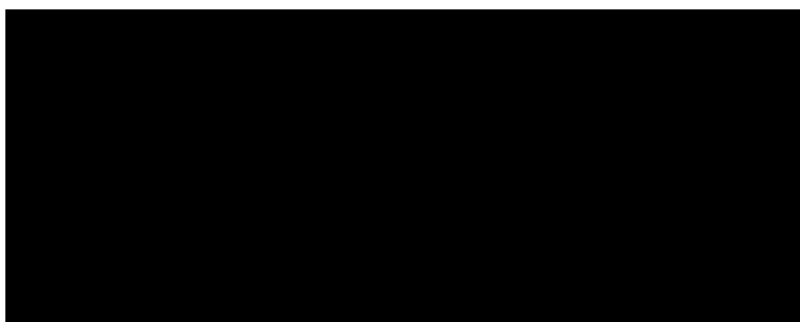
Please provide a phone number for contact

Nature of delegation request: *

I would like to speak at the next council meeting re: the Municipal Act. I should be at the lake those weeks, but wanted to see about possibly organizing a video call if that is possible. Further info on deadline / who to speak to regarding setting that up would be appreciated.

Please upload any additional information you wish to submit.

Please provide a signature *



For the purposes of the Freedom of Information and Protection of Privacy Act, by submitting this form, I/we authorize and consent to the use by, or the disclosure, to any person or public body or publishing on the Municipal website any information that is contained in this submission and recognize that my/our name may become part of the public record.

Thank You

Thank you for submitting your Delegation request. The Clerk's Office will reach out to you shortly.

Township of Douro-Dummer

Report and Capital Project Status

- Directed by Council and/or CAO
- Directed by the Province/legislation
- Directed by an Agency
- New items and updates are highlighted in Yellow

Report Status

Department	Date Requested	Directed By	Resolution/Direction	Est. Report Date
Public Works	May 3, 2022	Council	Future Gravel Resources and Gravel Pit Purchase	On going Q4
Finance	February 21, 2023	Council	Policy to allow for multi-year budgets	Summer 2024
Public Works/CAO	March 7, 2023	Council	Indacom Drive Lot 3	Deferred
Building Department	May 6, 2025	Council	New Septic Report - will need to update website and create info for community	September 2025
Finance	May 6, 2025	Council	Redirecting Bottle Return Proceeds to support Local Youth Sports	Will be presented at August 5, 2025 Council Meeting
CAO/Public Works	May 6, 2025	Council	Township of Road Tour	To be held on September 23, 2025

Public Works	June 3, 2025	Council	Reduce Speed Limit on Douro Second Line	September 2025
Planning	June 17, 2025	Council	Municipal Appraisal Form - Severance - B-34-25 Leahy	To be presented at the August 5, 2025 Council meeting.

Capital Project/Program Status

Department	Capital Project List	Status
Council	Council Chamber A/V Upgrades	In progress
CAO Office	Corporate IT Hardware Modernization	In progress
CAO Office	Consultant Fees – Facility Maintenance Plan	2025
CAO Office	Land Improvement – Tree Program	In progress – Pick up day in September
Clerk	Computer Software – Record Management Software	Fall 2025
Clerk	Township Website Migration	In Progress
Finance	Asset Retirement Obligation Cost Study	Received February 2025 - Complete
Finance	Asset Management Study and Data Updates	Summer 2025
Fire	Station 1 Building Review and Drawings	Due 2025

Fire	Protection Service Station 4 Pick-up Truck (2020)	Summer 2025
Fire	Pumper 1 and 4	Due 2026 - Delivery
General Government	Elevator Repairs	Completed
General Government	New Sloped Roof – Town Hall	In monitoring phase
General Government	Finance Modernization – end of life Finance system replacement	In progress – will continue into 2026
General Government	Storage Room Exterior Door Replacement	Due 2025
Parks and Recreation	Lime Kiln Restoration – 2022 Budget	Q4 - 2025
Parks and Recreation	Consultant Fees – Arena Facilities Future Ad-Hoc Committee	Q4 - 2025
Parks and Recreation	Energy Audit	In progress
Parks and Recreation	Picnic tables	Waiting on delivery
Parks and Recreation	Tennis Court Wind Screens	Complete
Parks and Recreation	Floor Machines for Douro and Warsaw Community Centre	Complete

Parks and Recreation	North Park Parking Lot Expansion	Complete
Parks and Recreation	Warsaw Windows	Waiting on installation
Planning	Zoning By-Law Update	On hold until Province Approves OP
Public Works	Gravel Pit Purchase	Ongoing
Public Works	Plow Truck	RFP Awarded – 2025 Delivery
Public Works	Road needs study incl Condition Assessment	To be presented at September 16, 2025 Council meeting.
Public Works	Water Tank for Roads Vehicle	In progress
Public Works	<p><u>Gravel</u></p> <p>12th Line from forced Rd section to private lane</p> <p>12th Line Rd from Hwy 7 to 12th Line S, Dummer</p> <p>12th Line Rd from Hwy 7 to North limit</p> <p>Centre Dummer Road from 4th Line to Cty Rd 40</p> <p>Centre Road from Douro 3rd line to Douro 5th line</p> <p>Centre Road from Douro 5th Line Rd to Highway 28</p> <p>Cooney Island Rd from Douro 4th line to East limit</p>	In progress

	<p>Douro 4th Line Rd from Division Rd to Cooney Island Rd</p> <p>Douro 5th Line Rd from Centre Rd to Cty Rd 4</p> <p>Douro 7th Line Rd from Centre Rd to Hickey Rd</p> <p>Douro 8th Line from Cty Rd 32 to Nassau Rd</p> <p>Douro Third Line from County Rd 4 to Cedar Cross Rd</p> <p>Douro Third Line from County Rd 4 to south limit</p> <p>Hickey Rd from Douro 7th to Cty Rd 32</p> <p>Hickson Rd from County Rd 40 to west limit</p> <p>Oke Rd from Cty Rd 4 to Payne Line Rd</p> <p>Rusaw Lane from Cty Rd 40 to east limit</p>	
Public Works	<p><u>Surface Treatment</u></p> <p>4th Line Road South Dummer from Clifford Rd to Cty Rd 8</p> <p>Banks Avenue from County Rd 38 to east limit</p> <p>Campline Rd from Henderson to Birchview Rd</p> <p>Campline Rd from Henderson to Cty Rd 6</p> <p>Caves Road from Cty Rd 4 to Cooper Rd</p> <p>Clifford Road from South St to 3rd Line Mid Dummer</p> <p>Mill Line Road from Cty Rd 40 to Bridge</p>	In progress

	Rock Rd from Cooper Rd to Douglas Rd Rock Rd from Douglas Rd to Rock Rd	
--	--	--

Recommendation:

That the report Planning-2025-13, dated August 5, 2025, regarding the recommended conditions on Consent Application File B-34-25 (Leahy) be received.

Overview:

On behalf of the Owner, Karl Moher (Agent) filed an application for Consent to Sever with the County of Peterborough for the property located in Part of Lot 6, Concession 2, Douro Ward, municipally known as 482 Douro First Line. Application B-34-25 proposes to create a new lot for residential use by severing the portion of the property in active agricultural use from the portion of the property developed with a single detached dwelling.

The County of Peterborough circulated the application to the Township and other relevant agencies for comment. Following receipt of comments from Township Departments circulated, the Planner completed the Municipal Appraisal Form (MAF) dated June 9, 2025, and returned the document to the County in accordance with the Delegation of Powers By-law 2022-14, as amended by By-law 2023-05. Further to the responsibilities of the Planner under the Delegation of Powers By-law, the MAF was provided to Council for information purposes at the Regular Council meeting on June 17, 2025. The MAF is attached to this report for ease of reference.

The MAF provides that the application conforms to the Township of Douro-Dummer Official Plan policies, and that the retained parcel conforms to the Township of Douro-Dummer Zoning By-law, but the severed parcel does not. It has been recommended that the application be approved, subject to the following conditions:

1. \$1,250 cash-in-lieu of parkland fee to be paid to the Municipality.
2. Rezoning of the severed parcel to the satisfaction of the Municipality.
3. A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
4. The existing buildings and setbacks from the new lot lines be shown on the draft R-Plan and if any deficiencies are found then a rezoning/minor variance will be required.
5. The northern side lot line of the retained parcel be located a minimum of 22 metres from the northern wall of the existing dwelling to accommodate minimum setback distance from a raised septic system.

The Agent expressed disagreement with conditions 2 and 3 above. At the Regular Council meeting on June 17, 2025, Council passed the following resolution:

Resolution Number 196-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Municipal Appraisal Form for Severance File B-34-25 (Leahy) be received, that Council requests that the County of Peterborough defer the file, and that Township Staff be directed to bring a report back to the Regular Council Meeting on August 5, 2025, regarding the severance conditions recommended.

Carried.

The Planner and Chief Building Official met with the Agent and Owner on Wednesday, July 23, to hear their concerns and further discuss the recommended conditions on the Consent Application.

Condition 2: Rezoning

The subject property is primarily zoned Rural (RU) with a portion along the Indian River being zoned Environmental Conservation Provincially Significant Wetland (EC(P)). The submitted application form provides that the retained parcel will have an area of 0.42 hectares, and the severed parcel will have an area of 18.6 hectares.

Based on the regulations for the RU zone, the minimum lot area for a permanent single detached dwelling is 0.4 hectares (s. 9.2.4 a)), and the retained parcel meets this minimum lot area requirement. The minimum lot area for an agricultural use or farm is 20 hectares (s. 9.2.1 a)). The severed parcel is deficient from this minimum lot area requirement and relief from the Zoning By-law is necessary.

In discussions with the Agent, further justification has been provided, and the Planner is prepared to support a Minor Variance application rather than a Rezoning application to address the lot area deficiency of the severed parcel and will amend the MAF accordingly.

Condition 3: 3-metre strip of frontage from the severed parcel

Section 7.12 of the County of Peterborough Official Plan outlines the criteria under which Consent Applications are to be assessed by lower-tier municipalities.

Policy 7.12.20 of the Official Plan enables the consent granting authority to attach conditions to the approval of Consent Applications, including, but not limited to, the dedication of land to the Township, County, or Ministry of Transportation for road widening purposes. In addition, Policy 7.12.7 provides that the Township shall consider the impact of a proposed consent on the Municipality's financial status. Where necessary, dedications for road widenings and reserves shall be required as a condition of approval across the frontage or other yards of all proposed lots.

Through consultation with the Manager of Public Works, it is understood that this recommended condition has been imposed on Consent Applications consistently for decades. The condition is in anticipation of the Township requiring the land for road widening and improvements, utility installations, and stormwater management and drainage improvements, among other needs. Acquiring the land through the Consent

Application process eliminates the need for the Township to purchase the land in the future, producing a benefit to the future financial status of the Township.

This recommended condition will remain unchanged from the original MAF completed on June 9, 2025.

Conclusion:

The Township is a commenting agency tasked with evaluating Consent Applications for conformity with the policies of the Township's Official Plan and regulations of the Township's Zoning By-law and conditions are recommended accordingly. Should the Agent and/or Owner continue to disagree with the recommended conditions, they may request that the application be considered by Peterborough County Land Division Committee, a body which has the authority to amend the conditions recommended on Consent Applications.

Financial Impact:

None.

In Consultation With:

Don Helleman, Chief Building Official

Jake Condon, Manager of Public Works



Report Approval Details

Document Title:	B-34-25 - Planning-2025-13.docx
Attachments:	- B-34-25 Leahy MAF.pdf - B-34-25 Application_Redacted.pdf
Final Approval Date:	Jul 31, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Don Helleman

Todd Davis



COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

APPLICANT: Brian Leahy (Agent: Karl Moher)

FILE B – **34-25**

LOT: 6, CON.: 2 MUNICIPAL WARD: Douro

911 address: 482 Douro First Line, Roll #: 1522-010-002-06300, Island # or other: _____

APPLICATION FOR: Creation of a new lot

RECOMMENDATION:

Application **conforms** to the Official Plan. Severed parcel **does not conform** to the Zoning By-Law. Retained parcel **conforms** to the Zoning By-Law. The Township **recommends** this application. If the application is approved, the following conditions are requested:

1. ☒ **\$1250** Cash-in-lieu of parkland fee be paid to the Municipality.
2. ☒ Rezoning of the severed parcel to the satisfaction of the Municipality.
3. ☐ Rezoning of the retained parcel to the satisfaction of the Municipality.
4. ☐ Minor Variance for the severed parcel to the satisfaction of the Municipality.
5. ☐ Minor Variance for the retained parcel to the satisfaction of the Municipality.
6. ☒ A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
7. ☐ The applicant be responsible for the costs of upgrading _____ Road to Municipal Standards to provide a minimum of 150' of frontage to the satisfaction of the Manager of Public Works.
8. ☐ The Manager of Public Works confirm that a safe entrance is possible.
9. ☐ A Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations outlined in Section _____ of the _____ prepared by _____ dated _____.
10. ☐ An Agreement is to be entered into between the Applicant & the Municipality and registered on title at the applicants expense which would _____.
11. ☐ A Merger Agreement is to be entered into between the Transferor, Transferee and Municipality, pursuant to Section 51(26) and Section 53(12) of the *Planning Act, R.S.O., 1990*, and registered on title to merge the severed parcel with the abutting (or separated) land identified by property roll # _____, such that these 2 parcels shall be considered as one lot and shall not be dealt with separately. *(To be used in the case of an addition to a lot which was previously created by severance, plan of subdivision or is physically separated).* **OR**
12. ☐ The solicitor for the applicant is to provide an undertaking, whereby he informs the Committee, in writing, that the lands are being conveyed to an abutting property owner and a merger of title shall take place. *(To be used in the case of an addition to a lot which had not been created by severance – usually created before subdivision control began in 1979).*
13. ☐ A test hole for the septic system be inspected, there is a fee to inspect test holes to ensure a septic system would be viable – current fees are \$150 per severed lot severed and applicant is responsible for the digging of the test holes.
14. ☐ An up-to-date site plan survey be completed on the retained and severed (after the lot is merged with the adjacent property) lots to assist with the rezoning process.
15. ☐ An Ontario Land Surveyor provide a measurement of the frontage on the retained portion to assist with the rezoning.
16. ☐ A Right-of-way be obtained to provide access to the newly merged lot.
17. ☐ The depth of the severed lot be increased to ensure that the lot is a minimum of 0.4 ha (1 acre) in size (which does not include the 3-metre strip of frontage deeded to the municipality).
18. ☐ An Easement be granted by the County of Peterborough to allow access to the severed parcel over the County Trail.
19. ☒ The existing buildings and setbacks from the new lot lines be shown on the draft R-Plan and if any deficiencies are found then a rezoning/minor variance will be required.
20. ☒ The northern side lot line of the retained parcel be located a minimum of 22 metres from the northern wall of the existing dwelling to accommodate minimum setback distance from a raised septic system.
21. ☐ _____

Comments: Condition #20 is requested as the applicant has not provided a sketch to assess zoning compliance of the existing dwelling to be located on the retained lot.

OFFICIAL PLAN:

Application **conforms** to the Township Official Plan policies, Section(s) **6.2.2, 7.12.**

Severed Parcel:

- a) Proposed Use: Agricultural.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the severed parcel (i.e. OPA): N/A.

Retained Parcel(s):

- a) Proposed Use: Residential.
- b) Land Use Designation(s): Rural.
- c) The proposed use **is** a permitted one.
- d) Special policies affecting the retained parcel (i.e. OPA): N/A.



COUNTY OF PETERBOROUGH
MUNICIPAL APPRAISAL FORM

ZONING BY-LAW:

Severed Parcel:

- a) The severed parcel **does not conform** to the Township Zoning By-Law provisions, Section(s) 9.
- b) ☒ A rezoning **is** required for the severed parcel.
- c) ☒ A minor variance **is not** required for the severed parcel.
- d) The existing zoning of the severed parcel is: RU and EC(P).
- e) The recommended zoning of the severed parcel would be: S.D. XXX and EC(P).

Retained Parcel(s):

- a) The retained parcel **conforms** to the Township Zoning By-Law provisions, Section(s) 9.
- b) ☒ A rezoning **is not** required for the retained parcel.
- c) ☒ A minor variance **is not** required for the retained parcel.
- d) The existing zoning of the retained parcel is: RU.
- e) The recommended zoning of the retained parcel would be: RU.

General:

- a) If the severed and/or retained parcel(s) do not conform to the Zoning By-Law, Council **supports** a rezoning and/or minor variance.

Completed By: Emily Fitzgerald

Date: June 9, 2025

Amended Date: _____

County of Peterborough Land Division
470 Water Street, Peterborough, Ontario K9H 3M3
email: AHamilton@ptbocounty.ca
T-705-743-3718 or 800-710-9586, Ext. 2406 Fax: 705-876-1730



Application for Consent

Note to Applicant: Application Fee: \$1150.00 along with Please provide the Original Signed and 1 copy of this application.	Office Use: File No. B- <u>34.25</u>
	Date Received: RECEIVED APR 16 2025
	LAND DIVISION

Preliminary Severance Review with the County of Peterborough Planning Department
Completed: Y/N Yes Date: Mar 13, 2025

Were there any Studies required? Y/N No
(i.e. Traffic Study, Archaeological Study and Environmental Impact Analysis (EIA).
If Yes please provide an electronic copy to the Land Division Secretary.

1. Owner Information

Name(s): Brian Bernard Leahy Address: [REDACTED]
P.O. Box: [REDACTED] City/Province: Douro-Dummer, ON
Postal Code: K0L 2H0 Phone: [REDACTED]
E-mail: [REDACTED]
Do you wish to receive all communications? ☒ Yes ☐ No

Authorized Agent/Solicitor/Purchaser

Name(s): Karl Moher Address: [REDACTED]
P.O. Box: [REDACTED] City/Province: Douro-Dummer, ON
Postal Code: K0L 2H0 Phone: [REDACTED]
E-mail: [REDACTED]
Do you wish to receive all communications? ☒ Yes ☐ No

2. Property Description

Ward: Douro Township: Douro-Dummer Lot: 6 Concession: 2
Municipal (911) Address: 482 Douro First Line Tax Roll #: 1522 010 002 06300 0000
Registered Plan #: N/A Block/Lot: A

3. Type and Purpose of Proposed Transaction

Transfer: ☒ Creation of a New Lot ☐ Addition to a Lot (moving/adjusting lot line)
Other: ☐ Right-of-Way ☐ Easement ☐ Correction of Title (merged property)
☐ Charge ☐ Lease

4. Transferee

If known, the name of the person(s), to whom land or interest in land is intended to be transferred, charged or leased: Brian Bernard Leahy
Relationship to owner: Same

5. Information regarding the land intended to be severed, the land to be retained and the land to be added to (if applicable)

		Severed	Retained	Lands to be added to (if applicable)
Dimensions	Road Frontage	539 m	69.2 m	m
	Depth	varied see map m	60 m	m
	Area	18.6 ha	.42 ha	ha
Use of Property	Existing Use	local family farm use	residential	
	Proposed Use	local family farm use	residential	
Building or Structure	Existing	no building	single family dwelling	
	Proposed	no building	single family dwelling	
Septic System Installed	Date of installation	N/A	Feb 20 2018	
	Distance from lot line	N/A m	10.4 m	m
	Distance from well	N/A m	32.0 m	m

Have you shown the well & septic locations and setbacks on the sketch? Y/N _____

Roll # of Lot receiving the addition

Access

	Severed	Retained	Lands being added to
Municipal maintained road	yes	yes	
Seasonally maintained municipal road			
County Road			
Provincial Highway			
Private Road or right-of-way			
Water Access			
Other			

If Water Access only please provide a description of parking and docking facilities
(include approximate distance of these facilities from the subject land and the nearest public road)

Water Supply, type of existing service OR type that would be used if the land were developed

	Severed	Retained	Lands being added to
Publicly owned/operated piped water system			
Privately owned/operated individual well	yes	yes	
Privately owned/operated communal well			
Lake or other water body			
Other			

Sewage Disposal: (if existing, show on sketch)

	Severed	Retained	Lands being added to
Publicly owned/operated sanitary sewage system			
Privately owned/operated individual septic tank	yes	yes	
Privately owned/operated communal septic tank			
Privy			
Other			

6. Local Planning Documents

	Severed	Retained	Lands being added to
Township Official Plan Designation	Rural	Rural	
County Official Plan Designation	Rural	Rural	
Current Zoning	RU	RU	
Explain how the application Conforms with the current Official Plans			
As shown on County Official Plan Designation			

7. Provincial Policy

Is the application consistent with the Provincial Policy Statements? ☒ Yes ☐ No
(information is available from the Preliminary Severance Review)

Explain how the application is consistent:

Proposed lot appears to meet provincial & conservation authority policies

Is the subject property within an area of land designated under any provincial plan(s)?
☒ Yes ☐ No

(Oak Ridges Moraine Conservation Plan applies to portions of Cavan Ward only;
Growth Plan applies to the entire County of Peterborough so answer should be yes)

If yes, explain how the application conforms or does not conflict with provincial plan(s)?

Proposed lot appears to meet provincial & conservation authority policies.

Clean Water Act

Is the subject property within an area of Source Water protection under the Clean Water Act?

☐ Yes ☒ No

If yes, has a notice been issued under Part IV of the Clean Water Act and submitted with the application?

☐ Yes ☒ No**8. Restrictions of Subject Land**

Are there any easements or restrictive covenants (i.e. hydro, Bell) affecting the subject land?

☐ Yes ☒ No

If yes, describe the easement or covenant and its effect:

9. History of Subject Lands

Is the subject land now, or has it been, the subject of an application for a Plan of Subdivision under Section 51 or a consent under Section 53 of the Planning Act?

Yes

☐

No

☒

Unknown

☐

If you answered yes please specify the file number of the application if known:

Has the owner of the subject land severed any land from the original acquired parcel?

Yes

☐

No

☒

Unknown

☐

If you answered yes please specify the file number of the application if known:

10. Other Current Applications

Is this land currently the subject of any other application under the Planning Act, such as an application for Official Plan Amendment, Zoning By-Law Amendment, Minor Variance, Minister's Order, or Power of Sale?

Yes

☐

No

☒

Unknown

☐

If yes, please provide the following:

Type: _____ File No. _____ Status: _____

11. Request for Certificate for Retained Lands

Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

☐ Yes ☒ No

If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening Section 50 of the Act.

☐ Yes ☒ No

And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

☐ Yes ☒ No

12. Minimum Distance Separation (MDS)

Are there any barns within 750-1,500 metres of the subject property which ☒ Yes ☐ No currently house or are capable of housing livestock?

Are there any anaerobic digesters within 750-1,500 metres of the subject ☐ Yes ☒ No property?

See detail in Preliminary Severance Review dated Mar 13/25
If yes please complete an "MDS Data Sheet" for each barn

13. Agricultural Severances (for lands within the agricultural designation only) ☒ N/A

Is the severance to dispose of a residence surplus to a farming operation ☐ Yes ☐ No (must have 2 houses)?

Is this severance to create a new farm parcel approximately 40 hectares (100 ☐ Yes ☐ No acres) in size?

Is this severance for a commercial or industrial "agriculture-related" use? ☐ Yes ☐ No

14. Adjacent Lands Surrounding the Landholding

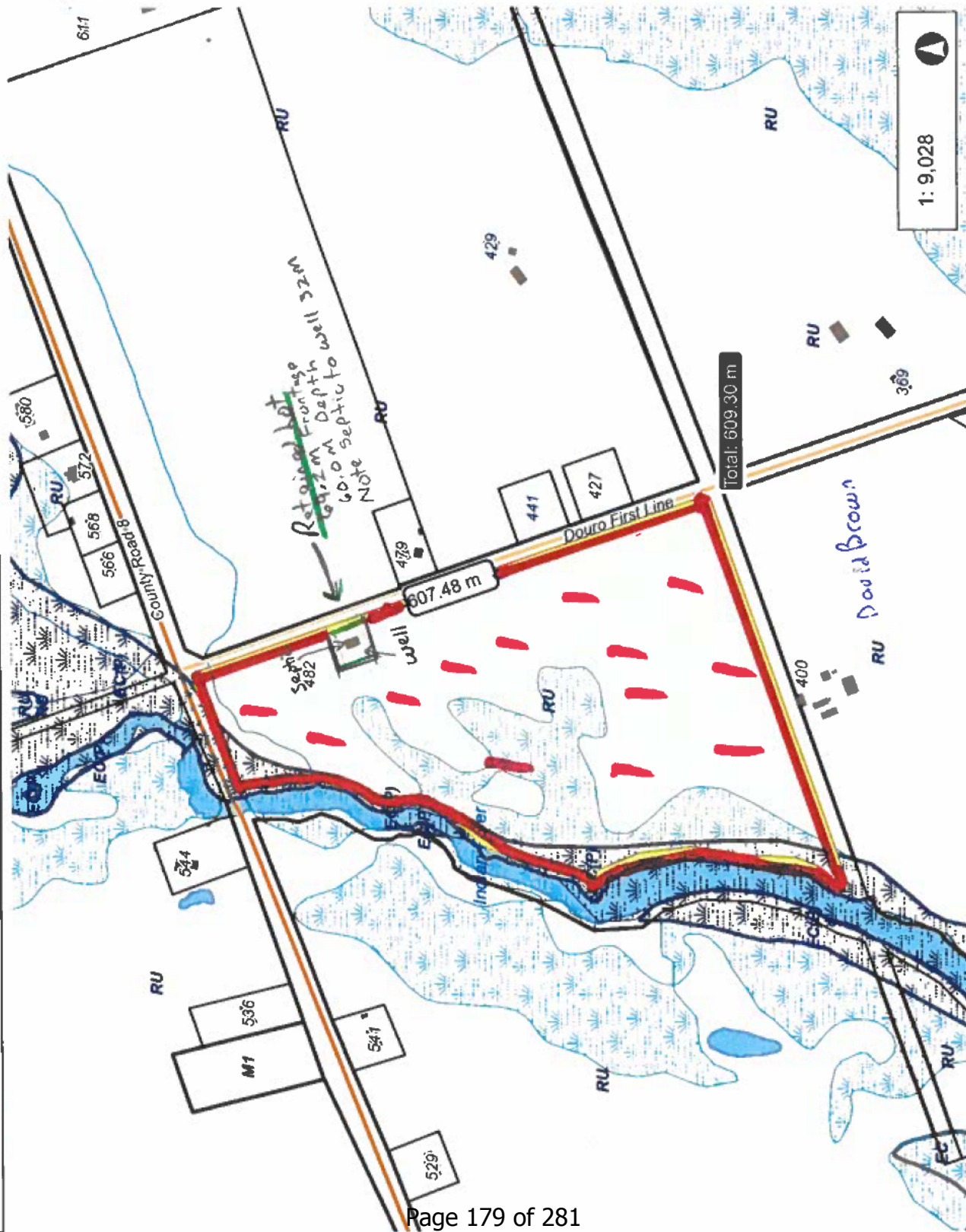
If more room is needed, please add extra Schedule page.

Direction	Name of Owner (only when known to the applicant)	Use of Land – (must be filled in) (i.e. farm, residential etc.)	Buildings (must be filled in) (i.e. house, barn etc.)
North	530, 536 & 544 CR8	Residences & Farm	2 single family houses
South	Brown, 400 Douro First	Residence & Farm	Farm House and barn
East	427, 429 479 Douro First	Residences & Farm	2 single family houses
West	511, 529 & 541 CR8	Residences & Farm	3 single family houses

15. Driving Directions

Please describe in detail driving directions to the subject property:

482 Douro First Line, South from CR8 just ^{east} south of Indian River Bridge



Legend

- Roads < 50,000
- PRIV : Private; PRIV
- City Arterial
- City Collector and Local
- City Owned Unclassified
- Provincial
- County
- Township
- Water Access Only
- Outside Roads < 50,000
- Major Roads
- Local Roads
- Peterborough Proposed Bypass
- Building Footprints
- First Nations
- Civic Address
- Parcel Fabric
- Parcel First Nations - Canada
- Rivers
- Intermittent
- Permanent
- Clean Water Act Policies Apply
- Provincially Significant Wetlands
- Locally Significant Wetlands
- Non-evaluated Wetlands
- DD Zoning Bylaws
- Lakes - Local Scale
- Municipal Boundary - Upper Tri

Notes

1: 9,028

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Report to Council

Re: Joint Procurement for Zoning By-law
Update Planning-2025-14

From: Emily Fitzgerald

Date: August 5, 2025

Recommendation:

That Report Planning-2025-14, dated August 5, 2025, regarding joint procurement for consulting services for the update to the Township's Zoning By-law be received; and

That the Township decline to engage in the joint procurement of consulting services for the update to the Township's Zoning By-law; and

That Staff be directed to forward Report Planning-2025-14 to County Council for information.

Overview:

The County of Peterborough has developed a new Official Plan for the County and its component Townships who chose to embed their local Official Plans within the County of Peterborough Official Plan, including the Township of Douro-Dummer. Once the new Official Plan is approved and in effect, each of the Townships within the County will need to undertake an update to their Zoning By-laws to implement the new Official Plan.

At the County Council meeting on June 25, 2025, the following Notice of Motion was passed:

Resolution No. 128-2025

Moved by Councillor Amyotte

Seconded by Councillor Watson

Whereas Peterborough County has submitted its Official Plan to the Province for approval;

And whereas the seven lower-tier townships that are part of the County's Official Plan will need to prepare a revised comprehensive zoning by-law ("CZB") amendment to align with the new official plan;

And whereas it could be beneficial to have one planning consultant prepare the draft CZB for the seven townships as there may be synergies found within neighbouring municipalities;

Now therefore be it resolved that staff be directed to draft a Request for Proposal (RFP) pending review and discussion by the 7 townships with their decisions forwarded to County Council prior to September 3rd, 2025, as each township would be financially responsible to pay for their part of the CZB amendment. And further that this motion be circulated to the 7 townships.

Carried.

The Township of Douro-Dummer Comprehensive Zoning By-law was passed in 1996. Since its passage, the Zoning By-law has undergone several amendments for housekeeping purposes.

The above Notice of Motion refers to amendments to the Zoning By-laws necessary for the implementation the new Official Plan. In addition to these required amendments, there are many omissions and essential improvements Staff have identified with the current Zoning By-law which may not relate to the new Official Plan. Staff are of the opinion that the creation of one Request for Proposal (RFP) document for the update to all seven Township By-laws is likely to present challenges regarding the clear definition of the scope of work to the successful consultant. Further, certain individual and unique needs of the Township may be removed from the scope of work if not producing a benefit to other Townships engaging in joint procurement.

The Notice of Motion further suggests that the use of one consultant for the preparation of the Zoning By-law update may be beneficial in terms of finding synergies. A Zoning By-law is a document intended to direct development at the site-specific scale, having regard to the unique characteristics and needs of the communities under its jurisdiction. Each Township in the County therefore has its own unique zone categories, permitted uses and associated regulations, and general provisions. Staff are of the opinion that standardization of the foregoing would diminish the ability of the Zoning By-law to operate effectively within local contexts and respond to emerging community concerns.

It is also worth noting that the volume of work associated with updating seven Zoning By-laws concurrently is substantial. There are few consulting firms in the area which would have a sufficient workforce to complete all seven Zoning By-law updates in a timely manner.

Conclusion:

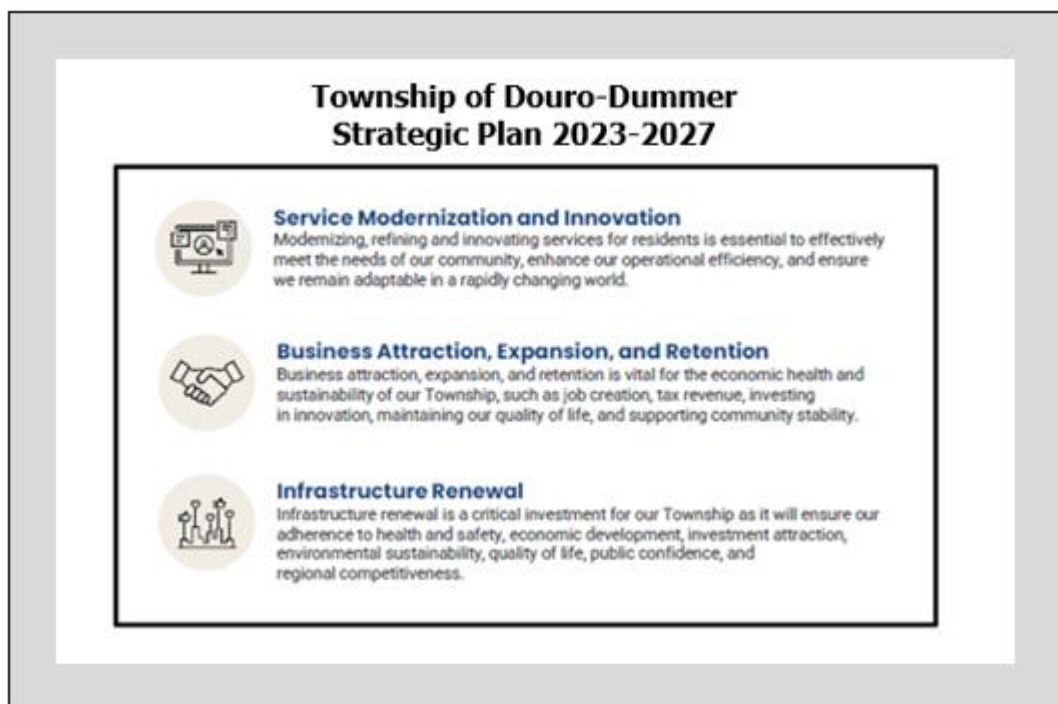
Given the above analysis, joint procurement for the services of a single planning consultant to update all seven Township Zoning By-laws is expected to produce more challenges than benefits for the Township of Douro-Dummer. Staff are of the opinion that the Township should proceed to develop its own RFP for consulting services to update the Zoning By-law at the appropriate time to ensure the maximum advantage to the community and Staff tasked with administering the Zoning By-law.

Financial Impact:

In anticipation of the approval of the new Official Plan, the Township has been reserving funds to cover the costs of consulting services for the development of a new Zoning By-law.

Should the Township proceed with joint procurement with the other Townships in the County for this project, Staff anticipate little cost savings given the limited opportunity for standardization of Zoning By-laws across the County. Further, given that the RFP

would be issued by the County, the Township's ability to regulate the expenses associated with the project may be reduced.



Report Approval Details

Document Title:	Joint Procurement for Zoning By-law Update - Planning-2025-14.docx
Attachments:	
Final Approval Date:	Jul 31, 2025

This report and all of its attachments were approved and signed as outlined below:

Don Helleman

Paul Creamer

Martina Chait-Hartwig

Todd Davis

Report to Council

Re: Proposed Amendments to the Active Investigation Policy Building Department-2025-11

From: Don Helleman

Date: August 5, 2025

Recommendation:

That the report Building Department-2025-11, dated August 5, 2025, regarding proposed amendments to the Active Investigation Policy - Policy P8 be received and that Council approves the changes to the Policy as proposed.

Overview:

Policy P8 was approved and has been in effect since June 16, 2020. The Policy was created after receiving a recommendation from the Township's legal team at the conclusion of an investigation undertaken by the Building Department.

The Policy helps ensure that the review of an individual, corporation or property are not compromised by the involvement of Council, Council members and/or staff who are not operating under the powers, duties and obligations of a Provincial Offences Officer.

After reviewing the Policy and receiving feedback during the June 18, 2025 Committee of the Whole meeting, staff are proposing some changes be made to the current Policy.

The changes include some minor formatting, clearer language on the activation of the policy, wording around Council and staff interactions with the Active Investigator, provisions in the event the Active Investigator is no longer employed by the Township and the addition of Appendix B – a template for providing notice of a terminated/completed investigation.

The proposed changes are shown in the attached document.

If staff employment is terminated, or Councillors are no longer serving in office, this Policy will no longer pertain to them. However, they will still need to adhere to the confidentiality provisions contained in their Code of Conduct and any employment agreement that they may have signed. Further to that, information that may have been provided as part of an Active Investigation is also regulated through the *Municipal Freedom of Information and Protection of Privacy Act*.

Conclusion:

This Policy helps maintain the integrity of vital investigations being carried out by the Active Investigator, as well as helping to protect staff and Council from divulging confidential information or information they are unauthorized to disclose during the course of the investigation or legal dispute.

Financial Impact:

This Policy could protect the Township, Council members and staff from significant legal fees, either through failed legal action or civil lawsuits filed against them.

Township of Douro-Dummer Strategic Plan 2023-2027



Service Modernization and Innovation

Modernizing, refining and innovating services for residents is essential to effectively meet the needs of our community, enhance our operational efficiency, and ensure we remain adaptable in a rapidly changing world.



Business Attraction, Expansion, and Retention

Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.



Infrastructure Renewal

Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	Active Investigation Policy - Proposed Amendments - Building Department-2025-11.docx
Attachments:	- Amendments - P8 - Active Investigation policy - DH.pdf
Final Approval Date:	Jul 30, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Active Review – Building & By-law Enforcement

Approved By: Council
Approval Date: June 16, 2020
Effective Date: June 16, 2020
Revision Date: August 5, 2025

Policy Statement

To ensure that Council and ~~municipal-Township~~ Staff, other than the Building Officials/By-law Enforcement Officers, are not corresponding with individuals who are under investigation/review for an offence under the various by-laws and statutes enforced by the Building Officials/By-law Enforcement Officers.

Purpose:

To promote fair and equitable treatment of all individuals, including persons/properties who may potentially be in a position of non-compliance with any Municipal By-laws and other statutes and regulations, it is important to establish this Policy for Council and Staff to adhere to.

This ~~P~~policy will ensure that the review of an individual, corporation or property are not compromised by the involvement of Council, Council Members and/or Staff who are not operating under the powers, duties and obligations of a Provincial Offences Officer.

Application: This policy applies to all Staff ~~and~~ -members of Township Council ~~and Township Council.~~

Definitions:

Active Investigator: The Provincial Offences Officer who is involved in researching, reviewing, or otherwise investigating a contravention (alleged or actual) to any Municipal By-law, provincial or federal Statute or Act.

Conflict of Interest: A situation that can undermine a person due to self-interest and public interest.

Communication: The act of exchanging information, including verbal conversations, written correspondence, emails, etc.

Exclusions: None

References & Related Policies:

Code of Conduct – Chief Building Official P4
Code of Conduct Policy A14
Complaint Handling Policy A23

[Council Code of Conduct By-law 2018-53](#)

[Council-Staff Relations Policy C8](#)

Disciplinary Policy HR7

[Municipal Conflict of Interest Act](#)

[Municipal Freedom of Information and Protection of Privacy Act](#)

Social Networking Policy A24

Technology Code of Conduct Policy A3

Consequences of Non-Compliance:

Disciplinary action arising from violations of this ~~P~~policy is the responsibility of the CAO ~~and~~/or Mayor and will be based on the individual involved, the severity and frequency of the violation in accordance with the relevant municipal disciplinary policy ~~and~~ employment standards ~~and Code of Conduct~~.

Staff members, Council members and/or Council may be remanded into Court proceedings should the matter be prosecuted if they do not adhere to the Policy, which could be demonstrated as an "Act of Bad Faith", meaning the Staff member, Council member may be personally liable.

Review Cycle: ~~This:~~ This policy shall be reviewed on an as needed basis.

Procedure

1. In the event a property, individual or corporation is under review/[investigation, or a party is engaged in a legal dispute with the Township](#) the *Active Investigator*, [at their discretion](#), will advise all ~~S~~staff/Council of this using the template email found under Appendix 'A'. The *Active Investigator* may or may not include additional information limiting the scope of the matter.
2. Staff members, Council members and/or Council should direct all *communication* to the *Active Investigator*, except as permitted:
 - a. Staff may continue to engage in all regular municipal business, for example, the processing of tax payments, or purchasing of dog licenses, however, when practical, the Staff Member should relay the business conducted with the *Active Investigator*.
3. Staff members, Council members and/or Council should not engage in *communication* specifically relating to compliance related issues, nor should they involve themselves in an attempt to resolve or mediate the situation, except as permitted:

- a. In the event of a request for a meeting by the individual or corporation, the Staff members, Council members and/or Council may only be present under the accompaniment of the *Active Investigator* and Legal Counsel (if deemed necessary) and by the CAO (if deemed necessary).

4. To protect the integrity of the ongoing review and maintain confidentiality, Sstaff and Ccouncil members are prohibited from discussing any matters related to the individual, property or corporation under review. This prohibition extends to communications with the Active Investigator, with external parties, and among or between Sstaff and Ccouncil members themselves, unless express prior authorization has been granted by the Active Investigator.

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4-5. The *Active Investigator* will place a copy of the email note in the Property Roll File (if applicable).

6. This Ppolicy does not subvert any other proceeding under the Municipal Act or Building Code Act for violations of the Code of Conduct.

5-7. The Active Investigator will notify staff and Council of the termination of review using the template email found under Appendix 'B'. Reception of Tthis email will indicates that there are no restrictions on communication with the identified property, individual or corporation as imposed by the Policy.

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8. If the initial Active Investigator is no longer employed by the Township, the carriage of file will be transferred to the Chief Building Official or a designate. As such, any subsequent information/communication shall be directed to the Chief Building Official unless directed otherwise.

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Appendix A

To: Staff, Council
CC: Lawyer

Subject: Active Review

Body:

This email is to notify you, in accordance with the Township of Douro-Dummer Policy P8 (attached), that the following individual(s), corporation(s), or property(ies) are being reviewed for non-compliance with municipal by-laws, or other statutes/regulations:

- List of individuals, corporations, properties

If you have had contact with those aforementioned, please contact the sender of this email. Please be advised that no further communication should be made with those individuals, corporations or properties except as permitted by the Policy. This would permit any regular duties to be carried on but not to discuss other matters.

If you have a conflict of interest (real or apparent) with this individual, corporation or property, please advise the sender of this email and/or the CAO immediately.

[Thank you for your attention to this matter.](#)

Appendix B

To: Staff, Council

CC: Lawyer

Subject: Active Review **terminated/completed**

Body:

This email is to notify you, in accordance with the Township of Douro-Dummer Policy P8 (attached), that the following individual(s), corporation(s), or property(ies) are no longer being reviewed for non-compliance with municipal by-laws, or other statutes/regulations:

- List of individuals, corporations, properties

Please be advised that there are no restrictions on communication with those individuals, corporations or properties under the Policy.

Thank you for your attention to this matter.

Recommendation:

That the report Building Department-2025-13, dated August 5, 2025, regarding RSM Building Consultants completing inspections be received and that Council confirms that the RSM Building Consultants staff who are listed in By-law 2025-18, may be utilized to carry out and enforce regulations in accordance with the Building Code Act as stipulated in the By-law.

Overview:

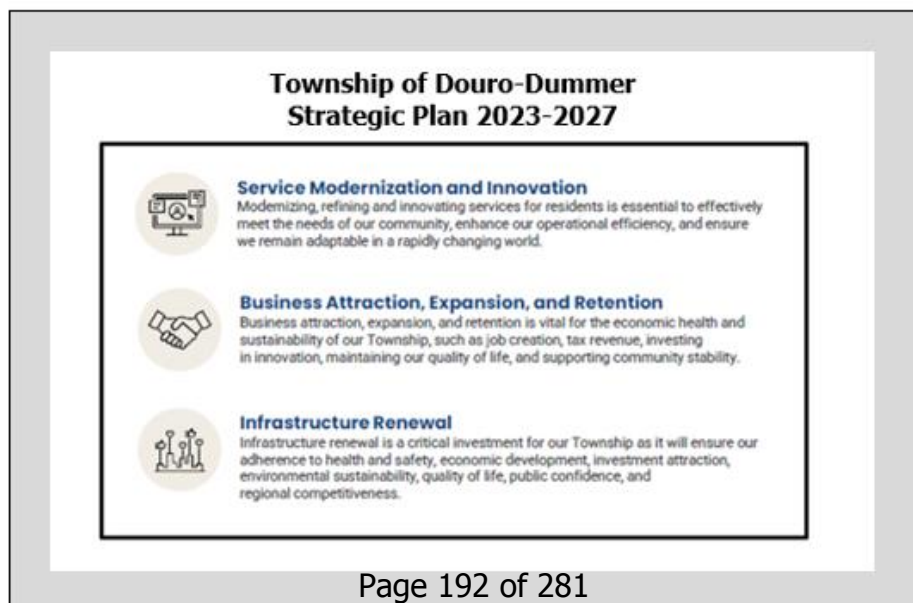
On May 6, 2025, Building Department Report 2025-05, was presented to Council. The report identified that during certain times of the year, or with certain projects, the Chief Building Official (CBO) may require additional support to complete their regulated duties and assigned tasks. The report focussed on a project that was currently before the Building Department in which additional help was needed for the timely issuance of a building permit. As such the report focused on RSM Building Consultants being utilized for the issuance of permits. Nevertheless, the By-law (2025-18) appointing certain staff members of RSM Building Consultants as inspectors for the Township of Douro-Dummer was for the purpose of carrying out or enforcing regulations in accordance with the Building Code Act.

Conclusion:

The inspectors listed in By-law 2025-18 have the authority to issue building permits, conduct inspections and issue orders. Staff is seeking confirmation from Council that the Building Department is authorized to utilize the services RSM Building Consultants in accordance with By-law 2025-18.

Financial Impact:

The 2025 budget allocated \$6500.00 for third party review and CBO coverage. If additional funding from the Building Department budget is required, staff will bring forward a report seeking additional funding.



Report Approval Details

Document Title:	RSM - Additional Inspectors - Building Department-2025-13.docx
Attachments:	
Final Approval Date:	Jul 31, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Recommendation:

That the report Treasurer-2025-16, dated August 5, 2025, regarding Community Grant Requests – August 2025 be received for information.

Overview:

For Council's information, this report includes staff approved grant requests up until July 2025.

Application #1

Applicant – Peterborough County Plowmen's Association

Amount – \$200.00

Purpose – To cover a portion of the operational costs for their 2024 Plowing Match event to be held on September 27th, 2025.

Commentary – Peterborough County Plowmen's Association has received yearly support from the Township since 2003, typically in the amount of \$200.

Conclusion – Staff reviewed the application and have determined that it meets the requirements of the Community Grant Policy. \$200 was approved and provided to the applicant.

Financial Impact:

The total budget allocated for the 2025 Community Grant Program is \$5,000 and there is \$550.00 remaining.



Report Approval Details

Document Title:	Community Grant Requests - August 2025 - Treasurer-2025-16.docx
Attachments:	
Final Approval Date:	Jul 30, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Recommendation:

That the report Treasurer-2025-20, dated August 5, 2025, regarding a Financial Update as of June 30th, 2025 be received for information.

Overview:

The Financial Report for the period ending June 30, 2025, is attached for Council's information. The intent for the report is to provide Council with an update on departmental spending and revenues to date.

There are a couple of limitations about the data shown:

- We will not have received all invoices for expenses incurred prior to June 30th and those expenses are not reflected in the report.
- Expenses and Revenues are not incurred equally throughout the year; some line items are seasonal (ie. Winter maintenance) or one time throughout the year (ie. Software subscription expenses and grants revenues).
- Account coding is continually reviewed throughout the year and some amounts can and will be moved between accounts/departments.

Notes about the format:

- 2024 YTD Actual – this represents the amount that was in the general ledger at the same time in 2024.
- Remaining Budget (%) – June 30th represents 50% of the year but as mentioned above we do have some revenues and expenses that are seasonal or not linear (ie. paid fully in February).

The costs related to the ice storm that are expected to be recovered have been removed from the expenses in this report.

Conclusion:

Even though the report has the above limitations it does provide Council with a summary of most of the expenses and revenues to date and can begin to highlight some areas where staff will need to pay attention to during the rest of the fiscal year. The areas that have gone over budget to date or have significant variances have been noted in the attached tables.

Financial Impact:

There is no financial impact to this report.

Township of Douro-Dummer Strategic Plan 2023-2027



Service Modernization and Innovation

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Business Attraction, Expansion, and Retention

Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.



Infrastructure Renewal

Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	2025 Financials as at June 30th - Treasurer-2025-20.docx
Attachments:	- June 30th report to council.pdf
Final Approval Date:	Jul 30, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Financial Report as at:
Monday, June 30, 2025
Council

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$74,336.68	\$152,075.88	\$74,691.42	\$77,384.46	50.9%
Professional Development and Memberships	12,823.67	20,200.00	7,464.19	12,735.81	63.0%
Advertising and Special Events	974.25	5,000.00	1,100.63	3,899.37	78.0%
Community Grants	1,866.61	5,000.00	4,250.00	750.00	15.0%
Office Equipment and Supplies	0.00	808.00	40.68	767.32	95.0%
Materials and Supplies	130.24	255.00	0.00	255.00	100.0%
Building Maintenance and Repairs	0.00	500.00	0.00	500.00	100.0%
Contracted Services	1,068.48	4,000.00	3,252.50	747.50	18.7%
Insurance	2,352.24	2,703.43	1,110.24	1,593.19	58.9%
Total Expenses	93,552.17	190,542.31	91,909.66	98,632.65	51.8%
Revenues					
Grants					
Operating Reserve Transfers					
Internal Transfers					
NET	93,552.17	190,542.31	91,909.66	98,632.65	51.8%

Financial Report as at:
Monday, June 30, 2025
Events Committee

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Advertising and Special Events	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.0%
Total Expenses	0.00	3,000.00	0.00	3,000.00	100.0%
Revenues					
Grants					
Operating Reserve Transfers					
Internal Transfers					
NET	0.00	3,000.00	0.00	3,000.00	100.0%

Financial Report as at:
Monday, June 30, 2025
General Government

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$408,517.28	\$1,049,053.93	\$481,201.29	\$567,852.64	54.1%
Professional Development and Memberships	8,590.02	31,090.00	17,020.77	14,069.23	45.3%
Advertising and Special Events	1,823.46	6,000.00	4,402.45	1,597.55	26.6%
Office Equipment and Supplies	21,792.84	31,980.00	24,874.11	7,105.89	22.2%
Materials and Supplies	25,903.95	700.00	-55.77	755.77	108.0%
Building Maintenance and Repairs	1,640.14	11,000.00	1,446.85	9,553.15	86.8%
Utilities	17,847.02	36,500.00	21,367.82	15,132.18	41.5%
Equipment Purchases and Maintenance	3,273.37	2,150.00	2,138.56	11.44	0.5%
Computer Hardware and Software	38,269.54	74,000.00	15,942.30	58,057.70	78.5%
Contracted Services	143,585.79	137,097.00	88,056.13	49,040.87	35.8%
Financial Fees and Expenses	3,725.64	7,300.00	668.04	6,631.96	90.8%
Insurance	66,460.49	85,764.96	70,837.55	14,927.41	17.4%
Interest Expense	29.00	300.00	47.77	252.23	84.1%
Total Expenses	741,458.54	1,472,935.89	727,947.87	738,858.02	50.2%
Revenues					
Financial Fees	-435.00	-300.00	-1,290.00	990.00	(330.0%)
Grants					
Interest Revenue	-114,634.07	-175,000.00	-95,937.26	-79,062.74	45.2%
Licence Revenue	-67.50	-900.00	-470.50	-429.50	47.7%
Other Revenues	-8,317.04	-195.00	-746.05	551.05	(282.6%)
Rental Revenue	-1,412.09	-5,000.00	-1,474.12	-3,525.88	70.5%
Total Revenues	-124,865.70	-181,395.00	-99,917.93	-81,477.07	44.9%
Operating Reserve Transfers					
Internal Transfers					
Overhead Transfer	0.00	-24,669.96	0.00	-24,669.96	100.0%
Transfer to Capital	61.39	0.00	0.00	0.00	0
Total Internal Transfers	61.39	-24,669.96	0.00	-24,669.96	100.0%
NET	616,654.23	1,266,870.93	628,029.94	632,710.99	49.9%

Financial Report as at:
Monday, June 30, 2025
Building

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$197,554.87	\$439,115.06	\$205,880.09	\$233,234.97	53.1%
Professional Development and Memberships	1,483.05	20,064.00	2,587.13	17,476.87	87.1%
Advertising and Special Events	19.56	1,200.00	57.64	1,142.36	95.2%
Office Equipment and Supplies	209.09	5,520.00	981.56	4,538.44	82.2%
Materials and Supplies	77.54	700.00	0.00	700.00	100.0%
Utilities	243.73	3,840.00	402.64	3,437.36	89.5%
Equipment Purchases and Maintenance	0.00	1,500.00	0.00	1,500.00	100.0%
Computer Hardware and Software	65.61	14,500.00	131.22	14,368.78	99.1%
Contracted Services	19,568.80	50,600.00	17,085.08	33,514.92	66.2%
Fuel	0.00	4,000.00	0.00	4,000.00	100.0%
Vehicle Repairs and Maintenance	298.14	2,000.00	24.37	1,975.63	98.8%
Insurance	14,094.49	16,067.72	20,842.11	-4,774.39	(29.7%)
Total Expenses	233,614.88	559,106.78	247,991.84	311,114.94	55.6%
Revenues					
Grants					
Other Revenues	-200.00	0.00	-3,825.00	3,825.00	0
Permit Revenue	-471,676.52	-637,244.00	-213,670.61	-423,573.39	66.5%
Total Revenues	-471,876.52	-637,244.00	-217,495.61	-419,748.39	65.9%
Operating Reserve Transfers					
Internal Transfers					
Overhead Transfer	0.00	24,669.96	0.00	24,669.96	100.0%
Total Internal Transfers	0.00	24,669.96	0.00	24,669.96	100.0%
NET	-238,261.64	-53,467.26	30,496.23	-83,963.49	157.0%

Financial Report as at:
Monday, June 30, 2025
By-law

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$13,478.59	\$32,621.31	\$13,629.05	\$18,992.26	58.2%
Professional Development and Memberships	0.00	500.00	0.00	500.00	100.0%
Advertising and Special Events	0.00	200.00	0.00	200.00	100.0%
Office Equipment and Supplies	9.92	0.00	0.00	0.00	0
Materials and Supplies	285.63	200.00	0.00	200.00	100.0%
Contracted Services	3,625.66	20,750.00	3,801.50	16,948.50	81.7%
Insurance	6,115.22	5,000.00	0.00	5,000.00	100.0%
Total Expenses	23,515.02	59,271.31	17,430.55	41,840.76	70.6%
Revenues					
Grants					
Infractions	0.00	-5,000.00	0.00	-5,000.00	100.0%
Other Revenues	0.00	-5,200.00	-7,410.00	2,210.00	(42.5%)
Total Revenues	0.00	-10,200.00	-7,410.00	-2,790.00	27.4%
Operating Reserve Transfers					
Internal Transfers					
NET	23,515.02	49,071.31	10,020.55	39,050.76	79.6%

Financial Report as at:
Monday, June 30, 2025
Fire Services

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$209,884.53	\$549,688.97	\$267,437.37	\$282,251.60	51.3%
Professional Development and Memberships	20,126.21	44,600.00	18,741.44	25,858.56	58.0%
Advertising and Special Events	-45.59	4,850.00	4,088.65	761.35	15.7%
Office Equipment and Supplies	9.07	3,450.00	121.73	3,328.27	96.5%
Materials and Supplies	1,357.65	40,900.00	5,905.34	34,994.66	85.6%
Building Maintenance and Repairs	39.12	6,000.00	1,822.83	4,177.17	69.6%
Utilities	16,718.06	32,950.00	21,482.52	11,467.48	34.8%
Equipment Purchases and Maintenance	4,641.59	14,900.00	3,126.82	11,773.18	79.0%
Computer Hardware and Software	2,477.86	3,000.00	2,641.68	358.32	11.9%
Contracted Services	42,063.34	89,777.00	27,218.48	62,558.52	69.7%
Financial Fees and Expenses	3.79	0.00	0.00	0.00	0
Fuel	1,684.63	12,000.00	2,709.93	9,290.07	77.4%
Vehicle Repairs and Maintenance	2,989.87	26,000.00	4,548.97	21,451.03	82.5%
Insurance	47,649.07	47,899.59	54,111.30	-6,211.71	(13.0%)
Interest Expense	3.79	0.00	0.00	0.00	0
Mutual Aid Agreements	12,815.00	26,000.00	3,750.00	22,250.00	85.6%
Paging and Communication Expenses	944.65	6,000.00	3,052.42	2,947.58	49.1%
Total Expenses	363,362.64	908,015.56	420,759.48	487,256.08	53.7%
Revenues					
Financial Fees	-50.00	0.00	0.00	0.00	0
Grants					
Mutual Aid Agreements	-7,838.04	-25,400.00	-9,900.00	-15,500.00	61.0%
Other Revenues	-4,901.20	-18,000.00	-18,428.47	428.47	(2.4%)
Permit Revenue	-13,898.53	-12,000.00	-5,780.00	-6,220.00	51.8%
Total Revenues	-26,687.77	-55,400.00	-34,108.47	-21,291.53	38.4%
Operating Reserve Transfers					
Internal Transfers					
Transfer to Capital	41.57	500.00	46.76	453.24	90.6%
Total Internal Transfers	41.57	500.00	46.76	453.24	90.6%
NET	336,716.44	853,115.56	386,697.77	466,417.79	54.7%

Financial Report as at:
Monday, June 30, 2025
Roads

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$413,555.70	\$963,241.90	\$473,389.68	\$489,852.22	50.9%
Professional Development and Memberships	8,469.39	13,760.00	8,920.25	4,839.75	35.2%
Advertising and Special Events	1,403.93	1,750.00	0.00	1,750.00	100.0%
Office Equipment and Supplies	1,483.53	2,750.00	2,193.55	556.45	20.2%
Materials and Supplies	142,289.07	238,397.00	92,702.39	145,694.61	61.1%
Building Maintenance and Repairs	8,239.47	5,340.00	907.59	4,432.41	83.0%
Utilities	8,785.31	22,275.00	12,657.71	9,617.29	43.2%
Equipment Purchases and Maintenance	19,047.75	39,425.00	19,047.05	20,377.95	51.7%
Computer Hardware and Software	1,500.98	17,755.00	16,065.89	1,689.11	9.5%
Contracted Services	150,215.37	264,077.00	197,560.33	66,516.67	25.2%
Fuel	2,658.82	143,778.00	5,991.01	137,786.99	95.8%
Vehicle Repairs and Maintenance	41,497.64	86,112.00	64,945.11	21,166.89	24.6%
Insurance	50,609.28	57,694.58	56,467.56	1,227.02	2.1%
Paging and Communication Expenses	0.00	70.00	0.00	70.00	100.0%
Total Expenses	849,756.24	1,856,425.48	950,848.12	905,577.37	48.8%
Revenues					
Aggregate Revenue	0.00	-52,500.00	0.00	-52,500.00	100.0%
Financial Fees	0.00	-250.00	0.00	-250.00	100.0%
Grants					
Other Revenues	-7,457.05	-25,000.00	-8,407.05	-16,592.95	66.4%
Permit Revenue	-5,111.31	-11,000.00	-9,484.69	-1,515.31	13.8%
Total Revenues	-12,568.36	-88,750.00	-17,891.74	-70,858.26	79.8%
Operating Reserve Transfers					
Internal Transfers					
Transfer to Capital	-44,327.70	-104,861.98	-27,421.70	-77,440.28	73.8%
Total Internal Transfers	-44,327.70	-104,861.98	-27,421.70	-77,440.28	73.8%
NET	792,860.18	1,662,813.50	905,534.68	602,204.70	36.2%

Financial Report as at:
Monday, June 30, 2025
Waste Management

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$20,748.28	\$49,131.91	\$18,567.05	\$30,564.86	62.2%
Professional Development and Memberships	76.17	355.00	0.00	355.00	100.0%
Advertising and Special Events	19.55	500.00	0.00	500.00	100.0%
Office Equipment and Supplies	1,295.06	1,900.00	48.29	1,851.71	97.5%
Materials and Supplies	100.29	1,200.00	89.75	1,110.25	92.5%
Building Maintenance and Repairs	8,291.90	35,500.00	10,115.06	25,384.94	71.5%
Utilities	706.96	1,095.00	1,006.13	88.87	8.1%
Equipment Purchases and Maintenance	0.00	2,330.00	0.00	2,330.00	100.0%
Computer Hardware and Software	0.00	500.00	193.34	306.66	61.3%
Contracted Services	121,676.13	265,055.00	135,440.64	129,614.36	48.9%
Insurance	3,215.16	3,695.18	3,780.00	-84.82	(2.3%)
Total Expenses	156,129.50	361,262.09	169,240.26	192,021.83	53.2%
Revenues					
Grants					
Other Revenues	-1,199.15	-5,000.00	-4,999.68	-0.32	0.0%
Rental Revenue	-58,630.37	-110,000.00	-61,679.92	-48,320.08	43.9%
Tipping Fees	-18,447.54	-35,000.00	-17,981.50	-17,018.50	48.6%
Total Revenues	-78,277.06	-150,000.00	-84,661.10	-65,338.90	43.6%
Operating Reserve Transfers					
Internal Transfers					
Transfer to Capital	0.00	3,000.00	0.00	3,000.00	100.0%
Total Internal Transfers	0.00	3,000.00	0.00	3,000.00	100.0%
NET	77,852.44	214,262.09	84,579.16	129,682.93	60.5%

Financial Report as at:
Monday, June 30, 2025
Parks

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$53,469.50	\$145,983.21	\$71,371.32	\$74,611.89	51.1%
Professional Development and Memberships	2,534.89	5,250.00	1,678.65	3,571.35	68.0%
Advertising and Special Events	926.28	2,600.00	1,094.80	1,505.20	57.9%
Office Equipment and Supplies	144.58	800.00	0.00	800.00	100.0%
Materials and Supplies	1,507.46	3,525.00	262.54	3,262.46	92.6%
Building Maintenance and Repairs	2,004.51	19,900.00	1,595.59	18,304.41	92.0%
Utilities	1,555.47	5,292.09	2,155.23	3,136.86	59.3%
Equipment Purchases and Maintenance	1,649.63	5,280.00	737.09	4,542.91	86.0%
Computer Hardware and Software	1,294.59	1,500.00	1,346.38	153.62	10.2%
Contracted Services	785.78	11,600.00	685.37	10,914.63	94.1%
Fuel	833.32	3,300.00	805.85	2,494.15	75.6%
Vehicle Repairs and Maintenance	0.00	1,600.00	537.61	1,062.39	66.4%
Insurance	9,997.51	11,490.14	10,439.28	1,050.86	9.1%
Total Expenses	76,703.52	218,120.44	92,709.71	125,410.73	57.5%
Revenues					
Donations and Fundraising	-297.50	0.00	0.00	0.00	0
Grants					
Other Revenues	-15.45	-2,850.00	-1,341.01	-1,508.99	52.9%
Rental Revenue	-5,355.90	-8,500.00	-5,225.64	-3,274.36	38.5%
Total Revenues	-5,668.85	-11,350.00	-6,566.65	-4,783.35	42.1%
Operating Reserve Transfers					
Internal Transfers					
Transfer to Capital	1,146.83	2,000.00	928.82	1,071.18	53.6%
Total Internal Transfers	1,146.83	2,000.00	928.82	1,071.18	53.6%
NET	72,181.50	208,770.44	87,071.88	121,698.56	58.3%

Financial Report as at:
Monday, June 30, 2025
Douro CC

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$94,373.64	\$210,859.88	\$99,544.53	\$111,315.35	52.8%
Professional Development and Memberships	1,794.95	7,500.00	2,057.02	5,442.98	72.6%
Advertising and Special Events	0.00	1,400.00	73.46	1,326.54	94.8%
Office Equipment and Supplies	12.40	1,900.00	74.74	1,825.26	96.1%
Materials and Supplies	888.90	1,000.00	354.27	645.73	64.6%
Building Maintenance and Repairs	7,723.47	23,000.00	17,116.00	5,884.00	25.6%
Utilities	72,176.86	115,550.00	84,684.16	30,865.84	26.7%
Equipment Purchases and Maintenance	3,396.86	20,200.00	14,148.65	6,051.35	30.0%
Computer Hardware and Software	2,059.70	1,500.00	1,323.09	176.91	11.8%
Contracted Services	457.00	103,900.00	2,029.80	101,870.20	98.0%
Fuel	1,380.00	2,000.00	1,227.44	772.56	38.6%
Insurance	46,091.16	52,972.57	54,219.24	-1,246.67	(2.4%)
Total Expenses	230,354.94	541,782.45	276,852.40	264,930.05	48.9%
Revenues					
Advertising Revenue	0.00	-4,000.00	-175.00	-3,825.00	95.6%
Grants					
Other Revenues	-5,656.71	-1,200.00	-5,187.85	3,987.85	(332.3%)
Rental Revenue	-69,287.86	-253,675.39	-99,182.44	-154,492.95	60.9%
Total Revenues	-74,944.57	-258,875.39	-104,545.29	-154,330.10	59.6%
Operating Reserve Transfers					
Internal Transfers					
Transfer to Capital	1,456.25	1,500.00	776.66	723.34	48.2%
Total Internal Transfers	1,456.25	1,500.00	776.66	723.34	48.2%
NET	156,866.62	284,407.06	173,083.77	111,323.29	39.1%

Financial Report as at:
Monday, June 30, 2025
Warsaw CC

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$62,070.20	\$148,363.93	\$69,248.03	\$79,115.90	53.3%
Professional Development and Memberships	1,782.55	7,500.00	2,057.03	5,442.97	72.6%
Advertising and Special Events	0.00	900.00	0.00	900.00	100.0%
Office Equipment and Supplies	6.19	950.00	102.72	847.28	89.2%
Materials and Supplies	41.12	1,100.00	238.12	861.88	78.4%
Building Maintenance and Repairs	8,766.85	18,500.00	7,466.39	11,033.61	59.6%
Utilities	58,473.51	83,700.00	50,800.23	32,899.77	39.3%
Equipment Purchases and Maintenance	5,184.27	16,050.00	4,794.53	11,255.47	70.1%
Computer Hardware and Software	2,059.70	1,800.00	1,323.08	476.92	26.5%
Contracted Services	1,853.50	2,850.00	1,562.30	1,287.70	45.2%
Fuel	646.50	1,000.00	586.80	413.20	41.3%
Insurance	34,696.08	39,876.20	40,733.28	-857.08	(2.1%)
Total Expenses	175,580.47	322,590.13	178,912.51	143,677.62	44.5%
Revenues					
Advertising Revenue	-250.00	-2,000.00	0.00	-2,000.00	100.0%
Grants					
Other Revenues	-873.67	-1,050.00	-865.29	-184.71	17.6%
Rental Revenue	-31,349.78	-143,703.71	-85,944.24	-57,759.47	40.2%
Total Revenues	-32,473.45	-146,753.71	-86,809.53	-59,944.18	40.8%
Operating Reserve Transfers					
Internal Transfers					
Transfer to Capital	1,140.56	2,000.00	238.21	1,761.79	88.1%
Total Internal Transfers	1,140.56	2,000.00	238.21	1,761.79	88.1%
NET	144,247.58	177,836.42	92,341.19	85,495.23	48.1%

Financial Report as at:
Monday, June 30, 2025
Library

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$57,744.04	\$125,291.17	\$61,703.72	\$63,587.45	50.8%
Professional Development and Memberships	854.30	3,130.00	1,349.69	1,780.31	56.9%
Advertising and Special Events	638.39	1,985.00	628.94	1,356.06	68.3%
Office Equipment and Supplies	3,491.42	4,440.00	734.95	3,705.05	83.4%
Materials and Supplies	473.28	1,525.00	289.11	1,235.89	81.0%
Building Maintenance and Repairs	2,654.12	5,450.00	3,409.93	2,040.07	37.4%
Utilities	6,743.53	11,600.00	8,584.68	3,015.32	26.0%
Equipment Purchases and Maintenance	358.45	800.00	0.00	800.00	100.0%
Computer Hardware and Software	1,755.78	3,500.00	335.70	3,164.30	90.4%
Contracted Services	3,030.28	8,050.00	5,348.15	2,701.85	33.6%
Financial Fees and Expenses	3.19	30.00	0.00	30.00	100.0%
Insurance	4,629.96	5,092.96	5,552.28	-459.32	(9.0%)
Interest Expense	3.19	10.00	0.00	10.00	100.0%
Total Expenses	82,379.93	170,904.13	87,937.15	82,966.98	48.5%
Revenues					
Donations and Fundraising	-88.80	-384.54	-1,519.65	1,135.11	(295.2%)
Grants					
Infractions	0.00	-408.00	-99.95	-308.05	75.5%
Other Revenues	-455.40	-208.08	-116.80	-91.28	43.9%
Program Revenue	0.00	-75.00	0.00	-75.00	100.0%
Total Revenues	-544.20	-1,075.62	-1,736.40	660.78	(61.4%)
Operating Reserve Transfers					
Internal Transfers					
Transfer to Capital	0.00	204.00	19.95	184.05	90.2%
Total Internal Transfers	0.00	204.00	19.95	184.05	90.2%
NET	81,835.73	170,032.51	86,220.70	83,811.81	49.3%

Financial Report as at:
Monday, June 30, 2025
Planning

	2024	2025	2025	REMAINING	REMAINING
	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses					
Salaries & Wages	\$64,469.71	\$122,583.59	\$50,395.55	\$72,188.04	58.9%
Professional Development and Memberships	208.25	7,650.00	914.68	6,735.32	88.0%
Advertising and Special Events	0.00	3,000.00	0.00	3,000.00	100.0%
Office Equipment and Supplies	975.88	500.00	0.00	500.00	100.0%
Materials and Supplies	0.00	11,550.00	0.00	11,550.00	100.0%
Computer Hardware and Software	5,088.00	5,500.00	5,088.00	412.00	7.5%
Contracted Services	4,000.98	12,000.00	11,914.89	85.11	0.7%
Total Expenses	74,742.82	162,783.59	68,313.12	94,470.47	58.0%
Revenues					
Grants					
Other Revenues	-501.08	-1,700.00	-593.37	-1,106.63	65.1%
Planning Application Revenue	-22,860.00	-38,000.00	-54,149.00	16,149.00	(42.5%)
Total Revenues	-23,361.08	-39,700.00	-54,742.37	15,042.37	(37.9%)
Operating Reserve Transfers					
Internal Transfers					
NET	51,381.74	123,083.59	13,570.75	109,512.84	89.0%

Recommendation:

That the report Treasurer-2025-21, dated August 5, 2025, regarding Procurement Update – August 2025, be received and;

That Barry Bryan Associates be awarded the contract to complete the design, engineering and construction management services for the arena floor replacement at Douro Community Center in the amount of \$97,000 plus applicable taxes.

Overview:

PR-2025-02 – Design and Engineering Services for Arena Floor Replacement at the Douro Community Centre.

Project Need - The arena floor at the Douro Community Centre (DCC) located at 2893 Highway 28, Douro-Dummer, has reached the end of its useful life and requires replacement which will extend the life of the facility.

Provincial Funding - On May 30, 2025, the Township received confidential notification that our application to the Community Sport and Recreation Infrastructure Fund was approved for 50% funding up to \$1,000,000. The province officially announced this funding on July 25, 2025. The Transfer Payment Agreement requires project completion by March 31, 2027.

Project Timeline - To minimize impact on arena users, construction must begin immediately after the 2025-2026 season (April 2026) and be completed by September 2026 for the following season. This tight timeline necessitated immediate commencement of design and engineering work to enable fall tendering and adequate contractor preparation time.

Procurement Process - While the Procurement Policy would typically require a public RFP for this value, the specialized expertise required and compressed timeline justified inviting qualified vendors to submit proposals. This approach ensured access to firms with specific arena floor replacement experience while meeting project deadlines.

Project Budget – The overall budget for this project is estimated to be \$2.4 million. Of which \$1 million will be funded through the grant and the remainder will be funded through reserves. For the Design and Engineering portion of the project it was estimated to cost \$100,000.

Procurement Results – The Township received quotes/proposals from three vendors.

The submissions were reviewed with the following scoring:

Price - 30%

Company Experience and References - 40%

Understanding of Project Requirements - 30%

The pricing results were as follows:

	Barry Bryan Associates	Kalos Engineering	TS Engineering
Design and Engineering	\$55,000	\$43,775	\$114,900
Tender	\$2,000	\$4,345	\$5,000
Contract Administration and Construction Management	\$40,000	\$56,950	\$49,000
Total	\$97,000	\$105,070	\$168,900

Procurement Recommendation: All firms who submitted a proposal were qualified to complete the project, but Barry Bryan Associates scored the highest and are being recommended for the project.

Conclusion:

The procurement process successfully identified three qualified firms capable of delivering the required design and engineering services. Barry Bryan Associates is being recommended as the successful bidder. They have extensive experience and are recommending a comprehensive service approach. Staff are confident that BBA will deliver a successful project that meets the Township's requirements, timeline, and budget while maximizing the value of the provincial funding investment.

Upon Council approval, staff will:

1. Execute contract with Barry Bryan Associates within 10 business days
2. Initiate project with site review and stakeholder meeting (August 2025)
3. Monitor design progress through regular milestone reviews
4. Prepare construction tender package for fall 2025 release
5. Return to Council with construction contract award recommendation.

Financial Impact:

The project is within the approved budget.

Township of Douro-Dummer Strategic Plan 2023-2027



Service Modernization and Innovation

Modernizing, refining and innovating services for residents is essential to effectively meet the needs of our community, enhance our operational efficiency, and ensure we remain adaptable in a rapidly changing world.



Business Attraction, Expansion, and Retention

Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.



Infrastructure Renewal

Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	Procurement Update - August 2025 - Treasurer-2025-21.docx
Attachments:	
Final Approval Date:	Jul 30, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis



PETERBOROUGH COUNTY OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT DU COMTÉ DE PETERBOROUGH
DE LA POLICE PROVINCIALE

PETERBOROUGH COUNTY OPP DETACHMENT
DÉTACHEMENT DU COMTÉ DE PETERBOROUGH DE LA POLICE PROVINCIALE

Minutes

Peterborough County OPP Detachment Board Regular Meeting
Monday, April 28, 2025 - 1:00 PM
Hybrid Committee Room and Electronic
Peterborough County Courthouse, 470 Water St, Peterborough

Present: Chair John Braybrook
Vice-Chair Heather Watson
Member Carolyn Amyotte
Member Brian Henry
Member Hart Webb
Member Patrick Wilford

Regrets: Member Caroline Goodenough
Member Joe Taylor

OPP Representatives Present: Inspector Chris Galeazza, Detachment Commander, Peterborough County OPP
Acting Staff Sergeant Angie Kerr, Peterborough County OPP

Staff Present: Emmanuel Pinto, Board Administrator, Peterborough County

1. Opening Ceremonies

1.1 Call to Order

Chair Braybrook called the meeting to order at 1:00pm.

1.2 Roll Call

Emmanuel Pinto, Board Administrator conducted the Roll Call. A quorum was deemed to be present.

1.3 Land Acknowledgement and Moment of Reflection

Chair Braybrook asked for the Land Acknowledgement to be played and led the Board in a moment of reflection.

2. Disclosure of a Conflict of Interest

No conflicts of interest were declared.

3. Approval of Agenda

3.1 Resolution No. 36-2025

That the agenda be approved as printed.

Moved by Member Wilford
Seconded by Member Henry

Carried

4. Adoption of Minutes

4.1 Peterborough County OPP Detachment Board Minutes of March 24, 2025

Resolution No. 37-2025

That the minutes of the March 24, 2025 Peterborough County OPP Detachment Board meeting be approved.

Moved by Vice-Chair Watson
Seconded by Member Henry

Carried

5. Delegations and Presentations

5.1 Ontario Association of Police Services Boards Presentation

Lisa Darling, Executive Director

Lisa Darling, Executive Director of the Ontario Association of Police Services Boards (OAPSB) delivered a presentation on the OAPSB, its ongoing work to foster collaboration and advocate for boards across the province. Members were given the opportunity to discuss and ask questions.

Resolution No. 38-2025

That the Board receive the presentation from OAPSB Executive Director Lisa Darling.

Moved by Member Webb
Seconded by Member Wilford

Carried

6. Business Arising Out of a Previous Meeting

There was no business arising.

7. Reports/Correspondence

7.1 Peterborough County OPP Detachment Q1 2025 Report

Inspector Chris Galeazza, Detachment Commander, Peterborough County
OPP

Resolution No. 39-2025

That the Board receive the OPP Q1 2025 Report for information.

Moved by Member Webb

Seconded by Member Amyotte

Carried

7.2 OPP Emergency Response during the Ice Storm and Flooding of April 2025 (Verbal Update)

Inspector Chris Galeazza, Detachment Commander, Peterborough County
OPP

Resolution No. 40-2025

That the Board receive the update on the OPP Emergency Response during the Ice Storm and Flooding of April 2025 from the Detachment Commander for information.

Moved by Vice-Chair Watson

Seconded by Member Amyotte

Carried

7.3 Detachment Action Plan, Public Consultation, and Engagement in accordance with s. 70(1) Community Safety and Policing Act, 2019

Inspector Chris Galeazza, Detachment Commander, Peterborough County
OPP

Resolution No. 41-2025

That the Board receive the update on the Detachment Action Plan, Public Consultation, and Engagement in accordance with s. 70(1) Community Safety and Policing Act, 2019 from the Detachment Commander for information.

Moved by Member Webb

Seconded by Member Henry

Carried

7.4 CAMSafe Program

Inspector Chris Galeazza, Detachment Commander, Peterborough County
OPP

Resolution No. 42-2025

That the Board receive the update on the CAMSafe Program from the
Detachment Commander for information.

Moved by Member Henry
Seconded by Member Amyotte

Carried

7.5 Project Life Saver

Inspector Chris Galeazza, Detachment Commander, Peterborough County
OPP

<https://projectlifesaver.org/> (External Link)

Resolution No. 43-2025

That the Board receive the update Project Life Saver from the Detachment
Commander for information, and

That a follow-up report be brought to the Board for consideration.

Moved by Vice-Chair Watson
Seconded by Member Henry

Carried

7.6 ADM2025-04 Board Remuneration and Expenses Policy

Emmanuel Pinto, Board Administrator

Resolution No. 44-2025

That the Board recommend to the seven member municipalities that each
approve the remuneration rates for Board members as follows:

Per Board Meeting Rate:

Community Representative Appointee: \$100/Board meeting

Provincial Appointee: \$100/Board meeting

And that Policy 2.01 Board Remuneration and Expenses be approved.

Moved by Member Henry
Seconded by Vice-Chair Watson

Carried

7.7 ADM2025-05 2025 Board Calendar Update

Emmanuel Pinto, Board Administrator

Resolution No. 45-2025

That the Board direct staff to modify the 2025 Board Calendar to cancel the May 25, August 25, September 22, November 23, and December 15 Board meetings.

And that the June 25th Regular Board Meeting be changed to a Special Board Meeting to discuss the Board Annual Report and Purchase of Services Agreement with Peterborough County.

And that the Board direct staff to provide appropriate notice to the municipalities, First Nations, and public.

Moved by Vice-Chair Watson
Seconded by Member Henry

Carried

7.8 ADM2025-05 April Work Plan Update Emmanuel Pinto, Board Administrator

Resolution No. 46-2025

That the Board receive the report from the Board Administrator regarding the April Work Plan Update for information with the revisions suggested by Members and OPP.

Moved by Member Webb
Seconded by Member Henry

Carried

7.9 Discussion regarding additional costs as a result of the Community Safety and Policing Act, 2019 John Braybrook, Board Chair

Resolution No. 47-2025

That the Board Administrator bring a report to the next regular meeting regarding additional costs to municipalities as a result of Community Safety and Policing Act, 2019 implementation.

And that the Board Administrator consult with Municipalities, Neighbouring OPP Detachments, and the OAPSB.

Moved by Member Webb
Seconded by Member Wilford

Carried

8. By-laws

There were no by-laws.

9. Notice of Motion

There were no Notices of Motion.

10. Information Items

10.1 Report ADM2025-07 Q1 Board Administrator Hours Report
Emmanuel Pinto, Board Administrator

10.2 2024-2027 The Road Ahead: A Strategic Plan for Ontario's Inspectorate of Policing

10.3 OAPSB Quarterly Newsletter - January to March 2025

10.4 OAPSB Zone 3 Meeting Materials

- Intensive Serious Violent Crime Bail Team Presentation
- Inspectorate of Policing Zone Update
- OAPSB Update

Resolution No. 48-2025

That all information items be received.

Moved by Vice-Chair Watson
Seconded by Member Henry

Carried

11. Closed Meeting

There was no Closed Session.

12. Business Arising from Closed Session

There was no Business Arising from Closed Session.

13. Adjournment

13.1 Adjournment

Resolution No. 49-2025

That the Board meeting adjourn at 2:36pm.

Moved by Member Henry
Seconded by Member Webb

Carried

John Braybrook, Chair

Emmanuel Pinto, Board Administrator



PETERBOROUGH COUNTY OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT DU COMTÉ DE PETERBOROUGH
DE LA POLICE PROVINCIALE

PETERBOROUGH COUNTY OPP DETACHMENT
DÉTACHEMENT DU COMTÉ DE PETERBOROUGH DE LA POLICE PROVINCIALE

Minutes

Peterborough County OPP Detachment Special Board Meeting
Monday, June 23, 2025 - 1:00 PM
Hybrid Committee Room and Electronic
Peterborough County Courthouse, 470 Water St, Peterborough

Present: Chair John Braybrook
Vice-Chair Heather Watson
Member Carolyn Amyotte
Member Caroline Goodenough
Member Brian Henry
Member Hart Webb
Member Patrick Wilford

Regrets: Member Joe Taylor

OPP
Representatives Present Chris Galeazza, Detachment Commander, Peterborough County OPP

Staff Present: Emmanuel Pinto, Board Administrator, Peterborough County

1. Opening Ceremonies

1.1 Call to Order

Chair Braybrook called the meeting to order at 1:00pm.

1.2 Roll Call

Emmanuel Pinto, Board Administrator conducted the Roll Call. A quorum was deemed to be present.

1.3 Land Acknowledgement and Moment of Reflection

Chair Braybrook asked for the Land Acknowledgement to be played and led the Board in a moment of reflection.

2. Disclosure of a Conflict of Interest

No conflicts of interest were declared.

3. Approval of Agenda

3.1 Resolution No. 50-2025

That the agenda be approved as printed.

Moved by Member Webb

Seconded by Member Wilford

Carried

4. Delegations and Presentations

4.1 Peterborough County Purchase of Services Agreement Review

Sheridan Graham, CAO, Peterborough County

CAO Sheridan Graham presented her report on the Purchase of Services Agreement with Peterborough and outlined recommended changes. Board members were given the opportunity to discuss and ask questions.

Resolution No. 51-2025

That the Board approve the proposed changes to the Purchase of Services Agreement with a monthly fee of \$700.00 until December 31, 2025 and \$910.00 starting January 1, 2025, and

That the Board authorize the Chair to renew the Purchase of Services Agreement with Peterborough County for 2026 under the new terms and conditions.

Moved by Member Amyotte

Seconded by Vice-Chair Watson

Carried

5. Reports/Correspondence

5.1 2024 Peterborough County OPP Detachment Board Annual Report

Chair Braybrook and Inspector Galea

Resolution No. 52-2025

That the Board approve the 2024 Peterborough County OPP Detachment Board Annual Report and

That the Annual Report be sent for information to all participating Municipalities and First Nations Councils.

Moved by Member Goodenough
Seconded by Member Amyotte

Carried

6. Adjournment

6.1 Next Meeting

The next meeting is scheduled for July 28, 2025, at 1:00pm.

6.2 Adjournment

Resolution No. 53-2025

That the Board meeting adjourn at 1:26pm.

Moved by Member Goodenough
Seconded by Member Wilford

Carried

John Braybrook, Chair

Emmanuel Pinto, Board Administrator



PETERBOROUGH COUNTY OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT DU COMTÉ DE PETERBOROUGH
DE LA POLICE PROVINCIALE

PETERBOROUGH COUNTY OPP DETACHMENT
DÉTACHEMENT DU COMTÉ DE PETERBOROUGH DE LA POLICE PROVINCIALE

Peterborough County OPP Detachment Board 2024 Annual Report

Under ss.68(1)(f) of the Community Safety Policing Act, 2019 (CSPA), most of which came into force on April 1, 2024, the Board is required to provide an annual report to Municipal and First Nations Councils regarding the policing provided in our communities by the Peterborough OPP Detachment

This report is composed of two parts:

1. Peterborough County OPP Detachment Board Report (Pages 1-7)

Governance report which includes a message from the Board Chair, information about the Detachment Board, Members, Key Achievements and Initiatives of the Board, Financial Overview, and Future Goals and Priorities

2. Peterborough County OPP Detachment Report (Pages 8-29)

Operational report includes a message from the Detachment Commander, Summary of Commitments, progress results on crime, community well-being, roadways, waterways, and trails, community considerations, and local data on calls for service, crime and clearance, traffic and road safety, and uniformed police hours.

Council or Members of the Public may obtain any document referred to in this Report, that are not attached or provided by hyperlink from Emmanuel Pinto, Board Administrator by contacting oppboard@ptbocounty.ca

Approved by the Peterborough County OPP Detachment Board on June 23rd, 2025

Letter from the Chair



It is with great pleasure that I introduce the inaugural Annual Report of the Peterborough County OPP Detachment Board.

Our Board was established as a direct result of the crucial changes brought forth by the Community Safety and Policing Act, 2019 (CSPA). While previously, each municipality had its own Police Service Board (PSB), all have been amalgamated into a single OPP Detachment Board. This landmark legislation has redefined the landscape of police oversight and governance in Ontario, moving towards a more transparent, accountable, consistent, and community-centric model.

As a newly formed entity, the Peterborough County OPP Detachment Board is still in its foundational stages, diligently working to put the necessary structures and processes in place to fulfill our mandate effectively.

The core purpose of this Board is to enhance police oversight and governance within Peterborough County. We serve as a vital link between the Ontario Provincial Police and the communities they serve. Our role includes providing strategic guidance to the Peterborough OPP Detachment, ensuring accountability and transparency in local policing, creating a forum for the community's voice to be heard, monitoring performance of the Detachment, and establishing local policies. We commit to fulfilling our mandate while also exercising fiscal prudence at a time where municipal budgets face significant constraints.

We recognize the importance of strong, collaborative relationships with the Peterborough OPP, First Nations councils, municipal councils, and most importantly, the citizens of Peterborough County.

This Annual Report provides an overview of our initial steps and lays the groundwork for our ongoing commitment to public safety and effective police governance. We look forward to continued collaboration and progress in the years to come.

Sincerely,

A handwritten signature in dark ink, appearing to read 'JBK' with a stylized flourish at the end.

John Braybrook
Chair, Peterborough County OPP Detachment Board

About the Board

First Meeting: September 30, 2024

Meetings Held: 3 in 2024, 4 in 2025 to date

Meeting Location: Peterborough County Courthouse, 470 Water Street, Peterborough

2025 Budget: \$49,965

Important Documents

[Community Safety and Policing Act, 2019](#)

[Peterborough County OPP Detachment Board Terms of Reference](#)

Partner Agencies

[Ontario Association of Police Service Boards \(OAPSB\)](#)

[Ministry of the Solicitor General of Ontario](#)

[Inspectorate of Policing](#)

Peterborough County OPP Detachment

453 Lansdowne St E, Peterborough, ON K9L 0A4

Phone Number: 705 742-0401

Non-Emergency Number: 1-888-310-1122

OPP Detachment Service Area: Hiawatha First Nation, Municipality of Trent Lakes, Township of Asphodel-Norwood, Township of Douro-Dummer, Township of Havelock-Belmont-Methuen, Township of North Kawartha, Township of Otonabee-South Monaghan, Township of Selwyn

Detachment Commander: Inspector Chris Galeazza

Board Members

Chair John Braybrook, Municipal Appointee, Municipality of Trent Lakes

Vice Chair Heather Watson, Municipal Appointee, Township of Douro-Dummer

Member Carolyn Amyotte, Municipal Appointee, Township of North Kawartha

Member Brian Henry, Municipal Appointee, Township of Selwyn

Member Joe Taylor, Municipal Appointee, Township of Otonabee-South Monaghan

Member Hart Webb, Municipal Appointee, Township of Havelock-Belmont-Methuen

Member Patrick Wilford, Municipal Appointee, Township of Asphodel-Norwood

Jeffrey Jacobs, Curve Lake First Nation Representative (Appointed, yet to be sworn in)

Laurie Carr, Hiawatha First Nation Representative (Appointed, yet to be sworn in)

Member Caroline Goodenough, Provincial Appointee

Provincial Appointee (Vacant)

Provincial Appointee (Vacant)

Community Representative (Vacant)

Community Representative (Vacant)

Community Representative (Vacant)

Contact

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Key Achievements and Initiatives

Board Governance

- Adopted Terms of Reference as agreed upon by seven municipal members.
- Seven Municipal Appointees and One Provincial Appointee took the Oath of Office after taking mandatory training with the Ontario Police College.
- Elected Chair and Vice-Chair for 2024 (re-elected for 2025)
- Joined the Ontario Association of Police Service Boards Insurance Policy with McFarlan Rowlands.
- Passed a Procedural By-Law 2024-001 (Repealed and replaced with Procedural By-Law 2025-001).
- Approved 1.01 Abuse, Discrimination, Harassment, and Violence Policy and 2.01 Board Remuneration and Expenses Policy.
- Entered into an agreement with Peterborough County for board administrative services.
- Changed the Board name from “Peterborough OPP Detachment Board” to “Peterborough County OPP Detachment Board” to reflect the area serviced by the detachment.
- Joined the Ontario Association of Police Service Boards (OAPSB) and heard a presentation from Executive Director Lisa Darling on the organization and its key initiatives.
- Communicated with the Solicitor General of Ontario regarding Detachment Board matters.
- Attended the 2024 OAPSB Conference

Local Policing

- Received regular reports at each meeting from the Detachment Commander on Crime and Policing Statistics.
- Received reports on OPP initiatives including OPP Golden Helmets, Black CAT equipment, the Peterborough Situation Table, and April 2025 State of Emergency Response.
- Supported the joint OPP / CMHA Mobile Crisis Response Team Grant application, recognizing previous successes and the need to continue to support MCRT to enhance community well-being.

Financial Overview

2025 Budget

Revenue	
Municipal Payments (7 Municipalities, equal shares)	\$(49,965)
Total Operating Revenue	\$(49,965)
Expenditures	
Per Diem	\$3,900
Memberships	\$7,750
Conventions	\$4,400
Travel	\$2,740
Insurance	\$4,275
Peterborough County Purchase of Services	\$8,400
Zone 3 OAPSB Meetings	\$500
Community Engagement - Local OPP Events	\$7,000
Community Safety/Wellbeing Table Funding	\$8,000
Contingency	\$3,000
Expenditures	\$49,965

In 2024, the expenses of Board Insurance (\$4,068.00) and OAPSB Membership (\$7,742.15) were billed equally to each participating municipality.

Future Goals and Priorities

Q3 2025

- Establishment of policies for Community Representative Recruitment and Communications
- Recruitment of Community Members and Development of a Member Orientation Program
- Launch of Detachment Board Webpage (within Peterborough County's new website)
- Participate in Detachment engagement for the 2026-2029 Local Action Plan

Q4 2025

- 2026 Budget Deliberation
- Complete Detachment Commander Performance Evaluation
- Participate in Detachment engagement for the 2026-2029 Local Action Plan (Continued from Q3)

Upcoming Meetings

Monday July 28th, 2025 – 1:00pm

Monday October 27th, 2025 – 1:00pm

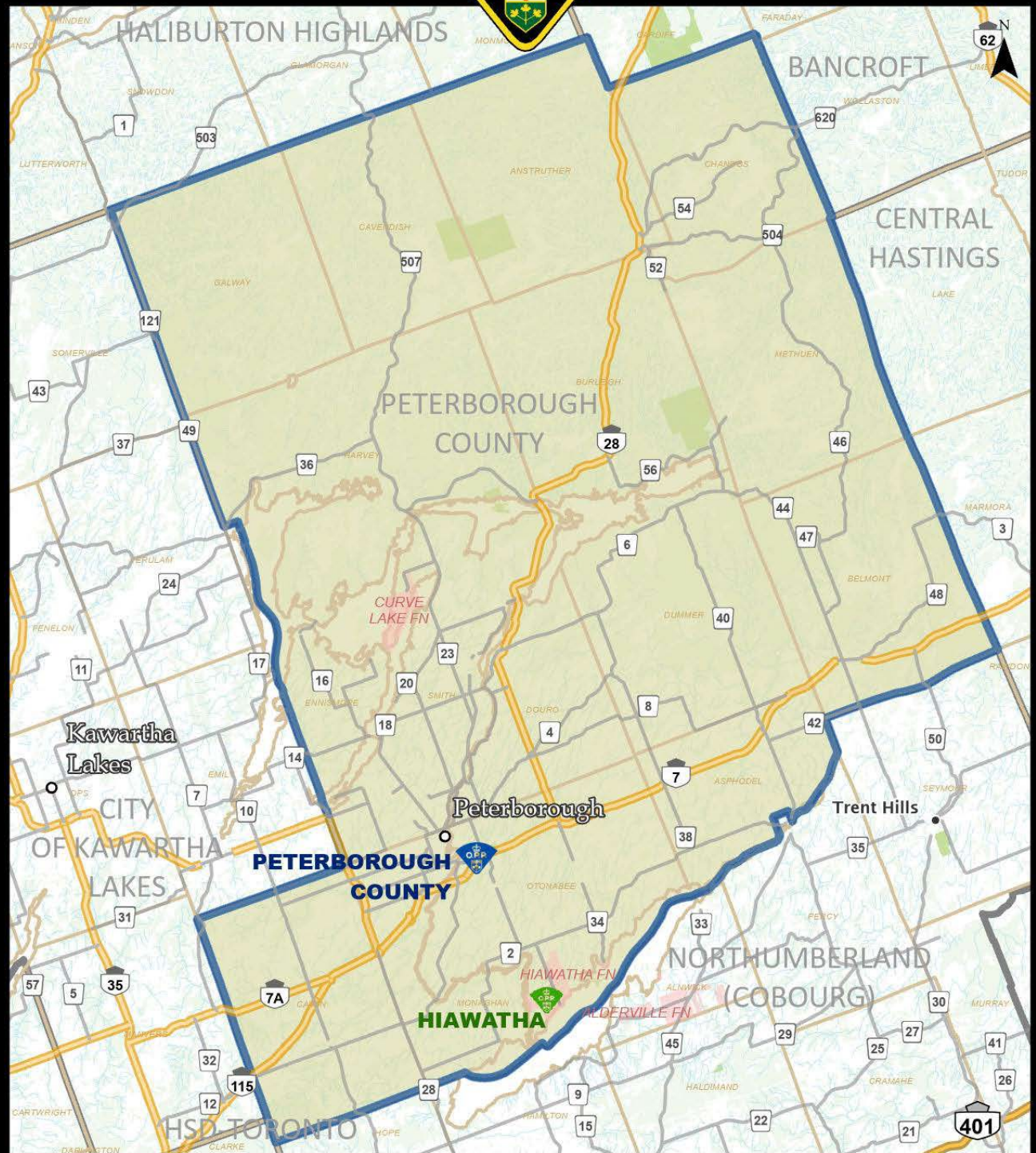
All Board Meetings are held at the Peterborough County Courthouse at 470 Water St, Peterborough, ON K9H 3M3 in the Committee Room, 1st Floor

Meeting Agendas and Board Information are posted on the [Peterborough County Document Center](#)



PETERBOROUGH COUNTY DETACHMENT

2024 DETACHMENT BOARD ANNUAL REPORT



GENERAL HEADQUARTERS	SATELLITE	400 Series Highway	Detachment Boundary	First Nation
REGIONAL HEADQUARTERS	OPP ADMINISTERED FN	Provincial Highway	Township Boundary	Provincial Park
HOST DETACHMENT	OPP FN	Major Road	Non-OPP Policed	

2023-2025 STRATEGIC PLAN

Priorities and Commitments



PEOPLE

A healthy and resilient OPP

We will strive to support all members in achieving their professional and personal best.

WORK

A responsive and evolving OPP

We will empower our members to ensure the best possible policing services are delivered to Ontarians.

COMMUNITIES

A collaborative and progressive OPP

We will partner and build relationships with a shared vision for safety and well-being.

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Message from the Detachment Commander

I am pleased to present the Peterborough County Detachment – 2024 OPP Detachment Board Annual Report. This report includes crime, traffic enforcement and community well-being data, and highlights initiatives and successes from the past year. 2024 represents the midway point of the Peterborough County Detachment 2023-2025 Action Plan and this report provides updates on our progress in meeting our Action Plan commitments.



In 2024, our detachment responded to a rise in criminal activity linked to addiction and mental health by expanding our Mobile Crisis Response Team (MCRT). In partnership with the Canadian Mental Health Association, we implemented a co-response model that pairs officers with mental health clinicians, enhancing our ability to connect individuals in crisis with local services and bridging the gap between addiction and mental health care.

We remained committed to traffic safety, using electronic traffic analysis to guide enforcement and engagement efforts. This data-driven approach contributed to a 69% reduction in fatal motor vehicle collisions. To support transparency and evidence collection, we deployed Body-Worn Cameras across our frontline officers, complementing our existing In-Car Camera and ALPR systems. These technologies enhance both public and officer safety.

Our engagement with community partners remained strong. We developed new protocols with Peterborough Regional Health Services to improve care coordination and reduce barriers to access. We also participated in the National Day for Truth and Reconciliation and Indigenous Veterans Day with Hiawatha First Nation, reinforcing our commitment to reconciliation. Finally, we honoured the memory of fallen officer PC Norman Maker (Badge #98), who was killed in the line of duty in 1928, through a Bridge Dedication Ceremony attended by local and provincial dignitaries.

In 2025, we will be working with the Peterborough County OPP Detachment Board to form the 2026-2029 Peterborough County Detachment Action Plan. This work will include engaging with community members to ensure the needs of the communities we serve will be reflected in the commitments we make. Development of the 2026-2029 Peterborough County Detachment Action Plan will coincide with the creation of the 2026-2029 OPP Strategic Plan to ensure organizational alignment and support.

The Peterborough County Detachment – 2024 OPP Detachment Board Annual Report begins to bridge the gap between *Police Services Act* (PSA) and *Community Safety and Policing Act* (CSPA) reporting requirements. In collaboration with relevant OPP program areas, working groups and Peterborough County OPP Detachment Board this report will continue to develop in the years to come to include content from the OPP Detachment Board Chair(s) and additional data and updates from the OPP.

From detachment administrative staff to frontline uniform members to specialty units to supervisors, our members continue to serve with pride, professionalism and honour. As we anticipate future challenges and opportunities for policing and community safety, we remain dedicated to our mission of serving our communities by protecting citizens, upholding the law and preserving public safety.

Inspector Chris Galeazza
Detachment Commander
Peterborough County Detachment

Summary of Commitments

Through analysis and consultation, the following areas of focus were identified for the years 2023-2025.

Crime	Roadways, Waterways and Trails	Community Well-Being
<p>The Peterborough County Detachment is committed to investigative excellence through a victim-centered, trauma informed approach for all investigations. Thorough and complete investigations will assist in reducing violent crimes while ensuring that all victims receive the supports that they require.</p> <p>Locally, support our organizational commitment to work with law enforcement partners, justice, health, and social service officials to develop strategic responses to the opioid crisis and the impact of substance use issues have on our communities.</p> <p>To address and prevent property crime in our communities. This commitment is inclusive of fraud, mischiefs and improper or unauthorized use of lands.</p>	<p>To sustain a continuous and year-round focus on the causal factors of motorized vehicle, off-road vehicle and vessel collisions.</p> <p>Work collaboratively with municipalities/county and stakeholders to develop comprehensive plans to improve road safety.</p> <p>Agriculture is vitally important to our communities. As such, we will work collaboratively with the Peterborough County Federation of Agriculture and the Ontario Federation of Agriculture to create educational opportunities and enhance road safety for operators of farm implements of husbandry and drivers of traditional vehicles on our highways.</p> <p>Work diligently to ensure Peterborough's world class inland boating and historic Trent Severn Waterway is safe for all users.</p>	<p>Within the scope of our practice, participate in meaningful ways to address the 94 calls to action from the Truth and Reconciliation Commission (TRC).</p> <p>Ensure sufficient police resources and community engagement is focused on addressing mental health and addictions strategies and responses in our community.</p> <p>To ensure we understand and further the key commitments of the area's two Community Safety and Well-Being (CSWB) plans.</p> <p>The OPP is actively hiring. The OPP is one of North America's largest deployed police services with more than 5,500 uniformed officers, 2,500 civilian employees and over 600 auxiliary members. The OPP provides essential services that ensure the safety and security of the people within the province of Ontario. To meet this mandate, we need community members to apply to fill all roles.</p>

2024 Crime Progress Updates

Commitment	Progress Update
<p>The Peterborough County Detachment is committed to investigative excellence through a victim-centered, trauma informed approach for all investigations. Thorough and complete investigations will assist in reducing violent crimes while ensuring that all victims receive the supports that they require.</p>	<p>In 2024 we introduced a new position at the detachment – Detachment Abuse Issues Investigator (DAII). This role-based detachment position is a critical component to ensure our members are trained to respond, identify and investigate incidents of abuse, while supporting the needs of the victims/survivors of intimate partner violence in alignment with our organizational values. The DAII will support frontline members and supervisors by conducting reviews, enhancing community partnerships and providing subject matter expertise to detachment-led abuse issues investigations.</p>
<p>Locally, support our organizational commitment to work with law enforcement partners, justice, health, and social service officials to develop strategic responses to the opioid crisis and the impact of substance use issues in our communities.</p>	<p>We serve as an active partner in the Peterborough Drug Strategy, a collaborative initiative that brings together stakeholders from across sectors to address the complex challenges posed by the opioid and synthetic drug crisis. Through this partnership, we engage in ongoing dialogue, planning and action with law enforcement, public health, social services and justice system representatives.</p> <p>Our commitment extends beyond participation—we actively contribute to the development and implementation of innovative, evidence-informed strategies aimed at harm reduction, prevention, treatment and enforcement. We continue to strengthen our relationships with community partners, ensuring our collective response remains adaptive and responsive to emerging trends and the evolving needs of individuals and families affected by substance use.</p> <p>By fostering a coordinated, compassionate and community-driven approach, we aim to reduce the harms associated with substance use and support healthier, safer communities for all.</p>
<p>To address and prevent property crime in our communities. This commitment is inclusive of fraud, mischief and improper or unauthorized use of lands.</p>	<p>We are committed to addressing and preventing property crime in our communities, including fraud, mischief and the improper or unauthorized use of land. In alignment with this goal, our Community Street Crime Unit (CSCU), Community Engagement Officer (CEO) and our Uniform Patrol have increased our education and engagement.</p> <p>This initiative has resulted in significant seizures of stolen property, reduced the incidents of frauds, identified areas that require increased presence and improved use of our recreational areas. Through these partnerships and initiatives, we aim to foster safer, more resilient communities by reducing property crime and promoting responsible land use.</p>

2024 Roadways, Waterways and Trails Progress Updates

Commitment	Progress Update
To sustain a continuous and year-round focus on the causal factors of motorized vehicle, off-road vehicle and vessel collisions.	The OPP strives to impact the causal factors of collisions on our area roads, trails and waterways. During the last progress period we issued over 5400 speeding, 209 seatbelt and 144 distracted driving tickets, in addition to taking 186 impaired drivers off area roadways.
Work collaboratively with municipalities/county and stakeholders to develop comprehensive plans to improve road safety.	Our continued collaboration with municipalities and communities affected by serious motor vehicle collisions has led to measurable improvements, reflecting the effectiveness of our joint efforts. Improvements to Highway 28 in North Kawartha and Highway 7 through Norwood were measures that have increased safety to persons travelling in these communities.
Agriculture is vitally important to our communities. As such, we will work collaboratively with the Peterborough County Federation of Agriculture and the Ontario Federation of Agriculture to create educational opportunities and enhance road safety for operators of farm implements of husbandry and drivers of traditional vehicles on our highways.	The Peterborough County Detachment continues to support local farmers by actively promoting education and awareness around the movement of large agricultural equipment on area roads. These efforts aim to ensure that all motorists share the road safely, demonstrating patience and responsible driving behavior during peak farming periods.
Work diligently to ensure Peterborough's world class inland boating and historic Trent Severn Waterway is safe for all users.	We continue to work diligently to ensure that Peterborough's world-class inland boating experience and the historic Trent-Severn Waterway remain safe and enjoyable for all users. This year, our marine unit dedicated 105 patrol hours to operations on the water, focusing on education, enforcement and high-visibility presence. These efforts support safe boating practices and reinforce public confidence in the safety and accessibility of our waterways.

2024 Community Well-Being Progress Updates

Commitment	Progress Update
<p>Within the scope of our practice, participate in meaningful ways to address the 94 calls to action from the Truth and Reconciliation Commission (TRC).</p>	<p>In alignment with the Truth and Reconciliation Commission's 94 Calls to Action, we continue to engage in meaningful efforts within the scope of our practice. This year, we were active participants in the National Day for Truth and Reconciliation and attended Indigenous Veterans Day ceremonies, demonstrating our commitment to honoring and acknowledging Indigenous history and contributions. We also provided dedicated investigative support to our First Nations communities and expanded access to mental health services, ensuring culturally informed and responsive care. These actions reflect our ongoing dedication to reconciliation and building respectful, collaborative relationships with Indigenous peoples.</p>
<p>Ensure sufficient police resources and community engagement is focused on addressing mental health and addictions strategies and responses in our community.</p>	<p>To support our commitment to addressing mental health and addictions in the community, we continued to strengthen our partnership with the Canadian Mental Health Association (CMHA). This collaboration plays a vital role in bridging the gap between mental health and addiction services, ensuring individuals in crisis receive timely, coordinated and compassionate support. Our structure of aligning police resources with community-based expertise, has enabled us to be engaged in 514 occurrences. The detachment continues to be a member of the Peterborough Drug Strategy (PDS) and participated in their strategies and initiatives.</p>
<p>To ensure we understand and further the key commitments of the area's two Community Safety and Well-Being (CSWB) plans.</p>	<p>To advance the key commitments outlined in the region's two Community Safety and Well-Being (CSWB) plans, we continue to serve as an active partner at the leadership table. Our involvement ensures that we work collaboratively with community stakeholders, aligning our strategies and resources to support shared priorities. This partnership reinforces our commitment to proactive, coordinated approaches that enhance safety, equity and well-being across the communities we serve.</p>
<p>The OPP is actively hiring. The OPP is one of North America's largest deployed police services with more than 5,500 uniformed officers, 2,500 civilian employees and over 600 auxiliary members. The OPP provides essential services that ensure the safety and security of the people within the province of Ontario. To meet this mandate, we need community members to apply to fill all roles.</p>	<p>By attracting talent from a wide range of backgrounds and experiences, we aim to strengthen our capacity to deliver essential services and ensure the safety and security of all Ontarians.</p> <p>To support ongoing uniform recruitment efforts, we have designated members as Recruit Ambassadors who actively engage with potential applicants and share insights about careers with the OPP. Additionally, we assigned a member to a temporary recruitment role to further strengthen our outreach. We also welcomed interested individuals to participate in our Ride-Along Program, offering firsthand experience of frontline policing. Furthermore, we encouraged community members to consider joining our Auxiliary Unit, which provides valuable volunteer opportunities and a pathway to deeper involvement in public safety.</p>

Other Community Updates

Based on current crime trends and/or requests from the community, Peterborough County Detachment led crime prevention initiatives focused on fraud prevention, combating auto theft and impaired driving. We worked alongside community partners like Victim Services to increase awareness and education about Human Trafficking.

We listened to concerns from community members and Peterborough County Detachment increased community patrol on our major arteries. This resulted in increased enforcement and engagement with over 5900 offences notices served on drivers in our area. We saw a 69% decrease in fatal motor vehicle collisions on our roadways in addition to the reduction of collisions on our trails and waterways.

We fostered a welcoming and secure environment throughout Peterborough County, ensuring that all individuals felt safe and supported. Our efforts contributed to a positive experience for a wide range of visitors who attended summer camps, cottages, educational retreats and recreational areas across the detachment area.

In 2024, the Peterborough County Detachment remained committed to fostering strong, respectful relationships across the community. We prioritized engagement with youth and were benefited by the shop class at Norwood High School, who constructed the detachment a covered picnic area for staff.

Strengthening relationships with our First Nations communities also remained a key focus. We proudly partnered with the Peterborough Petes and hosted a road hockey game with youth from Hiawatha First Nations. We attended events which included Indigenous Veterans Day and participated in ceremonies and learning at the National Day for Truth and Reconciliation, deepening our connection with local Indigenous partners and reaffirming our commitment to reconciliation and mutual respect.

Calls for Service

Table 1.1

All CAD Events*	Immediate Police Response Required**
28,288	6,726

* This represents all Computer Aided Dispatch (CAD) event types created for each detachment area. Not all CAD events are dispatched to a frontline OPP detachment officer. Some events may have been actioned by another OPP member, diverted to another unit, or deemed a non-OPP event. This does not include officer or detachment generated events that have not been reported through the PCC, or any online reporting events.

** This represents the total number of CAD events prioritized for an immediate police response, indicating the potential for extreme danger, catastrophic circumstances, injury, the threat of injury, death, and/or crime in progress.

Crime and Clearance

Violent Crimes

Table 2.1

Offences	2022	2023	2024	Clearance Rate
01 - Homicide	1	0	0	-
02 - Other Offences Causing Death	1	0	0	-
03 - Attempted Murder	0	0	1	100.00%
04 - Sexual Offences	24	35	38	71.05%
05 - Assaults/Firearm Related Offences	108	86	93	89.25%
06 - Offences Resulting in the Deprivation of Freedom	0	2	2	100.00%
07 - Robbery	2	2	1	0.00%
08 - Other Offences Involving Violence or the Threat of Violence	71	54	83	69.88%
09 - Offences in Relation to Sexual Services	0	0	0	-
10 - Total	207	179	218	78.44%

Property Crimes

Table 2.2

Offences	2022	2023	2024	Clearance Rate
01 - Arson	1	2	1	100.00%
02 - Break and Enter	52	49	61	19.67%
03 - Theft Over \$5,000	41	65	57	17.54%
04 - Theft Under \$5,000	174	149	171	15.20%
05 - Have Stolen Goods	7	13	9	88.89%
06 - Fraud	127	150	149	7.38%
07 - Mischief	98	66	84	32.14%
08 - Total	500	494	532	17.86%

Other Criminal Code

Table 2.3

Offences	2022	2023	2024	Clearance Rate
01 - Gaming and Betting	0	0	0	-
02 - Offensive Weapons	10	16	15	40.00%
03 - Other Criminal Code Offences	184	165	146	69.86%
04 - Total	194	181	161	67.08%

Drugs

Table 2.4

Offences	2022	2023	2024	Clearance Rate
01 - Possession	12	10	8	75.00%
02 - Trafficking	9	16	13	76.92%
03 - Importation and Production	0	0	0	-
04 - Cannabis Possession	1	0	0	-
05 - Cannabis Distribution	0	0	0	-
06 - Cannabis Sale	0	0	0	-
07 - Cannabis Importation and Exportation	0	0	0	-
08 - Cannabis Production	0	0	1	0.00%
09 - Other Cannabis Violations	0	0	0	-
10 - Total	22	26	22	72.73%

Federal Statutes**Table 2.5**

Offences	2022	2023	2024	Clearance Rate
Federal Statutes	124	68	15	46.67%

Traffic Violations**Table 2.6**

Offences	2022	2023	2024	Clearance Rate
01 - Dangerous Operation	14	10	12	100.00%
02 - Flight from Peace Officer	9	7	12	33.33%
03 - Operation while Impaired/Low Blood Drug Concentration Violations	77	93	105	99.05%
04 - Failure or Refusal to Comply with Demand	3	3	2	100.00%
05 - Failure to Stop after Accident	1	2	5	40.00%
06 - Operation while Prohibited	12	13	23	100.00%
07 - Total	116	128	159	92.45%

Youth Crime**Table 2.7**

Offences	2022	2023	2024
Bail	0	0	0
Conviction	5	4	9
Diversion	1	0	8
Non-Conviction	14	12	11
Not Accepted	2	0	0
POA Ticket	9	1	7
NULL	1	4	37
Total	32	21	72

Victim Referrals**Table 2.8**

Offences	2022	2023	2024
Sum of Offered	633	675	891
Sum of Accepted	163	220	296
Sum of Total	796	895	1187
Sum of % Accepted	20.48%	24.58%	24.94%

Traffic and Road Safety

Motor Vehicle Collisions (MVC) by Type

(Includes roadway, off-road and motorized snow vehicle collisions)

Table 3.1

Offences	2022	2023	2024
Fatal Injury Collisions	8	13	4
Non-Fatal Injury Collisions	122	131	129
Property Damage Only Collisions	846	810	808
Alcohol-Related Collisions	46	52	52
Animal-Related Collisions	269	272	238
Speed-Related Collisions	126	125	129
Inattentive-Related Collisions	98	85	123
Persons Killed	11	14	4
Persons Injured	191	187	196

Primary Causal Factors in Fatal MVCs on Roadways

Table 3.2

Offences	2022	2023	2024
Fatal Roadway Collisions where Causal is Speed Related	0	3	0
Fatal Roadway Collisions where Causal is Alcohol/Drug Related	0	1	0
Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor	2	5	0
Fatal Roadway Collisions where Causal is Inattentive Related	0	1	0
Fatal Roadway Collisions where Causal is Animal Related	0	0	0

Fatalities in Detachment Area

Table 3.3

Fatality Type	Category	2022	2023	2024
Roadway	Fatal Incidents	8	13	4
Roadway	Persons Killed	11	14	4
Roadway	Alcohol/Drug Related Incidents	0	1	0
Marine	Fatal Incidents	0	0	0
Marine	Persons Killed	0	0	0
Marine	Alcohol/Drug Related Incidents	0	0	0
Off-Road Vehicle	Fatal Incidents	0	0	0
Off-Road Vehicle	Persons Killed	0	0	0
Off-Road Vehicle	Alcohol/Drug Related Incidents	0	0	0
Motorized Snow Vehicle	Fatal Incidents	0	0	0
Motorized Snow Vehicle	Persons Killed	0	0	0
Motorized Snow Vehicle	Alcohol/Drug Related Incidents	0	0	0

Big 4**Table 3.4**

Offences	2022	2023	2024
Distracted (HTA 78.1)	38	147	144
Impaired (CCC 320.14 & 320.15)	166	176	191
Seatbelt (HTA 106)	125	136	209
Speeding (HTA 128)	4,108	5,282	5,433

Charges**Table 3.5**

Offences	2022	2023	2024
HTA	6,201	8,573	8,221
Criminal Code Traffic	244	235	295
Criminal Code Non-Traffic	903	676	812
LLCA	68	45	49
Controlled Drug and Substance Act	53	69	45
Federal Cannabis Act	3	0	0
Provincial Cannabis Act	23	23	32
Other	621	869	839

Policing Hours

The OPP has developed a Service Delivery Model (SDM) in response to several reviews and audit recommendations. The SDM is designed to:

- Promote officer wellness through balanced workloads
- Determine adequate staffing levels at each detachment
- Ensure the continued delivery of adequate and effective policing services in accordance with the Community Safety and Policing Act (CSPA)

To implement the SDM, the OPP has submitted a seven-year staffing strategy to address required increases in detachment personnel. This model supports the OPP's ability to:

- Respond rapidly to increasing calls for service
- Maintain safe communities through proactive patrols and community engagement
- Address municipal concerns about reduced police visibility

To monitor progress and guide detachment-level planning, the OPP has established time allocation targets for provincial constables (figure 1). These targets reflect how time should ideally be distributed by the end of the seven-year strategy.

The targets are based on a provincial average and variations are expected between detachments due to differences in geography, operational structure, recruitment and other absences.

In the short term, detachments may face challenges in achieving these targets. Continued improvements in scheduling tools, data integrity, and strategic deployment will support progress toward these goals.

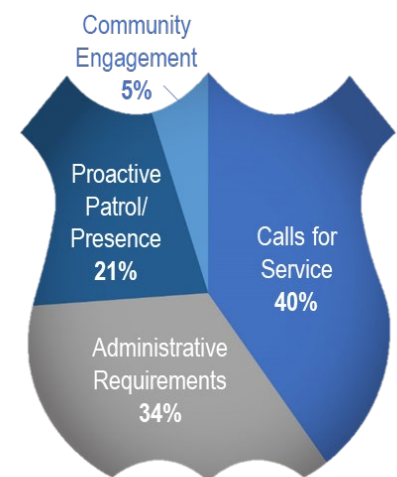


Figure 1: Service Delivery Model Provincial Target

Service Delivery Activity Allocations

Table 4.1

Calls for Service	Administrative Requirements	Proactive Patrol	Community Engagement
44.7%	32.9%	17.0%	5.4%

Hours (Field Personnel)

Table 4.2

	2022	2023	2024
TOTAL FRONTLINE HOURS	113,717	108,618	116,410

Endnotes

Tables 2.1, 2.2, 2.3, 2.4, 2.5, 2.6

Source: Niche Records Management System (RMS), (2025/04/23)

Note:

- Statistics Canada’s Uniform Crime Reporting Survey was designed to measure the incidence of crime in Canadian society and its characteristics.
- Actual counts (2022, 2023 and 2024) and Clearance Rate for 2024 included.
- The most serious violation methodology (MSV) is used, which is the same as Statistics Canada’s methodology. The MSV counts only the first of up to four offences per incident that occurred in the specific time range.
- First Nation population is not included.
- Statistics Canada Verified (green checkmark) only.

Table 2.1 Violent Crimes

Corresponding Violation Description

- 01 Murder 1st Degree, Murder 2nd Degree, Manslaughter, Infanticide
- 02 Criminal Negligence Causing Death, Other Related Offences Causing Death
- 03 Attempted Murder, Conspire to Commit Murder
- 04 Sexual offence which occurred prior to January 4, 1983, Sexual Assault, Level 3, Aggravated, Sexual Assault, Level 2, Weapon or Bodily Harm, Sexual Assault, Level 1, Sexual Interference, Invitation to Sexual Touching, Sexual Exploitation, Sexual Exploitation of a Person with a Disability, Incest, Corrupting Morals of a Child, Making Sexually Explicit Material Available to Children, Parent or Guardian Procuring Sexual Activity, Householder Permitting Sexual Activity, Luring a Child via Computer, Agreement or Arrangement - Sexual Offence Against a Child, Bestiality - Commits, Compels Another Person, Bestiality in, Presence of, or Incites, a Child, Voyeurism, Non-Consensual Distribution of Intimate Images
- 05 Assault Level 3, Aggravated, Assault Level 2, Weapon/Bodily Harm, Assault Level 1, Unlawfully Causing Bodily Harm, Discharge Firearm with Intent, Using firearm/Imitation of Firearm in the Commission of an Offence, Pointing a Firearm, Assault, Peace-Public Officer, Assault Against Peace Officer with a Weapon or Causing Bodily Harm, Criminal Negligence Causing Bodily, Harm, Trap Likely to or Causing Bodily Harm, Other Assaults
- 06 Kidnapping, Forcible Confinement, Hostage Taking, Trafficking in Persons, Abduction Under 14, Not Parent/Guardian, Abduction Under 16, Removal of Children from Canada, Abduction Under 14 Contravening a Custody Order, Abduction Under 15 by Parent/Guardian
- 07 Robbery, Robbery to Steal Firearm
- 08 Extortion, Intimidation of a Justice System Participant or a Journalist, Intimidation of a Non-justice System Participant, Criminal Harassment, Indecent/Harassing Communications, Utter Threats to Person, Explosives Causing Death/Bodily Harm, Arson - Disregard for Human Life, Other Violations Against the Person, Failure to Comply with Safeguards (MAID), Forging/Destruction of Documents (MAID)
- 09 Obtaining Sexual Services for Consideration, Obtaining Sexual Services for Consideration from Person Under the Age of 18 Years, Material Benefit from Sexual Services, Material Benefit from Sexual Services Provided by Person Under the Age of 18 Years, Procuring, Procuring a Person Under the Age of 18 Years, Advertising Sexual Services

Table 2.2 Property Crimes

Corresponding Violation Description

- 01 Arson
- 02 Break & Enter, Break & Enter to Steal a Firearm, Break & Enter a Motor Vehicle (Firearm)
- 03 Theft over \$5000, Theft over \$5000 from a Motor Vehicle, Shoplifting over \$5000, Motor Vehicle Theft
- 04 Theft \$5000 or Under, Theft under \$5000 from a Motor Vehicle, Shoplifting \$5000 or Under
- 05 Trafficking in Stolen Goods over \$5000, Possession of Stolen Goods over \$5000, Trafficking in Stolen Goods \$5000 and Under, Possession of Stolen Goods \$5000 and Under
- 06 Fraud, Identity Theft, Identity Fraud
- 07 Mischief, Mischief to Cultural Property, Hate-motivated mischief relating to property used by identifiable group, Mischief Relating to War Memorials, Altering/Destroying/Removing a Vehicle Identification Number (VIN)

Table 2.3 Other Criminal Code

Corresponding Violation Description

01 Betting House, Gaming House, Other Violations Related to Gaming and Betting

02 Offensive Weapons: Explosives, Weapons Trafficking, Possession and Distribution of Computer Data (Firearm), Altering Cartridge Magazine, Weapons Possession Contrary to Order, Possession of Weapons, Unauthorized Importing/Exporting of Weapons., Firearms Documentation/Administration, Unsafe Storage of Firearms

03 Failure to Comply with Order, Escape and being at large without excuse - escape from custody, Escape and being at large without excuse - Unlawfully at Large, Failure to Appear, Breach of Probation, Disturb the Peace, Child Pornography (Possessing or Accessing), Child Pornography (Making or Distributing), Public Communications to Sell Sexual Services, Offences Related to Impeding Traffic to Buy or Sell Sexual Services, Counterfeiting, Indecent Acts, Voyeurism (Expired), Corrupting Morals, Lure child via Computer (Expired), Obstruct Public/Peace Officer. Trespass at Night, Threatening/Harassing Phone Calls (Expired), Utter Threats Against Property or Animals, Advocating Genocide, Public Incitement of Hatred, Promoting or Advertising Conversion Therapy, Unauthorized Recording of a Movie/Purpose of Sale, Rental, Commercial, Distribution, Offences Against Public Order (Part II CC), Property or Services for Terrorist Activities, Freezing of Property, Disclosure, Audit, Participate in Activity of Terrorist Group, Facilitate Terrorist Activity, Instruction/Commission of Act of Terrorism, Hoax – Terrorism, Advocating/Promoting Terrorism, Firearms and Other Offensive Weapons (Part III CC), Leave Canada to Participate in Activity of a Terrorist Group, Leave Canada to Facilitate Terrorist Activity, Leave Canada to Commit Offence for Terrorist Group, Leave Canada to Commit Offence that is Terrorist Activity, Harbour/Conceal Terrorist (Max = Life), Harbour/Conceal Terrorist (Max Does Not = Life), Harbour/Conceal Person Likely to Carry Out Terrorist Activity, Offences Against the Administration of Law and Justice (Part IV CC). Sexual Offences, Public Morals and Disorderly Conduct (Part V CC), Invasion of Privacy (Part VI CC), Failure to Comply with Regulations / Obligations for Medical Assistance in Dying (MAID), Other Offences Against the Person and Reputation, Offences Against the Rights of Property (Part IX CC), Fraudulent Transactions, Relating to Contracts and Trade (Part X CC), Offences Related to Currency, Proceeds of Crime (Part XII.2 CC), Attempts, Conspiracies, Accessories, Instruct Offence for Criminal Organization, Commit Offence for Criminal Organization, Participate in Activities of Criminal Organization, Recruitment of Members by a Criminal Organization, All Other Criminal Code (includes Part XII.1 CC)

Table 2.4 Drugs

Corresponding Violation Description

01 Possession – Heroin, Possession – Cocaine, Possession - Other Controlled Drugs and Substances Act, Possession - Methamphetamine (Crystal Meth), Possession - Methylendioxyamphetamine (Ecstasy), Possession – Opioid (other than heroin)

02 Trafficking – Heroin, Trafficking – Cocaine, Trafficking - Other Controlled Drugs and Substances Act, Trafficking - Methamphetamine (Crystal Meth), Trafficking - Methylendioxyamphetamine (Ecstasy), Trafficking – Opioid (other than heroin)

03 Import / Export – Heroin, Import / Export – Cocaine, Import / Export - Other Controlled Drugs and Substances Act, Import / Export - Methamphetamines (Crystal Meth), Import / Export - Methylendioxyamphetamine (Ecstasy), Import/Export – Opioid (other than heroin), Production – Heroin, Production – Cocaine, Production - Other Controlled Drugs & Substances Act, Production - Methamphetamines (Crystal Meth), Production - Methylendioxyamphetamine (Ecstasy), Production – Opioid (other than heroin), Possession, sale, etc., for use in production of or trafficking in substance

04 Possession of illicit or over 30g dried cannabis (or equivalent) by adult, Possession of over 5g dried cannabis (or equivalent) by youth, Possession of budding or flowering plants, or more than four cannabis plants, Possession of cannabis by organization

05 Distribution of illicit, over 30g dried cannabis (or equivalent), or to an organization, by adult, Distribution of cannabis to youth, by adult, Distribution of over 5g dried cannabis (or equivalent), or to an organization, by youth, Distribution of budding or flowering plants, or more than four cannabis plants, Distribution of cannabis by organization, Possession of cannabis for purpose of distributing

06 Sale of cannabis to adult, Sale of cannabis to youth, Sale of cannabis to an organization, Possession of cannabis for purpose of selling

07 Importation and exportation of cannabis, Possession of cannabis for purpose of exportation

08 Obtain, offer to obtain, alter or offer to alter cannabis, Cultivate, propagate or harvest cannabis by adult, Cultivate, propagate or harvest cannabis by youth or organization

09 Possess, produce, sell, distribute or import anything for use in production or distribution of illicit cannabis, Use of young person in the commission of a cannabis offence, Other Cannabis Act

Table 2.5 Federal Statutes

Corresponding Violation Description

Bankruptcy Act, Income Tax Act, Canada Shipping Act, Canada Health Act, Customs Act , Competition Act, Excise Act, Youth Criminal Justice Act (YCJA), Immigration and Refugee Protection Act, Human Trafficking (involving the use of abduction, fraud, deception or use of threat), Human Smuggling fewer than 10 persons, Human Smuggling 10 persons or more, Firearms Act, National Defence Act, Emergencies Act, Quarantine Act, Other Federal Statutes

Table 2.6 Traffic Violations

Corresponding Violation Description

01 Dangerous Operation Causing Death, Dangerous Operation Causing Bodily Harm, Dangerous Operation

02 Flight from Peace Officer

03 Operation - low blood drug concentration, Operation while impaired causing death (alcohol), Operation while impaired causing death (alcohol and drugs), Operation while impaired causing death (drugs), Operation while impaired causing death (unspecified), Operation while impaired causing bodily harm (alcohol), Operation while impaired causing bodily harm (alcohol and drugs), Operation while impaired causing bodily harm (drugs), Operation while impaired causing bodily harm (unspecified), Operation while impaired (alcohol), Operation while impaired (alcohol and drugs), Operation while impaired (drugs), Operation while impaired (unspecified)

04 Failure or refusal to comply with demand (alcohol), Failure or refusal to comply with demand (alcohol and drugs), Failure or refusal to comply with demand (drugs), Failure or Refusal to Comply with Demand (unspecified), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (unspecified), Failure or refusal to comply with demand, accident resulting in death (alcohol), Failure or refusal to comply with demand, accident resulting in death (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in death (drugs), Failure or refusal to comply with demand, accident resulting in death (unspecified)

05 Failure to stop after accident resulting in death, Failure to stop after accident resulting in bodily harm, Failure to stop after accident, Operation while prohibited

Table 2.7 Youth Crime

Source: Niche Records Management System (RMS), (2025/04/24)

Note:

- Youth Charges by Disposition Type
- Only charges that have had a disposition type recorded in the OPP Niche RMS application are included.
- Youth charges without a disposition type are not included which may result in under stating the actual youth charges.
- “NULL” represents blanks, or where officers did not indicate the Disposition Type, however charges were applied.

Table 2.8 Victim Referrals

Source: Niche Records Management System (RMS), (2025/04/24)

Note:

- Number of Referrals to Victim Service Agencies

Table 3.1 Motor Vehicle Collisions (MVC) by Type

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

- Note:
- Total Motor Vehicle Collisions (Fatal Injury, Non-Fatal Injury and Property Damage Only): Reportable Fatal Injury, Non-Fatal Injury and Property Damage Only Collisions entered into the eCRS for All Motorized Vehicles (MVC-Roadway, MSV- Snowmobile and ORV-Off Road Report Type) regardless of completion/approval status.
 - Alcohol/Drug Related Collisions: Reportable MVC collisions where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
 - Animal Related Collisions: Reportable MVC collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.
 - Speed Related Collisions: Reportable MVC collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
 - Inattentive Related Collisions: Reportable MVC collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
 - Persons Killed or Injured: Number of Persons Injured or Killed in Reportable MVC collisions.

Table 3.2 Primary Causal Factors in Fatal MVCs on Roadways

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

- Note:
- Fatal Roadway Collisions where Causal is Speed Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
 - Fatal Roadway Collisions where Causal is Alcohol/Drug Related: Reportable Fatal Roadway Collisions where Contributing Factor where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
 - Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor:
Persons Killed in Reportable Fatal Roadway Collisions where Victim is fatally injured AND a vehicle occupant AND where safety equipment reported to be not used but available.
 - Fatal Roadway Collisions where Causal is Inattentive Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
 - Fatal Roadway Collisions where Causal is Animal Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.

Table 3.3 Fatalities in Detachment Area

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

- Note:
- Fatal Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
 - Persons Killed: Number of Involved Persons where Injury is fatal by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
 - Alcohol/Drug Related Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle) where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.

Table 3.4 Big 4

Source: Niche Records Management System (RMS) & eTicket, (2025/02/21)

- Note:
- Speeding (HTA 128): Charges are based on date charged. Speeding = HTA s.128 charges.
 - Seatbelt (HTA 106): Charges are based on date charged. Seatbelt = HTA s.106 charges.
 - Distracted (HTA 78.1): Charges are based on date charged. Distracted = HTA s.78.1 charges.
 - Impaired (CCC 320.14 & 320.15): Charges are based on date charged. Impaired = CCC s.320.14 & 320.15 charges.

Table 3.5 Charges

Source: Niche Records Management System (RMS) & eTicket, (2025/02/21)

Note:

- HTA: Charges are based on date charged. Highway Traffic Act Statute charges.
- Criminal Code Traffic: Charges are based on date charged. Criminal Code Traffic (CCC s320.13, 320.14, 320.15, 320.16, 320.17 & 320.18) charges.
- Criminal Code Non-Traffic: Charges are based on date charged. All CCC charges not included in the Criminal Code Traffic section above.
- LLCA: Charges are based on date charged. Liquor Licence and Control Act charges.
- Federal Cannabis Act: Charges are based on date charged. Cannabis Act charges.
- Provincial Cannabis Act: Charges are based on date charged. Cannabis Control Act charges.
- Controlled Drug and Substance Act: Charges are based on date charged. Controlled Drug and Substance Act charges.
- Other: Charges are based on date charged. "Other" charges is comprised of CAIA, Other Provincial & Federal Offences not already captured in sections above.

Table 4.1 Service Delivery Activity Allocations

Source: Daily Activity Reporting (DAR) System

Date: April 17, 2025

Note: Activity allocation percentages are based on the total reported hours of detachment provincial constables performing duties within their home detachment location.

Table 4.2 Hours (Field Personnel)

Source: Daily Activity Reporting (DAR) System

Date: January 20, 2025

Note:

- Total reported hours, excluding paid duties.
- Includes Provincial Constable to Sergeant ranks only.
- Excludes First Nations badge numbers.
- Excludes administrative accounts and joint services accounts.
- Excludes incomplete DAR entries and those with errors.
- Excludes General Headquarters location codes.

CONTACT THE OPP

REACH THE OPP BY PHONE

- Know your location: Be ready to describe your surroundings. Look for addresses, landmarks and buildings that may help identify your location.
- Call 9-1-1 if there is immediate risk to someone's life or property.
- Don't hang up, stay on the line
- Call 1-888-310-1122 for non-life-threatening incidents that require police attention
- TTY 1-888-310-1133, or Agent 511 for registered subscribers (for the Deaf, Hard of Hearing and Speech Impaired)

PROVIDE AN ANONYMOUS TIP

- Call Crime Stoppers at 1-800-222-8477 (TIPS)
- Visit www.crimestoppers.ca

SPEAK WITH AN OFFICER FOR ALL OTHER MATTERS

To arrange to meet an officer at a detachment, go to www.opp.ca to use the Local Detachment Finder and follow the prompts.

REPORT AN INCIDENT ONLINE

You have the option to report select occurrences to police from the convenience of a computer.

Visit www.opp.ca/reporting to use the Citizen Self Reporting system. Specific incidents can be reported online without attending a detachment or waiting for an officer.

You can use this system to report:

- Theft Under \$5,000
- Mischief / Damage to Property Under \$5,000
- Mischief / Damage to Vehicle Under \$5,000
- Theft from Vehicle Under \$5,000
- Lost / Missing Property Under \$5,000 including a licence plate(s) or validation sticker(s)
- Theft of any type of gasoline from a gas station
- Driving Complaints
- Theft from Vehicle Under \$5,000
- Lost / Missing Property Under \$5,000 including a licence plate(s) or validation sticker(s)
- Theft of any type of gasoline from a gas station
- Driving Complaints

Do not use this system if this is an emergency! If it is, call 9-1-1.

9-1-1 is for police, fire or medical emergencies only.

Accidental, hang-up or abuse of 9-1-1 calls tie up emergency lines, communicators and officers which could result in the slower response to a real emergency, risking the safety of people who need urgent help.

#KnowWhenToCall

If you've dialed 9-1-1 in error, stay on the line. Your call will be connected to police. Answer all questions asked by the communicator. This eliminates a lengthy follow up process that may lead to officers attending your location to ensure your safety.

**DETACHMENT BOARD
ANNUAL REPORT**

2024

PETERBOROUGH COUNTY DETACHMENT

453 Lansdowne St. East
Peterborough ,ON
K9L 0A4

Tel: 705-742-0401

Fax: 705-742-9247



Follow us on



On Jun 3, 2025, at 6:51 AM, Jim Mollohan [REDACTED] wrote:

<https://pub-douro-dummer.escribemeetings.com/Meeting.aspx?Id=71e74fa5-690c-4433-a3d8-880cdf5c612c&Agenda=Agenda&lang=English&Item=35&Tab=attachments>

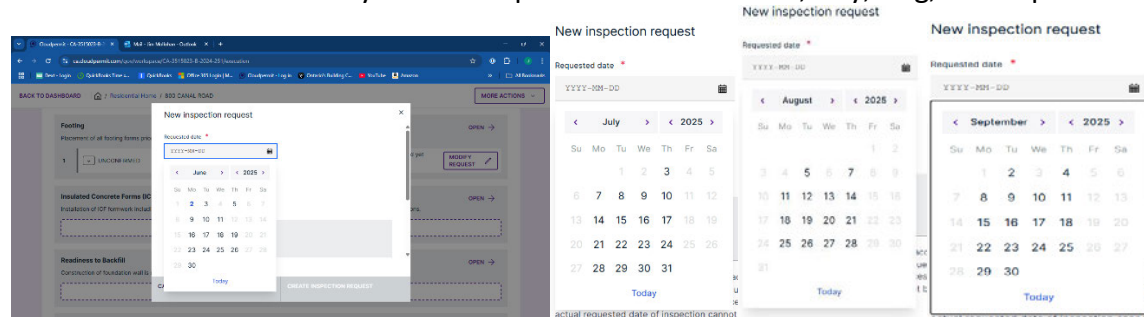
Tom, Thank you for responding to me on this.... Find the following information you requested.

Attached is the information showing our by-laws and how it overwrites the OBC. I ask [REDACTED] for the OBC detail for me since [REDACTED] with [REDACTED] [REDACTED], [REDACTED] gave me the link that it was brought before DD council **June 4, 2024 Link Above, Item 12.2.2** The Township by-law was amended (Thank-You) to deal with the Friday not being available for inspections. ??? what happened... look at the calendar for available times as taken from the cloud permit system.

So, my concern or question after reading the report from Last Spring (almost a full year) is how can we have so many days of not being able to request an inspection and keep our employees working? who pays for them standing waiting for this delay? if you look at the calendar pics from the cloud below (also I sent in the email to counselors), if I needed an inspection during this month... I have so many days that I can't get work done??? I have never seen this in any other township.

We think that the computers and cloud permitting is a benefit. to whom? The system worked better with one Building official in each township... and no cloud permit issues. AND I love TECHNOLOGY, but it looks like an easier way to get lost in the system or use the system to adjust for the benefit of the building dept.? Maybe I am wrong, but it is tuff to find work for my men when we are custom builders, and I don't like several jobs at the same time as I want to give my customers priority to finish their project.... Inspection delays create a problem. I need several jobs to work around getting projects inspected and the delays caused by not being able to book an inspection.

Here is screen shots of open days shown in black to be able to book and then as per the OBC wait for no more than 2 days for an inspection... Here is June, July, Aug, and Sept...



New inspection request

Requested time slot *

- Select -

Additional information (optional)

Notes or instructions for the inspector

Exact hourly timeslot requests cannot be accommodated. Township Building Officials will do their best to adhere to requested morning or afternoon timeslot; however unforeseen circumstances may delay an inspector. If the actual requested date of inspection cannot be accommodated by one of our inspectors, you will receive a phone call as soon as possible.

Please do not book an inspection until the work is ready to be inspected.

It is interesting that I have had 2 inspections where no one showed up in the 3 hour window as I sat and waited (they say we don't need to be there??) but we like to answer questions and be able to correct something if required. Oh.... And no one called when they didn't show up.

2nd major problem > Closing Permits... the [REDACTED] project still has an open permit. According to my septic installer [REDACTED] did the inspection and it still isn't closed even after [REDACTED] came and said the paperwork was not done and [REDACTED] can't close it. Then the Building Dept called the customer to charge them for it being open? Then the next year they were asked to pay it again??? after grass had grown over the septic and yard for 2 years??? And it is still open.

Comment: I have a permit for City of Peterborough now, No Cloud (interesting), Phone the inspector placed on that project, they came the next working day, gave me a yellow slip that it passed ready to pour concrete, and we were able to keep working.... Pretty awesome service.

NOTE: I would be happy to meet and discuss with a committee if it would be helpful in addressing items regarding the Bldg. Dept and construction. I am 45 years in this industry and will not pull a permit in my own township at this point again. Maybe we can help the next upcoming construction trades wanting to try to work in this great township!

Jim Mollohan
Tapcore Inc.
[REDACTED]



Douro Locals <[REDACTED]>

Re: New County Official Plan - Report Available

New County Official Plan <NewCountyOP@ptbocounty.ca>

Tue, May 6, 2025 at 4:11 PM

To: Douro Locals <[REDACTED]>

Good Afternoon,

The Council agenda was published on Friday, and due to my schedule and other pressing commitments I was unable to get the agenda link out until yesterday afternoon. **That said, the redline revisions have proposed no changes to the agricultural mapping since it was originally adopted in 2022.** I am happy to include these comments in our submission to the Ministry of Municipal Affairs and Housing.

Sincerely,
Keziah

From: Douro Locals <[REDACTED]>
Sent: May 6, 2025 2:34 PM
To: New County Official Plan <NewCountyOP@ptbocounty.ca>
Subject: Re: New County Official Plan - Report Available

Hi Keziah:
 Thank you for the update.

Why was this sent to us with so little notice? We can no longer get on the County Agenda to provide a delegation to County Council regarding our research into the Prime Agricultural mapping in our Township, and how our local Official Plan appears to have been heavily (and maybe solely) influenced by [Planscape](#), whose Senior Associate Margaret Walton is the Chair of [Ontario Farm Land Trust](#).

This is a similar situation to the comments that were made by the delegation during the OP Public Session ([March 5th Regular Meeting](#)) regarding Kawartha Land Trust and their influence on Kawarthas, Naturally Connected mapping - that the influence by Land Trust's ([Kawartha Land Trust](#) and Ontario Farm Land Trust) on land use policy and mapping at the municipal level has serious implications in that agricultural land will be devalued, removing property rights from landowners in how they use their land, and increasing the potential for Farm Land trust to be able to purchase cheaper land in the future.

Members of Ontario Farm Land trust ([REDACTED] both on the Corporate registry) also sat in TAC meetings as members of "the agricultural community", their affiliation with Ontario Farm Land Trust was NOT publicly disclosed in TAC minutes (attached), while local landowners were not permitted to attend the staff-only meetings, causing serious questions about transparent "public consultation" and how much of the Peterborough County Official plan was influenced by NGO's instead of the needs of the communities they are supposed to serve.

We will be sending these comments, among others to MMAH. This also needs to be addressed before Council is unknowingly implicated by passing these recommendations. These are serious conflict of interest concerns that need to be highlighted immediately.

Douro-Dummer Local Taxpayers

On Mon, May 5, 2025 at 5:08 PM New County Official Plan <NewCountyOP@ptbocounty.ca> wrote:

Hello,

You are receiving this email because you have requested to be kept informed of updates relating to the new County Official Plan.

A report has been published on the next Council agenda which relates to the new Official Plan.

Should Council support the recommendation, all comments received throughout the consultation period held earlier this year, together with the report, revised Official Plan and other supporting documentation will be forwarded to the Ministry of Municipal Affairs and Housing.

The report can be found on the May 7th County Council agenda at the following link:
<https://peterboroughcounty.civicweb.net/document/322250/>

Sincerely,

Keziah Holden, B.A., MCIP, RPP
General Manager of Planning, Peterborough County

--

Douro-Dummer Local Taxpayers



The Corporation of the Town of Cobourg

Resolution

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

Delivered via email

Doug.fordco@pc.ola.org
premier@ontario.ca

July 4, 2025

RE: Ontario's Bill 5 and its Impact on the Local Food System and the Environment

Please be advised that the Town of Cobourg Council, at its meeting held on June 25, 2025, passed the following resolution:

WHEREAS a significant amount of farmland is already lost each year to development pressures; and

WHEREAS food systems depend on healthy ecosystems, which are already under significant threat in Ontario due to a host of human-caused threats to wildlife and habitat; and

WHEREAS Ontario Bill 5 significantly undermines ecological protections and local decision making, both of which are essential to local food systems and food security; and

WHEREAS the existing Provincial Planning Statement emphasizes the need for agricultural impact and environmental assessments; supports broad community consultation; and encourages municipalities to explore alternative areas before developing prime agricultural land; and

WHEREAS development of housing and important resources are possible without sacrificing the long-term health of our food systems, environment, and democratic norms.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Cobourg opposes Bill 5 in its current form, and calls upon the Government of Ontario to



The Corporation of the Town of Cobourg

Resolution

strive to uphold the long-term health of our food systems, environment, and democracy in any future version of this bill; and

FURTHER RESOLVED that this motion be circulated to Premier Doug Ford and all Ontario municipalities.

Sincerely,

A handwritten signature in black ink that reads 'Kristina Lepik'.

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

cc. All Ontario Municipalities

June 18, 2025

Via email only

To: Premier Doug Ford – premier@ontario.ca
Deputy Premier Sylvia Jones – Sylvia.Jones@ontario.ca
Hon. Rob Flack, Minister of Municipal Affairs and Housing -
minister.mah@ontario.ca
Hon. Todd McCarthy, Minister of the Environment, Conservation and
Parks - minister.mecp@ontario.ca
MPP Dave Smith, Peterborough-Kawartha – dave.smithco@pc.ola.org
Association of Municipalities of Ontario (AMO) – policy@amo.on.ca

Re: Responsible Growth and Opposition to Elements of Bill 5

Please be advised that during their Regular Council meeting held June 17, 2025, Council passed the following resolution:

Resolution No. **R2025-233**

Moved by Deputy Mayor Armstrong
Seconded by Councillor Franzen

Whereas Council previously considered similar correspondence for information from the Town of Orangeville regarding Responsible Growth and Opposition to Elements of Bill 5 at the June 3, 2025 Council meeting, which was after the consultation period had been closed; and

Whereas Bill 5 was subsequently passed and is continuing to be met with considerable opposition, Council may want to reconsider support; and

Whereas the Municipality of Trent Lakes supports increasing housing supply and economic growth, but believes this must be achieved without undermining environmental protections or compromising the integrity of municipal planning processes or infringement of indigenous rights in Treaty 20; and

Whereas Bill 5 introduces substantial changes to environmental planning legislation, including rolling back environmental assessments and protections, and the repeal of the Endangered Species Act; and

Whereas Bill 5 creates “Special Economic Zones” that may override local planning authority; and

Whereas Bill 5 risks weakening safeguards for Ontario’s natural heritage and reducing the role of municipalities in managing growth in a responsible and locally informed manner; and

Whereas Bill 5 reduces Constitutionally guaranteed consultation requirements with First Nations; and

Whereas Bill 5 was rushed through the legislative process;

Now Therefore Be It Resolved That Trent Lakes Council joins with our neighbor Curve Lake First Nation in requesting that Bill 5 be repealed and any new legislation to advance housing and infrastructure growth respect existing environmental protections, municipal planning authority and the rights of First Nations; and further

That a copy of this resolution be forwarded to Premier Doug Ford; Deputy Premier Sylvia Jones; the Ontario Minister of Municipal Affairs and Housing; the Ontario Minister of the Environment, Conservation and Parks; the Ontario Minister of Health; Peterborough-Kawartha MPP David Smith; the Association of Municipalities of Ontario (AMO); and further

That a copy of this resolution be sent to all Peterborough County municipalities and Curve Lake First Nation for their awareness and consideration.

Carried.

Thank you for your attention to this important matter.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

cc: Peterborough County Lower Tier Municipalities
Curve Lake First Nation

June 17, 2025

VIA EMAIL

Re: Advocacy for Increased Income Support Thresholds for Canadian Veterans

At its Regular Meeting of Council held on Tuesday, June 3, 2025, the Town of Bradford West Gwillimbury Council ratified the following motion:

Resolution 2025-185

Moved by: Councillor Harper

Seconded by: Councillor Scott

WHEREAS the Town of Bradford West Gwillimbury recognizes the selfless service and enduring sacrifices made by Canadian Armed Forces veterans in the defence of our country and values;

WHEREAS the 2021 Census, conducted by Statistics Canada, identified more than 460,000 veterans residing across Canada, a significant population segment deserving of comprehensive, accessible, and modernized federal support;

WHEREAS Veterans Affairs Canada (VAC) currently administers income support programs to assist veterans in need, including the Income Replacement Benefit (IRB) program;

WHEREAS the eligibility threshold for the Income Replacement Benefit (IRB) program which was created in 2019—set at \$20,000 annually for a single-person household—fails to reflect today's economic reality, particularly in light of inflation, soaring housing costs, and the general increase in cost of living;

WHEREAS such low eligibility thresholds may disincentivize employment and community participation by penalizing veterans for earning beyond an outdated benchmark, thereby discouraging reintegration and contribution to civic life;

WHEREAS it is the duty of all levels of government to stand in unified support of our veterans and to advocate for policy changes that enable them to live with dignity and financial stability;

THEREFORE, BE IT RESOLVED That the Council of the Town of Bradford West Gwillimbury formally calls on the Government of Canada and all federal parties to increase the eligibility threshold for the Income Replacement Benefit (IRB) program from \$20,000 to no less than \$40,000 annually for a single-person household; and

THAT Council urges Veterans Affairs Canada to review all income support programs with the intent to modernize eligibility criteria in line with the current cost of living across Canada;

THAT this motion be formally endorsed and sent to:

- The Right Honourable Mark Carney, Prime Minister of Canada;
- The Honourable Jill McKnight, Minister of Veterans Affairs;
- The Honourable Andrew Scheer, Acting Leader of the Official Opposition
- Scot Davidson, Member of Parliament for New Tecumseth-Gwillimbury;
- All 444 municipalities across the Province of Ontario;
- The Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) for broader distribution and endorsement; and

THAT a copy of this resolution be published on the Town's official website and communicated through the Town's official channels to raise awareness and gather public support.

Regards,



Tara Reynolds
Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: Hon. Mark Carney, Prime Minister of Canada
Hon. Jill McKnight, Minister of Veterans Affairs
Hon. Andrew Scheer, Acting Leader of the Official Opposition
Scot Davidson, MP New Tecumseth-Gwillimbury
All Ontario Municipalities
The Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)

THE HONOURABLE ROBERT BLACK
SENATOR – ONTARIO



L'HONORABLE ROBERT BLACK
SÉNATEUR – ONTARIO

SENATE | SÉNAT
CANADA

June 13, 2025

Mayor Heather Watson
Township of Douro-Dummer
894 South St.
P.O. Box 92
Warsaw Ontario K0L 3A0

Dear Mayor Watson,

I am writing you to raise an important issue impacting provinces, territories and municipalities across Canada that requires your immediate attention and action.

In June 2024, the Standing Senate Committee on Agriculture and Forestry (AGFO) tabled a report on soil health in Canada that was completed over an 18-month period. This report examined the state of soil health across Canada, the effects of soil pollution and contamination, as well as domestic and international practices in place to protect, preserve and conserve soil.

Our report found that soil is at risk. Canada, along with other countries around the world, are losing substantial amounts of healthy, useable soil that is needed to grow food to feed our nation. In addition, there are over 20 million contaminated sites around the world, and more than 30 per cent of the world's soil is already degraded, meaning it has significantly lost its ability to grow food, hold water or support plants and animals. The Food and Agriculture Organization of the United Nations (FAO-UN) estimates that 90 per cent of the world's soil will be degraded by 2050, if something is not done.

Climate change is causing extreme weather events and unpredictable weather that causes soil degradation. Farmers may not have the financial means or resources to use sustainable methods to preserve their soil and agricultural lands full of rich soil are being paved over to build infrastructure and housing. While the agriculture sector faces these issues, there is little being done to ensure that soil is being protected.

If Canada continues down this path and does not prioritize the protection of farmlands and the conservation of soil health, we will find ourselves lacking the agricultural land we need to sustain our ever-growing country. We will lose the ability to not only feed Canadians but the world!

The preservation of Canadian soil requires a whole of government approach. While many recommendations in the report specifically call on action by federal and provincial governments, municipal governments are equally as equipped to assist in this endeavor. With your support, we can work to keep this issue front of mind for all government officials, so that soil protection and conservation is taken seriously and met with meaningful action.

In April 2025, I had the pleasure of presenting our soil report and recommendations to the Township of Amaranth Council in Dufferin County. The response I received from this visit was tremendous, with the Council putting forward a resolution that supports all the recommendations outlined in the AGFO soil report. This initiative pushes us forward in the fight to save our soil and reiterates to all levels of government the urgency of this issue.

Subsequently, the Township of North Wellington Council passed a similar motion of support.

Enclosed, you will find a QR Code to access the AGFO soil report, and copies of the Township of Amaranth and Township of Wellington North resolutions. I implore you to read the report, the 25 recommendations on how to best protect, preserve and conserve our soils, the federal government's response, as well as the municipal resolutions put forward this spring. And hopefully you will consider supporting the resolution and pass a similar one at a future council meeting.

I am committed to continue advocating for soil health in the Red Chamber, and I hope that the agriculture sector has your support in this endeavor. It is important that we work together to ensure we will have the land we need to continue feeding our country now and for years to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Black', with a stylized flourish at the end.

The Hon. Robert Black, P. Ag. (Hon)
Senator (Ontario)

c.c.: All Municipal Councils across Ontario

Attachments (3)



374028 6TH LINE • AMARANTH ON • L9W 0M6

April 16, 2025

The Standing Senate Committee on Agriculture and Forestry
The Senate of Canada
Ottawa, Ontario K1A 0A4

**Re: Critical Ground: Why Soil is Essential to Canada's Economic,
Environmental, Human and Social Health**

Following a presentation and discussion from The Honourable Robert Black at the regular meeting of Council held on April 16, 2025, the Township of Amaranth Council passed the following motion:

Resolution #: 3

Moved by: G. Little **Seconded by:** A. Stirk

Whereas the Township of Amaranth 2023 Strategic Plan included a vision statement "To grow a strong, vibrant rural and agricultural community" and a goal to "Protect our agricultural land and promote the farming economy"

And Whereas the Standing Senate Committee on Agriculture and Forestry published a report in 2024 titled "Critical Ground: Why Soil is Essential to Canada's Economic, Environmental, Human and Social Health" that contained twenty five (25) recommendations in total for the federal government, two of which also provided recommended actions for provincial and territorial governments.

And Whereas, Recommendation 7 of Critical Ground stated that "The Government of Canada encourage provinces, territories, and municipalities to develop measures—as a form of land use planning—that best preserve and protect agricultural land in their jurisdictions."

Therefore be it resolved that the Township of Amaranth fully support all of the Recommendations included within Critical Ground and will consider how to implement the Recommendations contained within Critical Ground when completing a review of the Township of Amaranth Official Plan.

And further that the Township of Amaranth urge the Government of Canada and the Province of Ontario to implement all the recommendations contained within Critical Ground and commit to recognizing a sense of urgency and act accordingly in order to protect and conserve soil as per Recommendation 25.

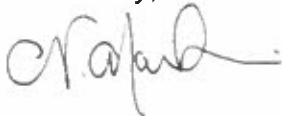
And further that this motion be circulated to the following parties:

- *All local municipalities within the County of Dufferin*
- *MPP Hon. Sylvia Jones*
- *Hon. Todd McCarthy, Ministry of Environment, Conservation and Parks*
- *Hon. Trevor Jones, Minister of Agriculture, Food and Agribusiness*
- *Hon. Lisa Thompson, Minister of Rural Affairs*
- *MP Hon. Kyle Seebach*
- *Federal Ministry of Environment and Climate Change*
- *Federal Minister of Agriculture and Agri-Food and Rural Economic Development*
- *Rural Ontario Municipal Association*
- *Association of Municipalities of Ontario*
- *Federation of Canadian Municipalities*
- *Dufferin Federation of Agriculture*
- *Ontario Federation of Agriculture*
- *Senate Standing Committee on Agriculture and Forestry*
- *Premier of Ontario*
- *Prime Minister of Canada*

CARRIED

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,



Nicole Martin, Dipl. M.A.
CAO/Clerk



Township of Wellington North Council meeting of June 2, 2025

RESOLUTION

Whereas the Standing Senate Committee on Agriculture and Forestry published a report in 2024 titled "Critical Ground: Why Soil is Essential to Canada's Economic, Environmental, Human and Social Health" (the Report) that contained twenty five (25) recommendations in total for the federal government;

And whereas the work that Senator Black has done to bring not only the importance of soil to the forefront for the federal government, but Canadian agriculture - in specific Ontario agriculture, food security and how much the Ontario agricultural industry contributes to the federal and provincial Gross Domestic Product, is of critical significance to Wellington North - indeed all of Wellington County.

Therefore be it resolved that the Township of Wellington North fully supports all of the recommendations included in the Report;

And that the Township of Wellington North urge the Government of Canada and the Province of Ontario to implement all the recommendations contained within the Report and commit to recognizing a sense of urgency and act accordingly in order to protect and conserve soil as per Recommendation 25;

And further that this motion be circulated to the following parties:

- Rob Black, Senator
- John Nater, MP Perth Wellington
- Senate Standing Committee on Agriculture and Forestry
- All municipalities within the County of Wellington
- Wellington Federation of Agriculture
- Ontario Federation of Agriculture

From: [Martina Chait-Hartwig](#)
To: [Anu Mundahar](#)
Subject: FW: Resolution Re: Bill C-2, Section 77.5(1)
Date: Wednesday, July 16, 2025 9:43:29 AM

Next agenda please.

Martina

::
Martina Chait-Hartwig, AOMC, Dipl. M.A.
Clerk - Deputy CAO

T: 705 652 8392 x 210 F: 705 652 5044



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From: Liz Ross <deputy-clerk@osmtownship.ca>
Sent: Wednesday, July 16, 2025 9:40 AM
To: info@fcm.ca; 'amo@amo.on.ca' <amo@amo.on.ca>; emma-lee.harrisonhill@parl.gc.ca; Bethlenfalvy, Peter <peter.bethlenfalvy@pc.ola.org>; info@occ.ca; info@fnigc.ca
Subject: Resolution Re: Bill C-2, Section 77.5(1)

Good morning,

At their regular Council meeting held on July 14, 2025, the Council for the Township of Otonabee-South Monaghan passed the following resolution:

R191-2025

Moved by Councillor Terry Holmes
Seconded by Councillor Mark Allen

WHEREAS Bill C-2 proposes to amend the Proceeds of Crime (Money Laundering) and Terrorist Financing Act by adding section 77.5 (1), making it a criminal offense for any business, profession, or charitable entity to accept cash payments, donations, or deposits of \$10,000 or more in a single transaction or related transactions, regardless of their lawful nature;

WHEREAS this blanket ban criminalizes legitimate business transactions using legal tender, punishing businesses and law-abiding citizens solely for choosing to use cash, a fundamental right in Canada;

WHEREAS small businesses, charities, and individuals in Otonabee-South Monaghan and across Canada, including farmers, car dealers, and community organizations, rely on cash for lawful high-value transactions, and this restriction will impose unnecessary hardship, stifle economic activity, and deter charitable giving;

WHEREAS the \$10,000 threshold is arbitrarily low, capturing routine legal transactions while creating compliance burdens that disproportionately harm small businesses, rural communities, and those without digital banking access;

WHEREAS municipalities must stand up for the economic freedom and financial inclusion of their residents;

NOW, THEREFORE, BE IT RESOLVED that the Council of Otonabee-South Monaghan:

- Condemns Bill C-2, section 77.5, as an unacceptable overreach that criminalizes lawful cash transactions and undermines the use of Canadians' right to use legal tender;
- Demands the federal government to withdraw this amendment and engage in meaningful consultation with municipalities, businesses, and charities to develop targeted anti-crime policies that do not penalize legitimate cash transactions;
- Instructs the Municipal Clerk to send this resolution to all Canadian municipalities, the Federation of Canadian Municipalities (FCM), the Ontario Municipal Association, the Minister of Finance, Emma Harrison, our local MP, the Ontario Chamber of Commerce, and First Nations, calling for unified opposition;
- Urges other municipalities to pass similar resolutions to protect the rights of their residents and businesses

CARRIED.

Sincerely,

Liz Ross, Deputy Clerk

Township of Otonabee-South Monaghan

Tel: 705-295-6852 ext. 214 | Fax: 705-295-6405 | Email: deputy-clerk@osmtownship.ca

20 Third Street, PO Box 70, Keene, ON K0L 2G0



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Corporation of the Township of Douro-Dummer

By-law Number 2025-26

Being a By-Law to Provide for the Appointment of a Person in the Office of a Member of Council representing Dummer Ward in the Township of Douro-Dummer

WHEREAS Section 263 (1) (a) the Municipal Act, 2001, S.O. 2001, c.25, as amended (the Act) allows a council to fill a vacancy in the office of a member of council by appointing a person who has consented to accept the office if appointed;

and WHEREAS a vacancy was declared in the Office of a Member of Council representing Dummer Ward in the Township of Douro-Dummer on June 17, 2025;

NOW THEREFORE the Council of The Corporation of the Township of Douro-Dummer enacts as follows:

1. That the vacancy in the Office of a Member of Council representing Dummer Ward be filled by appointing a person who has consented to accept the office if appointed.
2. That the vacancy must be filled by someone who is eligible under the Act to hold office provided, they:
 - a) reside in the local municipality or are the owner or tenant of land in the Municipality or the spouse of such owner or tenant;
 - b) are a Canadian citizen;
 - c) are at least 18 years old; and
 - d) are not prohibited under subsection (3) of the Municipal Elections Act, S.O. 1996, c. 32, Sched or otherwise by law.
3. That Shelagh Landsmann, who has signified in writing that they are legally qualified to hold office and has consented to accept the office, is hereby appointed to the position of a Member of Council representing Dummer Ward for the Township of Douro-Dummer, for the duration of the 2022- 2026 term of Council.
4. That this By-law shall come into full force and effect on the day it is passed.

Passed in open Council this 5th day of August, 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

The Corporation of the Township of Douro-Dummer
By-law Number 2025-27

Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as “The Township of Douro-Dummer Comprehensive Zoning By-law”

Whereas By-law Number 10-1996, as amended, regulates the use of land and the use and erection of buildings and structures within the Township of Douro-Dummer;

And Whereas Section 34 of The Planning Act, RSO 1990, as amended, permits the Council to pass an amending Zoning By-law;

And Whereas the Council of the Township of Douro-Dummer deems it advisable to further amend By-law No. 10-1996 as amended;

Now Therefore the Council of the Township of Douro-Dummer hereby enacts as follows:

- 1. Schedule B10 to By-law No. 10-1996, as amended, is hereby further amended by changing the zone category on a portion of lands known municipally as 2357 Lakeside Road and more particularly described Part Lot 32, Con. 11 (Dummer Ward) Part 5, Plan 26 and Part 12, Plan 45R-26 from the Limited Service Residential Zone (LSR) to the Special District 262 Zone (S.D. 262) as shown on Schedule “1” attached hereto and forming part of this By-law.
- 2. Section 21 Special Districts is amended by the addition of subsection “21.262 Special District 262 Zone (S.D. 262)” immediately following subsection “21.261 Special District 261 Zone (S.D. 261)” which shall read as follows:

21.262 Special District 262 Zone (S.D. 262) – Roll No. 1522-020-005-63200

No person shall within any Special District 262 Zone (S.D. 262) use any land, or erect, alter or use any building or structure except in accordance with the following provisions:

21.262.1 Permitted Uses

21.262.1.1 All uses permitted in Section 7.1 of the Limited Service Residential Zone (LSR) of By-law 10-1996, as amended.

21.262.2 Regulations for Permitted Uses

All regulations of Section 7.2.1 of the Limited Service Residential Zone (LSR) of By-law 10-1996, as amended, shall apply with the following exceptions:

- a) Minimum Lot Area 0.18 ha
- b) Minimum Water Yard Setback for principal structure
 - i. Northeast corner 10.2 m
 - ii. Southeast corner 8.0 m
- c) Maximum Building Height 9.25 m

21.262.3 Special Provisions

All provisions of Section 3, General Zone Provisions of By-law 10-1996, as amended, shall apply to the use of land, buildings or structures within the Special District 262 Zone (S.D. 262) with the following exception:

- a) Notwithstanding subsection 3.1.9, the maximum area for all open decks and stairs projecting into the required water yard shall be 53.3 m² and the minimum water yard setback shall be 5.5 m at the southeast corner and 9.1 m at the northeast corner.

3. All other relevant provisions of By-law 10-1996, as amended, shall apply.

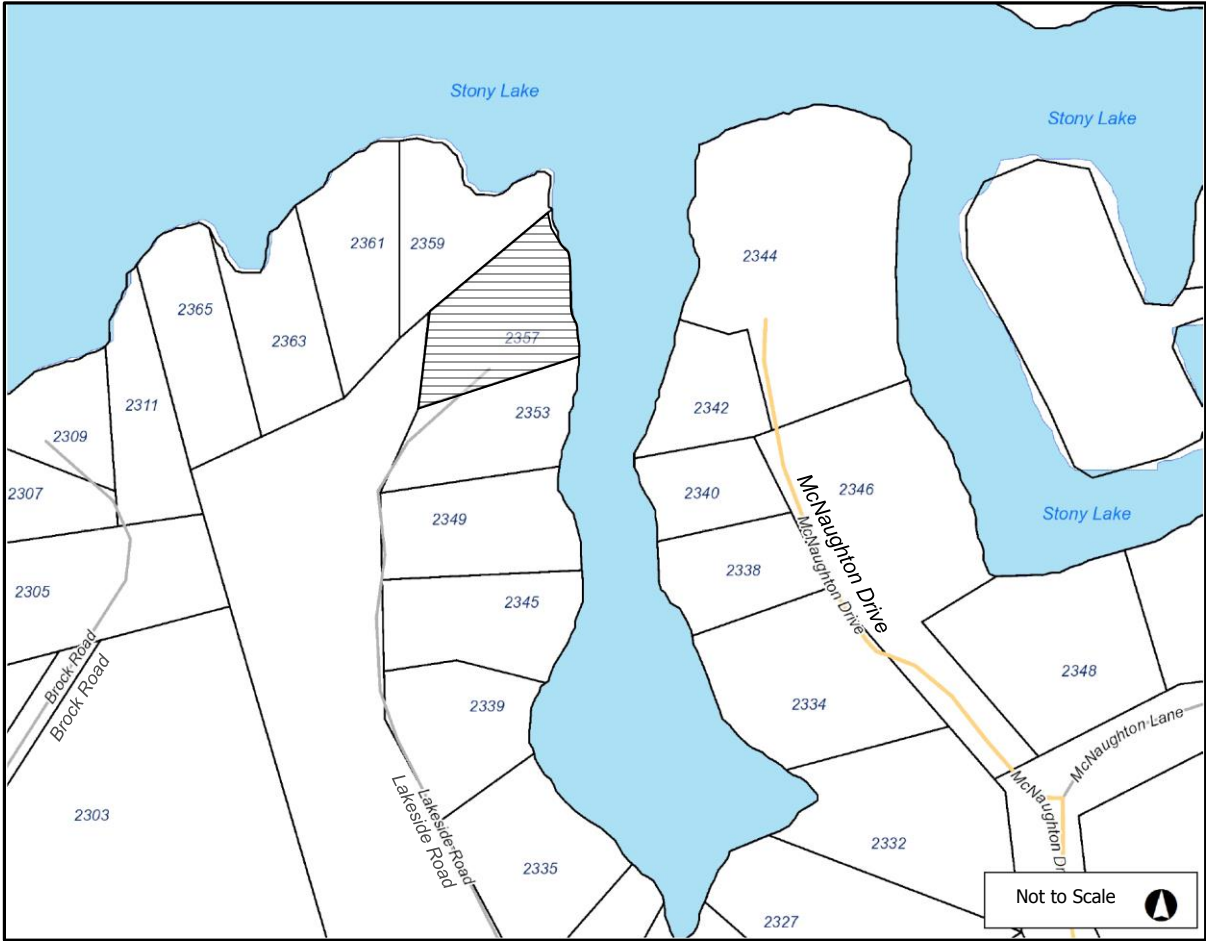
If no notice of objection is filed with the Clerk within the time provided, this By-law shall become effective on the date of passing hereof, subject to the provisions of The Planning Act, RSO 1990, as amended.


Passed in Open Council this 5th day of August, 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Schedule "1" to By-law 2025-27



 Land to be rezoned from the 'Limited Service Residential Zone (LSR)' to the 'Special District 262 Zone (S.D. 262)'

This is Schedule '1' to By-law
No. 2025-27 passed this
5th day of August, 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Recommendation:

That the report C.A.O.-2025-16, dated August 5, 2025, regarding Redirecting Bottle Return Proceeds to Support Local Youth Sports be received; and

That the Community Grant Program and Policy be amended to add a special fund for the revenue received from returnable bottles collected at the Hall's Glen Transfer Station; and

That the amount available for the fund will be based on the revenue collected as of September 30th each year and will be reviewed annually during the budget process; and

That the new fund be only available to local non-profit youth sports and recreation providers who use Township facilities to run their programs; and

Lastly that Staff bring back the amended Program and Policy to a future meeting for Council approval.

Overview:

At the June 6, 2025, Council meeting the following Notice of Motion was brought forward:

Whereas the beginning in 2015 the Township of Douro-Dummer has collected returnable bottles at the Transfer Station with proceeds, typically around \$1,500 annually, donated to United Way Peterborough; and

Whereas United Way Peterborough is a well-respected organization that provides meaningful support across the region, helping improve lives through a wide range of programs and services; and

Whereas the Township recognizes the value of investing in local initiatives where even modest funds can make a significant difference to residents, especially young people; and

Whereas many youth sports organizations in Douro-Dummer, such as hockey, baseball, and soccer, operate with limited budgets and rely on community support to keep programming accessible and inclusive; and

Whereas participation in sports contributes to the physical, mental, and social development of young people and fosters a strong sense of community, belonging, and leadership; and

Whereas United Way Peterborough raises approximately \$1.2 million annually, and the Township's contribution may now have greater impact when directed to grassroots initiatives in our own community; and

Now Therefore Be It Resolved That beginning in June of 2025, the proceeds from the Township's returnable bottle collection program be redirected to support youth sports and recreation programs within the Township; and

Be It Further Resolved That Council request that staff bring forward a report outlining option for the process to award the bottles and/or funds annually along with timelines and a communication strategy to the first Council meeting in August.

Staff have considered the most efficient way to reallocate the proceeds for bottle returns collected at our Hall's Glen Waste Transfer Station to support local youth sports organizations and recommend that the mechanism for distributing these funds be the current Community Grant Program. As bottle returns occur through-out the year, staff propose the total collected annual proceeds as of September 30th each year be reserved and identified in the Community Grants portion of the next year's annual budget. This would set an annual amount of money available in that portion of the grant which would then be eligible to any local user group of the Townships Recreational Facilities.

After annual budget deliberations, staff would open a window for application, encouraging local sports and recreation organizations to apply for the funding. Depending on annual revenues and as part of budget deliberations, the amount available for allocation could be divided from one amount to multiple amounts / awards. Applications to the program should provide background on the applicant organization, identify how many local community members participate and outline how the organization would propose to spend the award. Each year successful applicants would recognize the Township for its contribution and the Township would recognize the organization as a member of the community. Staff would process the applications and prepare a report to Council for decision. The goal of the program would be to ensure that over time as many local sports and recreation organizations as possible are able to benefit from this program.

Staff would promote this funding opportunity through direct correspondence to all local sports and recreation organizations that are users of Township facilities. Staff would further promote the opportunity and award winners through Township social media and website and potentially through traditional local media avenues.

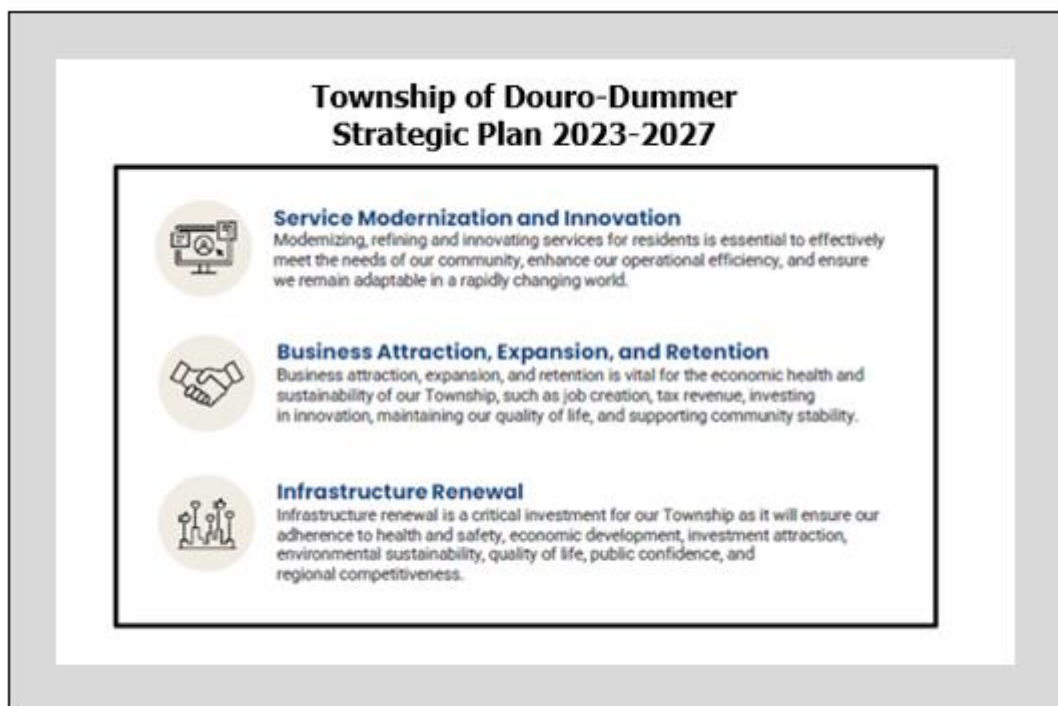
Conclusion:

There is a long-standing tradition that all revenues collected through bottle returns made to the Township's waste transfer site have been donated to the Greater Peterborough United Way. Council has indicated its interest in redirecting these funds in support of local youth sports and recreation. Staff have proposed to use the vehicle of our Current Community Grant program to assist in the distribution of the funding,

opening an annual window for application and ensuring that over time all youth sport and recreation organizations can benefit from the funding.

Financial Impact:

There is no significant financial impact associated with this program. Effectively it is the result of redirecting unexpected revenues in the neighbourhood of \$1,500 - \$2,000 traditionally donated to a larger regional not-for-profit organization now be donated to local community not-for-profit organizations which support community recreation.



The Corporation of the Township of Douro-Dummer

By-law Number 2025-28

Being a By-law of The Corporation of the Township of
Douro-Dummer to confirm the proceedings of the Regular Council Meeting of
Council held on the 5th day of August 2025

The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its Regular Council Meeting held on 5th August 2025, in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.

2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 5th day of August 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig