

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**September 2, 2025, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor - Landsmann
 Councillor Ray Johnston

Staff Present: **C.A.O. - Todd Davis**
 Clerk - Deputy C.A.O. - Martina Chait-Hartwig
 Treasurer - Paul Creamer
 CBO - Don Helleman
 Planner - Emily Fitzgerald

Staff Absent: **Fire Chief - Chuck Pedersen**
 Manager of Public Works - Jake Condon
 Manager of Recreation Facilities - Mike Mood
 Legislative Services Assistant - Anu Mundahar

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: September 2, 2025

Resolution Number 228-2025

Moved by: Councillor - Landsmann

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated September 2, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Amended Special Council Meeting Minutes - November 22, 2022

Resolution Number 229-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the minutes for the amended Special Council meeting, dated November 22, 2025, be received and adopted, as circulated.

Carried

6.2 Regular Council Meeting Minutes - August 5, 2025

Resolution Number 230-2025

Moved by: Councillor Johnston

Seconded by: Councillor - Landsmann

That the minutes for the Regular Council meeting, dated August 5, 2025, be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

Resolution Number 231-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor - Landsmann

The Consent Agenda for September 2, 2025, be received.

Carried

- 7.1 Peterborough County Council Minutes - June 25, 2025
- 7.2 Ministry of Natural Resources - Proposed Updates to Policies under the Aggregates Resource Act
- 7.3 Young's Point 200 Years on the Water - Thank you letter
- 7.4 Eastern Ontario Warden's Caucus (EOWC) - August 2025 Newsletter
- 8. Delegations, Petitions, Presentations or Public Meetings: None
- 9. Public Comment Period - No Debate or Decision
- 10. Staff Reports
 - 10.1 Report and Capital Project Status - September 2025

Resolution Number 232-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Report and Capital Project Status document be received.

Carried

- 10.2 Joint Procurement for Zoning By-law - Planning-2025-16

Resolution Number 233-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That Report Planning-2025-16, dated September 2, 2025, regarding joint procurement for consulting services of the update to the Township's Zoning By-law be received; and

That the Township participate in the joint RFP for the procurement of consulting services, and that the RFP specify recognition of the individuality of each participating Township, with each Township entering into its own contract with the selected contractors; and

That Staff be directed to forward Report Planning-2025-16 to County Council for information.

Carried

10.3 Municipal Ice Storm Assistance Program Approval - Treasurer-2025-23

Resolution Number 234-2025

Moved by: Councillor Johnston

Seconded by: Councillor - Landsmann

That the report , dated September 2, 2025, regarding Municipal Ice Storm Assistance Program Approval be received; and

Whereas the Township of Douro-Dummer has eligible costs directly linked to the March 2025 ice storm, the Council of the Township of Douro-Dummer hereby requests assistance under the Municipal Ice Storm Assistance Program;

Further that Todd Davis be given delegated authority to verify and attest to the accuracy of the application package.

Carried

11. Committee Minutes and Other Reports:

11.1 Human Resources Committee Meeting Minutes - May 13, 2021

Resolution Number 235-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Minutes from the Human Resources Committee meeting held on May 13, 2021, be received and approved.

Carried

11.2 Committee of Adjustment Meeting Minutes - January 25, 2025

Resolution Number 236-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the minutes from the Committee of Adjustment meeting held on January 25, 2025, be received.

Carried

11.3 Committee of the Whole Meeting Minutes - August 27, 2025

Resolution Number 237-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor - Landsmann

that the minutes from the Committee of the Whole Meeting meeting held on August 27, 2025, be received and approved.

Carried

11.4 Report to Council - CAO Performance Review - Mayor's Office

ADD THE REPORT

Resolution Number 238-2025

Moved by: Mayor Watson

Seconded by: Councillor - Landsmann

That the report to Council regarding CAO Performance Review - Mayor's Office, dated September 2, 2025, be approved.

Carried

11.5 Report to Council - Committee Appointments and Portfolios - Mayor's Office

Resolution Number 239-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report from Mayor Watson, dated September 2, 2025, be received and that the following appointments be made:

Mayor Watson – OPP Detachment Board, Arena Facilities Future Ad-Hoc Committee and Co-Chair Canada Day Parade

Deputy Mayor Nelson – Committee of Adjustment and Co-Chair Remembrance Day Committee

Councillor Watt – Otonabee Region Conservation Authority Board and Co-Chair Remembrance Day Committee

Councillor Landsman – Township of Douro-Dummer Public Library Board and Co-Chair Santa Clause Parade Committee

Councillor Johnston – Co-Chair, Santa Claus Parade Committee and Co-Chair, Canada Day Parade Committee

And further that the Planning Committee and Short-Term Rental Advisory Committee are both disbanded;

And further that Council portfolio responsibilities are removed;

And further that Councillor Johnston be appointed to the Hiring Committee for the Treasurer recruitment;

And lastly that staff report back to Council with a plan to seek input from the community regarding our key events: Canada Day Parade, Remembrance Day Service and Santa Claus Parade.

Carried

12. Correspondence – Action Items:

12.1 Municipality of Strathroy-Caradoc and Township of North Glengarry - Support for Amendments to Ontario Blue Box Regulation 391/21

Resolution Number 240-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor - Landsmann

That the Resolutions from the Municipality of Strathroy-Caradoc and the Township of North Glengarry, regarding support for amendments to Ontario Blue Box Regulation 391/21, be received and supported.

Carried

12.2 Town of Orangeville, City of St. Catharines and Town of Grimsby - Resolutions Regarding Elect Respect Campaign

Resolution Number 241-2025

Moved by: Deputy Mayor Nelson
 Seconded by: Councillor - Landsmann

That the Resolution from the Town of Orangeville, City of St. Catharines and Town of Grimsby regarding Elect Respect Campaign be received and supported.

Carried

12.3 Township of Armour - Resolution Regarding Standardized Governance Models for a Family Health Teams

Resolution Number 242-2025

Moved by: Councillor Watt
 Seconded by: Councillor Johnston

That the Resolution from the Township of Armour, dated August 12, 2025, regarding Standardized Governance Models for a Family Health Teams

Carried

13. By-laws:

13.1 By-law 2025-29 - To Appoint an Interim Treasurer and Repeal By-law 2024-54

Moved by: Councillor - Landsmann
 Seconded by: Councillor Johnston

That the By-law 2025-29 to appoint an Interim Treasurer and Repeal By-law 2024-54 be passed, in open Council this 2nd day of September 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

14. Reports derived from previous Notice of Motions

None

15. Notices of Motion - No Debate

None

16. Announcements:

16.2 Mayor Watson - 2025 Community Tree Planting Program is sold out. Tree order will be delivered in the morning of Thursday September 11, and ratepayers will be able to pick up their trees at the following times:

- Thursday, September 11, 2025, from 10:00 a.m. to 7:00 p.m.
- Friday, September 12, 2025, from 9:00 a.m. to 7:00 p.m.
- Saturday, September 13, 2025, from 9:00 a.m. to 4:00 p.m.

16.3 Councillor Johnston - Reported on outcome of Warsaw Loins Club Park fundraiser and Douro Doings and thank you to community for support.

16.4 Councillor Watt -

16.1 The Tuesday, September 16, 2025 Council meeting is rescheduled to Monday, September 15, 2025 due to a conflict with the Ontario Eastern Municipal Conference

17. Closed Session: None

18. Rise from Closed Session with or without a Report

19. Matters Arising from Closed Session

20. Confirming By-law 2025-30

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That By-law Number 2025-30, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 2nd day of September, 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting

Regular Council Meeting - September 15, 2025 at 5:00 p.m.

Township Road Tour - September 23, 2025

22. Adjournment

Resolution Number 243-2025

Moved by: Councillor Johnston

Seconded by: Councillor - Landsmann

That this meeting adjourn at 5:50 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig