



Township of Douro-Dummer Agenda for a Regular Meeting of Council

**Tuesday, November 4, 2025, 5:00 p.m.
Council Chambers in the Municipal Building**

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business.

Hybrid Meetings

Regular and Special meetings of Council are being held in person and electronically. Regular Meetings are recorded and live-streamed on the Township YouTube channel. Special Meetings will be recorded and live-streamed where feasible.

To watch the meeting live or access a recording please visit the Township's YouTube Channel
https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please contact the Clerk if you require an alternative method to virtually attend the meeting.
mchaithartwig@dourodummer.ca or 705-652-8392 x210

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3. Moment of Silent Reflection	
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Minutes of the Special Meeting of Council of the Township of Douro-Dummer

**October 16, 2025, 10:00 AM
Council Chambers in the Municipal Building**

Present:
Mayor, Heather Watson
Deputy Mayor, Harold Nelson
Councillor, Thomas Watt
Councillor, Ray Johnston
Councillor, Shelagh Landsmann

Present:
C.A.O. - Todd Davis
Clerk – Deputy C.A.O. – Martina Chait-Hartwig
Treasurer – Stacy Grenier
Manager of Parks and Recreation – Mike Mood
Fire Chief – Chuck Pedersen
Manager of Public Works – Jake Condon
Library CEO – Maggie Pearson
C.B.O. – Don Helleman
Junior Financial Analyst – Jijo Joshy

1. Reason(s) for Special Meeting:

The Mayor called the meeting to order at 10:03 a.m. and stated that the reason for the Special Meeting is to allow for the presentation of the first draft of the 2026 Budget.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: October 16, 2025

Resolution Number 279-2025

Moved By: Thomas Watt

Seconded By: Harold Nelson

That the agenda for the Special Council Meeting, dated October 16, 2025, be adopted, as circulated. Carried

5. Delegations, Petitions or Presentations:

5.1 Presentation - Janette Loveys Smith, CAO/Secretary-Treasurer, ORCA 2026 Draft Budget

Resolution Number 280-2025

Moved By: Thomas Watt

Seconded By: Ray Johnston

That the 2026 Draft Budget Presentation from ORCA be received with thanks. Carried

Resolution Number 281-2025

Moved By: Thomas Watt

Seconded By: Harold Nelson

That Council recess for lunch from 12:20 p.m. to 1:13 p.m. Carried

5.2 Presentation - 2026 Draft Budget

Resolution Number 282-2025

Moved By: Harold Nelson

Seconded By: Thomas Watt

That the 2026 Draft Budget and Presentations for the Township of Douro-Dummer be received with thanks. Carried

6. Confirming By-law: 2025-37

Moved By: Ray Johnston

Seconded By: Shelagh Landsmann

That By-law Number 2025-37, being a By-law to confirm the proceedings of the Special Meeting of Council, held on the 16th of October 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

7. Adjournment

Resolution Number 283-2025

Moved By: Shelagh Landsmann

Seconded By: Harold Nelson

That this meeting adjourn at 2:38 p.m. Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes of the Special Meeting of Council of the Township of Douro-Dummer

October 21, 2025, 4:00 PM
Council Chambers in the Municipal Building

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor Ray Johnston
 Councillor Shelagh Landsmann

Staff Present: **C.A.O. - Todd Davis**
 Clerk - Deputy C.A.O. - Martina Chait-Hartwig

1. Reason(s) for Special Meeting:

The Mayor called the meeting to order at 4:03 p.m. and stated that the reason for the Special Meeting is to allow Council to enter into Closed Session to conduct a performance review.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: October 21, 2025

Resolution Number 284-2025

Moved By: Councillor Watt

Seconded By: Councillor Johnston

That the agenda for the Regular Council Meeting, dated October 21, 2025, be adopted, as circulated.

Carried

5. Closed Session

Resolution Number 285-2025

Moved By: Councillor Landsmann

Seconded By: Deputy Mayor Nelson

That Council move into Closed Session under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, (b) personal matters about an identifiable individual, including municipal or local board employees; to allow Council to conduct a performance review. Carried

6. Rise from Closed Session with or without a Report

Resolution Number 286-2025

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That Council rise from Closed Session at 4:39 p.m. without a report. Carried

7. Matters Arising from Closed Session: None

8. Adjournment

Resolution Number 287-2025

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That this meeting adjourn at 4:39 p.m. Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**October 21, 2025, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Ray Johnston
Councillor Shelagh Landsmann**

Staff Present: **C.A.O. - Todd Davis
Clerk - Deputy C.A.O. - Martina Chait-Hartwig
Treasurer - Stacy Grenier
Manager of Public Works - Jake Condon**

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: October 21, 2025

Resolution Number 288-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated October 21, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - October 7, 2025

Resolution Number 289-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Minutes from the Regular Council meeting held on October 7, 2025, be received and approved.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Peterborough County Council Minutes - September 10, 2025

7.2 Municipal Appraisal Form (MAF) for Severance B-87-12A

7.3 Lakefield Road Network Transportation Master Plan - Notice of Study Commencement and Public Information Centre 1

Resolution Number 290-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Consent Agenda for October 21, 2025, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Presentation and Public Meeting - Township of Douro-Dummer Draft 2026 Budget

Resolution Number 291-2025

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Public Meeting regarding the Township of Douro-Dummer Draft 2026 Budget be open at 5:06 p.m. Carried

Todd Davis, C.A.O., presented the 2026 Budget to Council and the public.

In attendance:

Jim Mollohan
April Hope
Peter Leahy
Sam Turner
Donna Peacock

Comments received:

Jim Mollohan

- Tax increase is hard for residents who are also financially challenged.
- Council orientation costs are too high.
- Too much money into the Tree Planting Program, residents can purchase their own trees.
- Building Department frustrations:
 - o Consultant fees are too high, instead should speak to local people that deal with the department.
 - o Inspection scheduling doesn't include Fridays and service level issues.

April Hope

- Review of past increases to tax increases are not sustainable for residents.
- Hard to grow small business with tax increases.
- Service delivery issues from Township staff.
- Asked what contracted services are listed in the budget.

- Generations past, cleaning up at the ball diamonds was done by members of the public.

Peter Leahy

- Questioned who pays the full police budget.
- Would like to see tree program be paid 50% by participants.
- Questioned if the budget could be passed at a 0% increase and re-evaluate next year.
- Asked Council to consider what happens next.

Side dialogue – Could a report be produced which shows line by line which costs are mandated.

Sam Turner

- Issue with staffing service delivery; public does not see value for dollars spent.
- Ideal location for development and bringing new residents and businesses to community.
- Complaints on Building Department and having a third-party assessment of the department. Would rather see a Town Hall meeting with residents.
- Questioned reserve funds and what would be brought forward from 2025.
- Suggested providing more background on how municipal financial systems work.
- Discussion of MPAC assessment cycle.

April Hope

- Questioned when a report would be presented regarding amounts in reserve funds and what was taken out of reserve funds and that it should be included in budget presentation.

Donna Peacock

- Discussed municipal services and property taxes in Newfoundland.

Resolution Number 292-2025

Moved by: Councillor Landsmann

Seconded by: Councillor Johnston

That the Public Meeting regarding the Township of Douro-Dummer Draft
2026 Budget be closed at 6:50 p.m. Carried

Motion

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Community Tree Planting Program be cancelled. Defeated

Resolution Number 293-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Landsmann

That the sunscreen for the pickle ball courts be removed from the 2026
Budget. Carried

Resolution Number 294-2025

Moved by: Mayor Watson

Seconded by: Councillor Johnston

That staff bring forward a report on the breakdown of the \$40,000
Building Department review, and how it can be apportioned out between
the Building Department Budget and Tax Levy. Carried

9. Public Comment Period - No Debate or Decision: None

10. Staff Reports:

10.1 Report and Capital Project Status - October 2025

Resolution Number 295-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Report and Capital Project Status October 2025 document be received.

Carried

10.2 Non-Eligible Sources 2026 Report - C.A.O.-2025-21

Resolution Number 296-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report C.A.O.-2025-21, dated October 21, 2026, regarding the future of non-eligible sources be received; and,

That Council support the draft resolution regarding producer responsibility and forward it to the Ministry of the Environment, Conservation and Parks and MPP Dave Smith.

Carried

11. Committee Minutes and Other Reports: None

12. Correspondence – Action Items:

12.1 Municipality of Waterloo - Request to Amend Ontario Regulation 391/21, Blue Box Producers Accountability

Resolution Number 297-2025

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Resolution from the Municipality of Waterloo, dated October 7, 2025, regarding a request to amend Ontario Regulation 391/21, Blue Box Producers Accountability be received and supported.

Carried

12.2 Town of Newmarket - Resolution regarding Automated Speed Enforcement

Resolution Number 298-2025

Moved by: Councillor Johnston

Seconded by: Councillor Landsmann

That the Resolution from the Town of Newmarket, dated October 6, 2025, regarding automated speed enforcement be received and supported.

Carried

12.3 Township of Edwardsburgh Cardinal - Resolution regarding the Ontario Community Infrastructure Fund (OCIF)

Resolution Number 299-2025

Moved by: Councillor Johnston

Seconded by: Councillor Landsmann

That the Resolution from the Township of Edwardsburgh Cardinal, dated September 29, 2025, regarding the Ontario Community Infrastructure Fund (OCIF) be received and supported.

Carried

13. By-laws: None

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate: None

16. Announcements:

Heather Watson - Council would like to welcome all community members to the Town Hall for a Coffee and Conversation Community Engagement Event on October 23, 2025, from 6:30 p.m. to 8:30 p.m.

The Remembrance Day Ceremony will be held at the Warsaw Cenotaph on November 11, 2025, beginning at 10:50 a.m.

Ray Johnston – The Santa Claus Parade will be held on November 29, 2025, beginning at 5:00 p.m. Residents are encouraged to register floats.

Douro Knights of Columbus will be hosting a monthly breakfast on the first Sunday of each month beginning in November.

St. Joseph's Parish is hosting a Ladies Night Out on November 22, 2025.

17. Closed Session: None
18. Rise from Closed Session with or without a Report: None
19. Matters Arising from Closed Session: None
20. Confirming By-law: 2025-38

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That By-law Number 2025-38, being a By-law to confirm the proceedings of the Special and Regular Meetings of Council, held on the 21st day of October 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting

November 4, 2025 - Regular Council Meeting at 5:00 p.m.

22. Adjournment

Resolution Number 300-2025

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Landsmann

That this meeting adjourn at 7:17 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, October 1, 2025

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

Present: Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

Regrets:

Staff Present: Chief Administrative Officer Sheridan Graham; CFO/CIO/Deputy CAO Jennifer Stover; Chief of Paramedics Patricia Bromfield; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning, Development and Public Works Iain Mudd; Director of Strategic Services Lynn Fawn; General Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Tourism and Communications Tracie Bertrand; General Manager of People Services Allison Young; General Manager of Operations and Fleet Bryan Robinson; Manager of Waste Management & Sustainability Kerri Snoddy;

1. Call To Order

Warden Clark called the meeting to order at 9:31 a.m.

2. Land Acknowledgement

3. Moment of Silent Reflection/Silence

4. Adoption of Agenda

Resolution No. 164-2025

Moved by Councillor Graham

Seconded by Councillor Wilford

That the agenda be adopted as circulated.

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 165-2025

Moved by Councillor Lambshead

Seconded by Councillor Taylor

That the minutes of the Regular Council meeting of September 10, 2025 be adopted as circulated.

Carried

7. Delegations and Presentations

- a. **Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer, Peterborough County**

Re: Recognition of Retirement for Lynn Fawn

Sheridan Graham and Council thanked Lynn Fawn for her 40 plus years of service at Peterborough County and wished her a happy retirement.

- b. **Paul Rellinger, Chair of the 2025-26 United Way of Peterborough and District Campaign, United Way**

Re: 2025 United Way Campaign

8. Consent Items

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Staff Reports**

Kerri Snoddy, Manager, Waste Management & Sustainability

Re: Producer Responsibility for Blue Box Update

- b. **Correspondence Report**

- c. **Committee Minutes**

Waste Management Committee

Re: Minutes of May 5, 2025, June 12, 2025, and August 13, 2025

- d. **Committee Minutes**

Peterborough County Economic Development Advisory Committee

Re: Minutes of June 19, 2025

- e. **Committee Minutes**

Accessibility Advisory Committee

Re: Minutes of September 18, 2025

- f. **Liaison Reports from External Committees, Boards and Agencies**
Fairhaven Committee of Management

Re: Minutes of August 13, 2025

Item 8. a. was pulled from the consent items to be dealt with separately.

Resolution No. 166-2025

Moved by Councillor Whelan
Seconded by Deputy Warden Senis

That Report PDPW 2025-30, Producer Responsibility Blue Box Update, be received.

Carried

Resolution No. 167-2025

Moved by Councillor Watson
Seconded by Councillor Amyotte

That Report CPS 2025-22, Correspondence Report, be received; and,

That the minutes of the Waste Management Committee dated May 5, 2025, June 12, 2025, and August 13, 2025 be adopted; and,

That the minutes of the Peterborough County Economic Development Advisory Committee dated June 19, 2025 be adopted; and,

That the minutes of the Accessibility Advisory Committee dated September 18, 2025 be adopted; and,

That the minutes of the Fairhaven Committee of Management dated August 13, 2025, be received.

Carried

9. Staff Reports - Direction

- a. **Patricia Bromfield, Chief of Paramedics**
Re: Peterborough Paramedics Response Time Plan, 2026

Resolution No. 168-2025

Moved by Councillor Black
Seconded by Councillor Huntley

That Report PAR 2025-05, Peterborough Paramedics Response Time Plan, 2026, be received; and

That the Response Time Performance Plan for submission under Part VIII of Ontario Regulation 257/00 made under the Ambulance Act be approved.

Carried

- b. **Allison Young, General Manager, People Services**
Re: Employee Group Benefit Plan - Renewal Nov. 1, 2025

Resolution No. 169-2025

Moved by Councillor Martin
Seconded by Councillor Burt

That report PS 2025-03, Employee Group Benefit Plan Renewal, be received;

That the continuation of employee benefit services by Manulife Life Insurance Company and AIG Insurance for the period November 1, 2025 to October 31, 2026, with an overall premium rate decrease for the County plan of 7.1% be authorized; and

That any savings incurred be placed in reserves to offset any increases that may occur in the following years.

Carried

- c. **Bryan Robinson, General Manager of Operations and Fleet**
Re: Development of a Depot Master Plan for the County

Resolution No. 170-2025

Moved by Councillor Martin
Seconded by Councillor Webb

That Report PDPW 2025-29, Development of a Depot Master Plan for the County, be received;

That the inclusion of \$120,000 for consideration in the 2026 proposed budget to develop a County Depot Master Plan be endorsed; and

That staff be directed to inquire with local municipalities for interest in contributing and participating in the development of the master plan.

Carried

10. Notices of Motion

11. Announcements

Councillor Huntley announced that the Millbrook Fall Festival will be held on Saturday, October 4, 2025, from 2 p.m. until 8 p.m. in downtown Millbrook.

Warden Clark advised that on Sunday, October 5, 2025, Lang Pioneer Village will be hosting their Applefest Event between 10 a.m. and 4 p.m.

Councillor Wilford announced that the 2025 Norwood Fall Fair will be held on Thanksgiving Weekend, October 11th-13th.

12. Closed Session

Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Open insured claims)

Resolution No. 171-2025

Moved by Councillor Taylor

Seconded by Councillor Lamshead

That Council move into Closed Session at 10:36 a.m. under Section 239 (2) (c) and (e) of the Municipal Act, 2001.

Carried

Councillor Lamshead left the meeting at 10:52 a.m.

13. Rise from Closed Session

Resolution No. 172-2025

Moved by Councillor Watson

Seconded by Councillor Amyotte

That Council rise from closed session at 11:00 a.m.

Carried

14. Matters Arising from Closed Session

Resolution No. 173-2025

Moved by Councillor Whelan

Seconded by Councillor Black

That the closed session minutes from September 10, 2025 be adopted.

Carried

15. By-laws

- a. By-law No. 2025-29 being, "A by-law to appoint Marissa Martin as Deputy Clerk for the Corporation of the County of Peterborough".

Resolution No. 174-2025

Moved by Councillor Huntley

Seconded by Councillor Taylor

That By-law No. 2025-29 be read and passed and that this by-law shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

Carried

16. Confirming By-law

Resolution No. 175-2025

Moved by Councillor Burt

Seconded by Councillor Martin

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

17. Adjournment

Resolution No. 176-2025

Moved by Councillor Wilford

Seconded by Councillor Burt

That the Council meeting adjourn at 11:02 a.m.

Carried



Warden, Bonnie Clark



Clerk, Kari Stevenson

Patti O'Grady

Subject: FW: Request your Delegation Meetings for ROMA 2026 Conference!

From: ROMA Events <events@roma.on.ca>

Sent: Monday, October 20, 2025 4:01 PM

To: Martina Chait-Hartwig <mchaithartwig@dourodummer.ca>

Subject: Request your Delegation Meetings for ROMA 2026 Conference!



ROMA 2026 Conference

Ontario's Rural Leaders Conference

Request Your Delegations Today

ROMA is pleased to share that the Ministry of Municipal Affairs and Housing (MMAH) has launched its [delegation request process](#) for the 2026 ROMA Annual Conference.

Take advantage of this opportunity for your council to engage with Ministers, Parliamentary Assistants, and senior Ontario Government officials on local matters that impact your municipality.

Only registered ROMA Conference delegates are eligible to participate in delegation meetings with the provincial government.

Submit delegation meeting requests [here](#).

The deadline to submit your delegation request is **Tuesday, November 18, at 5:00pm EST.**

A reminder that delegation meetings are offered through MMAH and they are your point of contact on all aspects of delegation meetings. Questions can be directed to: delegations@ontario.ca

Do You Know How to Best Prepare for Your Delegation Meetings?

AMO has developed a guide to help municipal staff and councils plan and participate in delegation meetings. Delegation meetings are only 15 minutes - AMO's guide helps you make the most of your time.

[The AMO Guide to Delegation Meetings](#) provides information for you to consider what issues to focus on for your delegation meetings, what information you need to provide in your delegation forms and how to prepare for your delegation meetings.

Register and Book Your Accommodations

The **2026 ROMA Conference** will take place from **Sunday, January 18 to Tuesday, January 20, 2026**, at the **Sheraton Centre Toronto Hotel**.

Registration Information is [here](#). Accommodation information is [here](#).

For more information reach out to events@roma.on.ca.

Keep up to date with the rural municipal voice
of the province, on social media.



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This email was sent to martinac@dourodummer.on.ca.
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News Release: The EOWC Strengthens Ties with Federal Leaders During Parliament Hill Advocacy Day



Left-to-right: Martin Lang, Warden, United Counties of Stormont, Dundas, and Glengarry; Yves Laviolette, Warden, United Counties of Prescott and Russell; Eric Duncan, Member of Parliament, Stormont-Dundas-Glengarry; Bob Mullin, Warden, County of Hastings; Chris Malette, Member of Parliament, Bay of Quinte; Steve Ferguson, Vice-Chair, EOWC (Mayor of Prince Edward County); Bonnie Clark, Chair, EOWC (Warden of Peterborough County); Toby Randell, Warden, County of Lanark; Corinna Smith-Gatcke, Warden, United Counties of Leeds and Grenville; Scott Reid, Member of Parliament, Lanark – Frontenac; Nathan Townend, Warden, County of Lennox and Addington; Peter Emon, Warden, County of Renfrew; Brian Ostrander, Warden, Northumberland County.

Ottawa, ON – On October 21, the [Eastern Ontario Wardens' Caucus](#) (EOWC) met in Ottawa for its Parliament Hill Advocacy Day, meeting with federal officials and Members of Parliament to discuss urgent priorities impacting our 103 small urban and rural eastern Ontario communities.

Representing 1.1 million residents, or 1 in 40 Canadians, the EOWC used the opportunity to build relationships with Prime Minister Carney's new government, regional Members of Parliament, and the official opposition, to progress priorities, including that the Federal Government:

- [Unlock trade and housing-enabling infrastructure](#) to build Canada's economic resilience
- [Invest in eastern Ontario ports to expand national and global trade](#)
- Ensure the new [Build Canada Homes program includes rural and small urban municipalities at the forefront](#)
- Modernize federal coordination and remove barriers to support [the advancement of paramedic services](#)

"Eastern Ontario is facing real challenges, but also tremendous opportunities," stated **Bonnie Clark, Chair of the Eastern Ontario Wardens' Caucus** and Warden of Peterborough County. "Our meetings on Parliament Hill were about making sure the government knows that the EOWC and our municipalities are partners they can count on to deliver on national goals in our local communities. Our communities are *ready to work, ready to grow, and ready to partner* with the federal government to deliver results for the people we serve."

The advocacy day started with a breakfast reception featuring remarks from **Chris Malette, Member of Parliament for the Bay of Quinte**, and **Eric Duncan, Member of Parliament for Stormont, Dundas and Glengarry** (and former Chair of the EOWC). Their insights highlighted the importance of continued federal support for rural priorities.

Building on that message, EOWC leaders participated in 15 meetings, presenting data and recommendations to strengthen eastern Ontario's economy, enhance service delivery, and support Canada's efforts to remain competitive on the global stage.

The EOWC was honoured to meet with Zachary Nixon from the Ontario Desk in the Prime Minister's Office, as well as the following federal representatives:

- Pauline Rochefort, Parliamentary Secretary to the Secretary of State (Rural Development)
- Jennifer McKelvie, Parliamentary Secretary to the Minister of Housing and Infrastructure

- Mike Kelloway, Parliamentary Secretary to the Minister of Transport and Internal Trade
- Chris Malette, Member of Parliament for Bay of Quinte
- Staff from the offices of Buckley Belanger, Secretary of State (Rural Development), and Karina Gould, Chair of the Standing Committee of Finance.

The EOWC also engaged with members of the official opposition, including staff from Pierre Poilievre's office, and:

- Richard Bragdon, Shadow Minister for Rural Development
- Larry Brock, Shadow Minister for Justice and Attorney General of Canada
- Scott Aitchison, Shadow Minister for Housing and Infrastructure
- Jamie Schmale, Member of Parliament for Haliburton—Kawartha Lakes
- Shelby Kramp-Neuman, Member of Parliament for Hastings—Lennox and Addington—Tyendinaga

The EOWC remains committed to working collaboratively with all levels of government to ensure the long-term prosperity, sustainability, and well-being of eastern Ontario's small urban and rural communities.



Left-to-right: Connor Corey, CAO, County of Hastings; Bonnie Clark, Chair, EOWC (Warden of Peterborough County); Meredith Staveley-Watson, Director of Government Relations and Policy, EOWC; Zachary Nixon, Ontario Desk, Prime Minister's Office; Sheridan Graham, Secretary-Treasurer, EOWC; Steve Ferguson, Vice-Chair,



Left-to-right: Toby Randell, Warden, County of Lanark; Corinna Smith-Gatcke, Warden, United Counties of Leeds and Grenville; Pauline Rochefort, Parliamentary Secretary to the Secretary of State, Rural Development; Yves Laviolette, Warden, United Counties of Prescott and Russell; Nathan Townend, Warden, County of Lennox and Addington.

EOWC (Mayor of County of Prince Edward).



Left-to-right: Stephane Parisien, CAO, United Counties of Prescott and Russell; Yves Lavoie, Warden, United Counties of Prescott and Russell; Larry Brock, Shadow Minister, Justice and Attorney General; Jessica Uitvlugt, Administration and Communications Coordinator, EOWC.



Left-to-right: Connor Dorey, CAO, County of Hastings; Bob Mullin, Warden, County of Hastings; Jennifer McKelvie, Parliamentary Secretary, Housing and Infrastructure; Bonnie Clark, Chair, EOWC (Warden of Peterborough County); Sheridan Graham, Secretary-Treasurer, EOWC.



Left-to-right: Bonnie Clark, Chair, EOWC; Scott Aitchison, Shadow Minister, Housing; Toby



Left-to-right: Bob Mullin, Warden, County of Hastings; Shelby Kramp-Neuman, Member of Parliament, Hastings—Lennox and Addington—

Randell, Warden, County of Lanark.

Tyendinaga; Nathan Townend, Warden, County of Lennox and Addington; Meredith Staveley-Watson, Director of Government Relations and Policy; Connor Dorey, CAO, County of Hastings.

Connect With Us on LinkedIn, Facebook and X



About the EOWC

The Eastern Ontario Wardens' Caucus (EOWC Inc.) is a non-profit organization representing 103 small-urban and rural municipalities across Eastern Ontario. Spanning 50,000 square kilometres and serving over 1.1 million residents, the EOWC has been a united regional voice for more than 20 years.

It advocates for municipal priorities and collaborates with all orders of government, businesses, non-profits, Indigenous leaders, the media, and the public to drive positive change for Eastern Ontario.

Visit the EOWC's website at eowc.org.

Connect with the EOWC

2025 Chair, Warden of Peterborough County, Bonnie Clark

2025 Vice-Chair, Mayor of Prince Edward County, Steve Ferguson

Director of Government Relations and Policy, Meredith Staveley-Watson

info@eowc.org



Meredith Staveley-Watson, Director of Government Relations and Policy | 235 Pinnacle Street | Belleville, ON K8N 3A9 CA

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Subject: FW: Amendments to the Excess Soil Regulation and Records of Site Condition Regulation

From: MECP Land Policy (MECP) <MECP.LandPolicy@ontario.ca>

Sent: Friday, October 24, 2025 2:29 PM

To: MECP Land Policy (MECP) <MECP.LandPolicy@ontario.ca>

Subject: Amendments to the Excess Soil Regulation and Records of Site Condition Regulation

You don't often get email from mecp.landpolicy@ontario.ca. [Learn why this is important](#)

Greetings,

Ontario is committed to reducing regulatory burdens to help accelerate the development of housing, highways and other critical infrastructure. I am reaching out to share that Ontario has finalized amendments to two regulations under the *Environmental Protection Act*, O. Reg. 406/19: On-Site and Excess Soil Regulation (Excess Soil Regulation) and O. Reg. 153/04 (Records of Site Condition Regulation), and the Rules for Soil Management and Excess Soil Quality Standards (Soil Rules).

I. Excess Soil Regulatory Amendments

Taking feedback into consideration on proposed amendments described in ERO [019-9196](#), which was posted from October 18, 2024 - November 21, 2024, Ontario has updated the Excess Soil Regulation and Soil Rules to enable greater reuse of excess soil, provide added flexibility in soil management options, and reduce costs for businesses.

The amendments to the Excess Soil Regulation and Soil Rules include:

- Exempting aggregate reuse depots from the requirement for a waste environmental compliance approval (ECA), subject to certain conditions. The depots must also comply with requirements governing waste management and the operation of the site.
- Enabling greater reuse of excess soil, aggregate and stormwater management pond sediment with asphalt-related standards exceedances in areas covered by asphalt, and greater reuse of excess soil and aggregate with naturally occurring exceedances of reuse standards.
- Allowing greater reuse of soil between similar infrastructure project areas and reuse sites of the same project leader or where the reuse site owner or operator is a public body.
- Removing reuse planning requirements (other than a notice in the Excess Soil Registry) for excess soil moved between infrastructure project areas and reuse sites with different owners or where the reuse site is not owned or operated by a public body.
- Allowing in-situ sampling of SWMP sediment to reduce sampling and storage, making sediment management more practical and less costly or time-consuming.
- Providing sampling frequency flexibility for parameters that are not anticipated at a site.
- Other clarifications, corrections and minor amendments.

More information on the finalized amendments may be found in the [decision notice \(ERO 019-9196\)](#) posted on the Environmental Registry. Links to the regulation as well as existing educational material can be found on MECP's [Handling Excess Soil website](#).

II. Records of Site Condition Regulatory Amendments

Taking feedback into consideration on proposed amendments described in ERO [019-9310](#), which was posted from November 20, 2024 - January 10, 2025, Ontario has made amendments to the RSC Regulation to:

1. Prohibit the submission of an RSC for filing in the ministry's RSC registry in specified circumstances when the RSC is not required by regulation and there is no identified risk of contamination, and as such it is not necessary support brownfields redevelopment; and
2. Expand an existing exemption from the regulatory requirement to file an RSC in the RSC Registry, when changing the use of commercial and community use buildings to mixed use, with residential or other sensitive uses to enable faster redevelopment of these buildings to housing.

An educational document related to the RSC amendments and on alternatives to requesting an RSC has been included in the ERO posting.

Please pass this information along to colleagues, members of your organization, other organizations and anyone else that may be interested.

We would like to thank everyone who took the time to share input.

If you have any questions or would like to discuss these amendments or other aspects of the Excess Soil Regulation or Records of Site Condition Regulation, please contact Reema Kureishy or Sanjay Coelho at MECP.LandPolicy@ontario.ca.

Sincerely,

Original Signed by:

Robyn Kurtes
Director, Environmental Policy Branch
Ministry of the Environment, Conservation and Parks

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél.: 416 585-7000



Ontario

234-2025-4923

October 30, 2025

Dear Head of Council:

I am writing to update you on amendments to the *Development Charges Act, 1997* (DCA) that were made by Bill 17, the *Protect Ontario by Building Faster and Smarter Act, 2025*, and corresponding changes to Ontario's Building Code.

As you recall, our government introduced Bill 17 to help speed up the construction of new homes and infrastructure by streamlining development processes and reducing costs, in partnership with municipalities. Among the changes, the Bill:

- Amended the DCA to provide for payment of development charges (DCs) for non-rental residential developments to be made in full at the earlier of the date an occupancy permit is issued and the date a development is first occupied. This deferral would encourage residential construction activity by enhancing a developer's cashflow flexibility.
- Removed authority for municipalities to charge interest on any legislated DC deferral amounts, except to the extent such interest has accrued prior to these changes coming into force.

The amendments noted above require a commencement order to come into force. Following consultations with municipal and industry experts, the government has issued a commencement order to bring these changes into force on November 3, 2025.

To support the implementation of deferred development charges, I will be amending the Building Code to require that all non-rental residential buildings subject to a deferred development charge will now require an occupancy permit, which can only be issued once these deferred development charges have been paid. These targeted changes will establish a clear, enforceable payment trigger for municipalities while leaving all life-safety requirements for occupancy unchanged. These Building Code amendments will take effect alongside the DCA amendments on November 3, 2025. Municipalities without development charges, and requirements for other buildings, are unaffected.

... /2

I look forward to continuing to work together to get shovels in the ground to build more homes that Ontarians can afford. Please accept my best wishes.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Municipal Chief Administrative Officer
 Robert Dodd, Chief of Staff
 Martha Greenberg, Deputy Minister
 Caspar Hall, Assistant Deputy Minister, Local Government Division
 David McLean, Assistant Deputy Minister, Housing Policy and Planning Division

Patti O'Grady

Subject: FW: Announcing the New KLSA Graduate Scholarship!!

From: Admin KLSA <klsa@klsa.info>

Sent: Sunday, October 19, 2025 1:04:58 PM

Subject: Announcing the New KLSA Graduate Scholarship!!

Dear KLSA Friends,

We are excited to share some wonderful news!

As part of our ongoing mission to support lake stewardship and scientific understanding in our region, the Kawartha Lake Stewards Association (KLSA) is proud to announce the launch of our annual **KLSA Graduate Scholarship**.

This **\$3,000 scholarship** will be awarded to a qualified graduate student whose research is primarily focused on **lakes, streams, or wetlands in the Kawartha Lakes region**.

For full details, including application criteria, procedures, and deadlines, please visit our website:

 [KLSA Graduate Scholarship Announcement](#)

If you have any questions, feel free to reach out to us at klsa@klsa.info.

Thank you for your continued support of KLSA!

Kawartha Lake Stewards Association

264 Bass Lake Rd.

Trent Lakes ON K0M 1A0

klsa@klsa.info

Web Site <http://klsa.wordpress.com/>

KLSA volunteers are dedicated to ensuring excellent lake water quality in the Kawartha Lakes through our monitoring programs.

Patti O'Grady

Subject: FW: Delegation Request Form Completed for Delegation to Council Request Form

From: noreply@dourodummer.ca <noreply@dourodummer.ca>

Sent: Tuesday, October 21, 2025 3:32 PM

To: Martina Chait-Hartwig <mchaithartwig@dourodummer.ca>

Subject: Delegation Request Form Completed for Delegation to Council Request Form

Hello,

Please note the following response to Delegation to Council Request Form has been submitted at Tuesday October 21st 2025 3:25 PM with reference number 2025-10-21-002.

- **Name of Individual(s)**
Richard Taylor & Wayne Edwards
- **Name of Organization:**
Please provide the name of the organization you may be representing.
On behalf of the residents of Demers Road
- **Please Provide an Email Address:**
Please provide an email address for contact
Richard Taylor [REDACTED]
Wayne Edwards: [REDACTED]
- **Please provide a phone number:**
Please provide a phone number for contact
Richard Taylor [REDACTED]
Wayne Edwards [REDACTED]
- **Nature of delegation request:**
Please provide information on what you wish to present or discuss with Council
Maintenance of Demers Rd.

[This is an automated email notification -- please do not respond]

Delegation to Council or Committee of the Whole Request Form

If you would like to attend as a delegation before Council for the Township of Douro-Dummer or the Committee of the Whole, you must complete this form and submit it to the Municipal Office. Please note that the deadline for delegation requests is 12-noon, on the Tuesday prior to the meeting date (seven days before the meeting date).

A copy of any presentation or supporting materials is also required to be submitted at 12-noon, on the Tuesday prior to the meeting date. The only formats accepted are as follows: PFD, PowerPoint, Word, Excel or Jpeg.

Please note that as per Procedural By-law 2022-21, as amended, only three Delegations shall be scheduled for each meeting. The time limit of 10 minutes shall be strictly enforced.

Name of Individual(s) *

Peter Leahy

Name of Organization:

Please provide the name of the organization you may be representing. Grateful to our ancestors, proud of our children.

Please Provide an Email Address:

Please provide an email address for contact

Please provide a phone number:

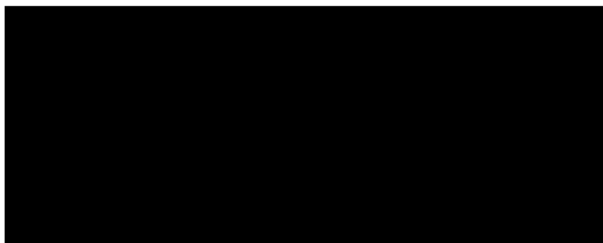
Please provide a phone number for contact. 

Nature of delegation request: *

Please provide information on what you wish to present or discuss with Council. I am concerned for the future of our township. Continued levy raises and suffocating administrative costs may lead us to cease to exist as a viable township. Lets be proactive.

Please upload any additional information you wish to submit.

Please provide a signature *



For the purposes of the Freedom of Information and Protection of Privacy Act, by submitting this form, I/we authorize and consent to the use by, or the disclosure, to any person or public body or publishing on the Municipal website any information that is contained in this submission and recognize that my/our name may become part of the public record.

Thank You

Thank you for submitting your Delegation request. The Clerk's Office will reach out to you shortly.

Report to Council

Re: Community Grant Requests,
November 2025, Treasurer-2025-26

From: Stacy Grenier

Date: November 4, 2025

Recommendation:

That the report Treasurer-2025-26, dated November 4, 2025, regarding Community Grant Requests – November 2025 be received, and;

That Council provide staff with direction regarding the Community Grant request from the Warsaw and District Lions Club.

Overview:

The Township has received and awarded a total of four grant requests to date. The details of the approved grants are summarized below:

Application Date:	Applicant:	Project:	Amount:	Approved By:
11/1/2024	Young's Point Bicentennial 2025	General Operations	\$ 750.00	Staff
1/25/2025	Kawartha Lake Stewards Association	Lake Water Quality Report Production	\$ 1,000.00	Council
3/27/2025	Douro 200th Anniversary Committee	General Operations	\$ 2,500.00	Council
6/25/2025	Peterborough County Plowmen's Association	Annual Plowing Match 2025	\$ 200.00	Staff
Year-to-date Actual:			\$ 4,450.00	
2025 Budget:			\$ 5,000.00	
Remaining Budget:			\$ 550.00	

Staff have received a new grant request which exceed the remaining budget available.

Applicant: The Warsaw and District Lions Club

Amount: \$1,378.89 – 2025 property taxes

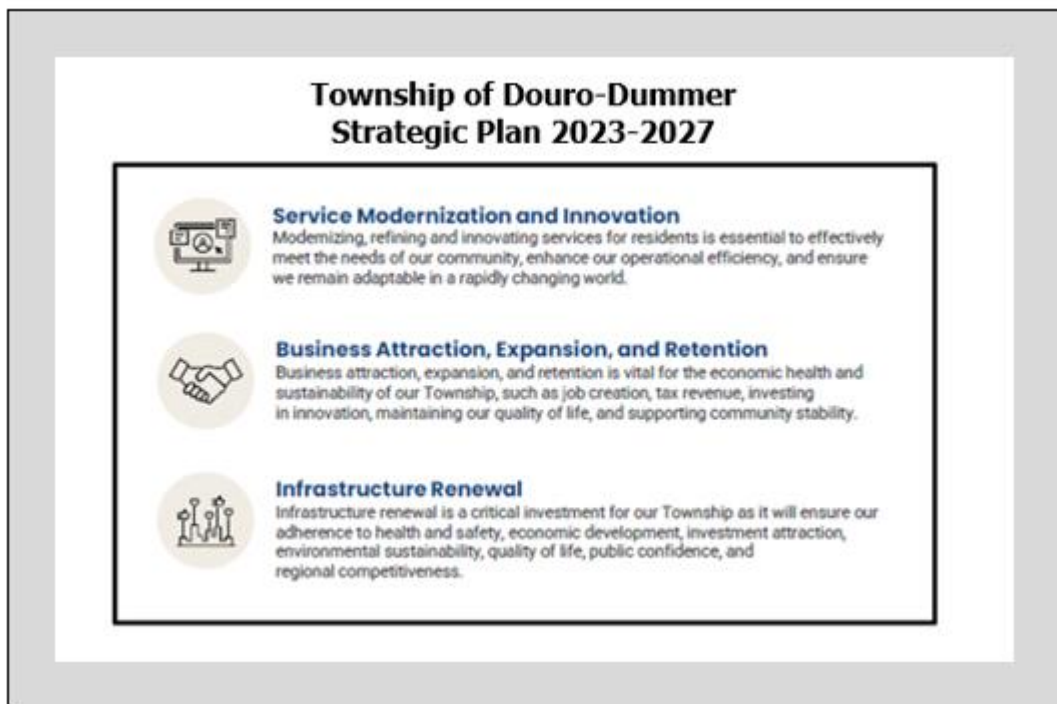
Purpose: The assistance with the cost of property taxes will allow a relocation of funds to cover operating costs such as maintenance, upkeep, and park insurance.

Conclusion: The Warsaw and District Lion's Club has existed for over 50 years and continues to be a valued non-profit organization with a focus on making a difference in our community. Last year, the organization received a Township grant to offset their property taxes and redirect funds cover a portion of their insurance costs, significantly

reducing their overall operating expenses and allowing the Club to continue hosting community events.

Financial Impact:

The total budget allocated for the 2025 Community Grant Program is \$5,000 and the current remaining budget \$550.



Report Approval Details

Document Title:	Community Grant Requests - November 2025 - Treasurer-2025-26.docx
Attachments:	
Final Approval Date:	Oct 28, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

Recommendation:

That the report Clerk's Office-2025-24, dated November 4, 2025, regarding the 2025 Community Tree Planting Program be received and that Council provides direction to staff regarding the Community Tree Planting Program.

Overview:

The Community Tree Planting Program has been providing trees to Township of Douro-Dummer residents at a subsidized price since the program began in 2023.

In 2025, planning for the program began in early spring. Using the five-thousand-dollars (\$5,000) allocated to the program by Council in the 2025 Budget and the anticipated revenue from the sale of the trees, the Clerk's Department was able to order four-hundred-and-five (405) trees which were 2-3 years old. Information about the program was posted as a news story to the Township website, was shared on Township social media pages and was included in the tax bill insert.

Orders were open from August 18, 2025, to August 29, 2025, with the first five (5) business days being reserved solely for first-time program users. Orders were taken in person, with people paying ten dollars (\$10) per tree by debit, cash, or cheque.

By end of day on Friday, August 22, 2025, there were six (6) trees remaining for the second week when those who had previously participated in the program could order. The last six trees were sold by 9:00 a.m. on Monday, August 25. Residents who did not have a chance to purchase trees expressed their frustration, noting that they were looking forward to purchasing trees because of the loss of trees experienced in the 2025 Ice Storm. Seeking a solution, the Clerk's Department offered the option for residents to be added to a waitlist if there were trees remaining after the pickup days.

Tree pickup spanned three days: Thursday September 11, Friday September 12 and Saturday September 13. On the first two days, Town Hall was open until 7:00 p.m., to ensure that people could collect their trees outside of traditional work hours. On Saturday September 13, Town Hall was open from 9 a.m. to 4 p.m. The Clerk's Department was assisted on pickup days by Council members, Township Staff, and a staff member from GreenUp Peterborough's "Ecology Park".

The supplier provided the Township with approximately a dozen extra trees. Ratepayers who had added their name to the waitlist were contacted and the remainder of the trees were paid for and picked up by 2:00 p.m. on the Monday after the pickup days

Program options:

- 1. Return to the 2024 model:** Council allocates between five and ten-thousand-dollars (\$5,000 - \$10,000) to the program to be used with anticipated revenue to order trees. The order window is two weeks and open to all residents.

Financial impact: Between Five to Ten thousand dollars (\$5,00 - \$10,000), excluding staff overtime tree pickup outside of office hours.

- 2. Wholesale order model:** Ratepayers place their order earlier in the summer and pay wholesale prices for the trees prior to placing the order with the supplier. Orders will still be limited to five (5) trees per property to mitigate the risk of re-selling or competition with local retailers. Township budget will cover the delivery fee, and pickup-days will be in same format as previous years.

Financial impact: Approximately five-hundred-dollars (\$500) for the delivery fee. The five-hundred-dollar (\$500) delivery fee is based on the 2025 fee for shipping.

- 3. Seek out a financial partnership or grant:** Only move forward with the program if a partnership with local agency/non-profit can be found or if the Township receives a grant to cover the cost of the program.

Financial impact: Funds will need to be allocated depending on the available partnership, and to cover any incidental costs.

- 4. Open pick-up day model:** Order younger/smaller trees, eliminate order days and have a single pickup day where Township residents may come and collect a maximum of 5 trees free of charge. Pickup will require proof of residency in the Township.

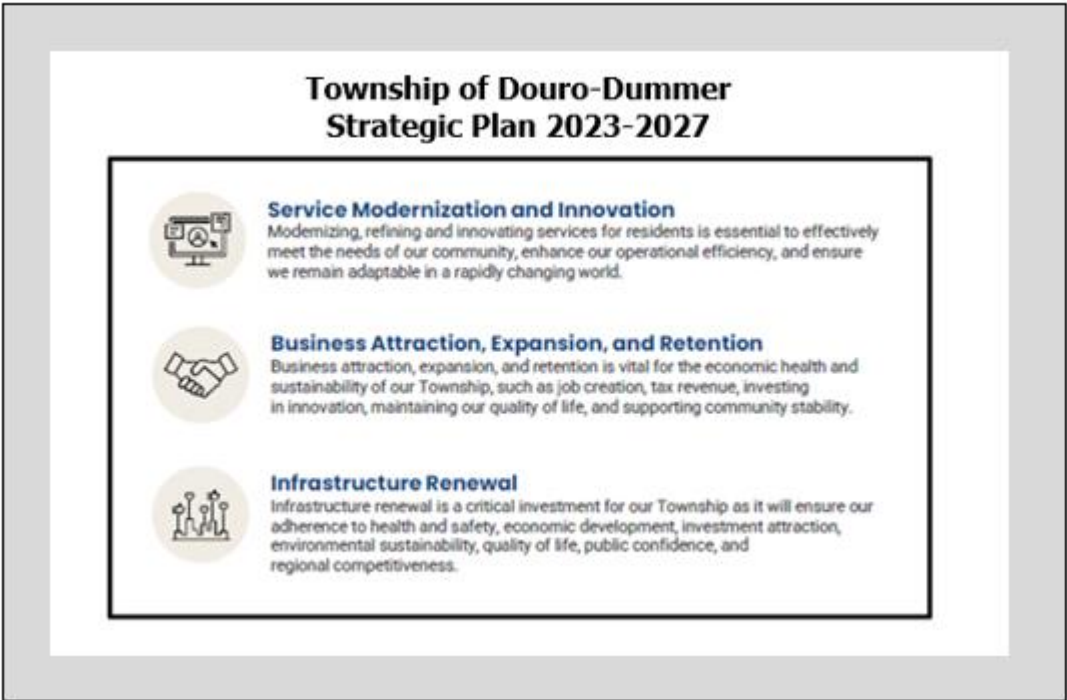
Financial impact: Approximately \$5,000 to cover the cost of the trees along with any delivery fees. Pickup would occur on a weekday during office hours to eliminate any overtime costs.

- 5. Cancel program:** Program would be cancelled for 2026.

Financial impact: Moneys could be re-allocated in the 2026 budget.

Conclusion:

This program has proved popular and has received significant positive feedback from residents who have accessed the program to help replace trees that have been damaged by recent storms. The cost of the program can be seen as a burden on the tax levy in its current format. Staff have presented five options for Council to consider which all have difference costs associated with them. Staff are looking for direction on the program so that it can be budgeted for according to Council’s direction.



Report Approval Details

Document Title:	Report on 2025 Community Tree Program - Clerk's Office-2025-24.docx
Attachments:	
Final Approval Date:	Oct 29, 2025

This report and all of its attachments were approved and signed as outlined below:

Todd Davis

Report to Council

Re: Request to Stop-Up, Close and Sell
part of the Twelfth Line Road Allowance
Clerk's Office-2025-25

From: Martina Chait-Hartwig

Date: November 4, 2025

Recommendation:

That the report Clerk's Office-2025-25, dated November 4, 2025 regarding a request to stop-up, close and sell part of the Twelfth Line Road Allowance be received and that staff be given direction on whether to begin working through the procedures outlined in Policy T6 and bring a report back to Council.

Overview:

Staff have received a request to stop up and close a section of unopened road allowance between Concession 11 Part of Lot 1 and Concession 12 Part of Lots 1 and 2 in the Dummer Ward and sell it to the adjacent landowner **(Attachment 1 and 2)**.

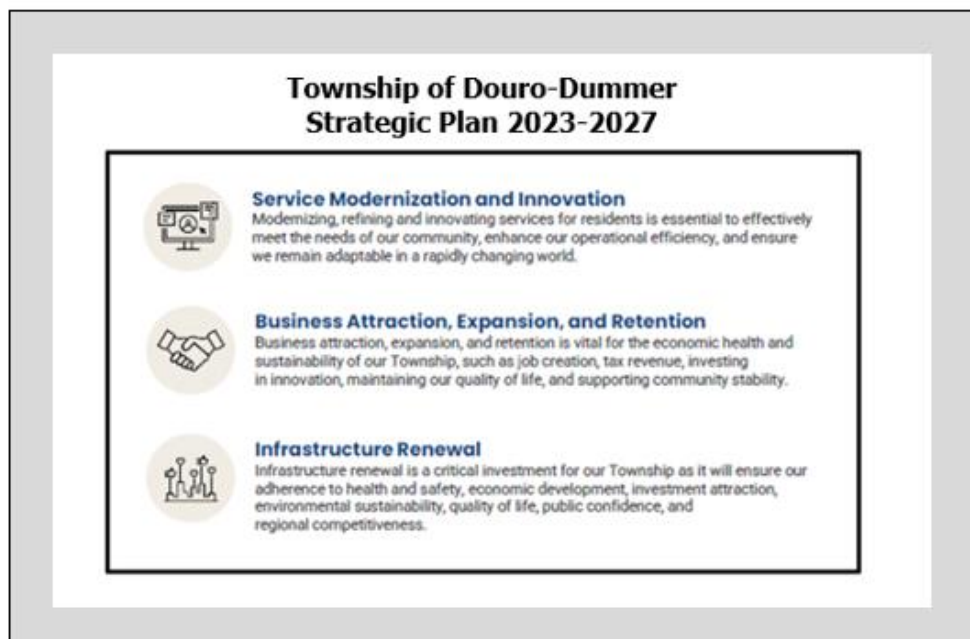
The Township's Policy T-6 **(Attachment 3)** provides that requests of this nature be forwarded to Council for direction on whether to proceed with a circulation of the request to solicit input from the adjacent property owners within 1000' as well as stakeholders such as the County of Peterborough, neighbouring Townships, HydroOne and the Conservation Authority who may have an interest or concern with the request.

Conclusion:

This parcel of unopened road allowance does not appear to be of any benefit to the Township as the Twelfth Line Road Dummer exists and is the road used by the travelling public.

Financial Impact:

The cost of the circulation will be assumed by the Township. Once the request is approved by Council, the requester will pay a deposit of \$2600.00 to the Township and will be responsible to over all costs incurred by the municipality. Further to that, the Township will receive revenue from the sale of the land based on fair market value.



Report Approval Details

Document Title:	Request to Stop-up, Close and Sell part of Twelfth Line Road Allowance - Clerk's Office-2025-25.docx
Attachments:	- 1 - Road_ClosureRequest_DrainBrosExcavating_Redacted.pdf - 3 - T6 - Road Allowance Closure Policy.pdf - 2 - 2025-09-30_24-19-131-01_PLAN.pdf
Final Approval Date:	Oct 30, 2025

This report and all of its attachments were approved and signed as outlined below:

Todd Davis

Darrell Drain

President

Drain Bros Excavating Limited

2130 8th Line Rd N Dummer

Douro-Dummer, ON

info@drainbros.ca

705-875-6787

October 1st, 2025

Council

Township of Douro-Dummer

Subject: Request for Closure of Dummer 12th Line Road Allowance

Dear Council,

I am writing to formally request the closure of the Dummer 12th Line Road allowance, as outlined in the attached survey drawing (2025-09-20_24-19-131-01_PLAN.pdf).

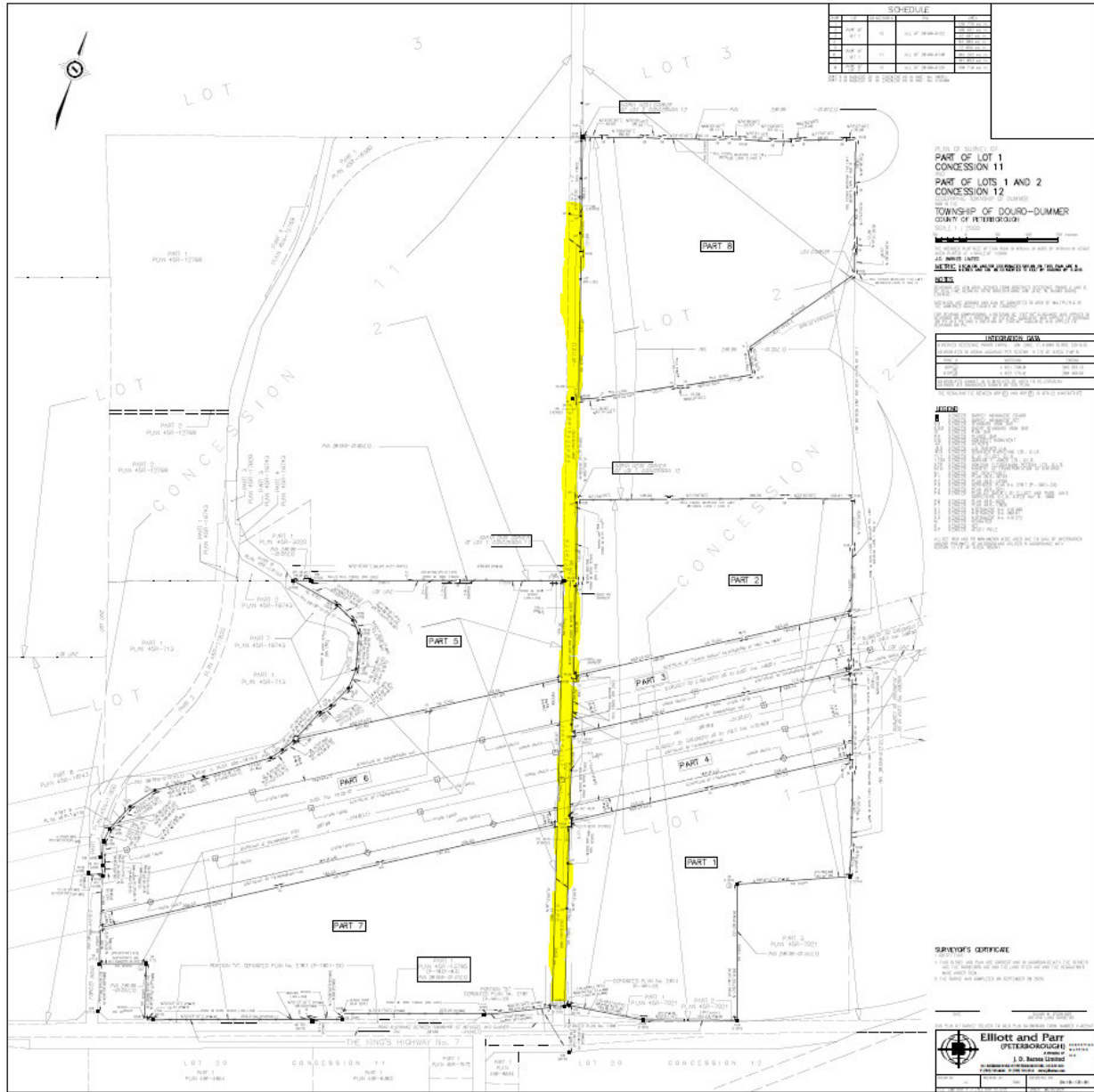
Drain Bros Excavating Limited owns all lands on both sides of this road allowance, with the exception of **Part 8 (159 Dummer 12th Line Rd)**. We are currently completing a lot addition with Peterborough County to acquire lands from 159 Dummer 12th Line Rd, as shown on the attached survey (this addition will not appear on the official County of Peterborough plans).

We are proposing the closure of the road allowance, with the exception of the **northern portion currently used as the driveway entrance to 159 Dummer 12th Line Rd**, which is maintained by the Township. This portion would remain open and accessible to the resident at 159 Dummer 12th Line Rd. Please refer to **Figure 1** for the existing driveway entrance area to remain open, and **Figure 2** for the highlighted section proposed for closure.

Thank you for your consideration of this request. Please contact me should you require any additional information or clarification regarding the proposed closure.



Figure 1

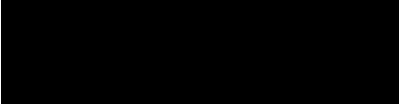


"Figure 2

Darrell Drain

President

Drain Bros Excavating Limited



i

ii

Road Allowance Closure Requests

Approved by: Council
Approval Date: October 20, 2009
Effective Date: October 20, 2009
Revision Date: November 2, 2010

Policy Statement

To provide a clearly defined method for the processing of
requests for
Road Allowance Closures

Purpose: This policy will clearly define the steps for the processing of requests for road allowance closures.

Application: This policy shall apply to any staff person or Council member dealing with a request for road allowance closure. Any persons making a request for a road allowance closure.

Definitions: None

Exclusions: None

References & Related Policies:

Consequences of Non-Compliance: It is important that all requests for road allowance closures are processed in compliance with the appropriate procedures as set out by the municipality. Failure to comply with this policy may result in disciplinary action against the offending individual.

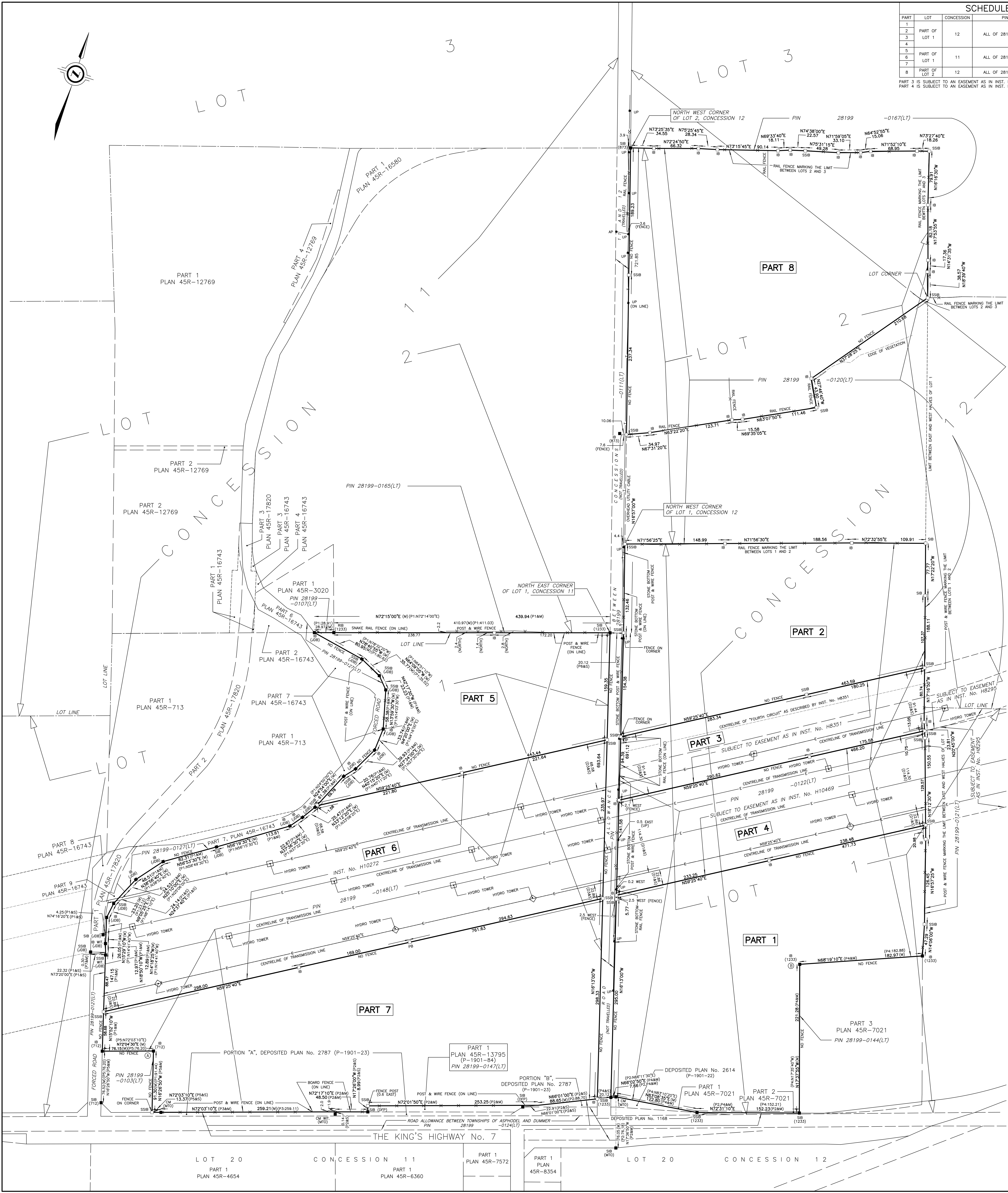
Review Cycle: This policy shall be reviewed as required.

Procedures

- **All requests for closure of unopened/unused road allowances shall be made in writing to the Council, giving details of allowance to be closed and reasons for requesting such.**
- **It shall be a clear direction of Council that requests for road allowance closures be generally discouraged.**
- **Requests for closure of any road allowance along or leading up to water will not be considered.**
- If Council does consider the closure of any allowance, the Municipality shall, before making any commitment on the closure, notify all property owners within 1,000 feet, of the request, and ask for input and/or objections.
- If after this circulation no objections are received and Council wishes to proceed, the person making the request will be required to place on deposit with the Township, \$2,600 prior to the process commencing.
- The person(s) making the request shall be responsible for all municipal and other costs** involved in the closure, and if the \$2,600 is insufficient, shall be required to provide additional funds on request, to cover the total cost.
- If objections are received, to the closure, Council shall hear the objections and decide whether such are valid and whether to proceed with the closure proceedings.
- If Council decides not to proceed, their decision is final, and no closure request of a similar nature shall be considered for a one year period thereafter – at which time, if the request is resubmitted, notification of the property owners within 1000 feet shall again take place.
- If the road allowance is closed and to be deeded to the adjacent property owner(s), the sale price at the fair market value as established by someone qualified to provide, at a minimum, an opinion of value of the property to be sold.
- All requests shall be dealt with at the discretion of council.

** staff/administration, legal, advertising*, surveying, and (the appraisal and purchase of) land Costs

* advertising of the Notice of Road Closure shall comply with the Township's Provision of Notice policy



SCHEDULE				
PART	LOT	CONCESSION	PIN	AREA
1				129 770 sq. m.
2	PART OF	12	ALL OF 28199-0122	106 001 sq. m.
3	LOT 1			42 497 sq. m.
4				64 384 sq. m.
5	PART OF	11	ALL OF 28199-0148	72 950 sq. m.
6	LOT 1			164 202 sq. m.
7				161 853 sq. m.
8	PART OF	12	ALL OF 28199-0120	158 719 sq. m.

PART 3 IS SUBJECT TO AN EASEMENT AS IN INST. No. H8351
PART 4 IS SUBJECT TO AN EASEMENT AS IN INST. No. H10489

PLAN OF SURVEY OF
**PART OF LOT 1
CONCESSION 11**
AND
**PART OF LOTS 1 AND 2
CONCESSION 12**
GEOGRAPHIC TOWNSHIP OF DUMMER
NOW THE
TOWNSHIP OF DOURO-DUMMER
COUNTY OF PETERBOROUGH
SCALE 1 : 2000

THE INTENDED PLOT SIZE OF THIS PLAN IS 915mm IN WIDTH BY 915mm IN HEIGHT
WHEN PLOTTED AT A SCALE OF 1:2000
J.D. BARNES LIMITED
METRIC DISTANCES AND/OR COORDINATES SHOWN ON THIS PLAN ARE IN
METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

INTEGRATION DATA			
OBSERVED REFERENCE POINTS (ORPs): UTM ZONE 17, NAD83 (CSRS) (2010.0).			
COORDINATES TO URBAN ACCURACY PER SECTION 14 (2) OF O.REG 216/10.			
POINT ID	NORTHING	EASTING	
ORP (A)	4 921 758.78	265 533.13	
ORP (B)	4 922 175.42	266 409.59	

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH
CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

THE RESULTANT TIE BETWEEN ORP (A) AND ORP (B) IS 970.22 N64°34'30"E

- LEGEND**
- DENOTES SURVEY MONUMENT FOUND
 - DENOTES SURVEY MONUMENT SET
 - SIB DENOTES STANDARD IRON BAR
 - IB DENOTES SHORT STANDARD IRON BAR
 - IB DENOTES IRON BAR
 - PB DENOTES PLASTIC BAR
 - CM DENOTES CONCRETE MONUMENT
 - WT. DENOTES WITNESS
 - JDB DENOTES J.D. BARNES LTD.
 - 873 DENOTES BENNINGER SURVEYING LTD., O.L.S.
 - 712 DENOTES G. W. ELLIOTT, O.L.S.
| 1233 | DENOTES | GORDON F. JONES LTD., O.L.S. |
| DFF | DENOTES | DONEVAN FLEISCHMANN PETRICH LTD., O.L.S. |
| MTO | DENOTES | MINISTRY OF TRANSPORTATION OF ONTARIO |
| NI | DENOTES | NOT IDENTIFIABLE |
| P1 | DENOTES | PLAN 45R-16743 |
| P2 | DENOTES | PLAN 45R-13795 |
| P3 | DENOTES | DEPOSITED PLAN No. 2787 (P-1901-23) |
| P4 | DENOTES | PLAN 45R-7021 |
| P5 | DENOTES | PLAN OF SURVEY BY ELLIOTT AND PARR, LAND SURVEYORS, O.L.S., DATED MAY 9, 1969 |
| P6 | DENOTES | PLAN 45R-3020 |
| P7 | DENOTES | PLAN 45R-17820 |
| D3 | DENOTES | INSTRUMENT No. H10469 |
| D3 | DENOTES | INSTRUMENT No. H10272 |
| M | DENOTES | MEASURED |
| S | DENOTES | SET |
| UP | DENOTES | UTILITY POLE |
- ALL SET SSB AND PB MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN
AND/OR PROXIMITY OF UNDERGROUND UTILITIES IN ACCORDANCE WITH
SECTION 11 (4) OF O.REG. 325/91.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS
ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS
MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON SEPTEMBER 26, 2025.

DATE _____ SHAWN M. O'CONNOR
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER Y-92243

Elliott and Parr
(PETERBOROUGH)
A Division of
J. D. Barnes Limited
211 SHERBROOKE ST PETERBOROUGH, ON K9J 2N2
T: (705) 745-8444 F: (705) 745-5314 www.jdbarnes.com

DRAWN BY: JK CHECKED BY: SMO REFERENCE NO.: 24-19-101-01
FILE: E&P DWR 11-1 (SEE DWR 12-1/2) DATED: 09/20/2025
PRINT DATE: 9/30/2025 8:24 AM

Recommendation:

That the report C.A.O.-2025-22, dated November 4, 2025, regarding the status of Demers Road be received; and

That Council follow the Recommendation previously deferred from Report Planning-2025-33 dated February 18, 2025, which was:

That Planning-2025-33 Report, dated February 18, 2025, be received and that Peterborough County Land Division be advised that the Township of Douro-Dummer does not recommend severance application File Nos. B-104-24 and B-105-24 as they do not conform to the Official Plan; and that

Report Planning-2025-33 and the Municipal Appraisal Form (MAF) dated February 18, 2025, attached to this Report be provided to Peterborough County Land Division; and that

Should severance application File Nos. B-104-24 and B-105-24, be approved by Land Division, the Township conditions outlined in the attached MAF be included in the Planning Act Provisional Consent Decision.

And Lastly, that any requests to change the status of Demers Road or alter the level of service be barred for a period of 12 months.

Overview:

At the February 18, 2025, meeting of Council, consideration was given to Report Planning-2025-33 and the following Resolution was passed:

Resolution Number 049-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That Severance Applications B-104-24 and B-105-24 (Edwards), as outlined in Report Planning-2025-33 dated February 18, 2025, be deferred to allow staff time to discuss road standards with the applicants. *Carried*

At the April 15, 2025 meeting of Council, a delegation was made by Richard J. Taylor, Barrister and Solicitor on behalf of the property owners of Demers Road presenting a petition (**Attachment 2**) that alleged the Township of Douro-Dummer acknowledged in writing that Demers Road is a Township Road and a request for the commencement of year round maintenance immediately. Council responded to the delegation and request by passing the following Resolution:

Resolution Number 111-2025

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the presentation from Richard J. Taylor, Barrister & Solicitor, regarding the petition related to Demers Road and Consent Files B-104-24 and B-105-24, be received; and that Council defer any decision at this time to allow for the collection of additional information, including a record of previous maintenance on Demers Road and the reasons for such maintenance. *Carried*

Having reviewed the delegation by Mr. Taylor, the reports related to severance applications B104-24 and B105-24 and historical documentation, staff wish to provide sufficient background on this long-standing issue. In the delegation and as part of the petition it is alleged that "it has been confirmed in writing that the Township accepts that Demers Road is a municipal road. Mr. Taylor further indicated that the correspondence in question was provided in April 2023. That communication (**Attachment 3**) with Mr. Taylor and the applicant referenced the following "that Demers Road is an unopened Township Road allowance that is not maintained and has not been assumed into the Township Road system." In another document, memo to file (**Attachment 4**) the former Township Planner recounts a meeting from March 28, 2023, where she spoke specifically about the status of the Demers Road and the Townships firm position that it is not part of the Townships Road system.

When the applicant was preparing to build on his property at 2075 Demers Road in 1999, he did so after entering into a Site Plan Agreement with the Township that was signed June 22, 1999, and registered at the Land Registry Office on July 27, 1999, as Instrument No. 665974. The site plan agreement (**Attachment 5**) specifically deals with the status of Demers Road in the context of development at the property legally described as "In the Township of Douro-Dummer, in the County of Peterborough and being composed of Part of the W 1 / 2 of Lot 27, Concession 1, more particularly described in Schedule "A" annexed hereto." Otherwise addressed as 2075 Demers Road. In the agreement as attached:

The parties hereto covenant and agree as follows:

1. The Owner acknowledges that this property fronts on a constructed roadway which is not now maintained as part of the municipal roads system.
2. The Owner acknowledges that there is no obligation upon the Municipality to maintain the road providing access to the Lands subsequent to the construction of a new building or subsequent to improvement to any existing building on the lands.
3. The Owner specifically covenants and agrees to accept the existing level of services as being adequate and acceptable to the Owner.
4. The Owner specifically covenants and agrees not to seek any additional or enhanced services from the Municipality subsequent to receipt of a building permit for the construction of any improvements to the Lands.

The Township has honoured its end of the agreement, providing all permits for improvement in accordance with the site plan agreement. The applicant began a sustained effort, directly in contravention of this agreement by asking the Township to assume and provide maintenance services to Demers Road. In 2014 staff responded to a delegation from the applicant seeking assistance with trees with a report on February 25, 2014, that provided context and further background information on Demers Road.

At that time Public Works Manager Harold Nelson indicated the following in his staff report (**Attachment 6**):

there are 7 homes that use Demers Road as their access to their properties. 3 of these properties (created by severance) have frontage on Campline Road but are using Demers Road as their access to their property. 3 of the remaining properties have a formal agreement under the constructed roadway section of our zoning by-law that states that permission is granted for them to build their home but that the township is not obligated to provide any maintenance. The remaining 1 property was rezoned to allow the construction of the home, but the township is not obligated to provide any maintenance.

The report goes on to discuss the position of the Township insurer that suggested the tree concerns required Township response once we knew they existed to protect our liability. To resolve the issue, staff had trees and brush cleared at the direction of Council in accordance with advice from legal counsel and the position of the Township's insurer. It should be noted that at that time both Council and Staff remained steadfast that the Township was unwilling to assume the road nor were they willing to provide year-round maintenance for the seven (7) residential properties on this unopened Township road allowance. It appears that since 2014, there are two (2) additional properties impacted, as the petition (**Attachment 2**) list nine (9) properties.

At the May 22nd, 2025, Council meeting another delegation about Demers Road was brought forward with concerns about dead trees in the aftermath of the March 30th ice storm and subsequent state of emergency in our community. In response to the delegation the following Resolution was passed:

Resolution Number 147-2025

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the delegation from Mr. Edwards on behalf of the Demers Road residents, regarding the removal of dead trees on Demers Road be received; that staff be directed to include a review of hazardous trees on Demers Road to the current work plan and to incorporate the clean up of the identified hazardous trees into the future work plan.

Carried

Public Works staff provided support to Hydro One who identified and removed the hazardous trees which were impacted residential power lines as per the direction of the

Council's Resolution. This work was done in conjunction with Hydro One's schedule and has been completed.

Administrative staff met with Mr. Taylor and the applicant to hear their concerns and request that the road be assumed into the Township Road system. Further, staff have done background research provided in this report and coordinated a Council visit the road to view its construction, and current state during the road tour on September 23, 2025. The costs to assume the road, upgrade it to municipal and emergency services standards and then annually to maintain the road to the required standard have the potential to be substantial.

Considering there are several formal agreements structured in a similar fashion to the Site Plan Agreement referenced above, it would be most prudent to maintain the longstanding Township position that the road is private, and its ongoing maintenance is the responsibility of the private property owners. While there may be costs associated with future legal claims should the petitioners seek decision through the Ontario Land Tribunal or the court system, the lifetime maintenance cost would be more.

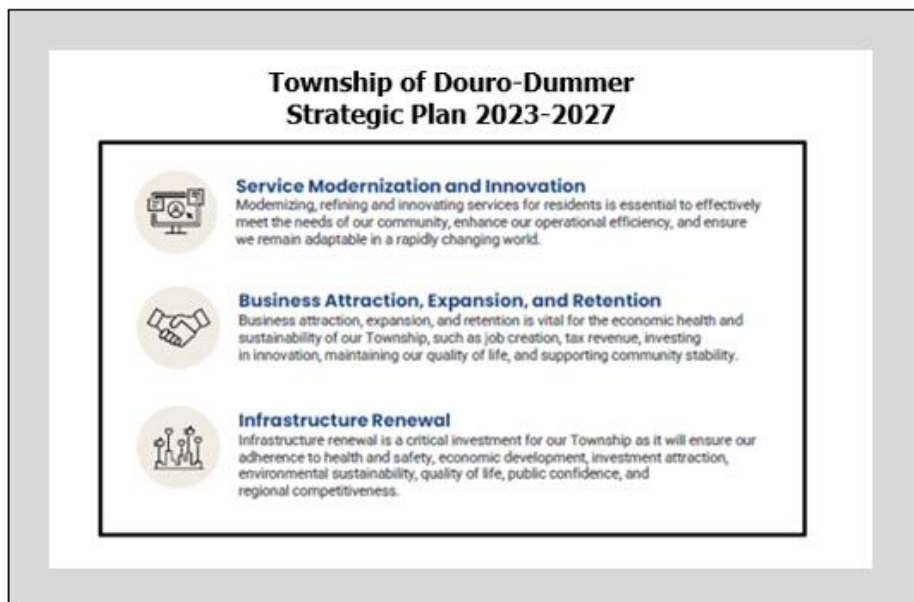
Conclusion:

Staff have provided the background information related to the history of Demers Road. The Township's position of the road is clear, it has not been assumed into the Township's Road system and maintenance will not be provided.

The Township's policy (**Attachments 7 and 8**) to have a road assumed into the Township Road system states that if such a desire exists, the requester assume the costs to upgrade the road to the municipal standard before it can be assumed into the system. This information has been communicated to Mr. Taylor and the applicant and at this time they have not submitted a request to begin that public process.

Financial Impact:

There would be a large financial impact to the Township for the provision of additional services to support new development on a road that is not part of the Township's road system or currently maintained by the Township.



Severance Review

File No: B-104-24 and B-105-24
Name: Wayne Edwards & Melanie Hammond (Richard Taylor)
Location: 2075 Demers Road
Part Lot 27, Concession 1 (Dummer)
Roll No. 1522-020-003-19300
Purpose: Creation of two new residential lots

Recommendation:

That Planning-2025-33 Report, dated February 18, 2025, be received and that Peterborough County Land Division be advised that the Township of Douro-Dummer does not recommend severance application File Nos. B-104-24 and B-105-24 as they do not conform to the Official Plan; and that

Report Planning-2025-33 and the Municipal Appraisal Form (MAF) dated February 18, 2025, attached to this Report be provided to Peterborough County Land Division; and that

Should severance application File Nos. B-104-24 and B-105-24, be approved by Land Division, the Township conditions outlined in the attached MAF be included in the Planning Act Provisional Consent Decision.

Background:

At the request of the Owner, the County of Peterborough Planning Department completed a preliminary severance review (PSR) for the creation of two new residential lots from the subject property. The PSR, dated February 17, 2022, concluded that the proposed severances would not conform to Provincial policy or to the County and Township Official Plans.

At the time of the PSR, the Growth Plan was still applicable and the need for a Natural Heritage Evaluation/Hydrologic Evaluation (NHE) was identified due to the presence of key natural heritage features and/or key hydrologic features on or adjacent to the subject property (non-evaluated wetlands). However, the biggest hurdle identified by the County was that the proposal did not comply with Section 5.3.3.5 of the Official Plan which states that "new development is not permitted if it is not accessible by a public road which is maintained year-round."

The PSR noted that the Official Plan (OP) further states that "notwithstanding this policy, the local plan may include policies permitting new development not accessible by a public road maintained year-round in some or all of the following situations:

- in plans of condominium with internal roads to standards acceptable to the municipality;

- on private roads, subject to criteria in the local plan, provided those criteria are consistent with any criteria for conversion to permanent residential established in the local plan in accordance with Section 5.1.3.3, or with the policies of Section 5.1.3.3 if there are no conversion criteria in the local plan;
- on lots accessible only by water or by seasonally maintained public road, subject to criteria in the local plan.”

A copy of the County’s PSR is attached to this Report.

Following receipt of the PSR, the Owner retained GHD Limited to complete an Environmental Impact Assessment (EIA). The EIA, dated December 5, 2022, was provided to the County and Township via e-mail dated December 30, 2022 and a copy is attached to this Report. Additional discussion on the EIA is provided further in this Report.

In response to receipt of the EIA, the Township Planner provided the following analysis with respect to Section 5.3.3.5 of the Official Plan via e-mail on January 5, 2023:

“The proposed severances do not appear to meet any of the above noted situations. Section 5.1.3.3, noted above and attached, pertains to shoreland residences (i.e. dwellings located on waterfront/waterways) and the ability to convert existing seasonal dwellings to permanent residential uses.

The subject property is designated Rural in the Official Plan. Section 7.12.1 of the Official Plan states that a consent (for the creation of a new lot) shall only be granted where the proposed lot fronts upon an improved public street or road, which is maintained year-round, and which is of a reasonable standard of construction.

Section 7.12.2 of the Official Plan states that, notwithstanding the above, a consent (severance) for a seasonal cottage lot may be granted if it fronts onto a public road or access is possible either by water or private right-of-way. However, in Douro-Dummer, permanent single detached dwellings may also be permitted on private roads and deeded right-of-ways subject to the provisions of the Township Zoning Bylaw.

Section 3.12 of the Township Zoning By-law is attached. In essence, this Section prohibits the erection of any building or structure on a lot unless that lot abuts a public road (S. 3.12.1). There is an exception to this is where a lot is located within a Limited Service Residential Zone (LSR), Island Residential Zone (IR) or Commercial Tourist Zone (CT) and where the lot abuts a navigable waterway (S. 3.12.2). Of

these three zones, only the (LSR) zone permits a permanent single detached dwelling

(S. 7.1.2). The subject property is zoned Rural (RU) in the Township Zoning By-law and does not abut a navigable waterway.

The only other exception is for an existing lot of record that is zoned Rural (RU) and was created prior to March 30, 1983 (S. 3.12.3). This regulation allows for existing vacant lots that do not front on a public road to be granted a building permit, provided all other applicable provisions and regulations of the by-law are complied with. It does not allow for the creation of a new lot without public road frontage.

Based on my review of the applicable policies and provisions, it does not appear that the creation of a new lot(s), for the purposes of a permanent single detached dwelling(s), could be permitted on the subject property."

With respect to the exception under Section 3.12.3 of the Zoning By-law, Wayne and Tracy Edwards did enter into an agreement with the Township on June 22, 1999 to facilitate the issuance of a building permit. The agreement was registered on title to the subject property on July 27, 1999 and a copy is attached to this Report. Below is the summary of the agreement:

1. The Owner acknowledges that his property fronts on a constructed roadway which is not now maintained as part of the municipal roads system.
2. The Owner acknowledges that there is no obligation upon the Municipality to maintain the road providing access to the Lands subsequent to the construction of a new building or subsequent to improvement to any existing building on the lands.
3. The Owner specifically covenants and agrees to accept the existing level of services as being adequate and acceptable to the Owner.
4. The Owner specifically covenants and agrees not to seek any additional or enhanced services from the Municipality subsequent to receipt of a building permit for the construction of any improvements to the Lands.

The agreement only allows for the issuance of a building permit for the existing lot of record. It does not allow for the creation of new lots or for any additional or enhanced services from the Township.

On March 22, 2023, the Township was advised that the Owners had retained the services of Richard Taylor and a request for a virtual meeting with Township Staff was made. The meeting was held on March 28, 2023 to review the findings of the PSR. Among other matters, the option of applying for a site-specific Official Plan Amendment was discussed and it was suggested that a pre-consultation request be submitted to the County as the Approval Authority. A copy of the Memo to File from this meeting is attached to this Report.

On April 14, 2023, Mr. Taylor requested confirmation that the Township would view Demers Road as a Township Road. Township Staff responded on April 27, 2023 that Demers Road is an un-opened Township road allowance that is not maintained and has not been assumed into the Township road system. A copy of this correspondence is attached to this Report.

Mr. Taylor made a request to the County for a pre-consultation and the meeting was held on August 3, 2023. The pre-consultation confirmed that an Official Plan Amendment (OPA) and Zoning By-law Amendment (ZBA) would be required to support the creation of two new residential lots. Proposed OPA wording was offered by Mr. Taylor, without prejudice. The pre-consultation also offered that discussion around the adoption of a by-law to recognize Demers Road as an assumed public road should be considered. Township Staff suggested that a delegation request to Council outlining the applicant/agents request to have the road assumed into the municipal road system/network would be useful to gain an understanding of Council's position. A copy of the record of pre-consultation is attached to this Report.

Copies of Policy 18, the Township Policy for the Improvement and/or opening of Municipal Road Allowances along with the Township of Douro-Dummer's Minimum Standards for Municipal Roads were provided through the record of pre-consultation and are attached to this Report.

Following the pre-consultation, on November 6th and 14th, 2023, Mr. Taylor circulated two reports as part of the pre-consultation process being a report prepared by M.J. Davenport & Associates dated April 27, 2023 and the EIA prepared by GHD dated December 5, 2022. A copy the M.J. Davenport Report was also submitted in support of the severance applications and is attached to this Report.

The M.J. Davenport Report concludes that "...emergency vehicles (ambulances, fire trucks, garbage trucks and police vehicles) currently have safe access on Demers Road during the winter and summer months." The Report provides two suggestions as follows:

The Township may decide to obtain a full 66 foot wide road allowance from the two properties (request 13 feet from each side of the existing forced road as a condition of severance.

If at any time, the Township decides to upgrade their forced road, then the Township would have a full 66 foot wide road allowance through the subject properties.

A copy of Mr. Taylor's November 6, 2023 correspondence was also submitted in support of the severance applications and is attached to this Report. The correspondence includes supplementary comments submitted by the Owner of the property, Wayne Edwards. In summary, the supplementary comments take the position that Demers

Road is not a private roadway and should be considered a Township Road. The comments indicate the possibility of applying for an OPA is still considered without prejudice as well as a request/petition for recognition that Demers Road should be maintained by the Township on a year-round basis.

To the best of Township Staff knowledge, no further action was taken by the Owner or Mr. Taylor to pursue an OPA or request to Douro-Dummer Council to recognize Demers Road as a public road to be assumed into the municipal road system/network.

Applications for Consent (severance) were received by Peterborough County Land Division on November 5, 2024 and assigned File Numbers B-104-24 and B-105-24. Copies of the severance applications are attached to this Report. Along with the GHD EIA; MJ Davenport Report; and Mr. Taylor's November 6, 2023 correspondence, all previously mentioned herein, a Summarization of Applications for Lots 1 & 2 was also submitted in support of the severance applications. A copy of the Summarization is attached to this Report.

Official Plan Conformity:

As previously stated, the subject property is designated Rural in the Local Component of the County Official Plan.

The predominant use of land within the Rural designation includes all agricultural uses outlined in Section 6.2.1 of the OP (S. 6.2.2.2). Other permitted uses include forestry, passive outdoor recreation uses and activities connected with the conservation of soil and wildlife (S. 6.2.2.2).

Development by consent, including low density residential development, is permitted within the Rural designation, although that development shall be limited and is subject to the policies outlined in Section 6.2.2.3 of the OP (S. 6.2.2.2).

Section 6.2.2.3 of the OP states that it shall be the policy of this Plan to discourage the development of non-rural related uses within the Rural designation and to prevent uncontrolled and scattered development. This leads to an unnecessary fragmentation of the land base. Non-rural growth related uses shall be encouraged to locate within designated growth centres and hamlet areas as identified on the land use schedules.

While the subject lands are not located within a designated growth centre or hamlet, Section 6.2.2.5 of the Official Plan states that a consent may be granted within the Rural designation provided the consent policies in Section 7.12 and the following applicable policies are addressed:

- d) In Douro-Dummer, two consents to create new lots may be granted on a lot as it existed as per Section 6.1.1 provided that the following criteria are met and all other relevant policies of this plan are complied with:
 - i) The applicant has owned the property for a minimum of 5 years; and

- ii) The size of a new lot created by severance specifically and exclusively for a residential use shall not exceed 1 hectare in area.

Section 6.1.1 (iv) of the OP states that, in Douro-Dummer, a parcel of land will be eligible if the property has been recorded as a separate parcel in the Land Registry Office for a minimum of 25 years prior to the date of the severance application.

As noted in the PSR, Peterborough County Land Division records indicate that the subject property has not received any severances in the last 25 years, and therefore the property is eligible for severance.

Based on available information, the applicant appears to have owned the property for a minimum of 5 years (albeit there appears to be some transfers in 2005 and 2024, the initial sale of the property to Mr. Edwards appears to have occurred in 1999). As a result, Section 6.2.2.5 (d)(i) is satisfied.

The consent applications state the size of the severed parcels will be 1 hectare and the proposed use of the severed parcels will be residential. As a result, Section 6.2.2.5 (ii) is satisfied.

Section 7.12 of the OP outlines the criteria for assessing consent applications. This section states that land development, particularly residential, shall wherever possible and practical, occur by registered plan of subdivision.

Section 2.6.3.1 of the OP states that a plan of subdivision under the Planning Act is necessary when any of the following occur:

- 2) a new public road for the provision of lot access is necessary

Section 7.12 continues that, where a plan of subdivision is not necessary for proper and orderly development, an application for consent to a land severance may be considered by the consent granting authority in accordance with the Planning Act and the policies of this Plan. In assessing the suitability of an application for a consent, the consent granting authority, being the County of Peterborough, shall have regard for the following considerations [as applicable]:

7.12.1 a consent shall only be granted where the proposed lot fronts upon an improved public street or road, which is maintained year-round, and which is of a reasonable standard of construction. The County, when considering an application for consent, may request a report from the appropriate road authority.

7.12.2 Unless otherwise prohibited by this Plan and notwithstanding Section 7.12.1...in the Township of Douro-Dummer, permanent single detached

dwellingings may also be permitted on private roads and deeded right-of-ways subject to the provisions of the Township Zoning By-law.

- 7.12.4** All residential consents shall conform to the appropriate regulations for residential uses established in the implementing Zoning By-law.
- 7.12.7** The Township shall consider the impact of a proposed consent on the Municipality's financial status. All proposals should be reviewed to determine if they would require the extension or upgrading of roads, or the extension of any municipal service needed to facilitate the proposed development, and the extent to which this would impact on the municipality's financial statement. Development charges should be sufficient to offset any negative financial impacts of proposed developments. Where necessary, dedications for road widenings or reserves shall be required as a condition of approval across the frontage or other yards of all proposed lots.
- 7.12.10** A consent shall only be granted where adequate services are presently available or where the Township, County or other Provincial Agency is able to provide the necessary services such as fire protection, school facilities and busing, police protection, and other services or utilities as required. If the Township or other public agency advises that the approval of a consent may have an adverse effect on its plans or programs, the application should be denied.
- 7.12.18** The Township shall have regard for the compatibility of the proposed development with adjacent environmentally sensitive or hazard areas as designated in this Plan.

As it relates to Section 7.12.1 above, the subject property fronts on Demers Road which is identified as a Private Road on [Schedule 'B4' to the Official Plan of Douro-Dummer – Roads Plan](#). However, based on the commentary provided by Mr. Edwards and Mr. Taylor, Planning Staff circulated the severance applications to the Township's Manager of Public Works. A copy of the Reports prepared by the Manager are attached to this Report and indicate that a safe entrance is not possible for the severed parcels. The Manager has commented that "Demers Road is not a municipally maintained road and there are no plans to bring it into the municipal road system."

The Manager of Public Works provided copies of Policy T-1 and Policy No. 18 in support of the above noted comments. It is the opinion of Planning Staff that, should it be determined that Demers Road is not a private road as identified in the Official Plan, Policy No. 18 requires that a municipal road allowance may only be improved and/or opened unless approved by Council in accordance with the criteria outlined Policy No. 18. Based on Staff's research there is no evidence to suggest that Council has permitted

the improvement and/or opening of Demers Road or passed a By-law to allow the road to be assumed into the municipal road network.

The severance applications were also circulated to the Township's Fire Chief. A copy of the Chief's comments dated January 8, 2025 are attached to this Report and outline the Ontario Building Code (OBC) requirements for fire access route design.

As previously discussed at the March 28, 2023 meeting between Township Staff and Mr. Taylor, concerns were raised by Township Staff regarding the provision of services, particularly emergency services such as fire and ambulance on un-maintained roads that are not designed to municipal standards. Township Staff highlighted their concern regarding setting a precedent for lot creation on roads that are not maintained by the Township on a year-round basis.

As stated in Sections 7.12.7 and 7.12.10 of the Official Plan above, the Township must consider the impact of a proposed consent on the Municipality's financial status. All proposals should be reviewed to determine if they would require the extension or upgrading of roads, or the extension of any municipal service needed to facilitate the proposed development, and the extent to which this would impact on the municipality's financial statement. A consent shall only be granted where adequate services are presently available or where the Township is able to provide the necessary services such as fire protection, school facilities and busing, police protection, and other services or utilities as required. If the Township or other public agency advises that the approval of a consent may have an adverse effect on its plans or programs, the application should be denied.

In correspondence dated February 4, 2025, Kawartha Pine Ridge District School Board provided comments on the severance applications stating "it is our understanding that the purpose of applications is to create two residential lots that would be accessed via Demers Road. Demers Road has been identified as a private road on the County's GIS. As per Section 1.2 of Board Policy BA-8.1, Student Eligibility, transportation will not be provided on roads that are not assumed and maintained year-round by the municipality, and students will be required to get to a safe bus location identified by STSCO on a municipally maintained road. Given this, the Board discourages the creation of lots on private roads."

As previously stated in this Report, Section 5.3.3.5 of the Official Plan recognizes private roads as travelled routes which are not generally maintained by a public authority. Township Staff have noted that Demers Road is not maintained by the Township.

The OP states there is no commitment or requirement by any public authority to assume responsibility for ownership or maintenance of any private road (S. 5.3.3.5).

The proposed severances do not meet the criteria to permit new development not accessible by a public road maintained year-round as outlined in Sections 5.3.3.5 and 5.1.3.3.

Sections 7.26.1.2 (iii) and (iv) of the Official Plan state:

- iii) No new development and/or redevelopment shall be permitted unless those lands are accessible by means of an improved public road, maintained year round, which is of an acceptable standard of construction to accommodate the traffic to be generated by the new development and/or redevelopment. Notwithstanding the above, some permanent residential development in Douro-Dummer only, and some seasonal residential development in all Townships may be permitted on private roads and/or water access properties subject to the relevant policies of Sections 6.2.5 [Seasonal Residential Designation], 6.2.6 [Lakeshore Residential Designation], 7.12 [Criteria for Assessing Consent Applications] and 7.13 [Criteria for Assessing Plans of Subdivision/Condominium].
- iv) The Township shall require, as a condition of the approval of any new development or redevelopment, that sufficient lands are conveyed to the Municipality to provide for a road right-of-way width in accordance with the functional classification as set out on the Roads Plan Schedules and the corresponding design right-of-way width set out in this section.

Accordingly, Staff recommend that Council not support severance application File Nos. B-104-24 and B-105-24 as they do not conform to the Official Plan. The subject lands are not located within the Seasonal Residential Designation or the Lakeshore Residential Designation where permanent residential development is permitted on private roads and/or water access properties. Approval of these applications would require the extension and/or upgrading of Demers Road and have an adverse impact on the ability of the Township to provide the necessary services such as fire protection and busing.

Should the applications be approved, Staff recommend the following condition:

Demers Road be improved at the Owner's expense in accordance with Township Policy No. 18 and the Township of Douro-Dummer Minimum Standards for Municipal Roads and the OBC requirements for fire access route design.

To allow the Owner an opportunity to achieve this condition within the two (2) year expiry date of the decision, a rezoning of the severed parcels will be required including the use of a Holding Provision "H" as outlined in Section 3.15 of the Zoning By-law.

The "H", Holding Symbol shall only be removed once the following applicable requirements have been complied with:

- a) All financial requirements have been completed to the satisfaction of the Municipality;

- b) Approval of required servicing and access has been granted;
- c) The phasing and design of the proposed development is acceptable to the Municipality;
- d) Any identified development constraints can be addressed to the satisfaction of the Township;
- e) Any Site Plan Control and/or other required agreements, have been executed (i.e. agreement between the Applicant(s) and the Municipality whereby the Applicant(s) accept the existing level of services to the property, and agree to not request any additional services); and
- f) The Municipality has given Notice pursuant to the requirements of Section 36 of The Planning Act of its intention to pass a By-law to remove the "H" Holding Symbol.

As it relates to Sections 7.12.2 and 7.12.4, commentary is provided in the Zoning By-law Conformity portion later in this Report.

As it relates to Section 7.12.18, further commentary is provided in the PPS Conformity portion of this Report.

Zoning Conformity:

The severed and retained parcels are zoned Rural (RU) as illustrated on Schedule 'A2' to By-law No. 10-1996, as amended.

A permanent single detached dwelling on one lot is permitted within the (RU) Zone (S. 9.1.5) and requires a minimum lot area of 0.4 hectares and a minimum lot frontage of 45 metres (S. 9.2.4 (a) & (b)).

The By-law defines lot frontage as "the horizontal distance between parallel side lot lines measured along a straight front lot line. Where the front lot line is not a straight line or where the side lot lines are not parallel, the lot frontage shall be measured perpendicular to a line joining the mid-points of the front and rear lot lines measured back from the front lot line a distance equivalent to the minimum front yard depth as specified in this By-law. In the case where there is no rear lot line, the lot frontage shall be measured by a line perpendicular to the line joining the mid-point of the front lot line to the apex of the triangle formed by the side lot lines." (S. 22.128).

Front lot line is defined in the By-law as "...the line dividing the lot from the street." (S. 22.130.1).

Street is defined as "a public thoroughfare under the jurisdiction of either the Corporation, the County or the Province of Ontario. This definition shall not include a lane or private right-of-way." (S. 22.229).

Lane is defined as “a public thoroughfare which affords only a secondary means of access to abutting lots and which is not intended for general traffic circulation.” (S. 22.118).

Private road is defined as “a vehicular passage over a private right-of-way, road/lane, or any form of access over private property which affords access to abutting lots, but does not include a personal driveway or a street as defined herein.” (S. 22.179).

The By-law further defines improved street as “a street, assumed by the Corporation, County or Province, which has been constructed in such a manner so as to permit its use by normal vehicular traffic.” (S. 24.230.2).

Based on the above, and the information provided, Township Staff maintain the position supplied in our April 27, 2023 correspondence provided to Mr. Taylor that Demers Road is an unopened Township road allowance that is not maintained and has not been assumed into the Township road system. Utilizing the above definitions, Demers Road is considered a Lane and as such, the proposed severed and retained parcels do not meet the minimum lot frontage requirement of 45 metres since they do not front upon a street as defined by the By-law.

Furthermore, in accordance with Section 3.12.1 of the By-law, a building permit could not be issued for the severed parcels since they do not abut a public road as defined above. As previously discussed, the applications do not meet the additional criteria outlined in Section 3.12.2 and 3.12.3 which apply only to lots located in the LSR, IR or CT Zones or lots of record existing as of March 30, 1993.

Should the applications be approved, Staff recommend the following condition:

Rezoning of the severed parcels to the satisfaction of the Municipality. Should Demers Road not be assumed into the Township road system, the rezoning is to address the lack of frontage on a public road and, with the lifting of the Holding Symbol “H”, would permit the issuance of a building permit for the severed parcels, subject to the proposed development adhering to all applicable law and obtaining all necessary permits.

PPS Conformity:

Effective October 20, 2024, the Growth Plan and the Provincial Policy Statement were consolidated into one document called the Provincial Planning Statement (PPS, 2024).

The PPS, 2024 is considered a policy statement for the purpose of Section 3 of the Planning Act. All municipal decisions, as well as comments, submissions or advice affecting planning matters, are required to be consistent with the PPS, 2024 pursuant to subsections 3(5) and 3(6) of the Planning Act.

Policy 4.1 of the PPS states that natural features and areas shall be protected for the long term. With the change in provincial legislation, an EIA/NHE is no longer required, however a copy of the EIA prepared by GHD was provided with the severance applications and is attached to this Report.

The EIA concludes that the proposed severances do not pass through any wetlands or their buffers/VPZ (Section 8, p.21). The EIA states that "the proposal will not result in negative impacts on identified natural heritage features or their functions, provided the mitigation measures described in Section 5, Table 3 and Section 7 are implemented." (Section 8, p.21). Therefore, if the application is approved, Staff recommend the following condition:

A Mitigation Measures Agreement is to be entered into between the Owner and the Municipality and registered on title at the owner's expense, which would recognize the recommendations outlined in Section 5, Table 3 and Section 7 of the Environmental Impact Assessment prepared by GHD dated December 5, 2022.

Policy 3.1.1 of the PPS states planning for infrastructure and public service facilities shall be coordinated and integrated with land use planning and growth management so that they:

- a) are financially viable over their life cycle, which may be demonstrated through asset management planning;
- b) leverage the capacity of development proponents, where appropriate; and
- c) are available to meet current and projected needs.

Policy 3.1.2 of the PPS recommends that before consideration is given to developing new infrastructure and public service facilities:

- a) the use of existing infrastructure and public service facilities should be optimized; and
- b) opportunities for adaptive re-use should be considered, wherever feasible.

Policy 2.6.3 states that development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the uneconomical expansion of this infrastructure.

Township Staff have identified that the existing infrastructure would not support the creation of the proposed severances. Upgrading of Demers Road is required to provide adequate services such as fire and school busing for development beyond what is currently existing. Therefore, if the application is approved, Staff recommend that the cost of upgrading Demers Road be leveraged by the Applicant and that Council give consideration to the current and projected needs of Demers Road to ensure that assumption into the municipal road network is financially viable.

Conclusion:

Severance applications B-104-24 and B-105-24 propose to create two new residential lots from the subject property. While the subject property is eligible for the creation of two lots (S. 6.2.2.5 (d)), the proposal does not comply with Sections 5.3.3.5, 5.1.3.3, 7.12.1, 7.12.2, 7.12.4, 7.12.10 and 7.26.1.2 (iii) of the Plan. Section 2.6.3.1 (2) of the OP states that a plan of subdivision under the Planning Act is necessary when a new public road for the provision of lot access is necessary.

Township and County Staff have identified that the proposal does not conform to the Official Plan and an Official Plan Amendment would be required to permit the proposed lot creation or alternatively Council should give consideration to improvement and/or opening of Demers Road.

A review of previous severance activity on Demers Road through Peterborough County Land Division records identified Files B-989-89 and B-990-89 for the creation of two new residential lots. These applications were approved and resulted in the creation of 2008 Demers Road, 1997 Camp Line Road and 2000 Demers Road. While access for two of these lots appears to be gained from Demers Road, the applications conformed to the Official Plan since all parcels front upon Camp Line Road which is a Township Road that is maintained year round.

File B-83-94 was an application to sever 2008 Demers Road providing the severed parcel with frontage on Camp Line Road and the retained parcel with frontage on Demers Road. While the Land Division Committee approved the application, the decision was appealed to the Ontario Municipal Board (the Board) Case Number C950269. The Board granted the appeal and the application was denied, citing the application failed to satisfy Section 51(4) of the Planning Act, mainly subsections b, c and f. While not a determining factor, the Board also noted the application defied the spirit of Section 6.2.1.4 of the Township Official Plan which required that severances that create new lots may only be considered when both the newly created and the retained lot front on an assumed publicly maintained year round road.

Peterborough County Land Division has advised that they have received one e-mail from a member of the public who is a property owner on Demers Road advising they do not wish to have their lands taken for road widening purposes.

A copy of the Municipal Appraisal Forms (MAF) are attached. Prior to providing the MAF's to Peterborough County Land Division, Planning Staff request that Council confirm the Recommendation of the MAF's, and identify whether the Township does or does not recommend the applications and if Council does or does not support a rezoning of the severed parcels (highlighted in yellow on the attached MAF's).

Financial Impact:

There is a financial impact to the Township for the provision of additional services to support new development on a road that is not currently maintained by the Township. The cost of this has not been explored at this time.

**Service Modernization and Innovation**

Modernizing, refining and innovating services for residents is essential to effectively meet the needs of our community, enhance our operational efficiency, and ensure we remain adaptable in a rapidly changing world.

**Business Attraction, Expansion, and Retention**

Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.

**Infrastructure Renewal**

Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

Report Approval Details

Document Title:	B-104-24 and B-105-24 (Edwards) Report.docx
Attachments:	- 1. Edwards - Preliminary Severance Review.pdf - 2. GHD EIA (2075 Demers Road) (December 5, 2022).pdf - 3. Section 3.12 - Frontage Regulations.pdf - 4. Site Plan Agreement (2075 Demers Road) (June 22, 1999).pdf - 5. Memo to File (March 28, 2023).pdf - 6. Letter Taylor (April 27, 2023).pdf - 7. Record of Preconsultation - Demers Road - Edwards - Final.pdf - 8. 104-24 and 105-24 MJ Davenport report -RE Demers Road.pdf - 9. 104-105-24 R Taylor NOV 2023 Preconsultation letter.pdf - 10. 104-24 Application.pdf - 11. 105-24 Application.pdf - 12. 104-24 and 105-24 Summarization of Applications.pdf - 13. B-104-24 and B-105-24 Mng Pub Works Report Edwards Hammond.pdf - 14. B-104-24 and B-105-24 Fire Chief Comments (January 8, 2025).pdf - 15. B-104-24 MAF (Draft).pdf - 16. B-105-24 MAF (Draft).pdf
Final Approval Date:	Feb 12, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis

PETITION

TO: The Township Council of the Municipality of Douro-Dummer

IN THE MATTER of Demers Road

WHEREAS it has been confirmed in writing that the Township accepts that Demers Road is a municipal road;

THEREFORE; it is herein petitioned that the Township of Douro-Dummer implement year-round maintenance in regard to the subject Demers Road, starting as soon as possible.

Name	Address	Contact Information (phone or e)
Wayne Edwards	2075 Demers Rd.	
Tosh Gierak	2076 Demers Rd	
Mark & Breymann Russell	2059 Demers Rd.	
Pete & Michelle Landriault	2100 Demers Rd.	
Jeremy & Becky Downe	2113 Demers Rd.	
Myke & Carolyn Healey	2000 Demers Rd.	
Healy Hyslop		
KENNETH JAMES JOHNSON	2100 DEMERS	

As a new resident/property owner of Demers Road, I fully support this motion

David Abrahamse 2008 Demers rd.



Township of Douro-Dummer

894 South Street
PO Box 92
Warsaw ON K0L 3A0

www.dourodummer.ca

Planning Department

Christina Coulter B.Sc. (Hons)

Planner

Ph 705-652-8392 Ext. 226

F 705-652-5044

christinac@dourodummer.on.ca

April 27, 2023

Richard J. Taylor, B.A. LL.B.
Barrister, Solicitor, Notary Public
P.O. Box 1963
Peterborough, ON K9J 7X7

Via e-mail only:
richard@richardtaylorlaw.ca

Dear Mr. Taylor:

**Re: Your Client: Wayne Edwards
Application for Severance (2 Lots) – 2075 Demers Road**

Thank you for your correspondence dated April 14, 2023 requesting confirmation that the Township would view Demers Road as a Township Road. I have reviewed your request with our CAO and Acting Clerk who have indicated that Demers Road is an unopened Township road allowance that is not maintained and has not been assumed into the Township road system.

Staff can also confirm that your clients Engineering Firm can contact the Township Manager of Public Works, Jake Condon in order to obtain information and background documentation that may assist in the development of a scope of work as it relates to an Engineering Review (conditions, requirements, emergency access and fire protection services etc.). This request can be made through the Township's Routine Disclosure Policy which can be accessed on-line at: <https://www.dourodummer.ca/en/council-and-governance/routine-disclosure-policy-and-freedom-of-information.aspx>.

If there is information that is not available through the Routine Disclosure Policy, an FOI request may be warranted. If assistance is required, please contact Martina Chait-Hartwig, Acting Clerk.

Sincerely,

Original Signed By:

Christina Coulter
Planner

C: Elana Arthurs, CAO (via e-mail only)
Martina Chait-Hartwig, Acting Clerk (via e-mail only)
Jake Condon, Manager of Public Works (via e-mail only)

RICHARD J. TAYLOR, B.A. LL.B.

BARRISTER, SOLICITOR, NOTARY PUBLIC

360 George St. N., Unit 12
Peterborough, ON K9H 7E7

Mailing Address:

P. O. Box 1963

Peterborough, ON K9J 7X7

Telephone: (705) 876-7791

Fax: (705) 876-9280

E-mail: richard@richardtaylorlaw.ca

April 14, 2023

WITHOUT PREJUDICE

VIA E-MAIL: christinac@dourodummer.on.ca

Township of Douro-Dummer
894 South Street, P.O. Box 92,
Warsaw, Ontario, K0L 3A0

Attention: Christina Coulter, Planner

Dear Madam:

***Re: My Client: Wayne Edwards
Application for Severance (2 Lots) – Demers Road***

Further to our Zoom call, could you provide confirmation that the Township would view Demers Road as a Township road? We are working with the Engineer incidental to the development of a scope of work for the Engineering Review. It would be helpful for that individual to have confirmation that this is viewed as a Township road, and the scope of evaluation would look at conditions, requirements, emergency access and fire protection services, etc.

Furthermore, we would appreciate confirmation that the Engineering Firm, once selected, could contact the Township Road Superintendent to obtain information and any background documentation that might be of assistance in terms of the review. All of the foregoing is preliminary to a potential Pre-Consultation in reference to matters pertaining to the proposed severances, and/or an Official Plan Amendment. All of the foregoing is to be undertaken on a *without prejudice* basis.

I look forward to hearing from you, and if you should have any questions arising out of the foregoing then please contact me.

Yours truly,



Richard J. Taylor
RJ/T/tg

cc. Wayne Edwards

Memo to File

Date: March 28, 2023
Meeting: Virtual via Zoom
Attendees: Richard Taylor, Lawyer for Wayne Edwards; Jake Condon, Manager of Public Works, Township of Douro-Dummer; Christina Coulter, Planner, Township of Douro-Dummer
RE: Roll No. 1522-020-0031-9300
Part Lot 27, Con. 1 (Dummer)
2075 Demers Road

Notes:

The meeting was held at the request of Richard Taylor to review the findings of the Preliminary Severance Review completed by Peterborough County, dated February 17, 2022. Mr. Taylor also referred to my e-mail correspondence dated January 5, 2023 to Mr. Edwards.

The discussion surrounded around Demers road and whether it is considered to be a municipal road.

The historic requirement for “Constructed Roadway/Site Plan Agreements” which have been entered into with the Township by Owners of property in order to permit a building permit on an existing lot of record that is located on a road not maintained by the Township was also discussed.

Mr. Taylor mentioned previous severances which had been created off Demers Road and Staff indicated that these appear to have been permitted due to the fact that the lots also fronted on Camp Line Road which is a municipal road, maintained year-round by the Township.

The option of applying for a site-specific Official Plan Amendment was discussed and it was noted that a pre-consultation meeting would be required prior to applying for the OPA. The pre-consultation request is submitted to the County, as approval authority.

Township Staff highlighted the concern regarding setting a precedent for lot creation on roads that are not maintained by the Township on a year-round basis.

Township Staff also identified concerns as it relates to the provision of services, particularly emergency services such as fire and ambulance on un-maintained roads that are not designed to municipal standards.

There was discussion regarding whether the Township has ever undertaken any work on Demers Road or expended any money towards its improvement/maintenance. Staff indicated they were aware of some tree trimming required due to safety concerns. There is also an “affidavit” in the Roll File dated May 26, 2007 whereby Mr. Edwards

agreed to take ditching material from the Township. The affidavit does not outline where the ditching material came from.

Mr. Taylor was going to review additional material and meet with Mr. Edwards to determine next steps.

Christina Coulter

(1) Registry ☒

Land Titles ☐

(2) Page 1 of 3 pages

(3) Property Identifier(s)

Block

Property

Additional:
See
Schedule ☐

(4) Nature of Document

SITE PLAN AGREEMENT

(5) Consideration

Dollars \$

(6) Description

In the Township of Douro-Dummer, in the County of Peterborough and being composed of Part of the W 1/2 of Lot 27, Concession 1, more particularly described in Schedule "A" annexed hereto.

New Property Identifiers

Additional:
See
Schedule ☐

Executions

Additional:
See
Schedule ☐

(7) This Document Contains:

(a) Redescription
New Easement
Plan/Sketch ☐

(b) Schedule for:

Description ☒

Additional
Parties ☐

Other ☒

(8) This Document provides as follows:

Agreement annexed hereto.

Continued on Schedule ☐

(9) This Document relates to instrument number(s)

(10) Party(ies) (Set out Status or Interest)

Name(s)

Signature(s)

Date of Signature
Y M D

THE CORPORATION OF THE TOWNSHIP
OF DOURO-DUMMER
by its solicitors

HOWELL FLEMING

per:

Robert E. Pakenham

1999 07 26

(11) Address

for Service

894 South Street, PO Box 92, Warsaw, Ontario, K0L 3A0

(12) Party(ies) (Set out Status or Interest)

Name(s)

Signature(s)

Date of Signature
Y M D

EDWARDS, Wayne

EDWARDS, Tracy (Owners)

(13) Address

for Service

2075 Demers Road, R. R. No. 1, Lakefield, Ontario, K0L 2H0

(14) Municipal Address of Property

not assigned

(15) Document Prepared by:

ROBERT E. PAKENHAM
HOWELL, FLEMING
415 Water Street, Post Office Box 148
Peterborough, Ontario
K9J 6Y5
REP/ngunther

Fees and Tax

Registration Fee

50.00

Total

1999

THIS AGREEMENT made in duplicate this 22nd day of June

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP
OF DOURO-DUMMER
(hereinafter called the "Municipality")**

OF THE FIRST PART

- and -

WAYNE EDWARDS
TRACT EDWARDS
(hereinafter called the owners)

OF THE SECOND PART

WHEREAS the Owner is seized and possessed in fee simple of the lands and premises more particularly described in Schedule A annexed hereto (hereinafter referred to as the "Lands");

AND WHEREAS the Lands front on a constructed roadway which is not maintained as part of the municipal roads system but which lands are recognized as being a lot of record as that term is used in the Official Plan of the Municipality;

AND WHEREAS the Lands described herein, if any construction is to take place thereon, are to be subject to an agreement with the Municipality pursuant to Section 8.3(c) of the Official Plan of the Municipality;

NOW THEREFORE WITNESSETH that in consideration of the sum of ONE (\$1.00) DOLLAR now paid by each party to the other, the receipt and sufficiency whereof is hereby by each of them respectively acknowledged and in further consideration of the mutual provisos and covenants hereinafter set forth, the parties hereto covenant and agree as follows:

1. The Owner acknowledges that his property fronts on a constructed roadway which is not now maintained as part of the municipal roads system.
2. The Owner acknowledges that there is no obligation upon the Municipality to maintain the road providing access to the Lands subsequent to the construction of a new building or subsequent to improvement to any existing building on the lands.
3. The Owner specifically covenants and agrees to accept the existing level of services as being adequate and acceptable to the Owner.
4. The Owner specifically covenants and agrees not to seek any additional or enhanced services from the Municipality subsequent to receipt of a building permit for the construction of any improvements to the Lands.

THIS AGREEMENT shall enure to the benefit of and be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

IN WITNESS whereof each of the parties hereto has executed this Agreement under seal.

SIGNED, SEALED AND DELIVERED
in the presence of:



CERTIFIED A TRUE COPY
Linda J. Mohr

Wayne Edwards
WAYNE EDWARDS
Tracy Edwards
TRACT EDWARDS
The Corporation of the Township of
Douro-Dummer:

Per: Eric Batten
Reeve ERIC BATTEN

Per: David Clifford
Clerk DAVID CLIFFORD

SCHEDULE

'A'

DESCRIPTION:

THOSE LANDS AND PREMISES LOCATED IN THE FOLLOWING MUNICIPALITY, namely, ^{now in the Township of Douro-Dummer} in the Township of Dummer, in the County of Peterborough and Province of Ontario and being composed of Part of the W $\frac{1}{2}$ of Lot 27, Concession 1, more particularly described as follows:

PREMISING that the westerly limit of Lot 27, Concession 1, has an astronomic bearing of North 18 degrees 06 minutes 30 seconds west and relating all bearings herein thereto;

COMMENCING at a point in the southerly limit of the said lot, which point is distant 1417.02 feet on a bearing of North 70 degrees 49 minutes 30 seconds East from the southeast angle of the said Lot 27, Concession 1;

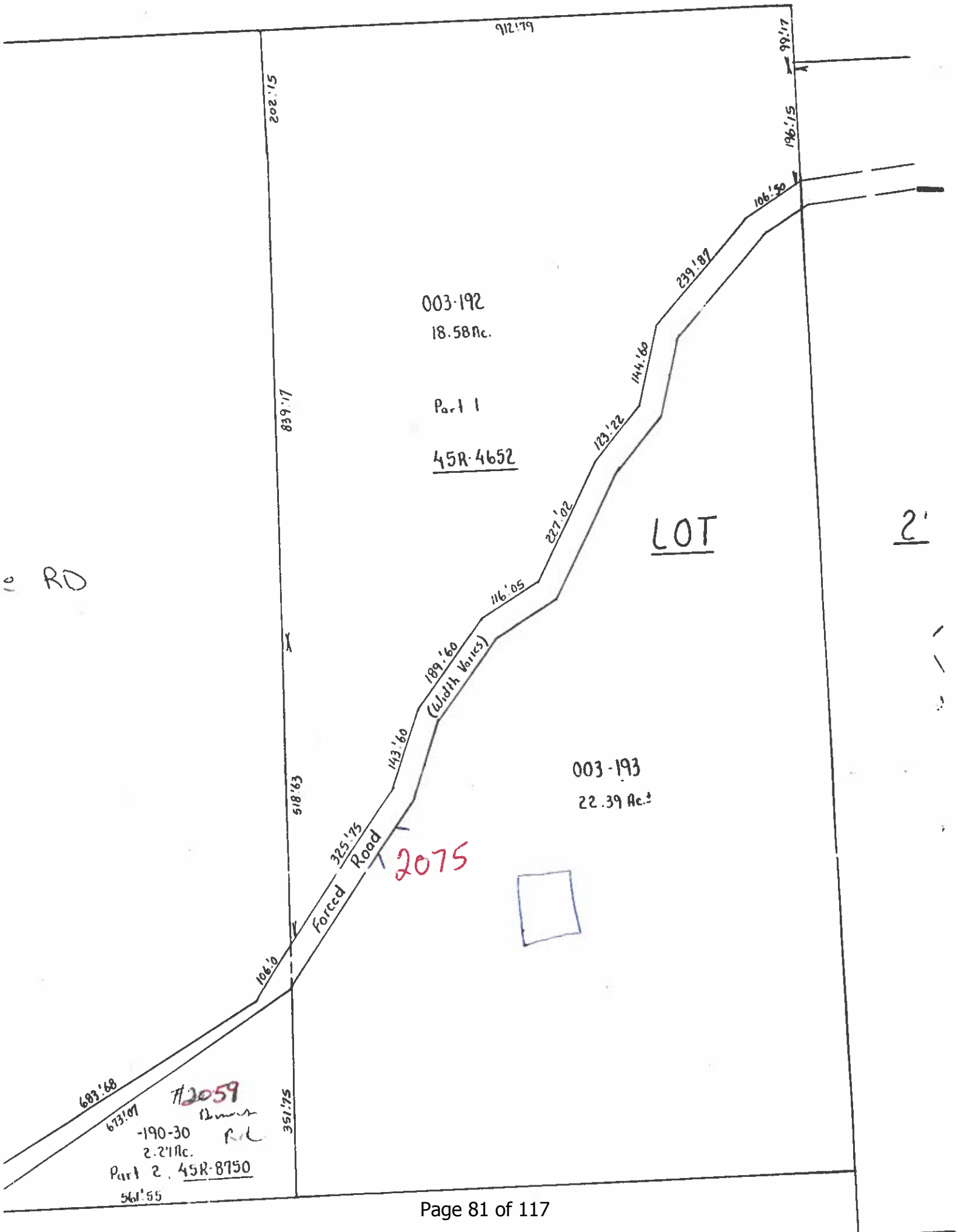
THENCE North 17 degrees 09 minutes West a distance of 351.75 feet to an iron bar planted in the southerly limit of the forced road as shown upon Plan 45R 4652;

THENCE Northerly and northeasterly along the southerly limit of forced road as shown upon Plan 45R 4652 to its intersection with the dividing line between the West half and East half of Lot 27, Concession 1;

THENCE Southerly along the line between the West half and East half of Lot 27, Concession 1, to the southeast angle of the west half of Lot 27, Concession 1;

THENCE South 70 degrees 49 minutes 30 seconds West along the southerly limit of Lot 27, Concession 1, to the point of commencement.

driveway?
house location?



Overview:

At the February 4th council meeting, Harold Nelson presented a report relative to the removal of some trees along Demers Road. Council deferred any decision on this matter pending the receipt of further information on this matter relative to what may be on title of the respective properties.

From our records it appears that there are 7 homes that use Demers Road as their access to their properties. 3 of these properties (created by severance) have frontage on Campline Road but are using Demers Road as their access to their property. 3 of the remaining properties have a formal agreement under the constructed roadway section of our zoning by-law that states that permission is granted for them to build their home but that the township is not obligated to provide any maintenance. The remaining 1 property was rezoned to allow the construction of the home but the township is not obligated to provide any maintenance.

In addition, I have contacted Jardine Lloyd Thompson (our insurers) about the potential liability of the trees that are deemed to be a hazard. I have attached a couple of e-mails that I have received that clearly state that there is a liability on the township for these trees now that we are aware of them.

Conclusion:

It would appear that the township is being placed in a position of having to do something with these trees to manage the risk that they are creating for people utilizing Demers Road. We have, through the agreements and the rezoning, allowed them to use the road and it would appear that we have an obligation to ensure it is safe. This is very similar to the situation of the walkway (owned by the township) off of Maryvale Road, where there were some dangerous trees that were brought to our attention, and the township removed them at our expense.

Recommendation:

That the township authorizes Public Works staff to remove the necessary dangerous trees that are adjacent to Demers Road and if desired the wood would be left for the adjacent property owners to utilize.

Financial Impact:

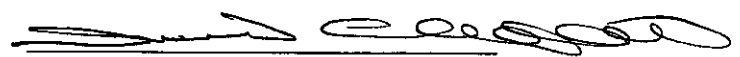
Because this was not a budgeted expense for 2014, some project(s) that were planned for brushing will have to be deferred to a future year.

Strategic Plan Applicability:

Not applicable

Sustainability Plan Applicability:

Not applicable


David Clifford,
C.A.O.

Dave Clifford

From: jfox@jltcanada.com
Sent: February-19-14 8:52 AM
To: davec@dourodummer.on.ca
Subject: RE: road allowances

Hi Dave,

Thanks for taking the time to discuss this with me this morning. I'm glad to hear that you had a nice time away from the office – now back to it!

As you indicated that the municipality has identified the trees in question are a hazard, the municipality is on the hook for the liability associated with them. Although the residents are willing to cut these trees down themselves we have a strong objection to this activity as there is an inherent danger associated. It could be very costly in the event of a claim especially in the case of injury.

We strongly recommend that if you are to allow anyone other than your own works department to remove these trees that you get a certificate of insurance naming the municipality in the amount of \$5 million. You should likely confirm that they also have WSIB coverage in place. We prefer that if you are not doing the work yourself, then proper risk transfer is undertaken by making sure the third party has the required insurance. (that also usually ensures that they have adequate training to carry out the activity)

As always you must remember that if you "do not insist, you assume".

Should you have any questions, please feel free to contact me.

Regards, Jenifer

Distinctive. Choice. 

JENIFER FOX, CAIB, CRM | SERVICE ACCOUNT MANAGER PUBLIC SECTOR DIVISION

JARDINE LLOYD THOMPSON CANADA INC.

Suite 800, 55 UNIVERSITY AVENUE | Toronto, ON M5J 2H7
tel 416 628 2138 fax 416 941 9323 Toll Free 1-800-268-9189
email jfox@jltcanada.com | web www.jltcanada.com

From: Dave Clifford [<mailto:davec@dourodummer.on.ca>]
Sent: Friday, February 14, 2014 7:40 AM
To: Fox, Jenifer - CAN TOR
Subject: FW: road allowances

Hi Jenifer: I sent this e-mail last week- just wondering whether you had a chance to review it .

Dave

From: Dave Clifford [<mailto:davec@dourodummer.on.ca>]
Sent: February-05-14 11:39 AM
To: jfox@jltcanada.com
Subject: road allowances

Hi Jenifer: we have been approached by some property owners adjacent to a municipal road allowance about removing some trees that are on the allowance. There is a road on the allowance that is used by these property owners as access to their properties- we do no maintenance on this road.

The trees in question are mostly quite large and a good percentage of them are dead and could create a hazard if they were to fall or a limb breaks off and falls onto the road.

My question to you is (and I think I know the answer), from a risk management perspective, should we be considering removing these trees or should we just say no.

Your help as always is appreciated.

David Clifford
C.A.O.

T: 705 652 8392 x 206 F: 705 652 5044

Township of
Douro-Dummer
www.dourodummer.on.ca

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Dave Clifford

From: jfox@jltcanada.com
Sent: February-21-14 4:12 PM
To: davec@dourodummer.on.ca
Subject: RE: road allowances

Hi Dave,

Sorry for the delay getting the "written" response back to you. Thanks for taking the time to discuss this with me earlier this week.

In regards to your query below, we would strongly recommend against you allowing a resident to remove these trees as this can be a rather risky dangerous task. The municipal employees that you would send to take care of this would be covered by your municipal liability and your risk management for these employees would include proper training for the tools and equipment needed to perform these duties. If the residents were to undertake this take with your "permission" if you did not make sure that they had adequate insurance and list the municipality as an additional insured, you would be "on the hook" for any damage they may cause or suffer.

I hope this summarizes our discussion. Should you need any more clarification, please let me know.

Have a great weekend, Jenifer

Distinctive. Choice. 

JENIFER FOX, CAIB, CRM | SERVICE ACCOUNT MANAGER PUBLIC SECTOR DIVISION

JARDINE LLOYD THOMPSON CANADA INC.

Suite 800, 55 UNIVERSITY AVENUE | Toronto, ON M5J 2H7
tel 416 628 2138 fax 416 941 9323 Toll Free 1-800-268-9189
email jfox@jltcanada.com | web www.jltcanada.com

From: Dave Clifford [<mailto:davec@dourodummer.on.ca>]
Sent: Wednesday, February 05, 2014 11:39 AM
To: Fox, Jenifer - CAN TOR
Subject: road allowances

Hi Jenifer: we have been approached by some property owners adjacent to a municipal road allowance about removing some trees that are on the allowance. There is a road on the allowance that is used by these property owners as access to their properties- we do no maintenance on this road.

The trees in question are mostly quite large and a good percentage of them are dead and could create a hazard if they were to fall or a limb breaks off and falls onto the road.

My question to you is (and I think I know the answer), from a risk management perspective, should we be considering removing these trees or should we just say no.

Your help as always is appreciated.

::
David Clifford
C.A.O.

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Improvement and/or Opening of Municipal Road Allowances

Approved By: *Council*
Approval Date: *May 6, 2025*
Effective Date: *May 6, 2025*
Revision Date:

Policy Statement

This Policy establishes guidelines for property owners requesting the improvement and/opening of municipal road allowances. This policy outlines the procedures the Township will follow in processing requests and determining who will be responsible for the costs associated with fulfilling those requests.

It is the intent of the Council of the Corporation of the Township of Douro-Dummer to protect the Municipality and its residents from incurring tax increases to finance road construction and upgrades to unopened road allowances.

Unless it is clearly in the public interest and for the general benefit of the Township as determined by Council, the Township does not assume the responsibility to fund improvement to unopened municipal road allowances.

Definitions:

An **unopened road allowance** as defined by the *Municipal Act* is a public highway that has not been opened and assumed for maintenance purposes by way of By-law.

Highway Defined by the *Municipal Act*, Section 21 as amended as: means a common and public highway and includes any bridge, trestle, viaduct or other structure forming part of the highway and, except as otherwise provided, includes a portion of a highway.

Township, Township of Douro-Dummer or Douro-Dummer means The Corporation of the Township of Douro-Dummer and includes its entire geographic area.

Applicant for the purpose of this Policy, means developers, residents, or ratepayers or other associations who are making a request regarding an unopened road allowance.

Road Allowances refer to allowances originally laid out for roads by a crown surveyor, including both road allowances shown on an original Township survey and road allowances shown along the water in a plan of subdivision.

Unassumed/unmaintained means roads that are owned by the Township that are not maintained on a year-round basis or have not been assumed into the municipal road system. This shall include unopened road allowances.

Municipal Clerk, Township Clerk or Clerk means the person appointed by Council to carry out the duties of the Clerk described in *Section 228, of the Municipal Act, 2001*.

Council or Municipal Council means the municipal Council for the Township.

Manager of Public Works means the person responsible for overseeing all aspects of the Township's public infrastructure, including roads, bridges, sidewalks, streetlights, storm water systems, and waste management, ensuring that maintenance standards, repairs, and construction projects are managed accordingly.

Purpose:

To protect the Township from liability claims by persons using unassumed unmaintained road allowances and from demands that such unopened road allowances be improved and maintained at the expense of the ratepayers of the Township.

Application:

When submitting a proposal to the Township, all documentation and information must satisfy Council that the improvement and possible opening of an unopened municipal road allowance is in the public interest, and/or in line with the strategic goals as set by Council. The Applicant acknowledges and accepts that any and all costs associated with the request are to be borne by the Applicant, including those associated with hiring contractors for road improvement if required.

Exclusions: none

References & Related Policies:

- Entrance Permit Policy No. T-1
- Road Allowance Closure Requests Policy No. T-6
- Minimum Maintenance Winter Policy No. T-11
- Sign Retroreflectivity Policy No. T-24
- Snow Removal and Sanding Policy No. T-26
- Criteria for Surface Treatment Policy No. T-27
- Road Damages due to Construction Policy No. T-33
- Municipal Asset Naming Policy No. C-09
- Municipal Asset Naming Procedure No. C-09-A

Consequences of Non-Compliance: Failure to comply with this Policy may result in the development of legal issues.

Review Cycle: This Policy will be reviewed on an as needed basis.

Improvement and/or Opening of Municipal Road Allowances Procedure

Approved By: *Council*
Approval Date: *May 6, 2025*
Effective Date: *May 6, 2025*
Revision Date:

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To protect the Township from liability claims by persons using unassumed unmaintained road allowances and from demands that such unopened road allowances be improved and maintained at the expense of the ratepayers of the Township.

Application:

When submitting a proposal to the Township, all documentation and information must satisfy Council that the improvement and possible opening of an unopened municipal road allowance is in the public interest, and/or in line with the strategic goals as set by Council. The Applicant acknowledges and accepts that any and all costs associated with the request are to be borne by the Applicant, including those associated with hiring contractors for the road improvement if required.

Responsibilities:

Municipal Council shall:

Without being limited to the following, consider this criteria in determining if it is in the public interest and/or in line with the strategic goals to improve and open an unmaintained road allowance:

- Would the assumption of the road over-extend existing municipal roads maintenance programs, operations and resources?
- Would the road facilitate the safe and efficient movement of goods and people?
- Council shall ensure comments and concerns of neighboring property owners are taken into account.
- Council shall be satisfied that all planning regulations have been adhered to in line with the strategic goals.

Municipal Clerk shall:

- Receive and review application to Improve and/or Open a Municipal Road Allowance
- Provide a copy to Manager of Public Works
- Bring the application to Council.
- On the direction of Council shall provide all property owners within 120 meters of the request site and stakeholders for a period of 30 days to solicit their comments.
- Notify all relevant authorities about the application to ensure compliance with all planning regulations.

- Based on Council's decision, prepare a Constructed Roadway Agreement for the Applicant to enter into and/or a By-law to assume the road into the Township Road System.

Applicant Responsibilities:

- The costs associated with the construction works necessary to meet the minimum construction standards and administrative and legal costs associated with the assumption of the road shall be the responsibility of the Applicant
- Upon approval enter into a Constructed Roadway Agreement with the Township if directed to by Council
- Shall submit an application for Improving and/or Opening a Municipal Road Allowance in writing stating the intended use, reason for the application including an accurate location and description plan.
- Shall cover all costs/expenses of the entire project (including but not limited to replacing or repairing any ditches, culverts, fences or property damage caused by the construction
- Shall provide an OLS survey of the road allowance to the Township, before any work begins.
- Shall obtain adequate liability insurance coverage with the Township added as an insured party on the policy prior to the commencement of work.
- Shall hire Township approved contractors with adequate WSIB insurance coverage for the duration of the road improvement/opening project.

Manager of Public Works shall:

- Inspect the road allowance.
- Notify and Consult with the Fire Chief.
- Determine what Township specifications are required.
- Provide the Applicant with current specifications for multiple types of roads and a copy of the Policy and Procedure.
- Ensure full compliance with all planning regulations.
- Oversee the road allowance construction project – Provide approval and direction as required.
- Determine when the project is complete and notify the Clerk.

Steps:

1. The Clerk will review the application to make sure the necessary information is included and provide a copy to the Manager of Public Works
2. The Manager of Public Works shall visit the site to determine what is required to improve and/or open the road allowance and provide a copy

to the Applicant and the Clerk, the necessary road specifications as well as a copy of the Policy and Procedure.

3. If the Applicant wishes to proceed:
The Clerk shall present the request to Council, for their direction.
4. If Council wishes to entertain the request, the Clerk shall notify all relevant authorities about the application to ensure compliance with all planning regulations and provide all of the property owners within 120 meters of the request site. The Township will wait 30 days for stakeholders to solicit their comments.
5. Following the notification period, Council shall evaluate the proposal based on the information available.
6. If the application is denied the decision is final and the Applicant cannot re-apply for a minimum of 12 months.
7. Upon approval, the Applicant shall pay a non-refundable application fee as listed in the fees and charges By-law and submit to the Township a deposit of twenty thousand dollars (\$20,000.00). The Clerk will provide the Applicant with an estimate and an additional deposit may be required prior to proceeding. This deposit will be used to cover any Township costs, and the amount may be increased as needed. Note: Any amount of the deposit that is not used by the Township to cover associated costs will be returned to the Applicant.
8. The Applicant will provide the Township with an OLS Survey. All work must be done under the direction of, and with the approval of the Manager of Public Works.
9. If directed, the Applicant shall enter into a Constructed Roadway Agreement with the Township.
10. The road must be built to the Township standards, by Township approved contractors with adequate WSIB insurance coverage for the duration of the road allowance improvement/opening project and the Applicant is required to have adequate liability insurance coverage with the Township of Douro-Dummer named on the policy for the duration of the road allowance improvement and/or opening project, the Applicant must provide proof to the Township before any construction begins.
11. Any fences required shall be installed, repaired, or replaced as required with the property owner's approval. Any damages caused by the

construction to private property or fences shall be repaired or replaced at the expense of the Applicant.

12. All wood, logs and other natural materials from any clearing done belong to the Township, unless deemed otherwise by the Manager of Public Works.
13. The road construction will be considered complete when the Manager of Public Works has been confirmed and reported to the Clerk that the condition of road allowance is satisfactory to the Townships minimum mandatory standards.
14. Upon Completion, the Clerk shall prepare a Constructed Roadway Agreement for the Applicant to enter into if necessary, and/or create a By-law to officially incorporate the road into the Township Road System.
15. If the road is not an extension of an existing road, its name my be selected based in the naming convention and adhere to Policy and Procedure C-09 for Municipal Asset Naming.
16. Any remaining deposit shall be returned to the Applicant.

Township of Douro-Dummer Arena Facilities Future Ad-Hoc Committee Minutes

Date: September 11, 2024, 5:30 p.m.

Upper Meeting Room at the Warsaw Community Centre

Committee: **Chair – Ray Johnston**
 Committee Member – Gerard Sullivan
 Committee Member – Kerri Riel
 Committee Member – Liam Ryan

Regrets: **Vice Chair – Jim Bailey**

Staff Present: **Manager of Recreation Facilities – Mike Mood**
 Legislative Services Assistant – Anu Mundahar

1. Chair to call meeting to order

The Chair called the meeting to order at 5:37 p.m.

2. Disclosure of Pecuniary Interest

The Chair reminded members of Committee of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of Agenda - September 11, 2024

Moved by: Liam Ryan

Seconded by: Kerri Riel

That the agenda for Arena Facilities Future Ad-Hoc Committee September 11, 2024, be received and approved.

Carried

4. Approval of Minutes:

4.1 Arena Facilities Future Ad-Hoc Committee Minutes - October 12, 2023

Moved by: Liam Ryan

Seconded by: Kerri Riel

That the Minutes from the meeting held on September 12, 2023, be received and approved.

Carried

5. Business Arising from Minutes:

5.1 Update on Feasibility Study-Pathway to Net Zero

Mike Mood, Manager of Recreational Facilities, provided an update on the Feasibility Study – Pathway to Net Zero. Staff has been instrumental in facilitating the application process for funding through the Federation of Canadian Municipalities (FCM). Thanks to staff efforts, the Township has successfully secured approval for the funding. The Township will receive the funds once the Feasibility Study is completed. Additionally, Mike Mood informed the committee that the deadline to apply for the associated grant is until the year 2050, allowing ample time to align with the study's findings and implementation strategies.

6. New Business:

6.1 Community Sport and Recreation Infrastructure Fund

Mike Mood, Manager of Recreational Facilities, provided an update on the Community Sport and Recreation Infrastructure Fund (CSRIF). The proposed project includes the demolition of the existing floor and installation of a new floor at the Douro Community Centre, along with related upgrades such as insulation, new boards, rink netting, and other improvements.

The Ministry will contribute 50% of the total project cost, with the remaining 50% to be funded by the Township. A recent assessment conducted by CIMCO Refrigeration estimates the total cost of the project at approximately \$2 million.

Committee Member – Gerard Sullivan joined the meeting at 6:00 p.m.

Moved by: Liam Ryan

Seconded by: Gerard Sullivan

That the Committee draft a letter of support for the Township's application to the Community Sport and Recreation Infrastructure Fund (CSRIF) for the replacement of the ice surface floor at the Douro Community Centre and that Douro Minor Hockey also be asked to submit a letter of support for the application and finally that these letters will be submitted in time to appear on the agenda for the next Regular Council meeting. Carried

7. **Next Meeting Date: To Be Announced**

8. **Adjournment**

Moved by: Kerri Riel

Seconded by: Gerard Sullivan

That the meeting adjourn (6:07 p.m.)

Carried

Chair, Ray Johnston

Anu Mundahar
Legislative Services Assistant

October 16, 2025

Resolution Urging the Federal Government to Keep Climate Change as a Foremost National Priority

WHEREAS, the impacts of climate change—such as rising temperatures, extreme weather events, flooding, droughts, wildfires, and sea-level rise—are already affecting communities across Canada;

WHEREAS, climate change poses a serious threat to public health, infrastructure, local economies, biodiversity, and future generations;

WHEREAS, municipalities are on the front lines of climate change, often bearing the burden of disaster response, infrastructure adaptation, and long-term community resilience;

WHEREAS, despite local action, meaningful progress on climate change requires bold and coordinated leadership at the federal level, including policies, legislation, funding, and international cooperation;

WHEREAS, Canada has made national and international climate commitments, including under the Paris Agreement, and must continue to strengthen its role in mitigating greenhouse gas emissions and supporting adaptation;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Bluewater Council urges the Government of Canada to:

1. **Maintain climate change as a top national priority**, reflected in legislation, national planning, funding, and public policy;
2. **Prioritize investments in the clean energy transition in the upcoming Federal budget**;
3. **Continue to support municipalities** in their efforts to mitigate and adapt to climate change, including through sustainable infrastructure funding, disaster preparedness support, and clean energy investments since municipalities have the ability to influence change in ~50% of emissions within Canada;
4. **Accelerate the transition to a low-carbon economy**, ensuring that it is just, inclusive, and economically beneficial for all regions and communities;
5. **Engage in transparent, science-based policymaking** that reflects the urgency of the climate crisis and the lived experiences of Canadians;
6. **Collaborate with Indigenous communities** and respect Indigenous knowledge and leadership in addressing climate change including obtaining free, prior and informed consent; and
7. **Continue to report annually** on national progress in reducing emissions and implementing adaptation strategies.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Prime Minister of Canada, the Minister of Environment and Climate Change, local Members of Parliament, the Federation of Canadian Municipalities, the Premier of Ontario, the Association of Municipalities of Ontario as well as local MPPs and all municipalities for their consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Alexander", with a large, stylized initial "A".

Chandra Alexander
Manager of Corporate Services/Clerk

cc: The Right Honourable Mark Carney, Prime Minister of Canada
The Honourable Doug Ford, Premier of Ontario
The Honourable Julie Dabrusin, Minister of Environment and Climate Change
Lisa Thompson, Huron-Bruce MPP
Ben Lobb, Huron-Bruce MP
Federation of Canadian Municipalities
Association of Municipalities of Ontario
All Ontario Municipalities



Date:

8 October 2025

2

Moved By:

Councillor Kristen Rodrigues

Seconded By:

Councillor Alex Boughen

Whereas conservation authorities serve a critical function in safeguarding Ontario's natural heritage, overseeing watershed management, mitigating flood risks, and advancing climate resilience;

And whereas the Province of Ontario's recent mandate to freeze conservation authority fees has significantly hindered their capacity to deliver essential services;

And whereas Conservation Authorities are now expected to process an increasing volume of permit applications under a fee structure that remains frozen, despite rising costs of living and wage pressures, further compounding operational and fiscal challenges;

And whereas municipalities are increasingly compelled to absorb the resulting financial shortfalls, leading to unsustainable downloading of costs onto local taxpayers;

And whereas the intent behind the provincial fee freeze was to reduce development-related expenses and accelerate housing supply;

And whereas this policy has inadvertently shifted the financial burden from a user-pay cost recovery model to the municipal tax base, thereby straining local budgets and compromising the principle of fair and equitable funding;

Now Therefore, be it resolved that the Council of the Town of Plympton-Wyoming urges the Province of Ontario to reconsider the fee freeze mandate and to implement a funding framework that protects municipal taxpayers from cost recovery deficits, while supporting a sustainable and balanced approach to conservation authority financing.

✓

Carried

Defeated

Deferred

	Yay	Nay
Gary L. Atkinson	☐	☐
Netty McEwen	☐	☐
Alex Boughen	☐	☐
Kristen Rodrigues	☐	☐
John van Klaveren	☐	☐
Mike Vasey	☐	☐
Bob Woolvett	☐	☐

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 5.4.1.
Resolution Number 2025-241
Title: Resolution of Support - Stop the Spray Canada
Date: October 15, 2025

Moved by: Councillor Pothier
Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution No. 125-2025 passed on August 7, 2025 by the The Corporation of the Township of Moonbeam, regarding the aerial spraying of glyphosate;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Minister of Environment, Conservation and Parks; our local Member of Provincial Parliament (MPP); the Association of Municipalities of Ontario (AMO); the Federation of Northern Ontario Municipalities (FONOM); and all Ontario Municipalities.


MAYOR

CARRIED



The Corporation of the Township of Moonbeam
53 St. Aubin Avenue, P.O. Box 330
Moonbeam, ON P0L 1V0
TEL (705)-367-2244 FAX (705)-367-2610
moonbeam@moonbeam.ca

ITEM REQUEST FORM

This Item Request Form and any written submission or background information for consideration by the Clerk and the Mayor must be submitted to the Clerk by:

9 a.m. - Ten (10) calendar days prior to the requested meeting date

Requester: Luc Léonard, Mayor		
Date: July 21, 2025		
Head of Department	Councillor X	Citizen
Email Address:		
Item to be discussed: /That Council adopt a resolution for provincial action to eliminate aerial spraying of glyphosate.		
Description of Item: Following an announcement on July 17, 2025 of the Ontario Ministry of Natural Resources in regards to the aerial spraying of the Gordon Cosens Forest which affects the Municipality of Moonbeam, attached is a resolution to urge the provincial government to take action to end the aerial spraying of glyphosate due to the negative impact on the environment; wildlife; use of land; drinking water; and human health.		

The Corporation of the Township of Moonbeam

WHEREAS, the use of aerial spraying of glyphosate for forestry poses significant biodiversity loss; harmful health affects on wildlife; loss of use of land for recreational, tourism, and hunting/ gathering purposes; water contamination; and concerns about the affects on human health.

- Loss of biodiversity as glyphosate kills broadleaf plants, and reduces habitat diversity. This can also lead to soil erosion due to loss of vegetation and loss of habitat and nutrient sources for wildlife, insects, and aquatic life. Glyphosate promotes monoculture, which reduces forest resilience, and also kills non-targeted species.
- Species such as moose, birds, snowshoe hares, and insects lose their food and shelter due to glyphosate spraying, and the ability to move away from spraying safely has not been adequately studied.
- Sprayed areas can look dead or scorched. The land use for recreation, tourism, and hunting/ gathering can be lost. Future growth of vegetation can be impeded, with an uncertain future for land use. Berries such as blueberries and raspberries are killed after being sprayed;
- Contamination of waterways including rivers, lakes and wetlands by winds carrying glyphosate and potential spills harming aquatic life and ecosystems;
- Contamination of drinking water sources with glyphosate, posing potential human health risks;

- Aerial glyphosate spraying can drift into nearby communities, roads, and waterways. Chronic exposure to glyphosate has suspected negative impact contributing to human health, including endocrine disruption and concerns that it is carcinogenic.

- The need for more comprehensive, long-term solutions that cannot be achieved through isolated municipal efforts;

AND WHEREAS, municipalities have a limited ability to address the issue of the aerial spraying of glyphosate, particularly on crown land, and require provincial leadership and regulation;

AND WHEREAS, the Province of Ontario has a responsibility to protect the environment and public health, and must take action to reduce the harm caused by aerial spraying of glyphosate;

THEREFORE, BE IT RESOLVED THAT:

1. The Municipality of Moonbeam urges the Federal and Provincial Governments to take immediate action to end the aerial spraying of glyphosate.
2. The Municipality of Moonbeam calls for the province to form and fund an expert stakeholder advisory committee to advise on the best courses of action to protect the land, vegetation, wildlife, waterways, air and humans from the harmful effects of aerial spraying of glyphosate.
3. The Municipality of Moonbeam commits to working with the Province of Ontario and other municipalities to advocate for stronger provincial leadership on aerial spraying of glyphosate.
4. The Municipality of Moonbeam directs its staff to actively participate in any provincial initiatives or task forces related to the aerial spraying of glyphosate.

BE IT FURTHER RESOLVED THAT:

A copy of this resolution be forwarded to the following: the Honourable Minister of Environment, Conservation and Parks, the Association of Municipalities of Ontario, and other relevant provincial and regional agencies.

July 21, 2025

Luc Léonard, Mayor

Brigitte Gravel, Clerk

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 5.4.2.
Resolution Number 2025-241
Title: Resolution of Support - Closure of Before and After School Programs
Date: October 15, 2025

Moved by: Councillor Pothier
Seconded by: Councillor Laframboise

WHEREAS the Council of the Municipality of Bluewater, at its Regular Meeting of September 2, 2025, passed a Resolution urging the Province of Ontario to address the staffing shortages leading to the closure of before and after school programs;

AND WHEREAS the Municipality of St-Charles is experiencing a similar challenge, whereby financing for before and after school programming is provided through the Manitoulin-Sudbury District Services Board, but the managing organization has been unable to recruit sufficient staff to operate programs in our local school, despite the existence of a substantial waiting list of families requiring care;

AND WHEREAS the Council of the Municipality of St-Charles recognizes the importance of before and after school programs in providing a trusted, safe, and consistent environment for children outside of regular school hours—support that many working parents and guardians rely upon to balance their employment and family responsibilities;

BE IT THEREFORE RESOLVED that the Council of the Municipality of St-Charles hereby supports the Municipality of Bluewater's September 2, 2025 resolution regarding the closure of before and after school programs;

AND BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Paul Calandra, Minister of Education; John Vanthof, MPP for Timiskaming—Cochrane; and all Ontario municipalities.

CARRIED


MAYOR

October 27, 2025

The Right Honourable Mark Carney P.C., O.C., M.P.
Office of the Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Doug Ford MPP
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Prime Minister Carney and Premier Ford:

Re: Removing HST/GST from New Homes to Support Housing Affordability

At its meeting of October 21, 2025, the Council of the Town of Bradford West Gwillimbury adopted the enclosed motion calling on the Governments of Canada and Ontario to remove the federal and provincial portions of the HST from new homes purchased as primary residences.

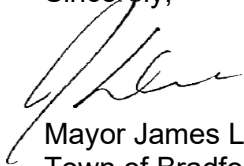
This measure would extend the relief already provided for purpose-built rental housing to families seeking to buy their first home. It represents a practical, immediate step toward improving affordability and supporting new housing supply.

For an average new home in our community, the 13 percent HST adds tens of thousands of dollars to the purchase price, a burden that directly undermines our shared goal of making homeownership affordable for working families and seniors. Removing that tax would provide meaningful relief.

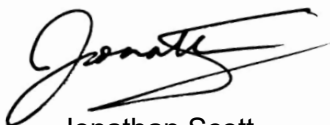
Bradford West Gwillimbury is one of Ontario's fastest-growing municipalities, investing heavily in growth-related infrastructure while working to keep housing within reach. We urge both levels of government to work together on this change as part of a broader strategy to make homeownership attainable again for young Canadians. Simply put, cutting taxes in this way will help make life more affordable.

We would welcome the opportunity to contribute to any federal-provincial review of housing-related taxation and policy tools that can help deliver more affordable homes.

Sincerely,



Mayor James Leduc
Town of Bradford West Gwillimbury



Jonathan Scott
Councillor, Ward 2

encl.

cc:

Hon. François-Phillipe Champagne PC MP
Hon Peter Bethlenfavy MPP
Hon. Caroline Mulroney MPP
Federation of Canadian Municipalities (FCM)
All Ontario Municipalities

Hon. Gregor Robertson PC MP
Hon. Rob Flack MPP
Scot Davidson MP
Association of Municipalities of Ontario (AMO)

October 27, 2025

VIA EMAIL

Re: Removing HST/GST from New Homes to Support Housing Affordability

At its Regular Meeting of Council held on Tuesday, October 21, 2025, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution 2025-343

Moved by: Councillor Scott

Seconded by: Councillor Duhaney

WHEREAS housing affordability is one of the most pressing issues facing Ontario families;

WHEREAS the federal government recently announced GST relief for first-time homebuyers on new homes, and the Province of Ontario removed the provincial share of HST on new purpose-built rental housing; and

WHEREAS the current HST rate on new homes in Ontario is 13%, which adds tens of thousands of dollars to the cost of a typical home, e.g. about \$117,000 on a \$900,000 home in Bradford before any existing rebates;

THEREFORE, BE IT RESOLVED that the Council of the Town of Bradford West Gwillimbury calls on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion as well; and

BE IT FURTHER RESOLVED that this resolution be circulated to the Prime Minister of Canada, Minister of Finance and the Minister of Housing, Infrastructure and Communities; and to the Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, our local MP and MPP, the Association of Municipalities of Ontario, and to all municipalities in Ontario.

CARRIED

Please find enclosed a letter from Mayor James Leduc and Ward 2 Councillor Jonathan Scott.

Thank you for your consideration of this request.

Regards,



Tara Reynolds
Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: Hon. Mark Carney, Prime Minister of Canada
Hon. François-Philippe Champagne, Minister of Finance
Hon. Gregor Robertson, Minister of Housing, Infrastructure and Communities
Hon. Doug Ford, Premier of Ontario
Hon. Peter Bethenfalvy, Minister of Finance, Ontario
Hon. Rob Flack, Minister of Municipal Affairs and Housing, Ontario
Scot Davidson, MP New Tecumseth-Gwillimbury
Hon. Caroline Mulroney, MPP York-Simcoe
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Municipalities in Ontario

The Corporation of The Township of Stone Mills

4504 County Road 4, Centreville, Ontario K0K 1N0
Tel. (613) 378-2475 Fax. (613) 378-0033
Website: www.stonemills.com



October 22, 2025

Sent Via Email Only

Re: Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation

Please be advised that during the regular Council meeting of September 15, 2025, Township of Stone Mills Council passed the following motion,

Resolution 19-695-2025

Whereas the Emerald Ash Borer (EAB) infestation has resulted in a substantial increase in dead ash trees throughout Ontario, resulting in extensive ecological, economic, and public safety challenges;

And Whereas dead ash trees contribute to potential hazards, including falling limbs, compromised power lines, and blocked transportation routes, posing significant threats to public safety;

And Whereas removing and replacing dead ash trees is a costly undertaking that imposes financial burdens on municipalities, private organizations, and individual property owners;

Therefore, Be It Resolved That the Council of the Township of Stone Mills formally requests that the Provincial and Federal governments establish a dedicated fund to assist municipal governments, private organizations, and property owners in effectively managing the removal and replanting of trees, thereby addressing the aftermath of the EAB infestation.

Be It Further Resolved That funding support should encompass:

1. Grants for municipalities to fund community-wide removal and replanting initiatives.
2. Financial assistance for private organizations engaged in environmentally restorative work.
3. Subsidies for individual property owners to safely remove and replace dead ash trees.

And Be It Further Resolved That this request be forwarded to relevant Provincial and Federal ministries and agencies involved in environmental management, forestry, and public safety.

Be It Finally Resolved That a supporting letter be drafted and disseminated to other municipalities across Ontario to encourage regional advocacy and collaboration in addressing this ecological challenge.

Moved By Councillor Fenwick
Seconded By Deputy Woodcock
Carried

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



Brandi Teeple
Township Clerk
Township of Stone Mills
4504 County Road 4
Centreville, ON, K0K 1N0
Phone: 613 378-2475 ext. 225
Email: bteeple@stonemills.com

cc. Mark Carney, Prime Minister of Canada
Doug Ford, Premier of Ontario
Mike Harris, Minister of Natural Resources
Todd McCarthy, Minister of the Environment, Conservation and Parks
Rob Flack, Minister of Municipal Affairs and Housing
Julie Dabrusin, Minister of Environment and Climate Change
Marjorie Michel, Minister of Health
Ric Bresee, MPP Hastings-Lennox & Addington-Tyendinaga
Shelby Kramp-Neuman, MP Hastings-Lennox & Addington-Tyendinaga
Quinte Conservation
Canadian Food Inspection Agency
The Association of Municipalities of Ontario
All Ontario Municipalities



VIA EMAIL

Friday, October 3, 2025

Corporate Services Department
Legal Services
Office of the Regional Clerk
1151 Bronte Road
Oakville, ON L6M 3L1

The Right Honourable Mark Carney, Prime Minister of Canada
The Honourable Sean Fraser, Minister of Justice and Attorney General
The Honourable Gary Anandasangaree, Minister of Safety
The Honourable Ruby Sahota, Secretary of State
The Honourable Doug Ford, Premier of Ontario
The Honourable Doug Downey, Attorney General
The Honourable Michael Kerzner, Solicitor General

Please be advised that at its meeting held on Wednesday, September 17, 2025, the Council of The Regional Municipality of Halton unanimously adopted the following resolution:

RESOLUTION: Public Safety Requirements to Protect Our Communities

WHEREAS community safety is the foremost responsibility of all levels of government, including federal, provincial/territorial, and municipal authorities;
AND WHEREAS recent violent home invasions in Halton Region and across Canada highlight the ongoing need to evaluate and strengthen bail laws and the administration of justice to better protect communities;

AND WHEREAS repeat violent offenders continue to be granted bail in some instances, placing victims, families, and first responders at risk, and public confidence in the justice system is undermined when such offenders are quickly returned to the community;

AND WHEREAS the federal government passed Bill C-48, which came into force in January 2024, introducing key reforms to the Criminal Code, including:

- A new reverse onus provision targeting repeat violent offending involving weapons,
- An expanded list of firearms offences triggering reverse onus,

- Requirements for courts to consider an accused's violent history and state on the record their consideration of community safety;

AND WHEREAS the federal government has committed to tabling additional legislation during the Fall 2025 session of Parliament to further strengthen community safety, including reforms related to bail and sentencing;

AND WHEREAS the provinces and territories are responsible for the administration of justice, including:

- Appointing justices of the peace and judges,
- Managing court operations and bail monitoring,
- Hiring and managing Crown Attorneys,
- Funding and overseeing provincial police services and detention centres;

AND WHEREAS on November 13, 2024, the Police Association of Ontario (PAO), the Ontario Provincial Police Association (OPPA), and the Toronto Police Association (TPA), representing 35,000 police members in Ontario, called for urgent action to ensure violent and repeat offenders are not released pending trial, and similar calls have been echoed by the Canadian Association of Chiefs of Police and Canada's Premiers;

AND WHEREAS strengthening bail provisions and the broader justice system requires ongoing collaboration across all levels of government, and doing so would reduce pressures on local police services, the courts, and municipalities;

NOW THEREFORE IT BE RESOLVED:

THAT Halton Regional Council:

1. Recognizes the steps already taken by the federal government through Bill C-48 and acknowledges the commitment to introduce further legislation in Fall 2025;
2. Calls on the Government of Canada to prioritize and expedite the introduction of its promised bail and sentencing reforms in the upcoming session of Parliament;
3. Calls on the Province of Ontario to invest in and strengthen the administration of justice, including:
 - Enhancing bail enforcement and monitoring,

- Increasing resources for Crown prosecutors and court operations, including the previously announced courthouse for Halton
- Expanding judicial capacity and detention infrastructure;
- 4. Encourages a national, coordinated approach involving all levels of government to ensure community safety is not compromised by gaps in bail or sentencing systems.

AND BE IT FURTHER RESOLVED:

- THAT Halton Regional Council calls for the following policy considerations in future reforms:
 - Expanding reverse onus provisions for repeat violent offenders,
 - Establishing stronger mandatory bail conditions, including firearm prohibitions, curfews, electronic monitoring, and no-contact orders,
 - Limiting multiple bail releases for individuals with histories of serious violent offences,
 - Improving inter-agency information sharing among police, Crown prosecutors, and corrections,
 - Prioritizing victim and community impact in bail decisions;
- THAT Halton Regional Council calls on the federal and provincial governments to review Criminal Code time limits and rules for stay of proceedings in cases involving serious and violent offences;
- THAT this motion be forwarded to:
 - The Prime Minister of Canada, the Minister of Justice and Attorney General of Canada, the Minister of Public Safety, the Secretary of State (Combatting Crime),
 - The Premier of Ontario, Attorney General of Ontario, the Solicitor General of Ontario,
 - All federal and provincial parties in the House of Commons and Ontario Legislature;
 - Halton's Members of Parliament and Members of Provincial Parliament,
 - The Canadian Association of Chiefs of Police, the Ontario Association of Chiefs of Police, the Police Association of Ontario, and the Ontario Provincial Police Association;
 - Ontario Association of Police Service Boards (OAPSB) and Canadian Association of Police Governance (CAPG);

- Halton's Local Municipalities;
- THAT this motion be shared with the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), and all municipalities across Ontario and Canada, encouraging them to pass similar motions in a spirit of collaborative, cross-jurisdictional reform.

If you have any questions, please contact me at the email address below.

Sincerely,



Graham Milne
Regional Clerk
Graham.Milne@halton.ca

c.
The Honourable Pierre Poilievre, Leader of Official Opposition
Yves-François Blanchet, Leader of Bloc Québécois
Don Davies, Interim Leader of NDP
Elizabeth May, Leader of Green Party
Halton MPs
Halton MPPs
Canadian Association of Chiefs of Police
Ontario Association of Chiefs of Police
Police Association of Ontario
Ontario Provincial Police Association
Ontario Association of Police Boards
Canadian Association of Police Governance
City Clerk's Office, City of Burlington
Valerie Petryniak, Town Clerk & Director, Legislative Services, Town of Halton Hills
Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton
William Short, Town Clerk, Town of Oakville
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
all municipalities across Ontario and Canada



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, October 21, 2025

Resolution # RC25170	Meeting Order: 8
Moved by: <i>L. K. Gots</i>	Seconded by: <i>M. Hayfield</i>

WHEREAS the Government of Ontario has introduced new regulations, effective January 1, 2025, requiring grocery stores with over 4,000 square feet of retail space to accept empty alcohol containers and return deposits as a condition of maintaining their liquor licenses; and

WHEREAS many large retailers have raised concerns about this obligation due to logistical challenges, including costs, space limitations, and insufficient infrastructure to manage high volumes of returned containers and local residents in Wawa are very upset that there will be no location in the community or area accepting empty alcohol containers; and

WHEREAS this change may negatively impact vulnerable populations, including low-income individuals who depend on bottle returns as a modest yet vital source of income and will increase the amount of waste being dumped at the municipal landfill; and

WHEREAS the ongoing privatization and deregulation of Ontario's previously effective bottle return program threaten to undermine decades of progress in sustainable waste management, environmental stewardship, and circular economy practices; and

WHEREAS the lack of a clear, accessible, and equitable alternative for recycling alcohol containers may place additional strain on municipal waste systems and contribute to increased environmental degradation;

Page 2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of Wawa supports the development of an accessible, province-wide, and publicly accountable alcohol container return system that:

1. Protects low-income earners and vulnerable residents who rely on bottle returns;
2. Closes gaps in the deposit-return cycle to reduce landfill waste and environmental harm;
3. Provides adequate infrastructure, training, and support to retailers participating in the return system;
4. Ensures strong, consistent enforcement and oversight of return program compliance;
5. Safeguards the public interest in recycling and waste diversion amid increasing privatization pressures;

AND BE IT FURTHER RESOLVED that the Council urges the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations, and experts to implement a fair, effective, and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems;

AND BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), and all Ontario municipalities for their support and consideration.

RESOLUTION RESULT		RECORDED VOTE		
☒	CARRIED	MAYOR AND COUNCIL	YES	NO
☐	DEFEATED	Mitch Hatfield		
☐	TABLED	Cathy Cannon		
☐	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

This document is available in alternate formats.



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, July 15, 2025

Resolution # RC25121	Meeting Order: 8
Moved by: <i>Cathy Cannon</i>	Seconded by: <i>Joseph Opato</i>

WHEREAS The Beer Store has closed more than 70 of its store locations across the Province since the Ford Government made the decision to end its exclusivity agreement with The Beer Store and allowed other locations like convenience and grocery stores to sell beer, wine and mixed alcoholic drinks; and

WHEREAS many of the retail stores being closed are in small, northern communities such as Chapleau, Atikokan, Powassan and Blind River where The Beer Store is very important to the local community; and

WHEREAS the presence of The Beer Store in Northern Ontario communities and in Wawa, provides good paying jobs, convenient access to beer sales for tourists looking to purchase a variety of Canadian made beer products not carried in other locations and contributes to the local and provincial economy; and

WHEREAS The Beer Store closure in Wawa would lead to job losses in the community and negatively impact the local economy;

NOWTHEREFORE Council of the Municipality of Wawa request that the Provincial Government take the steps necessary to preserve the presence of The Beer Store in small, rural and northern communities and that it request that The Beer Store reconsider its decision to close additional Beer Stores in Ontario, especially in small, northern communities.

AND FURTHER that a copy of this Resolution be forwarded to Premier Doug Ford, Honourable Peter Bethlenfalvy the Minister of Finance, Honourable Victor Fedeli the Minister of Economic Development, Job Creation and Trade, Bill Rosenberg the M.P.P. Algoma-Manitoulin, FONOM, NOMA, and AMO.

RESOLUTION RESULT	RECORDED VOTE	YES	NO
☒ CARRIED	MAYOR AND COUNCIL		
☐ DEFEATED	Mitch Hatfield		
☐ TABLED	Cathy Cannon		
☐ RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐ PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐ WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>

This document is available in alternate formats.

October 17, 2025

The Beer Store
Corporate Office | 2258 Coleraine Drive
Bolton, ON L7E 3A9

Attention: Roy Benin

Dear Mr. Benin.

The closing of The Beer Store is the final nail in the coffin for those of us in the town of Wawa who are interested in our environment and recycling. I am not a consumer of alcohol, but since 1992, I have picked up the sad, abandoned packaging others have thrown out on the sides of our roads.

As a volunteer, I have cleaned our outdoors of trash by the truckloads and most of it was made up of beer and wine containers. Having a European background and knowing that even pop cans have a deposit of 10 cents on them there, it is with tears in my eyes that I see the loss of a place to turn in recyclables.

I fought the bureaucracy, wrote to companies and ministers about the abuse of our environment and the renewable resources until finally a deposit was established here in Ontario. The program encourages people to turn in their recyclables rather than putting them in the landfill and the pennies add up.

Here in the north, we live in an "untouched" wilderness and try to promote this for tourism, hunting, and fishing. Often, one of the first stops in town is The Beer Store. Why is this now closed when the nearest store is over 200 km away and there is now no place to accept the empties? Our grocery store had beer and wine when that program was first introduced, but has now cut back as they don't want to accept the recyclables. The one convenience store is also not set up for recyclables and doesn't carry the selection of products The Beer Store did.

So, while it is still possible to purchase a limited selection in our town, the loss of the recycling program affects us deeply. Many organizations, such as skating clubs, hockey teams, Boy Scouts/Girl Guides and even retirees profit from the deposit through bottle drives. These assist the community and keep our outdoors clean to benefit the environment as well. Cans and bottles do not disintegrate in the outdoors. To the contrary, broken glass hurts people and wildlife both. Why are we going backwards on this important recycling project? Why are we in the North forgotten.

We will be drowning in beer cans without a recycling program. What is the solution? Please find one as it is you and this government that have made these changes.

Sincerely,



Karin Grundt
Garbologist
P.O. Box 1430
Wawa, ON P0S 1K0

The Corporation of the Township of Douro-Dummer

By-law Number 2025-40

Being a By-law of The Corporation of the Township of
Douro-Dummer to confirm the proceedings of the Regular Council Meeting of
Council held on the 4th of November 2025

The Municipal Council of The Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its Regular Council Meeting held on November 4th, 2025, in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.

2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 4th day of November 2025.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig